

## ELGIN COUNTY COUNCIL

### MINUTES

#### December 7, 2021

Elgin County Council met this 7<sup>th</sup> day of December 2021. The meeting was held in-person at the Masonic Centre of Elgin, St. Thomas. In-person participation for the public was restricted due to the COVID-19 pandemic, and the meeting was livestreamed.

Council Present: Councillor Tom Marks  
Councillor Dave Mennill  
Councillor Duncan McPhail  
Councillor Bob Purcell  
Councillor Sally Martyn  
Councillor Grant Jones  
Councillor Mary French  
Councillor Dominique Giguère  
Councillor Ed Ketchabaw

Staff Present: Julie Gonyou, Chief Administrative Officer  
Brian Lima, General Manager of EPE/Deputy CAO  
Stephen Gibson, County Solicitor  
Nick Loeb, Senior Counsel  
Katherine Thompson, Manager of Administrative Services/Deputy Clerk  
Jenna Fentie, Legislative Services Coordinator  
Carolyn Krahn, Legislative Services Coordinator

#### 1. CALL TO ORDER

Elgin County Council met this 7<sup>th</sup> day of December, 2021 at 7:00 p.m. The Chief Administrative Officer presided as Chair of the meeting.

#### 2. ELECTION OF WARDEN

The Chief Administrative Officer asked members of Council wishing to run for the Office of the Warden to stand. Councillors French, Marks, and Purcell offered their candidacy for the position of Elgin County Warden for 2022. Each candidate was then given an opportunity to address Council. Voting was done by secret ballot and ballots were counted by the Chief Administrative Officer in the presence of Mr. Rob Foster from Graham Scott Enns who had been appointed as a scrutineer.

The Chief Administrative Officer announced that the 2022 Elgin County Warden is Councillor Mary French.

Moved by: Deputy Warden Marks  
Seconded by: Councillor Mennill

RESOLVED THAT Councillor French be elected to the position of 2022 Warden.

- Motion Carried.

#### 3. ADMINISTERING AND SIGNING OF DECLARATION OF OFFICE

Warden French took the *Declaration of Office* administered by the Chief Administrative Officer.

#### 4. GOWNING

The Warden was gowned, and the Chief Administrative Officer presented the 2022 Warden to Council.

**5. PRESENTATION BY PAST WARDEN TOM MARKS**

The Warden was officially presented with the Chain of Office, the Lord Elgin Watch, and the Gavel of Office by Past Warden Tom Marks.

**6. WARDEN'S ADDRESS**

Warden French delivered her Inaugural Address to Council, thanked her family and friends for their support, and outlined the several items of interest and importance for consideration in 2022.

**7. RESOLUTION TO DESTROY THE BALLOTS**

Moved by: Councillor Jones  
Seconded by: Councillor Purcell

RESOLVED THAT the ballots used for the election of the 2022 Warden be destroyed.

- Motion Carried.

**8. RECESS**

Moved by: Councillor Purcell  
Seconded by: Councillor Martyn

RESOLVED THAT we do now recess at 7:33 p.m. until Thursday, December 9, 2021 at 9:00 a.m.

- Motion Carried.

## ELGIN COUNTY COUNCIL

### MINUTES

**December 9, 2021**

Elgin County Council met this 9<sup>th</sup> day of December 2021. The meeting was held in a hybrid in-person/electronic format with Councillors and staff participating as indicated below.

Council Present: Warden Mary French (Council Chambers)  
Deputy Warden Tom Marks (Council Chambers)  
Councillor Dave Mennill (Council Chambers)  
Councillor Duncan McPhail (Council Chambers)  
Councillor Bob Purcell (Council Chambers)  
Councillor Sally Martyn (Council Chambers)  
Councillor Grant Jones (Council Chambers)  
Councillor Dominique Giguère (electronic)  
Councillor Ed Ketchabaw (Council Chambers)

Staff Present: Julie Gonyou, Chief Administrative Officer (Council Chambers)  
Brian Lima, General Manager of Engineering, Planning & Enterprise/Deputy Chief Administrative Officer (Council Chambers)  
Brian Masschaele, Director of Community & Cultural Services (Council Chambers)  
Jeff Brock, Director of Information Technology Services (electronic)  
Stephen Gibson, County Solicitor (Council Chambers)  
Nick Loeb, Senior Legal Counsel (Council Chambers)  
Amy Thomson, Director of Human Resources (Council Chambers)  
Stephanie Godby, Manager of Human Resources (Council Chambers)  
Mike Hoogstra, Purchasing Coordinator (electronic)  
Katherine Thompson, Manager of Administrative Services/Deputy Clerk (Council Chambers)  
Jenna Fentie, Legislative Services Coordinator (Council Chambers)

#### **1. CALL TO ORDER**

The meeting convened at 9:00 a.m. with Warden French in the chair.

#### **2. ADOPTION OF MINUTES**

Moved by: Councillor Marks  
Seconded by: Councillor Ketchabaw

RESOLVED THAT the minutes of the meeting held on November 23, 2021 be adopted.

- Motion Carried.

#### **3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Councillor Martyn declared a Conflict of Interest on Closed Session Item #3 – Property Matter. Councillor Martyn will leave the Council Chambers and abstain from discussion and voting on this item.

#### **4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS**

Warden French, Deputy Warden Marks, and the Chief Administrative Officer congratulated General Manager of Engineering, Planning and Enterprise/Deputy CAO Brian Lima on receiving the 2021 Municipal Engineer of the Year Award from the Municipal Engineers Association.

4.1 **StrategyCorp – County of Elgin Road Maintenance Agreement Review**

StrategyCorp presented their final report regarding their review of the current Road Maintenance Agreement with the Local Municipal Partners. The review included the confirmation of service standards, an assessment of the financial model, and the development of a revised term sheet.

Moved by: Councillor Purcell  
Seconded by: Councillor Martyn

RESOLVED THAT the presentation from StrategyCorp be received.

- Motion Carried.

4.2 **John “Ian” Fleck, Elgin County Land Division Committee – Elgin County Land Division Activities for 2021**

Ian Fleck, Chair of the Elgin County Land Division Committee, presented an overview of the Land Division Committee’s activities in 2021.

Moved by: Councillor Jones  
Seconded by: Councillor Mennill

RESOLVED THAT the report titled “Elgin County Land Division Activities for 2021” from the Elgin County Land Division Committee Chairman and the Manager of Planning, dated December 9, 2021 be received and filed.

- Motion Carried.

**5. COMMITTEE OF THE WHOLE**

Moved by: Councillor Martyn  
Seconded by: Deputy Warden Marks

RESOLVED THAT we do now move into Committee of the Whole Council.

- Motion Carried.

**Additional Reports**

Moved by: Councillor Mennill  
Seconded by: Councillor Martyn

RESOLVED THAT an additional planning report and verbal update regarding Emergency Procurement from the General Manager of Engineering, Planning & Enterprise/Deputy CAO as well as Committee Appointments be considered as part of the December 9, 2021 Council Agenda.

- Motion Carried.

**6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF**

6.1 **Warden’s Activity Report (November) and COVID-19 Update – 2021 Warden Tom Marks**

2021 Warden Tom Marks provided a summary of the County’s response to the pandemic as well as a list of events and meetings he attended and organized on behalf of County Council.

Moved by: Councillor Jones  
Seconded by: Councillor Purcell

RESOLVED THAT the November 29, 2021, report titled, *Warden’s Activity Report (November) and COVID-19 Update* submitted by 2021 Warden Tom Marks, be received and filed for information.

- Motion Carried.

6.2 **Annual Council Committee Update: County of Elgin/Central Elgin Joint Accessibility Advisory Committee (JAAC) – 2021 Warden Marks**

2021 Warden Tom Marks provided an update on the activities of the County of Elgin/Central Elgin Joint Accessibility Advisory Committee.

Moved by: Deputy Warden Marks  
Seconded by: Councillor Jones

RESOLVED THAT the Annual Council Committee Update: County of Elgin/Central Elgin Joint Accessibility Advisory Committee, submitted by 2021 Warden Tom Marks, dated November 29, 2021, be received and filed for information; and,

THAT the County of Elgin/Central Elgin Joint Accessibility Advisory Committee Terms of Reference be amended to allow for electronic participation in accordance with By-Law 20-47 being a by-law to amend by-law no. 19-41, referred to as the procedural by-law and to repeal by-law no. 20-13; and,

THAT these amendments be made subject to the approval of the Municipality of Central Elgin.

- Motion Carried.

6.3 **Annual Council Committee Update: Connectivity Committee 2021 – 2021 Warden Marks**

2021 Warden Tom Marks provided Council with an update on the activities of the Connectivity Committee.

Moved by: Councillor McPhail  
Seconded by: Councillor Ketchabaw

RESOLVED THAT the December 1, 2021, report titled, Annual Council Committee Update: Connectivity Committee, submitted by 2021 Warden Tom Marks, be received and filed; and,

THAT the Terms of Reference for the Connectivity Committee be revised to indicate that the Committee Chair be elected for a term that coincides with the term of Council.

- Motion Carried.

6.4 **Elgin County Museum 2021 Annual Report – Councillor Martyn**

Councillor Martyn presented the 2021 Annual Report for the Elgin County Museum on behalf of the Elgin County Museum Advisory Committee.

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

RESOLVED THAT the report titled “Elgin County Museum 2021 Annual Report” from Councillor Sally Martyn and the Manager of Museum and Archives dated December 9, 2021 be received and filed.

- Motion Carried.

6.5 **Annual Council Committee Update: Environmental Advisory Committee – Councillor Jones**

Councillor Jones provided an update on the activities of Environmental Advisory Committee.

Moved by: Councillor Mennill  
Seconded by: Councillor Martyn

RESOLVED THAT the Annual Council Committee Update: Environmental Advisory Committee report from Councillor Grant Jones, dated November 25, 2021, be received and filed; and,

THAT the Terms of Reference for the Environmental Advisory Committee be revised to indicate that the Committee Chair be elected for a term that coincides with the term of Council.

- Motion Carried.

6.6 **Annual Council Committee Update: Health Recruitment Partnership Committee – Councillor Jones**

Councillor Jones provided an update on the activities and accomplishments of the Health Recruitment Partnership Committee in 2020/2021.

Moved by: Councillor Purcell  
Seconded by: Councillor Ketchabaw

RESOLVED THAT the Annual Council Committee Update: Health Recruitment Partnership report from Councillor Grant Jones, dated December 1, 2021, be received and filed.

- Motion Carried.

6.7 **Annual Council Committee Update: Rural Initiatives and Planning Advisory Committee 2021 – Councillor Ketchabaw**

Councillor Ketchabaw provided an update on the activities of the Rural Initiatives and Planning Advisory Committee in 2021, with a focus on the recently revised Community Grant Program and the Official review process.

Moved by: Deputy Warden Marks  
Seconded by: Councillor Martyn

RESOLVED THAT the Annual Council Committee Update: Rural Initiatives and Planning Advisory Committee report from Councillor Ed Ketchabaw, dated November 24, 2021, be received and filed; and,

THAT the Terms of Reference for the Rural Initiatives and Planning Advisory Committee be revised to indicate that the Committee Chair be elected for a term that coincides with the term of Council.

- Motion Carried.

6.8 **Annual Council Committee Update: Terrace Lodge Redevelopment Fundraising Committee 2021 – Councillor Giguère**

Councillor Giguère provided an update on the activities of the Terrace Loge Redevelopment Fundraising Committee.

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Mennill

RESOLVED THAT the Annual Council Committee Update: Terrace Lodge Redevelopment Fundraising Committee 2021 report from Councillor Dominique Giguère, dated November 24, 2021, be received and filed; and

THAT Council consent to receiving a more detailed report, including a financial update, with recommendations for consideration, in February of 2022.

- Motion Carried.

6.9 **Terrace Lodge Redevelopment – 2021 Year End Update – Councillor Purcell**

Councillor Purcell presented an update on the Terrace Lodge Redevelopment Project progress achieved in 2021.

Moved by: Councillor Jones  
Seconded by: Councillor Mennill

RESOLVED THAT the December 9, 2021, report titled, Terrace Lodge Redevelopment - 2021 Year End Update, submitted by Bob Purcell, Terrace Lodge Redevelopment Steering Committee Chair, be received and filed for information.

- Motion Carried.

6.10 **General Insurance and Risk Management Services Program for 2022 – Purchasing Coordinator**

The Purchasing Coordinator provided details regarding a Request for Proposal issued in October 2021 for a new General Insurance and Risk Management Services Program for the 2022 policy term.

Moved by: Councillor Purcell  
Seconded by: Councillor McPhail

RESOLVED THAT the General Insurance and Risk Management Services Program proposed by Marsh Canada Limited (“Marsh”) be approved at the proposed annual premium cost of \$426,866 plus taxes commencing December 15, 2021 until December 15, 2022, subject to County refinements of proposed coverage; and

THAT the General Insurance and Risk Management Services Program be renewed for up to four, one-year terms, for a potential five (5) year contract, all subject to annual Council approval of the renewal program proposed.

- Motion Carried.

6.11 **Data Hosting Agreement Extension to December 31, 2022 with London Public Library – Director of Community and Cultural Services**

The Director of Community and Cultural Services presented a report recommending the extension of Elgin County Library’s data hosting agreement with London Public Library for a period of one (1) year.

Moved by: Deputy Warden Marks  
Seconded by: Councillor Jones

RESOLVED THAT the report titled “Data Hosting Agreement Extension to December 31, 2022 with London Public Library” from the Director of Community and Cultural Services dated December 9, 2021 be received and filed, and

THAT the Warden and/or Chief Administrative Officer be authorized to execute a Hosting Services Agreement between the County of Elgin / Elgin County Library and the London Public Library Board to December 31, 2022 subject to review by the County Solicitor.

- Motion Carried.

6.12 **Lease Extension to December 31, 2022 for Aylmer Library – Director of Community and Cultural Services**

The Director of Community and Cultural Services presented a report regarding the extension of the lease for the Aylmer Library with the Town of Aylmer until December 31, 2022 so that it will expire in tandem with all other leases with Local Municipal Partners for library branch facilities.

Moved by: Councillor McPhail  
Seconded by: Councillor Martyn

RESOLVED THAT the report titled "Lease Extension to December 31, 2022 for Aylmer Library" from the Director of Community and Cultural Services dated December 9, 2021 be received and filed, and;

THAT the County Solicitor through the Chief Administrative Officer be authorized to provide notice of intent to extend the current lease for the Aylmer Library to December 31, 2022 for consideration by Aylmer Town Council.

- Motion Carried.

6.13 **County of Elgin Market Comparators for Strategic Compensation Analysis – Manager of Human Resources**

The Manager of Human Resources presented a list of market comparators for utilization when determining compensation compared at the 50<sup>th</sup> percentile as part of the Compensation Review and Pay Equity Analysis for Non-Union Staff, County Councillors and Boards.

Moved by: Councillor Jones  
Seconded by: Councillor Mennill

RESOLVED THAT the December 9, 2021 staff report titled, County of Elgin Market Comparators for Strategic Compensation Analysis, prepared and submitted by the Director and Manager of Human Resources, be received and filed for information;

AND THAT County Council approve the following list of market comparators for utilization when determining compensation compared at the 50<sup>th</sup> percentile (per HR policy):

The County of Brant	The County of Oxford
The Municipality of Chatham-Kent	The County of Perth
The County of Grey	The County of Dufferin
The County of Haldimand	The City of St. Thomas
The County of Huron	The County of Wellington
The County of Middlesex	The City of Woodstock
The County of Norfolk	

- Motion Carried.

6.14 **Bridge Weight By-Law Amendments – General Manager of Engineering, Planning & Enterprise/Deputy CAO**

The General Manager of Engineering, Planning & Enterprise presented recommendations regarding revisions to load limit postings on Fulton Bridge, Gillets Bridge, and Phillmore Bridge.

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Martyn

RESOLVED THAT the report titled, "Bridge Weight By-Law Amendments" from the General Manager of Engineering, Planning, & Enterprise / Deputy CAO, dated November 23, 2021 be received and filed; and

THAT the Bridge Weight By-Law 15-26 be amended as follows:

Fulton Bridge (B-23)	Level 1 – 23 tonnes Level 2 – 18 tonnes Level 3 – 9 tonnes
Gillets Bridge (B-27)	Level 1 – 27 tonnes Level 2 – 19 tonnes



Level 3 – 10 tonnes

Phillmore Bridge (B-49)    Level 1 – 49 tonnes  
  Level 2 – 33 tonnes  
  Level 3 – 19 tonnes

- Motion Carried.

6.15 **Urban Reconstruction – Private Drain Connections – General Manager of Engineering, Planning & Enterprise/Deputy CAO**

The General Manager of Engineering, Planning & Enterprise/Deputy CAO presented a report regarding the creation of a formal policy for private drain connections (PDCs) for all future urban reconstruction projects.

Moved by: Councillor Purcell  
Seconded by Councillor McPhail

RESOLVED THAT the report titled, “Urban Reconstruction – Private Drain Connections” from the General Manager of Engineering, Planning, & Enterprise (EPE) / Deputy CAO, dated December 9, 2021 be received and filed; and

THAT in advance of future urban road reconstruction projects, the local municipality be granted the option of requesting the inclusion of private drain connections (PDCs) to private properties within the project scope where feasible; and

THAT when requested by the local municipality, the installed PDC’s be recognized as local infrastructure assets, and as such, all costs associated with their installation and any future maintenance/replacement remain the responsibility of the local municipality.

- Motion Carried.

6.16 **Port Bruce Road Transfers – General Manager of Engineering, Planning & Enterprise/Deputy CAO**

The General Manager of Engineering, Planning & Enterprise/Deputy CAO presented a report recommending repealing and/or amending By-Laws associated with the temporary jurisdiction and traffic regulations associated with the construction detour.

Moved by: Councillor Mennill  
Seconded by Councillor Jones

RESOLVED THAT the report titled, “Port Bruce Road Transfers” from the General Manager of Engineering, Planning, & Enterprise (EPE) / Deputy CAO, dated November 30, 2021 be received and filed; and

THAT at its Meeting of January 11, 2022, Elgin County Council consider the following matters, by by-law, resolution or enactment:

1. that portions of Highways as specified in By-Law No. 18-22 be removed from the Highway system of the Corporation of the County of Elgin;
2. that By-Law No. 18-22, “Being a By-Law to add highways, including lower tier highways, to the highway system for Elgin County”, otherwise be repealed; and,
3. that the respective related By-Laws be amended as follows:
  - (i) By-Law No.18-26 “Being a By-Law to Remove and Prohibit the Right of Passage Over a Portion of the Lewis Street Road Allowance (South of the Travelled Portion of Rush Creek Line) in the Township of Malahide in the County of Elgin” be repealed;

- (ii) By-Law No. 20-05 “Being a By-Law for the Regulation of Traffic (No Parking)”, Schedule ‘B’ be amended to remove the following sections:
  - (a) 20.30 – County Road #73 (Dexter Line) from the north side of Colin Street to the north side of Dexter Line for a distance of 290 metres.
  - (b) 20.31 – Rush Creek Line from the west side of Bank Street to the east side of Imperial Road for a distance of 252 metres.
  - (c) 20.32 – Bank Street from the north side of Rush Creek Line to the south side of Imperial Road for a distance of 146 metres; and,
- (iii) By-Law No. 20-58 “Being a By-Law to Authorize Speed Limits”, be amended to remove the following section from Schedule ‘A’ (40km/h):
  - (a) Road 73, Section A - From the north property limits of Colin Street, north to the south property limits of Imperial Road, being a distance of 550 metres.

- Motion Carried.

6.17 **Zero-Emission Vehicle Infrastructure Program – Proposed Charging Fee – General Manager of Engineering, Planning & Enterprise/Deputy CAO**

The General Manager of Engineering, Planning & Enterprise/Deputy CAO presented a report detailing the final costs associated with the supply and installation of the electric charging stations and proposing a recommended charging rate for Council’s consideration.

Moved by: Councillor Martyn  
Seconded by Councillor Purcell

RESOLVED THAT the report titled “Zero-Emission Vehicle Infrastructure Program Final Report and Proposed Charging Fee” from the General Manager of Engineering, Planning & Enterprise / Deputy CAO, dated November 29, 2021, be received and filed; and

THAT a new electric vehicle charging station rate fee of \$2.40 per be established; and,

THAT during the 2022 annual review of the County’s Fees and Charges By-Law No. 20- 18, an amendment be made to include the new electric vehicle charging station charge rate fee.

- Motion Carried.

6.18 **Elgin County Industrial and Business Employment Vacant Land Inventory – General Manager of Engineering, Planning & Enterprise/Deputy CAO**

The General Manager of Engineering, Planning & Enterprise/Deputy CAO provided an overview of vacant industrial, commercial and business employment land in Elgin County.

Moved by: Councillor Jones  
Seconded by Deputy Warden Marks

RESOLVED THAT the report titled, “Elgin County Industrial and Business Employment Vacant Land Inventory” from the General Manager of Engineering, Planning, & Enterprise (EPE) / Deputy CAO, dated August 30, 2021 be received and filed.

- Motion Carried.

**Council recessed at 10:13 a.m. and reconvened at 10:33 a.m.**

6.19 **Transfer of Lands from Elgin County to the City of St. Thomas – Rectifying Title for a Portion of Wellington Road (County Road 25) – Senior Legal Counsel**

The Senior Legal Counsel presented a report seeking the approval and authorization for execution of a proposed Agreement for the transfer of title of lands, comprising a portion of Wellington Road north of Talbot, from the Corporation of the County of Elgin (“Elgin”) to The Corporation of the City of St. Thomas (the “City”).

Moved by: Deputy Warden Marks  
Seconded by Councillor Jones

RESOLVED the Report to Council, dated November 29, 2021, and entitled “Transfer of Lands from Elgin County to the City of St. Thomas – Rectifying Title for a Portion of Wellington Road (County Road 25)” be received and filed; and

THAT County Council approve and authorize the Warden and Chief Administrative Officer to execute the Agreement attached to this report as “Appendix “A”” and further authorize the County Solicitor and/or Senior Counsel to execute such legal or other documents as are reasonably necessary to give effect to the Transfer described in the Agreement.

- Motion Carried.

6.20 **Council – Meeting Schedule 2022 – Chief Administrative Officer**

The Chief Administrative Officer presented the proposed 2022 Council Meeting Schedule.

Moved by: Councillor Martyn  
Seconded by Councillor Jones

RESOLVED THAT the report from the Chief Administrative Officer titled “Council – Meeting Schedule 2022” be received and filed; and

THAT Council approve the 2022 Elgin County Council Meeting Schedule.

- Motion Carried.

6.21 **COVID-19 Emergency Team Planning – November Update – Chief Administrative Officer**

The Chief Administrative Officer provided an update on the County’s COVID-19 response.

Moved by: Deputy Warden Marks  
Seconded by Councillor Ketchabaw

RESOLVED THAT the December 2, 2021, report titled, “COVID-19 Emergency Team Planning – November Update”, submitted by the Chief Administrative Officer, be received and filed for information.

- Motion Carried.

6.22 **Approval for Official Plan Amendment No. 9, Port Stanley Harbour Secondary Plan, Municipality of Central Elgin, File No.: CE-OPA 9-21, Applicant: Municipality of Central Elgin – Manager of Planning and General Manager of Engineering, Planning & Enterprise/CAO**

The General Manager of Engineering, Planning & Enterprise/Deputy CAO reviewed File No. CE OPA 9-21 and found it consistent with the Planning Act and Provincial Policy Statement, 2020.

Moved by: Deputy Warden Marks  
Seconded by: Councillor Martyn

RESOLVED THAT the Council of the Corporation of the County of Elgin approves Official Plan Amendment No.9 to the Municipality of Central Elgin Official Plan, File No. CE OPA 9-21; and,

THAT staff be directed to provide notice of this decision in accordance with the Planning Act.

- Motion Carried.

6.23 **Emergency Procurement and the Terrace Lodge Redevelopment Project – General Manager of Engineering, Planning and Enterprise/Deputy CAO**

The General Manager of Engineering, Planning and Enterprise/Deputy CAO presented an update with respect to the Terrace Lodge Redevelopment Project.

Moved by: Councillor Mennill  
Seconded by: Councillor Purcell

RESOLVED THAT the verbal report from the General Manager of Engineering, Planning and Enterprise/Deputy CAO be received.

- Motion Carried.

6.24 **Council Committee Appointments – Chief Administrative Officer**

The Chief Administrative Officer presented an updated list of Council Committee Appointments.

Moved by: Councillor McPhail  
Seconded by: Councillor Jones

RESOLVED THAT County Council approve the Council Committee and Local Board Appointments for 2022 as presented by the Chief Administrative Officer and as recommended by Warden French.

- Motion Carried.

**7. COUNCIL CORRESPONDENCE**

7.1 **Items for Consideration**

7.1.1 The Township of Malahide with a letter regarding Road Safety Concerns at Imperial Road entering into Port Bruce.

Moved by: Councillor Mennill  
Seconded by: Deputy Warden Marks

RESOLVED THAT staff be directed to review the road safety concerns on Imperial Road entering into Port Bruce and report back to Council.

- Motion Carried.

7.2 **Items for Information (Consent Agenda)**

7.2.1 SWIFT with their Monthly Project Update for October 2021.

7.2.2 MP Karen Vecchio with a letter regarding Parliamentary Consultation on VIA Canada's Extension of High Frequency Passenger Rail.

Moved by: Councillor Jones  
Seconded by: Councillor Mennill

RESOLVED THAT Correspondence Items #1-2 be received and filed.

- Motion Carried.

## 8. OTHER BUSINESS

### 8.1 Statements/Inquiries by Members

None.

### 8.2 Notice of Motion

None.

### 8.3 Matters of Urgency

None.

## 9. CLOSED MEETING ITEMS

Moved by: Deputy Warden Marks

Seconded by: Councillor Jones

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

### In-Camera Item #1

*(a) the security of the property of the municipality or local board; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Telecommunications*

### In-Camera Item #2

*(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Reforestation Orders*

### In-Camera Item #3

*(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Property Matter*

### In-Camera Item #4

*(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Elgin 9-1-1 P-PSAP*

### In-Camera Item #5

*(b) personal matter about an identifiable individual, including municipal or local board employees – Organizational Update*

### In-Camera #6

*(b) personal matter about an identifiable individual, including municipal or local board employees – Personnel Matter*

- Motion Carried.

Councillor Martyn left the meeting for Closed Meeting Item #3.

**10. MOTION TO RISE AND REPORT**

Moved by: Councillor Ketchabaw  
Seconded by: Councillor McPhail

RESOLVED THAT we do now rise and report.

- Motion Carried.

In-Camera Item #1 – Telecommunications

Moved by: Councillor Jones  
Seconded by: Deputy Warden Marks

RESOLVED THAT the report from the County Solicitor be received; and  
THAT staff proceed as directed.

- Motion Carried.

In-Camera Item #2 – Reforestation Orders

Moved by: Councillor Martyn  
Seconded by: Councillor Mennill

RESOLVED THAT the report from the County Solicitor be received.

- Motion Carried.

In-Camera Item #3 – Property Matter

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Jones

RESOLVED THAT the report from the General Manager of Engineering, Planning and Enterprise/Deputy CAO be received.

- Motion Carried.

In-Camera Item #4 – Elgin 9-1-1 P-PSAP

Moved by: Councillor Purcell  
Seconded by: Councillor McPhail

RESOLVED THAT the report from the Chief Administrative Officer and Fire Training Officer/CEMC be received; and

THAT staff proceed as directed.

- Motion Carried.

In-Camera Item #5 – Organizational Update

Moved by: Councillor Jones  
Seconded by: Deputy Warden Marks

RESOLVED THAT the update from the Chief Administrative Officer and the General Manager of Engineering, Planning and Enterprise/Deputy CAO be received; and

THAT staff proceed as directed.

- Motion Carried.

In-Camera Item #6 – Personnel Matter

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT the verbal report from Chief Administrative Officer be received; and  
THAT staff proceed as directed.

- Motion Carried.

**11. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF (continued)**

**11.1 Elgin 9-1-1 P-PSAP – Chief Administrative Officer**

The Chief Administrative Officer presented information regarding a one-year contract extension with Northern 9-1-1 for the provision of 9-1-1 Primary Public Safety Answering Point (P-PSAP) service.

Moved by: Councillor Martyn  
Seconded by: Councillor McPhail

RESOLVED THAT following a review by the County Solicitor, staff be directed and authorized to sign a one (1) year extension agreement with Northern Communication Services Inc.

- Motion Carried.

**12. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE**

Moved by: Councillor Jones  
Seconded by: Councillor Mennill

RESOLVED THAT we do now adopt recommendations of the Committee Of The Whole.

- Motion Carried.

**13. CONSIDERATION OF BY-LAWS**

**13.1 By-Law No. 21-46 – Restrict the Weight of Vehicles Passing Over Bridges**

Being A By-Law To Restrict The Weight Of Vehicles Passing Over Bridges And To Amend By-Law No. 15-26

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Purcell

RESOLVED THAT By-Law No. 21-46 be now read a first, second and third time and finally passed.

- Motion Carried.

**13.2 By-Law No. 21-47 – Confirming all Actions and Proceedings**

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the December 7 & 9, 2021 Meeting.

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

RESOLVED THAT By-Law No. 21-47 be now read a first, second and third time and finally passed.

- Motion Carried.

**14. ADJOURNMENT**

Moved by: Deputy Warden Marks  
Seconded by: Councillor Mennill

RESOLVED THAT we do now adjourn at 12:33 p.m. to meet again on January 11, 2022 at 9:00 a.m.

- Motion Carried.

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Julie Gonyou,  
Chief Administrative Officer.

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Mary French,  
Warden.