

**CODE OF CONDUCT FOR MEMBERS OF COUNCIL FOR  
THE CORPORATION OF THE COUNTY OF ELGIN**



***Appendix B***

**Council Code of Conduct – Formal Complaint Form/Affidavit**

**COUNTY OF ELGIN**

**Council Code of Conduct**

AFFIDAVIT OF \_\_\_\_\_ (full name)  
I, \_\_\_\_\_ (full name), of the \_\_\_\_\_ (City,  
Town etc.) of \_\_\_\_\_ (municipality of residence) in the  
Province of Ontario.

MAKE OATH AND SAY (or AFFIRM):

1. I have personal knowledge of the facts as set out in this affidavit, because

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(insert reasons e.g. I work for... I attended a meeting at which... etc.)

2. I have reasonable and probable grounds to believe that a member of the County of  
Elgin Council \_\_\_\_\_ (specify name of member)  
has contravened section(s) \_\_\_\_\_ specify section(s) of the  
Council Code of Conduct of the County of Elgin. The particulars of which are as follows:

(Set out the statements of fact in consecutively numbered paragraphs in the space below,  
with each paragraph being confined as far as possible to a particular statement of fact.  
If you require more space please use the attached *Schedule A* form and check the  
appropriate box below. If you wish to include exhibits to support this complaint, please  
refer to the exhibits as Exhibit A, B etc. and attach them to this affidavit.)

**CODE OF CONDUCT FOR MEMBERS OF COUNCIL FOR  
THE CORPORATION OF THE COUNTY OF ELGIN**

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Please see the attached *Schedule A*

1. This affidavit is made for the purpose of requesting that this matter be reviewed by the County of Elgin appointed Integrity Commissioner and for no other purpose.

SWORN (or AFFIRMED) before me at the )

)

\_\_\_\_\_ (City, Town etc. of )

)

in the Province of Ontario on )

\_\_\_\_\_ (date) ) \_\_\_\_\_

) Signature

)

\_\_\_\_\_  
(Signature of Commissioner)

(Signature) A Commissioner for taking affidavits etc.

**Please note that signing a false affidavit may expose you to prosecution under Sections 131 and 132 or 134 of the Criminal Code, R.S.C. 1985, c. C-46 and also to civil liability for defamation.**

**CODE OF CONDUCT FOR MEMBERS OF COUNCIL FOR  
THE CORPORATION OF THE COUNTY OF ELGIN**



**Schedule A (Additional Information)**

**COUNTY OF ELGIN**

**Council Code of Conduct**

To the affidavit required under Part 18 Procedure – Formal Complaint of the Council Code of Conduct.

(If more than one page is required, please copy this blank page and mark each additional page as 2 of 2, 2 of 3, etc. at the top right corner.)

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This *Schedule A* referred to in the affidavit of

\_\_\_\_\_ (full name)

Sworn (or Affirmed) before me on this \_\_\_\_\_ day

of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
A Commissioner for taking affidavits, etc.