

**ELGIN COUNTY COUNCIL**

**MINUTES**

**August 11, 2020**

Council Present: Warden Dave Mennill (in-person)  
Deputy Warden Duncan McPhail (in-person)  
Councillor Bob Purcell (electronic)  
Councillor Sally Martyn (in-person)  
Councillor Tom Marks (in-person)  
Councillor Mary French (electronic)  
Councillor Grant Jones (in-person)  
Councillor Dominique Giguère (electronic)  
Councillor Ed Ketchabaw (in-person)

Staff Present: Julie Gonyou, Chief Administrative Officer (in-person)  
Jim Bundschuh, Director of Financial Services (electronic)  
Brian Lima, Director of Engineering Services (electronic)  
Michele Harris, Director of Homes and Senior Services (in-person)  
Brian Masschaele, Director of Community and Cultural Services (electronic)  
Stephen Gibson, County Solicitor (in-person)  
Nancy Pasato, Manager of Planning (electronic)  
Mike Hoogstra, Purchasing Coordinator (electronic)  
Katherine Thompson, Supervisor of Legislative Services (in-person)  
Carolyn Krahn, Legislative Services Coordinator (in-person)

**1. CALL TO ORDER**

Elgin County Council met this 11<sup>th</sup> day of August, 2020 in the Council Chambers, at the County Administration Building, St. Thomas at 9:00 a.m. with Warden Mennill in the chair. Some Councillors and staff participated electronically by video conference.

**2. ADOPTION OF MINUTES**

Moved by: Councillor Jones  
Seconded by: Councillor Marks

RESOLVED THAT the minutes of the meetings held on July 14, 2020; July 23, 2020; and August 6, 2020 be adopted.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

**4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS**

4.1 **Royal Oak Senior Living – Cristina Bogza, Jamie Lowery and Don Gracey, Royal Oak**

Royal Oak briefed Council members on their retirement residence, located at 39232 Fingal Line. It is scheduled to open in November 2020, and plans include a transitional bed component in partnership with St. Thomas Elgin General Hospital and with support from the South West LHIN & The Ontario Ministry of Health.

Moved by: Councillor Martyn  
Seconded by: Councillor McPhail

RESOLVED THAT the presentation from Royal Oak be received and filed; and,

THAT the Warden be directed to send a letter of support for Royal Oak Retirement Residence Project's application to the Ministry of Health for twenty (20) transitional beds.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

4.2 **Safer and Vital Communities Grant – Martin Withenshaw, Rainbow Optimists, and Paula Jesty, M.I. understanding**

Martin Withenshaw and Paula Jesty presented information on M.I. understanding's application for a Safer and Vital Communities Grant to support the creation of videos and resources that promote engaged and active learning among students, classrooms, communities and health centres reflecting the abundant racial and gender identity of families.

Moved by: Councillor Marks  
Seconded by: Councillor Jones

RESOLVED THAT the report from Martin Withenshaw, Rainbow Optimists, and Paul Jesty, M.I. understanding, be received and filed; and,

THAT the Warden be directed to provide a letter of support for the Rainbow Optimists' application to the Safer and Vital Communities Grant Program.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		

		9	0	0
--	--	---	---	---

- Motion Carried.

4.3 **International Plowing Match (IPM) Legacy Agricultural Scholarship – 2020**  
**Winners**

This item was deferred until later in the meeting to allow the 2020 recipients, Annie Watson and Isaac Clutterbuck, to join the meeting.

5. **COMMITTEE OF THE WHOLE**

Moved by: Councillor Ketchabaw

Seconded by: Councillor Martyn

RESOLVED THAT we do now move into Committee of the Whole Council.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6. **REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF**

6.1 **Warden's Activity Report – July 2020 – Warden Mennill**

The Warden provided County Council with a brief update on his recent activities as well as a high-level summary of the County's response to the pandemic. The Warden noted the following change to his report: The Warden attended a meeting with the Chair of the Elgin Group Police Services Board in his capacity of Mayor of Malahide and not as Warden of Elgin County.

Moved by: Councillor Jones

Seconded by: Councillor Martyn

RESOLVED THAT the report from Warden Dave Mennill, dated June 30<sup>th</sup>, 2020, titled, Warden's Activity Report – June 2020, be received and filed.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.2 **Community Safety and Well-Being Coordinating Committee Update – Councillor French and Councillor Martyn**

Councillor French and Councillor Martyn presented an update on the activities of the Community Safety and Well-Being Coordinating Committee. The Committee has agreed to survey the general public to gather their perceptions about community safety and well-being. An online discussion forum has also been launched to encourage input from the Advisory Committee.

Moved by: Councillor Marks  
Seconded by: Councillor Martyn

RESOLVED THAT the August 1<sup>st</sup>, 2020, report titled, Community Safety and Well-Being Coordinating Committee Update, submitted by Councillor French and Councillor Martyn, be received and filed for information.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.3 **Terrace Lodge Redevelopment August 2020 Update – Councillor Purcell**

Councillor Purcell presented an update on the activities of the Terrace Lodge Redevelopment Steering Committee. The Councillor's report was followed by a staff presentation by the Director of Homes and Seniors Services regarding design options for dining space.

Moved by: Councillor Martyn  
Seconded by: Councillor Jones

RESOLVED THAT the August 11<sup>th</sup>, 2020, report titled, Terrace Lodge Redevelopment August 2020 Update, submitted by the Terrace Lodge Redevelopment Steering Committee Chair, be received and filed for information.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

Moved by: Councillor Purcell  
Seconded by: Councillor Marks

RESOLVED THAT the Terrace Lodge Redevelopment project be supplemented with a further \$443,450 of budget to allow for project construction to commence while still under COVID-19 restrictions. This addition includes an allowance for known COVID-19 construction cleaning expenses; plus adding oxygen storage rooms, enhanced staff locker rooms and negative pressure capability in each resident bedroom to improve the design and address concerns raised as a result of COVID-19. Simultaneously, the Nurse Call system in the common building core will be updated.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

Moved by: Councillor McPhail  
Seconded by: Councillor Ketchabaw

WHEREAS a further \$750,000 investment to increase dining space will provide a permanent “physical distancing” solution and improve operational efficiencies. We are asking County Council to decide, today, if they want this option included in the final design.

THEREFORE be it resolved that County Council invest \$750,000 for the enhanced dining space.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell		No	
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill		No	
		7	2	0

- Motion Carried.

**7. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS (continued)**

**7.1 Committee of the Whole**

Moved by: Councillor Marks  
Seconded by: Councillor Martyn

RESOLVED THAT we do now move out of Committee of the Whole Council.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**7.2 International Plowing Match (IPM) Legacy Agricultural Scholarship – 2020 Winners**

Warden Mennill congratulated the 2020 winners of the International Plowing Match Scholarship. Annie Watson and Isaac Clutterbuck will each receive \$2,500 towards their future education in agriculture.

**7.3 Committee of the Whole**

Moved by: Councillor Jones  
Seconded by: Councillor Ketchabaw

RESOLVED THAT we do now move into Committee of the Whole Council.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**8. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF (continued)**

**8.4 Changes to the Provincial Policy Statement - May 1, 2020 – Manager of Planning**

The Manager of Planning briefed County Council on the recent Provincial Policy Statement (PPS) changes implemented by the Provincial government which took effect May 1, 2020.

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

RESOLVED THAT the report titled, Changes to the Provincial Policy Statement - May 1, 2020, from the Manager of Planning, dated August 11<sup>th</sup>, 2020, be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**8.5 Approval for Official Plan Amendment No. 7, Plan 117, Part of Lots 5 to 7, 349 George Street, Port Stanley, Municipality of Central Elgin – Manager of Planning**

The Manager of Planning provided County Council with information required in order to consider granting approval to Official Plan Amendment No. 7 to the Municipality of Central Elgin Official Plan.

Moved by: Councillor Marks  
Seconded by: Councillor Ketchabaw

RESOLVED THAT the Council of the Corporation of the County of Elgin approves Official Plan Amendment No.7 to the Municipality of Central Elgin Official Plan, File No. CE-OPA 7-20; and,

THAT staff be directed to provide notice of this decision in accordance with the Planning Act.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**8.6 Library, Museum and Archives Service Updates – Director of Community and Cultural Services**

The Director of Community and Cultural Services provided County Council with service updates for Elgin County Library, Elgin County Museum and Elgin County Archives as part of the gradual re-opening of County services in response to COVID-19.

Moved by: Councillor Martyn  
Seconded by: Councillor Giguère

RESOLVED THAT the August 11<sup>th</sup>, 2020 report titled, Library, Museum and Archives Service Updates, submitted by the Director of Community and Cultural Services, be received and filed for information.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**8.7 Procurement Activity Report – Purchasing Coordinator**

The Purchasing Coordinator presented a report containing the details relevant to the exercise of delegated authority for all contracts awarded that exceeded \$15,000, including amendments and renewals. The report covered the period from April 1, 2020 to June 30, 2020.

Moved by: Councillor McPhail  
Seconded by: Councillor Marks

RESOLVED THAT the July 29<sup>th</sup>, 2020 report titled, Procurement Activity Report (April 1, 2020 to June 30, 2020), submitted by the Purchasing Coordinator, be received and filed for information.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**8.8 Insurance Update – Purchasing Coordinator**

The Purchasing Coordinator provided an update to Council regarding the upcoming insurance renewal in December.

Moved by: Councillor Jones  
Seconded by: Councillor Ketchabaw

RESOLVED THAT the July 30<sup>th</sup>, 2020 report titled, “Insurance Update”, submitted by the Purchasing Coordinator, be received and filed for information.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		



Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

#### 8.9 **June 2020 Financial Update – Director of Financial Services**

The Director of Financial Services presented a financial update for June 2020. The budget comparison for the County shows a favourable performance of \$68,000 for the month of June, primarily the result of favourable wage performance, bringing year-to-date favourable performance to \$341,000.

Moved by: Councillor Marks  
Seconded by: Councillor Purcell

RESOLVED THAT the August 11<sup>th</sup>, 2020, report titled, June 2020 Financial Update, submitted by the Director of Financial Services, be received and filed for information; and,

THAT a 2020 budget amending by-law be approved to amend By-law 20-08 to allow Council to consider a debenture by-law later this year.

#### **Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

#### 8.10 **Belmont Road Pedestrian Crossover – Director of Engineering Services**

The Director of Engineering Services provided information to Council regarding a request from the Municipality of Central Elgin. Central Elgin is seeking approval to install a Pedestrian Crossover on Belmont Road (County Road 74).

Moved by: Councillor Martyn  
Seconded by: Councillor Marks

RESOLVED THAT the Pedestrian Crossover (Level 2, Type B), proposed to be installed by the Municipality of Central Elgin on Belmont Road (County Road 74) at Union Street in the Village of Belmont be approved.

#### **Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		

Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**8.11 Centennial Avenue – Speeding Concerns – Director of Engineering Services**

The Director of Engineering Services presented a report detailing the findings of an investigation into speed and volume counts on Centennial Avenue (CR 28) and a review implementing traffic calming measures as requested by the Municipality of Central Elgin.

Moved by: Councillor Ketchabaw

Seconded by: Councillor McPhail

RESOLVED THAT the July 31<sup>st</sup>, 2020, report titled, Centennial Avenue – Speeding Concerns, submitted by the Director of Engineering Services, be received and filed for information, and;

THAT a copy of the report be provided to the Municipality of Central Elgin.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**8.12 Centennial Road / Elm Line Intersection Improvements Municipal Class Environmental Assessment – Project File – Director of Engineering Services**

The Director of Engineering Services presented the report developed by BT Engineering Inc. regarding a Municipal Class Environmental Assessment (MCEA) to identify transportation intersection improvements at the Centennial Road/Elm Line Intersection.

Moved by: Councillor Martyn

Seconded by: Councillor Marks

RESOLVED THAT Council endorse the Centennial Road / Elm Line Intersection Improvements Municipal Class Environmental Assessment Project File.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		

Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

8.13 **Deer Crossing Warning Signs Evaluation – Director of Engineering Services**

The Director of Engineering Services presented a report on the existing deer crossing warning signage along County roads.

Moved by: Councillor Martyn  
Seconded by: Councillor Jones

RESOLVED THAT additional deer crossing warning signs be installed on County roads as detailed in the report titled, Deer Crossing Warning Signs Evaluation; and,

THAT the project's estimated cost of \$22,000 be funded by the Road Sign Replacement project (60902003); and,

THAT the County post the OPP's public awareness campaign regarding deer collisions in the fall annually on the County's website and social media pages.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

8.14 **Amendment to Provincial Offences Court Transfer Agreement – Memorandum of Understanding and Local Side Agreement – County Solicitor**

The County Solicitor presented a report on an amendment to the current Transfer Agreement, authorizing Elgin administration of the St. Thomas Provincial Offences Court. The amendment is required to facilitate the long-awaited extension of functions provided by Elgin to include prosecution of Part III and IX proceedings.

Moved by: Councillor McPhail  
Seconded by: Councillor Giguère

RESOLVED THAT the August 2<sup>nd</sup>, 2020, report titled, Amendment to Provincial Offences Court Transfer Agreement – Memorandum of Understanding and Local Side Agreement, submitted by the County Solicitor, be received and filed for information; and,

THAT Elgin County Council approve the requisite Amending Agreements to the Provincial Offences Court Transfer Agreement between Her Majesty the Queen in Right of Ontario ("Ontario") and Corporation of the County of Elgin ("Elgin"), including the incorporated Memorandum of Understanding and Local Side Agreement, both affective February 2, 2001, in keeping with those draft instruments dated July 17, 2020 and/or received by Elgin on July 28, 2020, and as relating to the extension of functions to be provided by Elgin in administration of the St. Thomas Provincial Offences Court and more specifically in relation to the prosecution of proceedings under Parts III and IX of the Provincial Offences Act; and,

THAT following review of final drafts by the County Solicitor, the Warden and Chief Administrative Officer be authorized to execute the said Amending Agreements to the Memorandum of Understanding and Local Side Agreement on behalf of Elgin.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**8.15 Connectivity Committee Appointments – Supervisor of Legislative Services and Community Relations**

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Marks

RESOLVED THAT this report be deferred until after the closed session.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**8.16 Ontario Health Team and Community Care Legislation and Regulations Update – Chief Administrative Officer**

The Chief Administrative Officer provided an update on the Ontario Health Team and Community Care Legislation and Regulations.

Moved by: Councillor Martyn  
Seconded by: Councillor Jones

RESOLVED THAT the July 30<sup>th</sup>, 2020, report titled, Ontario Health Team and Community Care Legislation and Regulations Update, submitted by the Chief Administrative Officer, be received and filed for information.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		

Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

## 9. RECESS

Council recessed at 11:20 a.m. and reconvened at 11:51 a.m.

## 10. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF (continued)

### 10.16 COVID-19 Emergency Team Planning – July Update – Chief Administrative Officer

The Chief Administrative Officer presented the monthly update on the County's COVID-19 response.

Moved by: Councillor Martyn  
Seconded by: Councillor Jones

RESOLVED THAT the August 11<sup>th</sup>, 2020, report titled, COVID-19 Emergency Team Planning – July Update, submitted by the Chief Administrative Officer, be received and filed for information.

#### Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

## 11. COUNCIL CORRESPONDENCE

### 11.1 Items for Consideration

None.

### 11.2 Items for Information (Consent Agenda)

11.2.1 SWIFT with their Monthly Project Update for June 2020.

11.2.2 Western Ontario Wardens' Caucus with their July 2020 Update.

11.2.3 The City of St. Thomas with a press release announcing the appointment of Heather Sheridan as the Director of Social Services.

11.2.4 Southwestern Public Health with a memo to all municipalities in the Southwestern Public Health Region regarding face coverings.

11.2.5 County of Elgin Homes with their August Newsletter.

11.2.6 GHD Limited with a letter regarding the Notice of Study Commencement Environmental Assessment Study & Preliminary Design – Wonderland Road / Ron McNeil Line / Ford Road / Highway 3.

Moved by: Councillor McPhail  
Seconded by: Councillor Ketchabaw

Resolved that Correspondence Items #1-6 be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**12. OTHER BUSINESS**

**12.1 Statements/Inquiries by Members**

None.

**12.2 Notice of Motion**

None.

**12.3 Matters of Urgency**

12.3.1 The Chief Administrative Officer requested Council's consent for the addition of the following three (3) matters of urgency:

1. Property matter for closed session;
2. Housekeeping amendments to the face covering by-law; and
3. Request from Bell for a letter of support for their broadband funding application.

Moved by: Councillor Martyn  
Seconded by Councillor Marks

RESOLVED THAT these matters of urgency be added to the August 11<sup>th</sup>, 2020 County Council Agenda.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

12.3.2 The County Solicitor presented housekeeping amendments to By-law No. 20-38, Being a By-Law to temporarily require the use of face coverings and related health protection measures within enclosed public spaces during the COVID-19 Pandemic.

Moved by: Councillor Jones  
Seconded by: Councillor McPhail

RESOLVED THAT By-law 20-42, Being a By-Law to Amend By-Law No. 20-38 as a By-Law to temporarily require the use of face coverings and related health protection measures within enclosed public spaces during the COVID-19 Pandemic, be approved and enacted.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

12.3.3 The Chief Administrative Officer provided Council with information regarding a request from Bell for the County's support in their application for the Government of Ontario's Improving Connectivity for Ontario (ICON) program.

Moved by: Councillor Purcell  
Seconded by: Councillor Giguère

RESOLVED THAT the Chief Administrative Officer be directed to follow up with SWIFT and the Bell representative to seek supplementary information with respect to the application and the request received from Bell on August 11<sup>th</sup>, 2020; and,

THAT subject to the information gathered and the review completed by the Chief Administrative Officer, the representatives from the Connectivity Committee, and the Warden, a letter of support be sent in support of Bell's ICON application, if appropriate.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**13. CLOSED MEETING ITEMS**

Moved by: Councillor Jones  
Seconded by: Councillor Ketchabaw

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

In-Camera Item #1

*(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Philmore Bridge.*

In-Camera Item #2

*(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Energy Board Proceedings Update #2.*

In Camera Item #3

*(b) personal matters about an identifiable individual, including municipal or local board employees – Connectivity Committee Appointments.*

In-Camera Item #4

*(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Long-Term Care Transition Coordinator.*

In-Camera Item #5

*(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Medavie EMS Elgin Ontario (MEMSEO) Contract Renewal.*

In-Camera Item #6

*(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Chief Administrative Officer Annual Performance Evaluation.*

In-Camera Item #7

*(a) the security of the property of the municipality or local board – Property Matter (verbal report).*

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**14. MOTION TO RISE AND REPORT**

Moved by: Councillor Jones  
Seconded by: Councillor Ketchabaw

RESOLVED THAT we do now rise and report.



**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

In-Camera Item #1 – Chief Administrative Officer Annual Performance Evaluation

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Marks

RESOLVED THAT the County Solicitor proceed as directed

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

In-Camera Item #2 – Philmore Bridge.

Moved by: Councillor McPhail  
Seconded by: Councillor Jones

RESOLVED THAT the report titled, Philmore Bridge, submitted by the County Solicitor and the Director of Engineering Services be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

In-Camera Item #3 – Energy Board Proceedings #2

Moved by: Councillor Jones  
Seconded by: Councillor Purcell

RESOLVED THAT the report from the County Solicitor be received; and, that staff proceed as directed.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

In-Camera Item #4 – Connectivity Committee Appointments

Moved by: Councillor Jones  
Seconded by: Councillor Giguère

RESOLVED THAT the report from the Supervisor of Legislative Services and Community Relations be received; and, that staff proceed as directed.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

In-Camera Item #5 – Long-Term Care Transition Coordinator

Moved by: Councillor Marks  
Seconded by: Councillor Jones

RESOLVED THAT Staff proceed as directed by Council regarding the one-year agreement with Gail Kaufman Carlin Consulting in the role as Long-Term Care Transition Coordinator.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		

Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

In-Camera Item #6 – Medavie EMS Elgin Ontario (MEMSEO) Contract Renewal

Moved by: Councillor McPhail

Seconded by: Councillor French

RESOLVED THAT the report from the Chief Administrative Officer be received and filed for information; and that staff proceed as directed.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

In-Camera Item #7 – Property Matter

Moved by: Councillor Jones

Seconded by: Councillor Marks

RESOLVED THAT staff proceed as directed.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

**15. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF (continued)**

**15.1 Connectivity Committee Appointments – Supervisor of Legislative Services and Community Relations**

Moved by: Councillor Ketchabaw

Seconded by: Councillor McPhail

RESOLVED THAT there be no changes to the Terms of Reference for the Connectivity Committee; and,

THAT Mr. Justin Pennings, Mr. Shawn Southern and Mr. Mike Andrews be appointed as Community Members of the Connectivity Committee.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

**16. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE**

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Giguère

RESOLVED THAT we do now adopt recommendations of the Committee Of The Whole.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

**17. CONSIDERATION OF BY-LAWS**

**17.1 By-Law 20-40 – Budget, Tax Rates, and Tax Ratios**

BEING a By-Law to Amend By-Law 20-08 to Provide for the Adoption of the 2020 Budget of the Corporation of the County of Elgin and to Establish the 2020 Tax Ratios, and to Establish the 2020 Tax Rates for the County Constituent Municipalities.

Moved by: Councillor Jones  
Seconded by: Councillor Marks

RESOLVED THAT By-Law No. 20-40 be now read a first, second and third time and finally passed.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		

Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

### 17.2 **By-Law 20-41 – Donation Agreement**

BEING a By- Law to Authorize a Donation Agreement between the Elgin County Pioneer Museum and Donald James Ian Begg and Margaret Goodhue Executors of the Estate of Donna Vera Evans Bushell.

Moved by: Councillor Jones  
Seconded by: Councillor French

RESOLVED THAT By-Law No. 20-41 be now read a first, second and third time and finally passed.

#### **Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

### 17.3 **By-Law 20-42 – Amendment to Temporary Face Coverings By-Law**

Being a By-Law to Amend By-Law No. 20-38 as a By-Law to temporarily require the use of face coverings and related health protection measures within enclosed public spaces during the COVID-19 Pandemic.

Moved by: Councillor Jones  
Seconded by: Councillor McPhail

RESOLVED THAT By-Law No. 20-42 be now read a first, second and third time and finally passed.

#### **Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

17.4 **By-Law 20-43 – Confirming all Actions and Proceedings**

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the August 11, 2020 Meeting.

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Marks

RESOLVED THAT By-Law No. 20-43 be now read a first, second and third time and finally passed.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

**18. ADJOURNMENT**

Moved by: Councillor Marks  
Seconded by: Councillor McPhail

Resolved that we do now adjourn at 2:19 p.m. to meet again on September 8, 2020 at 9:00 a.m.

**Recorded Vote**

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Absent		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	0	0

- Motion Carried.

---

Julie Gonyou,  
Chief Administrative Officer.

---

Dave Mennill,  
Warden.