

**County of Elgin/Central Elgin**  
**Joint Accessibility Advisory Committee Meeting Minutes**  
**Meeting virtually over Zoom**  
**Thursday January 21, 2021 – 10:00 AM – 12:00 PM**

Members Present: Deputy Mayor Marks, Doug Mayer, Harry Muir, Arn Row, Sam McFarlane, Dianne Wilson

Regrets: Michele Horton

**1. Call to Order**

Meeting was called to order at 10:08 AM.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

None observed.

**3. Adoption of Previous Minutes**

**Moved by Harry Muir**

**Seconded by Tom Marks**

**THAT the minutes dated January 7, 2020 be approved.**

**CARRIED**

**4. Delegations**

None.

**5. New Business**

**a. Accessibility Update**

Accessibility Coordinator provided verbal update on the work being done amid the COVID-19 pandemic in the Human Resources department but more specifically in the accessibility realm. Update provided on meeting schedule returning to some normalcy in 2021.

**b. Elgin County Administration Building Elevator Addition and Washroom Renovation Project**

Cole Aiken – Building Sciences Technologist walked the committee through the County Administration Building Elevator Addition and Washroom Renovations Project. Drawings were reviewed in detail with questions from the committee and staff being answered. No concerns from the committee. Substantial accessibility improvements identified within this project.

**c. 2021 -2026 Multi Year Accessibility Plan**

Accessibility Coordinator provided verbal update on the progress of the 2021-2026 Multi Year Accessibility Plan – the plan was delayed due to COVID-19 support in the Human Resources Department – JAAC will be involved in the development of this plan

**d. Accessible Canada Act Update**

Quick verbal update on the Accessible Canada Act – discussions around job postings supporting the federal jurisdictions (banking, tele-communications etc.)

**e. Compliance Reporting – 2021**

Verbal update regarding all designated public sector organizations required to report to the Ministry for Seniors and Accessibility by year end

**f. Enabling Accessibility Fund – Universal washroom**

This update was included in the elevator addition and washroom renovation item

**6. Next Meeting – March/April 2021 at 10:00 am**

**7. Adjournment**

**Moved by Harry Muir**

**Seconded by Arn Row**

**THAT the meeting adjourn at 10:55**

**CARRIED**