



**Human Resources Committee
ORDERS OF THE DAY**

Friday, August 18, 2023, 10:00 a.m.

**Council Chambers
450 Sunset Drive
St. Thomas ON**

NOTE FOR MEMBERS OF THE PUBLIC:

This meeting will not be livestreamed. Minutes will be posted to the Elgin County website following the meeting.

Accessible formats available upon request.

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9.2 Chief Administrative Officer & Recruiter - CAO Recruitment Municipal Act Section 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees; and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.	
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**HUMAN RESOURCES COMMITTEE
MINUTES**

**August 3, 2023, 9:00 a.m.
Dutton Dunwich Boardroom
450 Sunset Drive
St Thomas ON**

Members Present: Warden Ed Ketchabaw, Chair
Councillor Mark Widner
Deputy Warden Grant Jones

Members Absent: Councillor Andrew Sloan

Staff Present: Amy Thomson, Director of Human Resources
Nicholas Loeb, Director of Legal Services
Don Shropshire, Chief Administrative Officer/Clerk
Mike Hoogstra, Manager of Purchasing and Risk

1. CALL TO ORDER

The meeting was called to order at 9:01 a.m. with Warden Ketchabaw in the Chair.

2. APPROVAL OF AGENDA

Moved by: Deputy Warden Jones
Seconded by: Councillor Widner

RESOLVED THAT the agenda for the August 3, 2023 meeting be approved as presented.

Motion Carried.

3. ADOPTION OF MINUTES

Moved by: Councillor Widner
Seconded by: Deputy Warden Jones

RESOLVED THAT the minutes from the meeting held on May 26, 2023 be adopted.

Motion Carried.

4. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

5. DELEGATIONS

None.

6. REPORTS/BRIEFINGS

None.

7. OTHER BUSINESS

None.

8. CORRESPONDENCE

None.

9. CLOSED MEETING ITEMS

Moved by: Deputy Warden Jones

Seconded by: Councillor Widner

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

Closed Meeting Item #1 - Closed Meeting Minutes - May 26, 2023

Closed Meeting Item #2 - CAO Recruitment

(b) personal matters about an identifiable individual, including municipal or local board employees; and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Motion Carried.

9.1 Closed Meeting Minutes - May 26, 2023

9.2 Manager of Procurement and Risk - CAO Recruitment

10. MOTION TO RISE AND REPORT

Moved by: Councillor Widner

Seconded by: Deputy Warden Jones

RESOLVED THAT we do now rise and report.

Motion Carried.

Moved by: Deputy Warden Jones

Seconded by: Councillor Widner

RESOLVED THAT staff contract the Recruiter as directed by the Committee.

Motion Carried.

11. DATE OF NEXT MEETING

The next meeting will be held at the call of the Chair.

12. ADJOURNMENT

Moved by: Councillor Widner

Seconded by: Deputy Warden Jones

RESOLVED THAT we do now adjourn at 9:17 a.m. to meet again at the call of the Chair.

Motion Carried.

Don Shropshire,
Chief Administrative Officer/Clerk.

Warden Ed Ketchabaw,
Chair.