

ELGIN GROUP POLICE SERVICES BOARD
Wednesday, August 26, 2020, 2:00 p.m.

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AGENDA
ELGIN GROUP POLICE SERVICES BOARD

Wednesday, August 26, 2020
2:00 p.m.

Elgin County Detachment Boardroom
42696 John Wise Line
St. Thomas, Ontario

Call to Order Chair Sally Martyn shall preside.

Introduction of New Member – Oath of Office (ATTACHED)

Adoption of Minutes from June 24, 2020 Meeting (ATTACHED)

Disclosure of Pecuniary Interest and the General Nature Thereof

Reports (ATTACHED)

- 1) Jim Bundschuh (Director of Financial Services) – PSB Insurance Report.
- 2) Mathew Waite (Financial Analyst) – 2020 Budget Presentation.
- 3) Carolyn Krahn (Legislative Coordinator) – Community Safety and Well-Being Update.
- 4) Detachment Commander's Quarterly Report.

Correspondence (ATTACHED)

- 1) Letter from Brian Lima, Director of Engineering Services for the County of Elgin, regarding the evaluation of deer crossing warning signs on county roads.
- 2) Letter from the Ministry of the Solicitor General regarding court security and prisoner transportation.

Other Items

- 1) Policing Funding Video.

New Business

Closed Session Items

- 1) *Municipal Act Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees, Detachment Commander Recruitment.*

Adjournment

Next Meeting : To be determined

OATH OF OFFICE FOR POLICE SERVICES BOARD MEMBER

I, David Jenkins, an appointee of the Province of Ontario solemnly affirm that I will be loyal to Canada, and that I will uphold the Constitution of Canada and that I will, to the best of my ability, discharge my duties as a member of the Elgin Group Police Services Board faithfully, impartially and according to the *Police Services Act*, and any regulation, rule or by-law.

David Jenkins

Julie Gonyou,
Commissioner for taking Affidavits
August 26, 2020

Draft Minutes
ELGIN GROUP POLICE SERVICES BOARD
June 24, 2020

The Elgin Group Police Services Board met in the Community Room at the Elgin County Detachment Office, 42696 John Wise Line with the following in attendance:

Sally Martyn, Chair
Ida McCallum, Vice-Chair
Dan Froese, Board Member
Trudy Kanellis, Provincial Member
Mike Butler, Acting Inspector
Jeff McNorgan, Staff Sergeant
Julie Gonyou, Secretary/Administrator
Carolyn Krahm, Recording Secretary

Call to Order:

The Chair called the meeting to order at 2:00 p.m.

Adoption of Minutes:

Moved by: Trudy Kanellis
Seconded by: Ida McCallum

Resolved that the minutes of the meeting held on January 22, 2020 be adopted.

- Motion Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof:

None.

Reports:

1) Overview of Ministry of the Solicitor General – Ontario Provincial Police Regional Roundtable Discussion held on February 19, 2020

Moved by: Ida McCallum
Seconded by: Dan Froese

Resolved that the report titled “Overview of Ministry of the Solicitor General – Ontario Provincial Police Regional Roundtable Discussion held on February 19, 2020” from PSB Member Ida McCallum and PSB Member Trudy Kanellis be received for information.

- Motion Carried.

2) Detachment Commander's Quarterly Report

The Detachment Commander presented the quarterly information report for January – March 2020 highlighting the following:

Records Management System

- Violent Crime – Assaults decreased from 49 in 2019 to 36 in 2020 for the first quarter.
- Property Crime – Break and enters decreased from 36 in 2019 to 16 in 2020 for the first quarter.

Collision Reporting System

- There were two (2) fatal collisions in the first quarter.
- Personal injury incidents in 2020 increased by 29% in the first quarter.

Police Services Board Report

- The number of cruiser patrol hours totaled 979.25; the number of school patrol hours totaled 31.75; and foot patrol hours totaled 29.50 for the quarter.
- Staff participated in Elgin County Emergency Operations Centre weekly videoconferences and Southwestern Public Health teleconferences for COVID-19.

Moved by: Trudy Kanellis
Seconded by: Dan Froese

Resolved that the report be received and filed; and, that the Chair, on behalf of the Elgin Group PSB, be directed to send a letter to Elgin County Council, seeking their support for an evaluation of existing deer crossing warning signs on County Roads to be undertaken by the County's Engineering Department; and, that consideration be given to enhanced signage as recommended by the County Engineer in cooperation with Elgin OPP; and, that notification of any next steps be shared with the Elgin Group PSB.

- Motion Carried.

Correspondence:

- 1) Letter from Chair Martyn to the Ministry of the Solicitor General requesting that a new member of the Elgin Group Police Services Board be appointed by the Lieutenant Governor in Council.
- 2) Letter from Lindsey Gray, Manager, Operations Unit, Public Safety Division, Ministry of the Solicitor General, regarding the provincial vacancy on the Elgin Group Police Services Board.
- 3) OPP Enforcement During COVID-19 Pandemic News Release.

4) Phil Whitton, Superintendent Bureau Commander – Municipal Policing Bureau, with a letter regarding a change in security check and revenue distribution processes.

5) Thomas Carrique, Commissioner of the Ontario Provincial Police, with a letter regarding recent protest activity.

6) Ontario Association of Police Services Boards with the 2020 OAPSB Annual General Meeting Update.

Moved by: Dan Froese

Seconded by: Ida McCallum

Resolved that Correspondence Items #1-6 be received and filed; and, that the Chair be directed to send a second letter to the Minister of the Solicitor General – Public Safety Division requesting that a new member of the Elgin Group Police Services Board be appointed by the Lieutenant Governor in Council pursuant to Section 27 of the Police Services Act, as amended, as soon as possible, noting that a vacancy has existed on the Board since July 26, 2019; and further, that copies of the letter be sent to Jeff Yurek, MPP, and Karen Vecchio, MP, to encourage additional advocacy efforts for a new appointee, if appropriate.

- Motion Carried.

New Business:

None.

Closed Session Items:

Moved by: Dan Froese

Seconded by: Trudy Kanellis

Acting Inspector Butler requested to enter into closed session to discuss a matter regarding identifiable individuals.

Resolved that we do now proceed into closed meeting session in accordance with the Municipal Act to discuss matters under Municipal Act Section 239 (2):

In-Camera Item #1

(b) personal matters about an identifiable individual, including municipal or local board employees.

- Motion Carried.

Motion to Rise and Report

Moved by: Trudy Kanellis
Seconded by: Dan Froese

Resolved that we do now rise and report; and, that the verbal report from Regional Commander Chief Cain be received for information.

- Motion Carried.

Other Items:

None.

Adjournment:

Moved by: Dan Froese
Seconded by: Ida McCallum

Resolved that we do now adjourn at 4:34 p.m. with the Board to meet on October 21, 2020, at 2:00 p.m.

- Motion Carried.

Julie Gonyou,
Secretary/Administrator.

Sally Martyn,
Chair.



REPORT TO PSB BOARD

FROM: Jim Bundschuh, Director of Financial Services

DATE: August 21, 2020

SUBJECT: Insurance Renewal

RECOMMENDATIONS:

THAT the August 21, 2020, report titled, Insurance Renewal, submitted by the Director of Financial Services, be received and filed for information; and,

THAT a policy/provider be chosen for the new insurance term beginning September 15, 2020.

INTRODUCTION:

The current Frank Cowan policy expires on September 15, 2020. The cost of the outgoing policy was \$6,375 and provided \$10 million in liability coverage.

DISCUSSION:

Frank Cowan has offered a new policy with an increase in cost of 8.4% equating to a cost of \$6,909 exclusive of HST, with the no change in liability coverage. JLT has offered a policy with a \$25 million liability limit at a cost of \$7800. Although the \$10 million liability limit has been considered adequate, the Board may wish to consider an increase in the limit. Frank Cowan is investigating the cost of the higher limit, and although not available at the time of writing of this report, they will have an option available for consideration at the meeting.

FINANCIAL IMPLICATIONS:

The 2020 budget for insurance exclusive of HST is \$6,823. Both insurance policy options will result in a cost overrun for the insurance line item; however, given funds available in other line items, a cost overrun in the overall PSB budget is highly unlikely.

ALIGNMENT WITH STRATEGIC PRIORITIES:

Serving Elgin	Growing Elgin	Investing in Elgin
<input checked="" type="checkbox"/> Ensuring alignment of current programs and services with community need. <input type="checkbox"/> Exploring different ways of addressing community need. <input type="checkbox"/> Engaging with our community and other stakeholders.	<input type="checkbox"/> Planning for and facilitating commercial, industrial, residential, and agricultural growth. <input type="checkbox"/> Fostering a healthy environment. <input type="checkbox"/> Enhancing quality of place.	<input checked="" type="checkbox"/> Ensuring we have the necessary tools, resources, and infrastructure to deliver programs and services now and in the future. <input type="checkbox"/> Delivering mandated programs and services efficiently and effectively.

LOCAL MUNICIPAL PARTNER IMPACT:

None.

COMMUNICATION REQUIREMENTS:

None.

CONCLUSION:

The Board will need to determine their preferred insurance provider/policy for the insurance renewal due September 15, 2020. Although all the options are above the amount set forth in the budget, the overall cost for the PSB is still expected to be within the overall 2020 budget.

All of which is Respectfully Submitted

Jim Bundschuh
Director of Financial Services

Approved for Submission

Julie Gonyou
Chief Administrative Officer

August 12, 2020

By Email:

Mr. Mike Hoogstra
Purchasing Coordinator
Elgin Group Police Services board
C/O County of Elgin
450 Sunset Drive
St. Thomas, ON N5R 5V1

Re: 2020-2021 Insurance Program

Dear Mike:

We are now pleased to attach a copy of our Insurance Renewal Report setting out the Insured's coverages on renewal together with our Program Options.

Also attached are the following:

- Liability – Additional Insured(s);

Refer to Page 7 of the Insurance Renewal Report for changes that have been made to your insurance program.

Upon receiving:

- Please send our office a description of the operations and activities and what the annual budget is.
- Please confirm the number of Board Members.

We trust you will find these enclosures satisfactory, but if any clarification is required or if you have any questions pertaining to these documents, please do not hesitate to contact our office.

Please be advised, Binding is subject to the receipt of the completed COVID-19 Application.

Policies will be held pending your instructions. Please contact me to discuss this renewal and your binding instructions.

Yours sincerely,



Aran Myers, RIBO
Account Manager
FRANK COWAN COMPANY LIMITED
/tg
Encls.



2020 General Insurance Program **ELGIN GROUP POLICE SERVICES BOARD**

Renewal Report for the Policy Term September 15, 2020 to September 15, 2021

Prepared by:
Aran Myers
Account Manager

Ref 21748/tg

12 August 2020

75 Main Street North
Princeton, ON N0J 1V0
1-800-265-4000
frankcowan.com

ABOUT FRANK COWAN COMPANY

Frank Cowan Company is a leader in providing specialized insurance programs, including risk management and claims services to municipalities, healthcare, education, community, children's and social service organizations across Canada. Proven industry knowledge, gained through over nine decades of partnering with insurance companies and independent brokers, gives Frank Cowan Company the ability to effectively manage the necessary risk, advisory and claims services for both standard and complex issues.

Frank Cowan Company is a Managing General Agent (MGA) with the authority to write and service business on behalf of strategic partners who share our commitment and dedication to protecting specialized organizations. Because our partners are long-term participants on our program, they understand the nature of fluctuating market conditions and complex claims and are prepared to stay the course.

CANADIAN OWNED COMPANY WITH 90+ YEARS OF CONTINUOUS OPERATION

MARKET LEADER

MUNICIPAL & SPECIALTY CLIENTS

Municipal market share leader in Ontario with strong representation of public entity and specialty clients across Canada.

INNOVATIVE

NEW PRODUCTS & SERVICES

Active Assailant
Cyber Risk Insurance
Fraudulently Induced Transfer
Road Reviews
Fleet Management

IN-HOUSE

CLAIMS & RISK MANAGEMENT

In-house claims management = faster turn around, single point of contact, specialized expertise in the municipal claims environment.

Go above and beyond with complimentary risk management services such as contract reviews, inspections and the Centre of Excellence.



THE ADVANTAGE OF A MANAGING GENERAL AGENT

The MGA model is different than a traditional broker/insurer arrangement in that an MGA provides specialized expertise in a specific, niche area of business. As an MGA we also offer clients additional and helpful services in the area of risk management, claims and underwriting. And unlike the reciprocal model, a policy issued by an MGA is a full risk transfer vehicle not subject to retroactive assessments but rather a fixed term and premium.

We invite you to work with a partner who is focused on providing a complete insurance program specific to your organization that includes complimentary value-added services that help drive down the cost of claims and innovative first to market products and enhancements. You will receive personalized service and expertise from a full-service, local and in-house team of risk management, claims, marketing and underwriting professionals.

As a trusted business partner, we believe in participating in and advocating for the causes that affect our clients. For this reason, we affiliate with and support key provincial and national associations. In order for Frank Cowan Company to be effective in serving you, we, as an MGA, believe in fully understanding your needs, concerns and direction. Our support is delivered through thought leadership, financial resources, advocacy, services, education and more.

RISK MANAGEMENT SERVICES

We are the leader in specialized risk management and place emphasis on helping your organization develop a solid plan to minimize exposure before potential incidents occur. Risk management is built into our offerings for all clients, fully integrated into every insurance program. Our risk management team is comprised of analysts, inspectors and engineers who use their expertise to help mitigate risk. We do everything we can to minimize your exposure before potential incidents occur. This includes providing education, road reviews, fleet reviews, contract analysis and property inspections.

CLAIMS MANAGEMENT SERVICES

Our in-house team of experts has the depth of knowledge, experience and commitment to manage the complicated details of claims that your organization may experience. You deal with the public often in sensitive instances where serious accusations can be made. Your claims are often long-tail in nature and can take years to settle. Some claims aren't filed until years after the occurrence or accident. You want a team of professionals on your side that will vigorously defend your reputation. We understand your risks and your exposures and have maintained a long-term commitment to understanding the complex issues your organization may face so that we can better service your unique claims requirements.



***Please note that the information contained in this document is proprietary and confidential and is to be used for the sole purpose of determining the successful proponent. Permission must be obtained from Frank Cowan Company prior to the release of any information contained herein for any other purpose than evaluating this submission.**

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Casualty

Coverage Description	(\$) *Deductibles	(\$) Limit of Insurance
General Liability (Occurrence Form) <i>Broad Definition of Insured</i>	1,000	10,000,000 Per Claim No Aggregate
Voluntary Medical Payments	Nil	50,000 Per Person 50,000 Per Accident
Voluntary Property Damage	Nil	50,000 Per Occurrence 50,000 Annual Aggregate
Voluntary Compensation - Employees	Nil	50,000 Each Person 250,000 Annual Aggregate
Forest Fire Expense	Nil	1,000,000 1,000,000 Aggregate
Errors & Omissions Liability (Claims Made Form)	2,500	10,000,000 Per Claim No Aggregate
Non-Owned Automobile Liability		10,000,000
Legal Liability for Damage to Hired Automobiles	500	50,000
*Your deductible may be a Deductible and Reimbursement Clause (including expenses) refer to Policy Wordings		

Crime

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Employee Dishonesty –Form A (Commercial Blanket Bond)		1,000,000
Loss Inside the Premises (Broad Form Money & Securities)		100,000
Loss Outside the Premises (Broad Form Money & Securities)		100,000
Audit Expense		100,000
Money Orders and Counterfeit Paper Currency		200,000
Forgery or Alteration (Depositors Forgery)		1,000,000

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Accident

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Board Members : Persons Insured- 5 Board Members & Secretary/ Administrator		
Board Members Accidental Death & Dismemberment		100,000
Paralysis		200,000
Weekly Income – Total Disability		300
Weekly Income – Partial Disability		150
Accidental Death of a Spouse While Travelling on Business		Included

Legal Expense (Claims Made)

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Legal Defence Cost	NIL	100,00 250,000 Aggregate

Account Premium

<i>Prior Term</i>	<i>Total Annual Premium (Excluding Taxes Payable)</i>	<i>\$ 6,375</i>	Total Annual Premium (Excluding Taxes Payable)	\$ 6,909
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Please refer to the insurance contract for all limits, terms, conditions and exclusions that apply. The premium Quoted is subject to a 15% minimum retained (unless otherwise stated).

Cost Analysis

	Expiring Program Term	Renewal Program Term
Casualty		
General Liability	\$ 1,906	\$ 2,383
Errors and Omissions Liability	2,770	2,770
Non-Owned Automobile Liability	150	150
Crime	500	516
Board Members Accident	222	222
Legal Expense	827	868
<u>Total Annual Premium</u>	\$ 6,375	\$ 6,909
(Excluding Taxes Payable)		

CHANGES TO YOUR INSURANCE PROGRAM

Please be advised of the following changes to your insurance program that now apply:

General Policy Change

- Effective January 1, 2020 we have updated Form GNGX408 which attaches to all policies where Lloyds is a participating carrier. The 'Notice Concerning Personal Information' section has been updated. A Sanctions Limitation and Exclusion clause has also been added to this form.

Non-Owned Automobile Policy and Rented Vehicles

- Non-Owned Auto Coverage includes the SEF 94 endorsement – Legal Liability (Physical Damage) to a Hired/Rented Auto. Coverage is automatic for short term rentals (less than 30 days).
- If rentals are automatically renewed on a regular basis (for consecutive 30 day periods) coverage is required under the auto policy, #OPCF 27B endorsement and will be charged for accordingly. Please review this exposure and advise us of the details

PROGRAM OPTIONS

1. **Crime Coverage – Other Optional Coverages**

Other Optional Coverages are also available. See attached Crime Cover Options page for further details.

Quote is available on request (completed application is required).

2. **Crime Coverage – Fraudulently Induced Transfer Coverage**

Fraudulently Induced Transfer Coverage is now available. Covers a loss when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured has transferred, paid or delivered money or securities to this third party.

For Coverage information and available options refer to the Fraudulently Induced Transfer Endorsement Coverage Highlights Sheet.

3. **Board Members' Accident**

Board Members' Accident coverage is available. See the attached Highlights Sheet for details and additional extensions.

Quote available on request.

Annual premium for the following limits would be \$ 150.

Accidental Injury, Death & Dismemberment	\$ 250,000
Paralysis	\$ 500,000
Permanent Total Disability	\$ 250,000
Weekly Income - Total Loss of Time	\$ 500
Weekly Income - Partial Loss of Time	\$ 300
Accidental Death of a Spouse While Travelling on Business	Included

24 Hour coverage extension is available (subject to Board Member's occupations).

Critical Illness coverage is available. See attached Highlight Sheet for details.

A quote is available on request (subject to satisfactory review of completed application for each Insured).

4. **Remotely Piloted Aircraft Systems (UAV) Coverage**

Property and/or Liability Cover may be available for Remotely Piloted Aircrafts (UAV).

Application required to quote.

For Coverage information refer to the Remotely Piloted Aircraft (UAV) Highlight Sheet.

5. **Active Assailant and Associated Coverages**

Frank Cowan Company has partnered with XLCatlin, a market leader in writing Terrorism Risk, to offer a suite of Terrorism and Associated Coverages.

You have the option to select one or any combination of the following (Separate Policies):

- Active Assailant Event Insurance
- Chemical, Biological, Radiological and Nuclear (CBRN) Insurance
- Terrorism Property Insurance
- Terrorism Liability Insurance

For coverage information, please refer to the Terrorism and Associated Coverage Options.

An application is required to quote.

Description of Coverage

Frank Cowan Company offers a Comprehensive Insurance Program to meet your needs.

"Your Insurance Coverage" provides a schedule of proposed coverages, limits and deductibles included in this proposal.

Highlights of coverage follow providing a summary of coverage. Highlight pages may include description of optional coverages.

The information in this notice is intended for informational purposes only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage.

GENERAL LIABILITY HIGHLIGHTS

OVERVIEW

- Insures against liability imposed by law for damages because of bodily injury or death to any person resulting from the operations of the Corporation and for damages to or destruction of property of others caused by an accident.
- Insures against liability imposed by law for damages because of Personal Injury sustained by any person caused by false arrest, detention or imprisonment, malicious prosecution, libel, slander, defamation of character, humiliation, invasion of privacy, wrongful eviction, wrongful entry and discrimination.

FEATURES

- No annual aggregate limits.
- Bodily Injury, Property Damage, Products & Completed Operations Liability.
- Included as Insured's are Board Members, Employees, Volunteers while performing their duties as such.
- Blanket Tenants' Legal Liability included.
- Abuse Liability Extension (Occurrence Form, Aggregate Limit).
- Advertisers Liability included.
- Employers Liability included.
- Forest Fire Expense.
- Medical Payments.
- Environmental Liability Exclusion.
- If Applicable, refer to the attached Additional Insured(s) form.

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PUBLIC ENTITY ERRORS AND OMISSIONS LIABILITY COVERAGE HIGHLIGHTS

PUBLIC ENTITY ERRORS AND OMISSIONS INSURANCE

Public Entity Errors and Omissions Insurance (E&O) Coverage protects risks from civil litigation caused by allegations of professional negligence or failure to perform professional duties. Errors and Omissions focuses on providing coverage when there is financial loss to a third party (rather than bodily injury or property damage as general liability does).

FEATURES

Limits	Typically limits follow that of our Liability. We have the availability to offer up to \$50,000,000.
Defence Costs	Over and above the Limit of Insurance. Whether a potential claim is baseless, or not, mounting legal expense can have serious monetary consequences for an Insured.
No Annual Aggregate	With higher out of court settlements and increased damage awards, large or even a series of small claims can quickly erode an annual aggregate limit.
Claims Made Policy	Pays for claims occurring and reported during the policy period. Our policy provides retroactive coverage (no date need be specified) and stipulates that a claim is first known only when written notice is first received.
Claims Definition	The definition of claim also includes arbitration, mediation or alternative dispute resolution proceedings.
Insured Definition	Includes Councilors, Statutory Officers, Council Committees, Firefighters, Employees and Volunteers.

COVERAGE IS PROVIDED FOR UNIQUE EXPOSURES

Insurance	No exclusion for failure to procure or maintain adequate insurance bonds or coverage (e.g. construction projects).
Benefit Plans	Errors or Omissions in administering Employee Benefit Plans are covered.
Misrepresentations	Municipal governments are required to provide information with respect to local matters and must ensure the information which is provided is accurate, true and not misleading. Our definition of a Wrongful Act covers misstatements or misleading statements.
Other Specialists and Services	Covers errors or omissions when they are rendered in connection with operations that are typical of public sector such as those of building inspections, zoning, planning, developing or regulating by-laws. Officials and employees acting in good faith are often times the subject of lawsuits.

The information in this notice is intended for informational purposes only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage.

NON-OWNED AUTOMOBILE COVERAGE HIGHLIGHTS

OVERVIEW

Non-Owned and hired automobile liability insurance covers bodily injury and property damage caused by a vehicle not owned by the Insured (including rented or borrowed vehicles). Coverage is provided for Third Party Liability arising from the use or operation of any automobile not owned or licensed in the name of the Insured if it results in bodily injury (including death), property damage (if the property was not in possession of the Insured) to a third party.

FEATURES

SEF No. 96 Contractual Liability:

- When renting a vehicle you engage in a contractual relationship with the rental company where you assume liability for the operation of the automobile. It is therefore important that contractual coverage is added to the policy by way of an endorsement known as SEF (Standard Endorsement Form) No. 96. Contractual Liability coverage is automatically provided for all written contractual agreements with our Non-Owned Automobile coverage.

SEF No. 99 Long Term Lease Exclusion:

- When Contractual Liability is provided under the policy there is also an exclusion for Long Term Leased vehicles SEF No. 99. This excludes coverage for vehicles hired or leased for longer than a certain period such as 30 days.

Territory:

- The Non-Owned Automobile policy provides coverage while in Canada and United States.

Termination Clause:

- The standard termination clause has been amended in that the Insured may still provide notice of cancellation at any time, however, the Insurer must provide ninety days' notice of cancellation to the Insured rather than the standard 15 or 30 days.

SEF No. 94 Legal Liability (Physical Damage) to a Hired/Rented Automobile:

- We automatically provide coverage for damage to a vehicle that you have hired or rented. Coverage is provided via endorsement SEF No. 94. We automatically provide 'All Perils' coverage. The limit of coverage will vary

ADDITIONAL INFORMATION

Courts have repeatedly held that when an automobile is used on a person's behalf or under a person's direction, that person (or entity) has a responsibility for the operation of the automobile and may be held liable for damages in the event of an accident even though he or she is not the owner or driver of the vehicle. This common law principle has been supported by a number of court decisions making an employer responsible for the use and operation of an automobile when an employee is operating an automobile (not owned by the employer) while being used for the employer's business.

The information in this notice is intended for informational purposes only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage.

CRIME COVERAGE HIGHLIGHTS

OVERVIEW

Our crime coverage is one of the broadest and most flexible in the industry. An Insured may elect to purchase any or all of the Standard Crime Coverage we have available. In addition to the Standard crime coverage the Insured may elect to also purchase any of our Optional Coverages.

Optional Crime Coverage Includes:

- Extortion Coverage (Threats to persons and property).
- Pension or Employment Benefit Plan coverage.
- Residential Trust Fund Coverage.
- Credit Card Coverage.
- Client Coverage (Third Party Bond).
- Fraudulently Induced Transfer Coverage (otherwise known as Social Engineering). *Separate Coverage Highlights Sheet for Fraudulently Induced Transfer Coverage is available.*

For more information on our Optional Coverage refer to our Crime Coverage Options Highlight Sheet.

FEATURES OF OUR STANDARD CRIME COVERAGE

Below is a brief description of the Standard Crime Coverage an Insured may elect to purchase:

Employee Dishonesty – Form A Commercial Blanket Bond

- This protects the employer from financial loss due to the fraudulent activities of an employee or group of employees. The loss can be the result of theft of money, securities or other property belonging to the employer.

Loss Inside and Loss Outside the Premises (Broad Form Money and Securities)

- Covers loss by theft, disappearance, or destruction of the Insured's money and securities inside the Insured's premises (or Insured's bank's premises) as well as outside the Insured's premises while in the custody of a messenger.

Money Orders and Counterfeit Paper Currency

Covers Loss

- Due to acceptance of a money order that was issued (or is purported to have been issued) by a post office or express company; and
- From the acceptance of counterfeit paper currency of Canada or the United States.

Forgery and Alteration

- Covers loss due to dishonesty from a forgery or alteration to a financial instrument (cheque, draft or promissory note).

Audit Expense

- Coverage for the expenses that are incurred by the Insured for external auditors to review their books in order to establish the amount of a loss. This is a separate limit of insurance.

Computer and Transfer Fraud (Including Voice Computer Toll Fraud)

- Loss caused when money, securities, or other property is transferred because of a fraudulent computer entry or change. The entry or change must be within a computer system that the Insured owns (and on their premises).
- Loss caused when money or securities are transferred, paid, or delivered from the Insured's account at a financial institution based on fraudulent instructions (at the financial institutions premises).
- Voice computer toll fraud covers the cost of long distance calls if caused by the fraudulent use of an account code or a system password.

The information in this notice is intended for informational purposes only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage.

BOARD MEMBERS' (INCLUDING COUNCILLORS') ACCIDENTAL DEATH AND DISMEMBERMENT COVERAGE HIGHLIGHTS

AD&D AND PARALYSIS LIMITS

	OPTION 1	OPTION 2
Accidental Death or Dismemberment (including loss of life and heart attack coverage)	\$100,000	\$250,000
Paralysis Coverage – 200% of Accidental Death and Dismemberment Limit		
Permanent Total Disability - Accidental Death and Dismemberment Limit		

WEEKLY INDEMNITY

	OPTION 1	OPTION 2
Total Loss of Time	\$300	\$500
Partial Loss of Time	\$150	\$300

ACCIDENT REIMBURSEMENT - \$15,000

Chiropractor	Crutches [†]
Podiatrist/Chiropodist	Splints [†]
Osteopath	Trusses [†]
Physiotherapist	Braces (excludes dental braces) [†]
Psychologist	Casts [†]
Registered or Practical Nurse	Oxygen Equipment – Iron Lung
Trained Attendant or Nursing Assistant [‡]	Rental of Wheelchair
Transportation to nearest hospital [†]	Rental of Hospital Bed
Prescription drugs or Pharmaceutical supplies [†]	Blood or Blood Plasma [‡]
Services of Physician or Surgeon outside of the province	Semi Private or Private hospital room [‡]

[†]Maximum \$1,000 per accident. [‡]If prescribed by physician

DENTAL EXPENSES

Dental Expenses	\$5,000
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OCCUPATIONAL RETRAINING – REHABILITATION

Retraining – Rehabilitation for the Named Insured	\$15,000
Spousal Occupational Training	\$15,000

REPATRIATION

Repatriation Benefit (expenses to prepare and transport body home)	\$15,000
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DEPENDENT CHILDREN – PER CHILD

Dependent Children's Education (limit is per year- maximum 4 years)	\$10,000
Dependent Children's Daycare (limit is per year- maximum 4 years)	\$10,000

TRANSPORTATION/ACCOMMODATION

(WHEN TREATMENT IS OVER 100KM FROM RESIDENCE)

Transportation costs for the Insured when treatment is over 100km from home.	\$1,500
Transportation and accommodation costs when Insured is being treated over 100km from home.	\$15,000

HOME ALTERNATION AND VEHICLE MODIFICATION

Expenses to modify the Insured's home and/or vehicle after an accident.	\$15,000
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SEATBELT DIVIDEND

10% of Principal Sum	\$25,000
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FUNERAL EXPENSE

Benefit for loss of life	\$10,000
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IDENTIFICATION BENEFIT

Benefit for loss of life	\$5,000
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EYEGLASSES, CONTACT LENSES AND HEARING AIDS

When Insured requires these items due to an accident.	\$3,000
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CONVALESCENCE BENEFIT – PER DAY

Insured Coverage	\$100
One Family Member Coverage	\$50

WORKPLACE MODIFICATION BENEFITS

Specialized equipment for the workplace.	\$5,000
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ELECTIVE BENEFITS

Complete Fractures

Skull	\$ 5,200	Foot & Toes	\$ 2,200
Lower Jaw	\$ 2,800	Two or More Ribs	\$ 1,900
Collar Bone	\$ 2,800	Colles' fracture	\$ 2,800
Shoulder Blade	\$ 3,500	Potts' fracture	\$ 3,400
Shoulder Blade complications	\$ 3,700	Dislocation	
Thigh	\$ 4,600	Shoulder	\$ 2,200
Thigh/hip joints	\$ 4,600	Elbow	\$ 2,200
Leg	\$ 3,500	Wrist	\$ 2,500
Kneecap	\$ 3,500	Hip	\$ 4,600
Knee/joint complications	\$ 4,000	Knee	\$ 3,500
Hand/Fingers	\$ 2,200	Bones of Foot or Toe	\$ 2,500
Arm (between shoulder & elbow)	\$ 4,600	Ankle	\$ 2,800
Forearm (between wrist & elbow)	\$ 2,800		

AGGREGATE LIMIT

Aggregate Limit only applicable when 2 or more board members are injured in same accident.	\$ 2,500,000
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COVERAGE EXTENSIONS

- Standard coverage is applicable while the Insured is 'On Duty'. Coverage for Accidents that may occur 24/7 may be purchased.
- Accidental Death of a Spouse While Travelling on Business is automatically included when this coverage is purchased. This endorsement provides for Accidental Death of a spouse when the spouse is travelling with an Insured Person on business. Coverage applies while travelling to or from such an event and /or if the loss of life occurs within one year of the accident.
- When Board Members' Accidental Death and Dismemberment Coverage is purchased, the Insured also has the option to purchase Critical Illness Coverage.

ADDITIONAL INFORMATION

- Loss of life payments up to 365 days from date of Accident or if permanently disabled up to 5 years.
- Weekly Indemnity coverage pays in addition to Elective Benefits.
- Weekly Indemnity payments take other income sources into consideration (e.g. automobile, CPP, group plans).
- Coverage is applicable to Insured 80 years of age or under.

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LEGAL EXPENSE COVERAGE HIGHLIGHTS

COVERAGE FEATURES

We offer comprehensive Legal Expense Coverage to protect an Insured against the cost of potential legal disputes arising out of your operations.

- Coverage will pay as costs are incurred.
- Broad Core Coverage.
- Optional Coverage.
- Coverage for Appeals for Legal Defence Costs and any Optional Coverage purchased.
- Unlimited Telephone Legal Advice and access to Specialized Legal Representation in event of legal disputes.
- Additional Optional Coverage available.
- Broad Definition of Insured including managers, employees and volunteers.

BROAD CORE COVERAGE

The core coverage provides Legal Defence Costs for:

- Provincial statute or regulation (including human rights tribunals).
- Criminal Code Coverage when being investigated or prosecuted. Coverage is applicable whether pleading guilty or a verdict of guilt is declared.
- Civil action for failure to comply under privacy legislation.
- Civil action when an Insured is a trustee of a pension fund for the Named Insured's employees.

OPTIONAL COVERAGE

In addition to the Core Coverage an Insured can mix and match any of the following Optional Coverage:

- Contract Disputes and Debt Recovery
- Statutory License Protection
- Property Protection
- Tax Protection

LIMITS AND DEDUCTIBLES

- Coverage is subject to an Occurrence and an Aggregate Limit.
- The Core Coverage is typically written with no deductible however a deductible may be applied to Optional Coverage.

EXCLUSIONS

- Each Insuring Agreement is subject to Specific Exclusions and Policy Exclusions.
- Municipal Conflict of Interest Act (or other similar provisions of other Provincial legislation) is excluded.
* Conflict of Interest Coverage may be provided under a separate policy for eligible classes of business.

TELEPHONE LEGAL ADVICE AND SPECIALIZED LEGAL REPRESENTATION

- General Advice (available from 8 am until 12 am local time, 7 days a week).
- Emergency access to a Lawyer 24 hours a day, 7 days a week.
- Services now automatically include the option of using an appointed representative from a panel of Lawyers with expertise in a variety of areas.

CLIENT MATERIAL AND WALLET CARD

- The 'Legal Expense Important Information' wording attached to each policy explains the steps that are to be taken in event of a claim.
- A wallet card is now attached to the policy which the Named Insured can copy & distribute to each Insured (e.g. managers, employees, etc.).



Program Options Highlights of Coverage

Frank Cowan Company offers a Comprehensive Insurance Program to meet your needs.

In addition to "Your Insurance Coverage", enhancements to your coverage are available as outlined under the Program Options page.

Highlights of coverage follow providing a brief description of these options.

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CRIME COVERAGE OPTIONS

EXTORTION COVERAGE (THREATS TO PERSONS AND THREATS TO PROPERTY)

Coverage for both 'Threats to a Person' and 'Threats to Property' are sold together with a separate limit of insurance applying to each.

Threats to Person:

- Coverage responds when a threat is communicated to the Insured to do bodily harm to a director, officer or partner of the Insured (or a relative) when these persons are being held captive and the captivity has taken place within Canada or the U.S.A.

Threats to Property:

- Coverage responds when a threat is communicated to the Insured to do damage to the premises or to property of the Insured is located in Canada or the U.S.A.

PENSION OR EMPLOYEE BENEFIT PLAN COVERAGE

Coverage is for loss resulting directly from a dishonest or fraudulent act committed by a fiduciary (a person who holds a position of trust) in administering a pension or employee benefit plan. Coverage is provided whether the fiduciary is acting alone or in collusion with others. Fiduciary relationships may be created by statute however; individuals may also be deemed fiduciaries under common law.

RESIDENTIAL TRUST FUND COVERAGE (FOR SELECT CLASSES OF BUSINESS ONLY)

- Covers loss of property (money, securities or other property) belonging to a resident when it is held in trust by a residential facility. Coverage is for loss directly attributable to fraudulent act(s) committed by an employee of the facility whether the employee was acting alone or in collusion with others.
- A residential facility comprises a wide range of facilities and includes any residential facility operated for the purpose of supervisory, personal or nursing care for residents.
- Coverage stipulates that the 'resident' must be a person who is unable to care for themselves (this could be due to age, infirmity, mental or physical disability).
- When a resident is legally related to the operator of the residential facility, coverage is specifically excluded.

CREDIT CARD COVERAGE

Coverage is for loss from a third party altering or forging a written instruction in connection with a corporate credit card issued to an employee, officer or partner.

CLIENT COVERAGE (THIRD PARTY BOND)

Coverage is extended to provide for theft of a clients' property by an employee (or employees) of the Insured.

FRAUDULENTLY INDUCED TRANSFER COVERAGE

Coverage is provided when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured has transferred, paid or delivered money or securities to this third party.

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FRAUDULENTLY INDUCED TRANSFER COVERAGE HIGHLIGHTS (SOCIAL ENGINEERING)

OVERVIEW

Fraud today has become much more sophisticated and complex with Fraudulently Induced Transfer Crimes (otherwise known as Social Engineering) trending in today's marketplace. In response to this trend we now offer a Fraudulently Induced Transfer Endorsement as part of our suite of Crime Coverage.

These types of crimes are usually a targeted approach where criminals are after something definite from the target, either money (usually in the form of a wire transfer) or information (such as a list of vendors, routing numbers, etc.). Often times communications are sent to an employee (most often via email, telephone or a combination of the two), which are doctored to appear as if they are sent by a senior officer of the company or by one of its customers or vendors.

Essentially criminals prey on human and procedural vulnerabilities. The standard crime coverage does not respond to these types of losses as an employee of the organization has voluntarily parted with the money or securities and would be considered an active participant in the loss.

Example 1

Instructions to an employee supposedly coming from a vendor or customer are often accomplished by informing the employee that they have changed banks and require the company to use the new banking information for future payments.

Example 2

Instructions to an employee supposedly coming from an internal source (e.g. senior staff) to bypass in-house safeguards and redundancies, criminals apply pressure by imposing a time constraint, demanding secrecy or simply flattering the ego of the target by including him or her "in" on an important business transaction.

Fraudulently Induced Transfer coverage is an optional endorsement that may be purchased. Coverage is subject to a satisfactory supplementary application being completed.

FRAUDULENTLY INDUCED TRANSFER LOSSES, CYBER LOSSES AND CURRENT CRIME POLICIES

Even though this fraud often involves emails and wire transfers, cyber policies are not designed to cover them:

- Cyber policies cover losses that result from unauthorized data breaches or system failures. Fraudulently Induced Transfer actually depends on these systems working correctly in order to communicate with an organization's employees and transfer information or funds.
- Crime policies cover losses that result from theft, fraud or deception. As the underlying cause of a loss is 'fraud', a company would claim a loss under its crime policy rather than its cyber policy. Without this endorsement, coverage would be denied under a crime policy due to the Voluntary Parting Exclusion.

FRAUDULENTLY INDUCED TRANSFER ENDORSEMENT FEATURES

- Coverage is provided when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured (employee) has transferred, paid or delivered money or securities to this third party.
- Fraudulently Induced Transfer is defined as: The intentional misleading of an employee, through misrepresentation of a material fact which is relied upon by an employee, believing it to be genuine to voluntarily transfer funds or valuable information to an unintended third party.

LIMITS AND DEDUCTIBLE

The Fraudulently Induced Transfer Endorsement is subject to:

- Separate Limits of Insurance (both an Occurrence and Aggregate);
- A separate deductible;
- Limits ranging from \$10,000 - \$100,000.

The information in this notice is intended for informational purposes only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage.

CRITICAL ILLNESS COVERAGE HIGHLIGHTS

FEATURES

- \$10,000 Coverage (each applicant).
- Coverage up to 75 years of age.
- No Deductible.
- No Medical Examination Required (one page application only).

CRITICAL ILLNESSES COVERED

- | | |
|----------------------------------------|---------------------------|
| • Heart Attack (Myocardial Infarction) | • Heart Valve Replacement |
| • Coronary Artery Bypass Surgery | • Benign Brain Tumor |
| • Stroke | • Alzheimer's disease |
| • Cancer | • Third Degree Burns |
| • Kidney Failure | • Coma |
| • Major Organ Transplant | • Blindness |
| • Multiple Sclerosis | • Deafness |
| • Paralysis | • Loss of Speech |
| • Aorta Graft Surgery | • Motor Neuron Disease |
| • Parkinson's disease | |

EXCLUSIONS TYPICAL TO CRITICAL ILLNESS POLICIES

- War or while in the armed forces.
- Suicide, attempted suicide or self-inflicted injuries.
- AIDS (Acquired Immune Deficiency Syndrome) and/or infection with HIV (Human immunodeficiency virus).
- Extreme Sports (e.g. scuba diving, parachuting, hang gliding, rodeo events).
- Negligence or non-compliance in seeking and/or following reasonable medical treatment.
- While under the influence of alcohol or drugs.
- Illnesses as a result of pregnancy.

POLICY LIMITATIONS

- Coverage for pre-existing conditions expressly excluded.
- Critical Illness benefit is only payable once, regardless of the number of critical illnesses and Insured claims.
- When a Critical Illness benefit is paid to an Insured Person, they are no longer insurable and coverage ceases.

*** Coverage is subject to a satisfactory application and underwriting approval for each Applicant.**

ADDITIONAL INFORMATION

- Coverage is only available when Board Members' Accidental Death and Dismemberment Coverage is purchased.

APPLICANT APPROVAL

- Coverage is subject to a satisfactory application and underwriting approval for each Applicant.

The information in this notice is intended for informational purposes only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage.

Remotely Piloted Aircraft Systems (UAV)

COVERAGE HIGHLIGHTS

OVERVIEW

Transport Canada is responsible for regulating UAV's. Their terminology for UAV's (Unmanned Aerial Vehicles) has changed and these are now considered to be Remotely Piloted Aircraft Systems (RPAS) rather than UAV's (Unmanned Aerial Vehicles). Regulations regarding operator licensing has also changed.

Liability or property policies can be enhanced with endorsements to cover Remotely Piloted Aircraft Systems (RPAS) or UAV's. Coverage may be available when operators are in compliance with current regulations.

Coverage offered is intended to close the gap in liability and property insurance because of aviation exclusions.

PROPERTY COVERAGE

Property: (Optional Coverage)

- All Risk Coverage for the Remotely Piloted Aircraft Systems (RPAS) including all permanently attached equipment and Ground or Operating Equipment (including any detachable equipment such as cameras etc).
- Coverage includes electrical and mechanical breakdown.
- Basis of settlement options include: Replacement Cost, Valued Amount or Actual Cash Value.

In addition to the standard exclusions within the Property All Risk Wording, the following exclusions also apply:

- Those used for military purposes, personal or recreational use.
- Those being rented to, leased to or lent to others.
- Mysterious disappearance after commencement of a flight unless Remotely Piloted Aircraft Systems - RPAS (UAV) remains unrecovered for 30 days.
- If they are not in compliance with the manufacturer's specifications (e.g. the weight payload) is exceeded, when operated in wind at a higher speed than recommended etc.).
- Remotely Piloted Aircraft Systems - RPAS (UAV's) must not exceed 500 meters in altitude or the range of 1km from the operator.
- Hijacking or unauthorized control of the Remotely Piloted Aircraft Systems -RPAS (UAV) or Equipment.
- Failure to comply with any statute, permit, rule, regulation or any requirement for qualification to operate the Remotely Piloted Aircraft Systems - RPAS (UAV) or the equipment.
- Criminal or dishonest acts, infidelity of employees, or theft from an unlocked vehicle.
- Coverage is limited to Canada only.

LIABILITY COVERAGE

- While Transport Canada mandates a minimum amount of insurance (\$100,000), coverage will follow the liability limit up to \$15,000,000. Higher limits may be available.
- We will extend liability to Remotely Piloted Aircraft Systems (RPAS).
- Having a range of up to a maximum of 1km from the operator.
- With an altitude of 500 metres or less.
- Operators meeting all Transport Canada regulations.
- Not being used for military purposes, personal or recreational use.
- Coverage is limited to Canada only.

IMPORTANT INFORMATION

While our endorsements are primarily designed to offer coverage for Remotely Piloted Aircraft Systems - RPAS (UAV's) 25kg or less, we may be able to offer coverage for those falling outside of these parameters through our general aviation market.

The information in this notice is intended for informational purposes only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage.

ACTIVE ASSAILANT AND ASSOCIATED

Frank Cowan Company has partnered with XL Catlin, a market leader in writing Terrorism Risk, to offer a suite of Terrorism and Associated Coverages. **You have the option to select one or any combination of the following coverages:**

ACTIVE ASSAILANT EVENT INSURANCE	CHEMICAL, BIOLOGICAL, RADIOLOGICAL AND NUCLEAR (CBRN) INSURANCE
<p>An Active Assailant Event is a premeditated malicious physical attack, by an Active Assailant (who is physically present) armed with a hand-held weapon that causes direct physical loss and/or bodily injury or death. Coverage responds when three (3) or more persons that are physically present during the attack are affected.</p> <p>The solution is designed to help organizations with the financial impacts of Active Assailant Events. Coverage can be triggered by property damage or bodily injury. Additional special coverage for:</p> <ul style="list-style-type: none"> • Public Relations Expenses • Relocation Expenses (for the Insured or Employee of the Insured) • Counselling Expenses (for the Insured and Family Members) • Medical Expenses • Job Retraining Expenses (for Employees) • Employee Recruitment Expenses (for the Insured) • Security Expenses (expenses for a security consultant) <p>Maximum Limits: \$10,000,000 any one occurrence and in the aggregate</p>	<p>The use of Chemical, Biological, Radiological And Nuclear (CBRN) weapons is a growing concern worldwide. Deployment of these weapons would have a devastating impact, potentially causing damage and interruption to businesses located a significant distance away from the CBRN release. These exposures are excluded under the standard property policies.</p> <p>Our product is triggered by property damage or contamination resulting from the release of CBRN material with malicious intent This insurance covers Physical Loss or Damage (including Demolition, Decontamination and Prohibition of Access Orders, Blast Damage) and Business interruption</p> <p>Maximum Limits: \$25,000,000 any one occurrence and in the aggregate</p>
TERRORISM PROPERTY INSURANCE	TERRORISM LIABILITY INSURANCE
<p>Terrorism perils are dynamic in nature, the causes are sometimes unclear but the impact is significant. The risk is evolving, with a diverse range of groups; both foreign and home-grown, capable of launching terrorist attacks. The nature of such perils means they are board-level issues, and must be on any corporate risk register. Our policies cover physical damage to property, business interruption and extra expenses following property damage.</p> <p>This product offers protection from potentially devastating losses, both domestic and abroad that can result from either an act of Terrorism or an Act of Sabotage.</p> <p>Coverage is very broad and uniquely tailored. This policy provides Physical Loss or Damage and Business Interruption caused by Acts of Terrorism or Acts or Sabotage.</p> <p>Maximum Limits: \$50,000,000 any one occurrence and in the aggregate</p>	<p>Terrorism Liability Insurance provides coverage for financial costs against claims for damages by third parties who are injured in a terrorist attack. Coverage also extends to third party property damage. This is key because these exposures are usually excluded under liability policies.</p> <p>An Act of Terrorism is defined as an act committed for political, religious or ideological purposes including the intention to influence any government and/or to put the public in fear for such purposes.</p> <p>Maximum Limits: \$25,000,000 any one occurrence and in the aggregate</p>

The information in this notice is intended for informational purposes only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage.

Liability Additional Insured(s)

1. HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE MINISTER OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES, but only with respect to their Funding Agreement with the Named Insured for their R.I.D.E. Program.
2. HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE MINISTER OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES, but only with respect to their agreement with the Named Insured for the 1, 000 Officers Partnership Program
3. HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, HER MINISTERS, AGENTS, APPOINTEES AND EMPLOYEES, with respect to the Ontario Transfer Payment Agreement with the Named Insured for the Community Safety and Policing (CSP) GRANT

Elgin Group Policing

2020 Annual Billing Statement Analysis by Category

Property Counts	2020	2019	Difference H/(L)	% Change H/(L)
Households	17,936	17,762	174	1.0%
Commercial/Industrial	886	896	(10)	(1.1%)
Total Properties	18,822	18,658	164	0.9%

Category	2020 Total Cost	2019 Total Cost	Difference H/(L)	% Change H/(L)
Base Services	3,448,780	3,536,437	(87,657)	(2.5%)
Calls for Service	2,348,655	2,262,721	85,934	3.8%
Overtime	184,137	168,904	15,233	9.0%
Court Security	166,551	165,659	892	0.5%
Prisoner Transportation	37,456	42,354	(4,898)	(11.6%)
Accom/Cleaning	89,969	91,424	(1,455)	(1.6%)
Subtotal	6,275,548	6,267,499	8,049	0.1%

CSPT Grant	(149,035)	(160,546)	11,511	(7.2%)
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Total	6,126,513	6,106,953	19,560	0.3%
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Category	2020 Cost per HH	2019 Cost per HH	Difference H/(L)	% Change H/(L)
Base Services	183.23	189.54	(6.31)	(3.3%)
Calls for Service	124.78	121.27	3.51	2.9%
Overtime	9.78	9.05	0.73	8.1%
Court Security	8.85	8.88	(0.03)	(0.3%)
Prisoner Transportation	1.99	2.27	(0.28)	(12.3%)
Accom/Cleaning	4.78	4.90	(0.12)	(2.4%)
Subtotal	333.42	335.91	(2.50)	(0.7%)

CSPT Grant	(7.92)	(8.60)	0.69	(8.0%)
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Total	325.50	327.31	(1.81)	(0.6%)
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Elgin Group Policing

2020 Annual Billing Statement Analysis by Municipality

<i>2020 Billing Statement (H)/L than 2019 Billing Statement</i>									
Municipality	Base Service	Calls for Service	Overtime	Court Security	Prisoner Transportation	Accom/Clean	Total Change	2019 Budget*	2020 Budget*
Bayham	\$13,760	(\$9,075)	(\$3,270)	\$0	\$745	\$233	\$2,393	\$924,393	\$922,000
Central Elgin	\$21,824	(\$25,510)	(\$3,319)	(\$892)	\$1,466	\$310	(\$6,121)	\$2,130,585	\$2,136,706
Dutton/Dunwich	\$9,051	(\$21,437)	(\$3,658)	\$0	\$463	\$160	(\$15,421)	\$563,768	\$579,189
Malahide	\$15,630	(\$18,887)	(\$925)	\$0	\$878	\$258	(\$3,046)	\$1,032,445	\$1,035,491
Southwold	\$9,194	(\$17,694)	(\$3,519)	\$0	\$482	\$159	(\$11,378)	\$603,510	\$614,888
West Elgin	\$18,198	\$6,670	(\$542)	\$0	\$863	\$334	\$25,523	\$1,012,798	\$987,275
Total	\$87,657	(\$85,933)	(\$15,233)	(\$892)	\$4,897	\$1,454	(\$8,050)	\$6,267,499	\$6,275,549

* Excludes grants

2020 Percentage Split of Cost

Municipality	2020	2019	% Change
Bayham	14.69%	14.75%	(0.39%)
Central Elgin	34.05%	33.99%	0.16%
Dutton/Dunwich	9.23%	9.00%	2.60%
Malahide	16.50%	16.47%	0.17%
Southwold	9.80%	9.63%	1.75%
West Elgin	15.73%	16.16%	(2.65%)

OPP 2020 Annual Billing Statement

Elgin Group

Estimated cost for the period January 1 to December 31, 2020

Please refer to www.opp.ca for 2020 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	17,936		
	Commercial and Industrial	886		
	Total Properties	18,822	183.23	3,448,780
Calls for Service	(see summaries)			
	Total all municipalities	162,805,510		
	Municipal portion	1.4426%	124.78	2,348,655
Overtime	(see notes)		9.78	184,137
Court Security	(see summary)		8.85	166,551
Prisoner Transportation	(per property cost)		1.99	37,456
Accommodation/Cleaning Services	(per property cost)		4.78	89,969
Total 2020 Estimated Cost			333.42	6,275,548
2018 Year-End Adjustment	(see summary)			82,001
Grand Total Billing for 2020				6,357,549
2020 Monthly Billing Amount				529,796

OPP 2020 Annual Billing Statement

Bayham M

Estimated cost for the period January 1 to December 31, 2020

Please refer to www.opp.ca for 2020 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	2,702		
	Commercial and Industrial	140		
	Total Properties	2,842	183.23	520,743
Calls for Service	(see summaries)			
	Total all municipalities	162,805,510		
	Municipal portion	0.2158%	123.64	351,392
Overtime	(see notes)		10.78	30,624
Prisoner Transportation	(per property cost)		1.99	5,656
Accommodation/Cleaning Services	(per property cost)		4.78	13,585
Total 2020 Estimated Cost			324.42	922,000

OPP 2020 Annual Billing Statement

Central Elgin M

Estimated cost for the period January 1 to December 31, 2020

Please refer to www.opp.ca for 2020 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	5,637		
	Commercial and Industrial	256		
	Total Properties	<u>5,893</u>	183.23	1,079,782
Calls for Service	(see summaries)			
	Total all municipalities	162,805,510		
	Municipal portion	0.4820%	133.17	784,756
Overtime	(see notes)		11.15	65,721
Court Security	(see summary)		28.26	166,551
Prisoner Transportation	(per property cost)		1.99	11,727
Accommodation/Cleaning Services	(per property cost)		4.78	28,169
Total 2020 Estimated Cost			<u>362.58</u>	<u>2,136,706</u>

OPP 2020 Annual Billing Statement

Dutton Dunwich M

Estimated cost for the period January 1 to December 31, 2020

Please refer to www.opp.ca for 2020 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	1,662		
	Commercial and Industrial	73		
	Total Properties	<u>1,735</u>	183.23	317,906
Calls for Service	(see summaries)			
	Total all municipalities	162,805,510		
	Municipal portion	0.1420%	133.27	231,223
Overtime	(see notes)		10.56	18,314
Prisoner Transportation	(per property cost)		1.99	3,453
Accommodation/Cleaning Services	(per property cost)		4.78	8,293
Total 2020 Estimated Cost			<u>333.83</u>	<u>579,189</u>

OPP 2020 Annual Billing Statement

Malahide Tp

Estimated cost for the period January 1 to December 31, 2020

Please refer to www.opp.ca for 2020 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	3,205		
	Commercial and Industrial	174		
	Total Properties	3,379	183.23	619,139
Calls for Service	(see summaries)			
	Total all municipalities	162,805,510		
	Municipal portion	0.2246%	108.22	365,677
Overtime	(see notes)		8.23	27,799
Prisoner Transportation	(per property cost)		1.99	6,724
Accommodation/Cleaning Services	(per property cost)		4.78	16,152
Total 2020 Estimated Cost			306.45	1,035,490

OPP 2020 Annual Billing Statement

Southwold Tp

Estimated cost for the period January 1 to December 31, 2020

Please refer to www.opp.ca for 2020 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	1,754		
	Commercial and Industrial	64		
	Total Properties	<u>1,818</u>	183.23	333,115
Calls for Service	(see summaries)			
	Total all municipalities	162,805,510		
	Municipal portion	0.1548%	138.62	252,017
Overtime	(see notes)		9.60	17,448
Prisoner Transportation	(per property cost)		1.99	3,618
Accommodation/Cleaning Services	(per property cost)		4.78	8,690
Total 2020 Estimated Cost			<u>338.22</u>	<u>614,887</u>

OPP 2020 Annual Billing Statement

West Elgin M

Estimated cost for the period January 1 to December 31, 2020

Please refer to www.opp.ca for 2020 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	2,976		
	Commercial and Industrial	179		
	Total Properties	3,155	183.23	578,095
Calls for Service	(see summaries)			
	Total all municipalities	162,805,510		
	Municipal portion	0.2233%	115.24	363,590
Overtime	(see notes)		7.68	24,231
Prisoner Transportation	(per property cost)		1.99	6,278
Accommodation/Cleaning Services	(per property cost)		4.78	15,081
Total 2020 Estimated Cost			312.92	987,275

OPP 2019 Annual Billing Statement

Elgin Group

Estimated cost for the period January 1 to December 31, 2019

Please refer to www.opp.ca for 2019 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	17,762		
	Commercial and Industrial	896		
	Total Properties	18,658	189.54	3,536,437
Calls for Service	Total all municipalities	156,778,914		
	Municipal portion	1.4433%	121.27	2,262,721
Overtime	(see notes)		9.05	168,904
Court Security	(see summary)		8.88	165,659
Prisoner Transportation	(per property cost)		2.27	42,354
Accommodation/Cleaning Services	(per property cost)		4.90	91,424
Total 2019 Estimated Cost			335.91	6,267,500
Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)				
2017 Year End Adjustment	(see summary)			(9,708)
Grand Total Billing for 2019				6,257,792
2019 Monthly Billing Amount				521,483

OPP 2019 Annual Billing Statement

Bayham M

Estimated cost for the period January 1 to December 31, 2019

Please refer to www.opp.ca for 2019 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	2,683		
	Commercial and Industrial	137		
	Total Properties	2,820	189.54	534,503
Calls for Service	(see summaries)			
	Total all municipalities	156,778,914		
	Municipal portion	0.2183%	121.39	342,317
Overtime	(see notes)		9.70	27,354
Prisoner Transportation	(per property cost)		2.27	6,401
Accommodation/Cleaning Services	(per property cost)		4.90	13,818
Total 2019 Estimated Cost			327.80	924,393

Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)

2018 Estimated Cost per Property		326.42
2019 Estimated Cost per Property (see above)		327.80
Cost per Property Variance	(Increase)	1.38

OPP 2019 Annual Billing Statement

Central Elgin M

Estimated cost for the period January 1 to December 31, 2019

Please refer to www.opp.ca for 2019 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	5,552		
	Commercial and Industrial	260		
	Total Properties	<u>5,812</u>	189.54	1,101,606
Calls for Service	(see summaries)			
	Total all municipalities	156,778,914		
	Municipal portion	0.4843%	130.63	759,246
Overtime	(see notes)		10.74	62,402
Court Security	(see summary)		28.50	165,659
Prisoner Transportation	(per property cost)		2.27	13,193
Accommodation/Cleaning Services	(per property cost)		4.90	28,479
Total 2019 Estimated Cost			<u>366.58</u>	<u>2,130,585</u>
Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)				
2018 Estimated Cost per Property			363.40	
2019 Estimated Cost per Property (see above)			<u>366.58</u>	
Cost per Property Variance	(Increase)		<u>3.19</u>	

OPP 2019 Annual Billing Statement

Dutton Dunwich M

Estimated cost for the period January 1 to December 31, 2019

Please refer to www.opp.ca for 2019 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	1,651		
	Commercial and Industrial	74		
	Total Properties	<u>1,725</u>	189.54	326,957
Calls for Service	(see summaries)			
	Total all municipalities	156,778,914		
	Municipal portion	0.1338%	121.61	209,786
Overtime	(see notes)		8.50	14,656
Prisoner Transportation	(per property cost)		2.27	3,916
Accommodation/Cleaning Services	(per property cost)		<u>4.90</u>	<u>8,453</u>
Total 2019 Estimated Cost			<u>326.82</u>	<u>563,767</u>

Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)

2018 Estimated Cost per Property		320.09
2019 Estimated Cost per Property (see above)		<u>326.82</u>
Cost per Property Variance	(Increase)	<u><u>6.73</u></u>

OPP 2019 Annual Billing Statement

Malahide Tp

Estimated cost for the period January 1 to December 31, 2019

Please refer to www.opp.ca for 2019 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	3,170		
	Commercial and Industrial	179		
	Total Properties	<u>3,349</u>	189.54	634,769
Calls for Service	(see summaries)			
	Total all municipalities	156,778,914		
	Municipal portion	0.2212%	103.55	346,790
Overtime	(see notes)		8.02	26,874
Prisoner Transportation	(per property cost)		2.27	7,602
Accommodation/Cleaning Services	(per property cost)		<u>4.90</u>	<u>16,410</u>
Total 2019 Estimated Cost			<u>308.28</u>	<u>1,032,445</u>
Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)				
2018 Estimated Cost per Property			304.91	
2019 Estimated Cost per Property (see above)			<u>308.28</u>	
Cost per Property Variance	(Increase)		<u><u>3.37</u></u>	

OPP 2019 Annual Billing Statement

Southwold Tp

Estimated cost for the period January 1 to December 31, 2019

Please refer to www.opp.ca for 2019 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	1,737		
	Commercial and Industrial	69		
	Total Properties	<u>1,806</u>	189.54	342,309
Calls for Service	(see summaries)			
	Total all municipalities	156,778,914		
	Municipal portion	0.1495%	129.75	234,323
Overtime	(see notes)		7.71	13,929
Prisoner Transportation	(per property cost)		2.27	4,100
Accommodation/Cleaning Services	(per property cost)		<u>4.90</u>	<u>8,849</u>
Total 2019 Estimated Cost			<u>334.17</u>	<u>603,511</u>

Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)

2018 Estimated Cost per Property		336.09
2019 Estimated Cost per Property (see above)		<u>334.17</u>
Cost per Property Variance	(Decrease)	<u>1.92</u>

OPP 2019 Annual Billing Statement

West Elgin M

Estimated cost for the period January 1 to December 31, 2019

Please refer to www.opp.ca for 2019 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	2,969		
	Commercial and Industrial	177		
	Total Properties	<u>3,146</u>	189.54	596,293
Calls for Service	(see summaries)			
	Total all municipalities	156,778,914		
	Municipal portion	0.2362%	117.69	370,260
Overtime	(see notes)		7.53	23,689
Prisoner Transportation	(per property cost)		2.27	7,141
Accommodation/Cleaning Services	(per property cost)		<u>4.90</u>	<u>15,415</u>
Total 2019 Estimated Cost			<u>321.93</u>	<u>1,012,799</u>
Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)				
2018 Estimated Cost per Property			318.34	
2019 Estimated Cost per Property (see above)			<u>321.93</u>	
Cost per Property Variance	(Increase)		<u>3.60</u>	

Elgin Group Policing

2020 Police Services Board Budget

	2020
Recoveries	(35,875)
Total Revenue	(35,875)

Wages	9,200
Benefits	0
Total Wages & Benefits	9,200

Mileage	2,000
Travel-Other	430
Development	14,000
Project Costs	1,000
Miscellaneous	9,245
Total Operating Costs	26,675

Net Income Total	0
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POLICE SERVICES BOARD
HONORARIUM

Honorarium - Chair (\$2,000)	\$2,000
Honorarium - Board Members (\$1,500 x 4)	\$6,000
Honorarium - Secretary/Administrator (\$1,200)	\$1,200
TOTAL	<u><u>\$9,200</u></u>

MILEAGE

TOTAL	<u><u>\$2,000</u></u>
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TRAVEL OTHER

TOTAL	<u><u>\$430</u></u>
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Honorariums and mileage to be paid twice a year,
in June and December, to reduce administration costs.

* Note: This honorarium is paid directly to the County,
not to the Secretary/Administrator

POLICE SERVICES BOARD
PROFESSIONAL DEVELOPMENT

MEMBERS CONFERENCE

Secretary/Administrator not included

Travel

1235 km x \$.495 x 3 = \$1,833.98

Accommodation

\$156 plus 13% = \$176.28 x 3 nights x 3 = \$1,586.52

Registration

\$430.50 x 3 = \$1,291.50

Per Diem

\$150 x 3 x 3 = \$1,350.00

Meal Allowance

\$75 x 3 x 3 = \$675.00

Parking

Free \$0.00

SUB TOTAL \$6,737.00 \$6,737.00

PLUS INSPECTOR'S CONFERENCE -

Travel - 1235 km x \$.495 \$611.33

Accommodation - 3 nights \$528.84

Registration \$431.00

Meals - 3 days \$225.00

Parking \$0.00

TOTAL \$1,796.17 \$1,796.17
\$8,533.16

ONE SEMINAR

Travel

\$.495 x 65 km x 5 = \$160.88

Registration

\$350 x 5 = \$1,750.00

Per Diem

\$150 x 5 = \$750.00

Meal Allowance

\$75 x 5 = \$375.00

Parking

\$10 x 5 \$50.00

SUB TOTAL \$3,085.88 \$3,085.88

CONFERENCE & SEMINAR TOTAL \$11,619.04

MISCELLANEOUS \$2,380.97

TOTAL \$14,000.00

POLICE SERVICES BOARD
MISCELLANEOUS

Paper, Faxes, Telephone, Advertising	\$1,000
OAPSB Membership	\$1,422
Insurance	\$6,823
TOTAL	<u>\$9,245</u>

Assumes the County or the OPP Headquarters will supply office,
computer, etc. for Board and Secretary/Administrator



REPORT TO THE ELGIN GROUP POLICE SERVICES BOARD

From: Julie Gonyou, Secretary/Administrator
Carolyn Krahn, Legislative Coordinator, County of Elgin

Date: August 19th, 2020

Subject: Community Safety and Well-Being Update

RECOMMENDATION:

THAT the August 19th, 2020, report titled, Community Safety and Well-Being Update, submitted by the Secretary/Administrator, be received and filed for information.

INTRODUCTION:

This report provides a summary of the progress on the Aylmer-Elgin-St. Thomas Community Safety Well-Being plan.

DISCUSSION:

As of January 1, 2019, the Province has legislated municipalities under the *Police Services Act* to develop and adopt Community Safety and Well-Being (CSWB) plans. The Ministry of the Solicitor General has extended the original timeline beyond January 1, 2021; however, the new deadline is not known. The planning process is being led by a Coordinating Committee comprised of representatives from the City of St. Thomas, the Town of Aylmer, the County of Elgin, and the Elgin Group Police Services Board. A consultant, Jennifer Kirkham, President and CEO of Mischevious Cat Productions Inc. has been hired to engage the community and guide the planning and development of the CSWB plan.

On May 21, 2020, a pre-recorded webinar was sent out to representatives from police and local service providers including health/mental health, education, community/social services and children/youth services. The webinar introduced the CSWB project, invited all interested individuals to join an Advisory Committee, and provided a link to a survey for the Advisory Committee to fill out to help establish the priority/risk areas for Elgin.

Jennifer Kirkham analysed and collated the data from these surveys and presented the results to the Coordinating Committee on July 23, 2020. Based on her research and the results from the survey, Jennifer Kirkham compiled and the Coordinating Committee reviewed a Data Package. The Package is available on the CSWB website:

<https://www.elgincounty.ca/wp-content/uploads/2020/08/Aylmer-Elgin-St-Thomas-CSWB-Plan-Data-Package-FINAL.pdf>.

Consultation with the Advisory Committee members will be ongoing throughout the development of the plan. One of the tools we are using to gather information and encourage input from the Advisory Committee is an *online discussion forum*. The first topic on the forum seeks feedback on the top issues to include in the CSWB plan. The next topic will consider community data and will focus more specifically on issues and challenges in the top priorities.

On July 23, 2020, the Coordinating Committee agreed to conduct a survey with the general public. The survey is intended to gather the general public's perceptions about community safety and well-being. We have asked all community partners and agencies to help share the survey via social media channels and within their networks.

We have had a good response to the online survey so far and have ensured that hard copies of the survey can be picked up and dropped off at the following locations:

- Elgin County Library Branches
- County of Elgin Administrative Building
- Town of Aylmer Municipal Office
- St. Thomas Public Library (pending)

The Committee has promoted the survey in a number of ways including: advertising in local papers and radio; encouraging local municipal partners to promote the survey through their social media channels; encouraging Advisory Committee members to promote the survey using social media channels; and ensuring hard copies are available at a number of locations.

CONCLUSION:

For updates on the CSWB planning process, please visit the dedicated webpage that has been set up to support this community initiative: <https://www.elgincounty.ca/cswb/>. The webpage includes a video that introduces the plan and our approach to developing it. You can access the video at: <https://www.elgincounty.ca/cswb/cswb-projects/>.

If any members of the community have questions about how they can get involved in the CSWB planning process, please encourage them to call the County (519-631-1460 ext. 156), access the CSWB webpage, or send an email to cswb@elgin.ca.

All of which is Respectfully Submitted

Julie Gonyou
Secretary/Administrator

Carolyn Krahn
Legislative Coordinator, County of Elgin

Police Services Board Report for The Elgin Group Police Services Board
2020/Apr to 2020/Jun

Public Complaints	
Policy	0
Service	0
Conduct	0

Date information collected from Professional Standards Bureau Commander Reports: 2020-08-21

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment
No new requests.

Daily Activity Reporting Patrol Hours	
Total Hours	2020/Apr to 2020/Jun
Number of Cruiser Patrol Hours	1,244.00
Number of Motorcycle Patrol Hours	0.00
Number of Marine Patrol Hours	113.50
Number of ATV Patrol Hours	65.75
Number of Snowmobile Patrol Hours	0.00
Number of Bicycle Patrol Hours	0.00
Number of Foot Patrol Hours	33.75
Number of School Patrol Hours	0.00

Data source (Daily Activity Reporting System) date: 2020/08/14

Detachment Initiatives	
Number of Targeted Media Releases:	Traffic Safety Campaigns Marine Safety
Crime and Traffic Campaigns/Initiatives:	Easter Long Weekend (OPP -Focus Big 4) - April 10-13th - 181 total charges. Canada Road Safety Week (CACP/Transport Canada - May 12-18th - 106 total charges Safe Boating Week (Canadian Safe Boating Council) - May 16-18th- Canada Day Week (OPP - Focus Lifesaving Equipment) - Jun 27-Jul 5th - 142 total charges
Safeguard Ontario:	Not engaged due to COVID restrictions
Lock It or Lose It:	Not engaged due to COVID restrictions.

Detachment: 6P - ELGIN COUNTY

Location code(s): 6P00 - ELGIN COUNTY, 6P01 - ELGIN COUNTY (Elgin Group (MI))

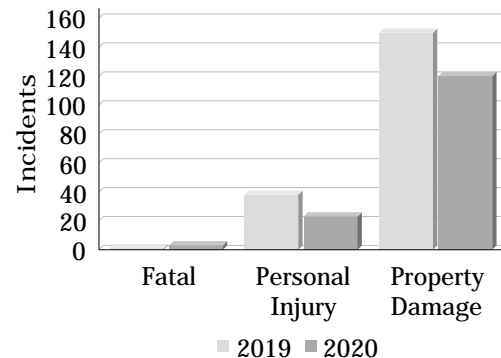
Report Generated by:
Butler, Michael

Report Generated on:
Aug 21, 2020 10:40:35 AM
PP-CSC-Operational Planning-4300

Police Services Board Report for The Elgin Group Police Services Board
Collision Reporting System
April to June - 2020

Motor Vehicle Collisions by Type

Incidents	April to June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Fatal	1	3	200.0%	2	5	150.0%
Personal Injury	38	23	-39.5%	65	57	-12.3%
Property Damage	150	120	-20.0%	368	266	-27.7%
Total	189	146	-22.8%	435	328	-24.6%



Fatalities in Detachment Area

Incidents		April to June			Year to Date - June		
		2019	2020	% Change	2019	2020	% Change
Motor Vehicle Collision	Fatal Incidents	1	3	200.0%	2	4	100.0%
	Alcohol Related	0	1	--	1	1	0.0%
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	1	--
	Alcohol Related	0	0	--	0	1	--

Persons Killed		April to June			Year to Date - June		
		2019	2020	% Change	2019	2020	% Change
Motor Vehicle Collision		1	3	200.0%	2	4	100.0%
Off-Road Vehicle		0	0	--	0	0	--
Motorized Snow Vehicle		0	0	--	0	1	--

Primary Causal Factors in Fatal Motor Vehicle Collisions

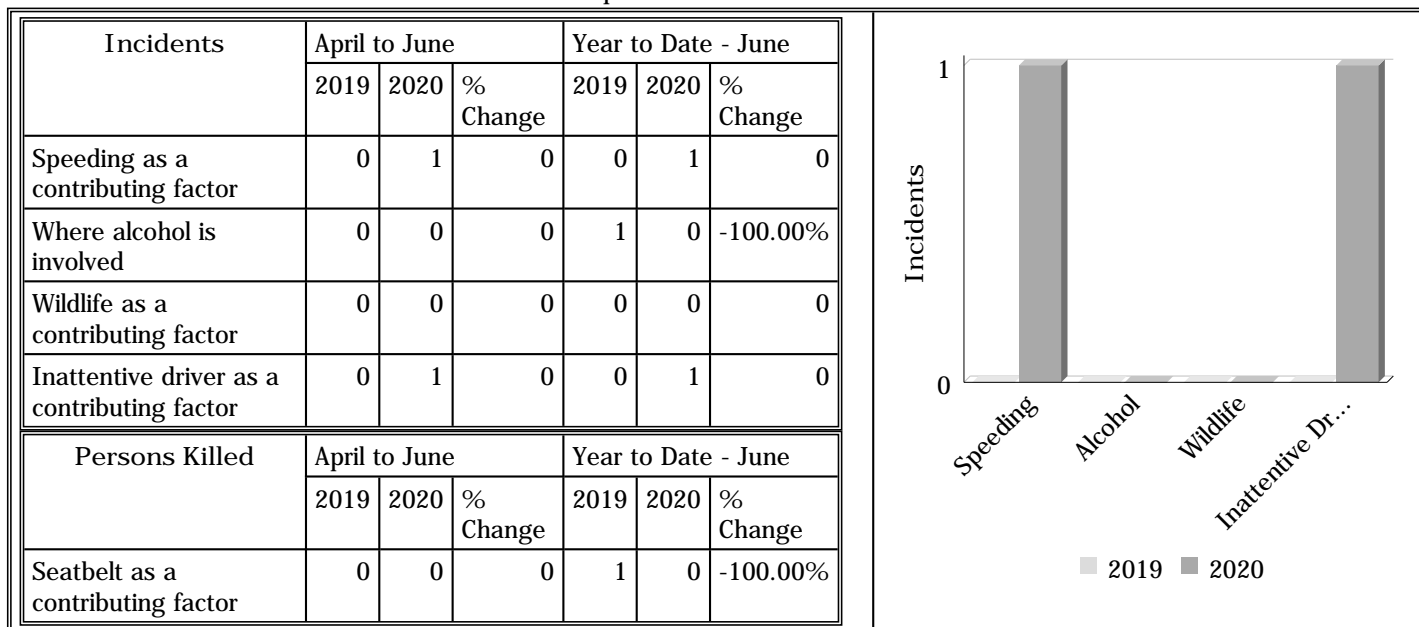
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2020/08/18

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Report Generated on:
Aug 19, 2020 11:29:25 AM
PP-CSC-Operational Planning-4300

Police Services Board Report for The Elgin Group Police Services Board
Collision Reporting System
April to June - 2020



Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Detachment: 6P - ELGIN COUNTY

Data source date:
2020/08/18

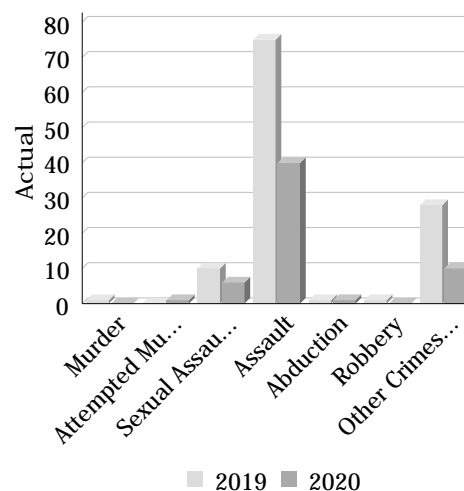
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Butler, Michael

Report Generated on:
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PP-CSC-Operational Planning-4300

Police Services Board Report for The Elgin Group Police Services Board
Records Management System
April to June - 2020

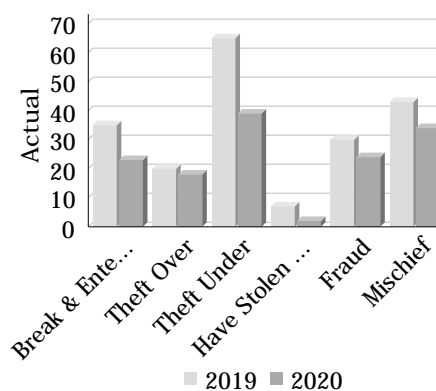
Violent Crime

Actual	April to June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Murder	1	0	-100.0%	1	0	-100.0%
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	1	--	0	1	--
Sexual Assault	10	6	-40.0%	23	18	-21.7%
Assault	75	40	-46.7%	124	76	-38.7%
Abduction	1	1	0.0%	1	2	100.0%
Robbery	1	0	-100.0%	1	0	-100.0%
Other Crimes Against a Person	28	10	-64.3%	42	24	-42.9%
Total	116	58	-50.0%	192	121	-37.0%



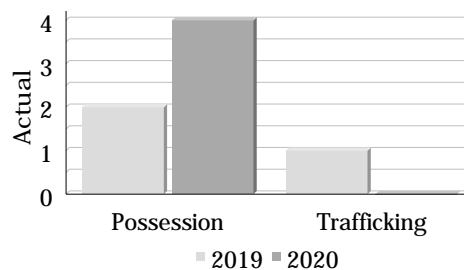
Property Crime

Actual	April to June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	1	0	-100.0%
Break & Enter	35	23	-34.3%	71	39	-45.1%
Theft Over	20	18	-10.0%	37	33	-10.8%
Theft Under	65	39	-40.0%	95	75	-21.1%
Have Stolen Goods	7	2	-71.4%	8	5	-37.5%
Fraud	30	24	-20.0%	60	66	10.0%
Mischief	43	34	-20.9%	66	54	-18.2%
Total	200	140	-30.0%	338	272	-19.5%



Drug Crime

Actual	April to June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Possession	2	4	100.0%	4	5	25.0%
Trafficking	1	0	-100.0%	4	0	-100.0%
Importation and Production	0	0	--	0	0	--
Total	3	4	33.3%	8	5	-37.5%



Clearance Rate

Detachment: 6P - ELGIN COUNTY

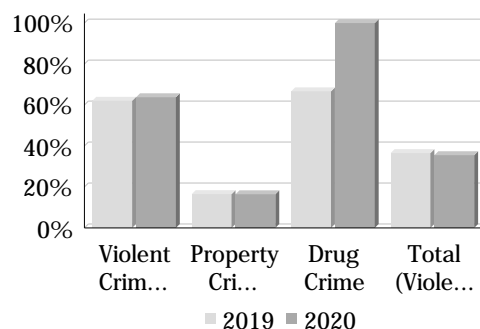
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Report Generated on:
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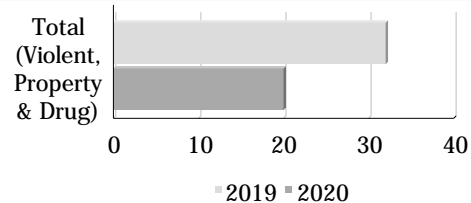
Police Services Board Report for The Elgin Group Police Services Board
Records Management System
April to June - 2020

Clearance Rate	April to June			Year to Date - June		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	62.1%	63.8%	1.7%	63.5%	64.5%	0.9%
Property Crime	16.5%	16.4%	-0.1%	19.2%	15.4%	-3.8%
Drug Crime	66.7%	100.0%	33.3%	37.5%	100.0%	62.5%
Total (Violent, Property & Drug)	36.5%	35.5%	-1.0%	38.0%	35.0%	-3.0%



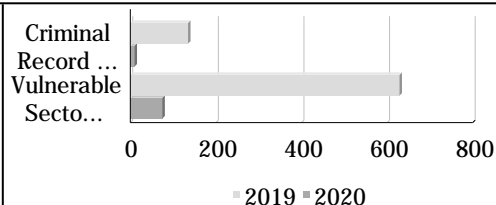
Unfounded

Unfounded	April to June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Total (Violent, Property & Drug)	32	20	-37.5%	54	39	-27.8%



Criminal Record and Vulnerable Sector Screening Checks

Actual	April to June			Year to Date - June		
	2019	2020	% Change	2019	2020	% Change
Criminal Record Checks	135	10	-92.6%	247	114	-53.8%
Vulnerable Sector Screening Checks	629	75	-88.1%	999	415	-58.5%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

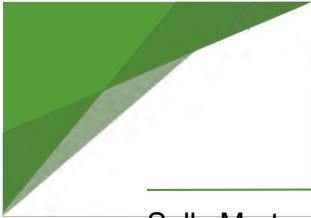
- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 6P - ELGIN COUNTY

Data source date:
2020/08/15

Report Generated by:
Butler, Michael

Report Generated on:
Aug 19, 2020 11:31:07 AM
PP-CSC-Operational Planning-4300



Sally Martyn
Mayor, Municipality of Central Elgin
Chair, Elgin Group Police Service Board

August 14, 2020

Re: Evaluation of Deer Crossing Warning Signs on County Roads

Dear Chair Martyn,

At the request of the Elgin Group Police Services Board, the County of Elgin undertook an investigation of deer crossing signage on County roads as a result of an increase in deer/vehicular collisions in the first quarter of 2020. As a result of this investigation, Council passed the following resolution at its meeting held on August 11, 2020:

THAT additional deer crossing warning signs be installed on County roads as detailed in the report titled “Deer Crossing Warning Signs Evaluation”, and;

THAT the project’s estimated cost of \$22,000 be funded by the Road Sign Replacement project (60902003), and;

THAT the County post the OPP’s public awareness campaign regarding deer collisions in the fall annually on the County’s website and social media pages.

A copy of the report titled “Deer Crossing Warning Signs Evaluation” is attached for reference.

If you have any questions please contact Brian Lima, Director of Engineering Services (blima@elgin.ca).

Sincerely,



Dave Mennill, Warden

cc: Brian Lima, Director of Engineering Services, County of Elgin



REPORT TO COUNTY COUNCIL

FROM: Brian Lima, Director of Engineering Services

Peter Dutchak, Deputy Director of Engineering Services

DATE: August 5, 2020

SUBJECT: Deer Crossing Warning Signs Evaluation

RECOMMENDATIONS:

THAT additional deer crossing warning signs be installed on County roads as detailed in the report titled “Deer Crossing Warning Signs Evaluation”, and;

THAT the project’s estimated cost of \$22,000 be funded by the Road Sign Replacement project (60902003), and;

THAT the County post the OPP’s public awareness campaign regarding deer collisions in the fall annually on the County’s website and social media pages.

INTRODUCTION:

The Elgin Group Police Services Board has requested that an evaluation of existing deer crossing warning signs be undertaken by the County’s Engineering Services Department in cooperation with Elgin OPP. This report shall discuss existing deer crossing warning signage along County roads and recommend updated signage based upon recent collision data.

DISCUSSION:

County Council has directed staff to evaluate existing deer crossing warning signage along County roads in cooperation with Elgin OPP. The guidelines for Deer crossing warning signage are outlined in the Ontario Traffic Manual – Book 6, Warning Signs and qualifying roads sections require at least one collision annually for at least five consecutive years in road sections between 1.5km and 8km in length. Road sections less than 1.5km require a minimum of 4 collisions annually.

In order to determine suitable placement of warning signage, a deer collision heat map for the previous five years (2015-2020 up to the month of May) has been created and is attached to this report for Council’s reference. Also depicted on the map are existing

deer crossing warning signage (54 in total shown in yellow) and enhanced deer crossing warning signage (11 locations in total shown in red).

A review of the recent five-year deer collision experience and existing signage has determined that additional deer warning signage (OTM code Wc-111) is required at 47 locations in order to capture qualifying areas along County roads. The second attached map titled, "Proposed Deer Signage Locations", depicts the locations of the additional recommended warning signs to be installed.

Enhanced Signage Locations

In 2003 a working group comprised of the OPP, Ministry of Natural Resources, County staff and a local community group met to find creative solutions to increase the awareness of deer collisions on County roads. As a result, County Council endorsed a plan to install enhanced warning signage in 11 areas along County roads that had experienced the greatest number of deer collisions in the previous five years (1998 – 2002). In these locations, custom deer warning signs are installed with flashing amber beacons annually during the months of October to January to warn motorists when deer are most active in an attempt to reduce collisions. Local municipalities assist with the installation and removal of the signage annually and this activity is explicitly identified in the Road Maintenance Agreement.

A review of the most recent five-year deer collision experience on County roads confirms many of these highest collision areas continue to exist in similar locations, however some of the locations could be removed and some should be added to more accurately identify the current high collision prone areas. Collision data obtained through the MTO's Authorized Requester Information System (ARIS) today provides an accurate geographical referenced location of the collision whereas previous reporting relied upon a written description on the collision report. The locations along County roads with the highest density of collisions between 2015 and 2020, are shown on the attached map titled, "Proposed Deer Signage Locations", and listed in the following table:

Enhanced Deer Crossing Warning Sign Locations

Location	County Road	From	To
1	Talbot Line (CR 3)	West of Furnvial Road	East of Dunborough Road
2	Pioneer Line (CR 2)	West of Dunborough Road	East of Coyne Road
3	Fingal Line (CR 16)	West of Iona Road	East of Lakeview Line
4	Talbot Line (CR 3)	East of Willey Road	East of Houghton Road
5	John Wise Line (CR 45)	South of Fingal Line	West of Centennial Road
6	Sunset Drive (CR 4)	North of Warren Street	North of John Wise Line
7	Ron McNeil Line (CR 52)	East of Wellington Road	West of Highbury Avenue
8	Highbury Avenue (CR 30)	North of Ron McNeil Line	South of Carr Road
9	Belmont Road (CR 74)	South of Borden Avenue	North of Talbot Line
10	John Wise Line (CR 45)	East of Quaker Road	East of Springwater Road
11	Heritage Line (CR 38)	East of Talbot Line	West of Sandytown Road

It is proposed that each of these identified 11 locations receive a larger, 120cm x 120cm Wc-1110 sign (a 90cm x 90cm sign is the largest standard sign) at the limits identified in the table above and be in place permanently, not only during the months of October to January as previously done, since deer collisions can occur at any time of year.

Additionally, during the months of October to January, a yellow battery-operated LED beacon shall be installed on these signs in order to increase their awareness to motorists when deer are typically most active.

Cooperation with Elgin OPP and Public Communication

Staff has discussed deer collisions, signage and public communication strategies with Elgin OPP. Collision data provided by the OPP is consistent with collision data obtained from ARIS and used by the County. The OPP is supportive of additional and enhanced signage and also noted the importance of public awareness. In this regard, the OPP normally issues a fall press release with respect to deer collisions and County staff have proposed to post this messaging on the County's website and through social media at the same time in a collaboration intended to increase public awareness.

FINANCIAL IMPLICATIONS:

The supply and installation of 22 (11 locations) enhanced deer crossing warning signs is estimated to cost \$9,000. The supply and installation of 47 deer crossing warning signs is estimated to cost \$13,000. The total project cost of \$22,000 can be funded by the Road Sign Replacement project (60902003).

ALIGNMENT WITH STRATEGIC PRIORITIES:

Serving Elgin	Growing Elgin	Investing in Elgin
<input checked="" type="checkbox"/> Ensuring alignment of current programs and services with community need. <input checked="" type="checkbox"/> Exploring different ways of addressing community need. <input checked="" type="checkbox"/> Engaging with our community and other stakeholders.	<input type="checkbox"/> Planning for and facilitating commercial, industrial, residential, and agricultural growth. <input type="checkbox"/> Fostering a healthy environment. <input type="checkbox"/> Enhancing quality of place.	<input type="checkbox"/> Ensuring we have the necessary tools, resources, and infrastructure to deliver programs and services now and in the future. <input type="checkbox"/> Delivering mandated programs and services efficiently and effectively.

LOCAL MUNICIPAL PARTNER IMPACT:


Enhanced deer crossing warning sign locations will require a battery-operated beacon be installed at the beginning of October and removed at the end of January annually. The existing Road Maintenance Agreement requires the LMPs to remove deer warning signage and beacons and install general messaging signs annually. The proposed enhanced signage will be permanent with exception of the beacons.

COMMUNICATION REQUIREMENTS:

In partnership with Elgin OPP, the County will mirror press release messaging related to deer collisions in the fall, on the County's website and social media pages.

CONCLUSION:

Staff have completed an evaluation of existing deer crossing warning signage on County roads and have had discussions with Elgin OPP. A deer collision heat map has been created for the last five years to identify collision density areas to determine appropriate warning signage placement per the Ontario Traffic Manual guidelines. In addition to regular deer crossing warning signs, eleven locations have been identified with the highest deer collision density over the past five years. It is proposed that these locations receive larger deer crossing warning signage and that during the months of October to January annually a yellow flashing LED beacon be installed on the sign post to enhance warning messaging to motorists during the time when deer are typically



most active. The cost of the installed signage is estimated at \$22,000 and can be funded by the Road Sign Replacement project (60902003). It is also proposed that County staff support the OPP's fall press release campaign regarding deer collisions by posting on the County's website and media pages to increase public awareness.

All of which is Respectfully Submitted

Approved for Submission

Brian Lima

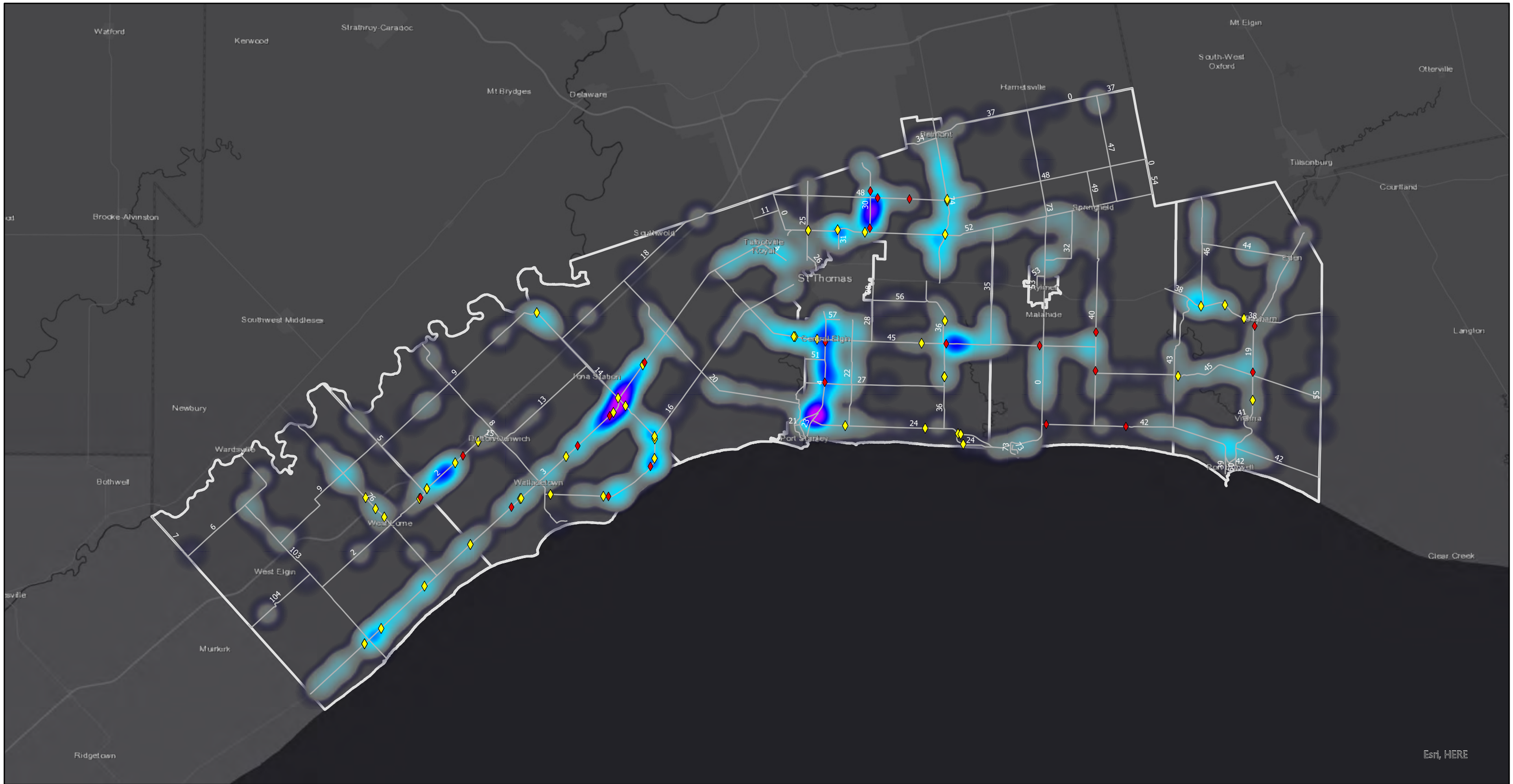
Julie Gonyou

Chief Administrative Officer

Director of Engineering Services

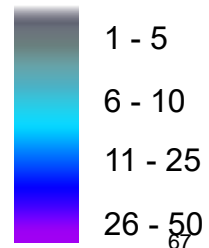
Peter Dutchak

Deputy Director of Engineering Services



Deer Collisions 2015 to 2020 County Roads

Deer Collisions Density



54 Deer Crossing Signs
On County Roads (WC-11)

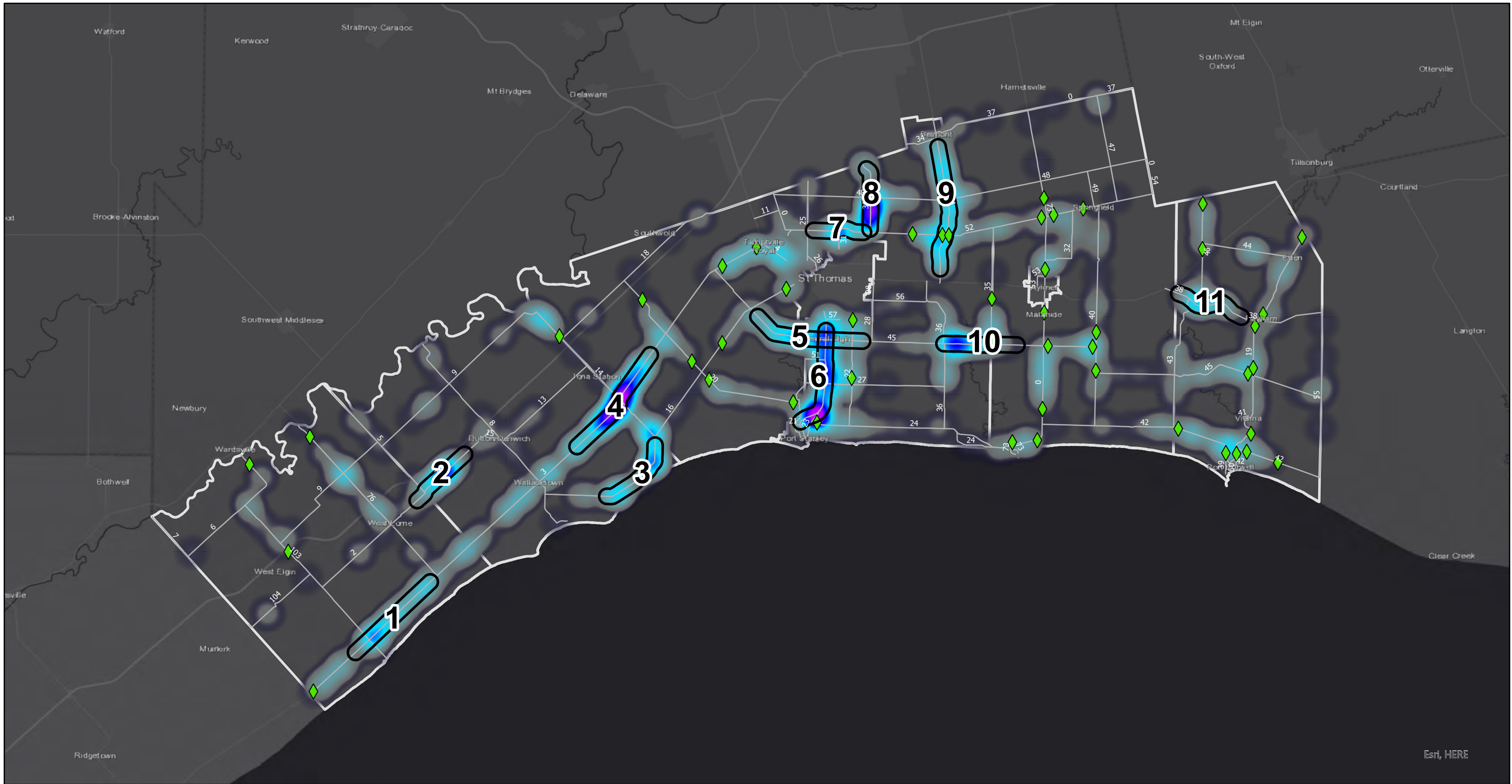
22 Temporary Deer Crossing
Signs From Oct to Jan



Deer Collisions Per Year
On County Roads

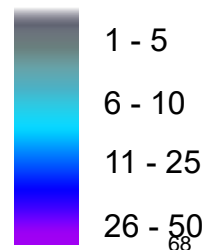
2015 - 197
2016 - 240
2017 - 234
2018 - 232
2019 - 296
2020 - 80 (January to May)





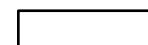
Proposed Deer Signage Locations

Deer Collisions Density



47 Additional Deer Crossing Signs (WC-111)

Enhanced Deer Sign Locations
WC-1110 (120x120) + Beacon
11 Location



Deer Collisions Per Year
On County Roads

2015 - 197
2016 - 240
2017 - 234
2018 - 232
2019 - 296
2020 - 80 (January to May)



August 10, 2020**MEMORANDUM TO:** Municipal CAOs**SUBJECT:** Court Security and Prisoner Transportation

The Ministry of the Solicitor General (ministry) is committed to keeping communities across Ontario safe, supported and protected. An important pillar of this mandate is the safe care, custody and supervision for those in remand, or for those who are serving a custodial or community sentence.

The *Police Services Act* outlines the responsibilities of police services, including the requirement for police services boards and the Commissioner of the Ontario Provincial Police, to provide court security in premises where court proceedings are conducted. In addition, police services also conduct prisoner transportation.

Under the Court Security and Prisoner Transportation (CSPT) Program, the ministry allocates funding to municipalities to offset costs associated with both court security and prisoner transportation services to and from courts. The ministry's annual investment to help assist municipalities in offsetting their CSPT costs began in 2012 and has gradually grown to a maximum of \$125 million annually since 2018.

As part of the ongoing work to build a more responsive and resilient justice system, the ministry will retain an independent consultant with expertise in public safety and security to review the Court Security and Prisoner Transportation Program. A Request for Services will be issued shortly.

This review will help strengthen best practices, as well as explore ways to improve the delivery of court security and prisoner transportation. This continuous improvement is part of the ministry's ongoing work to reduce court delays, leverage technology, improve public safety and reform the adult correctional system.

It is important to note that there will be no changes to the 2020 CSPT Program as a result of the review.

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Ministry of the Solicitor General

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This review will engage ministry stakeholders – including municipalities, police services and other justice sector partners – to help assess and identify improvements to court security and inmate transportation as well as the design of the CSPT Program. Throughout this process, the safety of Ontarians and frontline staff will remain the ministry's top priority.

Be well and stay safe.

A handwritten signature in black ink, appearing to read "R. Stubbings".

Richard Stubbings
Assistant Deputy Minister
Public Safety Division