

ELGIN COUNTY COUNCIL

MINUTES

December 8, 2020

Council Present: Deputy Warden Dave Mennill (in-person)
Councillor Duncan McPhail (in-person)
Councillor Bob Purcell (electronic)
Councillor Sally Martyn (in-person)
Councillor Tom Marks (in-person)
Councillor Grant Jones (in-person)
Councillor Mary French (electronic)
Councillor Dominique Giguère (in-person)
Councillor Ed Ketchabaw (in-person)

Staff Present: Julie Gonyou, Chief Administrative Officer (in-person)
Stephen Gibson, County Solicitor (in-person)
Katherine Thompson, Supervisor of Legislative Services (in-person)
Carolyn Krahn, Legislative Services Coordinator (in-person)
Megan Shannon, Legislative Services Coordinator (in-person)

1. CALL TO ORDER

Elgin County Council met this 8th day of December, 2020 in the Council Chambers, at the County Administration Building, St. Thomas at 7:00 p.m. The Chief Administrative Officer presided as Chair of the meeting. Some Councillors and staff participated electronically by video conference.

2. ELECTION OF WARDEN

The Chief Administrative Officer asked members of Council wishing to run for the Office of the Warden to stand. Councillors Marks and Martyn offered their candidacy for the position of Elgin County Warden for 2021. Each candidate was given the opportunity to address Council. Voting was done electronically and votes were counted by the Chief Administrative Officer in the presence of Carolyn Krahn, Legislative Services Coordinator, who had been appointed as a scrutineer. The Chief Administrative Officer announced that Councillor Marks was elected Warden of Elgin County for 2021.

Moved by: Councillor Mennill
Seconded by: Councillor McPhail

Resolved that Councillor Marks be elected to the position of 2021 Warden.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Dave Mennill	Yes		
		9	0	0

- Motion Carried.

3. ADMINISTERING AND SIGNING OF DECLARATION OF OFFICE

Warden Marks took the *Declaration of Office* administered by the Chief Administrative Officer.

4. GOWNING

The Warden was gowned, and the Chief Administrative Officer presented the 2021 Warden to Council.

5. PRESENTATION BY PAST WARDEN DAVE MENNILL

The Warden was officially presented with the Chain of Office, the Lord Elgin Watch, and the Gavel of Office by Past Warden Dave Mennill.

6. WARDEN'S ADDRESS

Warden Marks delivered an Inaugural Address to Council, thanked his family and friends for their support, and outlined the several items of interest and importance for consideration in 2021.

7. RESOLUTION TO DISCARD ALL RECORDS OF THE ONLINE POLL

Moved by: Councillor Jones
Seconded by: Councillor Ketchabaw

RESOLVED THAT the poll used for the election of the 2021 Warden be deleted.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

8. RECESS

Moved by: Councillor Mennill
Seconded by: Councillor Giguère

RESOLVED THAT we do now recess at 7:55 p.m. until Thursday, December 10, 2020 at 9:00 a.m.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

ELGIN COUNTY COUNCIL

MINUTES

December 10, 2020

Council Present: Warden Tom Marks (in-person)
Deputy Warden Dave Mennill (in-person)
Councillor Duncan McPhail (in-person)
Councillor Bob Purcell (electronic)
Councillor Sally Martyn (in-person)
Councillor Grant Jones (in-person)
Councillor Mary French (electronic)
Councillor Dominique Giguère (in-person)
Councillor Ed Ketchabaw (in-person)

Staff Present: Julie Gonyou, Chief Administrative Officer (in-person)
Brian Lima, Director of Engineering Services (electronic)
Brian Masschaele, Director of Community and Cultural Services (electronic)
Michele Harris, Director of Homes and Seniors Services (electronic)
Jim Bundschuh, Director of Financial Services (electronic)
Amy Thomson, Director of Human Resources (electronic)
Tanya Tilton-Reid, Manager of Human Resources (electronic)
Nancy Pasato, Manager of Planning (electronic)
Mike Baker, Manager of Museum and Archives (in-person, report only)
Eugenio DiMeo, Manager of Corporate Facilities (electronic)
Mike Hoogstra, Purchasing Coordinator (electronic)
Sam McFarlane, Accessibility Coordinator (electronic)
Katherine Thompson, Supervisor of Legislative Services (in-person)
Carolyn Krahn, Legislative Services Coordinator (in-person)

1. CALL TO ORDER

Elgin County Council met this 10th day of December, 2020 in the Council Chambers, at the County Administration Building, St. Thomas at 9:00 a.m. with Warden Marks in the chair. Some Councillors and staff participated electronically by video conference.

2. ADOPTION OF MINUTES

Moved by: Councillor Jones
Seconded by: Councillor Mennill

RESOLVED THAT the minutes of the meeting held on November 24, 2020 be adopted as amended.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

4.1 WOWC Economic Development Annual Report – Kate Burns Gallagher, Executive Director, Economic Development, Western Ontario Warden’s Caucus

The Executive Director of Economic Development for the Western Ontario Warden’s Caucus presented an annual update on the Economic Development work completed in the past year and the Economic Development work plan for 2021.

Moved by: Councillor Martyn
Seconded by: Councillor French

RESOLVED THAT the report from the Executive Director of Economic Development for the Western Ontario Warden’s Caucus be received and filed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

5. COMMITTEE OF THE WHOLE

Moved by: Councillor Mennill
Seconded by: Councillor McPhail

RESOLVED THAT we do now move into Committee of the Whole Council.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF

The Chief Administrative Officer requested that the following changes be made to the Council Agenda:

That the Southwestern Integrated Fibre Technology Guarantee be added to the Closed Meeting Agenda in accordance with the *Municipal Act Section 239 (2) (k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*

That the OCIF Notification be moved to the Closed Session Agenda as it was added to the Open Session Agenda in error.

That an additional correspondence item from a resident regarding Halton's masking by-law be added to the agenda for Council's consideration.

That Council consider an amended by-law to authorize the extension of an agreement with Medavie EMS for the Provision of Land Ambulance Services.

That the report from the County Engineer regarding the Port Bruce Temporary Boat launch be deferred until the first meeting in January.

That the verbal report from the Chief Administrative Officer regarding Council policy changes be deferred until the first meeting in January.

RESOLVED THAT the above changes be made to the December 10, 2020 Council Agenda.

Moved by: Councillor Jones
Seconded by: Councillor Giguère

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.1 Warden's Activity Report (November) and COVID-19 Update

Deputy Warden Mennill provided a summary of the County's response to the pandemic as well as a list of events he attended on behalf of County Council in his last full month as Warden.

Moved by: Councillor Mennill
Seconded by: Councillor Jones

RESOLVED THAT the December 3rd, 2020, report titled, Warden's Activity Report (November) and COVID-19 Update submitted by the Deputy Warden, be received and filed for information.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		

Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.2 **Elgin County Museum 2020 Annual Report**

Councillor Martyn and the Manager of Museum and Archives provided Council with an annual update on the activities of the Elgin County Museum Advisory Committee and the Elgin County Museum.

Moved by: Councillor Jones
Seconded by: Councillor Mennill

RESOLVED THAT the report titled “Elgin County Museum 2020 Annual Report” from Councillor Sally Martyn and the Manager of Museum and Archives dated December 10, 2020 be received and filed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.3 **Annual Council Committee Update: County of Elgin/Central Elgin Joint Accessibility Advisory Committee (JAAC) – Warden Marks**

Warden Marks and the Accessibility Coordinator provided Council with an annual update on the activities of the County of Elgin/Central Elgin Joint Accessibility Advisory Committee.

Moved by: Councillor Martyn
Seconded by: Councillor Ketchabaw

RESOLVED THAT November 26th report titled, Annual Council Committee Update: County of Elgin/Central Elgin Joint Accessibility Advisory Committee (JAAC), submitted by Warden Marks, be received and filed for information.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.4 **2021 Community Grant Program Allocations – Councillor Ketchabaw**

Councillor Ketchabaw reviewed the 2021 Community Grant Program (CGP) allocations as recommended by the Rural Initiatives and Planning Advisory Committee.

Moved by: Councillor Ketchabaw
Seconded by: Councillor McPhail

RESOLVED THAT the December 3rd, 2020, report titled, 2021 Community Grant Program Allocations submitted by the Chair of the Rural Initiatives and Planning Advisory Committee be received and filed for information; and,

THAT Council approve the 2021 Community Grant Program allocations as referenced in Table 1-1-: 2021 Community Grant Program Allocations; and,

THAT the 2021 Community Grant Program allocations be considered as part of the 2021 Elgin County Budget process.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.5 **Incontinence Products for Elgin County Homes – Contract Award – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services provided details on the Request for Proposal for Incontinence Products for the County's three (3) Long-Term Care Homes.

Moved by: Councillor Mennill
Seconded by: Councillor Purcell

RESOLVED THAT the contract for Incontinence Products for Elgin County Homes be awarded to Medline Canada Corporation (Medical Mart) for a two-year term; and,

THAT staff be authorized to extend the contract for an additional three (3) one-year terms, in accordance with section 7.6 of the Procurement Policy, subject to satisfactory performance during the initial two-year contract term; and,

THAT the Warden and Chief Administrative Officer be authorized to sign the contract.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		

Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.6 **Final Plan of Condominium Approval, Lighthouse Vacant Land Condominium – Manager of Planning**

The Manager of Planning presented a report advising Council that final approval was given for a plan of condominium in the Municipality of West Elgin on November 12, 2020.

Moved by: Councillor McPhail
Seconded by: Councillor Purcell

RESOLVED THAT the report titled “Final Plan of Condominium Approval Lighthouse Vacant Land Condominium” from the Manager of Planning, dated December 10, 2020, be received and filed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.7 **Request for Settlement Area Expansions – County of Elgin – Manager of Planning**

The Manager of Planning provided information regarding the process with respect to requests for settlement area expansions.

Moved by: Councillor Jones
Seconded by: Councillor Mennill

RESOLVED THAT the report titled “Request for Settlement Area Expansions – County of Elgin” dated December 10, 2020 from the Manager of Planning be received and filed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.8 **Elgin County Land Division Activities for 2020 – Manager of Planning**

The Manager of Planning provided Council with an annual update on the activities of the Land Division Committee.

Moved by: Councillor Ketchabaw

Seconded by: Councillor Martyn

RESOLVED THAT the report titled “Elgin County Land Division Activities for 2020” from the Elgin County Land Division Committee Chairman and the Manager of Planning, dated December 10, 2020 be received and filed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.9 **General Insurance and Risk Management Services Program for 2021 – Purchasing Coordinator**

The Purchasing Coordinator provided details on the County’s discussions regarding General Insurance and Risk Management Services for 2021. A report presented to Council in July provided an update regarding the current market, and estimated percentage increases were provided by our Insurer. Due to the market being unpredictable and rapidly changing, the increases for 2021 were greater than initially predicted.

Moved by: Councillor Mennill

Seconded by: Councillor McPhail

RESOLVED THAT the General Insurance and Risk Management Services Program proposed by Marsh Canada Limited (formerly Jardine Lloyd Thompson Canada) be approved at the proposed annual premium cost of \$370,852 plus taxes commencing December 15, 2020 until December 15, 2021; and,

THAT the Purchasing Coordinator and Director of Finance be authorized to renew the policy; and,

THAT a new Request for Proposal be issued in Q3 2021 for a new General Insurance and Risk Management Services Program for the 2021-2022 policy term

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		

Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.10 **Affordable Housing Projects – Tax Reduction for Walter Ostojic and Sons Project – Director of Financial Services**

The Director of Financial Services presented a report regarding a tax reduction for the Walter Ostojic & Sons affordable housing project on Brown Street in Aylmer.

Moved by: Councillor Martyn
Seconded by: Councillor French

RESOLVED THAT the December 10, 2020, report titled, Affordable Housing Projects – Tax Reduction for Walter Ostojic and Sons Project, submitted by the Director of Financial Services, be received and filed for information; and,

THAT a by-law be prepared to approve a tax ratio of one (1) for the 59 Brown Street, Aylmer affordable housing project and presented to County Council if Aylmer’s by-law is passed; and,

THAT the Town of Aylmer be requested to keep the County of Elgin apprised as to the status of the assessment on this property.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

RECESS – COUNCIL RECESSED AT 10:17 A.M. AND RECONVENED AT 10:27 A.M.

6.11 **Elgincentsives: Program Analysis – General Manager of Economic Development**

The General Manager of Economic Development provided an analysis of the Elgincentsives program to assist Council in determining their future commitment of supporting the Elgincentsives Community Improvement Plans within each Local Municipal Partner’s jurisdiction.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Mennill

RESOLVED THAT the November 20, 2020, report titled, Elgincentsives: Program Analysis, submitted by the General Manager of Economic Development, be received and filed for information.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		

West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.12 **Legislative Amendments to the Highway Traffic Act – Off Road Vehicle Use on Public Roads – Follow Up Report – Director of Engineering Services**

The Director of Engineering Services provided feedback from Elgin’s local municipalities, the Elgin Group Police Services Board and the Ontario Federation of Agriculture regarding Off-Road Vehicles on County roads in a follow up report to Council.

Moved by: Councillor Jones
Seconded by: Councillor Martyn

RESOLVED THAT the draft by-law be considered to prohibit the use of “Off Road Vehicles” as defined by the Highway Traffic Act on Elgin County roads, and;

THAT a copy of the report be provided to Elgin’s local municipal partners and the Elgin Group Police Services Board.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail		No	
Dutton Dunwich	Bob Purcell		No	
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		7	2	0

- Motion Carried.

6.13 **Traffic Calming Measures on County Roads within Built-Up Areas – Director of Engineering Services**

The Director of Engineering Services presented a report on the current practices and options for traffic calming measures on County roads within built up areas.

Moved by: Councillor Jones
Seconded by: Councillor Mennill

RESOLVED THAT the report titled “Traffic Calming Measures on County Roads within Built-Up Areas” from the Director of Engineering Services, dated December 2, 2020 be received and filed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		

Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.14 **Building Condition Assessment of Corporate Facilities – Manager of Corporate Facilities**

The Manager of Corporate Facilities presented a summary of the findings following the recent completion of building condition assessments of all corporate facilities. The summary detailed the inspection assessment findings and included a forecast of expected facility expenditures.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Mennill

RESOLVED THAT the report entitled “Building Condition Assessments of Corporate Facilities” from the Manager of Corporate Facilities, dated November 30, 2020 be received and filed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.15 **Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream – Director of Engineering Services**

The Director of Engineering Services informed Council of the recent Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream funding announcement by the Province of Ontario and sought Council's endorsement for two recommended proposed projects for which applications will be submitted to use the County's available COVID stream funding.

Moved by: Councillor Martyn
Seconded by: Councillor Jones

RESOLVED THAT the report titled “Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream” from the Director of Engineering Services, dated December 1, 2020, be received and filed; and,

THAT Council endorse application of the County's Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream funding towards the County LTCH HVAC Rooftop Replacements and County Administration Building Council Chambers Renovation projects; and,

THAT staff be directed to submit the corresponding project applications to the Province for review and nomination to the federal government for approval.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.16 Zero-Emission Vehicle Infrastructure Program – Phase 2 Funding Award – Director of Engineering Services

The Director of Engineering Services provided details about the Zero-Emission Vehicle Infrastructure Program and the County’s recent successful joint public-private partnership project funding application.

Moved by: Councillor Mennill
Seconded by: Councillor Purcell

RESOLVED THAT the report titled “Zero-Emission Vehicle Infrastructure Program – Phase 2 Funding Award” from the Director of Engineering Services, dated December 1, 2020, be received and filed;

THAT the Warden and Chief Administrative Officer be authorized to sign the Contribution Agreement; and,

THAT the County’s funding project contribution in the amount of \$52,218 be preapproved in the 2021 capital budget.

THAT staff be directed to provide a report detailing the costs associated with electric charging stations and metering options for Council’s consideration.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.17 Council and Committee – Draft Meeting Schedule 2021 – Chief Administrative Officer

The Chief Administrative Officer presented for approval the 2021 Council Meeting Schedule with changes as suggested by Council Members.

Moved by: Councillor Jones
Seconded by: Councillor Giguère

RESOLVED THAT the report from the Chief Administrative Officer titled “Council and Committee – Meeting Schedule 2021” be received and filed; and

THAT Council approve the 2021 Elgin County Council Meeting Schedule.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

6.17 COVID-19 Emergency Team Planning – November Update – Chief Administrative Officer

The Chief Administrative Officer provided Council with an update on the County's COVID-19 response.

Moved by: Councillor Mennill
Seconded by: Councillor Giguère

RESOLVED THAT the December 4th, 2020, report titled, COVID-19 Emergency Team Planning – November Update, submitted by the Chief Administrative Officer, be received and filed for information.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

7. COUNCIL CORRESPONDENCE

7.1 Items for Consideration

7.1.1 The Port Bruce Ratepayers Association with a proposal for a non-motorized water craft launch.

7.1.2 Cattfish Creek Conservation Authority with a letter regarding Schedule 6 of Bill 229 Protect, Support and Recover from COVID-19 Act.

7.1.3 The Elgin County Land Division Committee with a memo requesting that the County of Elgin Council send a letter to the Municipality of Dutton Dunwich with respect to Bradt Road.

7.1.4 Andre Verhaeghe with a letter regarding the use of ATVs on John Wise Line

7.1.5 Jeremy Heatley with an email regarding the wearing of masks in Elgin County

Item #1

Moved by: Councillor Mennill
Seconded by: Councillor Ketchabaw

WHEREAS Malahide Council has directed staff to explore the proposals in the correspondence and provide options to Malahide Council,

THEREFORE, BE IT RESOLVED THAT Council direct staff to provide information to Malahide staff with respect to any agreements that are in place and any timelines that are associated with those agreements with the expectation that the County work with Township staff to provide options to the respective Councils associated with this proposal, and

THAT the Warden be directed to follow up with a letter to the Port Bruce Ratepayers Association providing an update with Council's direction from the December 10th meeting.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

Item #3

Moved by: Councillor Purcell
Seconded by: Councillor Jones

RESOLVED THAT the Warden be directed to send a letter to the Municipality of Dutton Dunwich with respect to Bradt Road, requesting that the Municipality determine if Bradt Road is or is not a road definitively and that if it is not a road, then remove all signage and markers related to it being a road and provide a new municipal address to the property in question.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

Item #4

Staff were directed to respond to the request from Andre Verhaeghe with Council's decision regarding off-road vehicles on County Roads.

Item #5

Moved by: Councillor Jones
Seconded by: Councillor Martyn

RESOLVED THAT the request from Jeremy Heatley be referred to the chief medical officer of health.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

7.2 Items for Information (Consent Agenda)

- 7.2.1 The County of Frontenac with a letter regarding AODA Website Compliance Extension and Funding/Resource Support.
- 7.2.2 Ontario's Long-Term Care COVID-19 Commission with a letter regarding a survey for long-term care homes with respect to the spread of COVID-19 in long-term care homes.
- 7.2.3 The Ministry of Municipal Affairs and Housing with a letter regarding the Ontario Rebuilding and Recovery Act: Accelerating Infrastructure Initiatives Municipal Engagement.
- 7.2.4 The County of Elgin Homes with its December newsletter.
- 7.2.5 Western Ontario Wardens Caucus with its November newsletter.
- 7.2.6 Western Ontario Wardens Caucus with a media release regarding Rural Economic Development (RED) Funding

Moved by: Councillor Mennill
Seconded by: Councillor McPhail

RESOLVED THAT Correspondence Items #1-6 be received and filed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		

Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

8. OTHER BUSINESS

8.1 Statements/Inquiries by Members

Councillor Martyn requested that Council consider providing a letter of support to the Catfish Creek Conservation Authority for a grant application for a Yoga in the Forest event.

Moved by: Councillor Martyn
Seconded by: Councillor Mennill

RESOLVED THAT the Warden be directed to send a letter in support of the Catfish Creek Conservation Authority's grant application for the Yoga in the Forest event.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère		No	
Bayham	Ed Ketchabaw		No	
Central Elgin	Warden Marks	Yes		
		7	2	0

- Motion Carried.

8.2 Notice of Motion

None.

8.3 Matters of Urgency

None.

9. CLOSED MEETING ITEMS

Moved by: Councillor Ketchabaw
Seconded by: Councillor Jones

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

In-Camera Item #1

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Medavie EMS Elgin Ontario (MEMSEO) Contract Renewal (verbal).

In-Camera Item #2

(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Organizational Review (verbal).

In-Camera Item #3

(k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Southwestern Integrated Fibre Technology Loan Agreement

In-Camera Item #4

(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them - OCIF Notification

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

10. MOTION TO RISE AND REPORT

Moved by: Councillor Jones
Seconded by: Councillor Mennill

RESOLVED THAT we do now rise and report.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #1 – Medavie EMS Elgin Ontario (MEMSEO) Contract Renewal (verbal)

Moved by: Councillor French
Seconded by: Councillor Jones

RESOLVED THAT the Warden and Chief Administrative Officer be directed and authorized to sign the Extension and Amending Agreement to the Land Ambulance Services Agreement; and

THAT By-Law 20-61, being a by-law to authorize the extension of an agreement with Medavie EMS for the provision of land ambulance services in Elgin County, be adopted.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #2 – Organizational Review (verbal)

Moved by: Councillor Martyn
Seconded by: Councillor Ketchabaw

RESOLVED THAT the verbal report from the Chief Administrative Officer be received; and that staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #3 – Southwestern Integrated Fibre Technology Loan Agreement

Moved by: Councillor Mennill
Seconded by: Councillor Jones

WHEREAS Elgin County is a member of Southwestern Integrated Fibre Technology, Inc. (SWIFT) and Council invested in SWIFT to leverage Federal, Provincial and Private Sector Funding for fibre projects located in municipalities in Southwestern Ontario; and

WHEREAS SWIFT has requested that Elgin County provide cash flow assistance on the upcoming anticipated \$6M investment of fibre-optic internet infrastructure construction projects within Elgin County; and

WHEREAS Council previously agreed in principle to guarantee the amount of \$2.1 million in support of a credit facility to provide SWIFT with short-term bridge financing and following review by the County Solicitor, the Council Resolution, on its terms, does not expressly authorize signature of any specific Guarantee document and given that the Guarantee is fundamentally inconsistent with the original Council Resolution;

THEREFORE, BE IT RESOLVED THAT Council agree to provide The Toronto-Dominion Bank with a guarantee of the Obligations of Southwestern Integrated Fibre Technology Inc in the amount of \$1,119,000; and

THAT the Warden and Chief Administrative Officer be authorized to execute the attached Guarantee;

THAT a copy of the Council resolution authorizing execution and delivery of the Guarantee be sent to SWIFT along with two (2) executed copies of the Guarantee; and

THAT an opinion signed by the County Solicitor confirming that the Guarantee has been duly authorized, executed and delivered and that it constitutes a good, valid and binding and enforceable obligation be sent to SWIFT.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #4 – OCIF Notification

Moved by: Councillor Jones
Seconded by: Councillor Giguère

RESOLVED THAT the correspondence from the Province of Ontario be received.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

11. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE

Moved by: Councillor Martyn
Seconded by: Councillor Mennill

RESOLVED THAT we do now adopt recommendations of the Committee Of The Whole.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		

Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

12. CONSIDERATION OF BY-LAWS

12.1 By-law 20-61 – Authorizing the Extension of a Contract with Medavie EMS

Being a By- Law to Authorize the Extension of a Contract with Medavie EMS for the Provision of Land Ambulance Services in Elgin County.

Moved by: Councillor McPhail
Seconded by: Councillor Mennill

RESOLVED THAT By-Law No. 20-61 be now read a first, second and third time and finally passed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

12.2 By-Law 20-62 – Authorizing an Agreement between the Corporation of the County of Elgin And Northern911

Being a By- Law to Authorize an Agreement between the Corporation of the County of Elgin and Northern Communication Services Inc. (Northern911) for the Provision of Primary Service Answer Point (PSAP) Services.

Moved by: Councillor Mennill
Seconded by: Councillor Jones

RESOLVED THAT By-Law No. 20-62 be now read a first, second and third time and finally passed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

12.3 By-Law 20-63 – Prohibiting and/or Otherwise Regulation of Off-Road Vehicles on County Roads

Being a By-Law to prohibit and/or otherwise regulation of Off-Road Vehicles (ORVs) on County Roads.

Moved by: Councillor Jones
Seconded by: Councillor Martyn

RESOLVED THAT By-Law No. 20-63 be now read a first, second and third time and finally passed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell		No	
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		8	1	0

- Motion Carried.

12.4 By-Law 20-64 – Confirming all Actions and Proceedings

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the December 10, 2020 Meeting.

Moved by: Councillor Mennill
Seconded by: Councillor Purcell

RESOLVED THAT By-Law No. 20-64 be now read a first, second and third time and finally passed.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

13. ADJOURNMENT

Moved by: Councillor Mennill
Seconded by: Councillor Ketchabaw

RESOLVED THAT we do now adjourn at 12:59 p.m. to meet again on January 12, 2020 at 9:00 a.m.

Recorded Vote

		Yes	No	Abstain
Malahide	Dave Mennill	Yes		
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Central Elgin	Warden Marks	Yes		
		9	0	0

- Motion Carried.

Julie Gonyou,
Chief Administrative Officer.

Tom Marks,
Warden.