

DRAFT MINUTES

Rural Initiatives/Planning Advisory Committee Meeting

Date: May 4, 2021
Location: Electronic Meeting
Time: 1:00 P.M.

Attendees: *Members of the Rural Initiatives/Planning Advisory Committee*

Councillor Ed Ketchabaw, Chair
 Councillor Sally Martyn
 Councillor Dominique Giguère
 Warden Tom Marks

Elgin County Staff

Chief Administrative Officer, Julie Gonyou
 General Manager of Engineering, Planning & Enterprise, Brian Lima
 Manager of Planning, Nancy Pasato
 Manager of Administrative Services, Katherine Thompson
 Legislatives Services Coordinator, Carolyn Krahn

1. Call to Order

The Rural Initiatives/Planning Advisory Committee met this 4th day of May, 2021.

2. Approval of Agenda

Moved by: Warden Marks
 Seconded by: Councillor Martyn

Resolved that the agenda be approved as presented.

Recorded Vote

	Yes	No
Warden Tom Marks	Yes	
Councillor Dominique Giguère	Yes	
Councillor Sally Martyn	Yes	
Councillor Ed Ketchabaw	Yes	
	4	0

- Motion Carried.

3. Adoption of Minutes

Moved by: Councillor Martyn

Seconded by: Councillor Giguère

Resolved that the minutes of the previous meeting be adopted.

Recorded Vote

	Yes	No
Warden Tom Marks	Yes	
Councillor Dominique Giguère	Yes	
Councillor Sally Martyn	Yes	
Councillor Ed Ketchabaw	Yes	
	4	0

- Motion Carried.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Community Grant Program Feedback Survey – Manager of Administrative Services

The Manager of Administrative Services provided an overview of the results from the Community Grant Program Feedback Survey. The survey was distributed to all applicants of the new Community Grant Program. Overall, the applicants were pleased with the new grant program. Most respondents understood how the proposals were evaluated, but there was a request for additional information on how points are awarded. The Committee directed staff to include a copy of the evaluation matrix with the 2022 grant application package.

Moved by: Warden Marks

Seconded by: Councillor Giguère

RESOLVED THAT the April 27, 2021, report titled, Community Grant Program Feedback Survey, submitted by the Manager of Administrative Services/Deputy Clerk, be received and filed for information.

Recorded Vote

	Yes	No
Warden Tom Marks	Yes	

Councillor Dominique Giguère	Yes	
Councillor Sally Martyn	Yes	
Councillor Ed Ketchabaw	Yes	
	4	0

- Motion Carried.

6. Recruitment/Committee Composition Discussion

The Manager of Planning provided an update on the recruitment process for a new citizen appointee to the Rural Initiatives and Planning Advisory Committee. The Manager of Planning has reached out to the Elgin Federation of Agriculture (EFA) to see if one of their members wishes to sit on the Committee. The Committee directed staff to wait for a reply from the EFA before opening up the recruitment process to other members of the community.

Moved by: Councillor Martyn
Seconded by: Councillor Giguère

RESOLVED THAT the report from the Manager of Planning be received.

7. Correspondence

None.

8. New Business

None.

9. Date of Next Meeting

The Committee will meet again on Tuesday, May 18 at 1:00 p.m.

10. Adjournment

Moved by: Warden Marks
Seconded by: Councillor Giguère

Resolved that the meeting adjourn at 1:22 p.m.

Recorded Vote

	Yes	No
Warden Tom Marks	Yes	
Councillor Dominique Giguère	Yes	
Councillor Martyn	Yes	
Councillor Ed Ketchabaw	Yes	
	4	0

- Motion Carried.