

**ELGIN COUNTY COUNCIL**

**MINUTES**

**February 8, 2022**

Elgin County Council met this 8<sup>th</sup> day of February 2022. The meeting was held in a hybrid in-person/electronic format with Councillors and staff participating as indicated below.

Council Present: Warden Mary French (Council Chambers)  
Deputy Warden Tom Marks (Council Chambers)  
Councillor Duncan McPhail (Council Chambers)  
Councillor Bob Purcell (electronic)  
Councillor Sally Martyn (Council Chambers)  
Councillor Grant Jones (Council Chambers)  
Councillor Dave Mennill (Council Chambers)  
Councillor Dominique Giguère (electronic)  
Councillor Ed Ketchabaw (Council Chambers)

Staff Present: Julie Gonyou, Chief Administrative Officer (Council Chambers)  
Brian Lima, General Manager of Engineering, Planning & Enterprise/Deputy Chief Administrative Officer (Council Chambers)  
Brian Masschaele, Director of Community & Cultural Services (electronic)  
Michele Harris, Director of Homes and Seniors Services (electronic)  
Amy Thomson, Director of Human Resources (electronic)  
Jeff Brock, Director of Information Technology Services (electronic)  
Stephen Gibson, County Solicitor (electronic)  
Nick Loeb, Senior Counsel (electronic)  
Amy Thomson, Director of Human Resources (electronic)  
Mike Hoogstra, Purchasing Coordinator (electronic)  
Katherine Thompson, Manager of Administrative Services/Deputy Clerk (Council Chambers)  
Carolyn Krahn, Legislative Services Coordinator (Council Chambers)

**1. CALL TO ORDER**

The meeting convened at 9:00 a.m. with Warden French in the chair.

**2. ADOPTION OF MINUTES**

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT the minutes of the meetings held on January 11, 2022; January 31, 2022; and February 1, 2022 be adopted.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		<b>9</b>	<b>0</b>	<b>0</b>

- Motion Carried.

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

**4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS**

**4.1 St. Thomas Elgin Local Immigration Partnership – Petrusia Hontar**

Petrusia Hontar from the St. Thomas Elgin Local Immigration Partnership presented the results from a survey conducted by eight (8) local immigration partnerships from Southwestern Ontario on the experiences of discrimination in St. Thomas and Elgin.

Moved by: Deputy Warden Marks  
Seconded by: Councillor McPhail

RESOLVED THAT the presentation from the St. Thomas Elgin Local Immigration Partnership be received; and

THAT staff be directed to research opportunities for Elgin County Council to strengthen its partnership with the St. Thomas Elgin Local Immigration Partnership and report back to County Council at a future meeting.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

**5. COMMITTEE OF THE WHOLE**

Moved by: Councillor Martyn  
Seconded by: Councillor Mennill

RESOLVED THAT we do now move into Committee of the Whole Council.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

## 6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF

### 6.1 Warden's Activity Report (January) & COVID-19 Update – Warden French

Warden French presented the report highlighting the County's response to the pandemic, as well as a list of events and meetings attended on behalf of County Council.

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

RESOLVED THAT THAT the February 1, 2022, report titled, *Warden's Activity Report (January) and COVID-19 Update* submitted by the Warden, be received and filed for information.

#### Recorded Vote

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

### 6.2 Environmental Committee Request for Funding – Councillor Jones

Councillor Jones presented information regarding costs associated with the installation of wildflower plots at the Elgin County Administration Building and other County-owned facilities.

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT the report titled "Environmental Committee Request for Funding" from Councillor Jones, Chair of the Environmental Advisory Committee, dated January 27, 2022, be received and filed;

THAT Elgin County Council support the Environmental Committee's recommendation that a maximum of \$5,000 be earmarked in the 2022 budget to be used to develop a 225 square foot wildflower plot at an existing County facility; and

THAT Elgin County Council permit the Environmental Advisory Committee to pursue opportunities for grants and funding partners for 2023 projects; and further,

THAT Elgin County Council permit the Environmental Committee to develop a policy associated with wildflower plots at County facilities for presentation to County Council at a future meeting.

#### Recorded Vote

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		

Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère		X	
Bayham	Councillor Ed Ketchabaw		X	
Aylmer	Warden Mary French	X		
	<b>TOTAL</b>	7	2	0

- Motion Carried.

6.3 **Terrace Lodge Redevelopment Construction Progress Update – Councillor Purcell**

Councillor Purcell provided Council with a progress update on the Terrace Lodge Redevelopment project.

Moved by: Councillor Martyn  
Seconded by: Councillor Purcell

RESOLVED THAT the report titled, “Terrace Lodge Redevelopment Construction Progress Update” submitted by the Terrace Lodge Redevelopment Steering Committee Chair, dated January 17, 2022 be received and filed for information.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
	<b>TOTAL</b>	9	0	0

- Motion Carried.

6.4 **Homes – Long-Term Care Home Service Accountability Agreement (L-SAA) – Schedule E – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services presented information regarding the annual reporting requirements of the Ontario Health Long-Term Care Home Service Accountability Agreement (L-SAA) Schedule E – Form of Compliance Declaration.

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

RESOLVED THAT the report titled: “Homes – Long-Term Care Home Service Accountability Agreement (L-SAA) – Schedule E” dated January 27, 2022 be received and filed; and,

THAT Council authorize the Chief Administrative Officer (CAO) and Warden to sign the “Long-Term Care Home Service Accountability Agreement (L-SAA) – Schedule E” for the Homes for the period of January 1, 2021– December 31, 2021.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		

Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
	<b>TOTAL</b>	9	0	0

- Motion Carried.

6.5 **Procurement Activity Report (October 1, 2021 to December 31, 2021) – Purchasing Coordinator**

The Purchasing Coordinator provided details with respect to the exercise of delegated authority for all contracts awarded that exceed \$15,000, including amendments and renewals, for the period from October 1, 2021 to December 31, 2021.

Moved by: Deputy Warden Marks  
Seconded by: Councillor McPhail

RESOLVED THAT the January 31, 2022 report titled, Procurement Activity Report (October 1, 2021 to December 31, 2021), submitted by the Purchasing Coordinator, be received and filed for information.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
	<b>TOTAL</b>	9	0	0

- Motion Carried.

6.6 **Elgin County Museum Advisory Committee 2022 Membership – Director of Community and Cultural Services**

The Director of Community and Cultural Services recommended a new appointment to the Elgin County Museum Advisory Committee for 2022, recognized past service and provided an update on members previously appointed by Council.

Moved by: Councillor Mennill  
Seconded by: Councillor Ketchabaw

RESOLVED THAT County Council confirm the membership of the Elgin County Museum Advisory Committee as outlined in the report titled “Elgin County Museum Advisory Committee 2022 Membership” from the Director of Community and Cultural Services dated February 8, 2022; and,

THAT the Warden on behalf of County Council issue a letter of appreciation to Mr. Perry Clutterbuck for his past service to the committee.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		

Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

6.7 **HR Policies: 9.60 ‘Paid Sick Leave / Short-term Disability’ & 5.20 ‘Benefit Premium Payments’ – Director of Human Resources**

The Director of Human Resources presented updates to two (2) policies, Paid Sick Leave/Short-term Disability and Benefit Premium Payments.

Moved by: Councillor Jones

Seconded by: Councillor Mennill

RESOLVED THAT County Council approve HR Policies 9.60 ‘Paid Sick Leave / Short-term Disability’ & 5.20 ‘Benefit Premium Payments’ as drafted;

AND THAT the report dated February 8, 2022 from the Director of Human Resources be received and filed.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

6.8 **SCOR Short Line Rail – Manager of Economic Development and Tourism**

The Manager of Economic Development and Tourism provided information regarding future funding for short line rail.

Moved by: Councillor Ketchabaw

Seconded by: Deputy Warden Marks

RESOLVED THAT the report titled “SCOR Short Line Rail” from the Manager of Economic Development & Tourism dated January 28, 2022 be received and filed as information.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		

	<b>TOTAL</b>	9	0	0
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- Motion Carried.

6.9 **Local Business Accelerator Program – Manager of Economic Development and Tourism**

The Manager of Economic Development and Tourism presented information regarding funding received in partnership with the St. Thomas Economic Development Corporation and the Elgin-St. Thomas Small Business Enterprise Centre for the My Main Street Local Business Accelerator Program for Ambassadors in St. Thomas and West Elgin.

Moved by: Councillor Jones  
Seconded by: Councillor Giguère

RESOLVED THAT the report titled “Local Business Accelerator Program” from the Manager of Economic Development & Tourism, dated January 20, 2022 be received and filed as information.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

6.10 **Draft Plan of Condominium Approval – The Ridge at Talbotville Grove Vacant Land Plan of Condominium, Part of Lot 40, Concession SNBTR, Township of Southwold – General Manager of Engineering, Planning & Enterprise/Deputy CAO**

The General Manager of Engineering, Planning & Enterprise/Deputy CAO provided information required for Council to consider granting draft plan approval to the draft Plan of Condominium described under File 34CD-SO2101.

Moved by: Councillor Jones  
Seconded by: Councillor McPhail

RESOLVED THAT the Council of the Corporation of the County of Elgin grants draft plan approval to the Draft Plan of Condominium proposed by Dillon Consulting Ltd. in the Township of Southwold, described under File No. 34CD-SO2101; and,

THAT staff be directed to provide notice of this decision subject to the conditions for final approval in accordance with the Planning Act.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		

Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

6.11 **Draft Plan Approval of Vacant Land Condominium – Part of Lot 37, East of John Street, Plan 164 (Town of Aylmer); Part of Lot 84, Concession South of Talbot Road (former Township of Malahide), Town of Aylmer, County of Elgin – General Manager of Engineering, Planning & Enterprise/Deputy CAO**

The General Manager of Engineering, Planning & Enterprise/Deputy CAO presented information required for Council to consider granting draft plan approval to the draft Plan of Condominium described under File No. 34CD-AY2102.

Moved by: Councillor Jones  
Seconded by: Councillor Mennill

RESOLVED THAT the Council of the Corporation of the County of Elgin grants draft plan approval to the Draft Plan of Condominium proposed by Dillon Consulting Ltd. in the Town of Aylmer File No. 34CD-AY2102; and,

THAT staff be directed to provide notice of this decision subject to the conditions for final approval in accordance with the Planning Act.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

6.12 **Dutton Land Holdings Development – Currie Road – General Manager of Engineering, Planning & Enterprise/Deputy CAO**

The General Manager of Engineering, Planning & Enterprise/Deputy CAO provided an overview of a proposed development at the north limits of the Village of Dutton and detailed the anticipated traffic impacts to County roads and the recommended plan for mitigating road improvements.

Moved by: Councillor Martyn  
Seconded by: Councillor McPhail

RESOLVED THAT the report titled, “Dutton Land Holdings Development – Currie Road” from the General Manager of Engineering, Planning, & Enterprise (EPE) / Deputy CAO, dated January 14, 2022 be received and filed, and;

THAT \$1,525,000 be added to the capital plan to fund road network enhancements in order to accommodate proposed future developments adjacent to Currie Road near Pioneer Line.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		



Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

6.13 **Elgin (County) / Eh!tel Networks Inc. – Telecommunication Equipment Consent and Road User Agreement – General Manager of Engineering, Planning & Enterprise/Deputy CAO**

The General Manager of Engineering, Planning & Enterprise/Deputy CAO presented a report seeking Council’s approval and authorization for execution of a proposed Telecommunication Equipment Consent and Road User Agreement (“Telecommunication Agreement”) between Elgin (County) and Eh!tel Networks Inc.

Moved by: Councillor Ketchabaw  
Seconded by: Councillor McPhail

RESOLVED THAT the Report to Council, dated January 18, 2022, and entitled “Elgin (County) / Eh!tel Networks Inc. - Telecommunication Equipment Consent and Road User Agreement” be received and filed; and,

THAT County Council approve and authorize the Warden and Chief Administrative Officer to execute a proposed Telecommunication Equipment Consent and Road User Agreement as between Elgin (County) and Eh!tel Networks Inc. in the form and of the content attached.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

6.14 **Whites Station Operations Centre Antenna Communications Tower Inspection – General Manager of Engineering, Planning and Enterprise/Deputy CAO**

The General Manager of Engineering, Planning and Enterprise/Deputy CAO provided Council with a summary of a recently completed major tower inspection undertaken on the County’s Whites Station Operations Centre antenna communication tower.

Moved by: Deputy Warden Marks  
Seconded by: Councillor Jones

RESOLVED THAT the report titled, “Whites Station Operations Centre Antenna Communications Tower Inspection” from the General Manager Engineering, Planning, and Enterprise (EPE) / Deputy CAO, dated January 17, 2022 be received and filed; and

THAT staff be directed to provide a follow-up report regarding ISP access to the Whites Station Operations Centre Antenna Communications Tower.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

6.15 **Terrace Lodge Redevelopment – Revised Development Agreement – General Manager of Engineering, Planning and Enterprise/Deputy CAO**

The General Manager of Engineering, Planning and Enterprise/Deputy CAO presented a report seeking Council’s authorization to sign an amended Development Agreement as required by the provincial Ministry of Long-Term Care in support of the County’s Terrace Lodge Redevelopment Project.

Moved by: Councillor Mennill  
Seconded by: Councillor Purcell

RESOLVED THAT the report titled “Terrace Lodge Redevelopment – Revised Development Agreement” dated February 1, 2022, received from the General Manager of Engineering, Planning & Enterprise (EPE) / Deputy CAO be received and filed for information; and,

THAT the Warden and Chief Administrative Officer be directed and authorized to sign the Ministry of Long-Term Care Revised Development Agreement.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

6.16 **Bank Street (South of Catfish Creek) – Re-Addition to Elgin County Highway System – County Solicitor**

The County Solicitor provided information on the status of that portion of Bank Street, between the south bank of Catfish Creek and Colin Street, in the Community of Port Bruce and Township of Malahide, in relation to the Highway System for the Corporation of the County of Elgin.

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT the Report to Council, dated January 29, 2022, and entitled “Bank Street (South of Catfish Creek) – Re-Addition to Elgin County Highway System” be received and filed; and,

THAT Council consider enactment of a by-law re-adding Bank Street, between the south bank of Catfish Creek and Colin Street, in the Community of Port Bruce and Township of Malahide, to the Highway System for the Corporation of the County of Elgin.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

**6.17 TVDSB Trustee Distribution for 2022-2026 – Legislative Services Coordinator**

The Legislative Services Coordinator presented information regarding rural representation on the Thames Valley District School Board following the 2022 election.

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

THAT the County of Elgin support the designation of Middlesex County by Board resolution as a low population municipality;

THAT the County of Elgin support the following Thames Valley District School Board Trustee Distribution for the 2022- 2026 term:

- Two (2) Trustees representing Middlesex County
- Two (2) Trustees representing Oxford County
- Two (2) Trustees representing Elgin County
- Six (6) Trustees representing the City of London
- One (1) Indigenous Trustee appointed per Ontario Regulation 462/97;

THAT the Warden of the County of Elgin send advocacy letters to ensure equitable representation that balances the rural interests within the geography of Thames Valley District School Board to the Minister of Education, the Honourable Stephen Lecce; the Minister of Municipal Affairs and Housing, the Honourable Steve Clark; and Elgin-Middlesex-London MPP Jeff Yurek; and

THAT the same letter be sent to Thames Valley District School Board Trustee Chair Lori-Ann Pizzalato and the Director of Education Mark Fisher, requesting that a copy of this motion and letter be considered as correspondence at the next Board of Trustee’s meeting, prior to the Board’s decision with respect to the composition of the 2022-2026 Board of Trustees.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		<b>9</b>	<b>0</b>	<b>0</b>

- Motion Carried.

6.18 **Transfer Payment Agreement for the Municipal Modernization Program – Chief Administrative Officer**

The Chief Administrative Officer provided information regarding a Transfer Payment Agreement from the Province of Ontario for the County of Elgin Human Capital Management Modernization project.

Moved by: Deputy Warden Marks

Seconded by: Councillor Ketchabaw

RESOLVED THAT the Warden and Chief Administrative Officer be authorized and directed to enter into the Transfer Payment Agreement to receive \$125,674 from the Municipal Modernization Program; and,

THAT By-Law 22-10 to authorize the Warden and Chief Administrative Officer to execute the Transfer Payment Agreement on behalf of Elgin County be enacted.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		<b>9</b>	<b>0</b>	<b>0</b>

- Motion Carried.

6.19 **COVID-19 Emergency Team Planning – January Update – Chief Administrative Officer**

The Chief Administrative Officer presented the report providing Council with an update on the County's COVID-19 response.

Moved by: Councillor Martyn

Seconded by: Councillor Mennill

RESOLVED THAT the report titled "COVID-19 Emergency Team Planning – January Update" dated February 2, 2022 from the Chief Administrative Officer be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		<b>9</b>	<b>0</b>	<b>0</b>

- Motion Carried.

**7. COUNCIL CORRESPONDENCE**

**7.1 Items for Consideration**

None.

**7.2 Items for Information (Consent Agenda)**

7.2.1 The Community Schools Alliance with a Press Release regarding the Social and Economic Impacts of Schools in Small Communities in Ontario.

7.2.2 SWIFT with their Monthly Project Update for December 2021.

7.2.3 County of Elgin Homes with their January 2022 Newsletter.

7.2.4 The Ministry of Municipal Affairs and Housing with a Letter regarding Bill 13, the Supporting People and Businesses Act, 2021.

7.2.5 The Town of Aylmer with a Letter to the Premier of Ontario regarding a Resolution respecting Joint and Several Liability, AMO Recommendations.

7.2.6 The Town of Aylmer with a Letter regarding Thames Valley District School Board Trustee Distribution for the 2022- 2026.

Moved by: Councillor Jones

Seconded by: Councillor Giguère

RESOLVED THAT Correspondence Items #1-6 be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		<b>9</b>	<b>0</b>	<b>0</b>

- Motion Carried.

**8. OTHER BUSINESS**

**8.1 Statements/Inquiries by Members**

Councillor Mennill asked a question regarding the Local Municipal and County share of property taxes. With input from the Local Municipal Partners, the Manager of Administrative Services will draft an infographic explaining how municipal taxes are distributed. This information will be shared with Council and the community.

Councillor McPhail requested that County staff circulate copies of the Council Highlights to the Local Municipal Partners for inclusion in their local Council agendas.

**8.2 Notice of Motion**

None.

**8.3 Matters of Urgency**

None.

**9. CLOSED MEETING ITEMS**

Moved by: Councillor Ketchabaw

Seconded by: Councillor Jones

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

In-Camera Item #1

*(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Land Acquisition Update.*

In-Camera Item #2

*(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Telecommunications.*

In-Camera Item #3

*(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Organizational Review.*

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		<b>9</b>	<b>0</b>	<b>0</b>

- Motion Carried.

**10. MOTION TO RISE AND REPORT**

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Mennill

RESOLVED THAT we do now rise and report.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

In-Camera Item #1 – Land Acquisition Update

Moved by: Deputy Warden Marks  
Seconded by: Councillor Jones

RESOLVED THAT staff proceed as directed.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

In-Camera Item #2 – Telecommunications

Moved by: Councillor Martyn  
Seconded by: Councillor Ketchabaw

RESOLVED THAT staff proceed as directed.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		

Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

In-Camera Item #3 – Organizational Review

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT staff proceed as directed.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

**11. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE**

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Mennill

RESOLVED THAT we do now adopt recommendations of the Committee Of The Whole.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

**12. CONSIDERATION OF BY-LAWS**

**12.1 By-Law No. 22-09 – Establish Remuneration Rates**

BEING a By-Law to Establish Remuneration Rates for Employees Covered by the Job Evaluation Scale.

Moved by: Deputy Warden Marks  
Seconded by: Councillor Jones

RESOLVED THAT By-Law No. 22-09 be now read a first, second and third time and finally passed.



**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		<b>9</b>	<b>0</b>	<b>0</b>

- Motion Carried.

**12.2 By-Law No. 22-10 – Approve Transfer Payment Agreement**

BEING a By-Law to Approve a Transfer Payment Agreement for the Municipal Modernization Program with Her Majesty the Queen in Right of the Province of Ontario as Represented by the Minister of Municipal Affairs and Housing to Fund the Implementation of an Integrated Human Capital Management Software Platform and Call-In System and, Further Thereto, to Authorize the Warden and Chief Administrative Officer to Execute the Said Transfer Payment Agreement on Behalf of Elgin County.

Moved by: Councillor Martyn  
Seconded by: Councillor Mennill

RESOLVED THAT By-Law No. 22-10 be now read a first, second and third time and finally passed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		<b>9</b>	<b>0</b>	<b>0</b>

- Motion Carried.

**12.3 By-Law No. 22-11 – Add Highways**

BEING a By-Law to Add Highways, including Lower Tier Highways, to the Highway System for Elgin County.

Moved by: Councillor Jones  
Seconded by: Councillor McPhail

RESOLVED THAT By-Law No. 22-11 be now read a first, second and third time and finally passed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

**12.4 By-Law No. 22-12 – Confirming all Actions and Proceedings**

BEING a By-Law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the February 8, 2022 Meeting.

Moved by: Councillor Mennill  
Seconded by: Deputy Warden Marks

RESOLVED THAT By-Law No. 22-12 be now read a first, second and third time and finally passed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

**13. ADJOURNMENT**

Moved by: Councillor Marks  
Seconded by: Councillor Purcell

RESOLVED THAT we do now adjourn at 12:22 p.m. to meet again on February 22, 2022 at 9:00 a.m.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Councillor Duncan McPhail	X		
Dutton Dunwich	Councillor Bob Purcell	X		
Southwold	Councillor Grant Jones	X		
Central Elgin	Councillor Sally Martyn	X		
Central Elgin	Deputy Warden Tom Marks	X		
Malahide	Councillor Dave Mennill	X		
Malahide	Councillor Dominique Giguère	X		
Bayham	Councillor Ed Ketchabaw	X		
Aylmer	Warden Mary French	X		
<b>TOTAL</b>		9	0	0

- Motion Carried.

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Julie Gonyou,  
Chief Administrative Officer.

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Mary French,  
Warden.