



Council Budget Committee
DRAFT Meeting Minutes

Virtual Meeting via Webex
 July 27, 2021 at 1:00 P.M.

- ATTENDEES:**
- Warden Tom Marks (Budget Committee Chair)
 - Councillor Mary French (Budget Committee Member) (electronic)
 - Councillor Ed Ketchabaw (Budget Committee Member)
 - Councillor Dominique Giguère (Budget Committee Member)
 - Jim Bundschuh, Director of Financial Services
 - Julie Gonyou, Chief Administrative Officer
 - Brian Lima, General Manager of Engineering, Planning and Enterprise
 - Jennifer Ford, Manager of Financial Services/Deputy Treasurer (electronic)
 - Lisa Czupryna, Senior Financial Analyst (electronic)
 - Mathew Waite, Financial Analyst (electronic)
 - Jenna Fentie, Legislative Services Coordinator
 - Carolyn Krahn, Legislative Services Coordinator

1. CALL TO ORDER

The Council Budget Committee met this 27th day of July, 2021 at 1:00 P.M.

2. APPROVAL OF THE AGENDA

Moved by: Councillor French
 Seconded by: Councillor Giguère

RESOLVED THAT the agenda be approved as presented.

Recorded Vote

	Yes	No
Councillor French	Yes	
Councillor Giguère	Yes	
Councillor Ketchabaw	Yes	
Warden Marks	Yes	
	4	0

- Motion Carried.

3. APPROVAL OF THE MINUTES

Moved by: Councillor Giguère
Seconded by: Councillor Ketchabaw

RESOLVED THAT the minutes of the meeting held on April 20, 2021 be approved.

Recorded Vote

	Yes	No
Councillor French	Yes	
Councillor Giguère	Yes	
Councillor Ketchabaw	Yes	
Warden Marks	Yes	
	4	0

- Motion Carried.

4. DISCLOSURE OF PECUNIARY INTEREST

None.

5. DELEGATIONS

None.

6. BRIEFINGS AND REPORTS

6.1 2021 2nd Quarter Performance – Director of Financial Services

The Director of Financial Services presented the budget comparison for the second quarter. The County posted a favourable performance of \$225,000 in the second quarter, bringing year-to-date performance to \$402,000.

Moved by: Councillor French
Seconded by: Councillor Giguère

RESOLVED THAT the June 19, 2021, report titled, 2021 2nd Quarter Performance, submitted by the Director of Financial Services be received and filed for information.

Recorded Vote

	Yes	No
Councillor French	Yes	
Councillor Giguère	Yes	
Councillor Ketchabaw	Yes	

Warden Marks	Yes	
	4	0

- Motion Carried.

6.2 Changes to Prior Ten-Year Plan – Director of Financial Services

The Director of Financial Services presented changes to the 2021-2030 ten-year plan. Changes to staffing, the intranet project, connectivity consultant, dietary software, and capital budget have resulted in increased costs of \$2,680,000.

Moved by: Councillor Ketchabaw
 Seconded by: Councillor Giguère

RESOLVED THAT the July 20, 2021, report titled, Changes to Prior Ten-Year Plan, submitted by the Director of Financial Services, be received and filed for information; and,

THAT changes to the 2021-2030 ten-year plan of \$2,680,000 be approved for inclusion in the 2022 budget cycle review.

Recorded Vote

	Yes	No
Councillor French	Yes	
Councillor Giguère	Yes	
Councillor Ketchabaw	Yes	
Warden Marks	Yes	
	4	0

- Motion Carried.

6.3 2022 Budget Cycle Timing – Director of Financial Services

The Director of Financial Services provided an overview of timelines for the 2022 budget cycle. The proposed timeline would see the budget going to Council for approval in December 2021 and the by-law going before Council in March 2022.

Moved by: Councillor French
 Seconded by: Councillor Giguère

RESOLVED THAT the July 20, 2021, report titled, 2022 Budget Cycle Timing, submitted by the Director of Financial Services, be received and filed for information.

Recorded Vote

	Yes	No
Councillor French	Yes	
Councillor Giguère	Yes	

Councillor Ketchabaw	Yes	
Warden Marks	Yes	
	4	0

- Motion Carried.

6.4 Small Business Sub-Class – Director of Financial Services

The Director of Financial Services provided information regarding the implications associated with the Small Business sub-class. Participating municipalities are responsible for administering this sub-class and all other sub-classes would need to absorb the cost of the tax relief in addition to any associated administration costs.

Moved by: Councillor Ketchabaw
 Seconded by: Councillor Giguère

RESOLVED THAT the July 20, 2021, report titled, Small Business Sub-Class, submitted by the Director of Financial Services, be received and filed for information.

Recorded Vote

	Yes	No
Councillor French	Yes	
Councillor Giguère	Yes	
Councillor Ketchabaw	Yes	
Warden Marks	Yes	
	4	0

- Motion Carried.

7. OTHER BUSINESS

None.

8. CORRESPONDENCE

None.

9. DATE OF NEXT MEETING

The Committee will meet again on Tuesday, October 26, 2021 at 1:00 p.m.

10. ADJOURNMENT

Moved by: Councillor French
 Seconded by: Councillor Giguère

Resolved that we do now adjourn at 1:51 p.m.

Recorded Vote

	Yes	No
Councillor French	Yes	
Councillor Giguère	Yes	
Councillor Ketchabaw	Yes	
Warden Marks	Yes	
	4	0

- Motion Carried.

Julie Gonyou,
Chief Administrative Officer.

Tom Marks,
Chair.