



SCHEDULE OF FEES

County of Elgin By-Law No. 23-33

Under authority of Ontario Municipal Act, 2001. S.O. 2001, C. 25, S. 391

Service	Fee
<i>Photocopying/ Scanning/Internet Printing</i>	
Letter/ legal	\$0.25/ page
11 x 17	\$0.50/ page
Document scanning as PDF	\$5.00/ page
Recordable CD	\$2.50 each
<i>Microfilm Reader-Printer</i>	
Letter/ legal	\$0.50/ page
11 x 17	\$0.75/ page
Scans	\$0.25/ scan
<i>Long Distance Research</i>	
	\$40.00 per hour
<i>Photograph Prints</i>	
4 x 6	\$17.00 (\$10.00 per additional print)
5 x 7	\$20.00 (\$12.00 per additional print)
8 x 10	\$30.00 (\$17.00 per additional print)
11 x 14	\$40.00 (\$30.00 per additional print)
Larger sizes	On a case by case basis
Digital photo/document files for personal use	\$10.00 per image
Digital photo/document files for publication/exhibition/display/commercial use	\$20.00 per image
Photo/document image scanning (we charge this fee if an image has not been previously scanned)	\$10.00 per scan
<i>Archival Supplies</i>	
Acid-free storage box	\$20.00 each
Newspaper storage box	\$50.00 each
Acid-free folders	\$1.00 each
General supplies	Market value
<i>Postage/ Shipping</i>	
	Actual cost (\$5.00 minimum)