



ELGIN COUNTY MUSEUM ADVISORY COMMITTEE AGENDA

Meeting Date: Wednesday, February 7th, 2024 11:00 am

Location: Elgin County Heritage Centre

1. Call to Order
2. Confirmation of Member Terms and Election of Secretary
3. Additions to the Agenda
4. Approval of Minutes from October 25th, 2023
5. Business Arising from the Minutes
 - Crane Plaque follow-up
6. Correspondence
 - 2023-24 Community Museum Operating (CMOG) Grant
 - Elgin County Heritage Centre Accessibility Plan Evaluation 2023
7. Curator's Report
8. 2024 Project Updates
 - Mural project update with Oneida Nation of the Thames
 - 4th Floor Service Planning
 - Succession Planning
 - Collection Review
9. Museum Partner Reports
10. Committee Member Reports
11. Next Meeting Date – May 2024
12. Adjournment

A light meal will be served.

Elgin County Museum Advisory Committee
2024 Members

- Amanda VandenWyngaert, Chair (3rd year of second 4-year term, 4th year as Chair) - Museum liaison member
- Kim Teuscher Vice-Chair (3rd year of second 4-year term, 3rd year as Vice-Chair) – Member-at-large
- Joan Mansell, Secretary (3rd year of fifth 4-year term) – WI member (east)
- Jennifer Beauchamp (3rd year of first 4-year term) – Museum liaison member
- Donna Lord (4th year of first 4-year term) – WI member (west)
- Charlie Jenkins (1st year of third 4-Year term) – Agricultural representative
- Councillor Dominique Giguère – County Council representative
- Councillor Mike Hentz, County Council representative

**Ministry of Tourism,
Culture and Sport**

Minister

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**Ministère du Tourisme, de la
Culture et du Sport**

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December 5, 2023

Mr. Perry Clutterbuck
Advisory Committee Chair
Elgin County Museum
pclubuck@execulink.com

Dear Mr. Clutterbuck:

**Re: Community Museum Operating Grant / Pay Equity 2023-24
Transfer Payment Case Number 2023-06-1-2277475374**

Your museum has been approved to receive a grant of \$14,438 from the Community Museum Operating Grant program for the 2023-24 fiscal year. You will also receive pay equity funding in the amount of \$1,200.

Museums provide unique educational opportunities for Ontarians and visitors alike to engage with and learn about our province's rich history. This funding assists museums in communities across Ontario with acquiring, conserving, interpreting and exhibiting artifacts of public interest.

Our government is committed to a strong culture sector. Museums are an integral partner in encouraging lifelong learning and building thriving communities. We are pleased to continue to support community museums.

Please contact Shannon Khan, Culture Programs Advisor, for further information about your grant. She can be reached by email at: CMOG-SFMC@ontario.ca.

All the best,

The Honourable Neil Lumsden
Minister of Tourism, Culture and Sport

Accessibility Plan Evaluation

Museum Name: Elgin County Heritage Centre

Score: 9/10:

Each year, eligible applicants to the Community Museum Operating Grant (CMOG) program are required to submit materials for evaluation to ensure that they continue to meet the criteria established in Regulation 877, "Grants for Museums" under the Ontario Heritage Act, including the Standards for Community Museums.

The museum's individual Accessibility Plan:

1. Follows principles in the Physical Plant Standard policy and Community Standard policy. YES
2. References other Standards such as Exhibition and Interpretation and Education Standards. YES
3. Draws upon the Accessibility Policy or Plan of the municipality or larger entity to which the museum reports (only if municipal museum). YES
4. Covers 3-5 years and is no more than 5 pages long. YES
5. Assigns responsibilities for improvements to specific areas of the museum's operations such as the Board or curatorial staff. NO

Evaluation:

Elgin County Heritage Centre's Accessibility plan follows the principles in the Physical Plant, Community, Exhibition and Interpretation and Education Standards. It draws upon the Elgin County and Local Municipal Partners Joint Accessibility plan which covers 2021 to 2026. The Plan includes past, present, and future planning for capital improvements or other types of accessibility including AODA compliant website accessibility. The plan indicates that the Heritage Centre will be improving access by removing barriers and integrating accessibility features but has not been updated in all sections to show progress from 2021-2023. The plan does specifically mention training for staff and all volunteers in accessible customer service, other accessibility standards and aspects of the AODA and of the Ontario Human Rights Code that relate to persons with disabilities. The plan does not assign responsibilities for improvements to specific areas of operations.