COMPLAINT FORM MUNICIPAL INVESTIGATION OF CLOSED MEETING(S) County of Elgin



IN ACCORDANCE WITH Section 239 of the *Municipal Act 2001* (As Amended)

PLEASE FORWARD COMPLETED FORMS TO:

Aird & Berlis LLP Meghan Cowan mcowan@airdberlis.com (416) 865-4722

COMPLAINT FORM FOR MUNICIPAL INVESTIGATION OF CLOSED MEETING(S)

Section 239 – Municipal Act 2001

(As Amended)

COMPLAINANT'S NAME			
ADDRESS			
TELEPHONE	Номе	C	DTHER
E-MAIL		· · ·	

CAN YOUR IDENTITY BE REVEALED DURING THE INVESTIGATION? YES [] NO []

• PERSONAL INFORMATION IS COLLECTED UNDER THE AUTHORITY OF SECTION 239 OF THE MUNICIPAL ACT 2001 (AS AMENDED) AND WILL BE USED BY THE MUNICIPAL INVESTIGATOR TO CARRY OUT AN INVESTIGATION UNDER THE ACT.

NAME OF MUNICIPALITY	
DATE OF CLOSED MEETING	
MUNICIPAL CONTACT NAME	
TELEPHONE	
E-MAIL	

BACKGROUND	This should provide as much information as is required to explain the nature and background of the particular occurrence. (i.e.) Timing; Municipal Contact; Municipal Explanation.				

ACTION	Activities that the complainant has undertaken to resolve the matter.

SUMMARY / COMMENTS			
Summary / Comments			
	SUMMARY / COMMENTS		

Date of Signature

Signature of Complainant