

ELGIN COUNTY COUNCIL

MINUTES

June 22, 2021

Elgin County Council met this 22nd day of June 2021. The meeting was held in a hybrid in-person/electronic format with Councillors and staff participating as indicated below.

Council Present: Warden Tom Marks (Council Chambers)
Deputy Warden Dave Mennill (electronic)
Councillor Duncan McPhail (electronic)
Councillor Sally Martyn (electronic)
Councillor Grant Jones (electronic)
Councillor Mary French (electronic)
Councillor Dominique Giguère (electronic)
Councillor Ed Ketchabaw (electronic)

Staff Present: Julie Gonyou, Chief Administrative Officer (Council Chambers)
Brian Lima, Director of Engineering Services (electronic)
Stephen Gibson, County Solicitor (electronic)
Jim Bundschuh, Director of Financial Services (electronic)
Michele Harris, Director of Homes and Seniors Services (electronic)
Amy Thomson, Director of Human Resources (electronic)
Jeff Brock, Director of Information Technology Services (electronic)
Nancy Pasato, Manager of Planning (electronic)
Katherine Thompson, Manager of Administrative Services (Council Chambers)
Carolyn Krahn, Legislative Services Coordinator (Council Chambers)

Regrets: Councillor Bob Purcell, absent with notice

1. CALL TO ORDER

The meeting convened at 9:00 a.m. with Warden Marks in the chair.

2. ADOPTION OF MINUTES

Moved by: Councillor Mennill
Seconded by: Councillor Jones

RESOLVED THAT the minutes of the meeting held on June 8, 2021 be adopted.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

None.

5. COMMITTEE OF THE WHOLE

Moved by: Councillor French
Seconded by: Councillor Martyn

RESOLVED THAT we do now move into Committee of the Whole Council.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF

6.1 Homes – Infection Control Policy – Immunization – Staff COVID-19 – Director of Homes and Seniors Services

The Director of Homes and Seniors Services presented Homes Infection Control Policy 2.10 “Immunization – Staff COVID-19.” The policy meets the requirements of the Minister’s Directive: Long-Term Care Home COVID-19 Immunization Policy issued May 31, 2021.

Moved by: Councillor Mennill
Seconded by: Councillor Ketchabaw

RESOLVED THAT the report titled: “Homes – Infection Control Policy – Immunization – Staff COVID-19” dated June 11, 2021 be received and filed; and,

THAT Council approve the Homes – Infection Control – Immunization – Staff COVID-19 policy.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

6.2 2020 Annual Report – Director of Financial Services

The Director of Financial Services presented the 2020 Annual Report and Financial Information Return (FIR), and the auditor presented findings from an independent review of the consolidated financial statements.

Moved by: Councillor Jones
Seconded by: Councillor McPhail

RESOLVED THAT the 2020 Annual Report, Financial Information Return (FIR) and Audited Consolidated Financial Statements be approved for publication; and,

THAT the report titled “2020 Annual Report” dated June 22, 2021 be received and filed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

7. CLOSED MEETING ITEMS

Moved by: Councillor Giguère
Seconded by: Councillor French

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

In-Camera Item #1

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Property Assessment Appeals.

In-Camera Item #2

(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Property Acquisition.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

8. MOTION TO RISE AND REPORT

Moved by: Councillor Jones
Seconded by: Councillor Mennill

RESOLVED THAT we do now rise and report.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

In-Camera Item #1 – Property Assessment Appeals

Moved by: Councillor Mennill
Seconded by: Councillor Martyn

RESOLVED THAT the report from the Director of Financial Services be received; and

THAT staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

In-Camera Item #2 – Property Acquisition

Moved by: Councillor French
Seconded by: Councillor McPhail

RESOLVED THAT the report from the County Solicitor be received; and

THAT staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		

Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

9. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF (continued)

9.1 **Approval for Official Plan Amendment No. 20-20, Town of Aylmer Official Plan – Manager of Planning**

The Manager of Planning presented for Council’s approval the Town of Aylmer’s Official Plan Amendment No. 20. The amendments to the Aylmer Official Plan incorporate the recommendations from Aylmer’s five (5) year Official Plan Review.

Moved by: Councillor Giguère
Seconded by: Councillor Jones

RESOLVED THAT the Council of the Corporation of the County of Elgin modifies and approves Official Plan Amendment No. 20 (5-Year Review) to the Town of Aylmer Official Plan, File No. AYOPA20-20;

THAT staff be directed to provide notice of this decision in accordance with the Planning Act; and,

IT BEING NOTED that upon adoption of the County’s Official Plan Review and associated amendments, the Town of Aylmer initiate a housekeeping Official Plan amendment to ensure conformity with the County Official Plan.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

9.2 **Transportation Master Plan – Progress Update – General Manager of Engineering, Planning & Enterprise**

The General Manager of Engineering, Planning & Enterprise provided an update on the Transportation Master Plan including the creation of the project branding/logo, a public engagement website, and informational video as well as the formation of a local Municipal Advisory Committee and an Elgin Cycling Advisory Group.

Moved by: Councillor Giguère
Seconded by: Councillor French

RESOLVED THAT the report titled, “Transportation Master Plan - Update” from the General Manager of Engineering, Planning, & Enterprise (EPE) / Deputy CAO, dated June 14, 2021 be received and filed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		

West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

9.5 **Avon Drive and Putnam Road Intersection Review – General Manager of Engineering, Planning & Enterprise**

The General Manager of Engineering, Planning & Enterprise provided details of a traffic study conducted by staff on all four approaches to the intersection of Avon Drive (CR 37) and Putnam Road (CR 47) within the village of Avon after receiving a petition and delegation from village residents with concerns regarding aggressive driving behaviours.

Moved by: Councillor Mennill
Seconded by: Councillor Martyn

RESOLVED THAT the report titled, “Avon Drive and Putnam Road Intersection Review” from the General Manager of Engineering, Planning, & Enterprise (EPE) / Deputy CAO, dated June 14, 2021 be received and filed;

THAT staff be directed to proceed with a four-way stop to be installed at the intersection of Avon Drive (CR 37) and Putnam Road (CR 47) within the village of Avon; and

THAT the Ontario Provincial Police be notified of the traffic study’s findings so that they may deploy targeted enforcement as their resources permit.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

10. COUNCIL CORRESPONDENCE

10.1 **Items for Consideration**

10.1.1 Letter from MP Karen Vecchio regarding support for the 988 Crisis Line.

Moved by: Councillor Martyn
Seconded by: Councillor Jones

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS the County of Elgin recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT the County of Elgin endorses this 988 crisis line initiative; and

THAT staff be directed to send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

10.1.2 Nigel Howcroft with letter requesting that the speed limit on Joseph Street in Port Stanley be reduced to 30 km per hour.

Moved by: Councillor Ketchabaw
Seconded by: Councillor McPhail

RESOLVED THAT staff be directed to explore reducing the speed limit on Joseph Street in Port Stanley to 30 km per hour.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

10.2 **Items for Information (Consent Agenda)**

10.2.1 County of Elgin Homes with their June 2021 Newsletter.

10.2.2 Four Counties Health Services Foundation with their Spring 2021 Newsletter.

10.2.3 Community Schools Alliance with a letter regarding their upcoming virtual Annual Meeting to be held on August 14, 2021.

Moved by: Councillor Giguère
Seconded by: Councillor French

RESOLVED THAT Correspondence Item #1-3 be received and filed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

11. OTHER BUSINESS

11.1 Statements/Inquiries by Members

Deputy Warden Mennill reminded Council that there is a Terrace Lodge Redevelopment Steering Committee meeting in the afternoon at 1:00 p.m.

11.2 Notice of Motion

None.

11.3 Matters of Urgency

None.

12. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE

Moved by: Councillor Jones
Seconded by: Councillor Martyn

RESOLVED THAT we do now adopt recommendations of the Committee Of The Whole.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

13. CONSIDERATION OF BY-LAWS

13.1 By-Law 21-28 – Amending By-Law No. 20-63

Being a By-Law to Amend By-Law No. 20-63, as a By-Law to Prohibit and/or Otherwise Regulate Off-Road Vehicles (ORVS) on County Roads.

Moved by: Councillor Mennill
Seconded by: Councillor Jones

RESOLVED THAT By-Law No. 21-28 be now read a first, second and third time and finally passed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

13.2 By-Law 21-29 – Confirming all Actions and Proceedings

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the June 22, 2021 Meeting.

Moved by: Councillor French
Seconded by: Councillor Martyn

RESOLVED THAT By-Law No. 21-29 be now read a first, second and third time and finally passed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

14. ADJOURNMENT

Moved by: Councillor Jones
Seconded by: Councillor Ketchabaw

RESOLVED THAT we do now adjourn at 10:29 a.m. to meet again on July 6, 2021 at 9:00 a.m.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		

Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	0	0

- Motion Carried.

Julie Gonyou,
Chief Administrative Officer.

Tom Marks,
Warden.