

**ELGIN COUNTY COUNCIL**

**MINUTES**

**March 9, 2021**

Council Present: Warden Tom Marks (in-person)  
Deputy Warden Dave Mennill (in-person)  
Councillor Duncan McPhail (in-person)  
Councillor Bob Purcell (electronic)  
Councillor Sally Martyn (electronic)  
Councillor Grant Jones (electronic)  
Councillor Mary French (electronic)  
Councillor Dominique Giguère (in-person)  
Councillor Ed Ketchabaw (in-person)

Staff Present: Julie Gonyou, Chief Administrative Officer (in-person)  
Brian Lima, Director of Engineering Services (electronic)  
Stephen Gibson, County Solicitor (electronic)  
Jim Bundschuh, Director of Financial Services (electronic)  
Michele Harris, Director of Homes and Seniors Services (in-person)  
Amy Thomson, Director of Human Resources (electronic)  
Nancy Pasato, Manager of Planning (electronic)  
Jeff Lawrence, Tree Commissioner/Weed Inspector (electronic) (report only)  
Katherine Thompson, Supervisor of Legislative Services (in-person)  
Carolyn Krahn, Legislative Services Coordinator (in-person)

**1. CALL TO ORDER**

Elgin County Council met this 9<sup>th</sup> day of March, 2021 in the Council Chambers, at the County Administration Building, St. Thomas at 9:02 a.m. with Warden Marks in the chair. Some Councillors and staff participated electronically by video conference.

**2. ADOPTION OF MINUTES**

Moved by: Councillor Mennill  
Seconded by: Councillor McPhail

RESOLVED THAT the minutes of the meetings held on February 23, 2021 and February 25, 2021 be adopted.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

#### 4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

##### 4.1 Moment of Silence

County Council observed a moment of silence in memory of former Warden Mathew Schafer.

##### 4.2 Shirley Schuurman – County Long-Term Care Homes/Service Delivery Review

Shirley Schuurman presented her concerns regarding the recommendation from the Service Delivery Review that the County of Elgin consider divesting its Long-Term Care Homes.

Moved by: Councillor Jones

Seconded by: Councillor Ketchabaw

RESOLVED THAT the presentation from the Shirley Schuurman be received.

##### **Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

#### 5. COMMITTEE OF THE WHOLE

Moved by: Councillor French

Seconded by: Councillor Purcell

RESOLVED THAT we do now move into Committee of the Whole Council.

##### **Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

#### 6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF

##### 6.1 Warden's Activity Report (February) and COVID-19 Update – Warden Marks

Warden Marks provided a summary of the County's response to the pandemic as well as a list of events and meetings the Warden attended and organized on behalf of County Council.

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT the March 2, 2021, report titled, *Warden's Activity Report (February) and COVID-19 Update* submitted by the Warden, be received and filed for information.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.2 2021 SCOR Appointments – Warden Marks**

Warden Marks provided an update regarding the County's participation in the South Central Ontario Region Economic Development Corporation (SCOR EDC). SCOR EDC consented to waive the one-year notice requirement for withdrawing from the organization. The County of Elgin previously agreed to participate on a trial basis for one-year. SCOR EDC requires the appointment of two (2) Members of Council to sit on the Board of Directors and the appointment of a staff member and alternate to sit on the SCOR EDC Resource Advisory Group.

Moved by: Councillor McPhail  
Seconded by: Councillor Giguère

RESOLVED THAT the report titled 2021 SCOR Appointments, dated March 1, from the Warden be received and filed; and,

THAT County Council appoint the Warden and Councillor French to the SCOR EDC Board of Directors for 2021; and,

THAT County Council appoints the Economic Development Coordinator to the SCOR EDC Resource Advisory Group for 2021; and,

THAT County Council appoints the Tourism Services Coordinator as Alternate on the SCOR EDC Resource Group for 2021.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill		No	
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	1	0

- Motion Carried.

6.3 **Homes Dietary Policy Manual Updates – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services presented the changes to the Homes Dietary Policy Manual. The Manual was reviewed and revised by the Managers of Support Services for the three (3) County of Elgin Homes in consultation with the Registered Dietitian.

Moved by: Councillor Mennill  
Seconded by: Councillor Ketchabaw

RESOLVED THAT the report titled: “Homes – Dietary Policy Manual Review and Revisions” dated March 2, 2021 be received and filed; and,

THAT Council approve the “County of Elgin Homes and Seniors Services Dietary Policy Manual Review and Revisions” for 2020.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.4 **Terrace Lodge Redevelopment Presentation – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services presented an update on the Terrace Lodge Redevelopment.

Moved by: Councillor Purcell  
Seconded by: Councillor French

RESOLVED THAT the March 9, 2021, presentation titled, *Terrace Lodge Redevelopment Update*, submitted by the Director of Homes and Seniors Services, be received and filed for information.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.5 **2021 Non-Union Economic Adjustment Recommendation – Director of Human Resources**

The Director of Human Resources presented a report seeking County Council’s approval to implement a 1.75% wage increase for non-union staff and Council in 2021.

Moved by: Councillor Jones  
Seconded by: Councillor Martyn

RESOLVED THAT County Council approve a non-union economic adjustment of 1.75% effective the first full pay period of 2021; and,

THAT the necessary by-law be prepared.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.6 **Annual Repayment Limit – Director of Financial Services**

The Director of Financial Services provided information regarding the Annual Repayment Limit (ARL) issued by the province. The County’s ten-year plan to acquire \$44 million of debt between 2020 and 2025 is within the posted Annual Repayment Limit.

Moved by: Councillor Mennill  
Seconded by: Councillor Ketchabaw

RESOLVED THAT the March 9, 2021, report titled, Annual Repayment Limit, submitted by the Director of Financial Services, be received and filed for information.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.7 **Meeks Bridge Replacement Tender Award – Director of Engineering Services**

The Director of Engineering Services presented information regarding the tender for the Meeks Bridge Replacement. Five (5) contractors submitted bids with Clearwater Structures Inc. submitting the lowest compliant bid for the project at a total price of \$1,735,862.00.

Moved by: Councillor Jones  
Seconded by: Councillor Mennill

RESOLVED THAT Clearwater Structures Inc. be selected for the Meeks Bridge Replacement Project, Contract No. 2021-T01 at a total price of \$1,735,862.00 inclusive of a \$220,000 contingency allowance and exclusive of H.S.T.; and,

THAT the Warden and Chief Administrative Officer be directed and authorized to sign the contract.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.8 **Encroachment Agreement – Sparta Line 6137 Hiram Smith Line, Central Elgin – County Solicitor**

The County Solicitor presented a report seeking Council's approval and authorization for execution of an Encroachment Agreement relating to concrete steps encroaching upon the Sparta Line road allowance.

Moved by: Councillor Purcell  
Seconded by: Councillor Martyn

RESOLVED THAT the February 24, 2021, report titled, *Encroachment Agreement – Sparta Line 6137 Hiram Smith Line, Central Elgin*, submitted by the County Solicitor, be received and filed for information.

THAT County Council approve the proposed Encroachment Agreement amongst Elgin (County), Central Elgin (Municipality), and Joseph Sawicki and Heather Leslie Robinson, as property owners, as relating to concrete steps encroaching upon the Sparta Line road allowance and related sidewalk from certain lands and premises in the Community of Sparta as municipally known as 6137 Hiram Smith Line, Central Elgin, Ontario; and,

THAT County Council authorize the Warden and Chief Administrative Officer to execute the said Encroachment Agreement for the Corporation of the County of Elgin.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		

Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.9 **Connectivity Committee Request to Engage Technical Consultant – Chief Administrative Officer**

The Chief Administrative Officer provided an update on the activities of the Connectivity Committee and presented the Committee's recommendation that Council approve the engagement of an unbiased technical expert consultant to move a Made In Elgin Solution forward.

Moved by: Councillor Jones  
Seconded by: Councillor Giguère

RESOLVED THAT the March 2, 2021, report titled, *Connectivity Committee Request to Engage Technical Consultant* submitted by the Chief Administrative Officer, be received and filed for information; and,

THAT a consultant be engaged to support the Connectivity Committee's work in identifying community specific solutions with respect to enhancing connectivity across Elgin County, the costs associated with these solutions and, if possible recommending funding models; and,

THAT Elgin County Council delegate responsibility for providing letters of support to the Warden.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.10 **Elgin County Strategic Plan – Staff Action Plan Update – March 2021 – Chief Administrative Officer**

The Chief Administrative Officer provided Council with an updated Staff Action Plan. The Action Plan was originally developed in February/March 2020 to support Elgin County Council's Strategic Plan 2020-2022.

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Mennill

RESOLVED THAT the Elgin County Council Strategic Plan – Staff Action Plan Update – March 2021, report from the Chief Administrative Officer, dated March 3 2021, be received and filed.

**Recorded Vote**

	Yes	No	Abstain

Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.11 **COVID-19 Emergency Team Planning – February Update – Chief Administrative Officer**

The Chief Administrative Officer provided Council with an update on the County's COVID-19 response.

Moved by: Councillor McPhail  
Seconded by: Councillor Giguère

RESOLVED THAT the March 3rd, 2021, report titled, COVID-19 Emergency Team Planning – February Update, submitted by the Chief Administrative Officer, be received and filed for information.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**7. COUNCIL CORRESPONDENCE**

7.1 **Items for Consideration**

7.1.1 Margaret McCullough with a letter regarding the lack of protection for companion animals in Canada.

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Purcell

RESOLVED THAT Correspondence Item #1 be received and filed.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		



Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**7.2 Items for Information (Consent Agenda)**

7.2.1 The Township of Southwold with a letter from the Economic Development Committee regarding the County's Service Delivery Review.

7.2.2 Jim Crane with a letter regarding the Crane Conservation Area.

7.2.3 County of Elgin Homes with their March 2021 Newsletter.

7.2.4 Ontario Association of Residents' Councils celebrating Ontario's First Residents' Council Week Honourable Mentions.

7.2.5 The Ministry of Municipal Affairs and Housing with a letter regarding the COVID-19 Recovery Fund.

Moved by: Councillor Mennill

Seconded by: Councillor McPhail

RESOLVED THAT Correspondence Item #1-5 be received and filed.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**8. OTHER BUSINESS**

**8.1 Statements/Inquiries by Members**

None.

**8.2 Notice of Motion**

None.

**8.3 Matters of Urgency**

None.

**9. CLOSED MEETING ITEMS**

Moved by: Councillor Jones

Seconded by: Councillor French

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

In-Camera Item #1

*(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Investigation Update.*

In-Camera Item #2

*(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Lease Consideration – Impacts of Administration Building Elevator and Basement Public Accessibility Washroom Improvement Project*

In-Camera Item #3

*(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Tenant Acknowledgement and Agreement – Elgin County Administration Building – Elevator Improvement Project.*

In-Camera Item #4

*(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Property Matters (verbal).*

In-Camera Item #5

*(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Service Delivery Review - Road Maintenance Agreement Study.*

In-Camera Item #6

*(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Employment Lands Update (verbal).*

In-Camera Item #7

*(k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Southwestern Integrated Fibre Technology Loan Agreement.*

In-Camera Item #8

*(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Organizational Review.*

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**10. MOTION TO RISE AND REPORT**

Moved by: Councillor Ketchabaw

Seconded by: Councillor Mennill

RESOLVED THAT we do now rise and report.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #1 – Investigation Update

Moved by: Councillor Ketchabaw

Seconded by: Councillor Jones

RESOLVED THAT the report from the Tree Commissioner be received.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #2 – Impacts of Administration Building Elevator and Basement Public Accessibility Washroom Improvement Project

Moved by: Councillor Mennill

Seconded by: Councillor French

RESOLVED THAT the report from the Director of Engineering Services be received.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		

Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #3 – Tenant Acknowledgement and Agreement – Elgin County  
Administration Building – Elevator Improvement Project.

Moved by: Councillor Giguère  
Seconded by: Councillor Jones

RESOLVED THAT staff proceed as directed.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #4 – Property Matters

Moved by: Councillor Mennill  
Seconded by: Councillor Ketchabaw

RESOLVED THAT the report from the County Solicitor be received; and

THAT staff proceed as directed.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #5 – Service Delivery Review – Road Maintenance Agreement Study

Moved by: Councillor McPhail  
Seconded by: Councillor Martyn

RESOLVED THAT staff proceed as directed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #6 – Employment Lands Update

Moved by: Councillor Jones  
Seconded by: Councillor Mennill

RESOLVED THAT the report from the Chief Administrative Officer be received.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #7 – Southwestern Integrated Fibre Technology Loan Agreement

Moved by: Councillor Purcell  
Seconded by: Councillor McPhail

RESOLVED THAT staff proceed as directed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #8 – Organizational Review

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Mennill

RESOLVED THAT the report from the Chief Administrative Officer be received; and  
THAT staff proceed as directed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**11. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE**

Moved by: Councillor Giguère  
Seconded by: Councillor Jones

RESOLVED THAT we do now adopt recommendations of the Committee Of The Whole.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**12. CONSIDERATION OF BY-LAWS**

**12.1 By-Law 21-08 – Appointing a Community Emergency Management Coordinator**

BEING a By-Law to Appoint a Community Emergency Management Coordinator (CEMC) for the County of Elgin.

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT By-Law No. 21-08 be now read a first, second and third time and finally passed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**12.2 By-Law 21-09 – Authorizing the Execution of a Collective Agreement between the County of Elgin and the Canadian Union of Public Employees**

BEING a By-Law to Authorize the Execution of a Collective Agreement between the Corporation of the County of Elgin and Canadian Union of Public Employees with Respect to the Corporation's County Library Employees.

Moved by: Councillor McPhail  
Seconded by: Councillor Giguère

RESOLVED THAT By-Law No. 21-09 be now read a first, second and third time and finally passed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**12.3 By-Law 21-10 – Authorizing a Tax Exemption**

Being a By-Law to Authorize Tax Exemption in Respect of a Municipal Capital Facility Pursuant to Section 110 of The Municipal Act.

Moved by: Councillor Purcell  
Seconded by: Councillor Mennill

RESOLVED THAT By-Law No. 21-10 be now read a first, second and third time and finally passed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		

Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

#### 12.4 **By-Law 21-11 – Confirming all Actions and Proceedings**

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the March 9, 2021 Meeting.

Moved by: Councillor French  
Seconded by: Councillor Jones

RESOLVED THAT By-Law No. 21-11 be now read a first, second and third time and finally passed.

#### **Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

### 13. **ADJOURNMENT**

Moved by: Councillor Mennill  
Seconded by: Councillor Ketchabaw

RESOLVED THAT we do now adjourn at 12:34 p.m. to meet again on March 23, 2021 at 9:00 a.m.

#### **Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

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Julie Gonyou,  
Chief Administrative Officer.

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Tom Marks,  
Warden.