

Meeting: Connectivity Committee
Date: February 25, 2021
Time: 2:00 p.m.
Location: Webex

Attendees: Tom Marks, Warden and Committee Chair
Dominique Giguère, Councillor and Committee Vice Chair
Duncan McPhail, Councillor
Mike Andrews, Community Member
Justin Pennings, Community Member

Regrets: Joshua Kiirya, Community Member

Staff: Julie Gonyou, Chief Administrative Officer
Brian Lima, Director of Engineering Services
Jim Bundschuh, Director of Financial Services
Al Reitsma, Manager of IT
Jeremy Sharkey, IT Coordinator
Cecil Coxen, IT Manager – Township of Malahide
Katherine Thompson, Supervisor of Legislative Services

DRAFT MINUTES

1. Call to Order

The Connectivity Committee met this 25th day of February, 2021. The meeting was called to order at 2:00 p.m.

2. Approval of Agenda

Moved by: Councillor McPhail
Seconded by: Mike Andrews

RESOLVED THAT the agenda be approved.

Recorded Vote

	Yes	No
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Councillor Giguère	Yes	
Councillor McPhail	Yes	
Mike Andrews	Yes	
Justin Pennings		No
Warden Marks	Yes	
	4	1

- Motion Carried.

3. Adoption of February 11, 2021 Minutes

Moved by: Councillor Giguère

Seconded by: Councillor McPhail

Resolved that the minutes of the previous meeting be adopted.

Recorded Vote

	Yes	No
Councillor Giguère	Yes	
Councillor McPhail	Yes	
Mike Andrews	Yes	
Justin Pennings	Yes	
Warden Marks	Yes	
	5	0

- Motion Carried.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Connectivity Committee Action Plan – Reviewing the Connectivity Strategy

The Chief Administrative Officer reviewed the Committee follow-up items coming out of the Connectivity Strategy Discussion Guide and sought further direction on a number of issues.

As part of this follow-up the Director of Engineering Services provided information to the Committee regarding fibre installation requirements on County Roads and recent work with local ISPs. The Committee requested that the

Director prepare fibre installation guidelines, confirm the possibility of the installation of fibre crossing of MTO highway corridors, and present follow-up information regarding Turris Communications and the possibility to install other third-party wireless equipment to their tower located at Whites Station.

The Chief Administrative Officer presented a list of action items that would best be completed by a technical expert.

Moved by: Councillor McPhail

Seconded by: Councillor Giguère

Resolved that, the Elgin County Connectivity Committee recommend that Elgin County Council consider engaging a consultant to support the Committee's work in identifying community specific solutions with respect to enhancing connectivity across Elgin County, the costs associated with these solutions and, if possible recommending funding models.

Recorded Vote

	Yes	No
Councillor Giguère	Yes	
Councillor McPhail	Yes	
Mike Andrews	Yes	
Justin Pennings	Yes	
Warden Marks	Yes	
	5	0

- Motion Carried.

The Chief Administrative Officer sought direction from the Committee regarding the process of providing letters of support to ISPs seeking provincial and federal funding for fibre projects in Elgin County.

Moved by: Councillor McPhail

Seconded by: Justin Pennings

Resolved that the Elgin County Connectivity Committee recommend that Elgin County Council delegate responsibility for providing letters of support to the Warden.

Recorded Vote

	Yes	No
Councillor Giguère	Yes	
Councillor McPhail	Yes	
Mike Andrews	Yes	
Justin Pennings	Yes	
Warden Marks	Yes	
	5	0

- Motion Carried.

6. Correspondence

- i. **Letter from WOWC and SWIFT regarding a Broadband Infrastructure Meeting with the MPs and MPPs of Western Ontario.**

Moved by: Mike Andrews

Seconded by: Justin Pennings

RESOLVED THAT correspondence item #1 be received.

Recorded Vote

	Yes	No
Councillor Giguère	Yes	
Councillor McPhail	Yes	
Mike Andrews	Yes	
Justin Pennings	Yes	
Warden Marks	Yes	
	5	0

- Motion Carried.

7. Date of Next Meeting

The Committee will meet again on March 11, 2021 at 2:00 pm.

8. Adjournment

Moved by: Councillor Giguère

Seconded by: Councillor Justin Pennings

RESOLVED THAT the meeting be adjourned at 3:33 pm.

Recorded Vote

	Yes	No
Councillor Giguère	Yes	
Councillor McPhail	Yes	
Mike Andrews	Yes	
Justin Pennings	Yes	
Warden Marks	Yes	
	5	0

- Motion Carried.