

**Corporation of the County of Elgin**

**CONNECTIVITY COMMITTEE**

**MINUTES**

**For Thursday, February 17, 2022 at 2:00 p.m.**

The Elgin County Connectivity Committee met this 17<sup>th</sup> day of February 2022. The meeting was held in a hybrid in-person/electronic format with Committee Members and staff participating as indicated below.

**Attendees:** Deputy Warden Tom Marks, Chair (in-person)  
Councillor Dominique Giguère (electronic)  
Councillor Duncan McPhail (electronic)  
Justin Pennings, Community Member (electronic)

**Staff:** Julie Gonyou, Chief Administrative Officer (in-person)  
Brian Lima, General Manager of EPE/Deputy CAO (in-person)  
Jeff Brock, Director of Information Technology Services (in-person)  
Katherine Thompson, Manager of Administrative Services/Deputy Clerk (in-person)  
Jeremy Sharkey, IT Coordinator (electronic)  
Cecil Coxen, IT Manager, Township of Malahide (electronic)  
Jenna Fentie, Legislative Services Coordinator (in-person)

**Regrets:** Mike Andrews, Community Member  
Joshua Kiirya, Community Member

**1. CALL TO ORDER**

The meeting convened at 2:00 p.m. with Deputy Warden Marks the Chair.

**2. APPROVAL OF THE AGENDA**

Moved by: Councillor Giguère  
Seconded by: Justin Pennings

RESOLVED THAT the agenda for the February 17, 2022 meeting be approved as presented.

**Recorded Vote**

	Yes	No	Abstain
Councillor Dominique Giguère	X		
Councillor Duncan McPhail	X		

Justin Pennings	X		
Deputy Warden Tom Marks, Chair	X		
<b>TOTAL</b>	4	0	0

- Motion Carried.

### 3. **ADOPTION OF MINUTES**

Moved by: Councillor McPhail  
Seconded by: Councillor Giguère

RESOLVED THAT the minutes of the meeting held December 16, 2021 be adopted.

#### **Recorded Vote**

	Yes	No	Abstain
Councillor Dominique Giguère	X		
Councillor Duncan McPhail	X		
Justin Pennings	X		
Deputy Warden Tom Marks, Chair	X		
<b>TOTAL</b>	4	0	0

- Motion Carried.

### 4. **DISCLOSURE OF PECUNIARY INTEREST OR THE GENERAL NATURE THEREOF**

None.

### 5. **DELEGATIONS**

None.

### 6. **BRIEFINGS**

#### **6.1 Internet Connectivity and Broadband Analysis Recommendations – Director of Information Technology Services**

The Director of Information Technology Services provided an overview of the recommendations included in the final report provided by IBI Group Inc., titled “Internet Connectivity and Broadband Analysis, Assessment, and Proposed Solutions” along with additional information regarding IBI Group’s Recommendation #1: Advocacy, Strategic Purchasing & ISP Coordination and suggested next steps.

Moved by: Councillor McPhail  
Seconded by: Councillor Giguère

RESOLVED THAT the report titled “Internet Connectivity and Broadband Analysis Recommendations from the Director of Information Technology Services and General Manager of Engineering, Planning & Enterprise/Deputy CAO dated February 11, 2022 be received and filed for information; and

THAT staff be directed to present the final report prepared by IBI Group Inc. titled “Internet Connectivity and Broadband Analysis, Assessment, and Proposed Solutions” to Elgin County Council at its next regularly scheduled meeting; and further

THAT the Chair be directed to provide Elgin County Council with a summary of the Connectivity Committee’s recommended next steps with respect to the final report prepared by IBI Group Inc.

**Recorded Vote**

	Yes	No	Abstain
Councillor Dominique Giguère	X		
Councillor Duncan McPhail	X		
Justin Pennings	X		
Deputy Warden Tom Marks, Chair	X		
<b>TOTAL</b>	4	0	0

- Motion Carried.

**7. OTHER BUSINESS**

**7.1 Final Committee Review and Discussion on IBI Final Report titled “Internet Connectivity and Broadband Analysis, Assessment, and Proposed Solutions” – Director of Information Technology Services**

The Director of Information Technology Services asked the Committee if there were any further adjustments required in the final IBI Group report before presentation to County Council. The Committee agreed that no further amendments were required.

**8. CORRESPONDENCE**

None.

**9. DATE OF NEXT MEETING**

The Connectivity Committee will meet again at the call of the Chair.

**10. ADJOURNMENT**

Moved by: Justin Pennings  
Seconded by: Councillor Giguère

RESOLVED THAT we do now adjourn at 2:26 p.m. to meet again at the call of the Chair.

**Recorded Vote**

	Yes	No	Abstain
Councillor Dominique Giguère	X		
Councillor Duncan McPhail	X		
Justin Pennings	X		
Deputy Warden Tom Marks, Chair	X		
<b>TOTAL</b>	4	0	0

- Motion Carried.

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Julie Gonyou,  
Chief Administrative Officer.

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Tom Marks,  
Chair.