

## DRAFT MINUTES

### Rural Initiatives/Planning Advisory Committee Meeting

**Date:** March 9, 2021  
**Location:** Elgin County Administration Building, 450 Sunset Drive, St. Thomas  
 Council Chambers  
**Time:** 1:00 P.M.

**Attendees:** *Members of the Rural Initiatives/Planning Advisory Committee*  
 Councillor Ed Ketchabaw (in-person)  
 Councillor Sally Martyn (electronic)  
 Councillor Dominique Giguère (in-person)  
 Warden Tom Marks (in-person)

*Elgin County Staff*

Chief Administrative Officer, Julie Gonyou (in-person)  
 Manager of Planning, Nancy Pasato (in-person)  
 Economic Development Coordinator, Colin Galloway (electronic)  
 Supervisor of Legislative Services, Katherine Thompson (in-person)  
 Legislatives Services Coordinator, Carolyn Krahn (in-person)

#### 1. Call to Order

The Rural Initiatives/Planning Advisory Committee met this 9<sup>th</sup> day of March, 2021 in Council Chambers, at the County Administration Building, St. Thomas at 1:00 P.M. Some Committee Members joined the meeting electronically.

#### 2. Approval of Agenda

Moved by: Warden Marks  
 Seconded by: Councillor Martyn

Resolved that the agenda be approved as presented.

#### Recorded Vote

	Yes	No
Warden Tom Marks	Yes	
Councillor Dominique Giguère	Yes	
Councillor Sally Martyn	Yes	
Councillor Ed Ketchabaw	Yes	
	4	0

- Motion Carried.

### 3. Recruitment/Committee Composition Discussion

The Committee accepted the resignation of Heather Derks.

### 4. Adoption of Minutes

Moved by: Councillor Giguère

Seconded by: Warden Marks

Resolved that the minutes of the previous meeting be adopted as amended.

#### Recorded Vote

	Yes	No
Warden Tom Marks	Yes	
Councillor Dominique Giguère	Yes	
Councillor Sally Martyn	Yes	
Councillor Ed Ketchabaw	Yes	
	4	0

- Motion Carried.

### 5. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

### 6. Community Grant Program Request

Due to the COVID-19 pandemic, the Port Stanley Festival Theatre has modified their program for 2021, and they requested that the funding they received under the Elgin Community Grant Program for their monthly play reading series be deferred until September when they will run a condensed version of the planned play reading series.

Moved by: Councillor Martyn

Seconded by: Councillor Giguère

RESOLVED THAT the grant amendment request from the Port Stanley Festival Theatre as contained in the correspondence from the Port Stanley Festival Theatre be approved; and

THAT the Port Stanley Festival Theatre be notified of the Committee's decision.

#### Recorded Vote

	Yes	No
Warden Tom Marks	Yes	
Councillor Dominique Giguère	Yes	
Councillor Sally Martyn	Yes	

Councillor Ed Ketchabaw	Yes	
	4	0

- Motion Carried.

## 7. Official Plan Review – Draft Communications and Engagement Strategy

The Chief Administrative Officer and the Manager of Planning presented a Draft Official Plan Review Communications and Engagement Strategy for the Committee's review.

Moved by: Warden Marks  
Seconded by: Councillor Martyn

RESOLVED THAT the Rural Initiatives and Planning Advisory Committee endorse the Official Plan Review Communications and Engagement Strategy; and

THAT staff present the Communications and Engagement Strategy to Council.

### Recorded Vote

	Yes	No
Warden Tom Marks	Yes	
Councillor Dominique Giguère	Yes	
Councillor Sally Martyn	Yes	
Councillor Ed Ketchabaw	Yes	
	4	0

- Motion Carried.

## 8. Recruitment/Committee Composition Discussion

Members discussed the requirement to have agricultural representation on the Committee.

Moved by: Councillor Giguère  
Seconded by: Councillor Martyn

RESOLVED that staff research the legislated committee composition requirements for planning committees; and

THAT the Chair present an updated Terms of Reference reflecting the current Committee composition to Council for their approval.

## 9. Correspondence

None.

## 10. New Business

None.

## 11. Next Meeting Date

Staff will send out a Doodle Poll to schedule a meeting for the first week of May.

## 12. Adjournment

Moved by: Warden Marks

Seconded by: Councillor Giguère

Resolved that the meeting adjourn at 2:20 p.m.

### Recorded Vote

	<b>Yes</b>	<b>No</b>
Warden Tom Marks	Yes	
Councillor Dominique Giguère	Yes	
Councillor Martyn	Yes	
Councillor Ed Ketchabaw	Yes	
	4	0

- Motion Carried.