



**Terrace Lodge Redevelopment Steering Committee  
ORDERS OF THE DAY**

**Tuesday, March 14, 2023, 3:15 p.m.**

**Terrace Lodge**

**49462 Talbot St E, Aylmer, ON N5H 3A5**

**NOTE FOR MEMBERS OF THE PUBLIC:**

This meeting will not be livestreamed. Minutes will be posted to the Elgin County website following the meeting.

Accessible formats available upon request.

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9.1 General Manager of Engineering, Planning & Enterprise/Deputy CAO - Contract Negotiations (verbal) Municipal Act Section 239 (2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.	
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**TERRACE LODGE REDEVELOPMENT STEERING COMMITTEE  
MINUTES**

**February 28, 2023, 1:00 p.m.  
Council Chambers  
450 Sunset Drive  
St. Thomas ON**

Members Present: Warden Ed Ketchabaw  
Councillor Mark Widner  
Councillor Jack Couckuyt  
Councillor Todd Noble

Staff Present: Julie Gonyou, Chief Administrative Officer/Clerk  
Brian Lima, General Manager of Engineering, Planning, &  
Enterprise(EPE)/Deputy CAO  
Michele Harris, Director of Homes and Seniors Services  
Jennifer Ford, Director of Financial Services/Treasurer  
Jenna Fentie, Manager of Administrative Services/Deputy Clerk  
Stefanie Heide, Legislative Services Coordinator

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**1. CALL TO ORDER**

The meeting was called to order at 1:01 p.m. by the Deputy Clerk.

**2. ELECTION OF CHAIR**

Moved by: Councillor Noble  
Seconded by: Councillor Widner

RESOLVED THAT nominations be opened for the position of Terrace Lodge Redevelopment Steering Committee Chair for 2023.

Motion Carried.

Moved by: Councillor Noble  
Seconded by: Councillor Widner

RESOLVED THAT nominations for the Terrace Lodge Redevelopment Steering Committee Chair be closed; and

THAT Warden Ketchabaw be appointed as Chair of the Terrace Lodge Redevelopment Steering Committee for 2023.

Motion Carried.

**3. APPROVAL OF AGENDA**

Moved by: Councillor Couckuyt  
Seconded by: Councillor Widner

RESOLVED THAT the agenda for the February 28, 2023 meeting of the Terrace Lodge Redevelopment Steering Committee be approved as presented.

Motion Carried.

**4. ADOPTION OF MINUTES**

Moved by: Councillor Noble  
Seconded by: Councillor Widner

RESOLVED THAT the minutes of the meeting held on January 4, 2022 be adopted.

Motion Carried.

**5. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

**6. DELEGATIONS**

None.

**7. REPORTS/BRIEFINGS**

**7.1 Chief Administrative Officer - Terrace Lodge Redevelopment Steering Committee Overview**

The Chief Administrative Officer, the Director of Homes and Seniors Services, and the Director of Finance/Treasurer provided a presentation outlining the role of the Committee in regards to the Terrace Lodge Redevelopment Project.

Moved by: Councillor Noble  
Seconded by: Councillor Widner

RESOLVED THAT the Terrace Lodge Redevelopment Project Overview Presentation be received and filed.

Motion Carried.

**7.2 General Manager of Engineering, Planning & Enterprise/Deputy CAO - Terrace Lodge Redevelopment Project Update**

The General Manager of Engineering, Planning & Enterprise/Deputy CAO provided an update on the Terrace Lodge Redevelopment Project.

Moved by: Councillor Couckuyt  
Seconded by: Councillor Widner

RESOLVED THAT the report titled "Terrace Lodge Redevelopment Project Update" dated February 28, 2023 from the General Manager of Engineering, Planning & Enterprise/Deputy CAO be received and filed.

Motion Carried.

**8. OTHER BUSINESS**

None.

**9. CORRESPONDENCE**

None.

**10. CLOSED MEETING ITEMS**

Moved by: Councillor Noble  
Seconded by: Councillor Widner

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

In-Camera Item #1: Contract Negotiations (verbal)

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Motion Carried.

**10.1 General Manager of Engineering, Planning & Enterprise/Deputy CAO  
- Contract Negotiations (verbal)**

**11. MOTION TO RISE AND REPORT**

Moved by: Councillor Couckuyt

Seconded by: Councillor Noble

RESOLVED THAT we do now rise and report.

Motion Carried.

In-Camera Item #1: Contract Negotiations

Moved by: Councillor Widner

Seconded by: Councillor Noble

RESOLVED THAT the confidential report from the General Manager of Engineering, Planning & Enterprise/Deputy CAO be received for information.

Motion Carried.

**12. DATE OF NEXT MEETING**

The next meeting will be held on March 14, 2023, at 2:30 p.m. at Terrace Lodge.

**13. ADJOURNMENT**

Moved by: Councillor Widner

Seconded by: Councillor Couckuyt

RESOLVED THAT we do now adjourn at 2:14 p.m. to meet again on March 14, 2023, at 2:30 p.m.

Motion Carried.

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Julie Gonyou,  
Chief Administrative Officer/Clerk.

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Warden Ed Ketchabaw,  
Chair.