

## ELGIN COUNTY COUNCIL

### MINUTES

**October 26, 2021**

Elgin County Council met this 26th day of October 2021. The meeting was held in a hybrid in-person/electronic format with Councillors and staff participating as indicated below.

Council Present: Warden Tom Marks (Council Chambers)  
Deputy Warden Dave Mennill (Council Chambers)  
Councillor Duncan McPhail (Council Chambers)  
Councillor Bob Purcell (Council Chambers)  
Councillor Sally Martyn (Council Chambers)  
Councillor Grant Jones (Council Chambers)  
Councillor Mary French (electronic)  
Councillor Dominique Giguère (Council Chambers)  
Councillor Ed Ketchabaw (Council Chambers)

Staff Present: Julie Gonyou, Chief Administrative Officer (Council Chambers)  
Brian Lima, General Manager of Engineering, Planning & Enterprise/Deputy Chief Administrative Officer (Council Chambers)  
Brian Masschaele, Director of Community & Cultural Services (Council Chambers)  
Michele Harris, Director of Homes and Seniors Services (Council Chambers)  
Nancy Pasato, Manager of Planning (Council Chambers)  
Stephen Gibson, County Solicitor (Council Chambers)  
Jeff Brock, Director of Information Technology Services (electronic)  
Amy Thomson, Director of Human Resources (electronic)  
Jeff VanRybroeck, Fire Trainer/CEMC (electronic)  
Katherine Thompson, Manager of Administrative Services (Council Chambers)  
Jenna Fentie, Legislative Services Coordinator (Council Chambers)  
Carolyn Krahn, Legislative Services Coordinator (Council Chambers)

#### 1. CALL TO ORDER

The meeting convened at 9:00 a.m. with Warden Marks in the chair.

#### 2. ADOPTION OF MINUTES

Moved by: Councillor Martyn  
Seconded by: Deputy Warden Mennill

RESOLVED THAT the minutes of the meeting held on October 12, 2021 be adopted.

- Motion Carried.

#### 3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

#### 4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

##### 4.1 Kim Earls, South Central Ontario Region (SCOR) Economic Development Corporation Partner Update

Kim Earls, Executive Director, SCOR Economic Development Corporation, provided a presentation reviewing many of the organization's achievements throughout 2021.

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Purcell

RESOLVED THAT the presentation from the Executive Director of South Central Ontario Region (SCOR) Economic Development Corporation Partner Update be received and filed.

- Motion Carried.

## 5. COMMITTEE OF THE WHOLE

Moved by: Councillor McPhail  
Seconded by: Councillor Giguère

RESOLVED THAT we do now move into Committee of the Whole Council.

- Motion Carried.

## ADDITIONAL REPORT

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

RESOLVED THAT an additional report be considered by County Council from the General Manager of Engineering, Planning, & Enterprise/Deputy CAO regarding the Talbot Line Slope Rehabilitation Tender Award.

- Motion Carried.

## 6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF

### 6.1 Revisions to Elgin County Museum By-law and Advisory Committee Representation – Director of Community and Cultural Services

The Director of Community and Cultural Services presented the report recommending a membership change on the Elgin County Museum Advisory Committee and other minor changes to the Elgin County Museum's operating by-law.

Moved by: Councillor Martyn  
Seconded by: Councillor Jones

RESOLVED THAT the By-Law "To Provide for the Operation of the Elgin County Museum" be hereby amended according to the terms outlined in the report titled "Revisions to Elgin County Museum By-Law and Advisory Committee Representation" from the Director of Community and Cultural Services dated October 15, 2021.

- Motion Carried.

### 6.2 Homes – Attending Physician Agreement – Elgin Manor – Director of Homes and Seniors Services

The Director of Homes and Seniors Services presented the report recommending approval of an Attending Physician Agreement with Dr. Brendan Boyd securing the provision of medical services to Elgin Manor.

Moved by: Councillor Purcell  
Seconded by: Deputy Warden Mennill

RESOLVED THAT the report titled "Homes – Attending Physician Agreements – Elgin Manor" dated October 19, 2021 be received and filed; and

THAT Council approve an Attending Physician Agreement with Dr. Brendan Boyd for an initial Term of eleven (11) months and twenty-five (25) days, commencing on November 1, 2021 and ending on October 25, 2022 and securing the provision of medical services to Elgin Manor; and

THAT Council authorize execution of the said Attending Physician Agreement by the Warden and Chief Administrative Officer on behalf of the Corporation of the County of Elgin; and

THAT Council accept the requested end date of October 31, 2021 for the Dr. Ken Morrison attending physician agreement for Elgin Manor.

- Motion Carried.

6.3 **Homes – Specialized Physician Agreement – Neurotoxin (i.e. Botox, Dysport, Xeomin) for Spasticity Management – Bobier Villa, Elgin Manor, Terrace Lodge – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services presented the report recommending that Council approve and authorize the execution of the two (2) year agreement with Dr. Adam Kassam for the provision of specialized medical services (spasticity management) to Bobier Villa, Elgin Manor and Terrace Lodge.

Moved by: Councillor Jones  
Seconded by: Councillor Giguère

RESOLVED THAT the report titled “Homes – Specialized Physician Agreement – Neurotoxin (i.e. Botox, Dysport, Xeomin) for Spasticity Management – Bobier Villa, Elgin Manor, and Terrace Lodge” dated October 19, 2021 be received and filed; and

THAT Council approve, and authorize execution by specified representatives, the two (2) year agreement from November 10, 2021 to November 9, 2023 with Dr. Adam Kassam for the provision of specialized medical services (spasticity management) to Bobier Villa, Elgin Manor, and Terrace Lodge.

- Motion Carried.

6.4 **Approval for Official Plan Amendment No. 8, Additional Residential Units, Municipality of Central Elgin File No. CE-OPA 8-21 – Manager of Planning**

The Manager of Planning presented the report recommending that Council approve Official Plan Amendment No. 8 to the Municipality of Central Elgin Official Plan, File No. CE OPA 8-21.

Moved by: Councillor Martyn  
Seconded by: Councillor McPhail

RESOLVED THAT Elgin County Council approve Official Plan Amendment No. 8 to the Municipality of Central Elgin Official Plan, File No. CE OPA 8-21; and

THAT staff be directed to provide notice of this decision in accordance with the Planning Act.

- Motion Carried.

6.5 **Elgin/Graham Scott Enns LLP – Short Term Rental – Storage Room 343-A – General Manager of Engineering, Planning & Enterprise/Deputy CAO and County Solicitor**

The County Solicitor presented the report informing Council of the request by Graham Scott Enns LLP to reinstate and continue a short-term rental arrangement for Room 343-A in the County Administration Building for the period of August 1, 2021 to December 31, 2022 for the sole purpose of storage, and to facilitate

continued social distancing amongst its employees through limiting in-office storage within the primary rented space.

Moved by: Councillor Jones  
Seconded by: Deputy Warden Mennill

RESOLVED THAT for the period of August 1, 2021 to December 31, 2022, and at a lump sum rent of \$1,353.00 (exclusive of taxes), County Council approve the short-term rental of Room 343-A in the County Administration Building, 450 Sunset Drive, St. Thomas, Ontario to Graham Scott Enns LLP for the sole purpose of temporary storage space; and

THAT County Council approve incorporation of the terms and conditions of such short-term rental arrangement into a Memorandum of Understanding prepared by the County Solicitor; and

THAT County Council authorize the Warden and Chief Administrative Officer to execute such Memorandum of Understanding prepared by the County Solicitor.

- Motion Carried.

6.6 **Ride Elgin Program Cancellation – General Manager of Engineering, Planning, and Enterprise/Deputy CAO**

The General Manager of Engineering, Planning, and Enterprise/Deputy CAO presented the report informing Council that the Ride Elgin Bike Share program will not be renewed in the Village of Port Stanley.

Moved by: Councillor McPhail  
Seconded by: Councillor Ketchabaw

RESOLVED THAT it be noted that the Ride Elgin Bike Share Program will not be renewed in the Village of Port Stanley as per Central Elgin's Council direction at their meeting dated October 12, 2021; and

THAT the report titled "Ride Elgin Program Cancellation" from the General Manager of Engineering, Planning, and Enterprise/Deputy CAO and the Tourism Officer dated October 19, 2021 be received for information.

- Motion Carried.

6.7 **Additional Report – Talbot Line Slope Rehabilitation – Tender Award – General Manager of Engineering, Planning, & Enterprise/Deputy CAO**

The General Manager of Engineering, Planning, & Enterprise/Deputy CAO presented the report recommending that Birnam Excavating Ltd. be selected for the Talbot Line Slope Rehabilitation Project.

Moved by: Councillor McPhail  
Seconded by: Councillor Purcell

RESOLVED THAT Birnam Excavating Ltd. be selected for the Talbot Line Slope Rehabilitation Project, Contract No. 2021-T39 at a total price of \$573,860.05 exclusive of H.S.T.; and

THAT the Warden and Chief Administrative Officer be directed and authorized to sign the contract.

- Motion Carried.

## 7. COUNCIL CORRESPONDENCE

### 7.1 Items for Consideration

- 7.1.1 Ed Roloson, Manager of Capital Projects – Water/Wastewater Operations, Municipality of Bayham requesting letters of support for their Disaster Mitigation and Adaptation Fund (DMAF) application for the restoration of portions of the Port Burwell storm drain network.

Moved by: Councillor Jones  
Seconded by: Councillor Purcell

RESOLVED THAT the Warden be directed to provide a letter of support for the Municipality of Bayham's Disaster Mitigation and Adaptation Fund (DMAF) application for the restoration of portions of the Port Burwell storm drain network.

- Motion Carried.

### 7.2 Items for Information (Consent Agenda)

- 7.2.1 Dianne Wilson, Deputy Clerk, Municipality of Central Elgin with a resolution regarding the Ride Elgin Bikeshare Program – Dropbike.
- 7.2.2 Scott R. Butler, Executive Director, Good Roads Board of Directors with a call for nominations to join the 2022-2023 Good Roads Board of Directors.
- 7.2.3 Larry Martin, Chair, Board of Health and Cynthia St. John, Chief Executive Officer, Southwestern Public Health with a request for an additional levy payment of \$1,002,182.
- 7.2.4 SWIFT Monthly Project Update – September 2021.

Moved by: Councillor Martyn  
Seconded by: Councillor French

RESOLVED THAT Correspondence Items #7.2.1 – 7.2.4 be received and filed.

- Motion Carried.

## 8. OTHER BUSINESS

### 8.1 Statements/Inquiries by Members

- 8.1.1 Councillor Jones informed County Council that he recently toured the Broccoli Development site in Talbotville with the Warden, Chief Administrative Officer, Township of Southwold Chief Administrative Officer, MPP Jeff Yurek, and MP Karen Vecchio. Councillor Jones thanked the County for their assistance to the Township of Southwold with the sale of the property.

### 8.2 Notice of Motion

None.

### 8.3 Matters of Urgency

- 8.3.1 County Council consented to Councillor Purcell's request to seek a delegation with the Minister of Long-Term Care at the Rural Ontario Municipal Association (ROMA) Conference in January 2022.

**9. CLOSED MEETING ITEMS**

Moved by: Councillor Jones  
Seconded by: Councillor Giguère

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

In-Camera Item #1

*(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Organizational Update.*

- Motion Carried.

**10. MOTION TO RISE AND REPORT**

Moved by: Councillor Ketchabaw  
Seconded by: Councillor McPhail

RESOLVED THAT we do now rise and report.

- Motion Carried.

In-Camera Item #1 – Organizational Update

Moved by: Councillor Jones  
Seconded by: Councillor Purcell

RESOLVED THAT the Chief Administrative Officer proceed as directed.

- Motion Carried.

**11. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE**

Moved by: Councillor Martyn  
Seconded by: Councillor French

RESOLVED THAT we do now adopt recommendations of the Committee Of The Whole.

- Motion Carried.

**12. CONSIDERATION OF BY-LAWS**

**13.1 By-Law 21-38 – Operation of the Elgin County Museum**

BEING a By-law to Provide for the Operation of the Elgin County Museum and to Repeal By-law 16-03.

Moved by: Deputy Warden Mennill  
Seconded by: Councillor Giguère

RESOLVED THAT By-Law No. 21-38 be now read a first, second and third time and finally passed.

- Motion Carried.

**13.2 By-Law 21-39 – Confirming all Actions and Proceedings**

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the October 26, 2021 Meeting.

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

RESOLVED THAT By-Law No. 21-39 be now read a first, second and third time and finally passed.

- Motion Carried.

**13. ADJOURNMENT**

Moved by: Councillor Purcell  
Seconded by: Deputy Warden Mennill

RESOLVED THAT we do now adjourn at 10:32 a.m. to meet again on November 9, 2021 at 9:00 a.m.

- Motion Carried.

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Julie Gonyou,  
Chief Administrative Officer.

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Tom Marks,  
Warden.