

Meeting: Connectivity Committee
Date: December 16, 2021
Time: 1:00 p.m.
Location: Council Chambers/Webex

The meeting was held in a hybrid in-person/electronic format with Committee Members and staff participating as indicated below.

Attendees: Tom Marks, Deputy Warden and Committee Chair (in-person)
Dominique Giguère, Councillor and Committee Vice Chair (electronic)
Duncan McPhail, Councillor (in-person – joined the meeting in progress)
Mike Andrews, Community Member (electronic)
Justin Pennings, Community Member (electronic)
Joshua Kiirya, Community Member (electronic – joined the meeting in progress)

Staff: Julie Gonyou, Chief Administrative Officer (in-person)
Brian Lima, General Manager of Engineering, Planning & Enterprise (in-person)
Jeff Brock, Director of Information Technology Services (in-person)
Jeremy Sharkey, IT Coordinator (electronic)
Cecil Coxen, IT Manager – Township of Malahide (electronic)
Katherine Thompson, Supervisor of Legislative Services (in-person)
Carolyn Krahn, Legislative Services Coordinator (in-person)

MINUTES

1. Call to Order

The Connectivity Committee met this 16th day of December, 2021. The meeting was called to order at 1:00 p.m.

2. Approval of Agenda

Moved by: Councillor Giguère
Seconded by: Mike Andrews

RESOLVED THAT the agenda be approved.

Recorded Vote

	Yes	No
Mike Andrews	Yes	
Councillor Giguère	Yes	
Justin Pennings		No
Deputy Warden Marks	Yes	
	3	1

- Motion Carried.

3. Adoption of September 9, 2021 Minutes

Moved by: Mike Andrews

Seconded by: Councillor Giguère

RESOLVED THAT the minutes of the previous meeting be adopted.

Recorded Vote

	Yes	No
Mike Andrews	Yes	
Councillor Giguère	Yes	
Justin Pennings		No
Deputy Warden Marks	Yes	
	3	1

- Motion Carried.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Presentation – IBI Engagement – Director of ITS

The Director of ITS provided an overview of IBI Group’s work to date and presented next steps with respect to IBI Group’s Final Report, *Internet Connectivity and Broadband Analysis, Assessment, and Proposed Solutions*.

6. Presentation – Elgin County Broadband Recommendations – IBI

IBI Group presented an overview of technical and funding options and provided information on the Ontario Connects program. IBI also presented recommendations for the Committee’s consideration.

The Committee provided feedback to IBI, and the Chief Administrative Officer reported that the recommendations have been sent to the local administrators for their review. The feedback from the Committee and local administrators will be incorporated into the Final Report. The final draft of the Report will be sent to the Committee for their review.

Moved by: Councillor McPhail

Seconded by: Councillor Giguère

RESOLVED THAT the Connectivity Committee’s recommended changes be incorporated into the Internet Connectivity and Broadband Analysis, Assessment, and Proposed Solutions report from IBI Group;

THAT the recommendations contained in the report be presented to the Budget Committee and/or County Council for consideration; and

THAT staff be directed to provide a report that explores best practices related to Option One (Advocacy, Strategic Purchasing & ISP Coordination), including key responsibilities, costs associated with the position, examples of best practices, and sources of funding, for review by the Committee.

Recorded Vote

	Yes	No
Mike Andrews	Yes	
Councillor Giguère	Yes	
Councillor McPhail	Yes	
Joshua Kiirya		No
Deputy Warden Marks	Yes	
	4	1

- Motion Carried.

7. Correspondence

a. **Email from Gwen Tracey regarding SWIFT project in Middlesex County**

The Committee received the correspondence from Gwen Tracey.

8. New Business

None.

9. Date of Next Meeting

The Committee will meet next at the call of the chair.

10. Adjournment

The meeting adjourned at 2:25 p.m.

Julie Gonyou,
Chief Administrative Officer/Clerk.

Tom Marks,
Chair.