
Meeting: Connectivity Committee
Date: October 8, 2020
Time: 1:00 p.m.
Location: Webex

Attendees: Tom Marks, Councillor and Committee Chair
Dominique Giguère, Councillor and Committee Vice Chair
Dave Mennill, Warden
Justin Pennings, Community Member
Mike Andrews, Community Member

Regrets: Joshua Kiirya, Community Member
Shawn Southern, Community Member

Staff: Julie Gonyou, Chief Administrative Officer
Jim Bundschuh, Director of Financial Services
Alan Smith, General Manager of Economic Development
Al Reitsma, Manager of Information Technology
Cecil Coxen, IT Manager – Township of Malahide
Katherine Thompson, Supervisor of Legislative Services
Carolyn Krahn, Legislative Services Coordinator

DRAFT MINUTES

1. Call to Order

The Connectivity Committee met this 8th day of October, 2020. The meeting was called to order at 1:00 p.m.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

3. Approval of Agenda

Moved by: Warden Mennill
Seconded by: Mike Andrews

Resolved that the agenda be approved as presented.

Recorded Vote

	Yes	No
Councillor Tom Marks	Yes	
Councillor Dominique Giguère	Yes	
Justin Pennings	Yes	
Mike Andrews	Yes	
Warden Mennill	Yes	
	5	0

- Motion Carried.

4. Adoption of September 22, 2020 Minutes

Moved by: Justin Pennings

Seconded by: Councillor Giguère

Resolved that the minutes of the previous meeting be adopted.

Recorded Vote

	Yes	No
Councillor Tom Marks	Yes	
Councillor Dominique Giguère	Yes	
Justin Pennings	Yes	
Mike Andrews	Yes	
Warden Mennill	Yes	
	5	0

- Motion Carried.

5. SWIFT Update – Barry Field

Barry Field provided an overview of the SWIFT Project, including SWIFT's procurement approach, technology choices, the project status for Elgin County, targeted outcomes, the current situation, what areas SWIFT will address, and opportunities for additional broadband funding.

6. Reviewing the Action Plan

The Chief Administrative Officer presented the Committee’s Action Plan, which was developed at the previous meeting, and the Committee provided feedback to finalize the plan.

As a part of the Committee’s Action Plan, the Manager of IT presented a draft Elgin County Connectivity Committee Internet Survey, and the Committee provided feedback.

The Chief Administrative Officer recommended that the Manager of IT consult with the Director of Community and Cultural Services to discuss privacy concerns regarding the collection of personal information, specifically residents’ home addresses.

Based on the Committee’s feedback, the survey will be updated and posted. A promotional plan will be developed and implemented. In consultation with the Local Municipalities, paper copies of the survey will be made available at various locations throughout Elgin County.

7. Date of Next Meeting

The Committee will meet again on Thursday, October 22 at 1:00 p.m.

8. Adjournment

Moved by: Justin Pennings

Seconded by: Councillor Giguère

Resolved that the meeting adjourn at 2:26 p.m.

Recorded Vote

	Yes	No
Councillor Tom Marks	Yes	
Councillor Dominique Giguère	Yes	
Justin Pennings	Yes	
Mike Andrews	Yes	
	4	0

- Motion Carried.