

**ELGIN COUNTY COUNCIL**

**MINUTES**

**February 9, 2021**

Council Present: Warden Tom Marks (in-person)  
Deputy Warden Dave Mennill (electronic)  
Councillor Duncan McPhail (electronic)  
Councillor Bob Purcell (electronic)  
Councillor Sally Martyn (electronic)  
Councillor Grant Jones (electronic)  
Councillor Mary French (electronic)  
Councillor Dominique Giguère (electronic)  
Councillor Ed Ketchabaw (electronic)

Staff Present: Julie Gonyou, Chief Administrative Officer (in-person)  
Brian Lima, Director of Engineering Services (electronic)  
Stephen Gibson, County Solicitor (electronic)  
Jim Bundschuh, Director of Financial Services (electronic)  
Michele Harris, Director of Homes and Seniors Services (electronic)  
Brian Masschaele, Director of Community and Cultural Services (electronic)  
Nancy Pasato, Manager of Planning (electronic)  
Natalie Marlowe, Library Coordinator (electronic)  
Mike Hoogstra, Purchasing Coordinator (electronic)  
Jessica Silcox, Economic Development Coordinator (electronic)  
Katherine Thompson, Supervisor of Legislative Services (electronic)  
Carolyn Krahn, Legislative Services Coordinator (in-person)

Members of the St. Thomas City Council and the City Manager were present for the Delegations.

**1. CALL TO ORDER**

Elgin County Council met this 9<sup>th</sup> day of February, 2021 in the Council Chambers, at the County Administration Building, St. Thomas at 9:00 a.m. with Warden Marks in the chair. Some Councillors and staff participated electronically by video conference.

**2. ADOPTION OF MINUTES**

Moved by: Councillor Mennill  
Seconded by: Councillor Purcell

RESOLVED THAT the minutes of the meeting held on January 26, 2021 be adopted.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

**4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS**

**4.1 Elgin Ontario Health Team – Daniel Doane**

Daniel Doane presented information on the Ontario Health Team (OHT) model, the Elgin OHT application development process, the Elgin OHT vision, and next steps regarding the establishment of an Elgin OHT.

Moved by: Councillor Martyn  
Seconded by: Councillor Jones

RESOLVED THAT the presentation from the Elgin Ontario Health Team be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**4.2 St. Thomas Elgin General Hospital (STEGH), Magnetic Resonance Imaging – Robert Biron**

Robert Biron, President and CEO of STEGH, presented information regarding STEGH's application for Magnet Resonance Imaging (MRI) service in the Elgin Community and requested Council's support and advocacy to the Ministry of Health and Ministry of Finance to secure this investment for Elgin.

Moved by: Councillor Mennill  
Seconded by: Councillor McPhail

RESOLVED THAT the presentation from the St. Thomas Elgin General Hospital be received and filed; and

THAT the Warden be directed to send a letter of support to the Ministry of Health and the Ministry of Finance advocating for provincial operating and capital funding to make Magnetic Resonance Imaging service a reality for the Elgin community.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

4.3 **St. Thomas Elgin Social Services – Heather Sheridan, Teresa Sulowski, Joanne Weber, and Danielle Neilson**

Representatives from St. Thomas Elgin Social Services provided a review of Children’s Services 2019-2020, an update on Ontario Works for St. Thomas-Elgin, and a review of Housing & Homelessness Services in 2020.

Moved by: Councillor Purcell  
Seconded by: Councillor Ketchabaw

RESOLVED THAT the presentation from St. Thomas Elgin Social Services be received and filed.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

4.4 **Crane Conservation Area – Jim Crane**

Jim Crane presented information regarding the history of the Crane Conservation Area and his complaints relating to its sale by the Lower Thames Valley Conservation Authority (LTVCA) and use by subsequent owner.

Moved by: Councillor Purcell  
Seconded by: Councillor Ketchabaw

RESOLVED THAT the presentation from Jim Crane be received and filed.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**RECESS – COUNCIL RECESSED AT 10:40 A.M. AND RECONVENED AT 10:47 A.M.**

**5. COMMITTEE OF THE WHOLE**

Moved by: Councillor Mennill  
Seconded by: Councillor French

RESOLVED THAT we do now move into Committee of the Whole Council.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF**

**6.1 Warden’s Activity Report (January) and COVID-19 Update – Warden Marks**

Warden Marks presented a summary of the County’s response to the pandemic as well as a list of events and meetings attended on behalf of County Council during the month of January.

Moved by: Councillor Purcell  
Seconded by: Councillor Jones

RESOLVED THAT the February 3, 2021, report titled, Warden’s Activity Report (January) and COVID-19 Update, submitted by the Warden, be received and filed for information.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.2 Homes – Long-Term Care Home Service Accountability Agreement (L-SAA) – Schedule E – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services provided details on the South West Local Health Integration Network (SWLHIN) Long-Term Care Home Service Accountability Agreement (L-SAA) Schedule E – Form of Compliance.

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT the report titled: “Homes – Long-Term Care Home Service Accountability Agreement (L-SAA) – Schedule E” dated February 4, 2021 be received and filed; and,

THAT Council authorize the Chief Administrative Officer (CAO) and Warden to sign the “Long-Term Care Home Service Accountability Agreement (L-SAA) – Schedule E” for the Homes for the period of January 1, 2020 – December 31, 2020.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.3 Multi-year Accessibility Plan – 2020 Annual Status Report – Accessibility Coordinator**

The Chief Administrative Officer presented the annual accessibility status report on the progress of measures taken to implement the strategies outlined in the Multi-Year Accessibility Plan. The status report will be posted on the website for public viewing.

Moved by: Councillor French  
Seconded by: Councillor Giguère

RESOLVED THAT the report titled “Multi-year Accessibility Plan – 2020 Annual Status Report” dated February 9, 2021 be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.4 Local Business Support & Workforce Initiatives – Economic Development Coordinator**

The Economic Development Coordinator presented information regarding several ongoing initiatives underway in Elgin County to support local businesses during the COVID-19 pandemic.

Moved by: Councillor McPhail  
Seconded by: Councillor Purcell

RESOLVED THAT the report titled “Local Business Support & Workforce Initiatives” dated February 9, 2021 from the Economic Development Coordinator, be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.5 Procurement Activity Report (October 1, 2020 to December 31, 2020) – Procurement Coordinator**

The Procurement Coordinator provided details relevant to the exercise of delegated authority for all contracts awarded that exceeded \$15,000, including amendments and renewals, for the period of October 1, 2020 to December 31, 2020.

Moved by: Councillor Mennill  
Seconded by: Councillor Martyn

RESOLVED THAT the January 28, 2021 report titled, Procurement Activity Report (October 1, 2020 to December 31, 2020), submitted by the Purchasing Coordinator, be received and filed for information.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.6 Draft Plan of Subdivision Jacklin Farms Phase 3 – Manager of Planning**

The Manager of Planning provided County Council with information required in order to consider granting draft plan approval to the above noted plan of subdivision (File 34T-CE2001).

Moved by: Councillor Martyn  
Seconded by: Councillor Jones

RESOLVED THAT the Council of the Corporation of the County of Elgin grants draft plan approval to Draft Plan of Subdivision for Prespa Construction Limited in the Municipality of Central Elgin (Lynhurst) File No. 34T-CE2001; and,

THAT staff be directed to provide notice of this decision subject to the conditions of final approval in accordance with the Planning Act.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.7 Final Plan of Subdivision Approval The Ridge at Talbotville Gore, Phase 2 – Manager of Planning**

The Manager of Planning advised County Council that final approval was given for a plan of subdivision in the Township of Southwold on January 27, 2021.

Moved by: Councillor Jones  
Seconded by: Councillor French

RESOLVED THAT the report titled “Final Plan of Subdivision Approval The Ridge at Talbotville Gore, Phase 2” from the Manager of Planning, dated February 9, 2021, be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.8 Elgin County Museum Advisory Committee 2021 Membership – Director of Community and Cultural Services**

The Director of Community and Cultural Services presenting a report recommending a new appointment to the Elgin County Museum Advisory Committee for 2021 and provided an update on members previously appointed by County Council.

Moved by: Councillor Purcell  
Seconded by: Councillor Ketchabaw

RESOLVED THAT County Council confirm the membership of the Elgin County Museum Advisory Committee as outlined in the report titled “Elgin County Museum Advisory Committee 2021 Membership” from the Director of Community and Cultural Services dated February 9, 2021; and,

THAT the Warden on behalf of County Council issue a letter of appreciation to Mrs. Helen Van Brenk for her past service to the committee.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.9 Elimination of E-Green Recycling Program at Library Branches – Director of Community and Cultural Services**

The Director of Community and Cultural Services updated Council on the cancellation of the E-Green Recycling and Steam Centre e-waste recycling program at the Elgin County Library branches.

Moved by: Councillor Jones  
Seconded by: Councillor Mennill

RESOLVED THAT the report titled “Elimination of E-Green Recycling Program at Library Branches” from the Director of Community and Cultural Services dated February 9, 2021 be received and filed, and;

THAT the Townships of Malahide and Southwold, and the Municipalities of Central Elgin, Dutton Dunwich and West Elgin be notified of the elimination of e-waste recycling services at Elgin County Library branches.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.10 Elgin County Library Service Update – October 2020 to January 2021 – Director of Community and Cultural Services**

The Director of Community and Cultural Services provided an update on Library Services offered by the Library since Council approved the limited reopening of interior spaces for Curbside Plus and since the Province of Ontario implemented a province-wide lockdown.

Moved by: Councillor Giguère  
Seconded by: Councillor McPhail

RESOLVED THAT the February 9th, 2021 report titled Elgin County Library Service Update – October 2020 to January 2021, submitted by the Director of Community and Cultural Services, be received and filed for information.



**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.11 **Zero-Emission Vehicle Infrastructure Program – Director of Engineering Services**

The Director of Engineering Services provided a report detailing the costs associated with electric charging stations and metering options.

Moved by: Councillor Mennill  
Seconded by: Councillor Purcell

RESOLVED THAT the report titled “Zero-Emission Vehicle Infrastructure Program” from the Director of Engineering Services, dated January 27, 2021, be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

Moved by: Councillor Ketchabaw  
Seconded by: Councillor McPhail

RESOLVED THAT the public be charged a nominal fee for the use of the electric vehicle charging stations; and

THAT staff prepare and table a future report providing a recommendation of an appropriate electric vehicle charging rate fee following procurement of the charging equipment hardware and installation service.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		

Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.12 **Administration Building – Council Chamber and Main Entrance Lobby Reception Area Design Alternatives – Director of Engineering Services and Manager of Corporate Facilities**

The Director of Engineering Services and Manager of Corporate Facilities presented six (6) design alternatives prepared by L360 Architecture along with construction cost estimates, for the proposed Council Chamber and Main Entrance Lobby Reception Area remodelling and renovation project.

Moved by: Councillor Purcell  
Seconded by: Councillor Giguère

RESOLVED THAT the report titled “Administration Building – Council Chamber and Main Entrance Lobby Reception Area Design Alternatives” from the Director of Engineering Services, dated February 1st, 2021, be received and filed;

THAT staff proceed with Options 4 and 6 for the modernization and remodelling of the current Council Chamber space and a renovated main entrance lobby and designated reception suite space; and

THAT staff will present more detailed designs for Council’s review at a future meeting.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.13 **Budget Presentation – Director of Financial Services**

The Director of Financial Services presented the 2021 Budget for Council’s consideration.

Moved by: Councillor Purcell  
Seconded by: Councillor Ketchabaw

RESOLVED THAT a 2.9% tax rate increase for 2021 be approved with a 2021 levy of \$39,060,000; and,

THAT staff present the 2019 and 2020 actuals in a line-by-line budget document at a future meeting; and,

THAT a further \$6 million of debentures be acquired in 2021 as part of the plan

to acquire \$44 million in debentures between 2020-2030 and additionally allow up to \$15 million in temporary borrowing to meet short-term immediate cashflow needs; and,

THAT an overall 2021 operating budget net income of \$9,382,000 be approved, being the result of the carry-forward operating project net revenue of \$2,459,000 and a 2020 base operating net income of \$6,923,000 (comprised of \$79,341,000 of revenue and \$72,418,000 of costs); and,

THAT the 2021 ten-year capital plan of \$209,053,000 with 2021 capital spend of \$70,315,000, comprised of carry-forward project reserve of \$40,457,000 and new capital projects of \$29,858,000 be approved; and,

THAT the necessary by-laws be approved.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail		No	
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	1	0

- Motion Carried.

**6.14 Elgin/Ontario – Interim Transfer Agreement (Part III / IX Provincial Offences Act) – County Solicitor**

The County Solicitor provided information regarding the proposed transfer of Parts III and IX prosecutions from the Province to the County.

Moved by: Councillor Jones  
Seconded by: Councillor Ketchabaw

RESOLVED THAT consideration of the recommendations be deferred until after the discussion regarding the Interim Transfer Agreement in Closed Session.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.15 Council and Warden Policy Revisions – Chief Administrative Officer**

The Chief Administrative Officer presented a final draft of the Council and Warden Policies for Council's approval.

Moved by: Councillor Mennill  
Seconded by: Councillor Giguère

RESOLVED THAT the report titled “Council and Warden Policy Revisions” submitted by the Chief Administrative Officer, dated February 1, 2021 be received and filed; and

THAT Elgin County Council approve the Council Policy and Warden Policy as amended to include ascots in the County Council Dress Code.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.16 School Retention Plan – Elgin County – Chief Administrative Officer**

The Chief Administrative Officer presented information regarding Council’s advocacy and communication efforts regarding the retention of local schools and provided information regarding the creation of school retention plan for Elgin County.

Moved by: Councillor Purcell  
Seconded by: Councillor Mennill

RESOLVED THAT staff be directed to provide a follow-up report in the second quarter after staff have had an opportunity to review the school retention plans for Oxford and Middlesex Counties.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.17 COVID-19 Emergency Team Planning – January Update – Chief Administrative Officer**

The Chief Administrative Officer provided an update on the County’s COVID-19 response.

Moved by: Councillor Jones  
Seconded by: Councillor French

RESOLVED THAT the February 3rd, 2021, report titled, COVID-19 Emergency Team Planning – January Update, submitted by the Chief Administrative Officer, be received and filed for information.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**6.18 Elgincentives 2021 Funding – Chief Administrative Officer**

The Chief Administrative Officer sought Council's direction regarding the 2021 Elgincentives program.

Moved by: Councillor Martyn  
Seconded by: Councillor Mennill

RESOLVED THAT THAT staff proceed with a status quo Elgincentives Program for 2021; and

THAT staff be directed to continue to work with Local Municipal Partners to conduct an ongoing review of the Elgincentives program to ensure program alignment with community need; and further

THAT staff be directed to present alternatives to Council as part of the 2022 budget review process.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**7. COUNCIL CORRESPONDENCE**

**7.1 Items for Consideration**

7.1.1 Statistics Canada with a letter seeking Council's support to increase awareness of the 2021 Census among residents in Elgin County.

7.1.2 The President of OPSEU Local 317 with a letter requesting that Council consider sending a letter to the Province of Ontario to protest the closure of the Gravenhurst campus of the Ontario Fire College.

Item #1

Moved by: Councillor Mennill  
Seconded by: Councillor Giguère

RESOLVED THAT Correspondence Item #1 be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

Item #2

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT the Warden be directed to send a letter to the Province of Ontario to highlight the importance of the fire training program, to ask for more information regarding the closure of the Gravenhurst campus of the Ontario Fire College, and to request more information regarding future plans for training in the Province.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw		No	
Central Elgin	Warden Marks	Yes		
		8	1	0

- Motion Carried.

7.2 **Items for Information (Consent Agenda)**

7.2.1 Western Ontario Wardens Caucus with the monthly newsletter for January 2021.

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT Correspondence Item #1 be received and filed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**8. OTHER BUSINESS**

**8.1 Statements/Inquiries by Members**

None.

**8.2 Notice of Motion**

None.

**8.3 Matters of Urgency**

8.3.1 The Chief Administrative Officer requested Council's consent for the addition of the following two (2) matters of urgency:

1. Dutton Dunwich Settlement Areas – Councillor Purcell & Manager of Planning; and
2. Elgin-Oxford – Joint Application to the Municipal Modernization Fund for an EMS Master Plan.

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT these matters of urgency be added to the February 9<sup>th</sup>, 2021 County Council Agenda.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

8.3.2 The Manager of Planning and Councillor Purcell presented information regarding possible settlement area expansions in Dutton Dunwich.

Moved by: Councillor Purcell  
Seconded by: Councillor Jones

RESOLVED THAT staff provide a full report regarding settlement area expansions at the February 23, 2021 Council meeting.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

8.3.3 The Chief Administrative Officer presented information with respect to submitting a joint Elgin/Oxford application to the Municipal Modernization Fund for an Emergency Medical Services (EMS) Master Plan Study.

Moved by: Councillor Mennill  
Seconded by: Councillor McPhail

RESOLVED THAT staff be directed to work with the County of Oxford to jointly submit an application to the Municipal Modernization Fund for an Emergency Medical Services (EMS) Master Plan Study.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**RECESS – COUNCIL RECESSED AT 12:53 P.M. AND RECONVENED AT 12:58 P.M.**

**9. CLOSED MEETING ITEMS**

Moved by: Councillor French  
Seconded by: Councillor Ketchabaw

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

In-Camera Item #1

*(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Elgin/Ontario – Interim Transfer Agreement (Parts III / IX Provincial Offences Act).*



In-Camera Item #2

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Crane Conservation Area.

In-Camera Item #3

(b) personal matters about an identifiable individual, including municipal or local board employees – Organizational Review.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**10. MOTION TO RISE AND REPORT**

Moved by: Councillor Mennill  
Seconded by: Councillor Ketchabaw

RESOLVED THAT we do now rise and report.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #1 – Elgin/Ontario – Interim Transfer Agreement (Parts III / IX Provincial Offences Act)

Moved by: Councillor Ketchabaw  
Seconded by: Councillor Purcell

RESOLVED THAT the report and comments from the County Solicitor, dated February 1, 2021, be received and filed; and,

FURTHERMORE THAT in Open Session, and in consideration of Item 6.14 as previously deferred

BE IT RESOLVED THAT the Open Session Report, dated February 1, 2021, be received and filed; and

THAT subject to the approval of the County Solicitor as to final terms and conditions thereof, Council approve a proposed Part III and IX of the Provincial Offences Act (Ontario) Interim Transfer Agreement; and

THAT subject to the direction of the County Solicitor, Council authorize the Warden and Chief Administrative Officer to execute a final version of the proposed Parts III and IX of the Provincial Offences Act (Ontario) Interim Transfer Agreement as approved by the County Solicitor in accordance with Recommendation 2 above.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #2 – Crane Conservation Area

Moved by: Councillor Mennill  
Seconded by: Councillor Jones

RESOLVED THAT staff proceed as directed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #3 – Organizational Review

Moved by: Councillor Giguère  
Seconded by: Councillor French

RESOLVED THAT the report from the Chief Administrative Officer be received; and,

THAT staff proceed as directed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**11. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE**

Moved by: Councillor McPhail  
Seconded by: Councillor Mennill

RESOLVED THAT we do now adopt recommendations of the Committee Of The Whole.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**12. CONSIDERATION OF BY-LAWS**

**12.1 By-Law 21-03 – Providing for the Adoption of the 2021 Budget**

Being a By-Law to Provide for the Adoption of the 2021 Budget of the Corporation of the County of Elgin and to Establish the 2021 Tax Ratios, and to Establish the 2021 Tax Rates for the County Constituent Municipalities.

Moved by: Councillor McPhail  
Seconded by: Councillor Ketchabaw

RESOLVED THAT By-Law No. 21-03 be now read a first, second and third time and finally passed.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		

Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**12.2 By-Law 21-04 – Borrowing By-Law**

Being a By-Law to Authorize the Warden and the Treasurer to Borrow up to the Sum of Fifteen Million Dollars.

Moved by: Councillor Purcell  
Seconded by: Councillor French

RESOLVED THAT By-Law No. 21-04 be now read a first, second and third time and finally passed.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**12.3 By-Law 21-05 – Confirming all Actions and Proceedings**

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the February 9, 2021 Meeting.

Moved by: Councillor Jones  
Seconded by: Councillor Mennill

RESOLVED THAT By-Law No. 21-05 be now read a first, second and third time and finally passed.

**Recorded Vote**

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

**13. ADJOURNMENT**

Moved by: Councillor French  
Seconded by: Councillor Jones

RESOLVED THAT we do now adjourn at 1:41 p.m. to meet again on February 23, 2021 at 9:00 a.m.

**Recorded Vote**

		<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

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Julie Gonyou,  
Chief Administrative Officer.

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Tom Marks,  
Warden.