

ELGIN COUNTY COUNCIL MINUTES

October 27, 2020

Council Present: Warden Dave Mennill (in-person)

Deputy Warden Duncan McPhail (in-person)

Councillor Bob Purcell (electronic)
Councillor Sally Martyn (in-person)
Councillor Tom Marks (in-person)
Councillor Grant Jones (in-person)
Councillor Mary French (electronic)
Councillor Dominique Giguère (electronic)
Councillor Ed Ketchabaw (in-person)

Staff Present: Julie Gonyou, Chief Administrative Officer (in-person)

Jim Bundschuh, Director of Financial Services (electronic)

Stephen Gibson, County Solicitor (electronic)

Brian Lima, Director of Engineering Services (electronic)

Amy Thomson, Director of Human Resources (electronic) (report only)

Mike Hoogstra, Purchasing Coordinator (electronic) Nancy Pasato, Manager of Planning (electronic)

Katherine Thompson, Supervisor of Legislative Services (in-person)

Carolyn Krahn, Legislative Services Coordinator (in-person)

1. CALL TO ORDER

Elgin County Council met this 27th day of October, 2020 in the Administrative Boardroom, at the County Administration Building, St. Thomas at 9:00 a.m. with Warden Mennill in the chair. Some Councillors and staff participated electronically by video conference.

2. ADOPTION OF MINUTES

Moved by: Councillor Ketchabaw Seconded by: Councillor Jones

RESOLVED THAT the minutes of the meeting held on October 13, 2020 be adopted.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF None.

4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

4.1 Retirement Recognition – Dr. Lisa Dayus, Windemere Family Medical Centre

On behalf of the Joint Health Recruitment Partnership Committee, Councillor Jones congratulated Dr. Lisa Dayus on her retirement, and Warden Mennill presented Dr.

Dayus with a Certificate of Recognition in grateful appreciation of her 36 years of dedicated service to the Elgin-St. Thomas Community.

5. COMMITTEE OF THE WHOLE

Moved by: Councillor Martyn Seconded by: Councillor McPhail

RESOLVED THAT we do now move into Committee of the Whole Council.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF

6.1 <u>EMS Cardiac Monitor Defibrillator Replacement – Contract Award – Purchasing</u> Coordinator

The Purchasing Coordinator provided details on the Request for Proposal (RFP) for the Supply, Delivery and Maintenance of sixteen (16) Cardiac Monitor Defibrillators for Elgin St. Thomas EMS.

Moved by: Councillor Marks Seconded by: Councillor Jones

RESOLVED THAT the contract for the purchase of sixteen (16) Lifepak 15 v4 Cardiac Monitor Defibrillators for Elgin St. Thomas EMS be awarded to Stryker Canada ULC; and,

THAT the existing Lifepak 15 v2 Cardiac Monitor Defibrillators be traded-in to Stryker Canada ULC; and,

THAT the Purchasing Coordinator be authorized to issue a purchase order for this contract award.

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

6.2 COVID Safe Restart Funding (SRF) Plan – Director of Financial Services

The Director of Financial Services presented an update on the Safe Restart Funding (SRF) Plan. In October, the province provided \$1,276,000 in SRF Phase I funding. Phase I funding is expected to cover all of Elgin's net incremental costs, including estimated costs for 2021.

Moved by: Councillor McPhail Seconded by: Councillor Martyn

RESOLVED THAT the October 27, 2020, report titled, COVID Safe Restart Funding (SRF) Plan, submitted by the Director of Financial Services, be received and filed for information.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

6.3 Wonderland Road Reconstruction Debenture - Director of Financial Services

The Director of Financial Services provided details on the Council approved \$12 million of debt, which will be drawn though two (2) debenture installments in 2020, and presented the debenture offer for the first \$6 million installment for Council's consideration.

Moved by: Councillor Marks Seconded by: Councillor Jones

RESOLVED THAT the October 27, 2020, report titled, Wonderland Road Reconstruction Debenture, submitted by the Director of Financial Services, be received and filed for information; and,

THAT By-Law 20-53 to authorize \$6 million of ten year borrowing from Ontario Infrastructure and Lands Corporation ("OILC") at a rate of 1.43% be passed; and,

THAT the second debenture draw of \$6 million be delayed until February 2021.

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

6.4 <u>Lawn Sign Road Safety Campaign – Director of Engineering Services</u>

The Director of Engineering Services presented a report in response to the continuing concerns about speeding on County roads and the suggestion that the County consider a lawn sign road safety campaign for Spring 2021.

Moved by: Councillor Jones Seconded by: Councillor Giguère

RESOLVED THAT the report titled "Lawn Sign Road Safety Campaign" from the Director of Engineering Services, dated October 16, 2020, be received and filed; and.

THAT the matter be referred to the Environmental Committee to review the environmental impact of a lawn sign road safety campaign.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

6.5 <u>Miller Road - Pedestrian Crossing Warrant Evaluation - Director of Engineering Services</u>

The Director of Engineering Services provided details of a technical pedestrian crossing warrant evaluation on Miller Road (CR15) within the Village of Dutton in front of the Thames Valley District School Board's Dunwich-Dutton Public School. The study found that a pedestrian crossing facility is not warranted based on the guidelines of the Ontario Traffic Manual.

Moved by: Councillor Purcell Seconded by: Councillor Marks

RESOLVED THAT the report titled, "Pedestrian Crossing Study – Miller Road" from the Director of Engineering Services, dated October 16, 2020, be received and filed; and,

THAT a copy of the report be sent to the Clerk, Dutton Dunwich.

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

7. COUNCIL CORRESPONDENCE

7.1 <u>Items for Consideration</u>

- 7.1.1 The Municipality of Bayham with a letter requesting the establishment of a Community Safety Zone.
- 7.1.2 The Municipality of Central Elgin with a letter requesting that the speed limit on all of East Road be changed to 50 km/hr.

<u>Item #1</u>

Moved by: Councillor Ketchabaw Seconded by: Councillor Jones

RESOLVED THAT Engineering Services be directed to explore establishing a Community Safety Zone at 59 Victoria St. and dropping the speed limit to 40 km/hr in the Community Safety Zone.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

Item #2

Moved by: Councillor Martyn Seconded by: Councillor Marks

RESOLVED THAT Engineering Services explore changing the speed limit on all of East Road to 50 km/hr.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

7.2 <u>Items for Information (Consent Agenda)</u>

- 7.2.1 The Township of Southwold with a letter recommending that County Council consider extending the Elgincentives program.
- 7.2.2 SWIFT with their Monthly Project Update for the month of September 2020.
- 7.2.3 The Connectivity Committee with minutes from their meetings on September 9 and 24, 2020 and draft minutes from October 8, 2020.
- 7.2.4 The Terrace Lodge Fundraising Committee with draft minutes from their meeting on September 28, 2020.
- 7.2.5 The Environmental Committee with draft minutes from their meeting on October 7, 2020.
- 7.2.6 The Honourable Maryam Monsef with a letter regarding high-speed Internet access in southwestern Ontario

Moved by: Councillor Martyn Seconded by: Councillor Jones

RESOLVED THAT Correspondence Items #1-6 be received and filed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

8. OTHER BUSINESS

8.1 Statements/Inquiries by Members

None.

8.2 Notice of Motion

None.

8.3 Matters of Urgency

8.3.1 The Chief Administrative Officer requested that two (2) items be added to the Closed Meeting Agenda in accordance with the Municipal Act Section 239 (2):

Addition #1

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Port Bruce Bridge – Temporary Boat Launch

Addition #2

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Community Emergency Management Support for the Municipality of West Elgin and Township of Southwold

Moved by: Councillor Jones Seconded by: Councillor Martyn

RESOLVED THAT the two (2) additional items as requested by the Chief Administrative Officer be added to the Closed Meeting Agenda.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

9. CLOSED MEETING ITEMS

Moved by: Councillor Ketchabaw Seconded by: Councillor Marks

RESOLVED THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

In-Camera Item #1

(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Service Delivery Review Update.

In-Camera Item #2

(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Organizational Review (verbal report).

In-Camera Item #3

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Elgin 9-1-1 Primary-Public Safety Answering Point.

In-Camera Item #4

(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – AMO.

In-Camera Item #5

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Port Bruce Bridge – Temporary Boat Launch.

In-Camera Item #6

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Community Emergency Management Support for the Municipality of West Elgin and Township of Southwold.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

10. RECESS

Council recessed at 9:43 a.m. and reconvened at 9:50 a.m.

11. MOTION TO RISE AND REPORT

Moved by: Councillor Ketchabaw Seconded by: Councillor McPhail

RESOLVED THAT we do now rise and report.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

<u>In-Camera Item #1 – Service Delivery Review Update</u>

Moved by: Councillor Jones Seconded by: Councillor Martyn

RESOLVED THAT staff proceed as directed.

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		

Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

In-Camera Item #2 - Organizational Review

Moved by: Councillor Martyn Seconded by: Councillor McPhail

RESOLVED THAT the report from the Chief Administrative Officer be received and that

staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

<u>In-Camera Item #3 – Elgin 9-1-1 Primary-Public Safety Answering Point.</u>

Moved by: Councillor Ketchabaw Seconded by: Councillor Marks

RESOLVED THAT the report from the Chief Administrative Officer be received and that staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

In-Camera Item #4 – AMO

Moved by: Councillor Jones Seconded by: Councillor Marks

RESOLVED THAT Elgin County Council enthusiastically endorses Chief Administrative Officer Julie Gonyou's application to AMO's Rural Caucus Board of Directors in principle, and supports any financial contributions required.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

<u>In-Camera Item #5 – Port Bruce Bridge – Temporary Boat Launch</u>

Moved by: Councillor Martyn

Seconded by: Councillor Ketchabaw

RESOLVED THAT the report from the Chief Administrative Officer be received.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

<u>In-Camera Item #6 – Community Emergency Management Support for the Municipality of West Elgin and Township of Southwold</u>

Moved by: Councillor Marks Seconded by: Councillor Jones

RESOLVED THAT staff proceed as directed.

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

12. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE

Moved by: Councillor McPhail Seconded by: Councillor Jones

RESOLVED THAT we do now adopt recommendations of the Committee Of The Whole.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

13. **CONSIDERATION OF BY-LAWS**

By-law 20-53 – Authorizing the Borrowing upon Amortizing Debentures

BEING a By-Law to Authorize the Borrowing upon Amortizing Debentures in the Principal Amount of \$6,000,000.00 towards the Cost of Wonderland Road Reconstruction.

Moved by: Councillor Marks Seconded by: Councillor Jones

RESOLVED THAT By-Law No. 20-53 be now read a first, second and third time and finally passed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

13.3 **By-Law 20-54 – Confirming all Actions and Proceedings**

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the October 27, 2020 Meeting.

Moved by: Councillor Martyn

Seconded by: Councillor Ketchabaw

RESOLVED THAT By-Law No. 20-54 be now read a first, second and third time

and finally passed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

14. ADJOURNMENT

Moved by: Councillor Marks Seconded by: Councillor Jones

RESOLVED THAT we do now adjourn at 11:32 a.m. to meet again on November 10, 2020 at 9:00 a.m.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

Motion Carried.

Julie Gonyou,	Dave Mennill,
Chief Administrative Officer.	Warden.