

ELGIN COUNTY COUNCIL

MINUTES

October 13, 2020

Council Present: Warden Dave Mennill (in-person)
Deputy Warden Duncan McPhail (in-person)
Councillor Bob Purcell (electronic)
Councillor Sally Martyn (in-person)
Councillor Tom Marks (in-person)
Councillor Grant Jones (in-person)
Councillor Mary French (electronic)
Councillor Dominique Giguère (in-person)
Councillor Ed Ketchabaw (in-person)

Staff Present: Julie Gonyou, Chief Administrative Officer (in-person)
Jim Bundschuh, Director of Financial Services (electronic)
Stephen Gibson, County Solicitor (electronic)
Brian Lima, Director of Engineering Services (electronic)
Michele Harris, Director of Homes and Senior Services (electronic)
Brian Masschaele, Director of Community and Cultural Services (electronic)
Amy Thomson, Director of Human Resources (electronic)
Nancy Pasato, Manager of Planning (electronic)
Jennifer Ford, Senior Financial Analyst (electronic)
Natalie Marlowe, Library Coordinator (electronic)
Jeff Lawrence, Tree Commissioner/Weed Inspector (electronic)
Katherine Thompson, Supervisor of Legislative Services (in-person)
Carolyn Krahn, Legislative Services Coordinator (in-person)

1. CALL TO ORDER

Elgin County Council met this 13th day of October, 2020 in the Administrative Boardroom, at the County Administration Building, St. Thomas at 9:00 a.m. with Warden Mennill in the chair. Some Councillors and staff participated electronically by video conference.

2. ADOPTION OF MINUTES

Moved by: Councillor Ketchabaw
Seconded by: Councillor Marks

RESOLVED THAT the minutes of the meeting held on September 22, 2020 be adopted.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

4.1 **Elgin County 2020-2022 Strategic Plan Videos – Warden Mennill**

The Warden introduced a video designed to promote the goals and priorities of the Strategic Plan to members of the public and County stakeholders.

5. **COMMITTEE OF THE WHOLE**

Moved by: Councillor Martyn
Seconded by: Councillor Jones

RESOLVED THAT we do now move into Committee of the Whole Council.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6. **REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF**

6.1 **Warden’s Activity Report (September) and COVID-19 Update – Warden Mennill**

The Warden provided a brief update on his activities and the County’s response to the pandemic during the month of September.

Moved by: Councillor McPhail
Seconded by: Councillor Ketchabaw

RESOLVED THAT the October 6th, 2020 report titled, Warden’s Activity Report and COVID-19 Update, submitted by the Warden, be received and filed for information.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.2 **Registered Dietitian Services at Elgin County Homes – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services provided details on the Request for Proposal (RFP) for Registered Dietitian Services at the County’s three (3) Long-Term Care Homes (LTCH’s).

Moved by: Councillor Jones
Seconded by: Councillor Martyn

RESOLVED THAT the contract for Registered Dietitian Services at Elgin County Homes be awarded to Urbshott Faulds Dietetics Professional Corporation for a three-year term; and,

THAT staff be authorized to extend the contract for an additional two-year term in accordance with section 7.6 of the Procurement Policy, subject to satisfactory performance during the initial three-year contract term; and,

THAT the Warden and Chief Administrative Officer be authorized to sign the contract.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.3 Draft Plan of Subdivision – Brokenshire Farms Subdivision – Manager of Planning

The Manager of Planning provided County Council with information required in order to consider granting draft plan approval to the Brokenshire Farms Subdivision.

Moved by: Councillor Purcell
Seconded by: Councillor Marks

RESOLVED THAT the Council of the Corporation of the County of Elgin grants draft plan approval to Draft Plan of Subdivision for Marisa Brokenshire & Shane Van den Dries in the Municipality of Dutton Dunwich (Dutton) File No. 34T-DD2001; and,

THAT staff be directed to provide notice of this decision subject to the conditions of final approval in accordance with the Planning Act.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.4 **Approval for Official Plan Amendment No. 25, Municipality of Bayham – Manager of Planning**

The Manager of Planning presented Official Plan Amendment No. 25, Municipality of Bayham, for reconsideration and confirmation. Recirculation of the notice for OPA 25 was not completed within the required timeframe following the termination of the COVID-19 emergency. Reconsideration and confirmation of OPA 25 will allow staff to reissue the notice of decision with a revised decision date and ensure provisions of the Planning Act have been met.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Jones

RESOLVED THAT the Council of the Corporation of the County of Elgin reconsiders and confirms approval of Official Plan Amendment No.25 to the Municipality of Bayham Official Plan, File No. BA-OPA25-20, as originally approved on March 10, 2020; and

THAT staff be directed to provide a new notice of this decision in accordance with the Planning Act.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.5 **Elgin County Library Service Update – Curbside Plus – Director of Community and Cultural Services**

The Director of Community and Cultural Services presented a report outlining the next proposed phase of service for Elgin County Library branches and recommending that interior spaces be open to the public for limited service as of October 19th, 2020.

Moved by: Councillor Giguère
Seconded by: Councillor Jones

RESOLVED THAT Elgin County Library branches open for restricted services as described in the report “Elgin County Library Service Update – Curbside Plus” effective October 19th, 2020 until further notice as part of the phased re-opening of library branches in response to COVID-19, and;

THAT the October 1st, 2020 report titled Elgin County Library Service Update – Curbside Plus, submitted by the Director of Community and Cultural Services, be received and filed for information.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		

Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.6 2020 Amortization Variance – Senior Financial Analyst

The Senior Financial Analyst provided a review of amortization and its effects on the current year budget.

Moved by: Councillor McPhail
Seconded by: Councillor Jones

RESOLVED THAT the report dated October 6th, 2020 titled, 2020 Amortization Variance submitted by the Senior Financial Analyst, be received and filed; and

THAT the 2020 budget for the line items relating to amortization be updated to match actual amortization bookings.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.7 August 2020 Financial Update – Director of Financial Services

The Director of Financial Services presented a financial update for August 2020. The budget comparison for the County shows unfavourable performance of \$22,000 for the month of August, primarily the result of COVID-19 costs, bringing year-to-date (YTD) favourable performance to \$281,000.

Moved by: Councillor Martyn
Seconded by: Councillor Jones

RESOLVED THAT the October 13, 2020, report titled, August 2020 Financial Update, submitted by the Director of Financial Services, be received and filed for information; and,

THAT Safe Restart Funding (SRF) Phase I spending plan be presented to County Council on October 27, 2020; and,

THAT the Warden and Treasurer be authorized to sign the interest rate confirmation letter from Ontario Infrastructure And Lands Corporation (OILC); and,

THAT a \$6 million debenture by-law be passed on October 27, 2020.

Recorded Vote

	Yes	No	Abstain

West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.8 **Meeks Bridge Replacement Municipal Class Environmental Assessment – Project File – Director of Engineering Services**

The Director of Engineering Services provided details of a scheduled online Public Information Centre that will present study background information, the evaluation of alternatives, and the Preferred Alternative for the Meeks Bridge replacement.

Moved by: Councillor Jones
Seconded by: Councillor McPhail

RESOLVED THAT Council endorse the Meeks Bridge Replacement Municipal Class Environmental Assessment Project File.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.9 **Meeks Bridge Replacement – Pre-Ordering of Required Bridge Parts from Acrow Corporation of America – Director of Engineering Services**

The Director of Engineering Services presented a report summarizing the key choices which support the required Acrow bridge design modifications and outlining the costs for additional bridge parts that are recommended by both CIMA Canada Inc. (CIMA) and County staff to be pre-ordered from Acrow so as to ensure availability regardless of which general contractor is awarded the Meeks bridge replacement construction project tender.

Moved by: Councillor Giguère
Seconded by: Councillor Jones

RESOLVED THAT staff be directed to issue a purchase order to Acrow Corporation of America in the amount of \$204,180.00 (excluding HST) to manufacture the additional bridge parts needed to repurpose the Port Bruce temporary bridge for Meeks bridge, and therefore exclude these items from the overall bridge replacement construction project tender planned for release in December;

THAT the Warden and Chief Administrative Officer be directed and authorized to sign the applicable Acrow material purchase agreement; and,

THAT the October 5th, report titled Meeks Bridge Replacement – Pre-Ordering of Required Bridge Parts from Acrow Corporation of America submitted by the Director of Engineering Services, be received and filed for information.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.10 Parking By-Law Amendment – Sparta Line – Director of Engineering Services

The Director of Engineering Services provided information about a request received from a resident concerned about inadequate sight lines entering Sparta Line from Drake Street in the Community of Union. Upon review, staff recommends to prohibit parking for a distance of 80 metres east of Drake Street to afford drivers entering Sparta Line adequate sight distance in order to make a safe turning movement.

Moved by: Councillor Martyn
Seconded by: Councillor Jones

RESOLVED THAT By-Law 20-05 being a By-Law for the Regulation of Traffic (also known as the “No-parking By-Law”) be amended to include Sparta Line (County Road #27), from the east property line of Drake Street for a distance of 80 metres easterly on the north side of Sparta Line, and;

THAT the Municipality of Central Elgin be requested to install the signage.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.11 Reduced Speed Limit By-Law Amendment – Iona Road – Director of Engineering Services

The Director of Engineering Services presented a report regarding a request received from the Township of Southwold to reduce the speed limits on Iona Road (County Road #14), through the hamlets of Iona and Iona Station from 60km/h to 50km/h.

Moved by: Councillor Purcell

Seconded by: Councillor Marks

RESOLVED THAT By-Law 17-11 being a By-Law to Authorize Speed Limits, be amended as follows:

Remove from Schedule 'C' (Maximum Rate of Speed 60 Kilometres per hour), Road 14 (Iona Road), Section A – "From 675 metres north of the north property line of Sixth Line to 32 metres south of the north property line of Sixth Line".

Addition to Schedule 'B' (Maximum Rate of Speed 50 Kilometres per hour), Road 14 (Iona Road), Section A – "From 725 metres north of the north property line of Sixth Line to 32 metres south of the north property line of Sixth Line".

Remove from Schedule 'C' (Maximum Rate of Speed 60 Kilometres per hour), Road 14 (Iona Road), Section B – "From the south west property line of County Road 3 north 440 metres to 805 metres south of the south west property line of County Road 3".

Addition to Schedule 'B' (Maximum Rate of Speed 50 Kilometres per hour), Road 14 (Iona Road), Section B – "From 150m north of the south west property line of County Road 3 to 800 metres south of the south west property line of County Road 3"., and;

THAT the Township of Southwold be responsible for changing the speed zone signage.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.12 Road Salt Management Plan Update – Director of Engineering Services

The Director of Engineering Services presented Elgin County's updated Salt Management Plan, which serves as a resource and guide for road authorities across the County to determine and work towards the most effective methods to maintain safety for road users while managing the effects of road salt on the environment.

Moved by: Councillor Jones
Seconded by: Councillor Marks

RESOLVED THAT the updated Salt Management Plan (2020) be endorsed by Elgin County Council, and;

THAT the Salt Management Plan (2020) be circulated to Elgin's local municipal partners for their adoption.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		

Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.13 **Follow Up: Woodlands Conservation By-Law 05-03 – Chief Administrative Officer**

The Chief Administrative Officer presented the feedback gathered from Council at its meeting on September 22, 2020 regarding the Woodlands Conservation By-Law 05-03.

Moved by: Councillor McPhail
Seconded by: Councillor Giguere

RESOLVED THAT the October 10th, 2020, report titled, Follow Up: Woodlands Conservation By-Law 05-03, submitted by the Chief Administrative Officer, be received and filed for information; and

THAT the staff be directed to present recommended provision-specific amendments to By-Law 05-03 for Council's review and approval at a future meeting; and

THAT Council conduct a more fulsome review in the future in conjunction with the review of other relevant policies.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.14 **Enhancing Internal Communications – Chief Administrative Officer**

The Chief Administrative Officer presented a report recommending that Elgin County issue a Request for Proposal and seek a full-service web development firm to plan and build a secure portal for staff and County Councillors.

Moved by: Councillor Marks
Seconded by: Councillor Giguère

RESOLVED THAT staff be directed to draft and issue a Request for Proposal for an Elgin County Employee/Council Intranet.

Recorded Vote

	Yes	No	Abstain
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West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.15 Increase in Billing Rate – County Solicitor – Chief Administrative Officer

The Chief Administrative Officer presented a report recommending that the County Solicitor’s billing rate be increased from \$175.00 per hour to \$195.00 per hour, beginning January 1, 2021.

Moved by: Councillor Martyn
Seconded by: Councillor Jones

RESOLVED THAT Elgin County Council authorize an increase in the Billing Rate for the County Solicitor to \$195.00 per hour, effective January 1, 2021; and

THAT the Chief Administrative Officer be directed to send notification of this increase to the City of St. Thomas and Elgin’s Local Municipal Partners.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

6.16 Elgin County Council Strategic Plan 2020-2022 – Chief Administrative Officer

The Chief Administrative Officer presented a report seeking Council’s approval for the Strategic Plan 2020- 2022 Performance Measures Reporting Template.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Giguère

RESOLVED THAT Elgin County Council approve the Strategic Plan 2020-2022 Performance Measures and Performance Measures Reporting Template as presented; and

THAT staff report to Council quarterly on both the Council and staff action plans using the Performance Measures Reporting Template.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		

Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones		No	
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		8	1	0

- Motion Carried.

6.17 **COVID-19 Emergency Team Planning – September Update – Chief Administrative Officer**

The Chief Administrative Officer provided Council with an update on the County's COVID-19 response. All staff who were off on Declared Emergency Leave have returned to work, and County facilities are gradually re-opening, subject to strict public health and safety protocols. Following the Premier's announcement that the Province has entered the second wave of the pandemic, the County will continue to prioritize and support the health and safety of staff, residents, and the community.

Moved by: Councillor Jones
Seconded by: Councillor Martyn

RESOLVED THAT the October 6th, 2020, report titled, COVID-19 Emergency Team Planning – September Update, submitted by the Chief Administrative Officer, be received and filed for information.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

7. COUNCIL CORRESPONDENCE

7.1 **Items for Consideration**

7.1.1 The Municipality of Dutton Dunwich with a letter regarding Miller Road and Iona Road.

7.1.2 Debbie France with a letter regarding illicit Cannabis grow operations.

Item #1

Moved by: Councillor Purcell
Seconded by: Councillor McPhail

RESOLVED THAT Engineering Services be directed to explore the possibility of installing a crosswalk on Miller Road (County Road #15) in the vicinity of The Sons of Scotland Park/Dunwich Dutton Public School.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

Item #2

Moved by: Councillor Jones
Seconded by: Councillor Marks

RESOLVED THAT Council endorse and forward the correspondence from the Norfolk County Police Services Board to the Federal and Provincial governments and the Elgin Group Police Services Board; and

THAT Council request that the Federal and Provincial governments re-evaluate minimum distance set backs associated with licensed Cannabis operations.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

7.2 Items for Information (Consent Agenda)

- 7.2.1 The Ministry of Municipal Affairs and Housing with a letter regarding Parkland Dedication, Development Charges and the Community Benefits Charges Authority.
- 7.2.2 The Rural Education Task Force with information regarding the Rural and Northern Education Fund (RNEF).
- 7.2.3 The Ministry of Municipal Affairs and Housing with a letter regarding additional funding under Phase 2 of the Municipal Operating Funding stream of the Safe Restart Agreement.
- 7.2.4 Karen Vecchio, MP, and Jeff Yurek, MPP, with a letter regarding modified holiday parade in Elgin-Middlesex-London.
- 7.2.5 The Solicitor General with a letter regarding anti-racism initiatives and the Anti-Racism Directorate (ARD), the Community Safety and Policing Act (2019), new police oversight measures, police training as it relates to de-escalation, mental health and diverse communities, mental health and

addictions initiatives and investments, Community Safety and Well-Being (CSWB) Planning and police-hospital transition protocol.

7.2.6 The Western Ontario Wardens Caucus with a letter to the Minister of Infrastructure regarding funding to support broadband infrastructure in Southwestern Ontario.

7.2.7 County of Elgin Homes with their October 2020 Newsletter.

Item #2

Moved by: Councillor Jones
Seconded by: Councillor Marks

Resolved that Council endorse the resolution of the Rural Education Task Force and forward the resolution to the County's Local Municipal Partners for their support.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

Items #1, 3 -7

Moved by: Councillor Jones
Seconded by: Councillor Ketchabaw

Resolved that Correspondence Items #1, 3-7 be received and filed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

8. OTHER BUSINESS

8.1 Statements/Inquiries by Members

Councillor Marks noted that there are continuing concerns about speeding on County roads, East Road in particular, and suggested that lawn signs encouraging drivers to slow down be made available to concerned residents.

8.2 **Notice of Motion**

None.

8.3 **Matters of Urgency**

None.

9. CLOSED MEETING ITEMS

Moved by: Councillor Jones
Seconded by: Councillor Ketchabaw

Resolved that we do now proceed into closed meeting session in accordance with the Municipal Act to discuss the following matters under Municipal Act Section 239 (2):

In-Camera Item #1

(d) labour relations or employee negotiations – Seeking Mandate for Collective Bargaining with Ontario Nurses' Association (ONA).

In-Camera Item #2

(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Improvements at Centennial and Elm (verbal report).

In-Camera Item #3

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Proceedings Before Ontario Energy Board (verbal report).

In-Camera Item #4

(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Easement for Land Ambulance Service (verbal report).

In-Camera Item #5

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Reforestation Orders.

In-Camera Item #6

(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Surveillance Testing – Long Term Care Homes.

In-Camera Item #7

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Medavie EMS Elgin Ontario (MEMSEO) Contract Renewal and Contract Administration and Oversight Adjustments.

In-Camera Item #8

(d) labour relations or employee negotiations – Shared Services.

In-Camera Item #9

(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Corporate Communications.

In-Camera Item #10

(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations – Service Delivery Review.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

10. RECESS

Council recessed at 10:30 a.m. and reconvened at 10:36 a.m.

11. MOTION TO RISE AND REPORT

Moved by: Councillor Ketchabaw

Seconded by: Councillor Jones

RESOLVED THAT we do now rise and report.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #1 – Seeking Mandate for Collective Bargaining with Ontario Nurses’ Association (ONA).

Moved by: Councillor Marks

Seconded by: Councillor Jones

RESOLVED THAT staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #2 – Improvements at Centennial and Elm

Moved by: Councillor Martyn
Seconded by: Councillor McPhail

RESOLVED THAT the verbal report from the County Solicitor be received and that staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #3 – Proceedings Before Ontario Energy Board

Moved by: Councillor Ketchabaw
Seconded by: Councillor Giguère

RESOLVED THAT the verbal report from the County Solicitor be received and that staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #4 – Easement for Land Ambulance Service (verbal report)

Moved by: Councillor Martyn
Seconded by: Councillor Jones

RESOLVED THAT the verbal report from the County Solicitor be received and that staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #5 – Reforestation Orders.

Moved by: Councillor Jones
Seconded by: Councillor Ketchabaw

RESOLVED THAT the report from the County Solicitor be received and that staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #6 – Surveillance Testing – Long Term Care Homes

Moved by: Councillor Martyn
Seconded by: Councillor Marks

RESOLVED THAT staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		

Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #7 – Medavie EMS Elgin Ontario (MEMSEO) Contract Renewal and Contract Administration and Oversight Adjustments

Moved by: Councillor McPhail
Seconded by: Councillor Jones

RESOLVED THAT the report from the Chief Administrative Officer be received and that staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #8 – Shared Services

Moved by: Councillor Jones
Seconded by: Councillor Ketchabaw

RESOLVED THAT staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #9 – Corporate Communications

Moved by: Councillor Giguère
Seconded by: Councillor Marks

RESOLVED THAT the verbal report from the Chief Administrative Officer be received.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

In-Camera Item #10 – Service Delivery Review

Moved by: Councillor Giguère
Seconded by: Councillor Jones

RESOLVED THAT staff proceed as directed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

12. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE

Moved by: Councillor Martyn
Seconded by: Councillor Ketchabaw

RESOLVED THAT we do now adopt recommendations of the Committee Of The Whole.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

13. CONSIDERATION OF BY-LAWS

13.1 **By-law 20-50 – AMENDING THE SCHEDULE TO BY-LAW NO. 20-05**

BEING a By-Law to Amend the Schedule to By-Law No. 20-05, Being a Consolidated By-Law for the Regulation of Traffic, Including Parking on County Roads.

Moved by: Councillor Jones
Seconded by: Councillor Martyn

RESOLVED THAT By-Law No. 20-50 be now read a first, second and third time and finally passed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

13.2 **By-law 20-51 – AMENDING THE SCHEDULE TO BY-LAW NO. 17-11**

BEING a By-Law to Amend the Schedule to By-Law No. 17-11 Being a By-Law to Authorize Speed Limits.

Moved by: Councillor Marks
Seconded by: Councillor Jones

RESOLVED THAT By-Law No. 20-51 be now read a first, second and third time and finally passed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

13.3 **By-Law 20-52 – Confirming all Actions and Proceedings**

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the October 13, 2020 Meeting.

Moved by: Councillor Jones
Seconded by: Councillor Martyn

RESOLVED THAT By-Law No. 20-52 be now read a first, second and third time and finally passed.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

14. ADJOURNMENT

Moved by: Councillor Marks
Seconded by: Councillor Purcell

RESOLVED THAT we do now adjourn at 1:38 p.m. to meet again on October 27, 2020 at 9:00 a.m.

Recorded Vote

		Yes	No	Abstain
West Elgin	Duncan McPhail	Yes		
Dutton Dunwich	Bob Purcell	Yes		
Central Elgin	Sally Martyn	Yes		
Central Elgin	Tom Marks	Yes		
Southwold	Grant Jones	Yes		
Aylmer	Mary French	Yes		
Malahide	Dominique Giguère	Yes		
Bayham	Ed Ketchabaw	Yes		
Malahide	Warden Dave Mennill	Yes		
		9	0	0

- Motion Carried.

Julie Gonyou,
Chief Administrative Officer.

Dave Mennill,
Warden.