



HOMES AND SENIORS SERVICES

POLICY & PROCEDURE NUMBER: 2.8c

DEPARTMENT: *Infection Control*

SUBJECT: *Screening and Surveillance –
Visitors*

APPROVAL DATE: November 2022

REVISION DATE:

REVIEW DATE:

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Purpose:

All Visitors will be educated, and screened prior to the entry of the Home in order to mitigate any risks to the residents, staff, and other visitors of the Home.

Procedure:

The Administrator/Infection Prevention & Control Program Manager will:

1. Ensure signage is posted at every entrance to the Home reminding team members, visitors, volunteers, and contractors not to enter if they have respiratory symptoms, fever, or other symptoms of disease or infection.
2. Ensure alcohol-based hand rubs are available at every entrance, resident care and public areas, and nursing stations. Signage of how to use also posted.
3. Implement any surveillance protocols, standard, or directives issued by the province.

The Infection Prevention & Control Program Manager will:

1. Ensure the orientation/education program for employees and team members include information on the screening process and reporting obligations.

The Visitor Attendants will:

1. Ensure all visitors, volunteers, caregivers, contractors, and staff actively screen upon entering the Home and complete a rapid antigen test.
2. Report all positive Rapid tests immediately to the IPAC Program Manager /Administrator and MRC.
3. Collect total rapid antigen data as requested by IPAC Program Manager and per Ministry guidelines weekly.
4. Keep an electronic record of all active screening and rapid test collection results. See below for Active screening questions.



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The Visitor Attendants will keep a visitor log and the Home shall maintain visitor logs for a minimum of 30 days which include, at a minimum,

- (a) the name and contact information of the visitor;
- (b) the time and date of the visit; and
- (c) the name of the resident visited.

Visitor Attendants will ensure education and training from Public Health Ontario is provided to all visitors entering the home; these are to include: physical distancing, respiratory etiquette, hand hygiene, IPAC practices, and proper use of PPE.

All Team Members will:

1. Monitor all visitors, volunteers, and contract workers for respiratory symptoms. Those presenting with symptoms will not be permitted entry to the care community and will be directed to seek further testing/medical attention to rule out infection.
2. Use the higher level of precautions regarding the appropriate level of infection control practices if there is disagreement between healthcare professionals until the Infection Prevention & Control Program Manager makes an informed decision.

Resources:

Minister's Directive: COVID-19 response measures for long-term care homes; August 30, 2022

Fixing Long-Term Care Act, 2021

O. Reg. 246/22