



## 2020-2022 Application for Citizen Appointments to Boards and Committees

### GET INVOLVED IN AN ELGIN COUNTY BOARD OR COMMITTEE

Volunteering on a board or committee is a great way to share your ideas, expertise and enthusiasm with your local government. As a member, you will be able to provide advice to County Council and staff and contribute to the development of policies, programs and initiatives that will help enhance Elgin County. Whatever your area of interest, there is a board or committee that would benefit from your input and involvement.

Residents and Business Owners of Elgin County are encouraged to apply for the following Boards or Committees:

<b>COMMITTEE: Terrace Lodge Redevelopment Fundraising Committee</b>	<b># Vacancies: 8</b>
<p>Assist the Terrace Lodge Redevelopment Project Steering Committee to meet its project targets, including working with staff and volunteers to recommend goals and objectives of the fundraising initiatives, including, but not limited to:</p> <p>Recommend and draft a Fundraising plan that supports and encourages community engagement with Terrace Lodge Redevelopment Project both in the short and long-term, for approval by the Terrace Lodge Redevelopment Steering Committee;</p> <p>Support the staff and volunteers to identify, research, solicit, foster and steward major perspective donors to build project specific support;</p> <p>Assist with the development and cultivation of mutually supportive fundraising partnerships with local community groups and organizations;</p> <p>Monitor and evaluate progress in meeting fundraising targets</p> <p>Review policies and procedures associated with fundraising activities so that they are conducted in accordance with County of Elgin Policies;</p> <p>Recommend fundraising policies that ensure fundraising best practices are maintained and that the committee's program is donor-centric;</p> <p>Promote and support fundraising events/activities by attending, volunteering and/or giving in kind assistance to the level that committee members are able; and</p> <p>Review and recommend levels of sponsorship recognition and evaluate methods of donor recognition and stewardship opportunities so that all donations of time and money are recognized appropriately</p> <p><b>Skills/Qualifications:</b></p> <p>Must be a community member or representative of either a local business or service group within East Elgin municipalities. Citizen appointments to Committees listed in this By-Law must be at least 18 years or older, a landowner/business owner in the County of Elgin, and be one of the following:</p> <ul style="list-style-type: none"> <li>(i) A Canadian Citizen; or</li> <li>(ii) Permanent Resident, a person who has been given permanent resident status by immigrating to Canada but is not a Canadian Citizen, and has resided in Elgin County for at least one year;</li> <li>(iii) Appointees must maintain residence in the County of Elgin for the duration of their term of Committee</li> </ul>	

ALL APPLICATIONS MUST SUBMITTED TO:  
**Corporation of the County of Elgin**  
 c/o County CAO/Clerk  
 450 Sunset Drive, St. Thomas, ON. N5R 5V1  
 Phone: 519-631-1460 Fax: 519-633-7661  
 or e-mail to: [cao@elgin.ca](mailto:cao@elgin.ca)  
 ON OR BEFORE 4:30 P.M. on Tuesday, March 31, 2020



**2020 - 2022  
Application for Citizen  
Appointments to Boards and  
Committees**

**COMMITTEE & POSITION**

**APPLICANT INFORMATION**

Name:
Address:
Home Phone:
Email Address:
Are you a resident or business owner in Elgin County? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No

**QUESTIONNAIRE**

Why are you interested in becoming a member of Terrace Lodge Redevelopment Fundraising Committee?
Briefly describe your current and past community or volunteer involvement.
Briefly describe skills or experience relevant to Terrace Lodge Redevelopment Fundraising Committee.

What strengths will you bring to the Terrace Lodge Redevelopment Fundraising Committee?

Additional Information

Please attach any additional information/comments to the application form.

I hereby consent to the release of my address and telephone number(s).

- Yes  
 No

I hereby understand that information on this form and any supplementary information provided as part of this application is collected under the authority of the Municipal Act and is used to evaluate the qualifications of Citizen Appointees to Elgin County Committees or Boards and will become part of the public record. Direct inquiries to the CAO/Clerk at the address noted below. By submitting this form, applicants consent to discussion of their personal information at open meetings of Council.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this application form to the attention of:

**Corporation of the County of Elgin**  
**c/o County CAO/Clerk**  
**450 Sunset Drive, St. Thomas ON N5R 5V1**  
**Phone: 519-631-1460 Fax: 519-633-7661**  
**e-mail: cao@elgin.ca**

Personal information on this form is collected under the authority of the Municipal Act, S.O. 2001, c.25 and will be used to evaluate the qualifications for citizen appointees to the County of Elgin Boards and Committees