



**Elgin County Council
Regular Council Meeting
Orders of the Day**

Tuesday, April 8, 2025, 9:00 a.m.

**Council Chambers
450 Sunset Drive
St. Thomas ON**

Note for Members of the Public:

Please click the link below to watch the Meeting:
<https://www.facebook.com/ElginCounty>

Accessible formats available upon request.

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Elgin County Council

Minutes

March 25, 2025, 9:00 a.m.

Council Chambers

450 Sunset Drive

St. Thomas ON

Members Present: Warden Grant Jones
Deputy Warden Ed Ketchabaw
Councillor Dominique Giguère
Councillor Mark Widner (virtual)
Councillor Jack Couckuyt
Councillor Andrew Sloan (virtual)
Councillor Todd Noble
Councillor Mike Hentz
Councillor Richard Leatham (virtual)

Staff Present: Blaine Parkin, Chief Administrative Officer/Clerk
Nicholas Loeb, Director of Legal Services
Brian Masschaele, Director of Community & Cultural Services
Jennifer Ford, Director of Financial Services/Treasurer
Peter Dutchak, Director of Engineering Services
Mat Vaughan, Director of Planning and Development
Holly Hurley, Director of People & Culture
Katherine Thompson, Manager of Administrative Services/Deputy Clerk
Natalie Marlowe, Manager of Library Services
Jenna Fentie, Legislative Services Coordinator
Stefanie Heide, Legislative Services Coordinator

1. Call to Order

The meeting was called to order at 9:00 a.m. with Warden Jones in the chair.

2. Adoption of Minutes

Moved by: Councillor Hentz

Seconded by: Deputy Warden Ketchabaw

RESOLVED THAT the minutes of the meeting held on March 11, 2025 be adopted.

Motion Carried.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Presenting Petitions, Presentations and Delegations

4.1 Cynthia St. John, Chief Executive Officer of Southwestern Public Health - Health Status Highlights from Our Communities

The Chief Executive Officer of Southwestern Public Health, Cynthia St. John, provided a presentation on Health Status Highlights for the Oxford - Elgin - St. Thomas region.

Moved by: Councillor Couckuyt
Seconded by: Deputy Warden Ketchabaw

RESOLVED THAT the presentation from the Chief Executive Officer of Southwestern Public Health be received and filed.

Motion Carried.

4.2 Cynthia Grant - Aylmer Library Relocation

Cynthia Grant, a resident of the Town of Aylmer, provided a presentation to Council regarding the Aylmer Library Relocation.

Moved by: Councillor Noble
Seconded by: Councillor Hentz

RESOLVED THAT the presentation from Cynthia Grant regarding the Aylmer Library Relocation be received and filed.

Motion Carried.

5. Committee of the Whole

Council recessed at 9:59 a.m. and reconvened at 10:09 a.m.

Moved by: Councillor Couckuyt
Seconded by: Councillor Noble

RESOLVED THAT we do now move into Committee of the Whole.

Motion Carried.

6. Reports of Council, Outside Boards and Staff

6.1 Director of Financial Services/Treasurer - Server Infrastructure Refresh Project – Contract Award

The Director of Financial Services/Treasurer presented a report providing details on the Request for Proposal (RFP) that was issued to solicit proposals from two technology firms to replace servers for the County of Elgin for Council's approval.

Moved by: Councillor Couckuyt
Seconded by: Councillor Hentz

RESOLVED THAT the contract for the Server Infrastructure Refresh project, Request for Proposal 2024-P37 be awarded to CDW Canada Corp. in the amount of \$349,985.00 (excluding HST); and

THAT the Warden and Chief Administrative Officer be directed and authorized to sign the contract.

Motion Carried.

6.2 Director of Financial Services/Treasurer - 2024 Council and Outside Boards Remuneration and Expenses

The Director of Financial Services/Treasurer presented a report providing an itemized statement on remuneration and expenses paid in the previous year to each member of Council, in compliance with Section 284 of the Municipal Act.

Moved by: Councillor Leatham
Seconded by: Councillor Widner

RESOLVED THAT the report titled "2024 Council and Outside Boards and Remuneration Expenses" from the Director of Financial Services/Treasurer dated March 25, 2025 be received and filed.

Motion Carried.

6.3 Legislative Services Coordinator - Elgin County Sponsorship Program 2025 Application Submissions

Legislative Services Coordinator Jenna Fentie presented a report providing Council with the sponsorship application submissions for 2025 and a recommendation for Council's authorization to award funding to the eligible applicants and to amend the Elgin County Grant and Sponsorship Policy to indicate that applications under the Sponsorship category be reviewed directly by Council.

Moved by: Deputy Warden Ketchabaw

Seconded by: Councillor Sloan

RESOLVED THAT County Council approve the sponsorship funding allocations totalling \$46,000 as recommended in the report titled "Elgin County Sponsorship Program 2025 Application Submissions"; and

THAT the Elgin County Grant and Sponsorship Policy be amended to indicate that applications under the Sponsorship category be reviewed directly by Council.

Motion Carried.

6.4 Director of Planning and Development - Letter to MMAH Re Official Plan Update

The Director of Planning and Development presented a report seeking Council's approval of a draft letter to be sent to the Ministry of Municipal Affairs and Housing. This letter outlines requested changes to the County of Elgin's adopted Official Plan to accommodate the County's updated population and employment projections and lands needs assessment.

Moved by: Councillor Hentz

Seconded by: Councillor Giguère

RESOLVED THAT the report titled "Letter to MMAH Re Official Plan Update" from the Director of Planning and Development dated March 25, 2025 be received and filed; and

THAT Council endorses the proposed modifications to the adopted Elgin County Official Plan and directs staff to forward said modifications to the Minister of Municipal Affairs and Housing for his consideration when approving the Official Plan.

Motion Carried.

6.5 Director of Legal Services - LS 25-1 Administrative Services Agreement – Elgin OPP Detachment Board

The Director of Legal Services presented a report providing a draft Agreement for the County to provide Administrative Services to the Elgin OPP Detachment Board for Council's approval.

Moved by: Councillor Noble

Seconded by: Councillor Leatham

RESOLVED THAT the report titled "LS 25-1 Administrative Services Agreement – Elgin OPP Detachment Board" from the Director of Legal Services dated March 25, 2025 be received and filed; and

THAT the draft Administrative Services Agreement attached as Appendix 1 to the report be approved for presentation to the Elgin OPP Detachment Board Chair and that the Warden and Chief Administrative Officer be authorized to sign the Agreement.

Motion Carried.

7. Council Correspondence

7.1 Items for Consideration

None.

7.2 Items for Information (Consent Agenda)

Moved by: Councillor Hentz

Seconded by: Councillor Giguère

RESOLVED THAT correspondence items 7.2.1 - 7.2.3 be received and filed.

Motion Carried.

7.2.1 Letter from Kirk Barons, Chair of Downtown Aylmer Library Expansion Supporters re: Downtown Aylmer Library

7.2.2 Letter from the Association of Municipalities of Ontario to the Honourable Doug Ford re: Social Housing Stimulus

7.2.3 Email from Thames Valley District School Board re: Community Planning and Facility Collaboration Opportunities Meeting

8. Other Business

8.1 Statements/Inquiries by Members

None.

8.2 Notice of Motion

None.

8.3 Matters of Urgency

Moved by: Deputy Warden Ketchabaw

Seconded by: Councillor Hentz

RESOLVED THAT a verbal report regarding Ontario Nurses' Association (ONA) arbitration from the Director of Legal Services be added to the agenda as a matter of urgency.

Motion Carried.

8.3.1 Director of Legal Services - ONA Interest Arbitration

The Director of Legal Services provided a high level verbal report on the ONA Interest Arbitration including the following summary:

An interest arbitration hearing was held before the Hospital Labour Disputes Arbitration Act Board in December 2024 seeking resolution for outstanding issues between ONA and the County of Elgin. The Director of Legal Services received the decision on the ONA interest arbitration on March 24, 2025, and it is now a public award as of March 25, 2025. The award reflects patterning of the central hospital agreement and also includes some adjustments to other benefits and shift premiums. Further analysis of legal, financial, and labour relations implications will be presented to Council in the future.

Moved by: Councillor Sloan

Seconded by: Councillor Widner

RESOLVED THAT the verbal update regarding ONA interest arbitration from the Director of Legal Services be received and filed.

Motion Carried.

9. Closed Meeting Items

Moved by: Councillor Noble
Seconded by: Councillor Sloan

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

Closed Meeting Item #1 - Closed Meeting Minutes

Closed Meeting Item #2 - Human Resources Matter (verbal)

(b) personal matters about an identifiable individual, including municipal or local board employees.

Motion Carried.

9.1 Closed Meeting Minutes - March 11, 2025

9.2 Chief Administrative Officer/Clerk - Human Resources Matter (verbal)

10. Motion to Rise and Report

Moved by: Councillor Leatham
Seconded by: Councillor Giguère

RESOLVED THAT we do now rise and report.

Motion Carried.

Closed Meeting Item #1 - Closed Meeting Minutes - March 11, 2025

Moved by: Councillor Hentz
Seconded by: Deputy Warden Ketchabaw

RESOLVED THAT the closed meeting minutes from the meeting held on March 11, 2025 be adopted.

Motion Carried.

Closed Meeting Item #2 - Human Resources Matter (verbal)

Moved by: Councillor Giguère
Seconded by: Councillor Hentz

RESOLVED THAT the confidential verbal update from the Chief Administrative Officer/Clerk be received and filed.

Motion Carried.

11. Motion to Adopt Recommendations from the Committee of the Whole

Moved by: Councillor Sloan
Seconded by: Councillor Noble

RESOLVED THAT we do now adopt recommendations of the Committee of the Whole.

Motion Carried.

12. Consideration of By-Laws

12.1 By-Law No. 25-13 Committee By-Law

Being a By-Law to Define the Mandate and Meeting Procedures for Committees Established by the Corporation of the County of Elgin.

Moved by: Councillor Noble
Seconded by: Councillor Sloan

RESOLVED THAT By-Law No. 25-13 be now read a first, second, and third time and finally passed.

Motion Carried.

12.2 By-Law No. 25-14 Confirmation

Being a By-Law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the March 25, 2025 Meeting.

Moved by: Councillor Noble
Seconded by: Councillor Couckuyt

RESOLVED THAT By-Law No. 25-14 be now read a first, second and third time and finally passed.

Motion Carried.

13. Adjournment

Moved by: Councillor Hentz
Seconded by: Councillor Sloan

RESOLVED THAT we do now adjourn at 11:08 a.m. to meet again on April 8, 2025 at 9:00 a.m.

Motion Carried.

Blaine Parkin,
Chief Administrative Officer/Clerk.

Grant Jones,
Warden.



**Elgin County Council
Special Meeting Minutes**

**March 25, 2025, 11:30 a.m.
Council Chambers
450 Sunset Drive
St. Thomas ON**

Members Present: Warden Grant Jones
Deputy Warden Ed Ketchabaw
Councillor Dominique Giguère
Councillor Mark Widner (virtual)
Councillor Jack Couckuyt
Councillor Andrew Sloan (virtual)
Councillor Todd Noble
Councillor Mike Hentz
Councillor Richard Leatham (virtual)

Staff Present: Blaine Parkin, Chief Administrative Officer/Clerk
Nicholas Loeb, Director of Legal Services
Brian Masschaele, Director of Community & Cultural Services
Jennifer Ford, Director of Financial Services/Treasurer
Peter Dutchak, Director of Engineering Services
Mat Vaughan, Director of Planning and Development
Holly Hurley, Director of People & Culture
Andrea Loughlean, Manager of Emergency Management &
Elgin-Middlesex Regional Fire School
Katherine Thompson, Manager of Administrative
Services/Deputy Clerk
Jenna Fentie, Legislative Services Coordinator
Stefanie Heide, Legislative Services Coordinator

1. Call to Order

The meeting was called to order at 11:16 a.m. with Warden Jones in the chair.

2. Adoption of Minutes

None.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Presenting Petitions, Presentations and Delegations

None.

5. Committee of the Whole

Moved by: Councillor Noble

Seconded by: Councillor Hentz

RESOLVED THAT we do now move into Committee of the Whole.

Motion Carried.

6. Reports of Council, Outside Boards and Staff

None.

7. Council Correspondence

7.1 Items for Consideration

None.

7.2 Items for Information (Consent Agenda)

None.

8. Other Business

8.1 Statements/Inquiries by Members

None.

8.2 Notice of Motion

None.

8.3 Matters of Urgency

None.

9. Closed Meeting Items

Moved by: Councillor Sloan

Seconded by: Councillor Leatham

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (3.1):

Closed Meeting Item #1: New Council & Committee of the Whole Structure Council Training Session

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Motion Carried.

9.1 Manager of Administrative Services/Deputy Clerk - New Council & Committee of the Whole Structure Council Training Session

10. Motion to Rise and Report

Moved by: Councillor Noble

Seconded by: Councillor Hentz

RESOLVED THAT we do now rise and report.

Motion Carried.

Closed Meeting Item #1 - New Council & Committee of the Whole Structure Council Training Session

Moved by: Councillor Leatham

Seconded by: Councillor Sloan

RESOLVED THAT the presentation titled "New Council & Committee of the Whole Structure Council Training Session" dated March 25, 2025 from the Manager of Administrative Services/Deputy Clerk be received and filed.

Motion Carried.

11. Motion to Adopt Recommendations from the Committee of the Whole

Moved by: Councillor Giguère
Seconded by: Councillor Sloan

RESOLVED THAT we do now adopt recommendations of the Committee of the Whole.

Motion Carried.

12. Consideration of By-Laws

12.1 By-Law No. 25-15 Confirmation

BEING a By-Law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the March 25, 2025 Special Meeting.

Moved by: Councillor Leatham
Seconded by: Councillor Sloan

RESOLVED THAT By-Law No. 25-15 be now read a first, second and third time and finally passed.

Motion Carried.

13. Adjournment

Moved by: Councillor Widner
Seconded by: Councillor Hentz

RESOLVED THAT we do now adjourn at 12:08 p.m.

Motion Carried.

Blaine Parkin,
Chief Administrative Officer/Clerk.

Grant Jones,
Warden.



Report to County Council

From: Natalie Marlowe, Manager of Library Services

Date: April 8, 2025

Subject: Mobile Library Service Progress Report

Recommendation(s):

THAT the report titled “Mobile Library Service Progress Report” from the Manager of Library Services dated April 8, 2025, be received and filed.

Introduction:

In 2024, Elgin County Library launched a pilot project to bring bookmobile service to long-term care and retirement facilities. This report provides County Council and the public with an update and progress report on the Mobile Library Service for Elgin County Library and also provides a framework for next steps for the continuation of this initiative in 2025.

Background and Discussion:

From July to December 2024, Library branch staff delivered mobile library service to Terrace Lodge and Elgin Manor, commencing with these two County facilities as part of this pilot project. This pilot project gave additional hours to our part-time Library branch staff to perform this service when branches were closed and using the Library Van when it wasn't in use on its regular delivery route to move materials between branches.

Goals for this pilot project included to make library service available in a mobile and accessible way, and to reach residents of the County that were not directly served by our Elgin County Library branches. Service objectives included offering key library circulation service (new card creation and renewal; placing and renewing holds and holds pickup; checking in and checking out materials); Readers' Advisory services (recommending titles and/or authors); and providing a selection of library materials to residents. This mobile service pilot project functioned as an extension of our 'bricks and mortar' branch library service and our Elgin County Library mission and vision.

During this pilot project, library branch staff provided regularly scheduled visits, once monthly, to residents at Terrace Lodge and Elgin Manor. As guided by the Recreation teams at the two Homes, library staff were able to bring library service directly to

residents: in their rooms, in common areas, or even in recreational programs. Library staff engaged with residents and offered reading materials as well as engaged in conversations about books and reading.

Learnings from this pilot project include the following:

- that a mobile library service is appealing to both staff and residents;
- that this service is supportive of and adds value to the Recreation teams and Homes offerings;
- that this mobile service gives library staff the opportunity to connect residents with specific collections including more accessible audiobooks (e.g. Daisy CDs and players, Playaways, and Yoto Players) (see presentation attached, graph on slide 6 for “Number of Checkouts by Item Type”);
- that a mobile service model operated by one staff person (of a rotating group of nine Library branch staff) requires solid communication amongst the group;
- that Library materials can be easily misplaced and lost in a long-term care home setting and this requires additional strategies to minimize loss;
- that developing a mobile library service that operates like a library branch and with limited vehicle use is a collaborative library team effort;
- that interest and demand for this service is ongoing with requests from staff and residents for visits after the conclusion of the pilot project;
- and that the value of this service to staff working at the two facilities gained momentum late in the project and will only continue to grow.

Next steps for this initiative in 2025 are to continue to offer the key library services established in the pilot project, as well as expand on the service offerings, engagement opportunities, and community connections within the County.

Based on the service achievements of the mobile library service pilot project (see presentation attached), Elgin County Library staff are looking to further expand this mobile library service to other non-County facilities and locations, and other community retirement residences as extensions to the existing visits to Elgin Manor and Terrace Lodge.

The proposed framework for 2025 includes Library branch staff supporting mobile library service visits weekly, and commencing as early as April, and providing mobile service for up to 6 hours per week for the remainder of 2025. This proposal is subject to a Memorandum of Understanding with the union, and CUPE local. A similar memorandum was established with CUPE for the 2024 pilot project phase.

Subject to the Memorandum of Understanding, service goals for 2025 will include an increase (2%) to the number of materials checked out by the mobile service; and an increase (5%) in the number of people served by the service.

Financial Implications:

No additional funds are required to proceed with the proposed mobile library service framework, as outlined. 4 staff hours per week were allocated during the pilot project phase in 2024. The scope of service is being increased to 6 hours per week for the

next phase of the service. These additional hours were approved in the Library's 2025 operating budget.

Advancement of the Strategic Plan:

Strategy #3 - Service Excellence and Efficiency

This initiative serves the goal to “foster collaboration across departments to improve transparency, reduce silos, and drive outcomes”.

Strategy #5 – Community Well-being and Inclusivity

This initiative serves goals to “enhance access to health and social service information for seniors and diverse populations, using existing physical and online infrastructure” and “increase access to all health and wellness services, through increased utilization of our library system”.

Local Municipal Partner Impact:

Local municipalities will be kept informed on mobile library service visits to local facilities.

Communication Requirements:

Mobile library service visits will be included in the Library's social media and website communications and content.

Conclusion:

Staff are excited to move forward with the continuation of the mobile library service based on the service achievements during the pilot project in 2024, and subject to a Memorandum of Understanding with CUPE.

All of which is Respectfully Submitted

Approved for Submission

Natalie Marlowe
Manager of Library Services

Blaine Parkin
Chief Administrative Officer/Clerk

Brian Masschaele
Director of Community and Cultural Services

2024 Mobile Library Service Update

April 8, 2025



Library Staff Visiting Terrace Lodge

Ellen is a Library Assistant with the branch team at the Aylmer Library and delivered mobile library service at Terrace Lodge during this pilot project.



Ellen

Terrace Lodge Residents Reading Library Books

In the spotlight is Terrace Lodge resident **Muriel**, who is pictured below with her library book at the Gorgeous Grandma Photoshoot event on July 23, 2024. (Credit: Tanya Noble)



Muriel

Elgin Manor Resident Writing Poetry

Mary Ann Van Ryswyk, a resident at Elgin Manor, has written her fifth poetry book. Her poems explore themes close to her heart, such as family, friends, nature, and faith. Find Mary Ann's books [in the Library's collection](#).
(Credit: Anna Gagne-Lapple)



Mary Ann



Value for Residents & Homes Staff

“The mobile library service is a fantastic program for residents living in long term care.

Residents look forward to the monthly visits and enjoy a variety of genres of novels that the mobile service offers. The service also offers magazines and audiobooks which helps in catering to a larger population of our home.

Residents have enjoyed speaking with the visiting librarians about their favourite authors and often accepted their recommendations of books.

We are hoping that the service will be able to continue as it was a wonderful addition to our residents' home!”

**-Lacey Lockyer, Recreationist
Elgin Manor**



In the photo: Melissa Reynolds, Andrew Lisanti, Maureen Barendregt, Linda Mercer, Kellie Wiebe, and Lacey Lockyer (Credit: Lacey Lockyer)

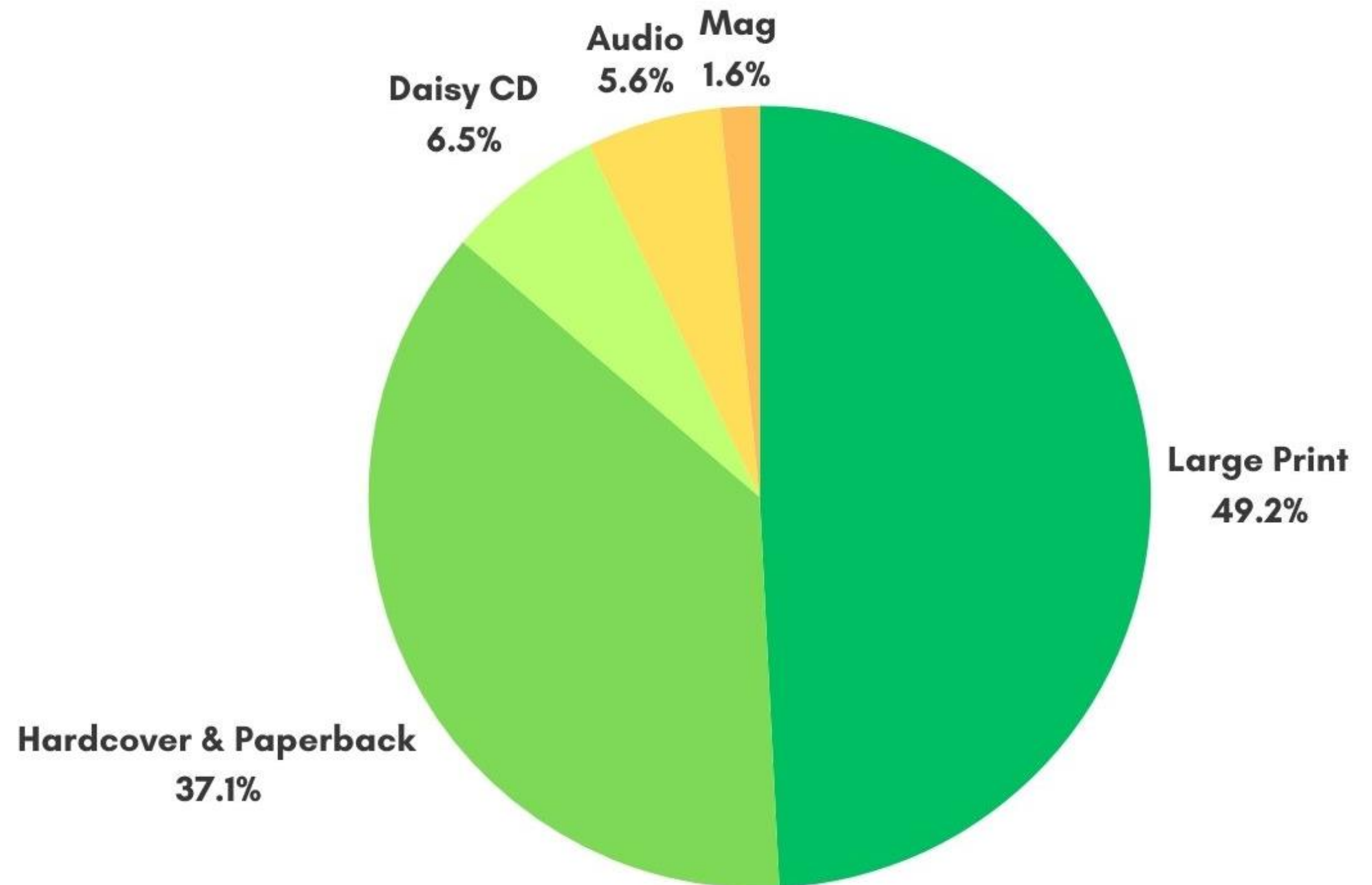
Statistics

Attendance: July-December 2024
Number of Visits: **12**
(6 at each Home)
Number of Service Hours: **24**
Number of Library Staffing Hours: **48**

Circulation Activity:
Number of Checkouts: **124**
Number of Check ins: **54**
Number of Holds Placed: **19**
Number of Library Cards Created: **8**
Number of Library Cards Renewed: **4**

People Served:
Number of Residents: **104**
(6-12 each visit)
Number of Homes Staff: **48**
(3-5 each visit)

Number of Checkouts by Item Type (July-December 2024)



Thank you!





March 21, 2025

Hon. Rob Flack, MPP Elgin Middlesex-London
County of Elgin
Elgin County Municipalities

Sent via email

RE: Elbows Up, Roots Down: A Transition to Edible Plantings & Community Garden Program Development

Dear Partners,

Please be advised that the Council of the Corporation of the Municipality of Central Elgin discussed the above matter at its Regular Meeting dated March 17, 2025 and the following Resolution was passed:

WHEREAS food security is a growing concern in our municipality, exacerbated by economic instability and U.S. trade pressures;

AND WHEREAS proactively strengthening local food resilience supports our residents and reduces dependence on external supply chains, and alleviates pressure on social infrastructure;

AND WHEREAS the protracted ability of Canadians to withstand economic pressure is integral to maintaining our sovereignty;

THEREFORE BE IT RESOLVED THAT Staff be directed to report back to Council with recommendations for establishing a garden plot and municipal garden planting pilot project in municipal parks for 2025, including potential partnerships, funding opportunities, and best practices for implementation;

AND THAT this motion be circulated to neighbouring municipalities in Elgin County, and to M.P.P. Rob Flack.

Sincerely,

Delany Leitch

Delany Leitch
Deputy Clerk

COUNTY OF ELGIN

By-Law No. 25-16

“BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A COLLECTIVE AGREEMENT BETWEEN THE CORPORATION OF THE COUNTY OF ELGIN AND CANADIAN UNION OF PUBLIC EMPLOYEES WITH RESPECT TO THE CORPORATION’S COUNTY LIBRARY EMPLOYEES”

WHEREAS the Canadian Union of Public Employees, Local 841, is the sole and exclusive collective bargaining agent for all its employees save and except Branch Library Supervisors and persons above the rank of Branch Library Supervisor, Administrative Assistant, Director of Community and Cultural Services or designate, students, pages, and temporary employees; and

WHEREAS negotiations have taken place over a period of time between the County and the Union towards amending the collective bargaining relations and providing an orderly procedure for the disposition of grievances and defining working conditions and terms of employment for all employees who are represented by the Union, in the form of a Collective Agreement; and

WHEREAS agreement has now been reached by both parties on the said procedures, conditions and terms of employment to be included in an agreement to cover the period January 1, 2025, and ending December 31, 2027.

NOW THEREFORE the Municipal Council of the Corporation of the County of Elgin enacts as follows:

1. THAT Elgin County Council approve the Collective Agreement between the County of Elgin and the Canadian Union of Public Employees, for the period commencing January 1, 2025 and ending December 31, 2027, setting forth collective bargaining relations, disposition of grievances and to define working conditions and terms of employment for the library employees; and
2. THAT the Warden and the Chief Administrative Officer be and are hereby authorized to sign the Collective Agreement between the County of Elgin and the Canadian Union of Public Employees for the period commencing January 1, 2025, and ending December 31, 2027.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 8TH DAY OF APRIL 2025.

Blaine Parkin,
Chief Administrative Officer/Clerk.

Grant Jones,
Warden.

COUNTY OF ELGIN

By-Law No. 25-17

**“BEING A BY-LAW TO CONFIRM PROCEEDINGS OF THE MUNICIPAL COUNCIL OF
THE CORPORATION OF THE COUNTY OF ELGIN AT THE
APRIL 8, 2025 MEETING”**

WHEREAS, pursuant to Section 5.1 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5.3 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of every Council shall be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Municipal Council of the Corporation of the County of Elgin at this meeting be confirmed and adopted by by-law.

NOW THEREFORE the Municipal Council of the Corporation of the County of Elgin enacts as follows:

1. THAT the actions of the Municipal Council of the Corporation of the County of Elgin, in respect of each recommendation contained in the reports and each motion and resolution passed and other action taken by the Municipal Council of the Corporation of the County of Elgin, at its meeting held on April 8, 2025 be hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. THAT the Warden and appropriate officials of the Corporation of the County of Elgin are hereby authorized and directed to do all things necessary to give effect to the actions of the Municipal Council of the Corporation of the County of Elgin referred to in the preceding section hereof.
3. THAT the Warden and the Chief Administrative Officer, or alternate, are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation of the County of Elgin.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 8TH DAY OF APRIL 2025.

Blaine Parkin,
Chief Administrative Officer/Clerk.

Grant Jones,
Warden.