## AGENDA ELGIN GROUP POLICE SERVICES BOARD

Wednesday, May 19, 2021 2:00 p.m.

Meeting to be held electronically.

<u>Call to Order</u> Chair Sally Martyn shall preside.

Adoption of Minutes from February 24, 2021 Meeting (ATTACHED)

#### Disclosure of Pecuniary Interest and the General Nature Thereof

#### Reports (ATTACHED)

- 1) Julie Gonyou (Secretary/Administrator) OPP Contract Extension
- 2) Julie Gonyou (Secretary/Administrator) Elgin Group Police Services Board Composition
- 3) Julie Gonyou (Secretary/Administrator) Board Communications Strategy
- 4) Julie Gonyou (Secretary/Administrator) Board Compensation Review
- 5) Carolyn Krahn (Legislative Services Coordinator) Community Safety and Well-Being Planning Update
- 6) Detachment Commander's Quarterly Report

#### **Correspondence** (ATTACHED)

1) OAPSB Spring Conference & AGM: May 26-28

#### Other Items

**New Business** 

**Closed Session Items** 

#### Adjournment

**Next Meeting**: To be determined

# Draft Minutes ELGIN GROUP POLICE SERVICES BOARD February 24, 2021

The Elgin Group Police Services Board met electronically with the following in attendance:

Sally Martyn, Board Member Ida McCallum, Board Member Dan Froese, Board Member Trudy Kanellis, Provincial Member David Jenkins, Provincial Member Mike Butler, Acting Inspector Jeff McNorgan, Staff Sergeant Julie Gonyou, Secretary/Administrator Carolyn Krahn, Recording Secretary

#### **Call to Order:**

The Secretary Administrator called the meeting to order at 2:00 p.m.

#### **Election of Chair and Vice Chair:**

Dan Froese nominated Councillor Martyn for the position of Chair. No further nominations were received for this position, and Councillor Martyn accepted the nomination.

Moved by: Dave Jenkins Seconded by: Trudy Kanellis

RESOLVED THAT nominations for the position of Chair be closed; and THAT Councillor Martyn be appointed as Chair of the Elgin Group Police Services Board.

#### **Recorded Vote**

	Yes	No
Ida McCallum	Yes	
Dan Froese	Yes	
Trudy Kanellis	Yes	
David Jenkins	Yes	
Councillor Martyn	Yes	
	5	0

- Motion Carried.

Ida McCallum nominated David Jenkins for the position of Vice-Chair. David Jenkins declined the nomination, and David Jenkins nominated Ida McCallum for the position of Vice-Chair. No further nominations were received for this position, and Ida McCallum accepted the nomination.

Moved by: David Jenkins Seconded by: Trudy Kanellis

RESOLVED THAT nominations for the position of Vice-Chair be closed; and THAT Ida McCallum be appointed as Vice-Chair of the Elgin Group Police Services Board.

#### **Recorded Vote**

	Yes	No
Ida McCallum	Yes	
Dan Froese	Yes	
Trudy Kanellis	Yes	
David Jenkins	Yes	
Councillor Martyn	Yes	
	5	0

Motion Carried.

#### **Adoption of Minutes:**

Moved by: Trudy Kanellis Seconded by: Ida McCallum

Resolved that the minutes of the meeting held on October 21, 2020 be adopted.

#### **Recorded Vote**

	Yes	No
Ida McCallum	Yes	
Dan Froese	Yes	
Trudy Kanellis	Yes	
David Jenkins	Yes	
Councillor Martyn	Yes	
	5	0

Motion Carried.

#### **Disclosure of Pecuniary Interest and the General Nature Thereof:**

None.

#### **Reports:**

#### 1) Community Safety and Well-Being Planning Update

The Recording Secretary provided an update on the Community Safety and Well-Being (CSWB) planning process and informed the Board that the Ontario government extended the deadline for municipalities to complete and adopt a CSWB plan until July 1, 2021.

Moved by: Ida McCallum Seconded by: Trudy Kanellis

THAT the February 17th, 2021, report titled, Community Safety and Well-Being Update, presented by the Recording Secretary, be received and filed for information

#### **Recorded Vote**

	Yes	No
Ida McCallum	Yes	
Dan Froese	Yes	
Trudy Kanellis	Yes	
David Jenkins	Yes	
Councillor Martyn	Yes	
	5	0

Motion Carried.

#### **Closed Session Items**:

Moved by: Ida McCallum Seconded by: David Jenkins

Resolved that we do now proceed into closed meeting session in accordance with the Police Services Act to discuss matters under the Police Services Act 35 (4):

#### In-Camera Item #1

(b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

#### **Recorded Vote**

	Yes	No
Ida McCallum	Yes	

Dan Froese	Yes	
Trudy Kanellis	Yes	
David Jenkins	Yes	
Councillor Martyn	Yes	
_	5	0

- Motion Carried.

#### **Motion to Rise and Report**

Moved by: Dan Froese Seconded by: Ida McCallum

RESOLVED THAT we do now rise and report; THAT the verbal report from A/Chief Superintendent Terry Hamilton be received for information; and THAT the Chair, Vice-Chair, David Jenkins and as alternate Trudy Kanellis be appointed to serve on the hiring committee for the recruitment of the Detachment Commander.

#### **Recorded Vote**

	Yes	No
Ida McCallum	Yes	
Dan Froese	Yes	
Trudy Kanellis	Yes	
David Jenkins	Yes	
Councillor Martyn	Yes	
	5	0

- Motion Carried.

#### Reports (continued)

#### 2) Detachment Commander's Quarterly Report

The Detachment Commander presented the quarterly information report from October 2020 to December 2020 and discussed traffic initiatives; violent, property, and drug crime statistics; and collision statistics for this period. The Detachment Commander also presented a summary of the 2020 calls for service along with an analysis of the five (5) year trend.

Moved by: Ida McCallum Seconded by: Trudy Kanellis

Resolved that the report from the Detachment Commander be received and filed.

#### **Recorded Vote**

	Yes	No
Ida McCallum	Yes	
Dan Froese	Yes	
Trudy Kanellis	Yes	
David Jenkins	Yes	
Councillor Martyn	Yes	
	5	0

- Motion Carried.

#### **Correspondence:**

1) OAPSB December 2020 Newsletter

2) OAPSB February 2021 News & 2021 Spring Conference & AGM

3) OAPSB Zone 6 2021 Membership

Moved by: Dan Froese Seconded by: Ida McCallum

RESOLVED THAT Correspondence Items #1-3 be received and filed; and THAT staff be directed to complete the 2021 Membership Directory Form and Membership Dues Form for OAPSB Zone 6.

#### **Recorded Vote**

	Yes	No
Ida McCallum	Yes	
Dan Froese	Yes	
Trudy Kanellis	Yes	
David Jenkins	Yes	
Councillor Martyn	Yes	
	5	0

Motion Carried.

#### Other Items

None.

#### **New Business:**

Staff Sergeant Jeff McNorgan provided an update on the Mobile Crisis Response Team program. The program will be delivered in partnership with CMHA, Elgin OPP and Aylmer Police to provide support to residents in Elgin County who are experiencing a mental health crisis. The MCRT program is scheduled to launch on March 22, 2021.

Moved by: David Jenkins

Seconded by: Ida McCallum

RESOLVED THAT the report from the Staff Sergeant be received.

#### **Recorded Vote**

	Yes	No
Ida McCallum	Yes	
Dan Froese	Yes	
Trudy Kanellis	Yes	
David Jenkins	Yes	
Councillor Martyn	Yes	
	5	0

- Motion Carried.

#### **Next Meeting:**

The Elgin Group PSB will meet again on May 19, 2021 at 2:00 p.m.

#### **Adjournment:**

Moved by: David Jenkins Seconded by: Trudy Kanellis

Resolved that we do now adjourn at 3:05 p.m.

#### **Recorded Vote**

	Yes	No
Ida McCallum	Yes	
Dan Froese	Yes	
Trudy Kanellis	Yes	
David Jenkins	Yes	
Councillor Martyn	Yes	
	5	0

- Motion Carried.

Julie Gonyou,	Sally Martyn,
Secretary/Administrator.	Chair.



## REPORT TO ELGIN GROUP POLICE SERVICES BOARD

**FROM:** Julie Gonyou, Secretary-Administrator

**DATE:** May 12, 2021

**SUBJECT: OPP Contract Extension** 

#### **RECOMMENDATION:**

THAT the report from the Secretary-Administrator, dated May 12, 2021, be received and filed.

#### INTRODUCTION:

The purpose of this report is to provide the Elgin Group Police Services Board with an update regarding a recent request from the Ontario Provincial Police (OPP) for an extension to the current contract.

#### **DISCUSSION:**

Elgin's contract with Ontario Provincial Police (OPP) expires on June 20<sup>th</sup>, 2021. OPP asked member municipalities to consider extending our current contract to December 31<sup>st</sup>, 2021. To support member municipalities in their consideration of this matter, the following was sent to each municipality on April 27, 2020:

- Letter from Chair Martyn with details about the proposed contract extension (Municipality of Dutton Dunwich <u>attached</u> as an example);
- Draft By-Law (prepared by the Secretary-Administrator of the Elgin Group PSB and reviewed by the County Solicitor);
- A copy of our current contract with OPP; and
- A copy of the Amending Agreement sent to our group by OPP.

A follow-up letter will be sent to municipalities indicating OPP's request for a two (2) year extension as soon as possible.

#### **CONCLUSION:**

An update regarding the Elgin Group PSB contract with OPP will be provided at a future meeting.

All of which is Respectfully Submitted

Julie Gonyou

Secretary-Administrator

CAO|Clerk, County of Elgin



#### ELGIN GROUP POLICE SERVICES BOARD

**Chair Sally Martyn** Tel. 519-631-1460 450 Sunset Drive

St. Thomas, ON N5R 5V1

Municipality of Bayham | Municipality of Central Elgin | Municipality of Dutton Dunwich Municipality of West Elgin | Township of Malahide | Township of Southwold

April 27, 2021

Dear Mayor Purcell,

I write to you in my capacity as Chair of the Elgin Group Police Services Board (Elgin Group) to advise you that the Elgin Group's contract with Ontario Provincial Police (OPP) expires on June 30th, 2021.

The Elgin Group is on a different billing cycle from other municipalities served by OPP and OPP has asked us to consider extending our current contract to December 31st, 2021.

Extending our current contract by executing an amending agreement will accomplish the following:

- Ensures we are on the same billing cycle as other municipalities across the province, supporting a streamlined process for OPP; and
- Provides flexibility for anticipated amendments related to Bill 68 Community Safety and Policing Act, 2019, S.O. 2019, c. 1, which we expect will be enacted later this year.

Municipalities served by OPP in the Elgin Group will be required to pass a By-law to amend the Agreement and extend the contract until the 31st of December 2021.

I have enclosed a copy of the Elgin Group Amending Agreement, as provided by OPP. Additionally, I have enclosed a draft by-law prepared by the Elgin Group's Secretary Administrator and reviewed by the County's Solicitor.

Please send a copy of the by-law, signed by both the head of Council or presiding officer of the meeting at which the by-law is passed and the Clerk, under the Corporation's seal to Elgin Group Secretary Administrator - Julie Gonyou (cao@elgin.ca).

Please contact me directly if you have any questions.

Yours very truly,

Sally Martyn

Chair, Elgin Group Police Services Board

Enclosures: Draft by-law; and Elgin Group Amending Agreement

Cc: Elgin Group Police Services Board



# REPORT TO ELGIN GROUP POLICE SERVICES BOARD

**FROM:** Julie Gonyou, Secretary-Administrator

**DATE:** May 12, 2021

**SUBJECT:** Elgin Group Police Services Board

Composition

#### RECOMMENDATION:

THAT the report from the Secretary-Administrator, dated May 12, 2021, be received and filed.

#### INTRODUCTION:

The purpose of this report is to provide the Elgin Group Police Services Board with an update regarding upcoming changes to OPP Boards that will soon be rolled-out across the province.

#### **DISCUSSION:**

The Mayors representing the member municipalities of the Elgin Group Police Services Board (PSB) received an update from the Office of the Solicitor General about the new OPP detachment boards under the *Community Safety and Policing Act, 2019* (CSPA) (<a href="www.ontario.ca/laws/statute/19c01">www.ontario.ca/laws/statute/19c01</a>). The update from the Solicitor General includes information about the new framework for Police Services Boards, which includes flexibility for municipalities to create a board that reflects local needs.

The base requirements of OPP Boards detailed in the framework includes:

- Minimum of 5 members:
- No maximum membership;
- 20% community representatives; and
- 20% Provincial Appointees.

Note: Our current PSB composition currently meets the minimum base requirements.

For the Board's information, the following information is <u>attached</u> to this report:

- Letter from Sylvia Jones, Solicitor General addressed to Heads of Council and First Nations Chiefs
- OPP Detachment Board Proposal Process Fact Sheet
- Letters sent to the Township of Southwold from the Elgin Group PSB Chair (note: all member municipalities received letters)

#### **Municipal Presentations**

Elgin Group PSB Chair Sally Martyn, Vice Chair Ida McCallum, and Secretary-Administrator Julie Gonyou attended all local Council meetings to discuss the strengths of the Elgin Group PSB's current composition, provide local Councils with information about the process, and gather feedback about the current composition. The presentation is <u>attached</u>.

#### **Elgin Group PSB Composition**

The six (6) municipalities in Elgin who are included in the OPP contract indicated their preference for a status-quo composition for the Elgin Group Police Services Board. The Secretary-Administrator has submitted one application on behalf of member municipalities to this effect.

Once the Elgin Group PSB submission is approved, our current Board will dissolve and a new Board, under the Community Safety and Policing Act (CSPA) will have to be established. This will involve, at minimum, reappointments and new procedural by-law(s).

#### **CONCLUSION:**

It is anticipated that member municipalities will receive confirmation of our submission sometime in September/October 2021. An update will be provided to the Elgin Group PSB once it is available.

All of which is Respectfully Submitted

Julie Gonyou

Secretary-Treasurer

CAO|Clerk, County of Elgin

#### **Solicitor General**

Office of the Solicitor General

25 Grosvenor Street, 18<sup>th</sup> Floor Toronto ON M7A 1Y6 Tel: 416 325-0408 MCSCS.Feedback@Ontario.ca

#### Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18° étage Toronto ON M7A 1Y6 Tél.: 416 325-0408 MCSCS.Feedback@Ontario.ca



132-2021-404 By email

March 18, 2021

Dear Heads of Council and First Nations Chiefs:

I am writing to provide you with an update on the new Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* (CSPA).

As you may remember, in February 2020, the Ministry of the Solicitor General conducted seven regional roundtable sessions across the province. Discussions at these sessions focused on new OPP-related regulatory requirements under the CSPA. Municipalities and First Nation communities receiving policing services from the OPP were invited to learn more about new OPP-related legislative and regulatory requirements and provide the ministry with feedback to inform the development of related regulatory proposals. In addition, we heard from many of you through various letters and engagement opportunities, including meetings with the Association of Municipalities of Ontario MOU Table and Rural Ontario Municipal Association about what you would like your new OPP detachment board to look like.

In response to your feedback, an OPP detachment board framework has been developed that we hope will provide municipalities and First Nation communities receiving direct and/or supplemental services from the OPP the flexibility to create a board that reflects your community and local needs.

Under this framework, municipalities and First Nation communities receiving direct and/or supplemental services from an OPP detachment are being asked to submit one proposal (per detachment) indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board.

Municipalities and First Nations within a detachment are asked to work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the ministry. For example, after determining the composition of the detachment board(s), municipalities and First Nations within a detachment area may select one municipality or First Nation to complete and submit the proposal.

Proposals must meet base requirements set by the ministry, which include a minimum number of five members per board and a requirement that each board should be composed of 20% community representatives and 20% provincial appointees. To that end, municipalities and First Nations are not required at this time to identify the names of the individuals that will be participating on the detachment board. Rather, you are only asked to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.

To streamline and support the proposal process, the ministry has developed a digital form that can be accessed using the link included <u>here</u>.

The ministry will work with municipalities and First Nations to obtain outstanding information/proposals and support you in submitting a completed proposal. If, however, a proposal still does not meet the minimum requirements, or a proposal is not submitted and/or if no consensus is reached on the composition of the board then the ministry will determine the composition of the detachment board.

Completed proposals are to be submitted to the ministry by Monday, June 7, 2021.

We recognize the significant implications that the current COVID-19 emergency has had on municipalities and First Nations across the province. To this end, in addition to the written supporting material attached here, we are also pleased to work with you directly through virtual information sessions.

If you have questions related to OPP detachment boards under the CSPA, please contact Sarah Caldwell, Director of Community Safety and Intergovernmental Policy, at <a href="mailto:sarah.caldwell@ontario.ca">sarah.caldwell@ontario.ca</a>. If you have questions about the proposal process or would be interested in a virtual information session, please contact Joanna Reading, Senior Policy Advisor, at <a href="mailto:joanna.reading@ontario.ca">joanna.reading@ontario.ca</a>

Sincerely.

Sylvia Jones Solicitor General

Enclosures

c: Chief Administrative Officers

Municipal Clerks

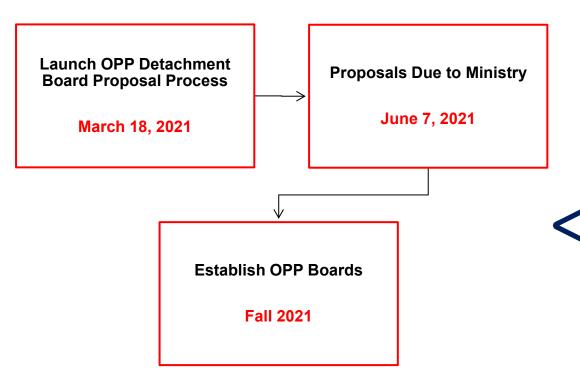


### **CONTEXT**

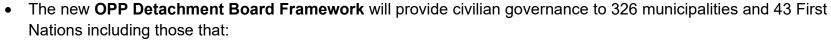
- Ontario passed the Comprehensive Ontario Police Services Act, 2019 (Bill 68) and established the Community Safety and Policing Act, 2019 (CSP) which, once in force, will repeal the Police Services Act, 1990 (PSA).
- Section 67 of the CSPA requires there be an Ontario Provincial Police (OPP) detachment board, or more than one OPP detachment board, for each detachment of the OPP that provides policing in a municipality or in a First Nation community.
- The Ministry is required to develop a regulation related to the composition of each OPP detachment board. To achieve this, the ministry has developed an "OPP Detachment Board Framework".



### **TIMELINES**







- Are directly policed by the OPP;
  - o Employ their own First Nations Constables but receive administrative support from the OPP; and
  - o Receive "OPP Dedicated" policing (i.e. North Caribou Lake and Wapekeka First Nation).
  - By enhancing civilian governance, the **OPP Detachment Board Framework** under the CSPA will:
    - Ensure each municipality and First Nation receiving OPP services and supports has an opportunity to represent their local perspectives, needs, and priorities; and
    - o Provide opportunities for municipalities and First Nations to collaborate on efforts to improve community safety.



## **PROCESS**



- To ensure the objectives of the **OPP Detachment Board Framework** are met, the ministry has developed a flexible approach that allows municipalities and First Nations to determine the preferred composition of their detachment board(s) by submitting a proposal using a digital form provided by the ministry.
  - o Link to Digital Form: OPP Board Proposal Form
- Municipalities and First Nations within a detachment will be required to work together to develop and submit **one proposal** indicating the composition of their board(s). The proposal must meet the minimum composition requirements established by the ministry (See Page 2 & Qs and As).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the
  detachment board but will be required to identify the number of seats each municipality and First Nation will be allocated on the
  detachment board as well as the number of community representatives and provincial appointments.
- The ministry will work with each municipality and First Nation to obtain outstanding information and provide support to ensure each detachment submits a completed proposal. However, a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board(s).
- The ministry is offering virtual information sessions for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process, upon request.



## **✓** OPP DETACHMENT BOARD COMPOSITION REQUIREMENTS

## MINIMUM REQUIREMENTS

Minimum Size	5 members
Maximum Size	None
Community Representatives	20% Community Representation  • Province to appoint community representative(s) if municipal council/band council fail to appoint representatives by joint resolution.
Provincial Appointments	20% Provincial Appointees



General Information/OPP Detachment Board Proposal Process	Community Safety and Intergovernmental Policy Branch Joanna Reading ( <u>Joanna.Reading@ontario.ca</u> )
Civilian Governance Options for First Nations	Indigenous Engagement Unit Ashley O'Connell (Ashley.OConnell@ontario.ca)



#### **ELGIN GROUP POLICE SERVICES BOARD**

Chair Sally Martyn Tel. 519-631-1460

450 Sunset Drive St. Thomas, ON N5R 5V1

Municipality of Bayham | Municipality of Central Elgin | Municipality of Dutton Dunwich Municipality of West Elgin | Township of Malahide | Township of Southwold

April 15, 2021

Township of Southwold 35663 Fingal Line Fingal, ON N0L 1K0

Dear Mayor Jones,

I am writing to provide your municipality with an interim update as a follow up to the presentation I recently made to your Council regarding changes to the Police Services Act (PSA) and the impact on Police Services Board composition.

I can confirm that I have received resolutions **in support of status quo composition** for the Elgin Group Police Services Board from the following municipalities:

- · Municipality of Bayham;
- Municipality of Central Elgin;
- Municipality of Dutton Dunwich; and
- Municipality of West Elgin.

We look forward to receiving feedback from your municipality as well as the Township of Malahide. I will send another communication out to the municipalities served by OPP once we have received additional information from Malahide and Southwold.

Over the course of our presentations, at least two Councillors expressed concerns with respect to administrative costs associated with the Police Services Board, specifically, the remuneration of Board members. This is not surprising given that the *Police Services Act, R.S.O. 1990, c. P.15* O.Reg. 268/10 (c) states that a Board member will be paid no less than \$300 a year in a municipality having a population exceeding 10,000 and not exceeding 100,000, according to the last revised assessment roll. In Elgin, annual compensation is \$2000/year for the Board Chair and \$1500 for Board Members and Provincial Appointees. I will ensure a review of board remuneration is conducted in the coming months.

Thank you for providing me with the opportunity to present to your Council and to answer questions about the Police Services Board. I appreciate your support as I streamline Elgin's application to the Ministry (due June 7, 2021). If you have any questions, please don't hesitate to contact me directly.

Yours very truly,

Sally Martyn

Chair, Elgin Group Police Services Board



#### **ELGIN GROUP POLICE SERVICES BOARD**

Chair Sally Martyn Tel. 519-631-1460 450 Sunset Drive St. Thomas, ON N5R 5V1

Municipality of Bayham | Municipality of Central Elgin | Municipality of Dutton Dunwich Municipality of West Elgin | Township of Malahide | Township of Southwold

April 28th, 2021

Dear Mayor Jones,

Further to the letter I sent to you on April 16<sup>th</sup>, 2021, I am writing to provide you with an update regarding the Elgin Group Police Services Board (PSB) composition and the next steps required for our application to the Ministry of the Solicitor General.

I am pleased to report that all six (6) member municipalities of the Elgin Group PSB have confirmed their support for a status quo composition moving forward for the PSB. Elgin Group PSB member municipalities include the Municipality of Bayham, the Municipality of Central Elgin, the Municipality of Dutton Dunwich, the Township of Malahide, the Township of Southwold, and the Municipality of West Elgin.

Our application to the Ministry will include the following members:

- one (1) elected representative appointed by resolution from Eastern Elgin, alternating every three (3) years between the Township of Malahide and the Municipality of Bayham;
- one (1) elected representative appointed by resolution of the Council of the Municipality of Central Elgin for a three (3) year term;
- one (1) community representative from Western Elgin, appointed by resolution jointly by the Township
  of Southwold, the Municipality of Dutton/Dunwich, and the Municipality of West Elgin for a three (3)
  year term; and
- two (2) persons appointed by the Lieutenant Governor in Council.

This 5-member PSB meets the requirements specified by the Ministry, which includes: 20% provincial appointees; 20% citizen representatives; and is a minimum of 5 members.

Resolution Required: If your municipality has not provided a resolution to the Secretary-Administrator (cao@elgin.ca) indicating your support for status quo composition, I ask that you do so by May 14<sup>th</sup>, 2021.

**Application:** The Elgin Group PSB Secretary-Administrator will complete <u>one</u> application to the Ministry of the Solicitor General on behalf of the member municipalities before the June 7<sup>th</sup>, 2021 deadline.

I would like to again express my sincerest appreciation for your leadership and your municipality's support throughout this process. If you have any questions, please do not hesitate to contact me directly at your earliest convenience.

Yours very truly,

Sally Martyn

Chair, Elgin Group Police Services Board

# Ontario Provincial Police (OPP) Board Composition Review

Presentation to Local Municipal Councils

**April 2021** 

Mayor Sally Martyn, Chair - Elgin Group Police Services Board Ida McCallum, Vice Chair - Elgin Group Police Services Board Julie Gonyou, Secretary-Administrator - Elgin Group Police Services Board



# Background

- Community Safety and Policing Act (CSPA) 2022;
- Section 10 agreements will be terminated and Section 10 Boards, including Elgin Group Police Services Board (PSB), will be dissolved;
- CSPA seeks to provide municipalities receiving OPP municipal policing with greater civilian governance of police, by having the opportunity to present their local perspectives, needs, and priorities; and
- It is anticipated that this will increase the responsiveness and transparency of OPP policing in these communities.

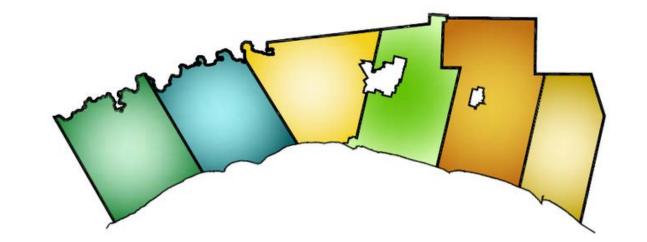
# Process

- Approach allows municipalities to determine the preferred composition of their detachment board(s) by submitting a proposal (Ministry-provided form);
- Municipalities are required to work together to develop and submit one proposal indicating the composition of their board(s);
- There is no need to identify individuals, number of seats each municipality will be allocated on the board as well as the number of community reps and provincial appointments must be identified; and
- If consensus can't be reached, the Ministry will determine the composition of the board(s).

# Timelines

- March 18, 2021 OPP Detachment Board Proposal Process Launched
- June 7, 2021 Proposal due to Ministry
- Fall 2021 Ministry approval anticipated
- January 2022 Roll out (estimated)

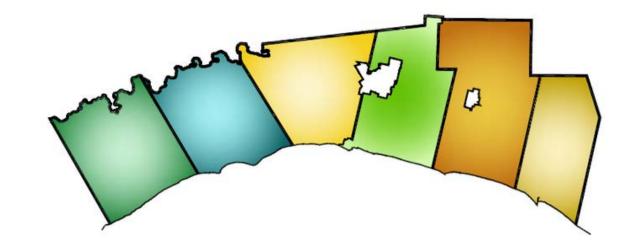
# Elgin Group PSB



Current Composition of the Board:

- (a) one (1) elected representative appointed by resolution from Eastern Elgin, alternating every 3 years between the Township of Malahide and the Municipality of Bayham;
- (b) one (1) elected representative appointed by resolution of the Council of the Municipality of Central Elgin for a 3-year term;
- (c) one (1) community representative from Western Elgin, apointed by resolution jointly by the Township of Southwold, the Municipality of Dutton/Dunwich and the Municipality of West Elgin for a 3-year term; and
- (d) two (2) persons appointed by the Lieutenant Governor In Council.

# Elgin Group PSB



- Established in 2005
- County Chief Administrative Officer is the Secretary-Administrator
- Funds and billing administered by the County
- Billing model is unlikley to change (based on calls of service/per household formula)

Elgin Group PSB currently meets all of the minimum requirements of the proposal and is a high-functioning board.





- How we measure success:
  - Composition of 5 strikes a balance between too few and too many board members
  - Attendance
  - Members trust and challenge one another and engage directly with OPP leadership on critical issues facing our community
  - Clarity the board understands our role, protocols and expectations
  - o Cohesiveness members are respectful of individual opinions and open to dialogue
  - Board members actively participate in Ontario Police Services Board Association regional meetings and attend seminars/conferences

# Next Steps:

- 1. Gather feedback from local Councils about current composition determine if there is an interest in maintaining status quo;
- 2. Explore whether there is an interest in adding representatives (if so, who: elected officials / citizen representatives / provincial appointees?)
- 3. Review feedback
  - Secretary-Administrator will review with Elgin's Administrator Group and PSB Chair will share results with local Councils
- 4. Propose a structure for Elgin's PSB
- 5. Seek endorsement of proposed structure
  - o formal resolutions from local Councils required as part of submission
- 6. Elgin Group PSB Secretary-Administrator will submit one application on behalf of the 6 municipalities
  - This was agreed to by local Administrators (CAOs)

# **Current Composition**

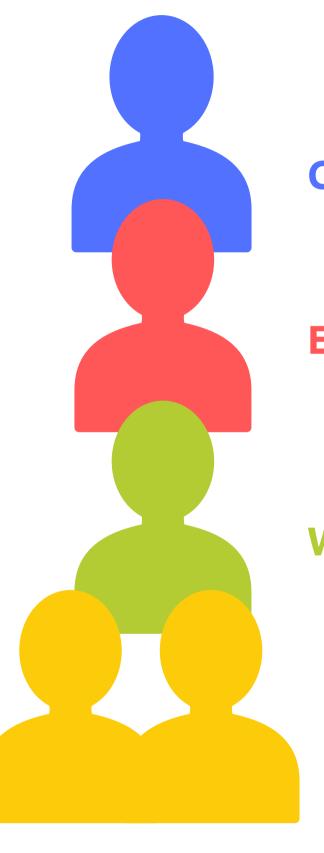
TOTAL = 5 REPRESENTATIVES

**CENTRAL ELGIN ELECTED OFFICIAL (1)** 

**EASTERN ELGIN ELECTED OFFICIAL (1)** 

WESTERN ELGIN COMMUNITY REPRESENTATIVE (1)

**PROVINCIAL APPOINTEES (2)** 



# Annual PSB Costs incurred by local municipalities **5 REPRESENTATIVES**

## **Remuneration:**

- Chair \$2,000 x 1
- Board Members \$1,500 x 2 members
- Provincial Appointees \$1,500 x 2 members
- Secretary Administrator \$1,200
- Total: \$9,200

### **Conferences:**

- Budget \$3,000 x 3 members
- Total: \$9,000

## **Seminars:**

- Budget \$1,000 x 5 members
- Total: \$5,000

### Other:

- Mileage \$2,000
- Miscellaneous (office supplies) \$1,430
- OAPSB Membership \$1,540
- Insurance \$7,400 (2021)
- Total: \$12,370

**TOTAL: \$35,570** 

# Enhanced Municipal & Citizen Representation



CENTRAL ELGIN ELECTED OFFICIAL (1)
CENTRAL ELGIN CITIZEN REPRESENTATIVE (1)

BAYHAM ELECTED OFFICIAL (1)
MALAHIDE ELECTED OFFICIAL (1)

WEST ELGIN ELECTED OFFICIAL (1)
DUTTON-DUNWICH ELECTED OFFICIAL (1)
SOUTHWOLD ELECTED OFFICIAL (1)

PROVINCIAL APPOINTEES (2)

CITIZEN REPRESENTATIVE - ONE (1) EASTERN ELGIN CITIZEN REPRESENTATIVE - ONE (1) WESTERN ELGIN

# COSTS

## 11 REPRESENTATIVES

## **Remuneration:**

- Chair \$2,000 x 1 member
- Board Members \$1,500 x 8
- Provincial Appointees \$1,500 x 2
- Secretary Administrator (estimated) \$2,000
- Total: \$19,000

### **Conferences:**

- Budget \$3,000 x 7 members
- Total: \$21,000

## **Seminars:**

- Budget \$1,000 x 11 members
- Total: \$11,000

### Other:

- Mileage \$3,600
- Miscellaneous (office supplies) \$2,574
- OAPSB Membership \$1,540
- Insurance \$7,400 (2021)
- Total: \$15,114

**TOTAL:** \$66,114

# Enhanced Municipal & Citizen Representation



# TOTAL = 9 REPRESENTATIVES

CENTRAL ELGIN ELECTED OFFICIAL (1)
CITIZEN REPRESENTATIVE - CENTRAL ELGIN (1)

34.1% OF BUDGET

ONE EASTERN ELGIN ELECTED OFFICIAL (1) - ALTERNATING (BAYHAM/MALAHIDE)
CITIZEN REPRESENTATIVE - ONE (1) EASTERN ELGIN

31.2% OF BUDGET

ONE WESTERN ELGIN ELECTED OFFICIAL (1) - ALTERNATING (SOUTHWOLD/WEST ELGIN/DUTTON DUNWICH)
CITIZEN REPRESENTATIVE - ONE (1) WESTERN ELGIN

**34.7% OF BUDGET** 

**PROVINCIAL APPOINTEES (2)** 

**CITIZEN REPRESENTATIVE (1)** 

# **COSTS**

# 9 REPRESENTATIVES

### **Remuneration:**

- Chair \$2,000 x 1 member
- Board Members \$1,500 x 7
- Provincial Appointees \$1,500 x 2
- Secretary Administrator (estimated) \$1,750
- Total: \$17,250

### **Conferences:**

- Budget \$3,000 x 6 members
- Total: \$18,000

## **Seminars:**

- Budget \$1,000 x 9 members
- Total: \$9,000

### Other:

- Mileage \$3,000
- Miscellaneous (office supplies) \$2,100
- OAPSB Membership \$1,540
- Insurance \$7,400 (2021)
- Total: \$14,040

**TOTAL:** \$58,290

# Feedback

• We want to hear from you!



# REPORT TO ELGIN GROUP POLICE SERVICES BOARD

**FROM:** Julie Gonyou, Secretary-Administrator

**DATE:** May 12, 2021

**SUBJECT:** Board Communications Strategy

#### **RECOMMENDATION:**

THAT the report from the Secretary-Administrator, dated May 12, 2021, be received and filed.

#### **INTRODUCTION:**

The Elgin Group Police Services Board (PSB) Chair and Vice Chair delivered presentations regarding Board composition at the six (6) Elgin Group member municipalities. During the question and answer period which followed the presentations, it was suggested by a few members of local Council that the Board could improve its communication with municipal Councils.

A formal resolution was received from the Township of Malahide requesting that PSB meeting minutes be sent to member municipalities once available.

The purpose of this report is to provide the PSB a high-level Communications Strategy and solicit feedback from PSB members on ways to improve communications with Elgin Group member municipalities.

#### DISCUSSION:

#### Communications Strategy:

#### 1. Notice of Meeting

- PSB Meetings are open to the public.
- The Agenda is prepared and posted at least 5 days prior to meetings.
- Website: https://www.elgincounty.ca/police-services-board/
  - PSB Membership
  - Board Agendas and Minutes posted

#### 3. Distribution of Minutes

 PSB Meeting Minutes, once available, and any other relevant information (for example, OPP public relations information) will be sent via email to Elgin Group member municipalities (Chief Administrative Officers/Clerks).

#### 4. Annual Report

 The Detachment Commander/Inspector sends out the Annual Report, and Elgin Group member municipalities typically include it as part of their Council agendas.

#### 5. Annual Presentations

 The PSB Chair will be available for annual presentation to local Councils, if willing.

#### **CONCLUSTION:**

It is anticipated that the high-level Communications Strategy will significantly improve how the PSB shares information with the Elgin Group member municipalities.

All of which is Respectfully Submitted

Julie Gonyou

Secretary-Treasurer

CAO|Clerk, County of Elgin



## REPORT TO ELGIN GROUP POLICE SERVICES BOARD

FROM: Julie Gonyou, Secretary-Administrator

**DATE:** May 12, 2021

**SUBJECT:** Board Compensation Review

#### **RECOMMENDATION:**

THAT the report from the Secretary-Administrator, dated May 12, 2021, be received and filed.

#### INTRODUCTION:

The purpose of this report is to advise PSB members that a review of board compensation will commence shortly.

#### **DISCUSSION:**

The Elgin Group Police Services Board (PSB) Chair and Vice Chair delivered presentations regarding Board composition at the six (6) Elgin Group member municipalities. A few members of Council expressed an interest in Board compensation, noting that compensation seemed high.

A formal resolution was received from the Township of Malahide which indicated:

THAT the Malahide Township Council does hereby support maintaining the current composition of the Elgin Group Police Services Board;

AND THAT a copy of this resolution be forwarded to all members of the Elgin Group Police Services Board.

The letter from the Township of Malahide (attached) further requested:

THAT consideration be given to a review of the PSB Operating Budget in an effort to further reduce costs to the municipal partners.

Chair Martyn consented to a review of the Elgin Group PSB member compensation. In support of this review, the Secretary-Administrator will gather information from the

Ontario Association of Police Services Board Zone 6 members and report back to the Elgin Group PSB. Feedback from PSB members, past and present, will also be gathered and a review of relevant legislation will be completed.

#### **CONCLUSION:**

It is anticipated that a follow-up report regarding Elgin Group PSB member compensation will be presented at the next regularly scheduled meeting of the Board.

All of which is Respectfully Submitted

Julie Gonyou

Secretary-Administrator

CAO|Clerk, County of Elgin

87 John Street South Aylmer ON N5H 2C3 Phone: 519-773-5344 Fax: 519-773-5334 www.malahide.ca



April 27, 2021

Elgin Group Police Services Board, 450 Sunset Drive, St. Thomas, ON N5R 5V1

Attention: Chair Sally Martyn

RE: Composition of Elgin Group Police Services Board.

Thank you for your delegation on April 8, 2021 and your letter of April 15, 2021 regarding the changes to the Police Services Act and the impact on the Police Services Board composition. The Malahide Township Council considered this matter at its April 22, 2021 meeting and the following Resolution was passed:

No. 21-191

Moved by: Max Moore Seconded by: Rick Cerna

THAT the Malahide Township Council does hereby support maintaining the current composition of the Elgin Group Police Services Board;

AND THAT a copy of this resolution be forwarded to all members of the Elgin Group Police Services Board.

### Carried.

As noted in your correspondence of April 15, 2021, we understand that you will ensure that a review of the board remuneration is conducted in the near future. The Malahide Council also requested consideration be given to a review of the PSB Operating Budget in an effort to further reduce costs to the municipal partners.

As well, the Malahide Council asked that copies of future Elgin Group Police Services Board Minutes be provided for circulation to the Malahide Council members.

If you require any further information regarding any of the above, please contact me directly.

Yours very truly, TOWNSHIP OF MALAHIDE

M Casavecchia-Somers

M. CASAVECCHIA-SOMERS, D.P.A., C.M.O., CMM III Chief Administrative Officer/Clerk

Copy - Municipality of Bayham
Municipality of Central Elgin
Municipality of Dutton Dunwich
Municipality of West Elgin
Township of Southwold
County of Elgin – CAO Julie Gonyou



## REPORT TO ELGIN GROUP POLICE SERVICES BOARD

FROM: Carolyn Krahn, Legislative Services

Coordinator

**DATE:** May 12, 2021

**SUBJECT:** Aylmer-Elgin-St. Thomas Community

Safety and Well-Being Plan Update

### RECOMMENDATION:

THAT the May 12, 2021, report titled, Aylmer-Elgin-St. Thomas Community Safety and Well-Being Plan Update, submitted by the Legislative Coordinator be received and filed for information.

### INTRODUCTION:

The Police Services Act (1990) requires that every municipal council prepare and adopt a Community Safety and Well-Being (CSWB) Plan. Under the legislation, municipalities have the discretion and flexibility to develop joint plans with surrounding municipalities. The municipalities in Aylmer-Elgin-St. Thomas are working together to develop a shared Community Safety and Well-Being Plan. The County of Elgin has been designated to lead the joint planning process with a Coordinating Committee and Advisory Committee, and Jennifer Kirkham (Mischevious Cat Productions) has been hired to support the plan development in our community.

The completed CSWB Plan must be approved by all municipal Councils in Aylmer-Elgin-St. Thomas and made publicly available by July 1, 2021.

### **DISCUSSION:**

The Aylmer-Elgin-St. Thomas CSWB Plan will set out how partners across different sectors can work together to make our community a safer, more inclusive community where all residents thrive. CSWB planning recognizes that complex risks to safety and well-being cannot be addressed in isolation by any one organization, agency or sector. The goal of this process is to achieve greater coordination and collaboration on issues and situations before they escalate.

After extensive consultations with local community organizations and the general public, the Advisory Committee and Coordinating Committee reviewed the data and information that was collected throughout the planning process, and identified five (5) priority areas for the Community Safety and Well-Being Plan:

- Education and Skills Development
- 2. Housing Security
- 3. Mental Health and Well-Being
- 4. Public Safety
- Substance Use and Addiction

An Action Table has been identified for each of the priority areas. The Action Tables' work will be connected through the establishment of an Integration Table. The Integration Table will include the Chair of each Action Table, the Mayor of St. Thomas, the Elgin County Warden, the local MPP, and the Chief Administrative Officers from St. Thomas and the County of Elgin. The goal of the Integration Table will be to ensure a proactive, balanced and collaborative response across these five priority areas.

A draft of the CSWB Plan is currently being reviewed by the Coordinating Committee, and the final Plan will be presented to the Aylmer-Elgin-St. Thomas municipal Councils for approval in June.

### **CONCLUSION:**

It takes many people and community partners to create and maintain community safety and well-being. The Aylmer-Elgin-St. Thomas CSWB Plan leverages existing local planning tables to maximize their great work and to help us continue to improve community safety and well-being in Elgin.

All of which is Respectfully Submitted Approved for Submission

Carolyn Krahn Julie Gonyou

Legislative Services Coordinator, Secretary/Administrator

County of Elgin CAO|Clerk, County of Elgin

## Police Services Board Report for The Elgin Group Police Services Board 2021/Jan to 2021/Mar

Public Complaints						
Policy	0					
Service	0					
Conduct	0					

**Date information collected from Professional Standards Bureau Commander Reports:** 2021-05-13 **Data Source** 

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

# Secondary Employment No requests for secondary employment.

Intelligence Led Policing - Crime Abatement Strategy							
Number of Offenders in Program	9						
Number of Offenders Charged	4						
Number of Charges Laid	47						
Number of Checks Performed	6						

**Date information was collected from Records Management System:** 2021-05-13

Daily Activity Reporting Patrol Hours							
Total Hours	2021/Jan to 2021/Mar						
Number of Cruiser Patrol Hours	583.00						
Number of Motorcycle Patrol Hours	0.00						
Number of Marine Patrol Hours	0.00						
Number of ATV Patrol Hours	0.00						
Number of Snowmobile Patrol Hours	0.00						
Number of Bicycle Patrol Hours	0.00						
Number of Foot Patrol Hours	9.50						
Number of School Patrol Hours	14.25						

**Data source (Daily Activity Reporting System) date:** 2021/05/13

Staffing Updates	
Transfers:	PC Jeff Beaumaster transferred to Elgin from Middlesex.
Promotions:	Detective Constable Durwyn Veenstra promoted to Traffic Sergeant in London, Constable Mark McKillop promoted to Sergeant at the Provincial Communications Centre in London. Detective Constable Sarv Virdee promoted to Criminal Investigations Elgin.
Awards:	Awards Ceremony was postponed until this coming fall due to COVID, several officers are up for 20 & 30 year service awards.
Recognition:	6 members received a Division Commanders Commendation for their investigative excellence in an Impaired Driving Cause Death investigation in Malahide.

## **Detachment Initiatives**

**Detachment: 6P - ELGIN COUNTY** 

## Police Services Board Report for The Elgin Group Police Services Board 2021/Jan to 2021/Mar

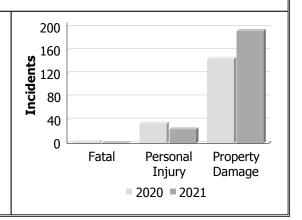
Number of Targeted Media Releases:	COVID related media releases. ATV enforcement in the County
Crime and Traffic Campaigns/Initiatives:	Focused ATV Patrols Dutton Dunwich/ West Elgin
Safeguard Ontario:	Reduction due to COVID
Lock It or Lose It:	Reduction due to COVID

<b>Detachment Emer</b>	Detachment Emergency Planning Activities						
Emergency Planning Activities	Elgin County EOC						
Continuity Of Operations Plan Status	Completed for 2021						
Table-Top Exercises	Completed.						

## Police Services Board Report for The Elgin Group Police Services Board Collision Reporting System January to March - 2021

## **Motor Vehicle Collisions by Type**

Incidents	Jan	uary to	March	Year to Date - March								
	2020	2021	% Change	2020	2021	% Change						
Fatal	2	0	-100.0%	2	0	-100.0%						
Personal Injury	34	24	-29.4%	34	24	-29.4%						
Property Damage	146	194	32.9%	146	194	32.9%						
Total	182	218	19.8%	182	218	19.8%						



## **Fatalities in Detachment Area**

Incid	ents				Janu	ary to	o March	1	Year to Date - March			
				2020	20	)21	% Cł	nange	2020	202	1	% Change
Motor Vehicle Collision	Fatal Incid	Fatal Incidents			1	0	-1	100.0%	1		0	-100.0%
	Alcohol Re	Alcohol Related		(	וכ	0			0		0	
Off-Road Vehicle	Fatal Incidents			(	וכ	0			0		0	
	Alcohol Related			(	ו	0			0		0	
Motorized Snow Vehicle	Fatal Incid	ents			1	0	-1	100.0%	1		0	-100.0%
	Alcohol Re	lated		-	1	0	-1	100.0%	1		0	-100.0%
Persons Killed			Janua	ry to	March	1			Year to	Date	- N	1arch
	2020 20		202	1	%	Char	nge	2020	202	21		% Change
Motor Vehicle Collision	1			0		-10	00.0%		1	0		-100.0%
Off-Road Vehicle		0		0					0	0		

0

-100.0%

1

0

-100.0%

1

## **Primary Causal Factors in Fatal Motor Vehicle Collisions**

**Detachment: 6P - ELGIN COUNTY** 

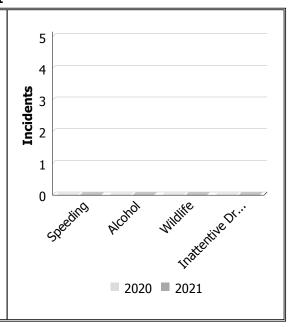
Motorized Snow Vehicle

**Data source date:** 2021/05/12

**Report Generated by:**Butler, Michael

# Police Services Board Report for The Elgin Group Police Services Board Collision Reporting System January to March - 2021

Incidents	Janua	ry to N	1arch	Year to Date - Mare		
	2020	2021	% Change	2020	2021	% Change
Speeding as a contributing factor	0	0	0	0	0	0
Where alcohol is involved	0	0	0	0	0	0
Wildlife as a contributing factor	0	0	0	0	0	0
Inattentive driver as a contributing factor	0	0	0	0	0	0
Persons Killed	Janua	ry to N	1arch	Year to Date - Marc		
	2020	2021	% Change	2020	2021	% Change
Seatbelt as a contributing factor	0	0	0	0	0	0



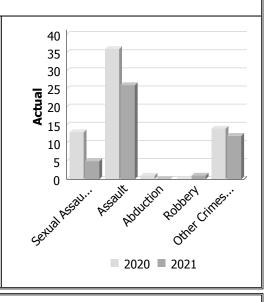
## **Data Utilized**

- SQL online application reporting system OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

## Police Services Board Report for The Elgin Group Police Services Board Records Management System

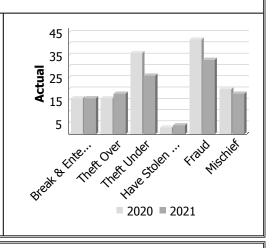
January to March - 2021

Violent Crime									
Actual	Jan	uary to	March	Year to Date - March					
	2020 2021		% Change	2020	2021	% Change			
Murder	0	0		0	0				
Other Offences Causing Death	0	0		0	0	-			
Attempted Murder	0	0		0	0	-			
Sexual Assault	13	5	-61.5%	13	5	-61.5%			
Assault	36	26	-27.8%	36	26	-27.8%			
Abduction	1	0	-100.0%	1	0	-100.0%			
Robbery	0	1		0	1				
Other Crimes Against a Person	14	12	-14.3%	14	12	-14.3%			
Total	64	44	-31.2%	64	44	-31.2%			



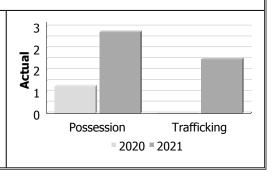
## **Property Crime**

Actual	Jan	uary to	March	Year to Date - March		
	2020 2021		% Change	2020	2021	% Change
Arson	0	0		0	0	
Break & Enter	16	16	0.0%	16	16	0.0%
Theft Over	16	18	12.5%	16	18	12.5%
Theft Under	36	26	-27.8%	36	26	-27.8%
Have Stolen Goods	3	4	33.3%	3	4	33.3%
Fraud	42	33	-21.4%	42	33	-21.4%
Mischief	20	18	-10.0%	20	18	-10.0%
Total	133	115	-13.5%	133	115	-13.5%



## **Drug Crime**

Actual	Jan	uary to	o March	Year to Date - March			
	2020	2021	2021 % 2020 2021 Change				
Possession	1	3	200.0%	1	3	200.0%	
Trafficking	0	2		0	2		
Importation and Production	0	0		0	0		
Total	1	5	400.0%	1	5	400.0%	



## **Clearance Rate**

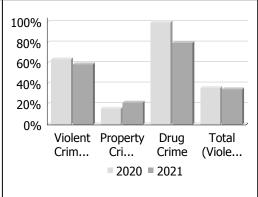
**Detachment:** 6P - ELGIN COUNTY **Data source date:** 

2021/05/08

**Report Generated by:**Butler, Michael

## Police Services Board Report for The Elgin Group Police Services Board **Records Management System** January to March - 2021

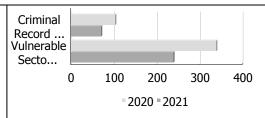
Clearance Rate	January to March			Year to Date - March		
	2020	2021	Difference	2020	2021	Difference
Violent Crime	64.1%	59.1%	-5.0%	64.1%	59.1%	-5.0%
Property Crime	15.8%	21.7%	6.0%	15.8%	21.7%	6.0%
Drug Crime	100.0%	80.0%	-20.0%	100.0%	80.0%	-20.0%
Total (Violent, Property & Drug)	36.0%	34.7%	-1.3%	36.0%	34.7%	-1.3%



#### **Criminal Record and Vulnerable Sector Screening Checks Actual** January to March Year to Date - March 2020 2021 % 2020 2021 % Change Change Criminal Record Checks 104 71 -31.7% 104 71 -31.7%

240

-29.4%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

240

340

-29.4%

## **Data Utilized**

Vulnerable Sector

Screening Checks

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

340



May 5 2021



## **OAPSB 2021 Spring Conference & AGM**

Featuring Keynote Dr. Robyne Hanley-Dafoe Resiliency, Navigating Stress and Wellness

May 28, 2021



Dr. Robyne Hanley-Dafoe is a multi-award-winning psychology and education instructor who specializes in resiliency, navigating stress and change, and personal wellness in the workplace.

Described as transformational, engaging, and thought-provoking, Hanley-Dafoe's keynotes provide practical strategies, grounded in global research and case studies, that help foster resiliency within ourselves and others.

Hanley-Dafoe's work is inspired by her interest in resiliency and wellness including the intersections of stress, optimal challenge, navigating change, goal-setting, and personal alignment.

Register

now!

May 26 
28

Chiefs

Memos

Conferenc

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Agenda

Ontario Association of Police Services Boards

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