

## ELGIN COUNTY COUNCIL

### MINUTES

**October 12, 2021**

Elgin County Council met this 12th day of October 2021. The meeting was held in a hybrid in-person/electronic format with Councillors and staff participating as indicated below.

Council Present: Warden Tom Marks (Council Chambers)  
Deputy Warden Dave Mennill (Council Chambers)  
Councillor Duncan McPhail (Council Chambers)  
Councillor Bob Purcell (Council Chambers)  
Councillor Sally Martyn (Council Chambers)  
Councillor Grant Jones (Council Chambers)  
Councillor Mary French (Council Chambers)  
Councillor Dominique Giguère (Council Chambers)  
Councillor Ed Ketchabaw (Council Chambers)

Staff Present: Julie Gonyou, Chief Administrative Officer (Council Chambers)  
Brian Lima, General Manager of Engineering, Planning & Enterprise/Deputy Chief Administrative Officer (Council Chambers)  
Jim Bundschuh, Director of Financial Services (Council Chambers)  
Michele Harris, Director of Homes and Seniors Services (electronic)  
Amy Thomson, Director of Human Resources (electronic)  
Jeff Brock, Director of Information Technology Services (electronic)  
Jeff VanRybroeck, Fire Trainer/CEMC (Council Chambers)  
Stephen Gibson, County Solicitor (electronic)  
Nick Loeb, Senior Counsel (electronic)  
Katherine Thompson, Manager of Administrative Services (Council Chambers)  
Jenna Fentie, Legislative Services Coordinator (Council Chambers)  
Carolyn Krahn, Legislative Services Coordinator (Council Chambers)

#### 1. CALL TO ORDER

The meeting convened at 9:00 a.m. with Warden Marks in the chair.

*Council observed a moment of silence in remembrance of former Warden Budd Marr.*

#### 2. ADOPTION OF MINUTES

Moved by: Councillor Mennill  
Seconded by: Councillor Purcell

RESOLVED THAT the minutes of the meeting held on September 28, 2021 be adopted.

- Motion Carried.

#### 3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

#### 4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

None.

#### 5. COMMITTEE OF THE WHOLE

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

RESOLVED THAT we do now move into Committee of the Whole Council.

- Motion Carried.

## 6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF

### 6.1 **Warden's Activity Report (September) and COVID-19 Update – Warden Marks**

The Warden provided an overview of the County's response to the COVID-19 pandemic as well as a list of events and meetings he attended and organized on behalf of County Council.

Moved by: Councillor McPhail  
Seconded by: Councillor Jones

RESOLVED THAT the October 7, 2021, report titled, *Warden's Activity Report (September) and COVID-19 Update* submitted by the Warden, be received and filed for information.

- Motion Carried.

### 6.2 **Homes – Infection Control Policy 2.10 – Immunization – Staff COVID-19 and 2.23 Pandemic Prevention and Control – Staff Testing; and Administration Policy 1.35 Visitors and Resident Absences During a Pandemic – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services presented for Council's approval policies following direction from the Ministry of Long-Term Care regarding COVID-19 immunization and testing for staff, residents, and essential caregivers; and for visiting/absences within Long-Term Care Homes.

Moved by: Councillor Mennill  
Seconded by: Councillor Martyn

RESOLVED THAT the report titled "Homes – Infection Control Policy 2.10 – Immunization – Staff COVID-19 and 2.23 Pandemic Prevention and Control – Staff Testing; and Administration Policy 1.35 Visitors and Resident Absences During a Pandemic" dated October 6, 2021 be received and filed; and,

THAT Council approve the adoption of the "Homes – Infection Control Policy 2.10 – Immunization – Staff COVID-19 and 2.23 Pandemic Prevention and Control – Staff Testing; and Administration Policy 1.35 Visitors and Resident Absences During a Pandemic" policy changes.

- Motion Carried.

### 6.3 **Elgin Middlesex Regional Fire School Update – Fire Training Officer/Community Emergency Management Coordinator**

The Fire Training Officer/Community Emergency Management Coordinator provided an update on fire training courses offered by the Fire Training Officer in 2021 and provided an update on the course plans for the Elgin Middlesex Regional Fire School in 2022.

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

RESOLVED THAT the October 6, 2021, report titled, *Elgin Middlesex Regional Fire School Update* submitted by the Fire Training Officer/ Community Emergency Management Coordinator be received and filed for information.

- Motion Carried.

6.4 **Accounting Internship – Director of Financial Services**

The Director of Financial Services presented a report regarding an opportunity for the County of Elgin to participate in Fanshawe College's co-op program for the winter of 2022.

Moved by: Councillor Giguère  
Seconded by: Councillor French

RESOLVED THAT the October 12, 2021 report titled, Accounting Internship, submitted by the Director of Financial Services, be received and filed for information; and,

THAT \$15,000 for wages and benefit costs for an accounting internship be considered by the Budget Committee at the October 26, 2021 meeting and further considered by Elgin County Council as part of their 2022 budget deliberations.

- Motion Carried.

6.5 **Phragmites Roadside Spraying Program Update – 2021 – General Manager of Engineering, Planning & Enterprise**

The General Manager of Engineering, Planning & Enterprise updated Council on the progress made on identifying and spraying Phragmites along County roadsides.

Moved by: Councillor McPhail  
Seconded by: Councillor Jones

RESOLVED THAT the report titled, "Phragmites Roadside Spraying Program Update - 2021" from the General Manager of Engineering, Planning, & Enterprise (EPE) / Deputy CAO, dated October 4, 2021 be received and filed.

- Motion Carried.

6.6 **COVID-19 Emergency Team Planning – September Update – Chief Administrative Officer**

The Chief Administrative Officer provided Council with an update on the Emergency Management Team's response to the COVID-19 pandemic.

Moved by: Councillor Martyn  
Seconded by: Councillor Mennill

RESOLVED THAT the October 6, 2021, report titled, "COVID-19 Emergency Team Planning – September Update", submitted by the Chief Administrative Officer, be received and filed for information.

- Motion Carried.

7. **COUNCIL CORRESPONDENCE**

7.1 **Items for Consideration**

None.

7.2 **Items for Information (Consent Agenda)**

7.2.1 Letter from the Ministry of Municipal Affairs and Housing regarding the Expiry of Temporary Regulations (1320/20 and 131/20) Limiting Municipal Authority to Regulate Construction Noise.

7.2.2 News Release from the Province of Ontario regarding the Announcement of Eight New Ontario Health Teams.

7.2.3 Western Ontario Wardens Caucus with their Monthly Update for September.

Moved by: Councillor McPhail  
Seconded by: Councillor Ketchabaw

RESOLVED THAT Correspondence Items #7.2.1 – 7.2.3 be received and filed.

- Motion Carried.

## 8. OTHER BUSINESS

### 8.1 Statements/Inquiries by Members

None.

### 8.2 Notice of Motion

None.

### 8.3 Matters of Urgency

None.

## 9. CLOSED MEETING ITEMS

Moved by: Councillor Jones  
Seconded by: Councillor French

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

### In-Camera Item #1

*(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them; (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization – Elgin County Connectivity (walk-on).*

### In-Camera Item #2

*(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Organizational Update.*

### In-Camera Item #3

*(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Organizational Update.*

- Motion Carried.

## 10. MOTION TO RISE AND REPORT

Moved by: Councillor Jones  
Seconded by: Councillor Ketchabaw

RESOLVED THAT we do now rise and report.

- Motion Carried.

In-Camera Item #1 – Elgin County Connectivity

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Giguère

RESOLVED THAT the report from the Chief Administrative Officer be received; and  
THAT staff proceed as directed.

- Motion Carried.

In-Camera Item #2 – Organizational Update

Moved by: Councillor Mennill  
Seconded by: Councillor French

RESOLVED THAT the report from the Chief Administrative Officer be received; and  
THAT staff proceed as directed.

- Motion Carried.

In-Camera Item #3 – Organizational Update

Moved by: Councillor Jones  
Seconded by: Councillor French

RESOLVED THAT the report from the General Manager of Engineering, Planning and Enterprise and the Chief Administrative Officer be received.

- Motion Carried.

**11. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE**

Moved by: Councillor Jones  
Seconded by: Councillor French

RESOLVED THAT we do now adopt recommendations of the Committee Of The Whole.

- Motion Carried.

**12. CONSIDERATION OF BY-LAWS**

**13.1 By-Law 21-37 – Confirming all Actions and Proceedings**

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the October 12, 2021 Meeting.

Moved by: Councillor Mennill  
Seconded by: Councillor Purcell

RESOLVED THAT By-Law No. 21-37 be now read a first, second and third time and finally passed.

- Motion Carried.

**13. ADJOURNMENT**

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

RESOLVED THAT we do now adjourn at 12:04 p.m. to meet again on October 26, 2021 at 9:00 a.m.

- Motion Carried.

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Julie Gonyou,  
Chief Administrative Officer.

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Tom Marks,  
Warden.