ORDERS OF THE DAY
FOR THURSDAY, DECEMBER 12, 2019 – 9:00 A.M.

ORDER
1st  Meeting Called to Order
2nd  Adoption of Minutes – November 26, 2019
3rd  Disclosure of Pecuniary Interest and the General Nature Thereof
4th  Presenting Petitions, Presentations and Delegations

PRESENTATION:
9:00 a.m.  2019 International Economic Development Council Bronze Award – Maple
          Trail Marketing Campaign

DELEGATION:
9:05 a.m.  Sean Dyke, CEO, St. Thomas Economic Development Corporation

5th  Motion to Move Into “Committee Of The Whole Council”
6th  Reports of Council, Outside Boards and Staff
7th  Council Correspondence
     1) Items for Consideration (none)
     2) Items for Information (Consent Agenda)

8th  OTHER BUSINESS
     1) Statements/Inquiries by Members
     2) Notice of Motion
     3) Matters of Urgency

9th  Closed Meeting Items
10th  Recess
11th  Motion to Rise and Report
12th  Motion to Adopt Recommendations from the Committee Of The Whole
13th  Consideration of By-laws
14th  ADJOURNMENT

LUNCH WILL BE PROVIDED
Employee Service Recognition Awards – 12:00 P.M.

NOTICE:
January 14, 2020  County Council Meeting
January 28, 2020  County Council Meeting

Accessible formats available upon request.
ELGIN COUNTY COUNCIL

MINUTES

November 26, 2019

Council Present: Warden Duncan McPhail
Deputy Warden Grant Jones
Councillor Bob Purcell
Councillor Sally Martyn
Councillor Tom Marks
Councillor Dave Mennill
Councillor Dominique Giguère
Councillor Ed Ketchabaw
Councillor Mary French

Staff Present: Julie Gonyou, Chief Administrative Officer
Jim Bundschuh, Director of Financial Services
Brian Lima, Director of Engineering Services
Amy Thomson, Director of Human Resources
Brian Masschaele, Director of Community & Cultural Services
Michele Harris, Director of Homes and Seniors Services
Alan Smith, General Manager of Economic Development
Stephen Gibson, County Solicitor
Steve Evans, Manager of Planning
Jenna Fentie, Legislative Services Coordinator
Megan Shannon, Tourism Services Coordinator
Mike Hoogstra, Purchasing Coordinator (report only)

1. CALL TO ORDER

Elgin County Council met this 26th day of November, 2019 in the Council Chambers, at the County Administration Building, St. Thomas at 9:00 a.m. with Warden McPhail in the chair.

2. ADOPTION OF MINUTES

Moved by: Councillor Ketchabaw
Seconded by: Councillor Martyn
Resolved that the minutes of the meeting held on October 22, 2019 be approved as amended.
- Motion Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

None.

5. COMMITTEE OF THE WHOLE

Moved by: Councillor Marks
Seconded by: Councillor Mennill
Resolved that we do now move into Committee Of The Whole Council.
- Motion Carried.

Stephen Gibson, County Solicitor, introduced the County of Elgin’s new Prosecutor/Solicitor Jack Huber.
6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF

6.1 Provincial Offences Administration Building Committee – Annual Report – Warden McPhail

The Warden provided a summary of the Provincial Offences Administration Building Committee’s activities and accomplishments of 2019.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Marks

Resolved that the report titled “Provincial Offences Administration Building Committee – Annual Report” from Warden McPhail dated November 6, 2019 be received and filed; and that the Provincial Offences Administration Building Committee hereby dissolve having successfully completed the Committee’s mandate.

- Motion Carried.

6.2 Warden Activity Report – September and October 2019 – Warden McPhail

Warden McPhail presented the report detailing official functions that he attended as Warden in September and October 2019.

Moved by: Councillor Martyn
Seconded by: Councillor Purcell

Resolved that the report titled “Warden Activity Report – September and October 2019” from Warden McPhail dated November 1, 2019 be received and filed.

- Motion Carried.

6.3 Health Recruitment Partnership Committee – Annual Report – Deputy Warden Jones

Deputy Warden Jones presented the report updating Council on the 2019 activities of the Health Recruitment Partnership Committee.

Moved by: Councillor Jones
Seconded by: Councillor Mennill

Resolved that the report titled “Health Recruitment Partnership Committee – Annual Report” from Deputy Warden Jones dated November 6, 2019 be received and filed.

- Motion Carried.

6.4 Terrace Lodge Redevelopment Building Committee Annual Report 2019 – Councillor Purcell

Councillor Purcell, Chair of the Terrace Lodge Redevelopment Building Committee, presented an overview of the Committee’s activities over the past year.

Moved by: Councillor Purcell
Seconded by: Councillor Mennill

Resolved that the report titled “Terrace Lodge Redevelopment Building Committee Annual Report 2019” from Councillor Purcell on behalf of the Terrace Lodge Redevelopment Building Committee dated November 19, 2019 be received and filed.

- Motion Carried.
6.5 **Quarterly Information Report – Contract Awards – July 1, 2019 to September 30, 2019 – Purchasing Coordinator**

The Purchasing Coordinator presented the report detailing contracts awarded between July 1, 2019 and September 30, 2019 exceeding $15,000.

Moved by: Councillor Marks  
Seconded by: Councillor French

Resolved that the report titled “Quarterly Information Report – Contract Awards, July 1, 2019 to September 30, 2019” dated November 8, 2019 be received and filed.

- Motion Carried.

6.6 **Amendments to Human Resources Policy 8.60 – Asbestos in Buildings – Human Resources Assistant**

The Human Resources Assistant presented the report outlining the revisions to Human Resources Policy 8.60 – Asbestos in Buildings.

Moved by: Councillor Martyn  
Seconded by: Councillor Ketchabaw

Resolved that Council approve the changes to the Asbestos in Buildings Policy 8.60 as amended.

- Motion Carried.

6.7 **Social Media Policy Approval – Director of Community and Cultural Services**

The Director of Community and Cultural Services presented the report recommending that Council approve a policy governing the establishment and use of County social media accounts.

Moved by: Councillor Jones  
Seconded by: Councillor Purcell

Resolved that the Social Media Policy be hereby adopted effective immediately.

- Motion Carried.

6.8 **YWCA Pool Agreement Renewal – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services presented the report recommending that staff be directed to sign the one (1) year agreement with the YWCA St. Thomas-Elgin for use of the Terrace Lodge pool for community supervised aquatic programs.

Moved by: Councillor Martyn  
Seconded by: Councillor Giguère

Resolved that Council authorize staff to sign the one (1) year agreement with YWCA St. Thomas-Elgin for the use of the Terrace Lodge pool; and that the report titled “YWCA Pool Agreement Renewal” from the Director of Homes and Seniors Services dated November 1, 2019 be received and filed.

- Motion Carried.

6.9 **Homes – Dietary Policy Manual Review and Revisions – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services presented the report detailing changes to the Elgin County Homes and Seniors Services Dietary Policy Manual.
Resolved that Council approve the County of Elgin Homes and Seniors Services Dietary Policy Manual review and revisions for 2019; and that the report titled “Homes – Dietary Policy Manual Review and Revisions” from the Director of Homes and Seniors Services dated November 1, 2019 be received and filed.

- Motion Carried.

6.10 **Housekeeping and Laundry Policy Manual Review and Revisions – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services presented the report detailing changes to the Elgin County Homes and Seniors Services Housekeeping and Laundry Policy Manual.

Moved by: Councillor Purcell
Seconded by: Councillor Mennill

Resolved that Council approve the County of Elgin Homes and Seniors Services Housekeeping and Laundry Policy Manual review and revisions for 2019; and that the report titled “Housekeeping and Laundry Policy Manual Review and Revisions” from the Director of Homes and Seniors Services dated November 1, 2019 be received and filed.

- Motion Carried.

6.11 **Homes – Nursing Policy Manual Review and Revisions – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services presented the report detailing changes to the Elgin County Homes and Seniors Services Nursing Policy Manual.

Moved by: Councillor Jones
Seconded by: Councillor Giguère

Resolved that Council approve the County of Elgin Homes and Seniors Services Nursing Policy Manual review and revisions for 2019; and that the report titled “Homes – Nursing Policy Manual Review and Revisions” from the Director of Homes and Seniors Services dated November 8, 2019 be received and filed.

- Motion Carried.

6.12 **T:GO Intercommunity Transit Pilot Project in the Municipality of Bayham – Director of Engineering Services**

The Director of Engineering Services presented the report detailing a proposed new transit route extension into Elgin County within the Municipality of Bayham.

Moved by: Councillor Purcell
Seconded by: Councillor Marks

Resolved that the report titled “T:GO Intercommunity Transit Pilot Project in the Municipality of Bayham” from the Director of Engineering Services dated October 30, 2019 be received and filed; and that it be noted that a road user agreement is not required if a transit structure is not located within the County road allowance.

- Motion Carried.

6.13 **Contract Award of Tender – Village of Sparta Reconstruction Contract No. 2019-36 - Director of Engineering Services and Purchasing Coordinator**

The Director of Engineering Services presented the report detailing the results of the tender issued for the Village of Sparta Reconstruction project in the
Municipality of Central Elgin and recommended that Bre-Ex Construction Inc. be awarded the contract.

Moved by: Councillor Martyn
Seconded by: Councillor Marks

Resolved that Bre-Ex Construction Inc. be selected for the Village of Sparta Reconstruction Project, Contract No. 2019-36 at a total price of $2,108,457.08 exclusive of HST; and that additional project funds in the amount of $275,000 (excluding HST) be preapproved for inclusion in the 2020 Capital Budget to fund the County’s proportionate project cost in partnership with the Municipality of Central Elgin; and that the Warden and Chief Administrative Officer be directed an authorized to sign the contract.

- Motion Carried.

6.14 Land Severances – Unsolicited Conveyance of Lands – Director of Engineering Services, County Solicitor, and Manager of Planning

The Director of Engineering Services presented the follow-up report as requested by Elgin County Council detailing the potential repercussions on repealing the County’s current policy not to accept unsolicited lands to accommodate Land Division Consent applications, as well as a legal opinion and report which considers an exemption for Notice of Application for Consent Application No. E 21/19 made by Vanquaethem Farms Ltd.

Moved by: Councillor Purcell
Seconded by: Councillor Marks

Resolved that Elgin County grant an exemption for Consent Application E 21/19 made by Vanquaethem Farms Ltd. for the conveyance of a one-foot by one-foot parcel to the County; and that any costs associated with this conveyance or future reconveyance be borne by the applicant; and further that a letter be sent to the Ministry of Municipal Affairs and Housing relaying Elgin County Council’s concerns with Planning Act Section 50 (12).

- Motion Carried.

6.15 Imperial Road Transportation Impact Study Follow-up Site Visit – Director of Engineering Services

The Director of Engineering Services presented the report summarizing additional updated data received from IBI Group in the fall of 2019 following their review of Imperial Road at Moore’s Flower & Garden Centre and Clovermead Adventure Farm.

Moved by: Councillor Giguère
Seconded by: Councillor Marks

Resolved that the report titled “Imperial Road Transportation Impact Study Follow-up Site Visit” from the Director of Engineering Services dated November 18, 2019 be received and filed.

- Motion Carried.

6.16 Tourism Value Proposition and Investment Attraction Plan – General Manager of Economic Development

The General Manager of Economic Development presented the report recommending that a Request for Proposal (RFP) be issued to retain a consultant to assist in the development of a tourism value proposition and investment attraction plan.
Moved by: Councillor Jones  
Seconded by: Councillor Martyn

Resolved that the report titled “Tourism Value Proposition and Investment Attraction Plan” from the General Manager of Economic Development dated November 18, 2019 be received and filed; and that a Request for Proposal (RFP) be issued to retain consultancy services to assist with the development of a Tourism Value Proposition and Investment Attraction Plan, as described in the November 18, 2019 Council report.  
- Motion Defeated.

Council recessed at 9:58 a.m. and reconvened at 10:13 a.m.

6.17 Lake Erie Region Source Protection Committee Appointment – Legislative Services Coordinator

The Legislative Services Coordinator presented the report notifying Council of the resolutions passed by municipalities supporting the re-appointment of Lloyd Perrin to the Lake Erie Region Source Protection Committee.

Moved by: Councillor Marks  
Seconded by: Councillor Jones

Resolved that the recommendations supporting the re-appointment of Lloyd Perrin to the Lake Erie Region Source Protection Committee from the Township of Southwold, Township of Malahide, City of St. Thomas, and Municipality of Middlesex Centre be received and filed.  
- Motion Carried.

6.18 Bridging the Digital Divide Rural Broadband Conference – Chief Administrative Officer

The Chief Administrative Officer advised that this report will be presented at the December 12, 2019 Elgin County Council meeting.

6.19 Ontario Cannabis Legalization Fund (OCLIF) – Chief Administrative Officer

The Chief Administrative Officer presented the report recommending that the funding received through the Ontario Cannabis Legalization Implementation Fund (OCLIF) be designated as one-time funding and be applied to the resources utilized to develop County policies, complete research and provide training and education with respect to recreational cannabis legalization.

Moved by: Councillor Purcell  
Seconded by: Councillor Giguère

Resolved that the report titled “Ontario Cannabis Legalization Fund (OCLIF)” from the Chief Administrative Officer dated October 24, 2019 be received and filed; and that the funding received through the Ontario Cannabis Legalization Implementation Fund (OCLIF) in the amount of $56,092 be designated as one-time funding and be applied to the resources utilized to develop County policies, complete research and provide training and education with respect to recreational cannabis legalization.  
- Motion Carried.

6.20 Active Health Services Ltd. – Provision of Physiotherapy Services, Long-Term Care – Chief Administrative Officer

The Chief Administrative Officer presented the report seeking Council’s authorization for the Warden and Chief Administrative Officer to execute the
agreement for services that have been provided by Active Health Services Ltd. since the award of RFP No. 2015-11.

Moved by: Councillor Mennill
Seconded by: Councillor Marks

Resolved that the Warden and Chief Administrative Officer be directed to execute the agreement with Active Health Services Ltd. (Bayshore Healthcare Ltd.) for a term ending June 19, 2020.

- Motion Carried.

6.21 **Highway 3 Transportation Needs Assessment Study – Chief Administrative Officer**

The Chief Administrative Officer presented the report recommending that the County of Elgin no longer proceed with the Highway 3 Transportation Needs Assessment Study from St. Thomas to Aylmer.

Moved by: Councillor French
Seconded by: Councillor Martyn

Resolved that the Warden be directed to send a letter to the Ministry of Transportation, MPP Yurek, City of St. Thomas, Municipality of Central Elgin, Township of Southwold, Town of Aylmer, and Township of Malahide with notice that the County is not interested in pursuing the Highway 3 Transportation Needs Assessment Study from St. Thomas to Aylmer.

- Motion Carried.

6.22 **Terrace Lodge Redevelopment Fundraising Committee Annual Report – Chief Administrative Officer**

The Chief Administrative Officer presented the report summarizing the Terrace Lodge Redevelopment Fundraising Committee’s activities for 2019.

Moved by: Councillor Mennill
Seconded by: Councillor French

Resolved that the report titled “Terrace Lodge Redevelopment Fundraising Committee Annual Report” from the Chief Administrative Officer dated November 6, 2019 be received and filed.

- Motion Carried.

6.23 **Draft Fund Development Gift Acceptance Policy – Chief Administrative Officer**

The Chief Administrative Officer presented the report recommending approval of the Fund Development Gift Acceptance Policy which will ensure that informed decisions are made regarding the acceptance of gifts to benefit Elgin County and the donor, and that such gifts are receipted in accordance with the Canada Revenue Agency (CRA) and the Canadian Income Tax Act.

Moved by: Councillor Giguère
Seconded by: Councillor Marks

Resolved that the Fund Development Gift Acceptance Policy be approved as presented.

- Motion Carried.
6.24 Community Engagement – Strategic Plan Survey Distribution Update – Chief Administrative Officer

The Chief Administrative Officer presented the report providing County Council with the information with respect to the promotion and distribution of Council Council’s Draft Strategic Plan Survey.

Moved by: Councillor Jones
Seconded by: Councillor Mennill

Resolved that the report titled “Community Engagement – Strategic Plan Survey Distribution Update” from the Chief Administrative Officer dated November 6, 2019 be received and filed.

- Motion Carried.

6.25 Council Committee By-law and Revisions to Council’s Procedural By-law – Chief Administrative Officer

The Chief Administrative Officer presented three (3) documents for Council’s review: 1) By-law 19-40 being a By-law “To Define the Mandate and Meeting Procedures for Committees Established by the Corporation of the County of Elgin”; 2) Revisions to By-law 18-38 being a By-law “To Regulate the Proceedings in the Municipal Council of the Corporation of the County of Elgin and Committees Thereof, and to Repeal By-law No. 11-06”; and 3) By-law 19-41 being a By-law “To Regulate the Proceedings in the Municipal Council of the Corporation of the County of Elgin and to Repeal By-law No. 18-38”.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Marks

WHEREAS pursuant to Procedural By-law 18-38, Section 35 (b) which states that “Council shall adopt terms of reference and these terms of reference shall be reviewed with each term of Council and prior to any new Committee appointments”; AND WHEREAS Council directed that a By-law be drafted to define the mandate and meeting procedures for Committees established by the Corporation of the County of Elgin; be it therefore resolved

THAT Council hereby enact By-law 19-40 being a By-law “To Define the Mandate and Meeting Procedures for Committees Established by the Corporation of the County of Elgin”; AND THAT Council review changes to Council’s Procedural By-law 18-38 and consent to changes made with respect to Council Committees; AND THAT Council repeal By-law 18-38 being a By-law “To Regulate the Proceedings in the Municipal Council of the Corporation and Committees thereof, and To Repeal By-law No. 11-06” and hereby enact By-law 19-41 being a By-law “To Regulate the Proceedings in the Municipal Council of the County of Elgin, and to Repeal By-law No. 18-38; AND THAT Council appoint Councillor Martyn to the Community Safety and Well-Being Coordinating Committee to serve along with Councillor French; AND THAT Council appoint Councillor Giguère, Councillor Ketchabaw and Councillor French to the Council Budget Committee to serve along with the Warden; AND FURTHER THAT the report titled “Council Committee By-law and Revisions to Council’s Procedural By-law” from the Chief Administrative Officer dated October 28, 2019 be received and filed.

- Motion Carried.

6.26 Community Safety and Well-Being Plan Issuance of RFP – Chief Administrative Officer

The Chief Administrative Officer provided County Council with a copy of the Request for Proposal (RFP) 2019-40 issued on November 18, 2019 seeking
proposals from qualified proponents to develop a Community Safety and Well-Being (CSWB) Plan in accordance with the Police Services Act.

Moved by: Councillor Jones  
Seconded by: Councillor Mennill

THAT the report titled “Community Safety and Well-Being Plan Issuance of RFP” from the Chief Administrative Officer dated November 17, 2019 be received and filed.

- Motion Carried.

6.27 Municipal Modernization Program – 2020 Service Review – Chief Administrative Officer

The Chief Administrative Officer presented the report in order to assess whether Council wishes to complete a Municipal Service Review in 2020 and to seek direction for the Chief Administrative Officer to apply for the Municipal Modernization Program funding by the December 6, 2019 deadline, and to seek Council’s direction for the use of the Improving Service Delivery and Efficiency Funding received earlier this year.

Moved by: Councillor Marks  
Seconded by: Councillor Mennill

WHEREAS Elgin County Council is committed to making informed, strategic choices about how municipal services are delivered;  
AND WHEREAS Elgin County Council wishes to examine how to improve services and assess service levels in the face of competing priorities and/or decreasing revenues and reduce costs;  
AND WHEREAS Elgin County Council wishes to set priorities and, where possible, reduce the cost of delivery while maintaining or improving services and service levels;  
THEREFORE, BE IT RESOLVED  
THAT Elgin County Council conduct a Municipal Services Review to identify actions and directions that could result in a more efficient and effective service delivery, organizational and operation arrangements and associated savings;  
AND THAT the CAO be directed to finalize and issue a Request for Proposal for a Service Delivery Review no later than mid-December 2019;  
AND THAT the Chief Administrative Officer be directed to submit an Expression of Interest Form and applicable supporting documentation to the Municipal Modernization Program no later than December 6, 2019;  
AND THAT the $725,000 in funding received from the Province of Ontario through the Improving Service Delivery and Efficiency Funding be reserved for future use related to the Community Safety and Well-Being planning process and actions resulting from the recommendations of the Municipal Services Review or service efficiencies recommended by staff prior to the completion of the Municipal Services Review;  
AND FURTHER THAT the report titled “Municipal Modernization Program – 2020 Service Review” from the Chief Administrative Officer dated November 16, 2019 be received and filed.

- Motion Carried.

6.28 Elgin County Land Division Activities for 2019 – Land Division Committee Chairman

The Land Division Committee Chairman presented the report highlighting the 2019 activities of the Elgin County Land Division Committee.

Moved by: Councillor Purcell  
Seconded by: Councillor Mennill
Resolved that the report titled “Elgin County Land Division Activities for 2019” from the Elgin County Land Division Committee Chairman and the Manager of Planning dated November 6, 2019 be received and filed.

- Motion Carried.

7. COUNCIL CORRESPONDENCE

7.1 Items for Consideration

7.1.1 Municipality of Dutton Dunwich requesting Elgin County to investigate the feasibility and costs associated with the installation of traffic lights at the Currie Road/Talbot Line intersection.

7.1.2 Town of Aylmer requesting support and endorsement of a request for tax relief for the development of an affordable housing apartment building on Brown Street in Aylmer.

The following resolution was adopted in regards to Correspondence Item #7.1.1:

Moved by: Councillor Purcell
Seconded by: Councillor Marks

Resolved that the Director of Engineering Services be directed to provide an assessment and a follow-up report to County Council with respect to the feasibility and costs associated with the installation of traffic lights at the Currie Road/Talbot Line intersection in the Municipality of Dutton Dunwich.

- Motion Carried.

The following resolution was adopted in regards to Correspondence Item #7.1.2:

Moved by: Councillor Purcell
Seconded by: Councillor Ketchabaw

Resolved that staff be directed to provide additional information with respect to the ways in which Elgin County can support the Town of Aylmer and other local municipal partners in their affordable housing strategies.

- Motion Carried.

7.2 Items for Information (Consent Agenda)

7.2.1 Ministry of Finance announcing the release of the 2020 Ontario Municipal Partnership Fund (OMPF) allocations.

7.2.2 Grants Ontario Funding Opportunities – Investing in Canada Infrastructure Program: Green Stream.

7.3.3 Grey Sauble Conservation with a resolution requesting that the Minister of the Environment, Conservation and Parks gives clear direction as to what services are considered mandatory and non-mandatory and that no programs or services of the GSCA be wound down at this time.

7.3.4 Deputy Minister, Small Business and Red Tape Reduction, Ministry of the Economic Development, Job Creation and Trade announcing the launch of the Job Site Challenge.

7.3.5 Ministry of Economic Development, Job Creation and Trade announcing a package of over 80 proposed actions to eliminate unnecessary or outdated rules and streamline regulations that need updating.

7.3.6 Ministry of Natural Resources and Forestry responding to Warden McPhail’s letter regarding invasive phragmites.
7.3.7 Ministry of the Attorney General providing an update with respect to the transfer of the prosecution of Part III matters under the Provincial Offences Act to municipalities.

7.3.8 Ministry of Natural Resources and Forestry with an Environmental Registry notice regarding proposal to amend three statutes and make a new regulation under the Lakes and Rivers Improvement Act.

7.3.9 Bill Hatanaka, Ontario Health Board Chair and Susan Fitzpatrick Ontario Health Interim CEO with a letter regarding Ontario Health Transitional Regional Leadership.

7.3.10 Township of Ramara with a resolution expressing the Township’s desire that an exit clause be provided in any new Conservation Authorities Act.

The following resolution was adopted in regards to Correspondence Item #7.3.8:

Moved by: Councillor Purcell  
Seconded by: Councillor Mennill

Resolved that staff be directed to coordinate with staff of the Township of Malahide and the Municipality of Bayham to communicate with the Ministry of Natural Resources to advocate for changes to well licences pursuant to the Oil, Gas and Salt Resources Act to require payment of annual municipal taxes as a condition of licence renewal.

- Motion Carried.

The following resolution was adopted in regards to Correspondence Item #7.3.9:

Moved by: Councillor Purcell  
Seconded by: Councillor Jones

Resolved that the Chief Administrative Officer be directed to prepare an update regarding Ontario Health Teams for Council’s review at the December 12, 2019 meeting.

- Motion Carried.

Moved by: Councillor Martyn  
Seconded by: Councillor French

Resolved that Correspondence Items #7.3.1-7.3.7, 7.3.10 be received and filed.

- Motion Carried.

8. OTHER BUSINESS

8.1 Statements/Inquiries by Members

8.1.1 Councillor Jones noted that the Township of Southwold is thrilled that the vacant building located next to Elgin Manor Long-Term Care Home has been purchased.

8.1.2 Warden McPhail informed Councillors that the County had completed their emergency management exercise last week and he recognized the Fire Training Officer/Community Emergency Management Coordinator for his expertise in the area of emergency management.

8.1.3 Councillor Marks relayed to Council how impressed he was with the new Provincial Offences Administration Building and associated Grand Opening last week. Additionally, Councillor Marks noted that he felt the 2019 Warden’s Banquet was a great success.
8.1.4 Councillor Martyn reported that both she and Councillor Mennill attended the November 12, 2019 meeting of the Thames Valley District School Board to advocate against local school closures (Springfield Public School and New Sarum Public School).

8.2 Notice of Motion
None.

8.3 Matters of Urgency

8.3.1 A Rural Education Task Force is being created by Thames Valley District School Board and they are seeking the appointment of a member of Council. The first meeting will be held on Monday, January 13, 2020 at 5:30 p.m. at the Thames Valley District School Board office. Councillor Martyn volunteered to participate as a member of this committee.

Moved by: Councillor Purcell
Seconded by: Councillor French

Resolved that Elgin County Council support the nomination of Councillor Martyn to the Thames Valley District School Board Rural Education Task Force; and that Councillor Giguère be appointed as an alternate; and further that a letter be sent to Thames Valley District School Board notifying them of this appointment.

- Motion Carried.

8.3.2 Warden McPhail requested Council’s review and approval of a letter to be sent to Lord Elgin, 11th Earl of Elgin, Andrew Douglas Alexander Thomas Bruce, 15th Earl of Kincardine.

Moved by: Councillor Mennill
Seconded by: Councillor Marks

Resolved that the Warden be directed to send an update on behalf of Elgin County Council to Lord Elgin, 11th Earl of Elgin, Andrew Douglas Alexander Thomas Bruce, 15th Earl of Kincardine.

- Motion Carried.

Council recessed at 11:09 a.m. and reconvened at 11:12 a.m.

9. CLOSED MEETING ITEMS

Moved by: Councillor Ketchabaw
Seconded by: Councillor Marks

Resolved that we do now proceed into closed meeting session in accordance with the Municipal Act to discuss matters under Municipal Act Section 239 (2):

In-Camera Item #1

(b) personal matters about an identifiable individual, including municipal or local board employees – CAO Evaluation

In-Camera Item #2

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Fire Training Officer/Community Emergency Management Coordinator Agreement
In-Camera Item #3

(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Property Matters

In-Camera Item #4

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Central Elgin Short Term Lease

In-Camera Item #5

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Ambulance Services

In-Camera Item #6

(b) personal matters about an identifiable individual, including municipal or local board employees – Western Ontario Wardens Caucus

In-Camera Item #7

(b) personal matters about an identifiable individual, including municipal or local board employees

In-Camera Item #8

(b) personal matters about an identifiable individual, including municipal or local board employees – Organizational Review

- Motion Carried.

10. RECESS

Council recessed at 12:00 p.m. and reconvened at 12:47 p.m.

11. MOTION TO RISE AND REPORT

Moved by: Councillor Purcell
Seconded by: Councillor Jones

Resolved that we do now rise and report.

- Motion Carried.

In-Camera Item #1 – CAO Evaluation

Moved by: Councillor Marks
Seconded by: Councillor Ketchabaw

Resolved that the Warden proceed as directed.

- Motion Carried.

In-Camera Item #2 – Fire Training Officer/Community Emergency Management Coordinator Agreement

Moved by: Councillor Jones
Seconded by: Councillor French
Resolved that the Chief Administrative Officer and the County Solicitor proceed as directed.

- Motion Carried.

In-Camera Item #3 – Property Matters

Moved by: Councillor Giguère
Seconded by: Councillor Jones

Resolved that the Chief Administrative Officer proceed as directed.

- Motion Carried.

In-Camera Item #4 – Central Elgin Short Term Lease

Moved by: Councillor Purcell
Seconded by: Councillor Ketchabaw

Resolved that the Warden and Chief Administrative Officer proceed as directed.

- Motion Carried.

In-Camera Item #5 – Ambulance Services

Moved by: Councillor French
Seconded by: Councillor Jones

Resolved that the Chief Administrative Officer proceed as directed.

- Motion Carried.

In-Camera Item #6 – Western Ontario Wardens Caucus

Moved by: Councillor Martyn
Seconded by: Councillor Giguère

Resolved that the report from the Chief Administrative Officer be received.

- Motion Carried.

In-Camera Item #7

Moved by: Councillor French
Seconded by: Councillor Marks

Resolved that the Chief Administrative Officer proceed as directed.

- Motion Carried.

In-Camera Item #8

Moved by: Councillor Marks
Seconded by: Councillor Jones

Resolved that the verbal report from the Chief Administrative Officer be received.

- Motion Carried.
12. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE

Moved by: Councillor Purcell  
Seconded by: Councillor Martyn

Resolved that we do now adopt recommendations of the Committee Of The Whole.

- Motion Carried.

13. CONSIDERATION OF BY-LAWS

13.1 By-law No. 19-40 – Council Committee By-law

BEING a By-law to Define the Mandate and Meeting Procedures for Committees Established by the Corporation of the County of Elgin.

Moved by: Councillor Mennill  
Seconded by: Councillor Marks

Resolved that By-law No. 19-40 be now read a first, second and third time and finally passed.

- Motion Carried.

13.2 By-law No. 19-41 – Council Procedural By-law

BEING a By-law to Regulate the Proceedings of the Municipal Council of the Corporation of the County of Elgin and to Repeal By-law No. 19-38.

Moved by: Councillor Giguère  
Seconded by: Councillor Jones

Resolved that By-law No. 19-41 be now read a first, second and third time and finally passed.

- Motion Carried.

13.3 By-law No. 19-42 – Confirming all Actions and Proceedings

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the November 26, 2019 Meeting.

Moved by: Councillor Mennill  
Seconded by: Councillor Giguère

Resolved that By-law No. 19-42 be now read a first, second and third time and finally passed.

- Motion Carried.

14. ADJOURNMENT

Moved by: Councillor Marks  
Seconded by: Councillor Ketchabaw

Resolved that we do now adjourn at 1:55 p.m. to meet again on December 10, 2019 at the County Administration Building Council Chambers at 7:00 p.m.

- Motion Carried.

Julie Gonyou,  
Chief Administrative Officer.

Duncan McPhail,  
Warden.
REPORT TO COUNTY COUNCIL

FROM: Duncan McPhail, Warden

DATE: November 20, 2019

SUBJECT: Municipal Overview Letter to Lord Elgin

RECOMMENDATION:

THAT the attached letter, drafted by Warden McPhail, dated November 26, 2019, be sent to Lord Elgin, the 11th Earl of Elgin, Andrew Douglas Alexander Thomas Bruce.

INTRODUCTION:

Elgin County was incorporated in 1852 and, to recognize Elgin County as part of their centennial celebrations in 1952, Lord Elgin, the 11th Earl of Elgin, Andrew Douglas Alexander Thomas Bruce and 15th Earl of Kincardine presented Elgin County with a watch. The watch is something that has been treasured by each Warden of Elgin County and is presented from Past Warden to the newly elected Warden annually at the Warden's Inaugural meeting.

I attended an event at the Elgin Regiment earlier in 2019 and Lord Bruce (Lord Elgin's son), mentioned that his father would be thrilled to receive an update from the County of Elgin.

BACKGROUND:

The purpose of this report is to seek Council’s authorization to submit the attached letter to the 11th Earl of Elgin, Lord Elgin.

All of which is Respectfully Submitted

Duncan McPhail
Warden
Lord Elgin, 11th Earl of Elgin, Andrew Douglas Alexander Thomas Bruce, 15th Earl of Kincardine

November 26, 2019

Your Lordship,

It is a privilege to provide you with an update on behalf of Elgin County Council. I have had the great pleasure of serving as Warden of Elgin County Council on three different occasions. During each term, I have been presented with and hold a Chain of Office and the pocket watch that your father, the 10th Earl of Elgin and 14th Earl of Kincardine, Edward James Bruce, presented to our Council as part of our Centennial celebrations in 1952. This generous gift is now steeped in tradition and has been passed down from Warden to Warden as a mark of pride in our municipality and to denote the authority and dignity attached to the Office of the Warden.

As part of the Centennial celebrations, your father laid the cornerstone for the St. Thomas Elgin General Hospital. You would be pleased to know that we are exceedingly proud that our local hospital has recently achieved accreditation with exemplary standing – the highest rating a health care organization in Canada can receive.

Earlier this month I attended several Remembrance Day ceremonies and I am pleased to report that large crowds of all ages joined to recall the end of WWI hostilities and all those who have served in our nation’s defence. Elgin County is fortunate to be the stewards of a Victoria Cross, awarded to a fallen soldier, Ellis Wellwood Sifton, an Elgin County farmer, whose bravery at Vimy Ridge in 1917 earned him this highest award for valour. The Victoria Cross was part of one of the community commemorations and arrived by police escort.

Our Council has much to be proud of and it is clear that all sitting Councillors, both past and present, care deeply about our County – we are all passionate about the success of our community and we are committed to ensuring the financial sustainability of our services. By working together, we are seizing opportunities and overcoming challenges. I believe that Elgin County Council represents the best community in Ontario.

Over the past year, we have shown resilience and we remain steadfast in our commitment to listening to, and working with, our staff and residents to develop policies and guide services. I suspect the next three years of our term on Council will be momentous. The coming year alone will see the rebuild of a bridge that collapsed in February of 2018, a $5M rehabilitation of the King George VI Lift Bridge in Port Stanley, and the commencement of a $30M rehabilitation of Terrace Lodge, one of Elgin’s three Long Term Care Homes.

We are preparing for the important work ahead of us by formalizing our strategic objectives and seeking input from our residents. The next three years will present us with both great opportunities as well as significant challenges. It is difficult, as local government, to keep up with a multitude of changes coming from other levels of government and global forces: a volatile economy, rising inflation and interest rates, and a lack of affordable housing. To keep moving forward, we know we have to face our challenges head-on.

We in Elgin have come a long way over the past number of years and our confidence in who we are and where we are headed as a County has grown significantly. We are building a County that has infrastructure for high-speed internet and one that is resilient despite competing demands for our resources and escalating costs. We will continue to encourage and support new ideas and take pride in seeing them take root and grow.

It is Council’s desire that the children of Elgin County grow up and flourish in an "Elgin" that, over the long term, is sustainable -- in all forms of that word. A municipality that is able to afford important public services and one where we have a healthy natural environment and superior quality of life. Our County is breathtaking. Our idyllic rural landscapes, charming towns and villages, as well as waterfront living make life in Elgin County the ideal alternative to the hustle and bustle of city life.

Our Council has actively pursued "outside the box" solutions and opportunities to drive growth in our community and we anticipate a 5% increase in our population over the next 5 years. We know that by working together with our staff and our community, we will develop the full potential of our progressive community.

Thank you for your family’s generous contributions to our heritage.

Yours Very Truly,

Duncan McPhail
Warden, Corporation of the County of Elgin
November 22, 2019

Mr. Duncan McPhail, Warden
& Elgin County Council
c/o Ms. Julie Gonyou, CAO
County of Elgin
450 Sunset Drive
St. Thomas, ON NSR 5V1

Via email: igonyou@elgin.ca

Re: Elgin/St. Thomas Small Business Enterprise Centre

To Elgin County Council,

As I’m sure you are well-aware, the Elgin/St. Thomas Small Business Enterprise Centre (SBEC) is a provincially-funded program that provides support services and grants to small business in Elgin County and St. Thomas and is now in its 10th year of being the go-to place for small business in the region.

What you may not be fully aware of is the incredible impact this program has had across our communities. On December 12th, we will have the distinct pleasure to speak with you about some success stories of this program, but prior to that, I wanted to share with you some key numbers and to ask for your continued support as we keep the momentum going strong.

Over the last 5 years, the SBEC has gained some amazing traction across Elgin County and St. Thomas and that is reflected in the numbers. In those 5 years, our team has:

- Helped 343 new businesses start up and 60 businesses expand, generating 463 new jobs
- Handled 15,618 enquiries (walk-ins, telephone, e-mail), resulting in 3,404 client consults
- Facilitated 174 workshops and events, hosting 3,975 attendees
- Provided $675,688 in grants to small businesses ($271,250 or 41% to Elgin County businesses)

In those 5 years, the SBEC is very appreciative to have received $175,000 in total funding from Elgin County and over $225,000 from the St. Thomas Economic Development Corporation. As is quite obvious, the grant allocations alone exceed the amount invested by our municipal partners and we have been very fortunate to secure significant annual funding from the Provincial Government over that time to fund those grants and to cover the cost of operating an office and of covering such a large geographic area with only three team members.

The work that is being done in the Elgin/St. Thomas SBEC far surpasses what similar-sized communities are doing and is proof that the entrepreneurial spirit is strong in Elgin. And, while the numbers above are impressive, they do not even take into account the exceptional growth we’ve seen in the first half of our current fiscal year as our team has assisted in the start up or expansion of 72 businesses (generating 77
new jobs), worked through 576 client consultations and had 2,671 enquiries into the office. Across the spectrum of the programs offered, Elgin County businesses consistently represent between 40-45% of those serviced.

Several years ago, this growth prompted the St. Thomas EDC to increase funding towards the SBEC, recognizing the important work that is being done and the value that it offers across the County. In the most recent contract, the Provincial Government has allocated less money to the SBECs across Ontario, which will mean less operational dollars to support our flourishing small business community. Recognizing that our economy is largely driven by the small business community across our region, the EDC Board of Directors has voted to increase their contribution to the SBEC to $70,000 annually.

On behalf of our Board of Directors and our SBEC team, I respectfully request that Elgin County Council consider an increase in funding to the Elgin/St. Thomas Small Business Enterprise Centre from $35,000 to $55,000 per year. With these additional funds, we will ensure that our small business community continues to be serviced at the highest level and that our team is able to not only maintain, but to grow and enhance what is already seen as one of the best small business programs in the province.

The SBEC has always been, and remains, an excellent example of what can happen when our communities work together towards a common goal. I look forward to sharing more with you at the meeting on December 12th and I encourage you to please contact me with any questions as I am always very happy to share stories of success from the Elgin/St. Thomas Small Business Enterprise Centre.

Sincerely,

Sean Dyke
CEO
Council Reports – ATTACHED

Warden – 2020 Committee Appointments

Councillor Martyn – Elgin County Museum 2019 Annual Report

Councillor Marks and Councillor McPhail – Conference Report: Bridging the Digital Divide Canada 2019

Staff Reports – ATTACHED

Cathy Quinlan, Upper Thames River Conservation Authority – Elgin Natural Heritage Systems Study 2019

Manager of Planning – Elgin County Official Plan Five (5) Year Review – Natural Heritage System Study – 2019 (June 5th Draft)

Manager of Planning – Approval for Official Plan Amendment No. 17 Township of Malahide

Purchasing Coordinator – General Insurance and Risk Management Services Program for 2020

Manager of Library Programming and Community Development – Elgin County Library – Recent Projects, Programs, Partnerships and Activities – May 2019 to October 2019

General Manager of Economic Development – Elgincentives 2019 Year End Review

Director of Homes and Seniors Services – Maintenance Policy Manual Review and Revisions

Director of Homes and Seniors Services – Administration Policy Manual Review and Revisions

Director of Homes and Seniors Services – Program and Therapy Services Policy Manual Review and Revisions

Director of Homes and Seniors Services – Homes – Terrace Lodge – Long-Term Care (LTC) Development Agreement

Director of Engineering Services – Rehabilitation of King George VI Lift Bridge – Status Update

Director of Engineering Services – Talbot Line and Currie Road Traffic Signal Warrant Analysis

Director of Engineering Services – Engineering Services for the Replacement of Meeks Bridge

Director of Engineering Services – Engineering Services for Centennial Road/Elm Line Intersection Improvements
FROM: Councillor Sally Martyn  
Mike Baker, Manager of Museum and Archives  

DATE: December 12, 2019  

SUBJECT: Elgin County Museum 2019 Annual Report  

RECOMMENDATION:  

THAT the report titled “Elgin County Museum 2019 Annual Report” from Councillor Sally Martyn and the Manager of Museum and Archives dated December 12, 2019 be received and filed.  

INTRODUCTION:  

Below is the 2019 annual report of the Elgin County Museum submitted on behalf of County Council’s 2019 representative on the Elgin County Museum Advisory Committee, Councillor Sally Martyn.  

DISCUSSION:  

The committee met five times between January and December 2019 in fulfilment of the terms of Elgin County By-law No. 05-44. The following are issues and reports brought forward to the committee during this period:  

Membership  

The Museum Advisory Committee is currently composed of:  

Helen Van Brenk, Chair (Women’s Institute representative)  
Perry Clutterbuck, Vice-chair (At-large member)  
Charlie Jenkins, (At-large member)  
Joan Mansell, (Women’s Institute representative)  
Kim Teuscher, (At-large member)  
Amanda Vanden Wyngaert, (County Museums representative)  
Sally Martyn, (Elgin County Council representative)  

Staffing  

The museum was very fortunate to have had Fiona Murray join the staff as this year’s summer student funded in part by the Young Canada Works program. She assisted with exhibit installation and completed an extensive inventory of the chair collection.
Exhibitions

2019 exhibitions with attendance:

Baseball and Brass Bands (Extended from the fall of 2018) - 358

The exhibit was based on a series of photographs of town and village brass bands and baseball teams found in the Women’s Institute Tweedsmuir books. The instruments in the photos were matched with artifacts from the extensive period brass collection belonging to Henry Meredith, formerly of the UWO Music Department. The museum also drew on its baseball equipment and memorabilia collection to augment the show.

May 14 to August 31 - 564

The Aerodrome of Democracy - The British Commonwealth Air Training Plan

This exhibit marks the 80th anniversary of the plan that built bases in Fingal, Aylmer and south of St. Thomas. It included aircraft models, images, uniforms and equipment and a reconditioned Link Trainer loaned from the Harvard Association in Tillsonburg.

September 14 to January 11 - 212 (to Oct. 31)

Voices from the Engraver

A travelling exhibition that explored the process of engraving stamps and paper currency. Featuring hands-on activities for kids and two touch screens. A printing demonstration was presented on an engravers’ press loaned by Black Creek Pioneer Village.

Circulated by the Bank of Canada Museum

Elgin Manor

The Manor’s built-in display cases continue to offer a changing selection of material from the permanent collection for the enjoyment of the residents and staff. This year’s exhibit, coordinated by the Museum Assistant, was on toys.
Programs

Family Day, Feb. 18 - 76
Dr. Henry Meredith and a selection of his band members performed. A variety of activities were on offer for children including making your own harmonica.

9th Annual Vimy Lecture, Tuesday, April 9 - 29
Award-winning historian and UWO Professor Jonathan Vance spoke on his new book, A Township at War. Presented in honour of Victoria Cross recipient and Wallacetown native Lance-Sgt. Ellis Wellwood Sifton.

Cottonwood Brass Band, Saturday, April 13 - 34
An afternoon of music with Dr. Henry Meredith, guest curator, well-known UWO music professor, performer, and musicologist, and the Cottonwood Brass, directed by Dave Pearson, in their closing concert for the exhibit.

National Film Day, Wednesday, April 17 - 5
Anthropocene: The Human Epoch

Shunpiker, Sunday, May 12 - 663
The Heritage Centre, Archives and the main building again found themselves on the London Free Press Shunpiker tour and received a steady stream of visitors throughout the day.

Jumbo Panel, May 16 - 34
Four members of the production team from the Blyth Festival’s Jumbo play talked about the play’s genesis and production requirements.

Culture Days, September 28 - 42
Engraving press demonstration by artist Ron Milton.

Doors Open St. Thomas, October 5 - 349
Once again Railway city tourism ran three PSTR trains between the downtown tourist centre and the County Building. Approximately 100 visitors arrived on each train and were divided among the Archives, the main building where Archives had set up the green screen, and the Heritage Centre.

Presentation by authors Shirleyan English and Bonnie Sitter on their book Onion Skins and Peach Fuzz, Memories of Ontario Farmerettes, November 16 - 40

Book launch for Middlemarch Stories by Luella Monteith, November 17 - 103
Off-site Programmes and Attendance

Curator
- three illustrated talks in London (on the BCATP, Sparton Records and Dundas Street) -198
- The Victoria Cross was exhibited at Southwold Remembers at the Keystone Complex
- Presentation to the Ontario Museum Association annual conference
- Attended three performances of Jumbo at Blyth with a pop-up museum
- Launched the regional museum guide at the County’s tourist kiosk in Port Stanley
- Attended Newcomers Day at Knox Church

Curatorial Assistant - 9 Edukit presentations at the Homes - 146

Visitor Statistics

2018 (to November 30)

<table>
<thead>
<tr>
<th>Description</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exhibit and programme attendance</td>
<td>2725</td>
</tr>
<tr>
<td>11 school tours</td>
<td>520</td>
</tr>
<tr>
<td>21 booked tours</td>
<td>333</td>
</tr>
<tr>
<td>Off-site Programmes</td>
<td>269</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3847</strong></td>
</tr>
</tbody>
</table>

2019 (to November 17)

<table>
<thead>
<tr>
<th>Description</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exhibit and programme attendance</td>
<td>2523</td>
</tr>
<tr>
<td>9 school tours</td>
<td>333</td>
</tr>
<tr>
<td>6 booked tours</td>
<td>80</td>
</tr>
<tr>
<td>Rentals and meetings</td>
<td>253</td>
</tr>
<tr>
<td>Off-site Programmes</td>
<td>344</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3533</strong></td>
</tr>
</tbody>
</table>

Donations

A donation of $4000.00 was received from the Stirling IODE.
A donation of $10000 was received from the Williams Family Foundation
A donation of $2000.00 was received from the Elgin Historical Society

Permanent Collection

The museum received a total of 84 accessions.

Highlights include the acquisition of the Don Cosens Collection of product packaging and advertising novelties, the Alma College doll cabinet and two 1910 curling stones.
Social Media

The museum’s current social media status includes 606 Facebook followers (a 30% increase over 2018 numbers) and 547 Twitter followers (a 20% increase). The museum posts information at least once a week on its artifacts and activities.

Gift Shop

2018 net income $2157.96 (to Nov. 30)
2019 net income $1437.30 (to Oct. 31)

Admissions

2018 Admission donations $2230.95 (Nov. 30)
2019 Admission donations $2014.29 (Oct. 31)

Outlook for 2020

The exhibit program for 2020 includes tattoos, hockey and architecture. The heritage Centre will host travelling exhibitions from Wellington County on tattoo art and from the Canadian Museum of History on hockey. Former Warden Paul Baldwin will guest curate an exhibition on 1870s architect David Kilpatrick whose churches and can still be found throughout the county. The year will also see a collections assessment to identify unprocessed material and material not covered by the collecting mandate.

The museum expects to conclude agreements with the St. Thomas Elgin Public Art Centre and the Gay Lea Dairy Museum in the new year on their participation in the County’s web-based collections management program.

All of which is Respectfully Submitted

Approved for Submission

Councillor Sally Martyn

Julie Gonyou

Chief Administrative Officer

Mike Baker

Manager of Museum and Archives
FROM: Councillor McPhail  
Councillor Marks  

DATE: December 2, 2019  

SUBJECT: Conference Report: Bridging the Digital Divide Canada 2019  

RECOMMENDATION:  

THAT the report titled “Conference Report: Bridging the Digital Divide Canada 2019” from Councillor McPhail and Councillor Marks dated December 2, 2019 be received and filed.  

INTRODUCTION:  

The purpose of this report is to provide an overview of a conference we recently attended in North Bay with the County CAO. Over 250 people from all over Canada attended this conference. This educational forum was aimed at better understanding broadband issues and strategies – for rural and remote communities and regions. This forum offered attendees a unique opportunity for stakeholders to come together and share their knowledge, expertise, lessons learned and advice.  

BACKGROUND:  

Municipalities across Ontario have been grappling with the challenge of providing access to high-speed internet and cellular service for more than a decade. In Ontario, the Federation of Canadian Municipalities estimates that 12% of residents cannot access broadband service speeds of at least 50 Mbps for downloads and 10 Mbps for uploads. In Elgin County, slow internet speeds and lack of affordable internet are negatively impacting job creation, economic development and quality of life for our residents. Talented works and businesses are choosing urban centres over our rural/small urban centres. It is increasingly important that we set up the right conditions for workers and businesses to allow people to work from home and keep up with changing demands with respect to technology.  

CONFERENCE DETAILS:  

- A welcome reception was held on November 12, 2019 – this afforded us the opportunity to network and have conversations with other communities who share similar connectivity challenges.  
- Keynote: “Why the Rural Divide matters more than ever” (presentation from Victoria Smith, Senior Manager – Strategic Initiatives, Strathcona BC Regional District)  
- Robert McCann – President, Hamilton Technology Centre Founder, Clearcable Networks delivered a presentation on broadband technological solutions for rural and remote communities. This presentation was titled “The Evolution of  

27
Broadband Technologies, Speeds and Capacity Challenges in Rural and Remote Areas”.

- Steven Eyre, AVP, Smart Home Business Solutions discussed “Broadband Technology Solutions – Managing the User Experience”.
- Another impactful presentation was delivered by John Jung, Executive Director ICF Canada – Chairman and Co-Founder of Intelligent Community Forum followed by a presentation on the “Economics of Rural Broadband – offering a global perspective of rural broadband market successes and failures”.

FUNDING:

Infrastructure Canada, under a bilateral agreement with the province, will devote $250M in funding for rural and northern community infrastructure projects including broadband infrastructure. Ontario has committed $315M over the next 5 years for broadband and cellular expansion. It is important to note that our senior levels of government are willing to support rural communities and the private sector to leverage funding and innovative solutions which can improve access to broadband and cellular access.

ADVOCACY EFFORTS:

Rural Ontario Municipal Association (ROMA) has advocated to senior levels of government that broadband should be treated the same as the provision of clean water, electricity, health care, education etc. Making broadband an essential service will undoubtedly bolster economic development and ensure the existing kms of fibre-optic cables already buried in the communities across the province by telecommunications providers and other private providers can be accessed for public use.

SWIFT NETWORK:

In 2017, Elgin County committed $527k to the Southwestern Integrated Fibre Technology Network – an initiative of the Western Ontario Wardens Caucus (WOWC) dedicated to addressing the region’s connectivity challenges. This project is delivered in partnership with WOWC member municipalities, as well as the government of Ontario and Canada to subsidize the construction of an open-access, high-speed broadband network in Southwestern Ontario, Caledon and the Niagara Region. Swift’s network will be built, owned and operated by Internet Service Providers (ISPs) with oversight by the Swift Board of Directors. This project has been underway for several years and information regarding installation in Elgin County has not yet been made publicly available. Pilot projects in Lambton County, Wellington County and Norfolk County were announced in August 2019.

ELGIN COUNTY CONNECTIVITY:

It is clear that Elgin County cannot rely on a “one solution fix” to this complex challenge. Additional work and research in this area will be required in 2020. It will be important that the 2020 Warden and CAO continue to have conversations with our local ISP providers.
CONCLUSION:

We were pleased to attending this inspiring conference on behalf of Elgin County. It is our hope that Council will continue to support our community’s need for access to fast, reliable and affordable internet services in our communities through Council’s Strategic Plan (and Operational Plan).

All of which is Respectfully Submitted

Duncan McPhail
Councillor

Tom Marks
Councillor
Elgin Natural Heritage Systems Study 2019

Elgin County Council Meeting
December 12th, 2019

Prepared by the UTRCA
Need for the Elgin NHSS

- The Provincial Policy Statement (PPS), 2005 focused on significant wetlands, woodlands, valleylands, wildlife habitat and areas of natural and scientific interest and broader natural heritage systems. MNR’s 2010 Natural Heritage Reference Manual provides direction on how to identify systems.

- The PPS, 2014 requires that Natural Heritage Systems be identified

- In 2018, Elgin County contracted the UTRCA to complete the ENHSS using 2015 aerial photography

- UTRCA completed NHSS’s for Middlesex, Oxford, Perth and Huron Counties, with other Conservation Authorities and partners
2.1.3  *Natural heritage systems* shall be identified in Ecoregions 6E & 7E\(^1\), recognizing that *natural heritage systems* will vary in size and form in *settlement areas, rural areas, and prime agricultural areas.*

**Natural heritage system:** means a system made up of *natural heritage features and areas,* and linkages intended to provide connectivity (at the regional or site level) and support natural processes which are necessary to maintain biological and geological diversity, natural functions, viable populations of indigenous species, and ecosystems. These systems can include *natural heritage features and areas,* federal and provincial parks and conservation reserves, other natural heritage features, lands that have been restored or have the potential to be restored to a natural state, areas that support hydrologic functions, and working landscapes that enable ecological functions to continue. The Province has a recommended approach for identifying *natural heritage systems,* but municipal approaches that achieve or exceed the same objective may also be used.
Study Approach

- The study evaluates and identifies the existing ecologically important and significant terrestrial resources of the county using scientific methods and Geographic Information Systems (GIS) mapping and modeling.
- It is at the landscape level and not the on-site field level.
- It does not evaluate aquatic habitats.
Study Area

- Includes all of Elgin County, member municipalities, and City of St. Thomas
- Buffer zone 500 m around outside except lake side
- Includes four Conservation Authority jurisdictions
  - Lower Thames Valley
  - Kettle Creek
  - Catfish Creek
  - Long Point Region
**Study Methodology**

**Step 1.** Using 2015 aerial photography from SWOOP (Southern Ontario Ortho-imagery Project), accurately map and attribute all **Vegetation Community** polygons (≥ 0.5 ha, ≥ 30 m wide)

- e.g., deciduous woodland, deciduous swamp, upland thicket, upland meadow,
- Human interpretation exercise, but can be field verified if needed

**Step 2.** Merge **Vegetation Communities** into:

- Vegetation Groups
  - e.g., Woodland, Wetland, Thicket
- Vegetation Patches
Vegetation Community
• Smallest unit (≥ 0.5 ha)
• 17 types

Vegetation Group
• 6 types
• Woodland, Thicket, Meadow, Water Feature, Connected Vegetation Feature, Wetland

Vegetation Patch
• Forms from all adjacent Communities and Groups
**Step 3.** Confirm the set of Ecologically Important criteria that are based on landscape ecology literature and past studies.

There are 13 unique criteria that fall into four types:

- Proximity to features (connectivity)
- Presence of unique features
- Size
- Diversity

<table>
<thead>
<tr>
<th>#</th>
<th>Ecologically Important + Significant Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Within Significant Valleylands</td>
</tr>
<tr>
<td>2</td>
<td>Within 100m of Shoreline Zone</td>
</tr>
<tr>
<td>3</td>
<td>Within an ANSI</td>
</tr>
<tr>
<td>4</td>
<td>Within 30m of an Open Watercourse</td>
</tr>
<tr>
<td>5</td>
<td>All Wetlands</td>
</tr>
<tr>
<td>6</td>
<td>Woodland Size ≥4 ha</td>
</tr>
<tr>
<td>7</td>
<td>Woodland Proximity</td>
</tr>
<tr>
<td>8</td>
<td>Thicket Size ≥2 ha</td>
</tr>
<tr>
<td>9</td>
<td>Meadow Size ≥5 ha</td>
</tr>
<tr>
<td>10</td>
<td>Meadow Proximity</td>
</tr>
<tr>
<td>11</td>
<td>Patches with Veg Groups that meet criteria</td>
</tr>
<tr>
<td>12</td>
<td>Diversity of Veg Communities, Groups or Ecosystems</td>
</tr>
<tr>
<td>13</td>
<td>Proximity to EI Patches</td>
</tr>
</tbody>
</table>
Woodland Size Cutoff

• 4 ha woodland size cutoff was chosen for the ENHSS by the Project Team:
  – 4 ha is used in many other SW Ontario jurisdictions,
  – Team reviewed results for 2ha and 4ha cutoffs and found that 4 ha was an appropriate size for Elgin County which possesses a forest cover of approximately 20%

• The PPS states planning authorities can go beyond the minimum standards.

--------

Elgin County’s current Official Plan

Section D1.2.2.1 Significant Woodlands

• Elgin County considers woodland ≥10 ha as significant woodland.

• Woodlands between 2 ha and 10 ha are also significant if they are located within 30 m of a significant natural heritage feature (e.g., significant wetland, significant valleyland, fish habitat and/or watercourse).
Study Methodology

Step 4. Use the GIS to apply the criteria to the Vegetation Groups and Patches.

Step 5. Produce maps showing all patches that meet one or more criteria and are Ecologically Important or Significant.

Note: Patches that meet one or more criteria are Ecologically Important.
Ecologically Important vs. Significant

Ecologically Important & Significant

Many natural heritage features identified as Ecologically Important also meet the definition of Significant as per the PPS 2014 and MNRF criteria:

• Significant Woodlands
• Significant Valleylands
• Provincially Significant Wetlands
• Provincial Life Science ANSIs
• Water bodies and Major Watercourses

Ecologically Important

Some natural heritage features identified as Ecologically Important do not meet the definition of Significant:

• Regional Life Science ANSIs
• Other Evaluated Wetlands (Local)
• Unevaluated Wetlands
• Meadows
• Thickets (young tree plantations)

ENHSS does not have criteria for:

• Provincial Earth Science ANSIs,
• Fish Habitat, and Habitat of Endangered & Threatened Species
### Results by Municipality

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Area of all Patches (ha)</th>
<th>Area of patches that are Ecologically Important (EI)</th>
<th>% of Patch Area that is EI</th>
<th>% of Municipality that is EI</th>
</tr>
</thead>
<tbody>
<tr>
<td>West Elgin</td>
<td>7,442</td>
<td>7,344</td>
<td>98.7%</td>
<td>22.72%</td>
</tr>
<tr>
<td>Dutton/Dunwich</td>
<td>6,504</td>
<td>6,421</td>
<td>98.7%</td>
<td>21.75%</td>
</tr>
<tr>
<td>Southwold</td>
<td>5,568</td>
<td>5,479</td>
<td>98.4%</td>
<td>18.15%</td>
</tr>
<tr>
<td>Central Elgin</td>
<td>6,388</td>
<td>6,308</td>
<td>98.8%</td>
<td>22.42%</td>
</tr>
<tr>
<td>Malahide</td>
<td>6,704</td>
<td>6,598</td>
<td>98.4%</td>
<td>16.68%</td>
</tr>
<tr>
<td>Bayham</td>
<td>8,049</td>
<td>7,973</td>
<td>99.1%</td>
<td>32.47%</td>
</tr>
<tr>
<td>Aylmer</td>
<td>69</td>
<td>66</td>
<td>94.9%</td>
<td>10.72%</td>
</tr>
<tr>
<td>St. Thomas</td>
<td>794</td>
<td>784</td>
<td>98.7%</td>
<td>21.85%</td>
</tr>
<tr>
<td>Elgin County</td>
<td>41,517</td>
<td>40,973</td>
<td>98.7%</td>
<td>21.74%</td>
</tr>
</tbody>
</table>

See full report for additional details
Example of Mapping Results
Example of Mapping Results (Malahide)
### Examples of Results for Other Counties

<table>
<thead>
<tr>
<th></th>
<th>Elgin (≥4 ha woodland)</th>
<th>Oxford (≥4 ha woodland)</th>
<th>Middlesex (≥4 ha woodland)</th>
<th>Perth (≥1 ha woodland)</th>
</tr>
</thead>
<tbody>
<tr>
<td>% of Number of Patches</td>
<td>81.3%</td>
<td>80.5%</td>
<td>78.5%</td>
<td>91.0%</td>
</tr>
<tr>
<td>% of Patch Area</td>
<td>98.7%</td>
<td>97.8%</td>
<td>98.9%</td>
<td>99.3%</td>
</tr>
<tr>
<td>% of County</td>
<td>21.7%</td>
<td>16.2%</td>
<td>19.7%</td>
<td>11.1%</td>
</tr>
</tbody>
</table>

- Elgin’s results are similar to other counties, where over 97% of the patch area is captured by the criteria.
- Results based on 2015 imagery (Elgin, Perth) and 2010 imagery (Oxford and Middlesex)
Implementation & Recommendations

• The ENHSS provides a scientifically based analysis of the Elgin County landscape.

• The study can be implemented through various means (regulatory and non-regulatory) including:
  – land use planning (incorporation in OP)
  – Forest Conservation By-Laws
  – stewardship programming
  – education and monitoring

• Recommend updating the mapping/modelling as new ortho-imagery becomes available to monitor change over time.
Questions and Discussion

Thank You
Cathy Quinlan and Terry Chapman
www.thamesriver.on.ca
REPORT TO COUNTY COUNCIL

FROM: Ed Ketchabaw, Chair, Rural Initiatives/Planning Advisory Committee
     Steve Evans, Manager of Planning

DATE: November 28, 2019

SUBJECT: Elgin County Official Plan Five (5) Year Review – Natural Heritage System Study – 2019 (June 5th Draft)

RECOMMENDATIONS:

THAT the report from the Chair of the Rural Initiatives/Planning Advisory Committee dated November 28, 2019 titled “Elgin County Official Plan Five (5) Year Review – Elgin Natural Heritage System Study – 2019 (June 5th Draft)” be received by County Council as a background report to the Elgin County Official Plan Review; and

THAT the above noted Study is consistent with the County’s obligations under Section 2.1.3 of the Provincial Policy Statement 2014, and its recommendations may be used to update policies of the Elgin County Official Plan as part of the County’s mandated five-year review in accordance with Section 26 of the Planning Act.

INTRODUCTION:

Section 3 (5) of the Planning Act states: A decision of the council of a municipality in respect of the exercise of any authority that affects a planning matter, a) shall be consistent with the policy statements issued under subsection (1) that are in effect on the date of the decision

With respect to the above the Elgin Natural Heritage System Study (ENHSS) 2019 (June 5th Draft) is now being submitted to County Council for review in order to be consistent with Policy 2.1.3 of the Provincial Policy Statement 2014 which states: Natural heritage systems shall be identified in Ecoregions 6E & 7E, recognizing that natural heritage systems will vary in size and form in settlement areas, rural areas, and prime agricultural areas.

This Study is required in order that the County, as part of its Official Plan Five-Year Review has the necessary background information on which to make informed decisions with respect to updating its Official Plan natural heritage policies and provide guidance to its partner municipalities.

The Elgin County Official Plan was approved on October 9, 2013 and the document is now ready to be reviewed. The Official Plan Review process is required under Section 26 of the Planning Act and as such it is a statutory Planning process requiring consultation and public participation. Before revising the Official Plan, County Council shall hold a special meeting of Council, open to the public, to discuss revisions that may be required.
DISCUSSION:

The Upper Thames River Conservation Authority was retained by Elgin County to prepare a Natural Heritage Systems Study as part of the requirement for the Official Plan Review. The ENHSS was overseen by the Rural Initiatives/Planning Advisory Committee consisting of three County Councillors and one citizen appointee. A Project Team consisting of local municipal and conservation authority staff as well as representatives from the Ministries of Natural Resources and Municipal Affairs provided the technical input for the consultants.

The work plan included several meetings which began with an introductory meeting on September 11, 2018, a project team meeting on December 6, 2018 to review the ecological criteria and mapping of natural heritage features and a third meeting on April 9, 2019 to review the draft document with the Rural Initiatives /Panning Advisory Committee.

Following a six-month period for review and revision of the draft document and a meeting to review the final draft with the Rural Initiatives/Planning Advisory Committee on November 26, 2019, it is now considered an appropriate time to present the study for County Council’s review and consideration.

CONCLUSION:

Steve Clark, Minister of Municipal Affairs and Housing provided information earlier this year stating that the Province would be working towards streamlining the development approvals system and reviewing the Planning Act and the Provincial Policy Statement to ensure they are calibrated to achieve streamlining and housing supply objectives. As a result of these changes the Minister suggested placing an interim pause on reviews of major planning documents such as official plans. In response to this suggestion the County of Elgin has delayed its Official Plan review process and instead has been completing background research that will be helpful when the statutory review process gets started in 2020. This delay will ensure that changes to provincial legislation will be addressed as part of the County’s five-year review process. The Elgin Natural Heritage Systems Study constitutes a major part of this background research as well as research that was completed on Source Water Protection. Both of these areas of research are important as Natural Heritage Systems and Source water protection policies are mandated by the Provincial Policy Statement 2014.

Section D1.2.4 of the Elgin County Official Plan states: It is a policy of this Plan that the establishment of a natural heritage system be considered at the time of the next Official Plan Review. The Elgin Natural Heritage Systems Study is a technical document based on proven scientific methods that are consistent with the Provincial Policy Statement definition for “natural heritage system”. The “science” is defensible and has been developed through other natural heritage studies including the Counties of Middlesex, Oxford, Huron and Perth.
The Elgin Natural Heritage Systems Study is a technical document that the County and its local municipalities can use to identify natural heritage areas and features and enhance the natural heritage and environmental policies in their respective official plans. The ENHSS provides a baseline for future comparison and a map that can be included as an appendix to official plans to raise the public’s awareness that these natural heritage features are important to the County and its local municipalities and that they should be protected for future generations.

All of which is Respectfully Submitted

Ed Ketchabaw, Chair
Rural Initiative/Planning Advisory Committee

Approved for Submission

Julie Gonyou
Chief Administrative Officer
FROM: Steve Evans, Manager of Planning

DATE: December 4, 2019

SUBJECT: Approval for Official Plan Amendment No. 17
Part of Lot 24, Concession 12
Township of Malahide
File No.: MA-OPA17-19
Owners: MacVicar Farms Ltd.

RECOMMENDATIONS:

THAT the Council of the Corporation of the County of Elgin approves Official Plan Amendment No.17 to the Township of Malahide Official Plan, File No.MA-OPA17-19; and,

THAT staff be directed to provide notice of this decision in accordance with the Planning Act.

INTRODUCTION:

This report will provide County Council with information required in order to consider granting approval to the above noted Official Plan Amendment.

The Township of Malahide submitted Official Plan Amendment No.17 to the County of Elgin on November 14, 2019 for approval. In accordance with Section 17 of the Planning Act the “Approval Authority” is required to make a decision in which it may approve, modify or refuse to approve an official plan amendment. If the “Approval Authority” fails to make a decision within 120 days after the amendment is received any person or public body may appeal to the Local Planning Appeal Tribunal (see attachment).

DISCUSSION:

The lands that are the subject of this application for Official Plan Amendment approval are located on the north side of Ron McNeil Line east of Belmont Road in Lot 24 Concession 12, Township of Malahide. The purpose of the Official Plan Amendment is to delete Section 2.1.7.1.b) of the Official Plan of the Township of Malahide which permits the severance of a residence surplus to a consolidated farm operation provided:

b) a minimum of one existing farm dwelling within the amalgamated Township of Malahide must be retained by the proponent corporate farm operation, or registered owner of the proponent corporate farm operation.

The owners are proposing to sever a residence surplus to its farming operation even though the farm operation and existing farm dwelling are located in the adjacent municipality of Central Elgin.
The Township of Malahide held a public meeting to consider this Official Plan Amendment on October 3, 2019. There were no members of the public present for the meeting and the only written comments came from Catfish Creek Conservation Authority in which no concerns were raised.

The Township of Malahide received two reports from its planning consultant, Monteith Brown, which both supported the proposed amendment. The consultants advised that an amendment to the Malahide Official Plan to delete Section 2.1.7.1 b) is consistent with the Provincial Policy Statement 2014 and conforms to the Elgin County Official Plan. In the consultants’ opinion they state:

*The location of additional farm holdings beyond the municipal boundaries of the Township of Malahide do not undermine the fundamental intent behind the allowance of surplus farm dwelling severances.*

Based on the information received, Township Council was satisfied that Official Plan Amendment No. 17, as prepared, was suitable for adoption and passed By-Law 19-84 on November 7, 2019 and submitted it to the County of Elgin for approval.

Based on the specific nature of this Official Plan Amendment it was determined that a full circulation of this amendment to agencies and/or ministries was not required.

**CONCLUSION:**

The Council of the Township of Malahide supports this Amendment and adopted it by By-Law 19-84 on November 7, 2019.

The Manager of Planning has reviewed File No. MA-OPA17-19, and is of the opinion that this Official Plan Amendment is consistent with the Provincial Policy Statement 2014 and conforms to the County of Elgin Official Plan.

All of which is Respectfully Submitted

Steve Evans  
Manager of Planning

Approved for Submission

Julie Gonyou  
Chief Administrative Officer
I, Diana Wilson, Deputy Clerk of the Township of Malahide, do hereby certify that attached is a true copy of the By-law No. 19-84, being a by-law to adopt Official Plan Amendment No. 17, as enacted by the Council of The Corporation of the Township of Malahide on the 7th day of November, 2019.

Dated at the Township of Malahide on this 12th day of November, 2019.  

Diana Wilson
AMENDMENT NO. 17
TO THE
OFFICIAL PLAN
OF THE
TOWNSHIP OF MALAHIDE

SUBJECT: SURPLUS FARM DWELLINGS
MACVICAR FARMS LTD.
46634 RON MCNEIL LINE

November 7, 2019
CORPORATION OF THE TOWNSHIP OF MALAHIDE

BY-LAW NO. 19-84

WHEREAS the Township of Malahide has an official plan that is in effect, adopted by Council on 16 August 2001 and approved by the Ministry of Municipal Affairs on 9 March 2003, and as subsequently amended; and

WHEREAS a meeting of Council, open to the public, was held on the 3rd day of October 2019 for the purposes of considering a proposed amendment which would amend the policies of the Plan governing the creation of lots to dispose a surplus farm dwelling;

WHEREAS the proposed amendment would be consistent with the Provincial Policy Statement;

WHEREAS the intent of the Official Plan of the County of Elgin and the Official Plan of the Township of Malahide would be maintained;

WHEREAS the Council of the Corporation of the Township of Malahide now deems it expedient to adopt the proposed amendment to the Official Plan of the Township of Malahide;

THEREFORE the Council of the Corporation of the Township of Malahide, in accordance with Section 17 of the Planning Act, R.S.O., 1990, as amended, hereby enacts as follows:

1. THAT Amendment No. 17 to the Official Plan of the Township of Malahide, consisting of the attached explanatory text, is hereby adopted.

2. THAT the Clerk is hereby authorized and directed to make application to the County of Elgin for approval of the aforementioned Amendment No. 17 to the Official Plan of the Township of Malahide.

3. THAT Amendment No. 17 shall not come into force or take effect unless and until it has been approved in accordance with the Planning Act, R.S.O., 1990, as amended.

4. THAT this By-law shall come into force and take effect on the day of final passing thereof.

READ a FIRST time this 7th day of November, 2019.

READ a SECOND time this 7th day of November, 2019.

READ a THIRD time and FINALLY PASSED this 7th day of November, 2019.

[Signatures]

Mayor, Dave Mennill

Clerk, Michelle Casavecchia-Somers
PART A - THE PREAMBLE

1. PURPOSE

The purpose of this Amendment is to revise the policies of the Township of Malahide Official Plan. The Amendment deletes a particular section of the Official Plan (as stipulated further) pertaining to the creation of lots for the purpose of disposing surplus farm dwellings.

The subject lands (i.e. the lands which are described in the Application for an Official Plan Amendment) are legally known as part of Lot 24, Concession 12 in the Township of Malahide and municipally known as 46634 Ron McNeil Line, located on the north side of Ron McNeil Line east of Belmont Road.

The lands comprise an irregularly-shaped parcel having an area, in total, of approximately 58.9 hectares (145.6 acres). The owner proposes to create a lot for the purpose of a surplus farm dwelling resulting from farm consolidation. The proposed lot would comprise an area of approximately 9,308 square metres (2.3 acres), a depth of approximately 343 metres (1,125 ft) and a frontage of approximately 20 metres (65.6 ft). The parcel is occupied by an older single detached dwelling which is serviced by a privately drilled well and individual sanitary waste disposal system. Access to the proposed lot is by means of a long existing driveway access from Ron McNeil Line.

The balance of the farm comprises an area of approximately 58 hectares (143.3 acres), a broken frontage of 166 metres (454 ft) and a depth of 1,427 metres (4,682 ft). The lot is occupied by several farm buildings and structures at the rear of, and in close proximity to, the lands being severed. The lands are primarily in agricultural use with the exception of a woodlot situated in the southeast corner of the parcel. No change in use is proposed.

Neighbouring lands are characterized predominantly by agricultural uses interspersed with several natural area corridors. Residential development has concentrated to the east along Belmont Road, and to a lesser extent along both Mapleton Line and Ron McNeil Line.
The creation of a lot for the purposes of disposing a surplus farm dwelling is permitted by the Provincial Policy Statement (2014), the County of Elgin Official Plan and the Township of Malahide Official. One of the policies or criteria necessary in order to satisfy the Township Official Plan involves the requirement that "a minimum of one existing farm dwelling within the amalgamated Township of Malahide must be retained by the proponent corporate farm operation, or a registered owner of the proponent corporate farm operation." The PPS does not contain a stipulation on the location of additional dwellings on farm parcels, nor does the County of Elgin Official Plan.

While the proposed Official Plan Amendment has been initiated by the owner of the afore-mentioned lands on the basis that it would facilitate the severance of a surplus dwelling situated thereon, the consensus of Township Council is that the amendment appropriately applies to all lands designated 'Agriculture' in the Municipality where a potential exists to create a lot to dispose a surplus farm dwelling.

2. **BASIS**

The rationale for amending the Township of Malahide Official Plan is based on the following considerations.

i) In accordance with Section 3(5) of the Planning Act, "a decision of the council of a municipality, a local board, a planning board, a minister of the Crown and a ministry, board, commission or agency of the government, including the Municipal Board, in respect of the exercise of any authority that affects a planning matter....shall be consistent with the policy statements issued under subsection (1) that are in effect on the date of the decision...." Under the Provincial Policy Statement (2014), lots may be created in prime agricultural areas to dispose a residence surplus to a farming operation as a result of farm consolidation -- being the acquisition of additional farm parcels to be operated as one farm operation. In those situations where a residence surplus to a farming operation has been determined to exist (as is potentially the situation in the case of the subject lands), there is no stipulation with respect to the location of additional farm holdings or the location of additional farm dwellings.
ii) The creation of lots for the purposes of disposing surplus farm dwellings is permitted by the County of Elgin Official Plan (Section E1.2.3.4). Similar to the PPS, there are no restricting policies related to the location of additional farm dwellings and no requirement that at least one of the dwellings be located in the Municipality in which the surplus farm dwelling lot is to be severed.

iii) Under the Township of Malahide Official Plan, the creation of lots to dispose surplus farm dwellings is permitted provided, amongst other matters, that a minimum of one existing farm dwelling within the amalgamated Township of Malahide must be retained by the proponent corporate farm operation, or a registered owner of the proponent corporate farm operation (Section 2.1.7.1 b). This provision has, presumably, comprised part of the Official Plan since its approval in 2003.

While it could be speculated that this policy is in place because it was intended to keep farm consolidation and ownership at a “local” scale, there is no inherent or underlying land use planning support for such a policy restriction, and no improved or enhanced benefits when it comes to the protection of prime agricultural lands for farming purposes.

iv) Having a requirement that at least one existing farm dwelling be located within the Municipality places an unnecessary burden on bona fide farmers residing elsewhere and who may own multiple farm holdings in the Township as part of a larger farm corporation. There is no need for such a policy. Having such a requirement unnecessarily penalizes the larger corporate farm operations where a number of holdings may be occupied by single unit dwellings which have become surplus to the farm operation. These dwellings all represent legitimate surplus farm dwelling scenarios as in every case the consolidation of farm parcels either has occurred or is actively occurring. The legitimacy of whether or not a bona fide surplus farm dwelling scenario exists rests in determining that farm consolidation, “being the acquisition of additional farm parcels to be operated as one farm operation”, has taken place.

v) There is no evidence, based on the information made available and through a cursory examination of similar official plan policies in other municipalities that an abuse of process has occurred. The fact that a legitimate farm consolidation is occurring (i.e. where it is clear that the owner is actively engaged in farming in the Township of Malahide and
elsewhere and has been for an extended period of time) remains the primary consideration in evaluating applications to sever surplus farm dwellings.

vi) To require farm owners to meet the existing locational criteria set out in the Township of Malahide Official Plan represents an undue hardship on agriculture as a business. No other land use conducted as a business has locational restrictions imposed upon it by virtue of the residency of the owner (or the location of other businesses owned). In light of the foregoing, removal of this requirement of the Official Plan is considered to be good planning and an unwarranted precedent is not being established.

PART B - THE AMENDMENT

All of this part of the Amendment entitled 'Part B - The Amendment', consisting of the following text, constitutes Amendment No. 17 to the Official Plan of the Township of Malahide.

DETAILS OF THE AMENDMENT

1. Section 2.1.7.1 of the Official Plan of the Township of Malahide is hereby amended by deleting the following subsection in its entirety:

   "b) A minimum of one existing farm dwelling within the amalgamated Township of Malahide must be retained by the proponent corporate farm operation, or a registered owner of the proponent corporate farm operation."

PART C - THE APPENDICES

The following appendices do not constitute part of Amendment No. 17 but are included as information supporting the amendment.

Appendix I  Notice of Public Meeting
Appendix II  Memorandum, Monteith Brown Planning Consultants to Township of Malahide dated 25 September 2019 and 28 October, 2019
Appendix III  Minutes of Public Meeting dated 3 October 2019
Appendix IV  Correspondence
PLANNING ACT, R.S.O. 1990
NOTICE OF THE ADOPTION OF AMENDMENT NO. 17 TO THE TOWNSHIP OF MALAHIDE OFFICIAL PLAN BY BY-LAW NO. 19-84
TOWNSHIP OF MALAHIDE
SURPLUS FARM DWELLINGS – MACVICAR FARMS LTD.


THE PURPOSE OF THE AMENDMENT IS TO REVISE SECTIONS OF THE TOWNSHIP OF MALAHIDE OFFICIAL PLAN WHICH PERTAIN TO THE CREATION OF LOTS TO DISPOSE SURPLUS FARM DWELLINGS. POLICIES REGARDING THE SEVERANCE OF SURPLUS FARM DWELLINGS ARE CONTAINED IN SECTION 2.1.7 OF THE OFFICIAL PLAN.

THE LANDS AFFECTED BY THE AMENDMENT COMPRIZE POTENTIALLY ALL LAND DESIGNATED ‘AGRICULTURE’ IN THE TOWNSHIP OF MALAHIDE. THE PROPOSED AMENDMENT WOULD DELETE THE EXISTING REQUIREMENT THAT A MINIMUM OF ONE EXISTING FARM DWELLING WITHIN THE AMALGAMATED TOWNSHIP OF MALAHIDE MUST BE RETAINED BY THE PROPOINENT CORPORATE FARM OPERATION, OR A REGISTERED OWNER OF THE PROPOINENT CORPORATE FARM OPERATION.

ANY PERSON OR AGENCY IS ENTITLED TO RECEIVE NOTICE OF THE DECISION OF THE APPROVAL AUTHORITY PROVIDED A WRITTEN REQUEST IS SUBMITTED TO THE APPROVAL AUTHORITY.

AMENDMENT NO. 17 WILL BE SUBMITTED FOR APPROVAL TO:

THE COUNTY OF ELGIN
COUNTY ADMINISTRATION BUILDING
450 SUNSET DRIVE
ST. THOMAS, ONTARIO, N5R 5V1

TELEPHONE: (519) 631-1460

A COMPLETE COPY OF AMENDMENT NO. 17 TO THE OFFICIAL PLAN IS AVAILABLE FOR INSPECTION IN THE TOWNSHIP OF MALAHIDE MUNICIPAL OFFICE DURING REGULAR OFFICE HOURS.

DATED AT THE TOWNSHIP OF MALAHIDE THIS 8TH DAY OF NOVEMBER, 2019.

M. CASAVECCHIA-SOMERS, D.P.A.,
C.M.O., CMM III
CHIEF ADMINISTRATIVE OFFICER/CLERK
TOWNSHIP OF MALAHIDE
87 JOHN ST. SOUTH
AYLMER, ONTARIO
N5H 2C3
Telephone: (519) 773-5344 x. 225
Fax: (519) 773-5334
Email: mcasavecchia@malahide.ca
REPORT TO COUNTY COUNCIL

FROM: Mike Hoogstra, Purchasing Coordinator

DATE: December 2, 2019

SUBJECT: General Insurance and Risk Management Services Program for 2020

RECOMMENDATIONS:

THAT Jardine Lloyd Thompson Canada be selected to provide General Insurance and Risk Management Services at the proposed annual premium cost of $317,487 plus taxes commencing December 15, 2019 until December 15, 2020; and,

THAT the Purchasing Coordinator and Director of Financial Services be authorized to renew the policy.

INTRODUCTION:

This report provides details on the County’s discussions regarding General Insurance and Risk Management Services for 2020.

DISCUSSION:

As per Council’s resolution on November 27, 2018, Jardine Lloyd Thompson Canada was selected to provide a General Insurance and Risk Management Services Program for 2019. The RFP also included options to renew for up to four, one-year terms, provided that the premium increase does not exceed 10% of the previous year’s insurance program, exclusive of any program changes.

Staff recently entered into discussions with Jardine Lloyd Thompson Canada regarding the extension of the contract for our insurance program for 2020, the second year of a potential five-year contract term. Jardine Lloyd Thompson Canada provided the following premium information:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2020 Annual Premium (Proposed)</td>
<td>$317,487</td>
</tr>
<tr>
<td>2019 Annual Premium (Actual)</td>
<td>$312,674</td>
</tr>
<tr>
<td>Difference</td>
<td>$4,813 (1.5% increase)</td>
</tr>
</tbody>
</table>

The 2020 premium increase is approximately 1.5%.

There are no changes proposed to any of the coverages or deductible limits for 2020. Some minor improvements have been made to the coverages for property to reflect inflationary trends.
Earlier this year two additions were made to the County’s insurance program. The first was a cyber liability policy in March and the second was the new POA Courthouse in July. The annual cost for adding the POA Courthouse was $5,529 and this cost is included in the premium numbers quoted in this report.

The cyber liability policy is separate from the main insurance policy as it is on a different term and expires in March 2020. Staff will report to Council on the cyber liability renewal early next year. The annual cost for the cyber policy was $15,250.

CONCLUSION:

Jardine Lloyd Thompson Canada has been the County’s General Insurance and Risk Management Services Program provider for the last year after a successful RFP process in late 2018.

The 2020 premium cost is $317,487 which represents an approximate 1.5% increase from the expiring 2019 premium.

All of which is Respectfully Submitted

Mike Hoogstra
Purchasing Coordinator

Julie Gonyou
Chief Administrative Officer

Jim Bundschuh
Director of Financial Services
REPORT TO COUNTY COUNCIL

FROM: Sandra Poczobut
Manager of Library Programming and Community Development

DATE: November 18, 2019

SUBJECT: Elgin County Library- Recent Projects, Programs, Partnerships and Activities – May 2019 to October 2019

RECOMMENDATION:

THAT the report titled “Elgin County Library- Recent Projects, Programs, Partnerships and Activities – May 2019 to October 2019” from the Manager of Programs and Community Development dated November 18, 2019 be received and filed.

INTRODUCTION:

The Elgin County Library is pleased to present Council with an overview and update of projects, programs, partnerships and activities that have occurred from May 2019 to October 2019.

DISCUSSION:

As new opportunities for programming emerge, a partnership approach has helped the library forge strong connections between local agencies and stakeholders. One such example is a directly identified need by members of the LGBTQ+ community and their allies for more programming. In response, the library has embarked on several initiatives in partnership with the Rainbow Optimist Club, Southwestern Public Health, the St. Thomas Public Library and the Central Community Health Centre, laying the groundwork to ensure all members of the community feel safe within library spaces. As more agencies and community partners approach the library for collaboration, staff continue to seek strategic opportunities that are mutually beneficial and sustainable. In the last six months the library has seen a number of new programs and partnerships which continue to build on a strong foundation for the year ahead.

Projects

E- Waste Recycling Program

The E-waste recycling program in partnership with STEAM Education Centres continues to be effective and popular. Since the program launch in 2017, 89,117 lbs. of e-waste have been eliminated from landfills through collection at five bins located at branches in West Lorne, Dutton, Shedden, Springfield and Belmont. In total $10,720 has been raised for youth programs, of which $3,566 is from the library partnership. In addition to patron use, the County’s Information Technology Department has committed to participating in the program by recycling decommissioned technology.
Any additional municipalities interested in joining the program or wanting to recycle internal e-waste may contact the Manager of Programming and Community Development for further information. *Table 1.0 – E-waste Bin Weight Chart* outlines the totals per location and an overview of collection to date.

*Table 1.0 – E-waste Bin Weight Charts*

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Belmont</td>
<td>5,036 lbs.</td>
<td>4,046 lbs.</td>
<td>7,454 lbs.</td>
<td>19,433 lbs.</td>
</tr>
<tr>
<td>Dutton</td>
<td>6,425 lbs.</td>
<td>4,617 lbs.</td>
<td>7,464 lbs.</td>
<td>20,868 lbs.</td>
</tr>
<tr>
<td>Shedden</td>
<td>3,023 lbs.</td>
<td>4,283 lbs.</td>
<td>3,925 lbs.</td>
<td>13,360 lbs.</td>
</tr>
<tr>
<td>Springfield</td>
<td>8,113 lbs.</td>
<td>5,008 lbs.</td>
<td>6,329 lbs.</td>
<td>23,484 lbs.</td>
</tr>
<tr>
<td>West Lorne</td>
<td>4,245 lbs.</td>
<td>2,504 lbs.</td>
<td>3,573 lbs.</td>
<td>11,972 lbs.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>26,842 lbs.</strong></td>
<td><strong>20,458 lbs.</strong></td>
<td><strong>28,745 lbs.</strong></td>
<td><strong>89,117 lbs.</strong></td>
</tr>
</tbody>
</table>

**Digital Literacy Exchange Program**

In 2019, Elgin County Library explored partnership opportunities to offer digital literacy training to patrons. Locally, Fanshawe College and Literacy Link South Central have been selected to deliver the federally funded *Digital Literacy Exchange Program*. The new opportunity has enabled Elgin County Library to run two multi-week training program led by Fanshawe instructors at the Aylmer and West Lorne locations, with three additional library sites being added in 2020.

**Programs**

**TD Summer Reading Club**

Libraries play a large role in enabling continued literacy for students in the summer months. The Ontario Library Association supports TD Summer Reading Club, an annual initiative aimed to reduce the “summer slide”. This year 997 children and youth registered to participate. A total of 2,779 attendees joined us at 97 programs. The theme of “Natural World” enabled staff to connect patrons to outdoor garden projects, crafts and guest speakers. One such example was falconer Mike Shore who, through his interactive program, taught students about raptor conservation and welfare. Although program registration and attendance were slightly down from last year, the overall five-year trend indicates that the program continues to be a popular way to engage our communities and families. An overview of the program can be seen in “Table 2.0 Summer Reading Club Overview 2015 – 2019” below.
Table 2.0 Summer Reading Club Overview 2015 – 2019

<table>
<thead>
<tr>
<th>Year</th>
<th>Theme</th>
<th>Total Registrants</th>
<th>Number of Programs</th>
<th>Total Program Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>Natural World</td>
<td>979</td>
<td>97</td>
<td>2779</td>
</tr>
<tr>
<td>2018</td>
<td>Feed Your Passion</td>
<td>966</td>
<td>109</td>
<td>3126</td>
</tr>
<tr>
<td>2017</td>
<td>Canada</td>
<td>974</td>
<td>75</td>
<td>2024</td>
</tr>
<tr>
<td>2016</td>
<td>Wild</td>
<td>867</td>
<td>92</td>
<td>1842</td>
</tr>
<tr>
<td>2015</td>
<td>Play</td>
<td>1042</td>
<td>71</td>
<td>2324</td>
</tr>
</tbody>
</table>

Free Comic Book Day

Free Comic Book Day was celebrated on May 4, with patrons stopping into library branches to pick up free comic books, explore graphic novel and comic book collections while participating in interactive activities. The initiative planned in collaboration with St. Thomas Public Library and Railway City Tourism saw costumed patrons visiting various location across St. Thomas and Elgin County. An on-line costume photo contest was developed to activate social media accounts through user generated content and was an effective tool for engagement. Based on patron enthusiasm, staff is looking to expand Free Comic Book Day into a week-long initiative in 2020.

Culture Days

Culture Days occurs on the last week of September and is a national initiative enabling communities to collaborate with local arts and culture producers to highlight community assets. This year branches participated by offering dynamic programs on September 27-28. Notable collaborations include a community driven quilting exhibition at Aylmer Library that featured artisans from the Low-German speaking Mennonite community, as well as a variety of makers in the area. The Straffordville branch focused on enabling youth to explore pottery through a half day workshop. This initiative also continues to be a valuable way for the library to connect with Elgin County Tourism for potential collaboration with Elgin Arts Trail members.

Science Literacy Week

Elgin County Library began participating in Science Literacy Week as part of a national initiative funded by the Natural Science and Engineering Research Council in 2018. In just two years this program has become popular with patrons and enables staff to highlight makerspace technology as well as non-fiction collections. This year the library celebrated science from September 16-22 with diverse programs such as movie screenings, talks and an interactive art project that asked patrons to help crochet a coral reef to bring attention to the role oceans play in the ecosystem.
Ontario Public Library Week

Ontario Public Library Week (October 21-26) is an initiative celebrating the role public libraries play in the lives of Canadian citizens. Elgin County Library launched the week with an author visit hosted at the Port Stanley Festival Theatre. New York Times best selling author Kelley Armstrong shared with fans her passion for writing with a talk followed by a reception and book signing. In addition, branches partnered with local farmers to provide free pumpkins and supplies to families for the 2nd Annual Literacy Pumpkin Decorating Contest.

Partnerships

EarlyON

In 2018, Elgin County Library helped to support community planning for a new EarlyON Centres model as mandated by the Ministry of Education. Mobile partnership programming was identified as a way for the EarlyON system to reach more families. As community hubs, library branch locations offer EarlyON-led educational programs such as “1,2,3 Sing with Me” and “Baby Massage” as a complement to established library programs such as storytime. In addition, EarlyON has launched a new interactive website helping caregivers stay informed about partnership programs outside of the EarlyOn Centres.

Elgin Children’s Network (ECN)

ECN continues to support collaboration among agencies that provide support to children and families in our community. Currently, ECN members are working on a project to update pathways documents to help families find the services they need, and are embarking on finding new ways to connect with local Indigenous communities. In December, ECN will be hosting an agency fair to help agency partners stay informed.

Rainbow Optimist / Rainbow Alliance / Common Ground

In partnership with the Rainbow Optimists Club, St. Thomas Public Library and the Rainbow Alliance, Elgin County Library ran Drag Queen Storytime at the Belmont branch. The program saw more than 60 community members and their families join in an interactive storytime celebrating diversity and inclusivity. Feedback from those attending the program was positive with community members thanking staff for the opportunity to see themselves reflected in programming. The partnership helped staff gain confidence to continue future programming with the possibility of a speaker’s series and collaboration with M.I. Understanding/ PRIDE Understanding to provide further community resources.

In the eastern portion of Elgin County, the Common Ground committee has been launched by Southwestern Public Health. The initiative aims to bring together members of the LGBTQ+ and Low-German speaking community to find mutual understanding and create a community-led strategy for inclusion.
**Elgin Elder Abuse and Alzheimer Society**

Partnerships with both Elder Abuse Elgin and the Alzheimer Society have enabled the library to offer additional resources to families impacted by dementia and elder abuse. This spring a dementia friendly reading collection was launched with partnering events at branches.

**St. Thomas-Elgin Local Immigration Partnership (STELIP)**

STELIP is currently working on a cookbook project titled “From There to Here” featuring stories of local diversity through food. The project brings together graphic designers, cooks and photographers and will launch in 2020. The Elgin County Library plans to collaborate with STELIP on several events to promote the project. In addition, STELIP has received funding from the Law Foundation of Ontario to offer a series of workshops and resources for those looking to locate the appropriate resources needed when intersecting with the law. The “Before you Sign” project enables the library to further collaborate on opportunities by directly responding to feedback on needs from our communities.

**Workforce Planning Committee**

The Workforce Planning Committee has enabled the library to identify opportunities to support those requiring employment and to better understand the local economic landscape. In the Fall of 2019, the Local Employment Planning Council (LEPC) has been awarded funding for a unique project that uses comedy improvisation techniques as a template to bridge gaps in employment. As part of the pilot project ran in London, a train-the-trainer approach was launched. Future opportunities to run the program in rural communities is being considered.

**Activities**

**Social Media and Marketing**

Social media is an essential tool to help patrons see themselves reflected in the library and to share information on upcoming programs and initiatives.

From May to October Facebook followers have increased by 12% from 1340 to 1495 with patrons engaging with the platform regularly and sharing relevant information. Twitter saw a 2% increase from 927 to 945 followers. Instagram has had steady growth with a 16% increase from 552 to 638 followers engaging in our page. When comparing statistics annually (November 2019 – October 2018) Facebook experienced a 28% increase in use, Twitter a 12% increase, and Instagram a 43% increase. Both short-term and long-term data helps to inform strategies on how best to utilize staff resources to maximize reach and engagement. Table 4.0 - Social Media Followers contrasts and compares growth trends for all three platforms from April 2018 to October 2019.
Outreach

Staff have engaged in a concerted outreach campaign to help reach non-users. In 2019, the Elgin County Library has participated in various community events such as the teddy bear picnics in the east and west, seniors’ picnic in St. Thomas and various local festivals such as Watermelon Fest and Rosy Rhubarb. In addition, outreach to schools remains essential to help promote initiatives such as TD Summer Reading Club and Forest of Reading. Library staff are looking strategically at further outreach opportunities in 2020 to further connect with current and future library patrons.

CONCLUSION:

The Elgin County Library is pleased to present Council with an update on projects, programs, partnerships and activities which highlight some of the dynamic offerings and collaborations.

All of which is Respectfully Submitted

Sandra Poczobut
Manager of Library Programming and Community Development

Brian Masschaele
Director of Community and Cultural Services

Approved for Submission

Julie Gonyou
Chief Administrative Officer
RECENT PROJECTS, PROGRAMS, PARTNERSHIPS & ACTIVITIES

May - October, 2019
E-WASTE PARTNERSHIP PROJECT

89,117 lbs.

Amount of e-waste collected at 5 Elgin County Library bins to date.
DROP IN SESSIONS
AYLMER PUBLIC LIBRARY
6:00 PM - 8:00 PM
Community Tech Connect Pop-up Program
OCT 3 - iPad Orientation
OCT 10 - iPad Communication
OCT 17 - iPad Gaming
OCT 23 - iPad Photography
BRING OWN DEVISE OR IPADS PROVIDED FOR

COMMUNITY TECH CONNECT
FREE Digital Training In Our Community

DIGITAL LITERACY EXCHANGE PROGRAM
PROGRAMS
SUMMER READING CLUB
July - August

2709 PATRONS attended 97 PROGRAMS
FREE COMIC BOOK DAY

May 4, 2019

Patrons got into the spirit with a friendly comic book costume contest and interactive drop-in activities at the branches.
Celebrating Science through unique branch programs and displays.

September 16-22
Local artisans and artists came together at the branches to highlight talent and engage the community in the creative process.
#1 New York Times best selling author Kelley Armstrong shared her writing process with fans at the Port Stanley Festival Theatre for a feature event.

Copies of "A Royal Guide to Monster Slaying" and "Wherever She Goes" will be available for purchase (cash only). *Light refreshments will be served.
Literary Pumpkin Decorating Contest got families creating and sharing stories together.
Partnering on programs such as "123 Sing with Me" and "Baby Massage".
Working together with partnering agencies to support systems plans.
Partnering on initiatives and programs focused on inclusion, diversity and equity.
Partnering on local resource sharing and initiatives such as "From There to Here" and "Before you Sign"
Partnering on dementia friendly book collection and developing shared resources for families and caregivers.
WORKFORCE DEVELOPMENT NETWORK

Sharing workforce related information and projects with our rural communities and exploring program opportunities.
ACTIVITIES
The Aylmer staff had a great time using the @OfficialCricut to create their spooky skeleton costumes. Skull head not included but we could 3D print one for next year.

Join us in Springfield on October 24th for "Munsch" with the Mayor with our special guest Mayor Mennill. #OntarioPublicLibraryWeek #OPLW

'Munsch' with the Mayor
Thursday, October 24th, 10:30-11:30 a.m.
Special Family Story Time Event in celebration of Ontario Public Library Week. Stories by Robert Munsch. Games, songs, refreshments. All ages welcome!
Did you know our branches have literacy stations loaded with education content that your little ones will love? Try a few of the great games next time you are in for a visit. Then check out some leveled readers to keep the learning going at home. Let’s get excited about literacy!
OUTREACH

Connecting with the community outside of the branch walls.
REPORT TO COUNTY COUNCIL

FROM: Kate Burns Gallagher, Economic Development Coordinator
      Alan Smith, General Manager of Economic Development

DATE: November 29, 2019

SUBJECT: Elgincentives 2019 Year End Review

RECOMMENDATION:

THAT the report titled “Elgincentives 2019 Year End Review” from the Economic Development Coordinator dated November 29, 2019 be received and filed as information.

INTRODUCTION:

In October 2015 the Elgincentives Community Improvement Plan was launched. In five years, the program has seen huge success across the County. The following is a summary on the total number and value of incentives from January – November 2019 and cumulative from October 2015 – November 2019.

2020 will mark the end of the Elgincentives current funding commitments from County Council. Staff will complete a Program Review at the conclusion of the year.

DISCUSSION:

In 2019, Elgincentives had a total of 41 approved applications from January – November 2019 with total investment by Elgin of $302,709 resulting in private investment of $1,275,720.

In 2019, the first Industrial CIP application was received from Phil Mauer & Associates in Bayham.

Three applicants did not meet their contractual obligations and have forfeited their funding towards the project. For all of the projects the properties experienced a change in ownership. An additional application was also withdrawn prior to going to the committee.

One application was denied this year, the committee deemed the project to be a life cycle improvement.

Elgincentives will receive an additional $80,000 for the budget from the removal of the vacancy tax rebate, as it did in the previous two years. This will allow for a 2020 budget of $205,000; $125,000 approved by Council, $80,000 from the vacancy tax rebate. This will be allocated over six meetings over the course of the year.
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Yearly Allocation</strong></td>
<td>$100,000</td>
<td>$250,000</td>
<td>$200,000</td>
<td>$255,000</td>
<td>$230,000</td>
<td>$1,035,000</td>
</tr>
<tr>
<td><strong>Funds Available</strong></td>
<td>$100,000</td>
<td>$271,407</td>
<td>$200,547</td>
<td>$283,095</td>
<td>$303,043</td>
<td>$---------</td>
</tr>
<tr>
<td><strong>Total Value of Project Costs</strong></td>
<td>$241,537</td>
<td>$792,368</td>
<td>$1,463,711</td>
<td>$837,920</td>
<td>$1,256,171</td>
<td>$4,591,707</td>
</tr>
<tr>
<td><strong>Total Grant Requests</strong></td>
<td>$80,134</td>
<td>$273,000</td>
<td>$391,765</td>
<td>$265,656</td>
<td>$385,140</td>
<td>$1,395,695</td>
</tr>
<tr>
<td><strong>Total Grants Approved</strong></td>
<td>$78,593</td>
<td>$270,860</td>
<td>$199,343</td>
<td>$240,724</td>
<td>$302,709</td>
<td>$1,092,229</td>
</tr>
<tr>
<td><strong>Total Number of Projects</strong></td>
<td>10</td>
<td>40</td>
<td>59</td>
<td>39</td>
<td>41</td>
<td>189</td>
</tr>
<tr>
<td><strong>Average Grant Amount:</strong></td>
<td>$7,859</td>
<td>$6,785</td>
<td>$3,399</td>
<td>$6,506</td>
<td>$7,383</td>
<td>$6,386</td>
</tr>
</tbody>
</table>

*October – December only

<table>
<thead>
<tr>
<th><strong>Elgincentives Grants</strong></th>
<th><strong>Number of Approved Projects</strong>*</th>
<th><strong>Approved Grant Value</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Façade</td>
<td>13</td>
<td>$64,329</td>
</tr>
<tr>
<td>Signage</td>
<td>9</td>
<td>$20,723</td>
</tr>
<tr>
<td>Property</td>
<td>15</td>
<td>$39,064</td>
</tr>
<tr>
<td>Building Improvement</td>
<td>25</td>
<td>$147,742</td>
</tr>
<tr>
<td>Building Conversion/Expansion</td>
<td>4</td>
<td>$26,064</td>
</tr>
<tr>
<td>Energy Efficiency</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Outdoor Art Grant (located in priority area)</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Savour Elgin</td>
<td>5</td>
<td>$4,614</td>
</tr>
<tr>
<td>Arts Trail</td>
<td>1</td>
<td>$175</td>
</tr>
<tr>
<td>Planning and Building Fees Grant</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Tax Increment Equivalent Grant</td>
<td>0</td>
<td>$0</td>
</tr>
</tbody>
</table>

*Several applications were approved for more than one grant

<table>
<thead>
<tr>
<th><strong>By Municipality</strong></th>
<th><strong># of Applications</strong></th>
<th><strong>Grant Value</strong></th>
<th><strong>Value of Projects</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Aylmer</td>
<td>5</td>
<td>$42,146</td>
<td>$174,853</td>
</tr>
<tr>
<td>Bayham</td>
<td>5</td>
<td>$46,877</td>
<td>$296,435</td>
</tr>
<tr>
<td>Central Elgin</td>
<td>12</td>
<td>$101,341</td>
<td>$360,844</td>
</tr>
<tr>
<td>Dutton Dunwich</td>
<td>3</td>
<td>$23,087</td>
<td>$88,392</td>
</tr>
<tr>
<td>Malahide</td>
<td>2</td>
<td>$11,874</td>
<td>$28,261</td>
</tr>
<tr>
<td>Southwold</td>
<td>6</td>
<td>$18,191</td>
<td>$55,627</td>
</tr>
<tr>
<td>West Elgin</td>
<td>8</td>
<td>$59,194</td>
<td>$251,758</td>
</tr>
</tbody>
</table>
CONCLUSION:

The popularity of the Elgincentives program remains constant and continues to improve Elgin’s downtowns, waterfronts, agricultural and tourism areas. This program is stimulating economic growth and development by assisting businesses and property owners with restoration and redevelopment projects County wide.

The Elgincentives Implementation Committee will meet January 22, 2020 to review the first applications for 2020.

All of which is Respectfully Submitted

Kate Burns Gallagher
Economic Development Coordinator

Approved for Submission

Julie Gonyou
Chief Administrative Officer

Alan Smith
General Manager of Economic Development
REPORT TO COUNTY COUNCIL

FROM: Michele Harris, Director of Homes and Seniors Services

DATE: November 29, 2019

SUBJECT: Homes – Maintenance Policy Manual Review and Revisions

RECOMMENDATIONS:

THAT Council approve the County of Elgin Homes and Seniors Services Maintenance Policy Manual review and revisions for 2019; and,

THAT the report titled “Homes – Maintenance Policy Manual Review and Revisions” from the Director of Homes and Seniors Services dated November 29, 2019 be received and filed.

INTRODUCTION:

Departmental policy and procedure manuals ensure consistency and quality in the services provided by Elgin County Homes and Seniors Services. As per the Long-Term Care Homes Act (LTCHA), 2007, policies and procedures are to be reviewed annually. This ensures inclusion of Best Practice, health and safety requirements and aligns with the LTCHA and Regulations.

DISCUSSION/CONCLUSION:

The Homes Policy Manual for Maintenance has been reviewed and revised. The revised manual includes revisions to the following policies and procedures:

- 2.1 – Contractor Maintenance Services - typos
- 2.2 – Daily Rounds Inspection – grammatical corrections; minor wording changes
- 2.14 – Pool Maintenance – NEW
- 2.14 A – Appendix A - Pool Log Book - NEW

The County’s Building Science Technologist has reviewed and approved the revisions which align with the LTCHA, 2007 and Regulations, improve resident and staff safety and service delivery.

The policy manual in its entirety and the noted policy revisions may be reviewed through the County Website https://www.elgincounty.ca/homes-seniors-services/employee-portal/

All of which is Respectfully Submitted

Michele Harris
Director of Homes and Seniors Services

Approved for Submission

Julie Gonyou
Chief Administrative Officer
REPORT TO COUNTY COUNCIL

FROM: Michele Harris, Director of Homes and Seniors Services

DATE: November 29, 2019

SUBJECT: Homes – Administration Policy Manual Review and Revisions

RECOMMENDATIONS:

THAT Council approve the County of Elgin Homes and Seniors Services Nursing Policy Manual review and revisions for 2019; and

THAT the report titled “Homes – Administration Policy Manual Review and Revisions” from the Director of Homes and Seniors Services dated November 29, 2019 be received and filed.

INTRODUCTION:

Departmental policy and procedure manuals ensure consistency and quality in the services provided by Elgin County Homes and Seniors Services. As per the Long-Term Care Homes Act (LTCHA), 2007, policies and procedures are to be reviewed annually. This ensures inclusion of Best Practice and legislative guidelines and aligns with the LTCHA and Regulations.

DISCUSSION/CONCLUSION:

The Homes Policy Manual for Administration has been reviewed and revised by the Director of Homes and Seniors Services. The revised manual includes revisions to the following policies and procedures:

- 1.1 – Homes Organizational Chart – update to current state
- 1.3 – Mandatory Critical Incident Reporting – updated to include recent Ministry of Health and Long-Term Care (MOHLTC) updates and reporting tip sheet
- 1.4 – Smoking – Residents, Staff, Visitors – update to include Infection Prevention and Control (IPAC) best practices
- 1.6 - Key and Fob Access – update to align with County of Elgin bylaws
- 1.10 – New Employee Orientation – updated to reflect changes in practice (Surge learning, time spent with each Home manager, etc.)
- 1.13 – Record Management – Retention and Destruction – update to align with applicable privacy legislation; addition of appendices (A, B, C) to policy
- 1.14 – Fragrances and Scented Products – minor wording changes
- 1.16 – Health Information Privacy – Policy Resident Information Access to Files – updated to align with applicable privacy legislation
- 1.20 – Missing Resident – Delete – duplicate to Admin. H&S Emergency Preparedness Code Yellow policy
• 1.21 – Wander Alert – updated to include use of scanner and replacement requirements
• 1.23 – Code White – Delete, duplicate to Admin. H&S Emergency Preparedness Code White policy
• 1.24 Donations – policy reduced to processing guidelines; and to align with the Donation/Gift Acceptance policy
• 1.31 – Social Worker Role – minor wording changes
• 1.32 – Social Worker Services – Requirements – minor wording changes
• 1.33 – Staffing Plan – Nursing and Personal Support Services – New – formal policy to align with MOHLTC requirements
• 2.1 – Residents’ Bill of Rights – typos and grammatical errors
• 2.3 – Requests and Concerns – grammatical errors, process updates
• 2.6 – Orientation of New Resident – minor wording updates
• 2.9 – Admission and Discharge – change from CCAC (Community Care Access Centre) to LHIN (Local Health Integration Network), grammatical and minor word updates
• 2.15 – Resident Personal Furniture – typos, minor word updates
• 2.16 – Safekeeping of Valuables – typos, grammatical errors
• 2.17 – Resident Mail – best practice update
• 2.30 – Private Duty Companions – update to include additional requirements related to reporting concerns/risks, and, requirements related to following County of Elgin policy and procedure(s)
• 3.5 – Oxygen Storage – typos, grammatical corrections, minor word updates
• 3.11 – Material Handling & Disposal – General – update to align with health and safety best practices
• 3.14 – Mould – typos, grammatical corrections, minor word updates
• 3.17 – N-95 Fit Testing – New – procedures for fit testing as required by Ministry of Labour
• 3.18 – Fire Safety Plan – New – procedures for fire safety – completed with CEMC input
• Code Black – Bomb Threat – typos, grammatical corrections, minor word changes
• Code Brown – Chemical Spill – update from MSDS (Material Safety Data Sheet) to SDS (Safety Data Sheet) to align with legislation
• Code Green – Evacuation – typos, grammatical corrections, minor wording updates
• Code Grey – Air Quality – Gas Leak – name change to Code Grey – Gas Leak
• Code Grey – Air Quality – New – procedure to implement measures in the case of a hazardous substance in the community that may have a detrimental effect to residents/staff
• Code Orange – External Disaster - typos and grammar
• Code Purple – Severe Weather – minor wording updates
• Code Red – Fire – New – procedure to implement measures in the case of fire; aligns with fire safety plan policy; completed with CEMC input
• Code Yellow - Missing Resident/Person – addition of reference; minor wording updates and grammatical corrections
• Code White – Aggressive Person – minor wording/grammatical updates; addition of reference to BSO team, staff duress/panic alarm system
• 4.1 – Continuous Quality Improvement (CQI) – typos and minor word updates

The administration manual policy revisions align with the LTCHA, 2007, related Regulations and best practices to support resident and staff safety and service delivery.

The policy manual in its entirety and the noted policy revisions may be reviewed through the County Website https://www.elgincounty.ca/homes-seniors-services/employee-portal/

All of which is Respectfully Submitted

Michele Harris
Director of Homes and Seniors Services

Approved for Submission

Julie Gonyou
Chief Administrative Officer
REPORT TO COUNTY COUNCIL

FROM: Michele Harris, Director of Homes and Seniors Services
DATE: November 29, 2019
SUBJECT: Homes – Program and Therapy Services Policy and Procedure Manual Review and Revisions

RECOMMENDATIONS:

THAT Council approve the County of Elgin Homes and Seniors Services Program and Therapy Services Policy and Procedure Manual review and revisions for 2019; and

THAT the report titled “Homes – Program and Therapy Services Policy Manual Review and Revisions” from the Director of Homes and Seniors Services dated November 29, 2019 be received and filed.

INTRODUCTION:

Departmental policy and procedure manuals ensure consistency and quality in the services provided by Elgin County Homes and Seniors Services. As per the Long-Term Care Homes Act (LTCHA), 2007, policies and procedures are to be reviewed annually. This ensures inclusion of Best Practice, health and safety requirements and aligns with the LTCHA and Regulations.

DISCUSSION/CONCLUSION:

The Homes Policy Manual for Program and Therapy Services has been reviewed and revised. The revised manual includes revisions to the following policies and procedures:

- 1.1 New Staff Orientation – removal of checklist reference from policy
- 1.1A New Staff Orientation Checklist – removal of checklist from policy
- 1.3 Professional Development – update to reflect Education Coordinator position
- 1.4 Program Area Maintenance – grammatical corrections, name change to Southwestern Public Health, update program name WHMIS GHS
- 1.5 Budgetary Management – grammatical corrections
- 1.7 Infection Control - name change to Southwestern Public Health
- 1.8 Safe Handling and Serving of Food – remove repetitive wording, name change to Southwestern Public Health
- 1.12 Manicure Program – NEW policy to provide overview for implementation of manicure program to ensure infection control practices
- 2.2 Program Development and Delivery – Addition of Activity Pro, accurate naming of referred appendices
- 2.4 Special Event Requests - accurate naming of referred appendices
- 2.5 Community Out Trips - accurate naming of referred appendices
• 2.5A Community Out Trip Form – Appendix A – accurate naming
• 4.0 Hair Care Service Delivery – name change to Southwestern Public Health
• 6.1 Volunteer Orientation – name change to Southwestern Public Health
• 6.3 Volunteer Resource Management - grammatical and wording corrections/improvements, wording altered “volunteer role” altered to “volunteer position”.

The County of Elgin Homes Manager of Program and Therapy Services has reviewed and approved the revisions which align with the LTCHA, 2007 and Regulations, Therapeutic Recreation Standards of Practice, improve resident and staff safety and service delivery.

The policy manual in its entirety and the noted policy revisions may be reviewed through the County Website [https://www.elgincounty.ca/homes-seniors-services/employee-portal/](https://www.elgincounty.ca/homes-seniors-services/employee-portal/)

All of which is Respectfully Submitted

Michele Harris
Director of Homes and Seniors Services

Approved for Submission

Julie Gonyou
Chief Administrative Officer
REPORT TO COUNTY COUNCIL

FROM: Michele Harris, Director of Homes and Seniors Services

DATE: December 3, 2019

SUBJECT: Homes – Terrace Lodge – Long-Term Care (LTC) Development Agreement

RECOMMENDATIONS:

THAT Council authorize staff to sign the LTC development agreement with the Ministry of Long-Term Care (MOLTC) for the redevelopment of 100 Beds at Terrace Lodge; and,

THAT the report titled “Homes – Terrace Lodge – Long-Term Care (LTC) Development Agreement” from the Director of Homes and Seniors Services dated December 3, 2019 be received and filed.

INTRODUCTION:

Terrace Lodge has been in discussions with the Ministry of Health and Long-Term Care (MOHLTC) regarding a development agreement (revised or new) to support the Terrace Lodge redevelopment project.

DISCUSSION:

The Director of Homes and Seniors Services received a new development agreement from the MOHLTC for the redevelopment of 100 beds at Terrace Lodge on November 29, 2019. This agreement, once signed, will replace the agreement previously signed on August 12, 2016.

The development agreement outlines requirements for the redevelopment project including, but not limited to, the following:

- Funding and carrying out the project
- Reporting requirements
- Communications requirements
- Insurance requirements
- Schedules (e.g. Application, Project requirements, Construction Funding Subsidy policy, Conditions of Funding, Project Schedule, etc.)

The County Solicitor, Director of Financial Services, Director of Engineering Services, Director of Homes and Seniors Services and Chief Administrative Officer have reviewed the development agreement.
CONCLUSION:

A development agreement must be in place in order to proceed with the development/redevelopment of LTC Homes. Staff is recommending that the development agreement be signed.

All of which is Respectfully Submitted

Michele Harris
Director of Homes and Seniors Services

Approved for Submission

Julie Gonyou
Chief Administrative Officer
Ms. Michele Harris  
Director of Homes and Seniors Services  
The Corporation of the County of Elgin - Municipal Homes  
475 Talbot Street East  
Aylmer, ON N5H 3A5

Dear Ms. Harris:

Re: Agreement to Develop Long-Term Care Home Beds Terrace Lodge (PROJ 78)

Accompanying this letter is a copy of the Development Agreement (Agreement) for the redevelopment of 100 Beds for your long-term care home. This agreement will replace the agreement previously signed on August 12, 2016.

Please review the Agreement and sign two clear copies and return both signed originals to your project manager within ten business days of receiving this letter. Once the Ministry of Long-Term Care has signed both copies of the Agreement, one fully executed original copy of the Agreement will be returned to you.

If you have any questions, please contact Faiz Madhani, Project Manager, at 416-212-4925 or via email at faiz.madhani@ontario.ca.

Sincerely,

[Signature]

Brian Pollard  
Assistant Deputy Minister

Enclosure

c: Michelle-Ann Hylton, Director, Licensing, Policy and Development Branch  
Neil VanderKooy, Manager, Licensing, Policy and Development Branch
LTC DEVELOPMENT AGREEMENT

THE AGREEMENT effective as of the ______ day of ________________, 20____
[Above date to be inserted by Ministry – when last Party signs]]

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO
as represented by the Minister of Long-Term Care

(the “Minister”)
- and -

Corporation of the County of Elgin

(the “Operator”)

BACKGROUND:

1. The Operator applied for, and the Minister has approved, the Operator’s development of 100 Long-Term Care Home Beds in Aylmer, comprising:
   
   (a) 100 eligible Beds from Operator’s existing home, Terrace Lodge

2. In accordance with the Minister’s approval the Operator agrees to develop 100 Beds in that location subject to the terms and conditions set forth in this Agreement, which replaces the previous Agreement dated August 12, 2016 between the Parties.

CONSIDERATION:

In consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Parties agree as follows:

ARTICLE 1
INTERPRETATION AND DEFINITIONS

1.1 Interpretation. For the purposes of interpretation:

   (a) words in the singular include the plural and vice-versa;

   (b) words in one gender include all genders;
the background and the headings do not form part of the Agreement; they are for reference only and shall not affect the interpretation of the Agreement;

any reference to dollars or currency shall be to Canadian dollars and currency; and

“include”, “includes” and “including” denote that the subsequent list is not exhaustive.

1.2 Definitions. In the Agreement, the following terms shall have the following meanings:

“Act” means the Long-Term Care Homes Act, 2007 (Ontario).

“Agreement” means this development agreement entered into between the Minister and the Operator, all of the schedules listed in section 28.1, and any amending agreement entered into pursuant to section 32.2.

“Applicable Law” means, with respect to any person, property, transaction, event or other matter, any law, rule, statute, regulation, order, judgment, decree, treaty or other requirement having the force of law relating or applicable to such person, property, transaction, event or other matter.

“Applicable Policy” means any orders, rules, policies, directives or standards of practice, as amended from time to time, issued or adopted by the Ministry or by other ministries or agencies of the province of Ontario (including the LHIN) that are applicable to the Operator, the Home, this Agreement or the Parties’ obligations under this Agreement or Applicable Law, and includes Applicable Policy as may be defined under a Service Accountability Agreement.

“Application” means the Application described in Schedule "A".

“Application Guidelines” means the Enhanced Long-Term Care Home Renewal Strategy Application Guidelines, 2015 together with the Enhanced Long-Term Care Home Renewal Strategy Application Form, 2015, issued by the Ministry on or about July 30, 2015 together with any clarification of these documents that may be publicly announced by the Ministry prior to the date this Agreement is signed by the Operator.

“Beds” means the Long-Term Care Home Beds that are to be Developed by the Operator pursuant to this Agreement.

“Business Day” means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year’s Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Ministry has elected to be closed for business.

“Capital Occupancy Approval Letter” has the meaning set forth in Schedule "D", section 2(5).

“Confidential Information” has the meaning set forth in section 6.4 (a).
“Construction” has the meaning set forth in Schedule “B”, section 3.

“Construction Manager” means a construction manager for services under a CCDC5A Construction Manager Contract for Services or a construction manager for services and construction under a CCDC5B Construction Manager Contract for Services and Construction.

“Construction Plans” means Preliminary Construction Plans, Working Drawings and any revisions to the foregoing approved by the Minister.

“Controlling Person” means a person who holds a “controlling interest” (as defined in section 2 of the Act) in the Operator, or who would be deemed to hold such a controlling interest if the Operator were the “licensee” (as defined there) of the Home, unless the Operator is a municipality or board of management that is approved, or eligible to be approved, under Part VIII of the Act.

“Design Manual” means the Long-Term Care Home Design Manual, 2015 issued by the Ministry on or about February 2015, together with any modification that may be publicly announced by the Ministry prior to the date this Agreement is signed by the Operator.

“Develop” means to develop or redevelop Long-Term Care Home beds in accordance with this Agreement, and “Development” has a corresponding meaning.

“Effective Date” (where the term is capitalized) means the date set out at the top of the Agreement, which shall be the date it is fully executed by the last Party to execute it.

“Environmental Laws” means Applicable Law in respect of the natural environment, public or occupational health or safety, and the manufacture, importation, handling, transportation, storage, disposal and treatment of Hazardous Substances.

“FEC Form” means a completed form, in the form set out in Schedule “F”, setting out the final estimate of the cost of the Project, or in such other form as may be required in writing by the Minister.

“Final Statement of Disbursements” means a completed form, in the form set out in Schedule “G”, or in such other form as may be required in writing by the Minister.

“Force Majeure” has the meaning set forth in section 14.2 (Force Majeure).

“Funds” means the money the Minister provides to the Operator, or causes to be provided to the Operator, pursuant to the Agreement.

“General Contractor” means the Contractor under a CCDC2 Stipulated Price Contract.

“Grant” means the Planning Grant of up to $250,000 that is provided to eligible Operators under section 4.4 (Planning Grants for Non-Profit Homes).

“Hazardous Substance” means any solid, liquid, gas, odour, heat, sound, vibration, radiation or combination of them that may impair the natural environment, injure or damage property, plant or animal life or harm or impair the health of any individual.
“Home” means the Long-Term Care Home in which the Beds are being developed and for greater certainty, includes the Beds and the common areas and common elements which will be used, at least in part, for the Beds being developed by the Operator pursuant to this Agreement, but excludes any other part of the building which will be used for purposes not directly related to the Beds being developed by the Operator pursuant to this Agreement (for example, for retirement home purposes).

“IEC Form” means a completed form in the form set out in Schedule “F”, setting out the initial estimate of the cost of the Project or in such other form as may be required in writing by the Minister.

“Indemnified Parties” means Her Majesty the Queen in right of Ontario, and includes Her ministers, agents, (including Crown agencies, such as the LHIN) appointees and employees.

“Items Eligible for Provincial Contribution” means the actual cost of construction (including construction material), furniture, equipment, building permit, municipal development charges, architect fees and other eligible professional fees, and related net taxes (excluding any tax payments for which the Operator receives or expects to receive a rebate, tax credit, input tax credit or refund) together with the cost of any items declared eligible by the Minister. Items Eligible for Provincial Contribution do not include any costs relating to the acquisition of the land or building, demolition of the building, financing, letters of credit, rezoning, audit fees, site survey, insurance, travel and meals, plans and prints, commissioning or bonding, general administrative costs, marketing expenses, or items declared not eligible by the Minister.

“LHIN” means the Local Health Integration Network responsible for the area in which the Home is located, or such successor as may be identified by the Minister for the purpose of this Agreement.

“Lien” means a mortgage, charge, pledge, lien (statutory or otherwise), security interest or other encumbrance or adverse claim of any nature or kind whatsoever.

“Long-Term Care Home” means a long-term care home under the Act.

“Long-Term Care Home Bed” means a bed in a Long-Term Care Home.

“Minister of Long-Term Care” means the Minister of Long-Term Care for Ontario, or such other Minister who has been assigned responsibility for the administration of the Act at the relevant time, and includes any agent or representative thereof or any other person to whom the Minister has properly delegated the relevant responsibility(ies).

“Ministry” means the ministry over which the Minister presides.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Occupancy” means the admission of the first person as a resident in one of the Beds, or, where this Agreement provides for the Construction and opening of the Beds in separate phases, the admission of the first person as a resident in one of the Beds in one of the agreed phases.
“Occupancy Plan” means the Occupancy Plan required to be submitted under Schedule “D”, s. 2(1)(a).

“Operational Plan” means a written description of measures to be taken by the Operator to assure resident health, safety and general well-being during Construction that is proposed in, or close to, existing Long-Term Care Homes Beds that will continue to be kept in operation during the Construction, prepared and approved in accordance with s. 6 of Schedule “B”.

“Operator’s Personnel” means the Controlling Persons (if any), directors, officers, employees, agents or other representatives of the Operator and any of their respective directors, officers, employees, agents or other representatives. In addition to the foregoing, for the purposes of Articles 10 (Indemnity) and 11 (Insurance), Operator’s Personnel shall include the General Contractor or Construction Manager and the Subcontractors for the Construction, and their respective controlling shareholders (if any), directors, officers, employees, agents or other representatives.

“Parties” means the Minister and the Operator.

“Party” means either the Minister or the Operator.

“Policy” means the Ministry’s Construction Funding Subsidy Policy for Long-Term Care Homes, 2019, together with any modification of this document that may be publicly announced by the Ministry prior to the date this Agreement is signed by the Operator, attached hereto as Schedule “C”.

“Preliminary Construction Plans” means the content of the Preliminary Plans Submission after it is approved by the Minister in accordance with section 6 (a) of Schedule “B”.

“Preliminary Plans Submission” means the submission referred to in section 6 (a) of Schedule “B”.

“Proceeding” (where the term is capitalized) means any action, claim, demand, lawsuit, or other proceeding that anyone makes, brings or prosecutes as a result of or in connection with the Project or the Agreement.

“Project” means the construction described in Schedule “B”, and the steps taken to meet the conditions of Funding under Schedule “D”.

“Project Documents” means the Project Documents referred to in section 6 of Schedule “B”.

“Project Schedule” is the schedule set out in Schedule “E”.

“PSSDA” means the Public Sector Salary Disclosure Act, 1996 (Ontario).

“Public Tender” means a public tender that complies with the requirements set out in section 12 (1) of Schedule “B”.

Project 78 – Terrace Lodge

107
“Regulation” means Ontario Regulation 79/10 under the Act.

“Reports” means the reports required to be submitted to the Minister by or on behalf of the Operator.

“Service Accountability Agreement” is a service accountability agreement that the Operator is required to enter into with the LHIN or such successor or alternative Long-Term Care Home funding agreement as may be identified by the Minister for the purpose of this Agreement.

“Site” means the site specifically identified in the Application, or approved by the Minister, on which the Beds to be developed under the Agreement will be situated.

“Subcontractor” means a subcontractor who is retained by the Operator for the Construction, where the Operator has retained a Construction Manager.

“Total Completion” means that the Construction (or the Construction of the applicable phase, where the Construction is specifically permitted under Schedule B to be carried out in phases) has been completed in accordance with the terms of the Agreement and is ready to be opened for use as a Long-Term Care Home.

“Working Drawings Submission” means the submission referred to in section 6 (b) of Schedule “B”.

“Working Drawings” means the content of the Working Drawings Submission after it is approved by the Minister in accordance with section 6 (b) of Schedule “B”.

ARTICLE 2
REPRESENTATIONS, WARRANTIES AND COVENANTS

2.1 General. The Operator represents, warrants and covenants that:

(a) it is, and shall continue to be, from the Effective Date until the Project is completed, a validly existing legal entity with full power to fulfill its obligations under the Agreement;

(b) it has, and shall continue to have, from the Effective Date until the Project is completed, the necessary power and capacity to own its property and assets and conduct its affairs in the Province of Ontario.

(c) it has, and shall continue to have, from the Effective Date until the Project is completed, the experience and expertise necessary to carry out every aspect of the Project that has not already been completed;

(d) it is, and shall continue to be, from the Effective Date until the Project is completed, in compliance with all Applicable Law and Applicable Policy that are still applicable and related to any aspect of the Project, the Funds or both;

(e) at the time of entering the Agreement, no act or proceeding has been taken by or (to the knowledge of the Operator) against the Operator in connection with, or
seeking, the dissolution, liquidation, winding-up, bankruptcy or reorganization of the Operator;

(f) it holds, or will hold by the time they are required, all permits, licenses, consents, intellectual property rights, registrations and authorizations required to conduct its affairs and to perform its obligations under this Agreement;

(g) the execution, delivery and performance by the Operator of this Agreement and such other agreements and instruments referred to herein do not and will not conflict with, result in a breach or violation of or constitute a default under any Applicable Law or any agreement, instrument or other document to which the Operator is a party or by which the Operator or any of its property or assets are bound (including, without limitation, any applicable constituting documents, by-laws, unanimous shareholders agreements, partnership agreement, or limited partnership agreement) except for violations which do not relate to the Site, the Home or the Project or will not, in the aggregate, have a material adverse effect on the present or future business, operations, property, prospects or condition (financial or otherwise) of the Operator; and

(h) this Agreement constitutes a legal, valid and binding obligation of the Operator enforceable against the Operator in accordance with its terms, subject to limitations on enforcement imposed by bankruptcy, insolvency, reorganization or other laws affecting creditors’ rights generally and subject to general principles of equity.

2.2 Execution of Agreement. The Operator represents and warrants that:

(a) it has the full power and capacity to enter into this Agreement and to carry out the Project in accordance with this Agreement; and

(b) it has taken all necessary actions to authorize the execution of the Agreement.

2.3 Governance. The Operator represents, warrants and covenants that from the commencement of the Project until Total Completion of all the Beds it has, will maintain in writing and will follow:

(a) procedures to enable the Operator, in a timely manner, to identify risks to achievement of Total Completion, and strategies to address the identified risks; and

(b) procedures to enable the Operator to deal with such other matters as the Operator considers necessary to ensure that the Operator carries out its obligations under the Agreement.

2.4 Supporting Documentation. Upon request, the Operator shall provide the Minister with proof of the matters referred to in this Article 2.

2.5 Interest in Site.

On and as of the later of:
(a) the Effective Date; and

(b) the date on which the Operator acquires the Site,

the Operator has good and marketable title to the Site, free and clear of any and all Liens except those Liens which have been listed by the Operator, as set out in Schedule “H”.

2.6 **Environmental Matters.** On and as of the later of (a) the Effective Date and (b) the date on which the Operator acquires the Site or enters into a lease of the Site, the Operator warrants that:

(i) to the best of the Operator’s knowledge upon reasonable inquiry, no Hazardous Substance is now or was formerly (including the period prior to the Operator’s acquisition of the Site) used, stored, generated, manufactured, installed, disposed of or otherwise present at or about the Site or any property adjacent to the Site, other than in accordance with Environmental Laws;

(ii) the Site has been remediated in accordance with any and all Environmental Laws, and that it shall submit proof of this to the Ministry; or

(iii) the Operator has a plan to remediate the Site in accordance with any and all Environmental laws, and that it shall remediate the Site in accordance with any and all Environmental Laws before construction begins, and that it shall submit proof of this to the Ministry;

and that

(iv) all current permits, licences, approvals and filings required with respect to the Site by Environmental Laws have been obtained,

(v) the Operator’s use, operation and the present condition of the Site does not and will not violate any Environmental Laws during the term of this Agreement,

(vi) except as disclosed in writing to the Minister prior to entering this Agreement, the Operator has not violated any Environmental Laws in the conduct of its business (including business not relating to the Site or the Project), and

(vii) except as disclosed in writing to the Minister prior to entering this Agreement, to the best of the Operator’s knowledge, no civil, criminal or administrative action, suit, claim, hearing, investigation or proceeding has been brought, nor have any settlements been reached by or with any party or any Liens imposed, concerning any Hazardous Substance or Environmental Laws in connection with the Site or any other real property owned or leased by the Operator, or otherwise on or against the Operator.
2.7 **Full Disclosure.** All written statements made or furnished by or on behalf of the Operator to the Minister in connection with the transactions contemplated by this Agreement, were, as of the time such statements were made, true in all material respects and remain true in all material respects on the date hereof, and such statements do not contain any untrue statement of a material fact or omit a material fact necessary to make such statements not misleading, and all such statements, taken as a whole, do not contain any untrue statement of a material fact or omit a material fact necessary to make such statements or the statements contained herein not misleading. All expressions of expectation, intention, belief and opinion contained therein were honestly made on reasonable grounds after due and careful inquiry by the Operator (and any other person who furnished such material). To the best of the Operator’s knowledge, there is no fact which the Operator has not disclosed to the Minister in writing prior to entering into this Agreement which adversely and materially affects, or so far as the Operator can now reasonably foresee, will adversely and materially affect its business, operations, property, prospects, liabilities or condition (financial or otherwise), or its ability to perform its obligations under this Agreement or to operate the Beds and the Home in accordance with this Agreement, the Application, Applicable Policy and Applicable Law.

**ARTICLE 3**

**TERM OF THE AGREEMENT**

3.1 **Term.** The term of the Agreement shall commence on the Effective Date and shall expire upon the Minister approving a Final Statement of Disbursements from the Operator as required by section 4.3 (b), following upon all the conditions for funding set out in Schedule “D”, section 1 (Funding Conditions) having been satisfied, in the sole and absolute determination of the Minister, and unless terminated earlier pursuant to Article 12, Article 13 or Article 14. Any termination or expiry of the Agreement is subject to Article 30 (Survival).

**ARTICLE 4**

**FUNDS AND CARRYING OUT THE PROJECT**

4.1 (1) **Funds Provided.** After all the conditions of funding set out in section 1 of Schedule D are met, the Minister shall provide the Operator with the Funds, or ensure the provision of the Funds, for the costs of the Construction and development of the Beds, (or for the Beds in the applicable construction phase where the Construction is specifically permitted under Schedule B to be carried out in phases) in accordance with the Policy, provided that for an Operator that is carrying out only new construction as defined in the Policy, the full applicable CFS Per Diem determined in accordance with the Policy shall only be provided where the Operator demonstrates to the satisfaction of the Minister that costs of $120,000 per Bed have been expended by the Operator for Items Eligible for Provincial Contribution, (and if less than $120,000 was expended the applicable CFS Per Diem will be reduced proportionately).

(2) The Funds shall be deposited into an account the Operator designates, provided that the account:

(i) resides at a Canadian financial institution; and
(ii) is in the name of the Operator.

4.2 Limitation on Payment of Funds. Despite section 4.1:

(a) the Minister is not obligated to provide any Funds to the Operator unless the conditions of funding set out in Schedule D are met; and

(b) the payment of Funds under the Policy may be terminated or adjusted by the Minister pursuant to the Financial Administration Act (Ontario), especially section 11.3, if the Minister does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement.

4.3 Calculation of Amount of Funds.

(a) The amount of Funds to be provided shall be calculated in accordance with s. 4.1 based on the FEC Form approved by the Minister pursuant to Schedule “F” until such time as the Operator provides the Minister with a Final Statement of Disbursements for the Project, in or substantially in the form set out in Schedule “G”, and proof, where requested by the Minister and in a form satisfactory to the Minister, of the costs expended by the Operator on the Project.

(b) Final Statement of Disbursements. The Operator shall use reasonable efforts to provide the Minister with such Final Statement of Disbursements (together with any required proof of costs) as soon as possible after Occupancy, but in no event more than one year after the date of Occupancy (or such longer period as the Minister may consent to in writing). The Final Statement of Disbursements is subject to the approval of the Minister. The amount of Funds provided prior to, and the amount of Funds to be provided after, the provision of such Final Statement of Disbursements and proof to the Minister may be adjusted by the Minister:

(i) based on such approved Final Statement of Disbursements and proof such that the amount of Funds being provided to the Operator for the costs of the Construction and development of the Beds is in accordance with s. 4.1, or

(ii) in the sole and absolute determination of the Minister, if the Operator has not provided such Final Statement of Disbursements and proof, acceptable to the Minister, within the time period set out in the previous sentence, based on the costs of the Construction and development of the Beds which the Minister believes were actually incurred by the Operator in order that the amount of such Funds is in accordance with s. 4.1.

4.4 (1) Planning Grants for Non-Profit Homes. Since the Operator is a non-profit home as defined in the Policy, the Minister provided the Operator with payment in respect of the Grant referred to therein in the amount of $250,000, upon entering into the August 12, 2016 Development Agreement. The Operator hereby acknowledges the receipt of the Grant and agrees that the Grant shall be used by the Operator only
for eligible expenses relating to planning and organizing for redevelopment of the Beds.

(2) For the purposes of subsection (1), expenses are eligible if they are expenses in planning and organizing for the redevelopment of the Beds that are substantiated to the satisfaction of the Minister in accordance with subsection (4), and are incurred for:
   (a) the retention of professional or consultant services, including an architect, engineer, project manager, or the like; or
   (b) other services that are identified in writing by the Minister for this purpose.

(3) Despite subsection (2) expenses are not eligible for the purposes of subsection (1) if they are:
   (a) not Items Eligible for Provincial Contribution;
   (b) incurred after the commencement of the Construction; or
   (c) incurred prior to August 12, 2016.

(4) For the purposes of subsection (3), expenses are deemed to be incurred on the date (or date range) when the services purchased are actually provided, as determined and substantiated to the satisfaction of the Minister.

(5) The Operator shall account to the Minister for the use of the Grant, through completing the applicable sections of the FEC Form and the Final Statement of Disbursements, or through such other form as the Minister may direct. The Minister may require that the Operator submit a detailed list of the expenses that are being claimed as eligible expenses under subsection (1), and any other attestations, information, and documentation as the Minister deems necessary to assess the eligibility of the expenses. Any expenses that are paid for with the Grant shall not be eligible to be applied to the minimum construction cost that is required to be demonstrated under this Agreement and Part 2 of the Policy.

(6) If the Minister determines that the substantiated claimed eligible expenses in respect of the Grant are less than the amount of the Grant, then the Operator shall repay the surplus to the Minister in accordance with Article 15 upon the written request of the Minister.

(7) In the event that this Agreement is terminated by either Party, or the licence(s) in respect of the Beds is transferred or expires before Total Completion of all the Beds, then the Minister may make a written request for the Operator to repay all or part of the Grant and the Operator shall repay the amount requested by the Minister, in accordance with Article 15.

4.5 **Funding, Not Procurement.** For greater clarity, the Operator acknowledges that:
   (a) any Funds received from the Minister are to help the Operator to pay the costs of carrying out the Project, and the Operator is not providing goods or services to the Minister;
   (b) the Minister is not responsible for carrying out the Project, or for paying any amounts other than the Funds; and
   (c) the Funds are funding for the purposes of the PSSDA.
ARTICLE 5
ACQUISITION OF GOODS OR SERVICES

5.1 **Acquisition.** If the Operator acquires goods, services, or both, for the purpose of carrying out the Project up to the time of Total Completion of all the Beds, it shall do so through a process that promotes the best value for money, and that complies with Applicable Law and Applicable Policy.

5.2 **Construction Services and Work.** The acquisition of services to carry out the Construction (including building material supplied under a construction services contract with a General Contractor or Subcontractor), shall be done in accordance with Schedule B.

ARTICLE 6
CONFLICT OF INTEREST AND CONFIDENTIALITY

6.1 **No Conflict of Interest.** The Operator shall carry out the Project and use the Grant, (where applicable), without any actual, potential or perceived conflict of interest by the Operator or Operator’s Personnel, subject to section 6.3.

6.2 **Conflict of Interest Includes.** For the purposes of this Article, a conflict of interest includes any circumstances, as would be interpreted by a reasonable person, in which any of the Operator’s Personnel, or any member of the immediate family of such a person, is able to materially benefit financially from the Project. For these purposes, “benefit financially” shall not include

(a) the receipt or delivery of services provided to a person through the Operator in the ordinary course of business, and

(b) where the Operator is a for-profit entity, as defined in s. 269 [3] of the Regulation, the general and financial benefits that result solely from profits derived from the Operator’s operation of the Beds.

6.3 **Disclosure to Minister.** The Operator shall:

(a) disclose to the Minister, without delay, details of any situation that a reasonable person would interpret as an actual, potential or perceived conflict of interest; and

(b) comply with any directions that the Minister may provide in order to avoid or appropriately manage the conflict of interest.

6.4 **Duty of Confidentiality.** During the Term and after the termination or expiry of this Agreement, the Operator shall, (and shall cause the Operator’s Personnel to):

(a) treat as confidential any document or information (whether oral, written, in computer readable format or otherwise) that the Minister or Ministry has indicated in writing is confidential, subject to the exceptions in section 6.5, or which is confidential under Applicable Law (the “Confidential Information”);

(b) use Confidential Information only with the prior written consent of the Minister or as required for the performance of this Agreement or carrying out the Project (including for obtaining confidential professional advice or audit services); and
(c) not directly or indirectly disclose to any person any Confidential Information without the prior written consent of the Minister, except where required to do otherwise by an order of the Information and Privacy Commissioner or a court.

6.5 Exceptions. Except as otherwise provided by Applicable Law, Confidential Information does not include information that,

(a) is known to the public at the time such information is made available to the Operator other than through a breach of this Agreement,

(b) becomes known to the public after the time such information is made available to the Operator other than through a breach of this Agreement; or

(c) is required to be disclosed by the Operator by Applicable Law, but prior to such disclosure, and to the extent feasible, the Minister shall be consulted as to the proposed form and nature of the disclosure and the Operator shall cooperate with and assist the Minister if the Minister wishes to take reasonable action to challenge the requirement to disclose.

6.6 Exception. Subject to Article 9, the Minister agrees to treat as confidential all information provided to the Minister by the Operator pursuant to this Agreement that is explicitly marked “Confidential”, so far as there is a reasonable basis for the confidentiality claim under Applicable Law, except where an order of the Information and Privacy Commissioner or a court require the Minister to do otherwise.

6.7 Operator’s Personnel. The Operator shall not disclose Confidential Information to any of the Operator’s Personnel not having a need to know such information in connection with the performance of this Agreement, and the Operator shall ensure that it maintains custody or control of any record of Confidential Information that results from any such disclosure.

6.8 Return of Information. Following termination or expiry of this Agreement and at the request of the Minister, the Operator shall on the written direction of the Minister deliver forthwith to the Minister all records of Confidential Information within the custody or control of the Operator (not including any records that the Operator is required to retain under Applicable Law), or destroy such records and certify the destruction in the form required by the Minister. No copy or duplicate of any such record of Confidential Information shall be retained by the Operator without the prior written consent of the Minister. The Operator shall not destroy any such records of Confidential Information without the prior written consent of the Minister.

6.9 Privacy Compliance. The Operator is solely responsible for compliance with any applicable privacy law, including the Personal Health Information Protection Act, 2004.

6.10 Operator’s Personnel. The Operator shall make all reasonable efforts to ensure that the Operator’s Personnel do not violate this Article 6. Such efforts shall include, but shall not be limited to, bringing the prohibitions under this Article to the attention of all such Personnel.

6.11 Breach. A breach of this Article by the Operator or the Operator’s Personnel shall entitle the Minister to terminate this Agreement, in accordance with section 14.1 (1)
(Termination by Minister) in addition to any other remedies that the Minister has in this Agreement, at law or in equity.

6.12 **Liability.** In addition to any other liabilities the Operator may have under this Agreement, the Operator shall be liable for all damages (including incidental, indirect and consequential damages), costs, expenses, losses, claims or actions arising from any non-compliance by the Operator’s Personnel with this Article.

**ARTICLE 7**
**REPORTING, ACCOUNTING AND REVIEW**

7.1 **Preparation and Submission.** The Operator shall:

(a) submit to the Minister at the address provided in section 16.1, a Construction Progress Report prepared by the Operator’s Architect and/or Construction Manager, for the Project, which report shall indicate the progress on the Project to the date of such report, and shall be prepared and submitted in accordance with the timelines, form and content requirements specified by the Minister;

(b) submit to the Minister at the address provided in section 16.1, any other Reports as may be requested by the Minister in accordance with the timelines, form and content requirements specified by the Minister;

(c) ensure that all Reports submitted to the Minister by or on behalf of the Operator are completed to the satisfaction of the Minister; and

(d) ensure that all Reports submitted to the Minister by or on behalf of the Operator are signed on behalf of the Operator by (an) authorized signing officer(s) of the Operator.

7.2 **Record Maintenance.** The Operator shall keep and maintain, for a period of seven years from their creation, and in accordance with Applicable Law and Applicable Policy:

(a) all financial records (including invoices and evidence of payment) relating to the Project in a manner consistent with either international financial reporting standards or generally accepted accounting principles, or any comparable accounting standards that apply to the Operator; and

(b) all non-financial documents and records relating to the Funds or otherwise to the Project.

7.3 **Inspection.** The Minister (including, for the purposes of the remainder of this Article, the Minister’s authorized representative(s) or any auditor identified by the Minister) may, at the Minister’s expense, upon twenty-four hours’ Notice to the Operator and during normal business hours, enter upon the Operator’s premises to review the Operator’s conduct of the Project, any Project-related records, the truth of any of the Operator’s representations, warranties and submissions (including any submissions regarding expenditures related to the Project), and for these purposes the Minister may take one or both of the following actions:
7.4 **Disclosure.** To assist the Minister in respect of any inspection under section 7.3, the Operator shall disclose any information requested by the Minister, in the form requested by the Minister, and shall

(a) ensure that the Minister has access to the records and documents wherever they are located;

(b) assist the Minister to copy records and documents;

(c) provide to the Minister, in the form the Minister specifies, any information the Minister identifies, and

(d) carry out any other activities the Minister requests.

7.5 **No Control of Records.** No provision of the Agreement shall be construed so as to give the Minister any control whatsoever over any of the Operator’s records.

7.6 **Auditor General.** The Minister’s rights under this Article are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

**ARTICLE 8**

**COMMUNICATIONS REQUIREMENTS**

8.1 **Acknowledge Support.** Unless the Minister directs the Operator to do otherwise, the Operator will in each of its Project-related publications, whether written, oral, or visual,

(a) acknowledge the support of the Minister in a form and manner as directed by the Minister, and

(b) indicate that the views expressed in the publication are the views of the Operator and do not necessarily reflect those of the Minister.

8.2 **Publicity.** The Operator shall notify the Minister in advance of any proposed publicity or publications by or on behalf of the Operator relating to this Agreement or the development of the Beds (including press releases and press conferences but excluding brochures, pamphlets, books or other marketing materials intended to promote or advertise the Beds and the Home), where feasible, and shall use reasonable efforts to make such changes thereto reasonably requested by the Minister.
8.3 **Signage.** The Ministry may erect signs on the Site, at the Ministry’s expense, at such time and in such location as the Ministry determines in its sole discretion, following consultation with the Operator, provided that a sign shall not be placed in a position that prevents the Construction, that interferes with the business of the Operator, or that is contrary to Applicable Law.

**ARTICLE 9**

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY**

9.1 **FIPPA.** The Operator acknowledges that the Minister is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Minister in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

**ARTICLE 10**

**INDEMNITY**

10.1 **Indemnification.** The Operator hereby agrees to indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings, by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Minister.

10.2 **Operator’s Participation.** The Operator will, at its expense, to the extent requested by the Minister, participate in or conduct the defence of any proceeding against any Indemnified Parties in respect of the Agreement or the Project and any negotiations for their settlement.

10.3 **Minister’s Election.** The Minister may elect to participate in or conduct the defence of any proceeding by providing Notice to the Operator of such election without prejudice to any other rights or remedies of the Minister under the Agreement, at law or in equity. Each Party participating in the defence will do so by actively participating with the other’s counsel.

10.4 **Settlement Authority.** The Operator will not enter into a settlement of any proceeding against any Indemnified Parties unless the Operator has obtained the prior written approval of the Minister. If the Operator is requested by the Minister to participate in or conduct the defence of any proceeding, the Minister will co-operate with and assist the Operator to the fullest extent possible in the proceeding and any related settlement negotiations.

10.5 **Operator’s Co-operation.** If the Minister conducts the defence of any proceedings, the Operator will co-operate with and assist the Minister to the fullest extent possible in the proceedings and any related settlement negotiations.

**ARTICLE 11**
INSURANCE

11.1 General. The Operator shall protect itself, by obtaining and maintaining insurance in accordance with this Article, from and against all claims that might arise from anything done or omitted to be done by the Operator or the Operator’s Personnel, under this Agreement, and more specifically all claims that might arise from anything done or omitted to be done under this Agreement where bodily injury (including personal injury), death or property damage, including loss of use thereof, is or may be caused.

11.2 Construction Insurance. The Operator shall, at its own expense, maintain in full force and effect during the Term of this Agreement with financially sound and reputable insurance companies, at least the following:

(a) Builder’s Risk property insurance for the full Replacement value of the complete Project, including earthquake and flood and testing and commissioning, with a reasonable deductible per loss, for which the Operator shall be solely responsible, and including the following endorsements: Replacement Cost Value, stated amount co-insurance and waiver of subrogation;

(b) General (Wrap Up) Liability insurance, providing coverage with a limit of not less than Five Million Dollars ($5,000,000.00) for each occurrence of a claim of bodily injury (including personal injury), death or property damage, including loss of use thereof, that may arise directly or indirectly from the acts or omissions of the Operator or the Operator’s Personnel, and including at least the following policy endorsements: the Indemnified Parties as Additional Insureds, Cross Liability, Blanket Contractual Liability, Products and Completed Operations, Contingent Employers Liability, and thirty (30) day written notice of cancellation subject to the requirement that coverage of completed operations liability shall be maintained without cancellation for two (2) years from the date of Occupancy (and where the Construction is permitted to be carried out in phases under this Agreement, the relevant date of Occupancy for the purpose of this provision shall be the Occupancy date for the Beds constructed in the final phase of the Construction); and

(c) Environmental/Pollution Liability insurance, providing coverage for Third Party bodily injury and property damage resulting from an environmental incident, in the amount of not less than Five Million Dollars ($5,000,000.00) per occurrence (per accident or incident or claim) and including at least the following policy endorsements: the Indemnified Parties as Additional Insureds.

11.3 Other Insurance Requirements. To the extent that any Applicable Law, Applicable Policy, the nature of the Operator’s business or any other factor requires the Operator to maintain any particular type of insurance (in addition to the insurance expressly required by this Agreement) with respect to the Site, the Home, or any contents thereof, the Operator shall comply with all such requirements. Furthermore, the Operator shall take reasonable measures to ensure that professionals providing advice or services to the Project maintain in full force and effect during the Term of this Agreement with financially sound and reputable insurance companies Professional Errors & Omissions Liability Insurance, insuring liability for errors and omissions in the performance or failure to perform services contemplated in connection with the Project, in an amount of not less than Two Million Dollars ($2,000,000) per claim.
11.4 **Proof of Insurance.** The Operator shall submit to the Ministry certificates of insurance or other proof of the insurance coverage and a Certificate of Good Standing under the *Workplace Safety and Insurance Act* (Ontario), together with copies of the relevant portion or portions of each insurance policy incorporating the terms and clauses referred to in sections 11.2 and 11.3. In the event of a Proceeding being initiated, and upon the Minister’s request, the Operator will provide to the Minister a copy of any of the Operator’s insurance policies that relate to the Project or otherwise to the Agreement.

**ARTICLE 12**
**TERMINATION ON NOTICE**

12.1 **Termination by Operator.** Subject to Applicable Law, the Operator may terminate this Agreement at any time, without reason, upon sixty (60) days prior written notice to the Minister.

12.2 **Consequences of Termination.** If the Operator terminates the Agreement pursuant to section 12.1, or the Minister terminates the Agreement under Articles 13 or 14, then the effective date of the termination shall be the last day of the required notice period, if any, and if there is no required notice period, the effective date of the termination shall be immediately upon the delivery of the notice of termination to the Operator (or where the Minister terminates the Agreement, such later date as expressly stated in writing by the Minister). In the event of any such termination of this Agreement:

(a) the Operator shall have no further entitlement under this Agreement to develop the Beds, and there shall be no obligation on the Minister to provide to the Operator any Funds in accordance with the Policy; and

(b) all rights and obligations of the Operator and the Minister under this Agreement shall cease (including any obligation on the Minister to provide to the Operator any Funds in accordance with the Policy), subject to Article 30 (Survival).

**ARTICLE 13**
**TERMINATION WHERE NO APPROPRIATION**

13.1 **Termination Where No Appropriation.** If, as provided for in section 4.2 (b), the Minister does not receive the necessary appropriation from the Ontario Legislature for any payment the Minister is to make (or cause to be made) pursuant to the Agreement, the Minister has no obligation to make (or cause to be made) the payment, and the Minister may terminate the Agreement immediately, without liability, penalty or costs, by giving Notice to the Operator.

**ARTICLE 14**
**TERMINATION BY MINISTER FOR DEFAULT**

14.1 **(1) Termination by Minister.** The Minister, without liability, cost or penalty, may, in the Minister’s sole and absolute determination and without prejudice to any other rights or remedies of the Minister under this Agreement or at law or in equity, terminate this Agreement immediately upon giving written notice to the Operator if any of the following events or conditions have occurred or exist:
subject to section 14.1 (2) (Cure Period), the Minister is of the opinion that there has been a material breach by the Operator of any term, warranty, representation, condition, covenant or other provision of this Agreement or, subject to section 29.1 (Conflicts Between Contract Documents), the Project Documents;

subject to section 14.2 (Force Majeure) and clause (d) below, an actual occurrence or condition is reasonably expected to cause a delay in meeting the deadlines set forth in the Project Schedule or stipulated in writing by the Minister under this Agreement for submission of any of the Project Documents by more than 90 days;

subject to section 14.2 (Force Majeure), and clause (d) below, a deadline for Total Completion set out in the Project Schedule is not met or is not reasonably expected to be met;

an event of Force Majeure prevents or delays performance by the Operator of a material obligation for more than 270 days, as contemplated in section 14.2 (Force Majeure);

the Operator is adjudged bankrupt or is insolvent according to the provisions of the Bankruptcy and Insolvency Act (Canada) and the regulations made thereunder, or any bankruptcy, reorganization, arrangement, insolvency, liquidation or winding up proceedings or any other proceedings for the benefit of creditors generally are instituted by or against the Operator (including an assignment, proposal, compromise or arrangement for the benefit of creditors);

a receiver, a receiver and manager, trustee or other official with similar powers is appointed for the Operator or all or a substantial part of the property of the Operator, or the Operator files for the appointment of any such official, prior to Occupancy, provided that at the time the Minister notifies the Operator of the termination under this clause, such official (or a replacement thereof) has not sold, assigned or transferred the property of the Operator with the consent of the Minister to another person who will assume the obligations of the Operator under this Agreement;

the indebtedness of the Operator under any financing arrangements for the Project has been declared due and payable by the creditor(s) thereunder, where such financing has not been replaced by comparable financing arrangements approved by the Minister, prior to the date or dates on which such indebtedness would otherwise have been due thereunder;

the financing arrangements made by the Operator for the Project are cancelled or no longer available to the Operator, other than in the event contemplated in clause (f) above, and have not been replaced by comparable financing arrangements approved by the Minister;

the Operator attempts to execute a bulk sale of its property, except with the prior written consent of the Minister, which consent shall not be unreasonably withheld; or
(j) the Operator ceases, or notifies the Minister of its intention to cease, carrying on business as presently carried on by it or any steps are taken to dissolve the Operator or the Operator is not, or ceases to be, qualified under Applicable Law to operate the Home.

(2) **Cure Period.** In the event that the Minister is of the opinion that there has been a material breach by the Operator of any term, warranty, representation, condition, covenant or other provision of this Agreement and such breach is not remedied within 45 days (the “Cure Period”) after the Operator receives from the Minister written notice of such breach setting out the particulars thereof, then, in any such event, in addition to the Minister’s other rights and remedies under this Agreement or at law or in equity, the Minister shall have the right to terminate this Agreement immediately upon giving notice of termination to the Operator to that effect at the end of the Cure Period, provided, however, that if such breach is of such a nature that it cannot be completely cured or remedied within the Cure Period, or the Operator is not proceeding in a manner satisfactory to the Minister, the Minister shall have the right to extend the notice period or to terminate this Agreement immediately upon giving notice of termination to the Operator prior to the end of the Cure Period. This provision applies only to terminations pursuant to section 14.1 (1)(a).

(3) The Minister’s power to terminate this Agreement under section 14.1 shall not be exercised after an assignment of this Agreement permitted under s. 21.2(d) is implemented in accordance with s. 21.2 (e) and (f) unless the Minister is of the opinion, acting reasonably, that the Lender (as defined in s. 21.2(c)) is not appropriately and effectively pursuing, to the extent permitted by law, the Lender’s enforcement rights and remedies under the Loan documents.

(4) **Remedial Action.** Where any of the events or conditions set out in section 14.1 (1) occurs, the Minister may, at any time, initiate any action the Minister considers necessary in order to facilitate the successful continuation or completion of the Project. Where the Minister initiates any action under this section, it shall be without prejudice to the Minister’s right to terminate this Agreement as the Minister deems appropriate in accordance with this Agreement.

14.2 **Force Majeure.** If, as a result of an event of Force Majeure (as defined below), the Operator fails to perform or comply with any of its obligations under this Agreement, such failure shall not constitute a default or breach of this Agreement. Dates and times by which the Operator is required to render performance under this Agreement shall be postponed automatically to the extent and for the period of time that the Operator is prevented from meeting them by causes beyond its control which are not avoidable by the exercise of reasonable foresight. Such causes (each such cause, an event of “Force Majeure”) shall include, but not be limited to, acts of God, acts of war, riots, epidemics, fire, strikes, labour disruptions or lock outs and delays or difficulties (other than such as are caused by the actions or omissions of the Operator) in obtaining zoning which permits the Site to be used for a Long-Term Care Home of the type that the Home is proposed to be. The Operator must, however, notify the Minister immediately, in writing and in detail of the commencement and nature of such event of Force Majeure and the probable consequences thereof. The Operator must use its reasonable efforts to perform its obligations under this Agreement and to overcome or minimize the effects of such event of Force Majeure (including rearranging and rescheduling the work on the Project so as to minimize the ultimate delay in completion of the Project) in a timely manner.
utilizing to such end all resources reasonably required in the circumstances, including obtaining supplies or services from other sources if the same are reasonably available. Notwithstanding the foregoing, if performance of a material obligation is prevented or delayed for more than 270 days by reason of an event of Force Majeure, the Minister may on notice treat the delay as a material breach of a term of this Agreement and may terminate this Agreement in accordance with section 14.1 (Termination by Minister).

ARTICLE 15
REPAYMENT

15.1 Debt Due. If pursuant to the Agreement the Minister demands the repayment of any amount of the Funds from the Operator, such amount shall be deemed to be a debt due and owing to the Minister by the Operator, and the Operator shall pay or return the amount to the Minister immediately, unless the Minister directs otherwise.

15.2 Interest Rate. The Minister may charge the Operator interest on any money owing by the Operator at the then current interest rate charged by the Ontario Minister of Finance on accounts receivable.

15.3 Payment of Money to Minister. The Operator shall pay any money owing to the Minister by cheque payable to the “Ontario Minister of Finance” and delivered to the Minister at the address provided in section 16.1.

15.4 Fails to Pay. Without limiting the application of section 43 of the Financial Administration Act (Ontario), if the Operator fails to pay any amount owing to the Minister under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Operator by Her Majesty the Queen in right of Ontario.

ARTICLE 16
NOTICE

16.1 Notice in Writing and Addressed. Notice shall be in writing and shall be delivered by postage-prepaid mail, personal delivery or email (consisting of a scanned, duly signed document, sent by attachment to an email, and acknowledged by email by the receiving Party), and shall be addressed to the Minister and the Operator respectively as set out below, or as either Party later designates to the other by Notice:

<table>
<thead>
<tr>
<th>To the Minister:</th>
<th>To the Operator:</th>
</tr>
</thead>
</table>
| Ministry of Long-Term Care  
1075 Bay Street  
11th Floor  
Toronto, ON M5S 2B1  
Attention: Assistant Deputy Minister  
Long-Term Care Operations Division | The Corporation of the County of Elgin – Municipal Homes  
475 Talbot Street East  
Aylmer, ON N5H 3A5  
Attention: Michele Harris, Director of Homes and Seniors Services |
16.2 **Notice Given.** Notice shall be deemed to have been given:

(a) in the case of postage-prepaid mail, seven days after a Party mails the Notice;

(b) in the case of personal delivery, at the time the other Party receives the Notice; or

(c) in the case of email delivery, at the time the other Party acknowledges receiving the Notice.

16.3 **Postal Disruption.** Despite section 16.2 (a), in the event of a postal disruption:

(a) Notice by postage-prepaid mail shall not be deemed to be given; and

(b) the Party giving Notice shall provide Notice by personal delivery or by email.

16.4 **Notice on Non-Business Day.** Despite section 16.2, if either Party gives a Notice on a non-Business Day, or after 5 p.m. on a Business Day, the Notice shall be deemed to have been given on the next Business Day after the day determined under s. 16.2.

---

**ARTICLE 17**

**CONSENT OR APPROVAL BY MINISTER AND COMPLIANCE BY OPERATOR**

17.1 **Consent.** When the Minister provides its consent or approval pursuant to the Agreement, the Minister will do so in writing and may impose any terms and conditions on such consent or approval, and the Operator may rely on the consent or approval only if in doing so it complies with all such terms and conditions (if any).

---

**ARTICLE 18**

**SEVERABILITY OF PROVISIONS**

18.1 **Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement shall not affect the validity or enforceability of any other provision of the Agreement.

---

**ARTICLE 19**

**WAIVER**

19.1 **Waiver Request.** Either Party may, by Notice, ask the other Party to waive an obligation under the Agreement.

19.2 **Waiver Applies.** If in response to a request made pursuant to section 19.1 a Party consents to a waiver, the waiver will:
(a) be valid only if the Party that consents to the waiver provides the consent by Notice; and

(b) apply only to the specific obligation referred to in the waiver.

ARTICLE 20
INDEPENDENT PARTIES

20.1 Parties Independent. The Parties acknowledge that neither is an agent, joint venturer, partner or employee of the other, and neither shall represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

ARTICLE 21
ASSIGNMENT OF AGREEMENT OR FUNDS

21.1 Heirs and Successors, etc. Subject to Applicable Law, all rights and obligations contained in the Agreement shall extend to and be binding on,

(a) the Operator’s heirs, executors, administrators, successors and permitted assigns, and

(b) the successors to Her Majesty the Queen in right of Ontario.

21.2 Assignment.

(a) The Operator shall not assign, transfer, or pledge, directly or indirectly, any of its rights or obligations under this Agreement without the prior written consent of the Minister. Such consent of the Minister may be withheld by the Minister, in the Minister’s sole and absolute determination.

(b) A consent under section 21.2 (a) shall be conditional upon the assignee, transferee or pledgee, as the case may be, before the assignment takes effect, executing an agreement, in form and substance satisfactory to the Minister, and the LHIN where applicable, whereby such assignee, transferee or pledgee, as the case may be, assumes all obligations and liabilities of the Operator hereunder and/or under the Service Accountability Agreement (if any) in effect at the time of such assignment, transfer or pledge, as the case may be, and agrees to comply with such other terms and conditions as the Minister and the LHIN (where applicable) may require.

(c) In this section, “Lender” refers to a person that has lent the Operator funds exclusively for the purpose of allowing the Operator to finance or refinance the Project, and the lawful successors and assigns of that person, and “Loan” refers to such a loan.

(c.1) Where the Operator has entered into a Loan with a Lender, then upon the Minister and the Operator entering into any amendment of this Agreement, the
Operator shall promptly inform the Lender of the amendment and provide the Lender with a copy of the amendment.

(d) Notwithstanding (a), the Minister hereby consents to the assignment by the Operator of this Agreement to the Lender, a receiver appointed by the Lender or by a court of competent jurisdiction in respect of the Operator (a "Receiver"), or a person designated by the Lender or Receiver (each person to whom this Agreement is assigned on implementation of this assignment being an "Assignee") provided that the assignment may only be implemented at the time the Lender is entitled in accordance with the Loan agreement(s) with the Operator to implement the assignment, and provided that the assignment and its implementation meet the following conditions:

(i) the assignment is solely for the purpose of securing payment of, or enforcing or realizing upon a security interest with respect to, the Loan;

(ii) the Lender provides concurrent notice to the Minister, together with the Operator and any guarantor of the Loan, of any alleged breach or default with respect to the Loan, of the Loan’s becoming due and payable prior to the time when the Loan would otherwise have become payable, of any demand for payment under the Loan by the Lender to the Operator or any guarantor of the Loan, and of any steps to be taken by the Lender to enforce any of its rights with respect to the Loan, which notice shall be provided to the Minister before any assignment under this paragraph is implemented (and the Operator hereby consents to the Lender providing this notice as circumstances warrant);

(iii) before being entitled to operate any Long-Term Care Home Beds at the Home, directly or indirectly, the Assignee or other party who is proposed to operate the Home complies with all applicable licensing and approval requirements under Applicable Law (including, where applicable, sections 107 and 110 of the Act and the related provisions of the Regulation thereunder);

(iv) where there is a Service Accountability Agreement between the Operator and the LHIN, in effect with respect to the Home, the LHIN consents to the assignment of the Service Accountability Agreement, or issuance of a substantially similar replacement Service Accountability Agreement, to the Assignee, where that is required for the Assignee to operate, directly or indirectly, the Long-Term Care Home Beds in the Home;

(v) before implementing the assignment, the Lender provides to the Minister all documents evidencing the terms and conditions of the Loan and the assignment, and demonstrates to the satisfaction of the Minister that the Operator has consented (typically by way of an assignment agreement entered into before the Loan was advanced) to the Lender or Receiver implementing an assignment of the type that is proposed; and

(vi) before the Lender, a Receiver or a person designated by the Lender assigns this Agreement to any other person, the written consent of the Minister, which shall not be unreasonably withheld, and which may be
subject to conditions similar to the conditions set out in this section 21.2, shall be obtained.

(e) Before the assignment under section 21.2 (d) may be implemented, the Assignee shall execute an agreement, in form and substance satisfactory to the Minister, and the LHIN where applicable, whereby the Assignee assumes all obligations and liabilities of the Operator hereunder and under the Service Accountability Agreement (if any) in effect at the time of such assignment, or under a substantially similar replacement Service Accountability Agreement, and agrees to comply with such other terms and conditions as the Minister and the LHIN (where applicable) may reasonably require for the purpose of implementing the Assignment in accordance with Applicable Law and applicable Ministry policy.

(f) An agreement under section 21.2 (e) shall also provide that from the time the Assignment takes effect:

(i) the Assignee shall not be liable for any act or omission of the Operator, provided, however, that the Lender shall be required to remedy any curable breach or default by the Operator, under this Agreement;

(ii) the Assignee shall not be subject to any set-offs or defences that the Minister might have against the Operator;

(iii) the Assignee shall, subject to the limitations and requirements set out in this Agreement and Applicable Law, be entitled to the benefit of this Agreement and to exercise and enjoy all rights of the Operator hereunder;

(iv) the Assignee may, but is not obligated, except as provided in section 21.2 (f)(i) hereof, to cure any breach or default by the Operator under the Agreement during the cure period (if any) available to the Operator hereunder (and for greater certainty, the cure period available to the Assignee to cure such breach or default shall be commensurate with the cure period available to the Operator in respect thereof under the Agreement), and shall commence on the later of the date that notice was provided by the Minister to the Operator under section 14.1(2) and the date that the notice referred to in section 21.2 (g.1), where applicable, is deemed to be received by the Lender;

(v) despite anything in this Agreement to the contrary, the Minister shall not terminate this Agreement pursuant to section 14.1(1) if in the opinion of the Minister, acting reasonably, the Lender is appropriately and effectively pursuing, to the extent permitted by law, the Lender’s enforcement rights and remedies under the Loan documents; and

(vi) each party to the agreement under this section 21.2 (f) agrees that it will execute, do or cause to be done, executed and delivered all such further acts, documents and things as may be reasonably requested by any other party, or the Lender, for purposes of giving effect to this section 21.1.

(g) Where an assignment under section 21.2 (d) is implemented in accordance with this section 21.2, and the LHIN is a party to the Service Accountability Agreement, the
Minister agrees to request, and if necessary to make best efforts to require, the LHIN to consent to the assignment to the Assignee of the Service Accountability Agreement, or issuance of a substantially similar replacement Service Accountability Agreement, where applicable, subject to terms and conditions similar to those set out in this section 21.2 with necessary changes.

(g.1) Where the Operator and Lender have provided joint written notice to the Minister that the Lender has lent the Operator funds exclusively for the purpose of allowing the Operator to finance or refinance the Project, and that the Operator has assigned this Agreement to the Lender by way of security for the Loan, then the Minister shall provide to the Lender a copy of any Notice provided thereafter by the Minister to the Operator pursuant to Article 14 at the same time the Notice is provided by the Minister to the Operator.

(h) For greater certainty, the Minister’s consent under this section 21.2 does not:

(i) obligate the Minister or any statutory officer to issue or renew, or undertake to issue or renew, any licence or approval to operate Long Term Care Home Beds, or any approval to enter into a management contract or exercise a security interest, or any other licence, consent or approval required by Applicable Law,

(ii) constitute a consent by the LHIN or obligate the LHIN to provide any consent, or

(iii) have the effect of waiving any requirement under Applicable Law.

(i) The Operator hereby acknowledges and agrees that no assignment under this section 21.2 shall release the Operator from any obligation or liability for any act or omission of the Operator pursuant to or in connection with the Agreement, and that the Operator shall continue to be subject to any set-offs or defences that the Minister or LHIN might have against the Operator.

(j) Where the Operator has agreed with a Lender to assign this Agreement and assign or issue a substantially similar replacement Service Accountability Agreement (where applicable), which assignment is exercisable by the Lender as part of a security interest, on the occurrence of an event of default in respect of a Loan, then the Operator consents that on the occurrence of such an event of default,

(i) the Lender may, in accordance with and subject to the terms of any applicable loan or security agreements between the Operator and the Lender, acquire control over the operations of the Home by way of exercising its security interest, and rights under this section 21.2, subject to meeting the requirements under Applicable Law, including section 107 and 110 of the Act, and the related provisions of the Regulation thereunder, and

(ii) where the Lender acquires such control, all funding with respect to the Home will be provided to the Lender subject to and in accordance with section 107(2) of the Act, as though the Lender were acting as licensee of the Home.
(k) The Minister and the Operator acknowledge and agree that a Lender may rely on and enforce the terms of this section 21.2, as if it were party to an agreement with the Minister and Operator to that effect. It is the Minister’s intention, subject to the terms of this Agreement and Applicable Law, to work cooperatively with the LHIN and any Lender, in case of an assignment taking effect under section 21.2 (d), to facilitate the orderly transition of this Agreement to the Assignee and/or a qualified purchaser.

(l) For greater certainty, the Operator may retain contractors and subcontractors for any and all aspects of the Construction (subject to the requirements set out in this Agreement) but the Operator shall at all times be held fully responsible for the acts and omissions of all of such contractors and subcontractors and their respective shareholders, directors, officers, employees, agents or other representatives, successors and assigns.

ARTICLE 22
GOVERNING LAW

22.1 Governing Law. The Agreement and the rights, obligations and relations of the Parties shall be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any Proceeding shall be conducted in the courts of Ontario, which shall have exclusive jurisdiction over such Proceeding.

ARTICLE 23
FURTHER ASSURANCES

23.1 Agreement into Effect. The Operator shall provide such further assurances as the Minister may request from time to time with respect to any matter to which the Agreement pertains, and shall otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

ARTICLE 24
JOINT AND SEVERAL LIABILITY

24.1 Joint and Several Liability. Where the Operator is comprised of more than one entity, all such entities shall be jointly and severally liable to the Minister for the fulfillment of the obligations of the Operator under the Agreement. For greater certainty, this provision does not impose any liability on the limited partners of a limited partnership, where the Operator is a limited partnership or is a general partner acting on behalf of a limited partnership.

ARTICLE 25
RIGHTS AND REMEDIES CUMULATIVE

25.1 Rights and Remedies Cumulative. The rights and remedies of each Party under the
Agreement are cumulative and are in addition to, and not in substitution for, any of its
drighs and remedies provided by law or in equity.

ARTICLE 26
ACKNOWLEDGMENT OF AGREEMENT

26.1 The Operator:

(a) acknowledges that it has read and understands the provisions contained in the
tire Agreement; and

(b) agrees to be bound by the terms and conditions contained in the entire
Agreement.

ARTICLE 27
ACKNOWLEDGEMENT OF OTHER LEGISLATION

27.1 Operator Acknowledges. The Operator acknowledges that by receiving Funds it may
become subject to legislation applicable to organizations that receive funding from the
Government of Ontario, including the PSSDA and the Auditor General Act (Ontario).

ARTICLE 28
SCHEDULES

28.1 Schedules. The following schedules form part of the Agreement:

(a) Schedule “A” - Application;

(b) Schedule “B” – Project Requirements;

(c) Schedule “C” – Construction Funding Subsidy Policy for Long-Term Care
Homes, 2019;

(d) Schedule “D” – Conditions of Funding;

(e) Schedule “E” - Project Schedule;

(f) Schedule “F” - Initial Estimate of Costs (IEC) Form and Final Estimate of Costs
(FEC) Form;

(g) Schedule “G” - Final Statement of Disbursements;

(h) Schedule “H” - Liens; and

(i) Schedule “I” – Permitted Design Variance Standards and Associated Conditions

ARTICLE 29
CONFLICTS

29.1 **Conflicts.** In the event that there are any conflicts between the terms of
(a) Applicable Law;
(b) this Agreement, except for the Schedules;
(c) the Project Schedule;
(d) Schedules to this Agreement, except Schedules “A” and “E”;
(e) the Design Manual;
(f) the Project Documents approved by the Minister; and
(g) the Application

the terms of the law or document that is higher on this list takes precedence.

ARTICLE 30
SURVIVAL

30.1 **Survival.**

(1) The obligations set out in section 11.2 (b), and section 11.4 as applicable, shall continue
in full force and effect until two (2) years from the date of Occupancy (and where the
Construction is permitted to be carried out in phases under this Agreement, the relevant
date of Occupancy for the purpose of this provision shall be the Occupancy date for the
Beds constructed in the final phase of the Construction).

(2) The following Articles and sections, and all applicable cross-referenced sections and
schedules, shall continue in full force and effect for a period of seven (7) years from the
date of expiry or termination of the Agreement: Article 2 (Representations, Warranties
and Covenant) except for section 2.3 (Governance) and section 2.6 (Environmental
Matters), section 4.4 (Planning Grant for Non-Profit Homes), sections 6.4 to 6.12
(Confidentiality), section 7.1 (to the extent that the Operator has not provided the
Reports to the satisfaction of the Minister), sections 7.2 to 7.6 (Records), Article 9
(FIPPA), Article 10 (Indemnity), section 12.2 (Consequences of Termination), Article 15
(Repayment), Article16 (Notice), Article 17 (Minister’s Consent/Approval), Article 18
(Severability), Article 22 (Governing Law), Article 24 (Joint Liability), Article 25 (Rights
Cumulative), Articles 26 and 27 (Acknowledgements), Article 28 (Schedules), Article 29
(Conflicts) and Article 30 (Survival).

(3) The obligations set out in sections 2.1, 2.3, and 2.5, Article 4, the final sentence of
section 3 of Schedule D (Service Accountability Agreement), and section 21.2 (c) to (k)
(Assignment) of this Agreement shall survive the expiry of this Agreement, and shall bind
the Parties and their successors and assigns, for a period of 30 years from Occupancy.

(4) The obligations set out in section 4 (a) of Schedule B and section 1 (2) of Schedule D
(Operation of Beds) shall survive the expiry of this Agreement and shall bind the Parties
and their successors and assigns indefinitely.
(5) With respect to any obligations that survive, Article 1 and any other applicable definitions and interpretive provisions continue to apply as the context requires.

ARTICLE 31
COUNTERPARTS

31.1 Counterparts. The Agreement (and any amending agreements made hereafter) may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

ARTICLE 32
ENTIRE AGREEMENT

32.1 Entire Agreement. This Agreement supersedes and completely replaces the Development Agreement between the parties dated August 12, 2016. The Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

32.2 Modification of Agreement. Subject to s. 32.3, the Agreement may only be amended by a written agreement duly executed by the Parties.

32.3 Modification of Dates in Project Schedule. Where the Operator requests in writing (by way of a letter signed by (a) person(s) who indicate there in writing that they have authority to bind the Operator) that the Minister agree to change one or more of the dates in the Project Schedule, (without making any other changes to the Agreement) then where the Minister agrees in writing to the requested change(s), the Agreement shall be deemed to be amended to include the agreed upon changes to the dates set out in the Project Schedule, effective as of the date of the Minister’s agreement, and the Minister may provide an updated Project Schedule that contains the agreed changes.

ARTICLE 33
TIMING

33.1 Time of the Essence. Time shall be of the essence of this Agreement in all respects.

33.2 Approvals. With respect to any matter which is subject to the approval or consent of the Minister pursuant to this Agreement, unless a time period for providing such approval or consent is expressly provided hereunder, the Minister shall use reasonable efforts to notify the Operator as to whether or not the Minister approves of or consents to such matter in a prompt and timely manner.
The Parties have executed the Agreement on the dates set out below.

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO
as represented by the Minister of Long-Term Care

Dr. Merrilee Fullerton  
Minister of Long-Term Care

(Pursuant to statutory authority)

Corporation of the County of Elgin

Duncan McPhail  
Warden

Julie Gonyou  
Chief Administrative Officer

I/We have authority to bind the Operator.
SCHEDULE “A”

APPLICATION

The Application is the Operator’s application submitted to the Ministry on or about 02/Oct/15, in response to the Application Guidelines, together with:

(a) any and all written clarifications of such Application provided by the Operator to the Minister, and accepted in writing by the Minister, prior to the date of the Minister’s award letter; and

(b) any and all revisions to such Application agreed in writing between the Operator and the Minister, including revisions to the number of Beds.

The Operator’s application included a commitment from the Operator that minimum percentage of Long-Term Care Beds in the Home that will be provided by the Operator as basic accommodation as defined in the Regulation, and as further addressed in section 3.1.3 (“Basic Accommodation Premium”) of the Policy, following development, will be:

(a) 40 percent of the Beds being developed under this Agreement, and

(b) 40 percent of the Long-Term Care Beds in the Home
SCHEDULE “B”

PROJECT REQUIREMENTS

1. Development of Beds.

The Operator shall develop 100 Beds at 49462 Talbot Line, Aylmer, Ontario in accordance with the Design Manual and the terms and conditions set forth in this Agreement, the Application, and the Project Documents as approved by the Minister.

2. Site.

(a) Approval of Site. The site on which the Beds shall be developed in Aylmer, Ontario (the “Site”) shall be subject to the approval of the Minister, unless the Site was fully and specifically identified as part of the Application.

(b) Building on Site. The Operator shall develop the Beds on the Site.

(c) Zoning. The zoning of the Site shall, from and at all times after commencement of the Construction, permit the Site to be used for a Long-Term Care Home of the type that the Home is proposed to be.

3. Construction.

In order to develop the Beds, the Operator shall,

i. As Phase 1 construct a 56 Bed addition to the existing building that will connect existing North and South residential wings on both floors;

ii. As Phase 2 renovate the existing north residential wing to provide 7 private bedrooms and 4 semi private bedrooms on each floor for a total of 22 beds; and

iii. As Phase 3 renovate the south existing residential wing to provide 7 private bedrooms and 4 semi private bedrooms on each floor for a total of 22 beds; (with the foregoing being referred to collectively as the “Construction”).

The Construction shall be classified as Renovation (within existing building footprint) and Renovation (outside of existing building footprint), as defined in the Policy. The Construction shall be carried out in accordance with the Design Manual and the Project Documents as approved by the Minister. Except to the extent that the Minister specifies otherwise in writing, the Operator shall not commence the Construction unless and until it has obtained any necessary permits, including building permits, required by Applicable Law and has submitted a copy of such permit(s) to the Ministry.

(a) **General.** All aspects of the Construction shall be carried out in accordance with, and the Home, once completed, shall comply with, all Applicable Law (including the CLA, all Environmental Laws, the Ontario Building Code and the Ontario Fire Code), the Design Manual, the Project Documents, the Application, and this Agreement; provided that in the event that there are any conflicts between any of the foregoing, they shall be resolved in accordance with section 29.1 of this Agreement.

(b) **Occupational Health and Safety.** Without limiting the generality of section 4 (a), the Operator shall be responsible for ensuring that the Construction is completed in compliance with all Applicable Law relating to health and safety (including the *Occupational Health and Safety Act* (Ontario) (the “OHSA”)). The Operator shall ensure that the General Contractor for the Construction or a Construction Manager under a stipulated sum option under section 10 (as applicable) acts as “constructor” in accordance with the OHSA.

(c) **Inspection During Construction.** The Minister shall be entitled, without notice to the Operator, at any time and from time to time on any Business Day before the Project has been completed, to enter upon the Site and inspect the Site, the Home and the progress of the Project; provided that the Minister shall not unduly interfere with or cause the delay of the Construction during the course of such an inspection.

5. **Changes to Project.** The Operator shall submit to the Minister a copy of any proposed change order prior to implementing the change contemplated thereby if such change:

(a) affects the Construction Plans in any material respect;

(b) once implemented, would materially increase or decrease the total cost of the Project set out in the FEC Form approved for the Construction (or, if an FEC form has not yet been approved, the most recent IEC form submitted to the Minister by the Operator); or

(c) once implemented, would render it difficult for the Operator to meet the timelines set out in the Project Schedule.

The Operator shall not implement any such change order without the prior written approval of the Minister. In the event that the Minister does not consent to the proposed changes, the Operator shall continue with the Project in the manner contemplated in the Project Documents as approved by the Minister. Notwithstanding the foregoing, the Operator need not obtain the approval of the Minister for a change order, if:

(d) the change contemplated by such change order will not cause any delay in meeting the deadlines set forth in the Project Schedule;

(e) the change contemplated by such change order will not result in any non-compliance of the Project with the Design Manual, the Project Documents or any Applicable Law; and

(f) either the Project is at least partly a renovation, as defined in the Policy, (and the requirement to meet the $120,000 threshold in accordance with s. 4.1 of the Agreement does not apply) or the cost which would have been expended by the
Operator on the Project without such change would have exceeded $120,000 per Bed (excluding any amount paid for by the Grant, where applicable) for all new construction (as defined in the Policy) unless, after implementation of such change order, the costs which will be expended by the Operator on the Project for new construction will not exceed $120,000 (excluding any amount paid for by the Grant, where applicable).

In addition, the Operator need not obtain the approval of the Minister for a change order if the change contemplated by such change order is required by Applicable Law, unless such change will result in non-compliance of the Project with the Design Manual.

6. **Approval by Minister of Project Documents.** On or before the dates set out in the Project Schedule, where applicable, the Operator shall submit the following items to the Minister for the Minister’s approval:

   (a) Preliminary Plans Submission, and a proposed Operational Plan if required, both in accordance with the Ministry document entitled Long-Term Care Home Preliminary Plans Submission Standards;

   (b) Working Drawings Submission, and an Operational Plan, in accordance with and as required by the Ministry document entitled Long-Term Care Home Working Drawings Submission Standards;

   (c) a construction schedule for the Project setting forth dates to be agreed upon between the Operator and the general contractor or construction manager selected in accordance with this Schedule;

   (d) any other documents required under the terms of the Project Schedule, at the time specified therein; and

   (e) any other documents, agreements or instruments relating to the Construction or otherwise to the Project or the Home, including documents relating to financing, as and when the Minister may reasonably request.

The Operator shall not commence Construction until the Minister has approved in writing all of the Project Documents required under sections 6 (a), (b), and (c), and any further Project Documents required under sections 6 (d) and (e) to be submitted prior to that time and has approved in writing the commencement of the Construction.

7. **Expiry of Approval.** The Construction shall commence within nine months after the date on which the Minister has approved, in writing, the commencement of the Construction, and if the Construction is not commenced within such period, the Minister shall be entitled, in the Minister’s sole and absolute determination, to declare such approval to have expired at any time from or after the end of such period.

8. **Procurement for Construction**

   (a) The Operator shall not contract any person to carry out the Construction (and shall not carry out the Construction itself) except as contemplated in this Schedule, without the specific approval of the Minister.
(b) In order to carry out the Construction the Operator shall contract with either:

(i) a General Contractor, in accordance with the requirements set out in section 9, or

(ii) a Construction Manager and Subcontractors, in accordance with the requirements set out in sections 10 and 11.

9. **Rules applicable to Selection of General Contractor**

Where the Operator wishes to contract with a General Contractor for the Construction, it shall select the General Contractor by means of a Public Tender based on the Working Drawings approved by the Minister under section 6 (b), such that the resulting contract will be based on those Working Drawings and the requirement set out in clause (f) below.

(a) The Operator shall not commence the tendering process for a General Contractor until the Minister has approved, in writing, the Project Documents listed above in sections 6 (a), and (b).

(b) The tendering for a General Contractor shall be based on a stipulated price contract as per the Canadian Construction Documents Committee (CCDC2) standard forms and documents. The use of the CCDC2 standard forms is recommended for all aspects of the tendering process.

(c) The Operator shall not select a General Contractor without the prior written approval of the Minister.

(d) Prior to selecting the successful tender bid for General Contractor, the Operator shall submit to the Minister for approval the following documents:

(i) the bid which the Operator intends to select as the successful bid together with the two other bids which the Operator would otherwise select as alternative successful bids;

(ii) an FEC Form, based on the bid which the Operator proposes to select as the successful bid; and

(iii) a letter of confirmation of financing from the Operator’s lender, or a comparable document (in cases of non-debt financing), containing the terms of the financing for the Project.

(e) Once a General Contractor bid has been approved by the Minister, the Operator shall promptly prepare, and submit to the Minister within thirty (30) days of the date of the Minister’s approval, an FEC Form based on the approved General Contractor, unless an FEC Form based on the approved General Contractor was previously submitted to the Minister as part of the foregoing approval process.

(f) Except as otherwise permitted in writing by the Minister, it shall be a term of the contract between the General Contractor and the Operator that the General Contractor shall provide to the Operator the following bonds with a financially sound and reputable bonding company: a fifty percent (50%) performance bond and a fifty percent (50%) labour and material bond.
10. **Rules applicable to Selection of Construction Manager and Subcontractors**

(a) Where the Operator wishes to contract with a Construction Manager, it shall select the Construction Manager by means of a Public Tender.

(b) It shall be a term of the contract between the Construction Manager and the Operator that the Construction Manager shall not be entitled to select the Subcontractors for the Construction and, for greater certainty, the Construction Manager shall not be permitted to allocate performance of the Construction or any part thereof:

(i) to its own employees, except for minor site work, i.e., site set-up, hoarding and general daily clean-up; or

(ii) to any Subcontractors selected by the Construction Manager contrary to this provision.

(c) The Operator shall select each Subcontractor that is to perform work reasonably expected to be valued in aggregate at:

(i) $100,000 or more, by means of a Public Tender, or

(ii) over $25,000 but less than $100,000, by means of a competitive process under which the Operator issues a written request for proposals (RFP) inviting at least three potential Subcontractors to submit proposals.

(d) The Operator shall not initiate a Public Tender or RFP tendering process for any Subcontractor (regardless of the expected value of the contract) until the Minister,

(i) has under section 6 approved the Working Drawings, and any other Project Documents that are required by section 6(d) or (e) to be submitted prior to this time, subject to section 10(f) below; and

(ii) has provided approval in writing for the Operator to commence tendering for Subcontractors for the Construction or for any part of the Construction specified by the Minister.

(e) The requirement set out in section 10 (d)(i) is subject to the exception set out in section 10(f) below.

(f) Where the Preliminary Construction Plans are approved by the Minister, but the Working Drawings have not yet been approved, the Minister may (in the sole discretion of the Minister) approve the Operator to commence tendering for Subcontractors under section 10 (d) only for such preliminary work as the Minister may specify in writing.

(g) The Operator shall not select the first Subcontractor for which the Operator issued a Public Tender within the scope of a Minister’s approval under paragraph (d), without the prior written approval of the Minister. Prior to selecting such first Subcontractor, the Operator shall submit to the Minister:
(i) a copy of the Public Tender documents issued by it in respect of the specific invitation to tender;
(ii) a list of the bids submitted to the Operator in response thereto; and
(iii) a copy of the bid submitted by the Subcontractor that the Operator proposes to select as the successful bid, together with the two other bids which the Operator would otherwise select as alternative successful bids.

(h) Prior to selecting any Subcontractor other than a Subcontractor to which section 10 (g) applies, the Operator shall submit to the Minister, as proof of the tender process for each such Subcontractor, the following documents:

(i) a copy of the Public Tender or RFP documents issued by it for such Subcontractor;
(ii) a list of the bids submitted to the Operator in response thereto; and
(iii) a copy of the bid submitted by the selected Subcontractor.

(i) The Operator (and for greater certainty, not the Construction Manager) shall enter into a written agreement with each Subcontractor in respect of its role in the performance of the Construction using the Canadian Construction Documents Committee or the Canadian Construction Association standard forms and documents applicable to or appropriate for Subcontractors.

(j) Except as otherwise permitted in writing by the Minister, each Subcontractor who enters into a stipulated sum contract (or combination of such contracts) with the Operator for the Construction for an amount of Two Hundred and Fifty Thousand Dollars ($250,000) or more shall provide to the Operator the following bonds with a financially sound and reputable bonding company: a fifty percent (50%) performance bond and a fifty percent (50%) labour and material bond.

(k) Prior to the commencement of Construction, the Operator shall submit to the Minister for approval an IEC Form, and once all of the Subcontractors have been selected, the Operator shall submit an FEC Form to the Minister for approval within thirty (30) days of the date on which the Operator selects the last Subcontractor.

(l) In case any Subcontractor (other than a Subcontractor that is part of a stipulated sum arrangement to which s. 11 applies) is not able to perform the work it has contracted to perform as part of the Construction, the Operator shall select a replacement Subcontractor from the previously submitted subcontractor bids, or re-tender where required in accordance with this section 10.

11. **Construction Manager with A Stipulated Sum Option**

(1) The Operator and the Construction Manager selected under section 10 may exercise an option to convert their contract into a stipulated sum contract for the construction, at any time after the Preliminary Construction Plans are approved by the Minister, where the following conditions and requirements are met:

(a) the Operator selected the Construction Manager by way of a Public Tender in which the Construction Manager’s bid included the calculation of the markup and

Project 78 – Terrace Lodge
overhead that would be charged, on top of the amounts owing to the Subcontractors, as the basis for the stipulated sum contract;

(b) substantially all (minimum of 75% by contract value) of the Subcontractors for the Construction have been selected by the Operator;

(c) the contract is consistent with the Project Documents; and

(d) the Operator notifies the Minister in advance of entering the stipulated sum contract.

(2) It shall be a term of the stipulated sum contract between the Construction Manager and the Operator that:

(a) the stipulated sum may not be raised later by the Construction Manager even if the amount of any bids that was estimated is lower than the amount of the actual selected bid; and

(b) should any Subcontractor not be able to perform the work on the Construction, the Construction Manager, in consultation with the Operator, shall, despite section 10(b), select a replacement Subcontractor to perform the work that the Subcontractor that is being replaced contracted to perform, and the stipulated sum may not be raised by the Construction Manager.

(3) If the Operator enters into the stipulated price contract with the Construction Manager, the Operator shall promptly prepare and submit to the Minister an FEC Form based on such stipulated price contract.

12. General

(1) Where a Public Tender is required under this Schedule, any invitation to pre-qualify and the invitation to tender shall be publicly advertised in the Daily Commercial News or such other medium as the Minister directs in writing, and the Operator may also send the invitation to any additional potential bidders that the Operator wishes to invite to tender. An invitation to tender that is limited to bidders that were pre-qualified through an invitation to pre-qualify process shall be considered a “Public Tender” for the purposes of this Agreement if all the following conditions are met:

(a) The invitation to pre-qualify shall be publicly advertised in the Daily Commercial News or such other medium as the Minister directs in writing, and the Operator may also send the invitation to any additional potential interested parties.

(b) Submissions are evaluated impartially by an evaluation committee based on evaluation criteria that are set out as part of the invitation to pre-qualify.

(c) All pre-qualified interested parties are invited to tender when the invitation to tender is issued.

(d) Interested parties whose application to pre-qualify is not accepted shall have the opportunity to receive feedback on their pre-qualification submission.
(e) The applicable Canadian Construction Documents Committee form(s) should be used for pre-qualification.

An invitation for pre-qualification with respect to a General Contractor, if undertaken as the first steps of a Public Tender, is not required to be based on the Working Drawings approved by the Minister, provided that the invitation to tender that follows the pre-qualification shall be based on the Working Drawings approved by the Minister.

(2) Where this Schedule requires the Operator to obtain the Minister’s approval before selecting a successful bid, the following rules apply:

(a) The Minister may review the submitted bids on the basis of qualitative criteria in addition to the prices quoted in such bids and the Minister may not necessarily approve the bid with the lowest price.

(b) The Operator shall ensure that the invitation to tender and the other documents relating to the tender process clearly stipulate that lowest price is not the only criterion on which bids will be assessed and selected, that the selection of the successful bid is subject to the approval of the Minister and that the Operator has the right not to select any of the bids and may cancel the invitation to tender and may then issue a new invitation to tender.

(c) The Minister shall have the right to approve any of the bids submitted by the Operator and shall also have the right not to approve any of such bids.

(d) If the Minister does not approve any of the bids submitted to it by the Operator, the Operator shall submit up to three other bids which the Operator would otherwise select as successful bids (together with, where the bidding relates to a General Contractor, an FEC Form based on the bid which the Operator would then propose to select as the successful bid). If the Minister does not approve any bids which the Operator would select as alternatives, then (subject to any alternative written direction provided by the Minister) the Operator shall issue a new invitation to tender.
SCHEDULE “C”
CONSTRUCTION FUNDING SUBSIDY POLICY FOR
LONG-TERM CARE HOMES, 2019

1.0 INTRODUCTION

Funding provided under this Construction Funding Subsidy Policy for Long-Term Care Homes, 2019 (the Construction Funding Subsidy Policy or the Policy) is intended to help support the costs of developing a new long-term care (LTC) home or beds, or redeveloping an existing LTC home or beds, where the Ministry of Health and Long-Term Care1 (the ministry) has approved the development and/or redevelopment and specified in writing that this Policy applies.

This Construction Funding Subsidy Policy supports the implementation of the most current design standards for LTC homes, as currently set out in the Long-Term Care Home Design Manual, 2015 (the Design Manual).

This Policy is subject to applicable law, and applicable Government of Ontario policies. The ministry reserves the right to provide clarifications of any matter in connection with this Policy that the ministry determines is unclear.

The ministry intends to periodically review this Policy to assess its effectiveness in supporting LTC home development or redevelopment to meet the needs of Ontarians.

2.0 ELIGIBILITY FOR A CONSTRUCTION FUNDING SUBSIDY PER DIEM

Under the Construction Funding Subsidy Policy, the ministry shall provide construction funding, or ensure the provision of funding, to a LTC home Operator if, and only if,

(a) the ministry determines that the Operator meets all applicable criteria and requirements;
(b) the ministry approves the Operator’s application to develop and/or redevelop LTC home beds and specifies in writing, at the time of approval or otherwise, that this Policy will apply; and
(c) all conditions and requirements of this Policy are met.

In this Policy, unless the context indicates otherwise, “Operator” means a person who operates a LTC home pursuant to a licence under Part VII of the Long-Term Care Homes Act, 2007 (the LTCHA) or pursuant to an approval under Part VIII of that Act, or a person with whom the ministry contracts to develop and operate a LTC home, subject to applicable requirements.

An Operator that has been approved by the ministry for funding to develop and/or redevelop LTC beds and that has entered into a development agreement with the ministry that expressly incorporates this Policy (a Development Agreement or DA) is eligible for construction funding under this Policy only after the Operator has met all the requirements and conditions for funding set out in the Development Agreement to the satisfaction of the ministry. An Operator that meets these eligibility requirements and conditions for construction funding is referred to in this Policy as an “Eligible Operator”.

1. The Ministry of Long-Term Care has assumed responsibility for this Policy as of July 2019.
An addition of $3.50 to the base CFS Per Diem is provided to an Eligible Operator that

3.1.3 BASIC ACCOMMODATION PREMIUM

the CFS Per Diem is adjusted in recognition of the cost differentials ty

3.1.2 HO

which is subject to the adjustments identified below.

Operator meets the requirements and conditions set out in this

Development Agreement under this

Diem, for each day of operation of an eligible LTC bed (a “Bed

An Eligible Operator shall be entitled to receive construction funding by way of a per diem

3.0 MINISTRY FUNDING

3.1 COMPONENTS OF THE CONSTRUCTION FUNDING SUBSIDY PER DIEM

An Eligible Operator shall be entitled to receive construction funding by way of a per diem

Policy, paid by or on behalf of the ministry to the

Operator on a monthly basis for a period of 25 consecutive years, provided that the

Operator meets the requirements and conditions set out in this Policy and in the

Development Agreement. The CFS Per Diem is calculated as set out below.

3.1.1 BASE AMOUNT

The base CFS Per Diem applicable to Eligible Operators under this Policy is $18.03,

which is subject to the adjustments identified below.

3.1.2 HOME SIZE

For homes with up to and including 160 LTC beds, including all licensed or approved beds

in the home except for beds under a temporary licence or temporary emergency licence, the CFS Per Diem is adjusted in recognition of the cost differentials typical for small and medium sized homes.

3.1.3 BASIC ACCOMMODATION PREMIUM

An addition of $3.50 to the base CFS Per Diem is provided to an Eligible Operator that

makes a commitment as set out in the Development Agreement to designate and operate
at least 60% of the licensed bed capacity of the home, as defined in Regulation 79/10, s.1, as basic accommodation, or a prorated portion of this additional amount for such commitments to designate/operate basic accommodation at a set percentage higher than 40% but lower than 60%.

Where the home includes Beds being (re)developed under this Policy and beds not being (re)developed under this Policy, then for the purposes of this adjustment, the percentage for the purpose of this premium/addition shall be based on the lesser of (a) the percentage of Beds being redeveloped under this Policy being designated and operated as basic accommodation and (b) the percentage of licensed bed capacity in the home being designated and operated as basic accommodation. Payment of this component of the CFS Per Diem will cease and past payments may be recovered by or on behalf of the ministry, or by or on behalf of an agency providing the CFS Per Diem on behalf of the ministry, if the Operator ceases to designate the stipulated minimum proportion of basic accommodation.

The chart in Appendix A indicates the premium/addition to the CFS Per Diem for a corresponding percentage increase to the basic accommodation ratio.

### 3.1.4 CALCULATION OF THE CONSTRUCTION FUNDING SUBSIDY PER DIEM

The total CFS Per Diem is calculated by the ministry starting with the base CFS Per Diem and applying the additional adjustment factors in accordance with the provisions set out above, and then any applicable Design Variance Reductions as per Section 3.2 below.

<table>
<thead>
<tr>
<th>Components of Construction Funding Subsidy Per Diem</th>
<th>Per Diem Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base CFS Per Diem</td>
<td>$18.03</td>
</tr>
<tr>
<td>Small long-term care home (up to and including 96 beds)</td>
<td>$1.50</td>
</tr>
<tr>
<td>Medium long-term care home (97 beds up to and including 160 beds)</td>
<td>$0.75</td>
</tr>
<tr>
<td>Large long-term care home (161 beds and over)</td>
<td>$0.00</td>
</tr>
<tr>
<td>Ratio of Basic Accommodation - Over 40% up to and including 60% (prorated)</td>
<td>$3.50</td>
</tr>
<tr>
<td>Potential Maximum CFS Per Diem</td>
<td>$23.03</td>
</tr>
</tbody>
</table>

Note: The above summary table indicates maximum amounts, but actual amounts may be less in accordance with the provisions of this Policy. For example, where specific variances from design requirements are permitted, applicable reductions from the CFS Per Diem may apply. See Section 3.2 below for further detail.

### 3.2 DESIGN VARIANCE FUNDING REDUCTION(S)

Where an Operator is permitted in respect of a project to rely on a standard variance specified in the applicable Design Manual, the amount of the CFS Per Diem in respect of the project is reduced by the applicable amount set out in the Design Manual, unless the ministry agrees in writing to waive the reduction in whole or in part. The list of standard variances and associated reductions from the 2015 Design Manual are summarized for convenience in the table below.
### Design Variances

<table>
<thead>
<tr>
<th>Design Variance</th>
<th>Per Diem Reduction</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 RHA size (up to 40 beds)</td>
<td>$0.54</td>
</tr>
<tr>
<td>2 Split level RHA</td>
<td>$1.50</td>
</tr>
<tr>
<td>3 Bedroom Size</td>
<td>$0.67</td>
</tr>
<tr>
<td>4 Closet Size</td>
<td>$0.13</td>
</tr>
<tr>
<td>5 Lounge / Activity Space per Resident</td>
<td>$0.39</td>
</tr>
<tr>
<td>6 Dining Space per Resident</td>
<td>$0.39</td>
</tr>
<tr>
<td>7 Dining Space at 70%</td>
<td>$0.39</td>
</tr>
<tr>
<td>8 Corridor Widths</td>
<td>$0.26</td>
</tr>
<tr>
<td>9 Percentage Lounge / Activity Space in RHA</td>
<td>$0.26</td>
</tr>
<tr>
<td>10 Outdoor space not provided on each floor or 1 floor of a split RHA</td>
<td>$0.40</td>
</tr>
<tr>
<td>11 5-Foot Turning Circle Radius in Washroom</td>
<td>$0.25</td>
</tr>
</tbody>
</table>

**Total of Potential Funding Reductions to the CFS Per Diem from Design Variances** $5.18

Note: Variances from applicable design requirements may only be permitted in respect of Renovations, whether within or outside existing building footprint. All variances from applicable design standards require ministry approval in writing except for variances specified in the 2015 Design Manual in respect of a portion of a Project that is classified as “Renovation (within existing building footprint)”. Applications for variances and/or relief from applicable associated funding reductions shall be in accordance with any instructions provided by the ministry from time to time.

### 3.3 Planning Grants for Non-Profit Homes

For Operators of non-profit homes only, upon entering into a Development Agreement with the ministry under this Policy, a one-time grant of $250,000 is provided to assist in planning and organizing for development or redevelopment, subject to the terms and conditions set out in that Development Agreement. For the purposes of this grant, non-profit homes are LTC homes operated by a non-profit entity as defined in Regulation 79/10, s. 269. Regardless of whether a project involves the consolidation of existing LTC homes, the transfer of licences or beds, and/or the construction of new LTC beds, all subject to applicable approvals, the planning grant is paid only once and only to the Eligible Operator who enters into a Development Agreement with the ministry. A Planning Grant under this section may be provided only where no grant of this type has previously been provided to the Operator in respect of the development or redevelopment of the home, or in respect of any other LTC home at the same location, as determined by the ministry. Where the Operator has received a grant of this type for another project, and has not complied with requirements under the applicable Development Agreement, the ministry may make it a condition of receiving the grant for the later project that the Operator comply first with the requirements of the earlier project’s Development Agreement.
3.4 BASIC TRANSITION SUPPORT

The purpose of Basic Transition Support funding is to support Eligible Operators with the incidental, non-construction costs that are associated with relocating residents and equipment while redeveloping LTC beds.

Basic Transition Support funding is only available to operators who have redeveloped their LTC beds, pursuant to an executed Development Agreement with the ministry.

Basic Transition Support funding is not available for net new LTC beds that were not previously in operation but have been approved to be added to a redevelopment project, or that are being developed separately. Beds that have been in abeyance immediately prior to redevelopment are also not eligible for Basic Transition Support funding.

Eligible operators may receive $300 in one-time Basic Transition Support funding for each LTC bed that is redeveloped to replace a LTC bed that was in operation immediately prior to redevelopment. This overall funding helps cover the costs for one (1) move over the course of a LTC redevelopment project. This funding is intended to support:

- Moving residents and their belongings and/or the home’s equipment;
- Hiring a moving coordinator, extra staffing for the move, and/or professional movers; and
- Supplying transportation for the move, e.g., non-emergency patient transportation.

Operators do not have to apply separately for Basic Transition Support funding, which will be flowed after the First Resident Date has occurred and once the Confirmation of Admission of First Resident has been received by the ministry from the Operator. Operators must retain receipts and/or invoices for expenditures on eligible costs. The ministry may audit these records or require the operator to substantiate these expenditures, and may adjust the funding amounts accordingly and recover the funding where appropriate, under s. 243 of Regulation 79/10 or as otherwise provided for in applicable agreements and/or ministry financial policy.

3.5 OCCUPANCY REDUCTION PROTECTION

Eligible Operators that have a Development Agreement with the ministry under this Policy are eligible to apply for Occupancy Reduction Protection in respect of beds that are temporarily or permanently closed to facilitate construction carried out under the Development Agreement in accordance with and subject to the Long-Term Care Homes Occupancy Reduction Protection Policy published by the ministry from time to time, and/or such other policy or guidelines that the ministry may identify for this purpose.

4.0 MINISTRY APPROVAL PROCESS

4.1. TERMS AND CONDITIONS FOR THE PROVISION OF THE CONSTRUCTION FUNDING SUBSIDY

On approval to begin construction of their LTC development or redevelopment project, the ministry will inform the Eligible Operator in writing of the total expected CFS Per Diem, based on the approved plans. The amount of the CFS Per Diem may be adjusted by the ministry after completion of the project to reflect any variation from those approved plans, e.g., a decrease from the committed designated basic accommodation ratio, or any other
adjustment contemplated by this Policy, and any such adjustment may be applied by or on behalf of the ministry, or by or on behalf of an agency providing the funding on behalf of the ministry, retroactively to the time that the construction funding commenced or any time after that as the ministry determines.

The ministry shall not be obligated to provide, or cause the provision of, the CFS Per Diem in respect of a project, or a phase thereof where specifically permitted in the Development Agreement, unless the ministry is satisfied that all the following terms and conditions have been met:

a) the project or, where applicable phase has been constructed in accordance with the applicable design requirements as specified in the Development Agreement, except as specifically permitted by the ministry in writing, and in accordance with the plans approved by the ministry;
b) all terms and conditions set out in the Development Agreement have been complied with;
c) all requirements and conditions set out in this Policy have been complied with;
d) the Operator has entered into, or amended as required, a funding agreement with the ministry, or an agency providing the CFS Per Diem on behalf of the ministry, in respect of the Beds constructed under the Development Agreement;
e) the necessary licence(s) or approval(s) to operate the Beds constructed under the Development Agreement has/have been obtained by the Operator, and is/are continuously maintained;
f) a pre-occupancy review has been completed by the ministry and the Operator has received approval from the ministry to admit residents to the Beds constructed under the Development Agreement; and
g) the first resident has been admitted to one of the Beds constructed by the Operator under the Development Agreement.

4.2 USE OF THE CONSTRUCTION FUNDING SUBSIDY PER DIEM

The CFS Per Diem shall first be used by the Operator to support the agreed scheduled repayment of any loans or other financing arrangements entered into by the Operator to pay for the construction of the Beds under the Development Agreement. If the Operator has fully paid any current amounts owing in respect of such repayments at a given time, the Operator may use the remaining amounts of CFS Per Diem that have been received up to that time for other purposes.

5.0 CONTINGENCIES THAT MAY AFFECT THE CONSTRUCTION FUNDING SUBSIDY

Where the home, or any of the Beds, in respect of which the CFS Per Diem is being paid is/are closed for any reason and not replaced, subject to all required approvals, with beds that meet the same standards, payment of the CFS Per Diem to the Operator shall cease, subject to any agreement to the contrary with the ministry, or other agency that is providing the CFS Per Diem on behalf of the ministry.

If Beds are transferred from one Operator to another with all required approvals and the new Operator assumes all obligations of the former Operator relating to the operation of
the LTC home Beds constructed under the Development Agreement, or replacement beds, subject to all required approvals, that meet the same standards, as determined by the ministry, the new Operator shall be entitled to the same CFS Per Diem as the prior Operator, subject to all applicable conditions and requirements.

A LTC home may be placed under receivership, subject to applicable law and agreements, where an Operator is unable to meet its financial obligations. Typically, the receiver in conjunction with a management firm experienced in operating a LTC home continues to operate the home in the name of the existing Operator, subject to approval under the LTCHA, until such time as a new Operator, also subject to approval under the LTCHA, assumes control of the home. Ministry funding support to the home, including the CFS Per Diem where applicable, continues during the receivership period, as long as the home continues to be operated in the name of the Operator and the applicable conditions of funding are satisfied to ensure continuity in the delivery of resident care programs and services.

If a new Operator cannot be found and the receiver seeks to dispose of the LTC home, or convert it to other uses, then subject to applicable law, residents may be relocated, e.g. to alternative care settings in accordance with their needs, and the LTC home may be closed. In this event, all funding to the home ceases, including the CFS Per Diem.

The above contingencies, and any others that arise, are subject to applicable law.

**APPENDIX A — BASIC ACCOMMODATION RATIOS AND PER DIEM PREMIUMS**

<table>
<thead>
<tr>
<th>Basic Accommodation Ratio</th>
<th>Per Diem Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>60%</td>
<td>$3.50</td>
</tr>
<tr>
<td>59%</td>
<td>$3.32</td>
</tr>
<tr>
<td>58%</td>
<td>$3.15</td>
</tr>
<tr>
<td>57%</td>
<td>$2.97</td>
</tr>
<tr>
<td>56%</td>
<td>$2.80</td>
</tr>
<tr>
<td>55%</td>
<td>$2.62</td>
</tr>
<tr>
<td>54%</td>
<td>$2.45</td>
</tr>
<tr>
<td>53%</td>
<td>$2.27</td>
</tr>
<tr>
<td>52%</td>
<td>$2.10</td>
</tr>
<tr>
<td>51%</td>
<td>$1.92</td>
</tr>
<tr>
<td>50%</td>
<td>$1.75</td>
</tr>
<tr>
<td>49%</td>
<td>$1.58</td>
</tr>
<tr>
<td>48%</td>
<td>$1.40</td>
</tr>
<tr>
<td>47%</td>
<td>$1.23</td>
</tr>
<tr>
<td>46%</td>
<td>$1.05</td>
</tr>
<tr>
<td>45%</td>
<td>$0.88</td>
</tr>
<tr>
<td>44%</td>
<td>$0.70</td>
</tr>
<tr>
<td>43%</td>
<td>$0.52</td>
</tr>
<tr>
<td>42%</td>
<td>$0.35</td>
</tr>
<tr>
<td>41%</td>
<td>$0.17</td>
</tr>
<tr>
<td>40%</td>
<td>$0.00</td>
</tr>
</tbody>
</table>
SCHEDULE “D”

CONDITIONS OF FUNDING

1. **Funding Conditions.**

   (1) **Conditions Precedent:** For the purposes of Article 4 of the Agreement, the following conditions must be met before Funds (except for the Grant) may commence being provided under the Policy:

   (a) the Minister has issued a Capital Occupancy Approval Letter to the Operator following a Pre-Occupancy Review, pursuant to section 2(5) (Capital Occupancy Approval);

   (b) the Operator has obtained or been granted a licence or statutory approval to operate the Beds pursuant to the Act, and for greater certainty this Agreement, and any correspondence from the Ministry that does not explicitly indicate otherwise, do not constitute an undertaking under the Act;

   (c) the Operator has executed and delivered the Service Accountability Agreement in accordance with this Schedule; and

   (d) Occupancy has occurred.

   (2) **Operation of Beds.** It is a continuing condition of receiving Funds under the Policy (except for the Grant) that the Operator maintains and operates the Beds and the Home in accordance with:

   (a) Applicable Law;

   (b) Applicable Policy;

   (c) the Project Documents;

   (d) the Application;

   (e) the Design Manual, subject to any Permitted Design Variance Standards set out in Schedule “I”; and

   (f) all conditions set out in Schedule “I”,

   and for greater certainty, the Operator shall be solely responsible for performing, at its own expense, all further upgrades, renovations, repairs, and maintenance that are necessary to meet this condition for 30 years following Occupancy.

2. **Occupancy Plan and Pre-Occupancy Review.**

   (1) (a) **Occupancy Plan.** Not later than three months and two weeks prior to the date on which the Operator reasonably expects Total Completion to be attained (which in the case of a Project in which the Construction is specifically permitted under Schedule B to be carried out in phases, refers only to the Total Completion of the first phase of the Project), the Operator shall submit to the Ministry a proposed Occupancy Plan for the Project, prepared in accordance with the Ministry’s written instructions, as currently set out in a document entitled “Preparation for Occupancy...
– Occupancy Plan Requirements”, which may be revised by the Ministry from time to time. The Ministry will review the proposed Occupancy Plan and provide comments within 20 Business Days of receiving it. Except where the Ministry’s comments did not recommend any revisions to the proposed Occupancy Plan, then by not later than six weeks prior to the date on which the Operator reasonably expects the Total Completion to be attained, the Operator shall submit a final Occupancy Plan to the Minister. The Minister shall not be required to schedule or conduct a pre-occupancy review or provide the Capital Occupancy Approval unless the Occupancy Plan is satisfactory to the Minister.

(b) Notifications of Expected and Actual Total Completion. The Operator shall notify the Minister in writing (i) 30 days prior to the date on which the Operator reasonably expects Total Completion to be attained, and (ii) at the time the Operator reasonably believes that Total Completion has been attained.

(c) Scheduling and Conduct of Pre-Occupancy Review. Once the Operator has notified the Minister in writing that the Operator reasonably believes that Total Completion has been attained, the Minister shall arrange a time and date with the Operator for a pre-occupancy review by the Ministry, which date for the pre-occupancy review shall be within ten Business Days after the date on which the Operator reasonably believes Total Completion to have been attained (subject to availability of ministry staff). Ministry staff shall be entitled at the time and on the date set for the pre-occupancy review to enter upon the Site (including the Home) to conduct the pre-occupancy review, including inspection of the Site and the Home.

(2) Postponement. If it is readily apparent to the Minister that Total Completion has not been attained and that, in the sole and absolute determination of the Minister, a substantial amount of further work is required on the Project in order to attain Total Completion, the Minister shall be entitled, at the Minister’s option, not to conduct or to complete the pre-occupancy review at such time and the Minister need not provide or impose conditions on the Operator specifying the work necessary to be performed on the Project in order to attain Total Completion. In such event, the Minister shall notify the Operator that the Minister will not conduct or complete the pre-occupancy review at such time, and will, if requested, give reasons for the decision. The Operator shall perform such further work on the Project as is necessary in order to attain Total Completion and a new time and date for the pre-occupancy review shall be arranged in accordance with section 2 (1)(c) (Scheduling and Conduct of Pre-Occupancy Review).

(3) Other Inspections. The Operator shall request that a fire safety inspection of the Home be conducted by local authorities and obtain the following documents prior to the pre-occupancy review:

(a) occupancy permit;

(b) approval of the Office of the Ontario Fire Marshal or local fire department;

(c) certificate from the Electrical Safety Authority regarding inspection of the Home and compliance with the Electrical Safety Code; and

(d) fire and call system alarm verification certificate.
(4) **Conditions.** The Minister shall be entitled to impose on the Operator conditions which must be met prior to the granting of the Capital Occupancy Approval requiring the Operator to repair, improve or modify any aspect of the Home (for greater certainty, including the common areas and common elements which will be used, at least in part, for the Beds being developed by the Operator pursuant to this Agreement but not including any other part of the building which will not be used for the Beds being developed by the Operator pursuant to this Agreement) which does not comply with this Agreement, the Design Manual, the Project Documents approved by the Minister pursuant to Schedule B (Project Requirements), the Application, or any Applicable Law. The Operator shall complete all such repairs, improvements and/or modifications within the time period specified by the Minister. For greater certainty, the Minister’s provision of the Capital Occupancy Approval shall be conditional on completion of such repairs, improvements and/or modifications to the satisfaction of the Minister.

(5) **Capital Occupancy Approval.** Within seven Business Days following completion of a pre-occupancy review, the Minister shall notify the Operator, in writing, whether the Minister

(a) approves the Home for Occupancy, subject to Applicable Law, including licensing/approval requirements under the Act (in which case, such notice shall be referred to as the “Capital Occupancy Approval Letter”); or

(b) does not approve the Home for Occupancy, together with the reasons for not approving the Home.

(6) **Subsequent Reviews.** If the Minister does not approve the Home for Occupancy (whether after the first or any subsequent pre-occupancy review), the Operator shall satisfy any conditions relating to approval imposed by the Minister pursuant to section 2 (4) (Conditions) to the satisfaction of the Minister. In such case, the Minister shall arrange and conduct one or more subsequent pre-occupancy reviews in accordance with section 2 (1)(c) (Scheduling and Conduct of Pre-Occupancy Review).

3. **Service Accountability Agreement.** The Operator shall execute and deliver a Service Accountability Agreement in the form specified by the agency that is to be a party to the Service Accountability Agreement with the Operator – the “agency”) or where specified by the Minister shall execute and deliver a Service Accountability Agreement with the Minister. The Service Accountability Agreement shall relate to, among other things, the operation of the Beds and the Home, shall be in or substantially in the form provided by the Minister or the agency, and shall be delivered to the Minister or agency within 45 Business Days after receipt from the Minister of a Capital Occupancy Approval Letter. The Service Accountability Agreement and each and every subsequent Service Accountability Agreement entered into between the Operator, and the Minister or the agency, shall contain, among other things, an express continuing obligation to provide the Operator with Funds for the costs of the Construction and development of the Beds in accordance with the Policy, as applied in accordance with Article 4 of the Agreement, including express continuing conditions on the provision of Funds to the Operator that are the same or substantially the same as the conditions set forth in section 1 (2) of this Schedule and Article 4 of the Agreement.
## SCHEDULE “E”
### PROJECT SCHEDULE

<table>
<thead>
<tr>
<th>Activity/Objective</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request for Minister to approve Site* (if applicable)</td>
<td>n/a</td>
</tr>
<tr>
<td>Public Tender for Construction Manager (if applicable)*</td>
<td>24/April/2019</td>
</tr>
<tr>
<td>Preliminary Plans Submission*</td>
<td>31/Aug/2019</td>
</tr>
<tr>
<td>Submission of Operational Plan*</td>
<td>31/Aug/2019</td>
</tr>
<tr>
<td>Working Drawings Submission*</td>
<td>31/Jan/2020</td>
</tr>
<tr>
<td>Public Tender* for General Contractor* or Subcontractors* (if Construction Manager is used)* (Schedule B):</td>
<td>xxxxxxxxxxxxxxxxxxxxxx</td>
</tr>
<tr>
<td>Invitation to Tender</td>
<td>31/Mar/2020</td>
</tr>
<tr>
<td>Deadline for Bids</td>
<td>30/Apr/2020</td>
</tr>
<tr>
<td>Submission of Bids to Minister for Approval</td>
<td>31/May/2020</td>
</tr>
<tr>
<td>Construction* Start Date</td>
<td></td>
</tr>
<tr>
<td>Phase 1: 01/Aug/2020</td>
<td></td>
</tr>
<tr>
<td>Phase 2: 31/Jan/2022</td>
<td></td>
</tr>
<tr>
<td>Phase 3: 31/Oct/2022</td>
<td></td>
</tr>
<tr>
<td>Construction* Schedule</td>
<td></td>
</tr>
<tr>
<td>The dates in the Construction Schedule to be agreed upon between the Operator and the Construction Manager are hereby incorporated by reference.</td>
<td></td>
</tr>
<tr>
<td>Submit proposed Occupancy Plan to Ministry for comments three months and two weeks prior to expected Total Completion* (refers to Total Completion of Phase 1 only, where applicable), and</td>
<td>14/Aug/2021</td>
</tr>
<tr>
<td>Submit Occupancy Plan (revised where recommended by Ministry) for Minister review, six weeks prior to expected Total Completion (refers to Total Completion of Phase 1 only, where applicable)*</td>
<td>18/Sept/2021</td>
</tr>
<tr>
<td>Notify Minister 30 days prior to expected Total Completion*</td>
<td></td>
</tr>
<tr>
<td>Phase 1: 30/Oct/2021</td>
<td></td>
</tr>
<tr>
<td>Phase 2: 31/Jul/2022</td>
<td></td>
</tr>
<tr>
<td>Phase 3: 30/May/2023</td>
<td></td>
</tr>
<tr>
<td>Total Completion* Date</td>
<td></td>
</tr>
<tr>
<td>Phase 1: 30/Nov/2021</td>
<td></td>
</tr>
<tr>
<td>Phase 2: 31/Aug/2022</td>
<td></td>
</tr>
<tr>
<td>Phase 3: 30/June/2023</td>
<td></td>
</tr>
</tbody>
</table>

* See applicable definitions and sections 6, and 8-11 of Schedule B and section 2(1) of Schedule D for further detail.
**SCHEDULE “F”**  
**MINISTRY OF LONG-TERM CARE**  
**DEVELOPMENT AGREEMENT for LONG-TERM CARE HOME DEVELOPMENT**  
**INITIAL ESTIMATE OF COST (IEC) – PAGE 1 of 2**

Operator’s Name: ____________________________  
Home Name: ________________________________  
Municipality: ________________________________

Project #: ________________________________

Estimated construction time: ____________________ months

Estimated date for occupancy: ____________________ month ________________ year

### A. Items Eligible for Planning Grant For Non-Profit Homes
(see s. 4.4 of Agreement – include only eligible costs for services used prior to Construction Start)

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount (include HST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architect Fees</td>
<td>1</td>
</tr>
<tr>
<td>Engineer Fees</td>
<td>2</td>
</tr>
<tr>
<td>Project Manager Fees</td>
<td>3</td>
</tr>
<tr>
<td>Other Consultants Fees (attach list)</td>
<td>4</td>
</tr>
<tr>
<td>HST Tax Rebate (if applicable)</td>
<td>5</td>
</tr>
<tr>
<td><strong>Subtotal (sum of lines 1 to 4, minus line 5)</strong></td>
<td><strong>6</strong></td>
</tr>
</tbody>
</table>

Unused Grant (if negative) or Excess Costs (if positive) (line 6 minus $250,000) 7 __________

### B. Items Eligible for Provincial Contribution (All Homes)

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount (include HST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excess Costs (if applicable, enter only if a positive number from line 7)</td>
<td>8</td>
</tr>
<tr>
<td>Construction Bid</td>
<td>9</td>
</tr>
<tr>
<td>Architect Fees (if applicable, exclude costs from line 1)</td>
<td>10</td>
</tr>
<tr>
<td>Engineer Fees (if applicable, exclude costs from line 2)</td>
<td>11</td>
</tr>
<tr>
<td>Other Consultants Fees (if applicable, exclude costs from line 3; attach list)</td>
<td>12</td>
</tr>
<tr>
<td>Furnishing &amp; Equipment (attach list)</td>
<td>13</td>
</tr>
<tr>
<td>Building Permit</td>
<td>14</td>
</tr>
<tr>
<td>Municipal Development Charges</td>
<td>15</td>
</tr>
<tr>
<td>HST Tax Rebate (if applicable)</td>
<td>16</td>
</tr>
<tr>
<td><strong>Subtotal (sum of lines 8 to 15, minus line 16)</strong></td>
<td><strong>17</strong></td>
</tr>
</tbody>
</table>

### C. Items Not Eligible for Provincial Contribution (All Homes)

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount (include HST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land / Building</td>
<td>18</td>
</tr>
<tr>
<td>Demolition of Building</td>
<td>19</td>
</tr>
<tr>
<td>Re-zoning Application</td>
<td>20</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>21</td>
</tr>
<tr>
<td>Site Survey</td>
<td>22</td>
</tr>
<tr>
<td>Other (attach list)</td>
<td>23</td>
</tr>
<tr>
<td>HST Tax Rebate (if applicable)</td>
<td>24</td>
</tr>
<tr>
<td><strong>Subtotal (sum of lines 18 to 23, minus line 24)</strong></td>
<td><strong>25</strong></td>
</tr>
</tbody>
</table>

### D. INITIAL ESTIMATED TOTAL PROJECT COSTS (lines 17 + 25) _________ 26
E. Confirmation of Project Cost Financial Viability

(i) Attached is a written commitment letter from a lending/financial institution (or other equivalent commitment) to provide $____________________ to the Operator for the purpose of developing and constructing this project.

(ii) (If the amount in (i) is less than line 26) Attached is an equivalent written commitment to provide to the Operator an additional amount equal to the difference between the amounts in (i) and line 26.

The Operator hereby accepts full responsibility for providing funds to develop and construct this project such that it is ready for occupancy, as well as being responsible for any and all unknown project costs.

Signature: ___________________________________________ Date: ______________
(Authorized signatory of Operator)

Print name: __________________________________________

Ministry Approval: ________________________________ Date: ______________
### SCHEDULE “F”
**MINISTRY OF LONG-TERM CARE**
**DEVELOPMENT AGREEMENT for LONG-TERM CARE HOME DEVELOPMENT**
**FINAL ESTIMATE OF COST (FEC) – PAGE 1 of 2**

Operator’s Name: ____________________________
Home Name: ________________________________
Municipality: ______________________________
Project #: _________________________________
Estimated construction time: ________________ months
Estimated date for occupancy: ________________ month ________________ year

#### A. Items Eligible for Planning Grant For Non-Profit Homes
(see s. 4.4 of Agreement – include only eligible costs for services used prior to Construction Start)

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount (include HST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architect Fees</td>
<td>1</td>
</tr>
<tr>
<td>Engineer Fees</td>
<td>2</td>
</tr>
<tr>
<td>Project Manager Fees</td>
<td>3</td>
</tr>
<tr>
<td>Other Consultants Fees (attach list)</td>
<td>4</td>
</tr>
<tr>
<td>HST Tax Rebate (if applicable)</td>
<td>5</td>
</tr>
<tr>
<td><strong>Subtotal (sum of lines 1 to 4, minus line 5)</strong></td>
<td><strong>6</strong></td>
</tr>
</tbody>
</table>

Unused Grant (if negative) or Excess Costs (if positive) (line 6 minus $250,000) 7 __________

#### B. Items Eligible for Provincial Contribution (All Homes)

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount (include HST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excess Costs (if applicable, enter only if a positive number from line 7)</td>
<td>8</td>
</tr>
<tr>
<td>Construction Bid</td>
<td>9</td>
</tr>
<tr>
<td>Architect Fees (if applicable, exclude costs from line 1)</td>
<td>10</td>
</tr>
<tr>
<td>Engineer Fees (if applicable, exclude costs from line 2)</td>
<td>11</td>
</tr>
<tr>
<td>Other Consultants Fees (if applicable, exclude costs from line 3; attach list)</td>
<td>12</td>
</tr>
<tr>
<td>Furnishing &amp; Equipment (attach list)</td>
<td>13</td>
</tr>
<tr>
<td>Building Permit</td>
<td>14</td>
</tr>
<tr>
<td>Municipal Development Charges</td>
<td>15</td>
</tr>
<tr>
<td>HST Tax Rebate (if applicable)</td>
<td>16</td>
</tr>
<tr>
<td><strong>Subtotal (sum of lines 8 to 15, minus line 16)</strong></td>
<td><strong>17</strong></td>
</tr>
</tbody>
</table>

#### C. Items Not Eligible for Provincial Contribution (All Homes)

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount (include HST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land / Building</td>
<td>18</td>
</tr>
<tr>
<td>Demolition of Building</td>
<td>19</td>
</tr>
<tr>
<td>Re-zoning Application</td>
<td>20</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>21</td>
</tr>
<tr>
<td>Site Survey</td>
<td>2</td>
</tr>
<tr>
<td>Other (attach list)</td>
<td>23</td>
</tr>
<tr>
<td>HST Tax Rebate (if applicable)</td>
<td>24</td>
</tr>
<tr>
<td><strong>Subtotal (sum of lines 18 to 23, minus line 24)</strong></td>
<td><strong>25</strong></td>
</tr>
</tbody>
</table>

#### D. FINAL ESTIMATED TOTAL PROJECT COSTS (lines 17 + 25) __________

---

Project 78 – Terrace Lodge
E. Confirmation of Project Cost Financial Viability

(i) Attached is a written commitment letter from a lending/financial institution (or other equivalent commitment) to provide $____________________ to the Operator for the purpose of developing and constructing this project.

(ii) (If the amount in (i) is less than line 26) Attached is an equivalent written commitment to provide to the Operator an additional amount equal to the difference between the amounts in (i) and line 26.

The Operator hereby accepts full responsibility for providing funds to develop and construct this project such that it is ready for occupancy, as well as being responsible for any and all unknown project costs.

Signature: _______________________________________________ Date: ________________
(Authorized signatory of Operator)

Print name: ______________________________________________

Ministry Approval: ________________________________________ Date: ________________
## Operator’s Name:

## Home Name:

## Municipality:

## Project #:

## Number of Beds:

### A. Items Eligible for Planning Grant For Non-Profit Homes

(see s. 4.4 of Agreement – include only eligible costs for services used prior to Construction Start)

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount (include HST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architect Fees</td>
<td>1</td>
</tr>
<tr>
<td>Engineer Fees</td>
<td>2</td>
</tr>
<tr>
<td>Project Manager Fees</td>
<td>3</td>
</tr>
<tr>
<td>Other Consultants Fees (attach list)</td>
<td>4</td>
</tr>
<tr>
<td>HST Tax Rebate (if applicable)</td>
<td>5</td>
</tr>
<tr>
<td><strong>Subtotal (sum of lines 1 to 4, minus line 5)</strong></td>
<td>6</td>
</tr>
</tbody>
</table>

Unused Grant (if negative) or Excess Costs (if positive) (line 6 minus $250,000) 7

### B. Items Eligible for Provincial Contribution (All Homes)

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount (include HST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excess Costs (if applicable, enter only if a positive number from line 7)</td>
<td>8</td>
</tr>
<tr>
<td>Construction Bid</td>
<td>9</td>
</tr>
<tr>
<td>Architect Fees (if applicable, exclude costs from line 1)</td>
<td>10</td>
</tr>
<tr>
<td>Engineer Fees (if applicable, exclude costs from line 2)</td>
<td>11</td>
</tr>
<tr>
<td>Other Consultants Fees (if applicable, exclude costs from line 3; attach list)</td>
<td>12</td>
</tr>
<tr>
<td>Furnishing &amp; Equipment (attach list)</td>
<td>13</td>
</tr>
<tr>
<td>Building Permit</td>
<td>14</td>
</tr>
<tr>
<td>Municipal Development Charges</td>
<td>15</td>
</tr>
<tr>
<td>HST Tax Rebate (if applicable)</td>
<td>16</td>
</tr>
<tr>
<td><strong>Subtotal (sum of lines 8 to 15, minus line 16)</strong></td>
<td>17</td>
</tr>
</tbody>
</table>

### C. Items Not Eligible for Provincial Contribution (All Homes)

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount (include HST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land / Building</td>
<td>18</td>
</tr>
<tr>
<td>Demolition of Building</td>
<td>19</td>
</tr>
<tr>
<td>Re-zoning Application</td>
<td>20</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>21</td>
</tr>
<tr>
<td>Site Survey</td>
<td>22</td>
</tr>
<tr>
<td>Other (attach list)</td>
<td>23</td>
</tr>
<tr>
<td>HST Tax Rebate (if applicable)</td>
<td>24</td>
</tr>
<tr>
<td><strong>Subtotal (sum of lines 18 to 23, minus line 24)</strong></td>
<td>25</td>
</tr>
</tbody>
</table>

### D. FINAL TOTAL PROJECT COSTS (lines 17 + 25) 26
AUDITOR’S REPORT: TO THE OPERATOR

This financial information contained in A, B, C and D is the responsibility of the Operator; our responsibility is to express an opinion on the financial information based on our audit. I/We conducted the audit in accordance with generally accepted auditing standards, which require that we plan and perform an audit to obtain reasonable assurance whether the financial information is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures stated. It also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the financial information.

I/We have audited the Final Statement of Disbursements for this project, for the period specified below. In my/our opinion, this statement presents fairly, in all material respects, the funds received and disbursed, in accordance with generally acceptable accounting principles.

Audit Period Covered: _____________________________ to __________________________________
Chartered Accountant Firm Name:
Signature: (Authorized Signatory of Chartered Accountant Firm)  Date:
Print Name:  Contact Info:

Construction completion date:  _________________ (day/month/year)
Pre-occupancy review date:  _________________ (day/month/year)
First Resident Date:  _________________ (day/month/year)

Note: Attach construction completion verification from your architect.

Signature: (Authorized Signatory of Operator)  Print Name:  Date:

Provincial Share of Project Cost

# of beds receiving construction funding* x ________ per diem x 365 = $___________ per Year

[Above to be completed by Ministry]

Minister Approval:  Date:
SCHEDULE “H”

LIENS
SCHEDULE “I”

PERMITTED DESIGN VARIANCE STANDARDS AND ASSOCIATED CONDITIONS

Where under Part 3 of the Design Manual, Ministry permission is required to rely on a Design Variance Standard, such permission shall be considered to have been granted only when the permission and any associated condition are set out in this Schedule, which may be done by way of an amendment to this Agreement to add the permission(s) and the associated condition(s) below:

<table>
<thead>
<tr>
<th>Ministry Permission to Rely on Design Variance Standard</th>
<th>The permission is subject to the following condition(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td></td>
</tr>
</tbody>
</table>

Note: This Schedule is not applicable to Construction that is classified as New Construction only, as set out in s. 3 (a) of Schedule B.
REPORT TO COUNTY COUNCIL

FROM: Brian Lima, Director of Engineering Services

DATE: December 2, 2019

SUBJECT: Rehabilitation of King George VI Lift Bridge – Status Update

RECOMMENDATION:

THAT the report titled “Rehabilitation of King George VI Lift Bridge – Status Update” from the Director of Engineering Services dated December 2, 2019, be received and filed.

INTRODUCTION:

The King George VI Lift Bridge over Kettle Creek was constructed in 1938. It is positioned in an east-west orientation and is located on Bridge Street (CR4) in the Village of Port Stanley, within the Municipality of Central Elgin. The bridge is a single-span double leaf bascule bridge with a span of 42.7 m and an overall deck length of 68.3 m. The bridge carries two lanes of traffic across Kettle Creek, and opens to allow the passage of commercial fishing and recreational watercraft.

DISCUSSION:

Detailed design is nearing 90% completion, with final review of drawings and tender documentation anticipated to be undertaken by County and Municipality of Central Elgin staff in the near future.

Public Information Centre

As advertised in numerous local newspaper publications, a drop-in format Public Information Centre (PIC) was held on Wednesday, November 20, 2019 from 6-8 pm at the Port Stanley Arena and Community Centre to provide the public and all interested stakeholders an opportunity to review the proposed rehabilitation scope of work, ask questions, and provide their input. Following the PIC, all display boards which were showcased at the PIC were posted to the County’s project website https://www.elgincounty.ca/kinggeorge/ and are attached for reference.

Project Communication & Public Consultation

To date County staff along with its consultant (GM BluePlan) have met with representatives of the Port Stanley BIA, Port Stanley Village Association, Heritage Port Stanley, and Municipality of Central Elgin on May 8, 2019 and October 2, 2019 to advise the various stakeholders of the planned rehabilitation project, and solicit their feedback on the planned rehabilitation scope of work, project communications, and enhanced detour and tourism signage.
The importance of communication in advance of and during construction cannot be overstated. Effective communication is vital to the successful completion of any construction project. Recognizing this, County Engineering Services and Tourism staff, with the support of Simply Stated Solutions, are working collaboratively with the Port Stanley BIA and all other interested community stakeholders on finalizing a comprehensive communication plan which includes a complete update of the project website, establishing the digital architecture for staff to provide planned construction blog progress updates, the creation of project branded “Bridging For The Future” enhanced community direction signage which will focus on the various cultural, recreational, shopping, and restaurants that Port Stanley has to offer, and the creation of project screening complete with mapping for public reference intended to be hung and attached to the contractors safety fencing required in accordance with the Occupational Health and Safety Act to encapsulate their work site.

Contractor Pre-Qualification

The County has initiated a Request for Pre-Qualification process prior to tendering this project in early 2020. Submissions are being requested from qualified contractors with expertise in structural steel rehabilitation with emphasis on riveted steel plate girders, mechanical and electrical bridge projects and related works to movable bridge structures. Submissions must include a detail of project experience, corporate profile, detailed environmental management systems, and corporate health and safety provisions. Only those contractors who successfully meet the requirements of the Pre-Qualification process will be invited to bid on the project.

Construction Detour

A construction detour will be in place throughout the duration of construction for motorists, cyclists, and pedestrians. Local, business, and tourist traffic only access will be provided within close proximity to the construction zone so as to mitigate business loss impacts. To the extent possible, at least one leaf of the bridge will remain open to allow in-water traffic clear passage. There may be some delays to bridge operation while work on the bridge is being completed. Warning signs will be posted for watercraft operators who need to be aware construction work is ongoing.

As part of detailed design, the County’s consultant and staff are undertaking traffic modelling analysis for the intersections of Sunset/Warren and Carlow/Warren to determine if the installation of temporary traffic signals is warranted during peak summer traffic volumes.

Further, the Municipality of Central Elgin’s three unofficial pedestrian crossovers located on Sunset, Warren and Carlow, all within the detour route, will also be proactively and temporarily upgraded to a Level 2 Type C pedestrian crossover treatment in accordance with Ontario Traffic Manual Book 15, which includes additional signage and solar powered rectangular rapid flashing beacons so as to ensure and promote the continued safe passage of pedestrians. Additionally, temporary centreline mounted pedestal pedestrian crossover and speed reduction traffic calming signage will also be installed.
to remind motorists of the presence of the pedestrian crossovers and the varying posted speeds.

**Project Cost**

The following is a breakdown of anticipated costs (exclusive of HST) in support of the project, including all compulsory items and contingencies:

<table>
<thead>
<tr>
<th>Anticipated Project Cost Breakdown</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
<td>$5,250,000</td>
</tr>
<tr>
<td>Engineering <em>(Detailed Design &amp; Contract Administration)</em></td>
<td>$648,175</td>
</tr>
<tr>
<td>Project Communications</td>
<td>$50,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$5,948,175</strong></td>
</tr>
</tbody>
</table>

The aforementioned costs listed are presented in 2019 Canadian dollars and exclude HST, approval fees, and work beyond the structure approaches if deem required. The 2019 Capital Budget had included $2.3M in support of the project, with the required additional funds included in the proposed 2020 Capital Budget.

**Construction Schedule**

Subject to finalization of the detailed design and tendering expected early in the new year, it’s still estimated that upwards of approximately 14 months is required to complete the rehabilitation works. Rehabilitation construction work is still tentatively scheduled to be undertaken from March 2020 to May 2021.

Several factors such as contractor availability, contractor ability, procurement of specialized mechanical and electrical components, weather condition, etc. are all contributing factors to the tentative construction schedule. Expected extended lead times for the various required specialized mechanical and electrical components have increased the overall construction schedule but will not necessarily affect the contractors time spent on-site. Project specific staging and sequencing is being reviewed as part of the detailed design work and in turn will be established with the retained contractor.

**CONCLUSION:**

The rehabilitation scope of work for the King George VI Lift Bridge as recommended by GM BluePlan is necessary to bring it into conformance with all current code requirements, where practical, and to address identified deficiencies on the bridge. The intended rehabilitation will drastically improve operational function, reduce the frequency of structure downtime due to emergency repairs or power outages, extend the lifecycle of the bridge structure, and will maintain the integral social value that the structure offers the Village of Port Stanley.
All of which is Respectfully Submitted

Brian Lima
Director of Engineering Services

Approved for Submission

Julie Gonyou
Chief Administrative Officer
County of Elgin
Rehabilitation of King George VI Lift Bridge

Public Information Centre
Wednesday, November 20, 2019
Port Stanley Arena & Community Centre, 332 Carlow Road, Port Stanley
6:00 pm – 8:00 pm
Please sign in and take a comment sheet.

Meeting is a “drop-in” format with display materials.

Take an information bulletin and review the display materials.

Members of the project team are available to answer questions.

We welcome your feedback as your opinion will influence this project.

Please place comment sheets in the box provided.
Background Information & History

- Single-span double leaf bascule bridge was constructed in 1938
- East-west orientation spanning Kettle Creek
- Span of 42.7m and an overall deck length of 68.3m
- Known mechanical and electrical upgrades completed in the 1970’s, early 2000’s and miscellaneous inspections and repairs in recent years
Existing Conditions

Bridge Element Identification

West Control Tower  Bascule Span  Pedestrian Railing  East Control Tower

Main Plate Girders  Span Lock  Abutment Wall  Bascule Span

Stringers  Lateral Bracing  Steel Deck Grating  Sidewalk Supports  East Control Tower

Abutment Wall  Main Plate Girders
**Existing Conditions**

**Inspection Results**

- Poor condition coatings and steel corrosion
- Concrete elements requiring repair
- Bridge requires re-balancing
- Span drive machinery is aged and in poor condition
- Electrical equipment including motor control centre (MCC) and system controls are antiquated with replacement parts mostly unavailable
- Recommend the bridge be posted with a 10-14-18 triple load posting
Recommended Rehabilitation Scope

**Structural**
- Structural reinforcing on the end beams, main girders and end-bay bracing
- Partial depth concrete repairs to abutments and wingwalls
- Replacement of tower windows
- Surface treatment to sidewalks

**Mechanical**
- Replacement of span drive machinery (match existing size)
- New span lock actuators
- Bridge balancing

**Coatings**
- Abrasive blast clean and remove existing coating system on all exposed structural steel
- Coat structural steel with a three-part coating – an inorganic primer, an epoxy mid-coat and a urethane top coat
- Partial clean and paint exposed steel in the trunnion pits
- Clean and paint interior tower walls

**Electrical**
- Replace the motor control centre (MCC) and system controls
- Install back-up power generators
- Add redundant span drive motors
- Replace traffic gates
- Upgrade facility and bridge lighting
Estimated Project Schedule

- **TODAY**: Public Information Centre
- **Early December 2019**: Contractor Pre-qualification Period
- **December 31st, 2019**: Design and Tender Package
- **January 2020**: Tender Period
- **March 2020**: Contract Award
- **March 2020 to May 2021**: Construction Period
## Estimated Construction Costs

<table>
<thead>
<tr>
<th>Rehabilitation Category</th>
<th>Estimated Construction Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>A – Compulsory Items</td>
<td>$780,000.00</td>
</tr>
<tr>
<td>B – Structural Rehabilitation Scope</td>
<td>$490,000.00</td>
</tr>
<tr>
<td>C – Coating Rehabilitation</td>
<td>$750,000.00</td>
</tr>
<tr>
<td>D – Mechanical Rehabilitation</td>
<td>$690,000.00</td>
</tr>
<tr>
<td>E – Electrical Rehabilitation</td>
<td>$1,670,000.00</td>
</tr>
<tr>
<td>Contingency (20%)</td>
<td>$870,000.00</td>
</tr>
<tr>
<td><strong>REHABILITATION SUB-TOTAL</strong></td>
<td><strong>$5,250,000.00</strong></td>
</tr>
</tbody>
</table>
**Next Steps**

**Following this PIC, the project team will:**
- Review and consider you input received during the PIC and comment sheets
- Complete the Design and Tender Package
- Continue to work with review agencies and stakeholders
- Tender and award the construction contract
- Work with the retained contractor to develop a construction plan to minimize impact. (Including but not limited to: Traffic Management Plan, Noise and Dust Control Strategy)
- County Staff will continue to work with a communication/marketing firm to establish a comprehensive communication strategy in consultation with various community stakeholders

**How to Get Involved**

**Please ...**
- Fill out the comment sheet provided
- Contact the project team with your input

**Visit our Website**

https://www.elgincounty.ca/kinggeorge/

---

**Mr. Brian Lima, P.Eng.**
**Director of Engineering Services**
Elgin County
450 Sunset Drive
St. Thomas, ON N5R 5V1
Phone: (519) 631-1460 x. 117
Email: blima@elgin.ca

**Mr. Brad Bunke, P.Eng.**
**Project Manager**
GM BluePlan Engineering Limited
235 North Centre Road, Suite 103
London, ON N5X 4E7
Phone: (519) 672-9403
Email: brad.bunke@gmblueplan.ca
REPORT TO COUNTY COUNCIL

FROM: Brian Lima, Director of Engineering Services

DATE: December 3, 2019

SUBJECT: Talbot Line and Currie Road Traffic Signal Warrant Analysis

RECOMMENDATIONS:

THAT the report titled “Talbot Line and Currie Road Traffic Signal Warrant Analysis” from the Director of Engineering Services dated December 3, 2019 be received and filed; and,

THAT Parking By-Law 16-11, Part “B”, section 2.2 be amended to state “County Road #3 (Talbot Line) west of (Currie Road) (WPL) on the north side of (Talbot Line) for a distance of 95 metres.”

INTRODUCTION:

At their November 26th meeting, Council directed staff to provide an assessment and follow-up report with respect to the feasibility and costs associated with the installation of traffic signals at the intersection of Talbot Line (CR3) and Currie Road (CR8) in the Municipality of Dutton/Dunwich.

Staff has completed a traffic signal analysis at this location and have detailed those findings in this report.

DISCUSSION:

The Ontario Traffic Manual (OTM) – Book 12, Traffic Signals is utilized by the County of Elgin in determining the requirement for traffic signals. Traffic signal justification warrants are utilized to assess existing traffic conditions in order to determine if traffic signals could improve traffic delay, congestion or safety and compare operations with other intersections in order to plan and prioritize improvements. The total estimated cost to design and install traffic signals at the intersection of Talbot Line and Currie Road is approximately $300,000, plus annual operating costs of approximately $4,000.

A field study was conducted by staff on November 29th, 2019 to obtain detailed traffic count and turning movement data during each of the day’s busiest 8-hour period (7:00a.m. to 10:00a.m., 11:00a.m. to 2:00p.m. and 3:00p.m. to 6:00p.m.) as per the OTM. This data is then used to populate justification warrants for vehicle volumes and delays to cross traffic. The results of this analysis did not satisfy the technical justifications to support the installation of traffic signals. Generally speaking, traffic volume on Talbot Line must increase by 100% in order for volume justification warrants to be satisfied to support the installation of traffic signals.
Talbot Line in this vicinity has an average annual daily traffic (AADT) volume of 3,200 and Currie Road has an AADT of 1,650 north of Wallacetown and an AADT of 850 south of Wallacetown. Other intersections with similar volume characteristics include: Talbot Line at Graham Road (Eagle) and Talbot Line at Union Road (Shedden).

For comparison, other unsignalized intersections exist that have increased volumes as compared to the Talbot Line/Currie Road intersection and these include:

- Wellington Road at St. George Street
- Ron McNeil Line at Belmont Road
- Ron McNeil Line at Imperial Road
- John Wise Line at Imperial Road
- Plank Road at Heritage Line

As per the OTM, the collision experience at an intersection alone seldom justifies the installation of traffic signals, however signals may be considered as a solution if all of the following conditions are met:

1. Five or more police reported collisions per year, during each of the past 3 years that could have been preventable with traffic signals present;
2. An adequate trial of less restrictive remedies with satisfactory observance and enforcement have failed to reduce collision frequency; and,
3. A minimum of 80% of the volume or delay to cross traffic justification warrant has been met.

A review of available collision reports has confirmed that the conditions above have not been met. However, a review of existing sight line conditions was undertaken and has determined that additional road side parking restrictions are necessary at the north west quadrant of the intersection in order to afford drivers adequate sight distance. Therefore, staff has proposed to amend the parking by-law (By-Law 16-11) to restrict parking for an additional 53 metres westerly.

CONCLUSION:

As directed by Council, staff has reviewed the intersection of Talbot Line and Currie Road with respect the feasibility and costs associated with the installation of traffic signals. Staff completed a field study and analysis following the guidelines of the Ontario Traffic Manual and found that existing conditions do not meet traffic signal justification warrants. However, during the review, available sight distance was found to be restricted by parking and therefore an amendment to the parking by-law is proposed.

All of which is Respectfully Submitted

Brian Lima
Director of Engineering Services

Approved for Submission

Julie Gonyou
Chief Administrative Officer
REPORT TO COUNTY COUNCIL

FROM: Brian Lima, Director of Engineering Services
      Mike Hoogstra, Purchasing Coordinator

DATE: December 2, 2019

SUBJECT: Engineering Services for the Replacement of Meeks Bridge

RECOMMENDATIONS:

THAT the provision of engineering services associated with the Replacement of Meeks Bridge, Request for Proposal 2019-37 submission received from CIMA Canada Inc. in the amount of $218,777.50 (excluding HST) be awarded; and

THAT the Warden and Chief Administrative Officer be authorized to sign the supporting engineering service agreement.

INTRODUCTION:

This report provides details on the Request for Proposal (RFP) 2019-37 for Engineering Services for the replacement of the Meeks Bridge and seeks Council’s approval to award the contract.

DISCUSSION:

As detailed in a staff report tabled before Council on August 13, 2019, evaluation of potentially relocating and repurposing the current temporary panel bridge at the Imperial Road bridge site was undertaken as part of the Port Bruce Bridge Replacement Schedule ‘B’ Municipal Class Environmental Assessment (EA). However, a new steel girder bridge structure was instead selected to be the preferred alternative.

Engineering Services staff in consultation with Spriet Associates, who prepared the updated “County of Elgin Bridge and Culvert 2019 Inspection and Assessment Report”, also investigated alternate suitable locations and recommended that Meeks Bridge (B24) which crosses Kettle Creek be replaced with the temporary panel bridge. Such recommendation was based on its existing condition, recognized that it is the only remaining steel truss structure that has a single load limit posting unlike the others which can carry relatively heavier loads, historically has accommodated more traffic volumes, is less than the available 55 m span length of the temporary panel bridge, and is based on road geometry which contains a suitable long straight section of roadway on the south side of Sparta Line (CR 27) that will allow for the relatively easy launching of the structure.

Accordingly, an RFP seeking professional services from interested engineering firms was recently released to undertake a Schedule ‘B’ Municipal Class Environmental Assessment,
preliminary engineering, detailed design, contract administration and inspection for the replacement of the Meeks Bridge.

This engineering assignment will undertake the required preliminary and detailed designs, tendering, and contract administration in the following two (2) phase deliverables:

- Phase 1: Preliminary and Detailed Engineering Designs
- Phase 2: Tendering and Contract Administration

The complete RFP document and all supporting Addenda are attached to this report as Attachment 1.

Information that was advertised and posted on the County’s Bid Portal page [https://elgincounty.bidsandtenders.ca](https://elgincounty.bidsandtenders.ca) including RFP dates, proposals submitted and a complete plan takers list is attached to this report as Attachment 2.

The Evaluation Committee (refer to Attachment 3) used a ‘Quality Based Selection Process’ utilizing a “two envelope method” procurement process in which proposals were received in two separate envelopes. The first envelope consisting of technical and qualitative information associated with Phases 1 to 2 was opened first and evaluated based on the following criteria:

i) Demonstrated understanding of Work Program / Approach and Methodology;
ii) Responsiveness to the RFP, completeness of submission;
iii) Project Manager’s similar project experience;
iv) Project Team’s similar project experience (including sub-consultants);
v) Time / availability to work on the project and meet proposed schedule; and,
vii) References.

Then the second envelope consisting of the corresponding price information was opened and evaluated only after the information in the first envelope had been evaluated in accordance with the requirements of the Request for Proposals document (refer to Attachment 1, Section 3.4).

The firm selected by the Evaluation Committee is CIMA Canada. The total cost for Engineering Services is $218,777.50 (excluding HST). The proposal submitted by CIMA Canada was the highest scoring qualified proposal and thus represented the best complete quality submission. All Proponents that submitted a proposal to the County will be advised of the contract award and will be offered a debriefing of their individual proposal submission.

CIMA Canada contemplates completing Phase 1 (preliminary and detailed design) deliverables in September 2020, with Phase 2 (tender) deliverables in October 2020, and construction anticipated to commence in November 2020 through to January 2021.
CONCLUSION:

As detailed above, the Evaluation Committee completed a 'Quality Based' evaluation and selection process in accordance with the Request for Proposal 2019-37, and subsequently the proposal submission from CIMA Canada was deemed the successful qualified proponent and is recommended for award.

All of which is Respectfully Submitted

Mike Hoogstra
Purchasing Coordinator

Approved for Submission

Julie Gonyou
Chief Administrative Officer

Brian Lima
Director of Engineering Services
ENGINEERING SERVICES
REPLACEMENT OF MEEKS BRIDGE

REQUEST FOR PROPOSAL
No. 2019-37

Closing Date and Time:
November 21, 2019 @ 3:00 p.m. (local time)

Issued: October 23, 2019

County of Elgin
450 Sunset Drive
2nd Floor, Financial Services
St. Thomas, ON  N5R 5V1
INDEX

DEFINITIONS AND INTERPRETATIONS .......................................................................................................................... 3

SECTION 1.0 - INFORMATION TO PROONENTS ........................................................................................................ 4
  1.1 Introduction and Background ........................................................................................................................... 4
  1.2 Proposal Format and Delivery ........................................................................................................................ 4
  1.3 Designated Official ........................................................................................................................................ 5
  1.4 Questions / Inquiries ...................................................................................................................................... 5
  1.5 Addenda ......................................................................................................................................................... 6
  1.6 RFP Schedule of Events ............................................................................................................................... 6
  1.7 Notice of No Response .................................................................................................................................. 6

SECTION 2.0 - TERMS OF REFERENCE ...................................................................................................................... 7
  2.1 Background ..................................................................................................................................................... 7
  2.2 Scope of Services ........................................................................................................................................... 7
  2.3 General Design Requirements ...................................................................................................................... 8
  2.4 Reporting Schedule ...................................................................................................................................... 10
  2.5 Project Schedule .......................................................................................................................................... 10
  2.6 Deliverables ................................................................................................................................................... 11
  2.7 Information provided by the County ............................................................................................................ 11

SECTION 3.0 - PROPOSAL REQUIREMENTS .................................................................................................................. 12
  3.1 Proposal Submissions .................................................................................................................................. 12
  3.2 Proposal Submission Requirements – ENVELOPE 1 ................................................................................... 12
  3.3 Financial Submission Requirements - ENVELOPE 2 ................................................................................ 13
  3.4 Evaluation Process ....................................................................................................................................... 14
  3.5 Evaluation Criteria ....................................................................................................................................... 14
  3.6 Ratings .......................................................................................................................................................... 15
  3.7 Presentation and Interview .......................................................................................................................... 16

SECTION 4.0 - GENERAL CONDITIONS ....................................................................................................................... 18
  4.1 Rights of the County ..................................................................................................................................... 18
  4.2 Conflict of Interest ........................................................................................................................................ 18
  4.3 Modified Proposals ..................................................................................................................................... 19
  4.4 Disqualification of Proponents ..................................................................................................................... 19
  4.5 Confidentiality .............................................................................................................................................. 19
  4.6 Proposal Assignments ................................................................................................................................. 19
  4.7 Purchasing Policy ........................................................................................................................................ 20
  4.8 Failure to Perform ....................................................................................................................................... 20
  4.9 Agreement .................................................................................................................................................... 20
  4.10 Insurance Requirements ............................................................................................................................ 20
  4.11 Indemnification ......................................................................................................................................... 21
4.12 Compliance with the Accessibility for Ontario with Disabilities Act 2005 .................. 21
4.13 Disqualification ............................................................................................................. 21
4.14 Record and Reputation .................................................................................................. 22
4.15 Proponent’s Costs ......................................................................................................... 22
4.16 Legal Matters and Rights of the County ....................................................................... 23
4.17 Human Rights, Harassment and Occupational Health and Safety ............................. 24
4.18 Clarification ................................................................................................................... 24
4.19 Supplementary Information ......................................................................................... 24
4.20 Default / Non-Performance .......................................................................................... 24

SECTION 5.0 - FORM OF PROPOSAL .......................................................................................... 25
5.1 DECLARATION ................................................................................................................. 25
5.2 PRICE FORM .................................................................................................................. 26

APPENDIX A – SAMPLE AGREEMENT .................................................................................. 27

RETURN ADDRESS LABEL – ENVELOPE 1 ........................................................................... 29

RETURN ADDRESS LABEL – ENVELOPE 2 ........................................................................... 30

OSIM INSPECTION REPORT .................................................................................................. Attached
CULTURAL HERITAGE EVALUATION REPORT .................................................................. Attached
MEEKS BRIDGE DRAWING (1994) ...................................................................................... Attached
MEEKS BRIDGE ENGINEERING REPORT (1994) ............................................................... Attached
DEFINITIONS AND INTERPRETATIONS

The following definitions apply to the interpretation of the Request for Proposal Documents;

1. “Addenda or Addendum” means such further additions, deletions, modifications or other changes to any Request for Proposal Documents.

2. “Authorized Person” means;
   i. For a Proponent who is an individual or sole proprietor that person.
   ii. For a Proponent which is a partnership, any authorized partner of the Proponent.
   iii. For a Proponent which is a corporation:
      a) any officer of director of the corporation; and
      b) any person whose name and signature has been entered on the document submitted with the Request for Proposal, as having been authorized to participate in the completion, correction, revision, execution, or withdrawal of the submission, whether that person is or is not an officer or director.
   iv. For a Proponent that is a joint venture, the submission shall be signed by a person for and on behalf of each joint venture or, if they warrant that they have the authority vested in them to do so, one person so authorized may sign on behalf of all joint ventures.

3. “Consultant” means the Proponent whose proposal has been approved by the County and who will complete the project.

4. “County” refers to the Corporation of the County of Elgin.

5. “Proposal” means the Response in the form prescribed by this Request for Proposal Document and completed and submitted by a Proponent in response to and in compliance with the Request for Proposal.

6. “Proponent” means the legal entity submitting a proposal.

7. “Request for Proposal (RFP)” means the document issued by the County in response to which Proponents are invited to submit a proposal that will result in the satisfaction of the County’s objectives in a cost effective manner.

8. “Successful Proponent” means the Proponent whose proposal has been approved by the County.
SECTION 1.0 - INFORMATION TO PROPOSENTS

1.1 Introduction and Background

The County of Elgin is inviting proposals from Consulting Engineering firms to undertake a Schedule 'B' Municipal Class Environmental assessment, preliminary engineering, detailed design, contract administration and inspection for the replacement of the Meeks Bridge on Sparta Line (County Road 27), within the Township of Southwold.

It is the intent of the County to secure an Engineering firm who will be the County’s prime consultant for this project.

The successful Engineering firm will possess the requisite technical skills to deal with the matters to be addressed in the following tasks and will be required to work directly with County staff, the public and other agencies in a professional manner. The firm, in addition to technical qualifications, must exhibit skills such as timeliness, diplomacy, tact, strong communication ability and an understanding of the County.

Further information regarding the scope of work is included in Section 2.0.

1.2 Proposal Format and Delivery

Proponents are required to submit three (3) sets of their proposal in two separate envelopes as described in section 3.0. All copies must be delivered to the County of Elgin, 450 Sunset Drive, 2nd Floor, Financial Services, St. Thomas, ON, N5R 5V1.

Proposals must be received no later than 3:00 p.m. on November 21, 2019. Proposals received at 3:00 p.m. as shown on the time stamp in the Financial Services Department are “on time” and will be accepted. Proposals received at 3:01 p.m. or later, as shown on the time stamp in the Financial Services Department will be considered late, will be rejected and returned unopened to the respective Proponent. The time stamp in Financial Services Department is the official time for the deadline for submission. No other clock or source of time will be recognized when considering the submission date and time of proposals to Financial Services.

This is a sealed proposal. All proposals shall be submitted in two separate sealed envelopes as described in section 3.0 with the submission label as provided firmly affixed to the outside of the envelope or package. All envelopes or packages must have Proponent's name and address where indicated and envelopes must be sealed.

Proposals will be officially opened after closing time. Only the names of those Proponents submitting a proposal will be read out at the public proposal opening. No prices are to be read out, however, only once the award is made and approved by Council, the report recommending such award shall be a matter of public record, unless otherwise determined by Council.
A Proponent may request that their proposal be withdrawn. Withdrawal shall only be allowed if the Proponent makes the request in writing and the request is delivered to the Purchasing Coordinator before the RFP closing time.

Proposals confirmed as withdrawn shall be returned unopened to the Proponent. The withdrawal of a proposal does not disqualify a Proponent from submitting another proposal prior to the closing time.

The County shall not be liable for any cost of preparation or presentation of proposals, and all proposals and accompanying documents submitted by the Proponent become the property of the County and will not be returned. There will be no payment to Proponents for work related to, and materials supplied in the preparation, presentation and evaluation of any proposal, nor for the Contract negotiations whether they are successful or unsuccessful.

The County, its elected officials, employees and agents shall not be responsible for any liabilities, costs, expenses, loss or damage incurred, sustained or suffered by any Proponent, prior or subsequent to, or by reason of the acceptance, or non-acceptance by the County of any proposal, or by reason of any delay in the acceptance of any proposal.

1.3 **Designated Official**

For the purpose of this contract, Mike Hoogstra is the “Designated Official” and shall perform the following functions: releasing, recording, and receiving proposals, recording and checking of submissions; answering queries from perspective proponents, considering extensions of time, reviewing proposals received, ruling on those not completing meeting requirements and coordinating the evaluation of the responses.

1.4 **Questions / Inquiries**

All inquiries regarding this RFP shall be directed through the Bidding System online by clicking on the “Submit a Question” button for this bid opportunity. All questions shall be submitted in writing with ample time before the deadline for submissions. Questions submitted through the bidding system are directed to the Designated Official.

The deadline for submitting questions is November 15, 2019 at 4:00 p.m.

No clarification requests will be accepted by telephone. Responses to clarification requests will be provided to all interested parties. Inquiries must not be directed to other County employees or elected officials. Directing inquiries to other than the Designated Official may result in your submission being rejected.
1.5 **Addenda**

The Designated Official will issue changes to the RFP Documents, which may include amendments to the submission deadline or changes in the Scope of Work or Qualifications of Proponents, by addendum only. No other statement, whether oral or written, made by the County will amend the RFP Documents. The County will make every effort to issue all addenda no later than three (3) days prior to the closing date.

The Proponent shall not rely on any information or instructions from the County or a County Representative except the RFP Documents and any addenda issued pursuant to this Section.

The Proponent is solely responsible to ensure that it has received all addenda issued by the County. Proponents may in writing seek confirmation of the number of addenda issued under this RFP from the Purchasing Coordinator.

**All Proponents are advised that any Addenda issued will only be posted on the bidding system website:** https://elgincounty.bidsandtenders.ca

It is the sole responsibility of each Proponent to check the website for any and all Addenda that have been issued for this RFP.

The Proponent shall acknowledge receipt of all addenda on the Form of Proposal – Declaration Form. Failure to complete the acknowledgement may result in rejection of the proposal.

1.6 **RFP Schedule of Events**

The RFP process will be governed according to the following schedule. Although every attempt will be made to meet all dates, the County reserves the right to modify or alter any or all dates at its sole discretion by notifying all Proponents in writing at the address indicated in the completed RFP submitted to the County.

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Issue RFP</td>
<td>October 23, 2019</td>
</tr>
<tr>
<td>Last Date for Questions</td>
<td>November 15, 2019</td>
</tr>
<tr>
<td>RFP Close</td>
<td>November 21, 2019</td>
</tr>
<tr>
<td>Interviews/Presentations</td>
<td>TBD</td>
</tr>
<tr>
<td>Award of Contract</td>
<td>December 12, 2019</td>
</tr>
</tbody>
</table>

*Dates noted above are an approximation only and are subject to change.*

1.7 **Notice of No Response**

If you are unable, or do not wish to provide a proposal, please complete a notice of no response form in the bidding system. It is important to the County to receive a reply from all invited Proponents. There is no obligation to submit a proposal however, should you choose not to respond to this RFP, completion of this notice in the bidding system will assist the County in determining your interest in future RFP’s.
REQUEST FOR PROPOSAL NO. 2019-37  
ENGINEERING SERVICES – REPLACEMENT OF MEEKS BRIDGE  

SECTION 2.0 - TERMS OF REFERENCE  

2.1 **Background**  
The County’s Meeks Bridge which spans Kettle Creek was constructed in 1900 is a single span, steel double-intersection Warren truss (Double Warren) with verticals bridge structure, located on Lot 16, Range 1, North of Union Road in the Township of Southwold (see included structure drawings). The bridge currently contains posted load limit of 8 tonnes, and has a total deck length and width of 38.7m and 4.9m respectively.

The County recently retained the services of Unterman McPhail Associates, Heritage Resource Management Consultants, to undertake a Cultural Heritage Evaluation Report (CHER) for Meek Bridge dated September 2019 (also attached) as concluded and required by a Municipal Heritage Bridges Cultural, Heritage and Archaeological Resources Assessment Checklist (revised April 11, 2014). The CHER included a historical summary of the bridge and its setting, an evaluation of the cultural heritage value of the bridge, and included a summary of cultural heritage value mitigation recommendations.

2.2 **Scope of Services**  
The scope of work is to provide complete project engineering, Environmental Assessment, design concepts, final design, contract administration and inspections services to replace the Meeks Bridge with the modular panel bridge currently being used as a temporary bridge structure in Port Bruce. The successful consultant or its subconsultant will prepare the necessary Cultural Heritage Documentation Report prior to any change to the structure or site. The consultant or its subconsultants shall prepare the required legal and topographical surveys of the site and complete soil boreholes to assist in the design. A detailed hydrology study will be completed to design the new structure to a 100 years storm return event. The submitted project schedule shall complete all pre-engineering investigations, design work, drawings, tender and approvals. The pre-engineering phase will begin with the Schedule ‘B’ Municipal Class Environmental Assessment undertaking completed by the consultant. The physical replacement of Meeks Bridge is anticipated to commence construction work in 2020. Therefore, engineering services under this contract may likely extend over a 2-year period.

The project included in these Terms of Reference will require engineering services to replace the Meeks Bridge following the most current edition of the Canadian Bridge Design Code and all Provincial Standards. The most recent bridge inspection form is included with this document for the proponent’s information.

The consultant will be required to provide a work plan that outlines the proposed staffing arrangements (and sub-consultants if required) to complete each task and the estimated number of hours allocated to accomplish each task by staff person. The consultant will also provide an estimate of expenses. The work plan must be agreed upon by the County prior to commencement of the assignment. During the course of the assignment, the consultant will be required to monitor and report monthly on changes between the estimated and actual number of staff hours required to complete the assignment.
During the construction phase of the project, the consultant shall provide **FULL TIME** construction inspection services and act on behalf of the County to be the direct contact person for all project inquiries.

The cost submitted will be considered the upset limit and include all disbursement and miscellaneous costs.

All drawings are to be prepared in a computer-based format using the latest AutoCAD edition.

All documentation is to be as per the specifications of the Accessibility for Ontarians with Disabilities Act.

Appropriate requirements of the Municipal Engineers Association “Municipal Class Environmental Assessment (October 2000, as amended in 2007 & 2011)” (MCEA) must be followed.

The consultant will be required to obtain and manage the services of any additional firms or sub-consultants necessary to provide information required for the completion of the project. The consultant must develop the terms of reference necessary for the County to procure the services of a geotechnical firm, and manage their involvement appropriately.

The Proponent shall address all tasks and include the cost for all sub-consultants noted in the Terms of Reference. The consultant shall not transfer task(s) or cost of task(s), to the County or act as a coordinator between the County and sub-consultant or delete tasks in the RFP. The upset limit shall be inclusive of all required tasks and sub-consultants identified in these Terms of Reference.

2.3 **General Design Requirements**

a) Conduct a project initiation meeting with the Project Team.

b) Prepare the necessary Cultural Heritage Documentation Report.

c) Complete legal and topographic surveys for the work area as well as a full set of completed base plans.

d) Complete a detailed hydrology study to ensure the new structure meets the 100 years storm return.

e) The Consultant will be required to liaise with and attend a reasonable number of meetings with the appropriate authorities, including but not limited to the County, Township of Southwold, Kettle Creek Conservation Authority, affected utility companies, and other regulatory agencies, as required, to obtain their input and requirements for the project. Provide the County with copies of all related correspondence. For consistency among Proponents, the Consultant shall allow for a minimum of four (4) project team meetings at the County Administration Building.

f) Confirm the present location of all utilities, services or other features that might be in conflict with the proposed design.
g) Undertake field survey work required for:
   - Estimation of quantities
   - Assessment of underground features

h) Identify all existing services and utilities on the base drawings. Where conflicts between above ground or underground services or utilities and the proposed work are expected, the consultant shall arrange for and obtain accurate field ties for the services and/or utilities at the conflict point.

i) Design roadway and infrastructure in accordance with the Geometric Design Standards for Ontario Highways (MTO), current edition.

j) Prepare and recommend alternative design concepts (minimum of 2) considering geometrics, property limitations, vehicular/pedestrian and marine transportation, agency comments, cost and environmental considerations.

k) Develop a methodology for evaluating each of the alternative concepts in an objective manner for approval by the County.

l) Conduct a cost effectiveness analysis to determine the economic impacts of the alternative concepts. This analysis is to include short and long-term life-cycle costs.

m) Evaluate each of the alternative concepts, including how well the concept meets appropriate design standards, budget and environmental impacts.

n) Submit to the County design drawings in a timely manner for review and comment.

o) Conduct one (1) Public Information Centre Meeting as part of the MCEA process. Based on the input from the Public Information Meeting, the consultant shall incorporate, where possible, all comments and concerns. All facility rental and advertising costs will be paid by the County.

p) Recommend a preferred design and phasing, as required.

q) Prepare detailed design drawings (1:250 scale) for construction. Cross sections (1:100 scale) at even stations (10m intervals) and at all driveways are also required. Incorporate comments raised by the County, agencies and the Public, where appropriate.

r) Prepare and submit a Design Summary report outlining the engineering requirements for the design. The report will document the MCEA process followed. All comments received from the public and the response to each are to be included in the report.

s) Submit application(s), plans, supporting documentation for any agency approval, as required. Attend meetings at the offices of the agencies to discuss the design and provide explanations for the purpose of furthering the application towards approval.
t) Submit plans, specifications, schedules and applications to the County and to appropriate authorities in order to obtain all required approvals. Application fees will be paid by the County.

u) Prepare contract documents (Special Provisions and Form of Tender) for the project including detailed construction drawings, tender quantities, material lists, specifications and special provisions. The County’s standard Tender documents will be used for this project.

v) Provide two complete sets of drawings and a digital copy of tender documents in Microsoft Word format and one complete set of reproducible drawings for the project.

w) The consultant shall provide the County’s Project Manager with a monthly financial report to accompany invoices, indicating the status of the project with early identification of any potential financial issues.

x) The consultant shall provide the County with an itemized construction cost estimate.

y) The consultant shall acknowledge that any expenditure beyond the upset limit will require appropriate written approval.

2.4 Reporting Schedule

The reporting schedule will be as follows:

- 50% drawing submission including completed base plans, road alignment. Completion of the draft Environmental Assessment. Alternative design concepts are also to be submitted at this time. Preliminary costs estimate with each concept is also submitted.

- 100% drawing submission including all detail plans, removals, traffic plans, etc. Final MCEA study report. Preliminary form of tender and special provisions to be included with the 100% submission.

- Final submission to include tender ready plans, specifications, form of tender and a detailed construction cost estimate.

2.5 Project Schedule

The project schedule will be as follows:

- Kickoff Meeting January 2020
- Design Concept Review March 2020
- 50% Design Submission June 2020
- Public Information Centre Session July 2020
- 100% Design Submission August 2020
- Construction Estimate September 2020
- Tender Ready October 2020
- Construction October 2020 – June 2021
2.6 **Deliverables**

The deliverables for the project are summarized below:

- Preparation of Cultural Heritage Documentation Report (CHDR);
- Report documenting the MCEA process and final EA report;
- Preliminary and detailed design plans as noted in the Reporting Schedule (2.3);
- Displays for public meeting;
- Newspaper notifications (County cost);
- Reports, memos, communications, etc., as may be required during the course of this assignment;
- Approvals and permits from all external agencies to all construction to proceed;
- Two complete hardcopy sets of drawings and a digital copy of tender documents in Microsoft Word format and one complete set of reproducible drawings for the project.

2.7 **Information provided by the County**

The County will supply the following items:

- Access to all available plans and reports (if available);
- Standard template for use in preparing specifications and form of tender;
- General direction to the Consultant in completing the services and granting of approvals as necessary in a timely fashion;
- Review of information and plans prepared by the Consultant and comment in a timely fashion;
- Other documentation as available.
SECTION 3.0 - PROPOSAL REQUIREMENTS

3.1 Proposal Submissions

All proposal submissions must be submitted in two separate envelopes with the submission labels as provided by the County of Elgin affixed firmly to the outside of each sealed envelope with all details completed as required on the labels. The term envelope shall have the same meaning as “package”.

Both separately sealed envelopes shall be submitted at the same time.

Any submissions which contain pricing information in Envelope 1 will be rendered informal and will be disqualified. All information related to fees and expenses must be submitted in Envelope 2 only.

Failure to include the submission requirements may result in your proposal being disqualified.

3.2 Proposal Submission Requirements – ENVELOPE 1

The first address label entitled “Technical Proposal” shall be firmly affixed to outside of envelope one. This envelope shall contain three (3) total hard copies of the proposal with one (1) copy marked “Master” being an original document with original signature(s) and one (1) electronic copy.

The submission shall be no longer than ten (10) single sided pages (Arial 12 font or equivalent), excluding a schedule, appendix and Curricula Vitae. The proposal submissions must include at a minimum the following information and shall be submitted in the same sequence in order to be considered responsive.

a) Section 1: Overview
A narrative demonstrating the firm’s understanding of the full scope of services, reasons why the Proponent is interested in taking on this project, and its familiarity with the County of Elgin and similar bridge construction projects.

b) Section 2: Work Program
Provide a detailed project work plan summarizing the approach and methodology for the specific tasks proposed. The work plan shall include resources necessary to meet the project objectives and shall indicate the tools and techniques that will be used to ensure the project remains on budget and on schedule. The Proponent shall identify issues and risks associated with the project, including deviations to the project plan and how they would handle and manage the risks through the course of the project.

c) Section 3: Project Team – Own Personnel
Identify the Project Team proposed for the assignment. For each member of the Project Team, confirm if the individual is a full-time, permanent employee of the Proponent and the estimated number of hours allocated to accomplish each task by staff person.
d) **Section 4: Project Team – Specialist Consultants**

Identify the other members of the Project Team proposed for the assignment. For each member of the Project Team, identify specific role/specialty, the individual responsible, and their specific experience as it pertains to this assignment.

Describe the organization of the Project Team. Demonstrate the experience and capability of the members of the Project Team. Provide resumes for all members of the project team clearly indicating that the personnel have experience in the provision of the Scope of Services; identification of the personnel’s education qualifications, professional affiliations, years of experience in the field, and the number of years with the firm. It is important that your Project Team show a proven track record in designing and detailing similar facilities and show foresight in resolving problems before construction starts.

Provide confirmation that the individuals that will serve as the key personnel for the duration of the project assignment are available to immediately commence on this project.

e) **Section 5: Project Schedule**

Provide a comprehensive project timeline / schedule in the form of a Gantt chart (or equal) which identifies the proposed scheduling of all major project tasks as identified in the Terms of Reference including scheduling of all milestones and any scheduling dependency relationships between activities, tasks and/or phases of the project. Indicate any possible areas that have flexibility to provide time and cost savings.

f) **Section 6: Client References**

Provide at least three (3) references the County may contact. References should be from sources of similar project experience relevant to the requirements of this project and include projects where various timelines and schedules were managed simultaneously and the timeline and budget were met to deliver a successful project. Where the budget and timeline were not met, include details regarding the challenges faced and the workarounds utilized in order to complete the project.

g) **Form of Proposal - Declaration**

Include a signed and completed copy of the Form of Proposal – Declaration in envelope 1.

3.3 **Financial Submission Requirements - ENVELOPE 2**

The second address label entitled “Financial” shall be firmly affixed to the outside of envelope two. This envelope shall contain one (1) completed and executed hardcopy of the Price Form (*electronic copy not required*). Include per diem rates and any other fees on a separate sheet. Your proposal must clearly state which services are not included in your financial proposal.

The Price Form and per diem rates shall be submitted in a sealed envelope separate from the Technical Requirements.

The total estimated cost including disbursements for the work proposed shall be considered in the upset limit. Fees & expenses shall not include contingencies or HST.
3.4 Evaluation Process

Each proposal will be evaluated on its clarity and the demonstrated understanding of the Project requirements, the services proposed and timeframes, as well as the proponent’s experience and the anticipated benefit to Elgin County. A short list of firms may be created for purposes of an interview or presentation, should this be required. Proponents may be contacted to explain or clarify their proposals; however, they will not be permitted to alter information as submitted.

An Evaluation Committee will be established from members of the County of Elgin or any others as deemed necessary.

Proposals will be evaluated on the basis of all information provided by the Proponent. Each proposal will be reviewed to determine if the proposal is responsive to the submission requirements outlined in the RFP. Failure to comply with these requirements may deem the proposal non-responsive.

Selection of a proposal will be based on (but not solely limited to) the following criteria and any other relevant information provided by the Proponent at the time of submission as well as any additional information provided during subsequent meetings with the Proponent.

In recognition of the importance of the procedure by which a Proponent may be selected, the following criterion outlines the primary considerations to be used in the evaluation and consequent awarding of this project (not in any order). The County reserves the right to evaluate and rank each submission using criterion noted. Actual scores will be confidential.

The criteria below, outlines the broad specification for the proposed contract. The proposal submissions contained in Envelope 1 will provide the necessary information required to evaluate the submissions. The firms achieving a minimum score of 49/70 will be shortlisted and Envelope 2, (Financial) will be opened for consideration.

3.5 Evaluation Criteria

Proposals will be evaluated based on the following weighted evaluation factors:

a) First Phase Scoring (Envelope 1)

<table>
<thead>
<tr>
<th>Rated Criteria</th>
<th>Maximum Weight Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Firm’s Understanding of Project Objectives and Requirements</td>
<td>20</td>
</tr>
<tr>
<td>Demonstrated understanding of Work Program / Approach and Methodology</td>
<td>30</td>
</tr>
<tr>
<td>Responsiveness to the RFP, completeness of submission</td>
<td>10</td>
</tr>
</tbody>
</table>
Firm’s Experience and Key Individuals Experience

| Project Manager’s similar project experience | 15 |
| Project Team’s similar project experience (including sub-consultants) | 15 |
| References (Pass/Fail) | P/F |

Key Personnel Availability / Project Schedule

| Timely availability to work on our project and meet proposed schedule | 10 |

b) Second Phase Scoring (Envelope 2)

| Cost of Work |  |
| Cost for overall project | 30 |
| **Total Score** | 100 |

3.6 **Ratings**

For consistency, the following table describes the characteristics attributable to particular scores between 0-10.

<table>
<thead>
<tr>
<th>Score</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Did not submit information</td>
</tr>
<tr>
<td>1</td>
<td>Does not satisfy the requirements of the criteria in any manner</td>
</tr>
<tr>
<td>2</td>
<td>Very poor to unsatisfactory</td>
</tr>
<tr>
<td>3</td>
<td>Minimally addresses some, but not all of the requirement of the criteria. Lacking in critical areas</td>
</tr>
<tr>
<td>4</td>
<td>Addresses most of the requirements of the criteria to the minimum acceptable level. Lacking in critical areas.</td>
</tr>
<tr>
<td>5</td>
<td>Addresses most, but not all, of the requirements of the criteria to the minimum acceptable level. May be lacking in some areas that are not critical.</td>
</tr>
<tr>
<td>6</td>
<td>Adequately meets most of the requirements of the criteria. May be lacking in some areas that are not critical.</td>
</tr>
<tr>
<td>7</td>
<td>Fully meets all requirements of the criteria.</td>
</tr>
<tr>
<td>8</td>
<td>Exceeds the requirements of the criteria but in a manner which is not particularly beneficial to the County’s needs.</td>
</tr>
<tr>
<td>9</td>
<td>Exceeds the requirements of the criteria in ways that are beneficial.</td>
</tr>
<tr>
<td>10</td>
<td>Proposal exceeds the requirements of the criteria in superlative ways / very desirable.</td>
</tr>
</tbody>
</table>
The firms achieving a minimum score of 49 will be shortlisted and Envelope 2, (Financial) will be opened for consideration.

Second Phase of Rating - The lowest fee proposed shall be awarded the full amount of points available for the fee portion of the evaluation. All higher fees proposed shall be awarded points, rounded to the closest full point for the fee portion of the evaluation by the following:

\[ \text{Lowest Fee} \div \text{Proposed Fee} \times \text{Maximum Points} = \text{Total Cost Points.} \]

It should be emphasized that pricing is only one of the factors being considered in determining the most suitable Consultant.

In submitting a proposal, the Proponent acknowledges the County’s right to accept other than the lowest priced proposal and expressly waives all rights for damages or redress as may exist in common law stemming from the County’s decision to accept a proposal which is not the lowest price proposal, if it is deemed to be in the County’s best interest to do so.

All qualified proposal submissions will be reviewed and evaluated. Additional information may be requested if necessary.

Only the ten (10) pages and schedule appendix of the proposal will be evaluated. Proponents must include all relevant information in the required ten (10) page limit restriction.

3.7 **Presentation and Interview**

The County may have the two highest scoring Proponents attend an interview to present the evaluation team with additional insight into the Proponent’s ability to meet the requirements as requested in the RFP. The County reserves the right to interview more or fewer than two Proponents based on the scoring results.

The interviews would be conducted by the representatives of the Evaluation Committee at the County Administration Building, 450 Sunset Drive, St. Thomas, Ontario N5R 5V1. Senior staff members to be assigned to this project must attend the interview.

Presentations shall follow this general format:

- Introduction of Proponents Project Team (5 minutes)
- Proponent Presentation of the Proposal (15 minutes)
- Questions from Interview Committee (10 minutes)
- Questions from Proponents (5 minutes)

The Proponents will be notified of the final format and exact date and time for interviews / presentations in advance.
For the interview portion of the evaluation (if required), the County of Elgin will be using the rating criteria shown below and will evaluate each short-listed Proponent only.

Interview Criteria and Weighting (Second Stage if required):

<table>
<thead>
<tr>
<th>Criteria Category</th>
<th>Weighted Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presentation</td>
<td>25</td>
</tr>
<tr>
<td>Response to Questions</td>
<td>10</td>
</tr>
<tr>
<td>Total Weighted Points</td>
<td>35</td>
</tr>
</tbody>
</table>

The score from the proposal evaluations and the Interview will be combined to determine an overall score.
SECTION 4.0 - GENERAL CONDITIONS

4.1 Rights of the County

The County is not liable for any costs incurred by the Proponent in the preparation of their response to the RFP or selection interviews, if required. Furthermore, the County shall not be responsible for any liabilities, costs, expenses, loss or damage incurred, sustained or suffered by any Proponent, prior or subsequent to, or by reason of the acceptance, or non-acceptance by the County of any proposal or by reason of any delay in the award of the contract.

The County reserves the right to accept any proposal, in whole or in part, that it feels most fully meets the selection criteria. Therefore, the lowest cost proposal, or any proposal may not necessarily be accepted. County staff shall evaluate all compliant proposals received by the closing time and make evaluations and recommendations for acceptance.

The County reserves the right to request specific requirements not adequately covered in their initial submission and clarify information contained in the Request for Proposal.

The County reserves the right to modify any and all requirements stated in the Request for Proposal at any time prior to the possible awarding of the contract.

The County reserves the right to cancel this Request for Proposal at any time, without penalty or cost to the County. This Request for Proposal should not be considered a commitment by the County to enter into any contract.

The County reserves the right to enter into negotiations with the selected Proponent. If these negotiations are not successfully concluded, the County reserves the right to begin negotiations with the next selected Proponent.

Proposals shall remain open and subject to acceptance for a period of ninety (90) days from closing date.

In the event of any disagreement between the County and the Proponent regarding the interpretation of the provisions of the Request for Proposal, the Director of Financial Services or an individual acting in that capacity, shall make the final determination as to interpretation.

No proposal shall be accepted from any person or Proponent who, has a claim or has instituted a legal proceeding against the County or against whom the County has a claim or has instituted a legal proceeding, without the prior approval of County Council. This applies whether the legal proceeding is related or unrelated to the subject matter of this RFP.

4.2 Conflict of Interest

The Proponent declares that no person, firm or corporation with whom or which the Proponent has an interest, has any interest in this RFP or in the proposed contract for which this proposal is made.
The Proponent further declares that no member of the Council of the County of Elgin and no officer or employee of the County of Elgin will become interested directly or indirectly as a contracting party, partner, shareholder, surety, or otherwise in or in the performance of the Contract or in the supplies, work or business to which it relates, or in any portion of the profits thereof, or in any of the money to be derived therefrom.

Should the Proponent feel that a conflict of interest or potential conflict of interest exists; the Proponent must disclose this information to the County of Elgin prior to the submission of a proposal. The County of Elgin may, at its discretion, delay any evaluation or award until the matter is resolved to the County of Elgin's satisfaction. The County of Elgin may allow a conflict of interest or potential conflict of interest to exist if it is satisfied that there are adequate safeguards in place and if the County of Elgin determines that it is in its best interests to do so.

The County of Elgin reserves the right to disqualify a proposal where the County of Elgin believes a conflict of interest or potential conflict of interest exists.

4.3 **Modified Proposals**

In the event that a preferred proposal does not entirely meet the requirements of the County, the County reserves the right to enter into negotiations with the selected Proponent, to arrive at a mutually satisfactory arrangement and to make any modifications to the proposal as are in the best interests of the County.

4.4 **Disqualification of Proponents**

More than one proposal from an individual firm, partnership, corporation or association under the same or different names will not be considered. Collusion between Proponents will be sufficient for rejection of any proposals so affected.

4.5 **Confidentiality**

The proposal must not be restricted by any statement, covering letter or alteration by the Proponent in respect of confidential or proprietary information. The County will treat all proposals as confidential. The County will comply with the Municipal Freedom of Information and Protection of Privacy Act, and its retention by-law pursuant to the Municipal Act, in respect of all proposals. All Public Reports approved by the Council of the County will become public information.

4.6 **Proposal Assignments**

The successful Proponent will not be permitted to assign or transfer any portion of the proposal as submitted or the subsequent agreement without prior written approval from the County.
4.7 Purchasing Policy

Submissions will be solicited, received, evaluated, accepted and processed in accordance with the County’s Purchasing Policy as amended from time to time. In submitting a proposal in response to this RFP, the Proponent agrees and acknowledges that it has read and will be bound by the terms and conditions of the County’s Purchasing By-law. The Purchasing By-Law can be viewed on the County’s website, www.elgin-county.ca

4.8 Failure to Perform

Failure to comply with all terms and conditions of this proposal, and failure to supply all documentation, as required herein, shall be just cause for cancellation of the award. The County shall then have the right to award this contract to any other Proponent or to re-issue this RFP.

4.9 Agreement

A written agreement, prepared by the County shall be executed by the County and the successful Consultant. The complete proposal package submitted by the successful proponent, together with the entire Request for Proposal documents prepared by the County of Elgin, shall form part of the Agreement (see attached sample of agreement in Appendix A).

4.10 Insurance Requirements

Any agreement resulting from this RFP will contain, at a minimum, the following insurance requirements:

a) Comprehensive general liability insurance including bodily injury, property damage liability, personal injury liability, completed operations liability, blanket contractual liability, non-owned automobile and shall contain a severability of interest and cross liability clause to a limit of no less than five million ($5,000,000) dollars in respect to any one occurrence. The above-mentioned policy shall be endorsed to include the County of Elgin as an Additional Insured.

b) Professional Liability insurance covering all activities as described in the Proponent’s proposal to a limit of no less than two million ($2,000,000) per claim and in the aggregate. Such insurance shall provide coverage for errors and omissions made by the professional in the rendering of, or failure to render, professional services in connection with the Agreement. Upon completion of the work the policy shall remain in force for twelve (12) months. The Proponent must confirm that any property damage, personal injury or bodily injury resulting from an error or omission is considered an insurable loss whether coverage is under the Comprehensive General Liability Policy or the Professional Liability Policy (Errors & Omissions).

c) Standard OAP 1 Automobile liability policy.
d) The aforementioned policies of insurance shall contain or shall be subject to the following terms and conditions:

- be written with an insurer licensed to do business in Ontario;
- be non-contributing with, and will apply only as primary and not excess to any other insurance or self-insurance available to Elgin County;
- contain an undertaking by the insurer to notify the County in writing not less than sixty (60) days before any material change in risk or cancellation of coverage.
- any deductible amounts shall be borne by the Proponent.
- Prior to the execution of the Agreement and within fifteen (15) business days of the placement, renewal, amendment, or extension of all or any part of the insurance, the Proponent shall promptly provide Elgin County with confirmation of coverage insurance and, if required, a certified true copy(s) of the policy(s) certified by an authorized representative of the insurer together with copies of any amending endorsements applicable to the Agreement.

4.11 **Indemnification**

The successful Proponent shall indemnify and hold harmless the County of Elgin, its officers, Municipal Council, Employees and volunteers from and against any liabilities, claims, expenses, demands, loss, cost, damages, suits or proceedings by whomsoever made, directly or indirectly arising directly or indirectly by reason of a requirements of this agreement save and except for damage caused by the negligence of the County or their employees.

4.12 **Compliance with the Accessibility for Ontario with Disabilities Act 2005**

The Proponent shall ensure that all its employees and agents receive training regarding accessibility as outlined in the Accessible Customer Service Standard (Ontario Regulation 429/07) and the Integrated Accessibility Standards Regulation (Ontario Regulation 191/11). The Proponent is responsible to ensure that all of its employees, volunteers and others for which the Proponent is responsible are adequately trained.

4.13 **Disqualification**

The County may, in its sole discretion, disqualify a proposal or cancel its decision to make an award under this RFP, at any time prior to the execution of the Agreement by the county, if,

- the Proponent fails to cooperate in any attempt by the County to verify any information provided by the Proponent in its proposal;
- the Proponent contravenes one proposal per Person or Entity;
- the Proponent fails to comply with the laws of Ontario or of Canada, as applicable;
- the Proposal contains false or misleading information;
- the Proposal, in the opinion of the County, reveals a material conflict of interest;
- the Proponent misrepresents any information contained in its proposal.
4.14 Record and Reputation

Without limiting or restricting any other right or privilege of the County and regardless of whether or not a proposal or a Proponent otherwise satisfies the requirements of this RFP, the County may disqualify any proposal from any Proponent, where;

- In the opinion of the County Solicitor or the Purchasing Coordinator for the County, the commercial relationship between the Corporation of the County of Elgin and the Proponent has been impaired by the prior and/or current act(s) or omission(s) of each Proponent, including but not limited to:
  
  a) Litigation with the County;
  b) The failure of the Proponent to pay, in full, all outstanding accounts due to the County by the Proponent after the County has made demand for payment;
  c) The refusal to follow reasonable directions of the County or to cure a default under a contract with the County as and when required by the County or its representatives;
  d) The Proponent has previously refused to enter into an Agreement with the County after the Proponent’s proposal was accepted by the County;
  e) The Proponent has previously refused to perform or to complete performance of contracted work with the County after the Proponent was awarded the contract;
  f) Act(s) or omission(s) of the Proponent has resulted in a claim by the County under a bid bond, a performance bond, a warranty bond or any other security required to be submitted by the Proponent on an RFP within the previous five years.

- In the opinion of County Council or the Chief Administrative Officer, or their designate, there are reasonable grounds to believe that it would not be in the best interests of the County to enter into an Agreement with the Proponent, for reasons including but not limited to the conviction or finding of liability of or against the Proponent or its officers or directors and any associated entities under any taxation legislation in Canada, any criminal or civil law relating to fraud, theft, extortion, threatening, influence peddling and fraudulent misrepresentation, the Environmental Protection Act or corresponding legislation in other jurisdictions, any law regarding occupational health or safety or the Securities Act or related legislation.

4.15 Proponent’s Costs

The Proponent shall bear all costs and expenses incurred by the Proponent relating to any aspect of its participation in this RFP process, including all costs and expenses related to the Proponent’s involvement in;

- the preparation, presentation and submission of its proposal;
- the Proponent’s attendance at the Proponent’s meeting;
- due diligence and information gathering processes;
- site visits and interviews;
- preparation of responses to questions or requests for clarification from the County;
- preparation of the Proponent’s own questions during the clarification process; and,
- agreement discussions.
The County is not liable to pay such costs and expenses or to reimburse or compensate a Proponent under any circumstances, regardless of the conduct or outcome of the RFP Process, including the rejection of all proposals or the cancellation of the RFP, and including any negligence of the County in the conduct of the RFP process.

4.16 Legal Matters and Rights of the County

This RFP is not an offer to enter into either a bidding contract (often referred to as “Contract A”) or a contract to carry out the project (often referred to as “Contract B”). Neither this RFP nor the submission of a proposal by a Proponent shall create any contractual rights or obligations whatsoever on either the Proponent or the County.

The County may at its sole discretion change or discontinue this RFP process at any time whatsoever.

The County may in its sole discretion enter into negotiations with any person, whether or not that person is a Proponent or a Short-Listed Proponent with respect to the work that is the subject of this RFP.

The County may at its sole discretion decline to evaluate any proposal that in the County’s opinion is incomplete, obscure or does not contain sufficient information to carry out a reasonable evaluation.

Without limiting the generality of the RFP, the County may at its sole discretion and at any time during the RFP process;

- reject any or all of the Proposals;
- accept any Proposal;
- if only one Proposal is received, elect to accept or reject it;
- elect not to proceed with the RFP;
- alter the timetable, the RFP process or any other aspect of this RFP; and
- cancel this RFP and subsequently advertise or call for new Proposals for the subject matter of this RFP.

In addition to and notwithstanding any other term of this RFP, the County shall not be liable for any damages resulting from any claim or cause of action, whether based upon an action or claim in contract, warranty, equity negligence, intended conduct or otherwise, including any action or claim arising form the acts or omissions, negligent or otherwise of the County and including any claim for direct, indirect or consequential damages, including but not limited to damages for loss of profit, loss of reputation, injury to property and bodily injury that results from the Proponents’ participation in the RFP process, including but not limited to;

- the disclosure of a Proponent’s confidential information;
- the costs of preparation of a Proponents Proposal, whether it is accepted, disqualified or rejected;
- any delays, or any costs associated with such delays, in the RFP process;
- any errors in any information supplied by the County to the Proponents;
- the cancellation of the RFP; and
the award of the contract to a Proponent other than the Proponent recommended by the Proposal Review Committee.

4.17 **Human Rights, Harassment and Occupational Health and Safety**

The Proponent shall be required to comply with the County’s policies regarding Human Rights, Harassment in the Workplace and Occupational Health and Safety.

4.18 **Clarification**

The County may require the Proponent to clarify the contents of its proposal, including by the submission of supplementary documentation, or seek a Proponent’s acknowledgement of the County’s interpretation of the Proponent’s proposal.

The County is not obliged to seek clarification of any aspect of a proposal.

4.19 **Supplementary Information**

The County may, in its sole discretion, request any supplementary information whatsoever from a Proponent after the submission deadline including information that the Proponent could or should have submitted in its proposal prior to the submission deadline. The County is not obliged to request supplementary information from a Proponent.

4.20 **Default / Non-Performance**

The County will reserve the right to determine “non-performance” or “poor quality” of service and further reserves the right to cancel any or all of this contract at any time should the Proponent’s performance not meet the terms and conditions of the RFP upon 30 days written notification to the Proponent.

“Non-performance” shall mean the failure to meet the complete terms and conditions of this Contract including, but not limited to, the response time. In the event of such cancellation, the County retains the right to claim damages as a result of such default.

If the County terminates the Contract, it is entitled to:

a) withhold any further payment to the Proponent until the completion of the work and the expiry of all obligations under the Contract; and

b) recover from the Proponent any loss, damage and expense incurred by the County by reason of the default (which may be deducted from any monies due or becoming due to the Proponent).
SECTION 5.0 - FORM OF PROPOSAL

5.1 DECLARATION

I/We the undersigned authorized signing officer of the Proponent, HEREBY DECLARE that no person, firm or Corporation other than the one represented by the signature (or signatures) of proper officers as provided below, has any interest in the proposal.

I/We further declare that all statements, schedules and other information provided in this proposal are true, complete and accurate in all respects to the best knowledge and belief of the Proponent.

I/We declare that this proposal is made without connection, knowledge, comparison of figures or arrangement with any other company, firm or persons making a proposal and is in all respects fair and without collusion for fraud.

I/We further declare that no employee of the Corporation of the County of Elgin is or will become interested, directly or indirectly as a contracting party or otherwise in the supplies, work or business to which it relates or in any portion of the profits thereof, or in any such supplies to be therein or in any of the monies to be derived therefrom.

I/We further declare that the undersigned is empowered by the Proponent to negotiate all matters with the Corporation of the County of Elgin's representatives, relative to this proposal.

I/We further declare that the agent listed below is hereby authorized by the Proponent to submit this proposal and is authorized to negotiate on behalf of the Proponent.

I/We further agree in submitting this proposal, we recognize the County may accept any proposal in whole or in part, or elect to reject all proposals.

ACKNOWLEDGEMENT OF ADDENDA

I/We have received and allowed for ADDENDA NUMBER ________________ in preparing my/our proposal.

Insert #’s or “none”

____________________________________
Company Name

____________________________________
Signature

____________________________________
Print Name

*To be included in Envelope One*

NOTE: Failure to sign this page and return with your submission in envelope one will result in non-acceptance of your submission.
SECTION 5.0 - FORM OF PROPOSAL

*To be included in Envelope TWO*

5.2 PRICE FORM

Proposals shall specify the basis of the fee for engineering services that represents an all-inclusive cost to the County. Proposals should identify phases to which particular fee calculations apply and the Proponent shall apportion the fee to the following phases of service:

1. 2020 - Preliminary Design and Sub-consultants $ ____________
2. 2020 - Detailed Design Phase and Tender Package $ ____________
3. 2020/2021 – Full Time Inspection $ ____________
4. 2020/2021 – Contract Administration $ ____________
5. Disbursements $ ____________

TOTAL COST: $ ____________

Proposals must specify the total upset cost of the proposal and the per diem rates for all proposed staff and any other fees that may be applicable, including the cost for disbursements noted above.

Include per diem rates and any other fees on a separate sheet and include in Envelope Two.
Your proposal must clearly state which services are not included in your financial proposal.

______________________________
Company Name

______________________________  ________________________________
Signature                          Print Name

*To be included in Envelope Two*

NOTE: Failure to sign this page and return with your submission in envelope two will result in non-acceptance of your submission.
APPENDIX A – SAMPLE AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of _________ 2019.

- BETWEEN -

THE CORPORATION OF THE COUNTY OF ELGIN
450 Sunset Drive, St. Thomas, Ontario N5R 5V1

Hereinafter called the "County" (of the first part)

- AND –

CONSULTANT NAME
Address

Hereinafter called the “Consultant” (of the second part)

WHEREAS on (date), the County issued Request for Proposal # (insert number) (if applicable and Addendum # (insert number) dated (date) for (enter the description of work) (the “RFP”);

AND WHEREAS on (enter date of Consultant’s proposal) the Consultant submitted a proposal in response to the RFP (the “proposal”);

AND WHEREAS the County wishes to enter into an agreement with the Consultant for the services, as more particularly described in the RFP and the proposal, attached hereto as Schedule "A" and forming part of this Agreement (the “Services”);

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and other good and valuable consideration, the sufficiency whereof is acknowledged hereby by the parties, the parties hereto agree with each other as follows:

1. The Consultant shall provide the Services pursuant to all the terms and specifications set out in Schedule “A”. If there should be any conflict between the provisions of this Agreement and the provisions of Schedule "A", the provisions of this Agreement shall prevail.

2. The term of this Agreement shall commence ____________________.

3. If either party, acting reasonably, determines that the other party has failed to perform its obligations pursuant to this Agreement, then such party may terminate this Agreement upon giving at least thirty (30) days’ written notice to the other party.

4. The Consultant shall indemnify and save harmless the Owner, its elected officials, officers, employees and agents from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest, or damages of every nature and kind whatsoever arising out of the negligence, errors, omissions, fraud or willful misconduct of the
Consultant its officers, employees, agents and sub-consultants, or any of them, attributable to or connected with the performance, non-performance or purported performance of the Consultant obligations pursuant to this Agreement, except to the extent that same is attributable or caused by the negligence of the Owner, its officers, employees and agents, or any of them. Further, this indemnity shall survive the expiration or early termination of this Agreement and continue in full force and effect.

5. This Agreement together with its schedule constitutes the entire understanding between the parties. Any change, addition to, or waiver of the terms hereof must be specifically agreed upon, in writing, and signed by both parties. Failure on the part of either party to insist upon the strict observance of any of the terms and/or conditions herein shall not operate as a waiver of such party’s right to require the future observance of any such terms or conditions.

6. This Agreement shall not be assigned, in whole or in part, by either party hereto without the prior written consent of the other party. This Agreement, all its covenants, promises and conditions shall ensure to the benefit of and be binding upon the parties hereto and their respective permitted successors and assigns.

7. Either party may terminate this Agreement at any time, without notice, for just cause which shall include, without limitation, dishonesty, fraud, willful deceit or failure to properly fulfill the obligations hereunder where such failure is not remedied within ten (10) days after notice of same is given.

8. This Agreement shall be construed and interpreted in accordance with the laws of the Province of Ontario, Canada.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement.

“Consultant’s name
Per: ____________________________
Name: ____________________________
Position: ____________________________
I have the authority to bind the corporation”

“The Corporation of the County of Elgin
Per: ____________________________
Name: Julie Gonyou
Position: Chief Administrative Officer

Per: ____________________________
Name: ____________________________
Position: Warden
We have the authority to bind the corporation”
RETURN ADDRESS LABEL – ENVELOPE 1
Place this label on the front of the sealed envelope (ENVELOPE 1) containing your proposal.

FROM: ____________________________
______________________________
______________________________
Contact: ________________________

DELIVER PROPOSAL TO:
County of Elgin
450 Sunset Drive
2nd Floor, Financial Services
St. Thomas, ON N5R 5V1
Attn: Mike Hoogstra, Purchasing Coordinator

TECHNICAL PROPOSAL - ENVELOPE 1

RFP No.: 2019-37
Description: Engineering Services – Replacement of Meeks Bridge
Closing Date: November 21, 2019 @ 3:00 p.m. (local time)
Late proposals will NOT be accepted!
RETURN ADDRESS LABEL – ENVELOPE 2
Place this label on the front of the sealed envelope (ENVELOPE 2) containing your proposal.

FROM: ________________________

__________________________

__________________________

Contact: ________________________

DELIVER PROPOSAL TO:

County of Elgin
450 Sunset Drive
2nd Floor, Financial Services
St. Thomas, ON N5R 5V1
Attn: Mike Hoogstra, Purchasing Coordinator

FINANCIAL PROPOSAL - ENVELOPE 2

RFP No.: 2019-37
Description: Engineering Services – Replacement of Meeks Bridge
Closing Date: November 21, 2019 @ 3:00 p.m. (local time)

Late proposals will NOT be accepted!
Request for Proposal No. 2019-37
Engineering Services – Replacement of Meeks Bridge

The addendum forms part of the contract documents and is to be read, interpreted and coordinated with all other parts of the RFP.

The following questions have been received; the County’s response follows each question.

Question 1:
Page 7, section 2.2 scope of services indicates that the Meeks Bridge to be replaced with the modular panel bridge currently being used as a temporary bridge structure in Port Bruce. Are there any original design drawings for the temporary bridge in Port Bruce and/or manufacturer specifications available for this modular panel bridge?

Answer 1:
Drawings posted with Addendum; see separate file.

Question 2:
Has a Stage 1 Archaeological study been done for the Meeks bridge site?

Answer 2:
No

Question 3:
Does the County know if an existing hydraulic model for Kettle Creek is available through the Conservation Authority?

Answer 3:
The Successful Proponent will need to consult with the applicable conservation authority to confirm available data, and approval/permit submission requirements.
Question 4:
Would the County consider providing a 1-week extension to the submission deadline?

Answer 4:
No, all dates remain as stated in the RFP.

Question 5:
The existing modular bridge at the Port Bruce location appears to be a 5.5m deck width which includes a 1.5m pedestrian lane. Is the intent to have the replacement Meeks Bridge the same traffic single lane?

Answer 5:
The Successful Proponent shall identify all possible bridge lane configurations.

Question 6:
Are any modifications to the existing Port Bruce modular bridge anticipated once placed in the new Meeks Bridge location?

Answer 6:
The Successful Proponent shall identify all possible bridge lane configurations which may trigger modifications to the existing modular bridge structure.

Question 7:
Does the County have any plans for improvements to the Roberts Line intersection as part of this project?

Answer 7:
The Successful Proponent consider what local road improvements are required to accommodate a replacement structure either existing or expanded.

Question 8:
Is any realignment of the road or work on the approaches anticipated as part of this project?
Answer 8:

The Successful Proponent consider what local road improvements are required to accommodate a replacement structure either existing or expanded.

Question 9:

The Meeks Bridge OSIM report states a span of 38.7m. What is the span of the Port Bruce modular bridge?

Answer 9:

54.87m

Question 10:

Could drawings of the Port Bruce modular bridge be supplied now to assist in preparing the proposal?

Answer 10:

Drawings posted with Addendum; see separate file.

Question 11:

Does the Port Bruce modular bridge meet the requirements of the current Canadian Highway Bridge Design Code?

Answer 11:

Yes

Question 12:

Are there any load limit restrictions on the Port Bruce modular bridge?

Answer 12:

No

Question 13:

Are there any speed restrictions required for the replacement Meeks Bridge?
Answer 13:

No

Question 14:

Are there any existing models available in this area of Kettle Creek to assist in the required hydrology study?

Answer 14:

The Successful Proponent shall consult with the Kettle Creek Conservation Authority to obtain any available pertinent historical hydrology studies.

Question 15:

Please explain what the Cultural Heritage Documentation Report is and the scope for the consultant to prepare the requested document.

Answer 15:

A Cultural Heritage Documentation Report (CHDR) documents the existing conditions prior to the removal of the existing structure incorporating both a structure details and the contextual setting. Given the pre-supposed preferred alternative, a Cultural Heritage Documentation Report (CHDR) is required as would likely be recommended as part of a Cultural Heritage Impact Assessment (HIA) undertaking, and detailed in the Meeks Bridge Cultural Heritage Evaluation Report prepared by Unterman McPhail Associates Heritage Resource Management Consultants, and dated September 2019.

Question 16:

Is this project a full structure replacement, including new abutments and foundations?

Answer 16:

The project does involve at minimum replacement of the bridge structure itself. Rehabilitation, expansion, or replacement of the abutments and foundation shall be determined by the Successful Proponent.
**Question 17:**

Section 2.5 (Project Schedule) of the RFP notes construction from October 2020 to June 2021. This represents 9 months in duration. Section 2.2 (Scope of Services) requests full time construction inspection during the construction stage of the project. Is it correct to assume for the purposes of the proposal that full time on-site inspection will be carried over the estimated 9-month construction duration.

**Answer 17:**

Yes

**Question 18:**

Both Section 2.4 and 2.5 of the RFP note detailed design and the EA process running concurrently over a 9-10 month period, immediately followed by construction. This would appear to require the consultant to pre-assume the outcome of the EA in order to deliver the design as per the required schedule. Could the County provide comments on what is driving this schedule? Would the County consider first completing an EA to determine the preferred option, followed by detailed design of that option?

**Answer 18:**

The Successful Proponent shall commence the MCEA undertaking first with completion of the detailed design to follow. Proponents shall develop a schedule with which the required deliverables can be achieved while having regard for the estimated Project Schedule detailed in Section 2.5.

**Question 19:**

Please kindly confirm legal survey requirements. Should we provide a Plan of Survey (signed by an OLS), a Reference Plan (signed by an OLS and deposited in the Land Registry Office) or a compiled boundary, which could be completed to an accuracy of 0.3m if sufficient survey records already exist.

**Answer 19:**

The Successful Proponent shall prepare a Plan of Survey and Reference Plan as deemed necessary to prepare the detailed design.

**Question 20:**

Owing that the deadline for questions is November 15th and submissions are due November 21st and that clarifications are required, could the County extend the closing date by one (1) week?
Addendum No. 1  
RFP No. 2019-37

Answer 20:

No, the RFP Closing Date of November 21st will be maintained.

Question 21:

Please kindly provide the location and details for the modular panel bridge at Port Bruce (Section 2.2 of the RFP). Does the scope of work include any design services at the Port Bruce site, such as grading/restoration?

Answer 21:

The Port Bruce Temporary Bridge long/lat coordinates are 42.661217/-81.013140. The bridge shop drawings as manufactured by Acrow are attached. The Successful Proponent will be tasked with seeking the required approvals and preparing the required design necessary to restore the existing temporary bridge site location.

End of Addendum No. 1

Issued: November 18, 2019  
Total Pages: Six (6) + one (1) drawing attachment

Please ACKNOWLEDGE receipt of ADDENDUM # 1 in the appropriate space on PAGE 25 of the Request for Proposal or include a copy of this Addendum with your submission.

Regards,

Mike Hoogstra, CPPB | Purchasing Coordinator  
P: 519-631-1460, extension 129 | E: mhoogstra@elgin.ca
**Bid Details**

<table>
<thead>
<tr>
<th>Bid Classification:</th>
<th>Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Type:</td>
<td>Request For Proposal</td>
</tr>
<tr>
<td>Bid Number:</td>
<td>2019-37</td>
</tr>
<tr>
<td>Bid Name:</td>
<td>Engineering Services - Replacement of Meeks Bridge</td>
</tr>
<tr>
<td>Bid Status:</td>
<td>Closed</td>
</tr>
<tr>
<td>Bid Closing Date:</td>
<td>Thu Nov 21, 2019 3:00:59 PM (EST)</td>
</tr>
<tr>
<td>Question Deadline:</td>
<td>Fri Nov 15, 2019 4:00:00 PM (EST)</td>
</tr>
<tr>
<td>Time-frame for delivery or the duration of the contract:</td>
<td>Refer to bid document</td>
</tr>
<tr>
<td>Negotiation Type:</td>
<td>Refer to bid document</td>
</tr>
<tr>
<td>Condition for Participation:</td>
<td>Refer to bid document</td>
</tr>
<tr>
<td>Electronic Auctions:</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Language for Bid Submissions:</td>
<td>English unless specified in the bid document</td>
</tr>
<tr>
<td>Submission Type:</td>
<td>Hard Copy Submissions Only</td>
</tr>
<tr>
<td>Submission Address:</td>
<td>450 Sunset Drive, St. Thomas, ON N5R 5V1</td>
</tr>
<tr>
<td>Public Opening:</td>
<td>No</td>
</tr>
</tbody>
</table>

**Description:**
The County of Elgin is inviting proposals from Consulting Engineering firms to undertake a Schedule 'B' Municipal Class Environmental assessment, preliminary engineering, detailed design, contract administration and inspection for the replacement of Meeks Bridge on Sparta Line (County Road 27), within the Township of Southwold.

**Bid Document Access:**
- Bid document preview, bid opportunity, and award notices are available on the site free of charge. Proponents are not required to register for a bid opportunity prior to previewing the bid documents. To obtain an unsecured version of the bid document and/or to participate in this opportunity, an annual or a per bid fee must be paid (annual fee - $169.95, per bid fee - $50.85).
The following are the unofficial bid results

<table>
<thead>
<tr>
<th>Company</th>
<th>Contact</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planmac Engineering Inc.</td>
<td>Engineering Inc, Planmac 80 North Queen Street, Toronto Ontario, Canada M6Z2C9</td>
<td>--</td>
</tr>
<tr>
<td>CIMA Canada Inc.</td>
<td>Fox, Lauren 5935 Airport Road, Mississauga Ontario, Canada L4V 1W5</td>
<td>219</td>
</tr>
</tbody>
</table>
## Plan Takers

The following are the plan takers for the bid:

<table>
<thead>
<tr>
<th>Company</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>AECOM Canada Ltd.</td>
<td>Ioannides, Natalie</td>
</tr>
<tr>
<td></td>
<td>105 Commerce Valley Drive West, 7th Floor, Markham Ontario, Canada</td>
</tr>
<tr>
<td></td>
<td>L3T 7W3</td>
</tr>
<tr>
<td>AMTEC Engineering Ltd</td>
<td>Monteleone, Agostino</td>
</tr>
<tr>
<td></td>
<td>989 Creditstone Road, Vaughan Ontario, Canada</td>
</tr>
<tr>
<td></td>
<td>L4K 4N7</td>
</tr>
<tr>
<td>BT Engineering Inc.</td>
<td>Scott, Katherine</td>
</tr>
<tr>
<td></td>
<td>100 Craig Henry Drive, Suite 201, Ottawa ON, Canada</td>
</tr>
<tr>
<td></td>
<td>K2G 5W3</td>
</tr>
<tr>
<td>CIMA Canada Inc.</td>
<td>Fox, Lauren</td>
</tr>
<tr>
<td></td>
<td>5935 Airport Road, Mississauga Ontario, Canada</td>
</tr>
<tr>
<td></td>
<td>L4V 1W5</td>
</tr>
<tr>
<td>GM Blueplan Engineering</td>
<td>McLennan, Paul</td>
</tr>
<tr>
<td></td>
<td>650 Woodlawn Road W., Guelph Ontario, Canada</td>
</tr>
<tr>
<td></td>
<td>N1K 1B8</td>
</tr>
<tr>
<td>Harbourside Engineering Consultants</td>
<td>Burke, Abby</td>
</tr>
<tr>
<td></td>
<td>25 Main Street West, Hamilton Ontario, Canada</td>
</tr>
<tr>
<td></td>
<td>L8P 1H1</td>
</tr>
<tr>
<td>LABE</td>
<td>Marshall, Marty</td>
</tr>
<tr>
<td></td>
<td>100 East St. South, Sarnia Ontario, Canada</td>
</tr>
<tr>
<td></td>
<td>N7T 3R1</td>
</tr>
<tr>
<td>Morrison Hershfield Limited</td>
<td>Main, Andrea</td>
</tr>
<tr>
<td></td>
<td>200 - 2932 Baseline Road, Ottawa ON, Canada</td>
</tr>
<tr>
<td></td>
<td>K2H 1B1</td>
</tr>
<tr>
<td>MTE Consultants Inc.</td>
<td>Stephens, Laurie</td>
</tr>
<tr>
<td></td>
<td>520 Bingemans Centre Dr, Kitchener Ontario, Canada</td>
</tr>
<tr>
<td></td>
<td>N2B 3X9</td>
</tr>
<tr>
<td>Planmac Engineering Inc.</td>
<td>Engineering Inc, Planmac</td>
</tr>
<tr>
<td></td>
<td>80 North Queen Street, Toronto Ontario, Canada</td>
</tr>
<tr>
<td></td>
<td>M6Z2C9</td>
</tr>
<tr>
<td>R.V. Anderson Associates Limited</td>
<td>Swift, Leah</td>
</tr>
<tr>
<td></td>
<td>2001 Sheppard Avenue East, Toronto ON, Canada</td>
</tr>
<tr>
<td></td>
<td>M2J 4Z8</td>
</tr>
<tr>
<td>Company</td>
<td>Contact Person</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>RC Spencer Associates Inc.</td>
<td>Spencer, Richard</td>
</tr>
<tr>
<td>Stantec Consulting Ltd.</td>
<td></td>
</tr>
<tr>
<td>Toronto Construction Association</td>
<td>Flores, Klaire</td>
</tr>
<tr>
<td>TSI Inc.</td>
<td>Rezvanynejad, Nasim</td>
</tr>
<tr>
<td>WCA</td>
<td>Prymack, Christine</td>
</tr>
<tr>
<td>Evaluation Team Member</td>
<td>Initial</td>
</tr>
<tr>
<td>------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Brian Lima</td>
<td>BL</td>
</tr>
<tr>
<td>Peter Dutchak</td>
<td>PD</td>
</tr>
<tr>
<td>Mike Hoogstra</td>
<td>MH</td>
</tr>
</tbody>
</table>
REPORT TO COUNTY COUNCIL

FROM: Brian Lima, Director of Engineering Services
Mike Hoogstra, Purchasing Coordinator

DATE: December 2, 2019

SUBJECT: Engineering Services for Centennial Road / Elm Line Intersection Improvements

RECOMMENDATIONS:

THAT the provision of engineering services associated with the Centennial Road / Elm Line Intersection Improvements, Request for Proposal 2019-38 submission received from BT Engineering Inc. in the amount of $232,475.00 (excluding HST) be awarded; and,

THAT the Warden and Chief Administrative Officer be authorized to sign the supporting engineering service agreement.

INTRODUCTION:

This report provides details on the Request for Proposal (RFP) 2019-38 for Engineering Services to improve the operation of the County’s Centennial Road (CR28) and Elm Line intersection (CR56), within the Municipality of Central Elgin and seeks Council’s approval to award the contract.

DISCUSSION:

The County intersection of Elm Line (CR56) and Centennial Road (CR28) is a four-way intersection currently only controlled at its north and south approaches with stop conditions. Existing horizontal and vertical geometric topography conditions require significant driver concentration to navigate the intersection during peak vehicular periods.

This intersection located within the Municipality of Central Elgin and abuts the City of St. Thomas is also located adjacent to ongoing and further planned intensive area developments. In support of such development, improvements to the County’s intersection of Elm Line (CR56) and Centennial Road (CR28) is required to achieve an acceptable level of service as also identified in a Traffic Impact Study (TIS) in 2016 in support of Doug Tarry Homes Ltd.’s Harvest Run Subdivision development.

Accordingly, an RFP seeking professional services from interested engineering firms was recently released to undertake a Municipal Class Environmental Assessment Schedule B project, preliminary engineering, detailed design, contract administration and inspection services in support of required intersection improvements.
This engineering assignment will undertake the required preliminary and detailed designs, tendering, and contract administration in the following two (2) phase deliverables:

- Phase 1: Municipal Class EA, Preliminary and Detailed Engineering Designs
- Phase 2: Tendering and Contract Administration

The complete RFP document and all supporting Addenda are attached to this report as Attachment 1.

Information that was advertised and posted on the County’s Bid Portal page [https://elgincounty.bidsandtenders.ca](https://elgincounty.bidsandtenders.ca) including RFP dates, proposals submitted and a complete plan takers list is attached to this report as Attachment 2.

The Evaluation Committee (refer to Attachment 3) used a ‘Quality Based Selection Process’ utilizing a “two envelope method” procurement process in which proposals were received in two separate envelopes. The first envelope consisting of technical and qualitative information associated with Phases 1 to 2 was opened first and evaluated based on the following criteria:

1. Demonstrated understanding of Work Program / Approach and Methodology;
2. Responsiveness to the RFP, completeness of submission;
3. Project Manager’s similar project experience;
4. Project Team’s similar project experience (including sub-consultants);
5. Time / availability to work on the project and meet proposed schedule; and,
6. References.

Then the second envelope consisting of the corresponding price information was opened and evaluated only after the information in the first envelope had been evaluated in accordance with the requirements of the Request for Proposals document (refer to Attachment 1, Section 3.4).

The firm selected by the Evaluation Committee is BT Engineering. The total cost for Engineering Services is $232,475 (excluding HST). The proposal submitted by BT Engineering was the highest scoring qualified proposal and thus represented the best complete quality submission. All Proponents that submitted a proposal to the County will be advised of the contract award and will be offered a debriefing of their individual proposal submission.

BT Engineering contemplates completing Phase 1 (EA, preliminary and detailed design) deliverables in November 2020, with Phase 2 (tender) deliverables in January 2021, and construction anticipated to commence in April 2021 through to August 2021.

**CONCLUSION:**

As detailed above, the Evaluation Committee completed a ‘Quality Based’ evaluation and selection process in accordance with the Request for Proposal 2019-38, and
subsequently the proposal submission from BT Engineering was deemed the successful qualified proponent and is recommended for award.

All of which is Respectfully Submitted  Approved for Submission

Mike Hoogstra  Julie Gonyou
Purchasing Coordinator  Chief Administrative Officer

Brian Lima
Director of Engineering Services
ENGINEERING SERVICES
CENTENNIAL ROAD / ELM LINE
INTERSECTION IMPROVEMENTS

REQUEST FOR PROPOSAL
No. 2019-38

Closing Date and Time:
November 21, 2019 @ 3:00 p.m. (local time)

Issued: October 30, 2019

County of Elgin
450 Sunset Drive
2nd Floor, Financial Services
St. Thomas, ON N5R 5V1
INDEX

DEFINITIONS AND INTERPRETATIONS ................................................................. 3

SECTION 1.0 - INFORMATION TO PROONENTS ........................................ 4
  1.1 Introduction and Background ................................................................. 4
  1.2 Proposal Format and Delivery ................................................................. 4
  1.3 Designated Official ............................................................................. 5
  1.4 Questions / Inquiries .......................................................................... 5
  1.5 Addenda ............................................................................................... 6
  1.6 RFP Schedule of Events ..................................................................... 6
  1.7 Notice of No Response ....................................................................... 7
  2.1 Background ....................................................................................... 8
  2.2 Scope of Services .............................................................................. 8
  2.3 General Design Requirements ............................................................. 10
  2.5 Reporting Schedule ......................................................................... 13
  2.6 Project Schedule ............................................................................... 14
  2.7 Deliverables ..................................................................................... 14
  2.8 Information provided by the County ................................................... 14

SECTION 3.0 - PROPOSAL REQUIREMENTS ............................................ 15
  3.1 Proposal Submissions ....................................................................... 15
  3.2 Technical Proposal Submission Requirements – ENVELOPE 1 .......... 15
  3.3 Financial Proposal Submission Requirements - ENVELOPE 2 ........... 16
  3.4 Evaluation Process ........................................................................... 17
  3.5 Evaluation Criteria ........................................................................... 17
  3.6 Ratings ............................................................................................. 18
  3.7 Presentation and Interview ................................................................. 19

SECTION 4.0 - GENERAL CONDITIONS ............................................. 21
  4.1 Rights of the County ......................................................................... 21
  4.2 Conflict of Interest ........................................................................... 21
  4.3 Modified Proposals .......................................................................... 22
  4.4 Disqualification of Proponents ............................................................ 22
  4.5 Confidentiality .................................................................................. 22
  4.6 Proposal Assignments ..................................................................... 22
  4.7 Purchasing Policy ............................................................................. 23
  4.8 Failure to Perform ............................................................................ 23
  4.9 Agreement ....................................................................................... 23
  4.10 Insurance Requirements ................................................................. 23
  4.11 Indemnification ............................................................................. 24
  4.12 Compliance with the Accessibility for Ontario with Disabilities Act 2005 ....... 24
  4.13 Disqualification ............................................................................. 24
<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.14</td>
<td>Record and Reputation</td>
<td>25</td>
</tr>
<tr>
<td>4.15</td>
<td>Proponent’s Costs</td>
<td>25</td>
</tr>
<tr>
<td>4.16</td>
<td>Legal Matters and Rights of the County</td>
<td>26</td>
</tr>
<tr>
<td>4.17</td>
<td>Human Rights, Harassment and Occupational Health and Safety</td>
<td>27</td>
</tr>
<tr>
<td>4.18</td>
<td>Clarification</td>
<td>27</td>
</tr>
<tr>
<td>4.19</td>
<td>Supplementary Information</td>
<td>27</td>
</tr>
<tr>
<td>4.20</td>
<td>Default / Non-Performance</td>
<td>27</td>
</tr>
<tr>
<td>5.1</td>
<td>DECLARATION</td>
<td>28</td>
</tr>
<tr>
<td>5.2</td>
<td>PRICE FORM</td>
<td>29</td>
</tr>
</tbody>
</table>

**APPENDIX A – SAMPLE AGREEMENT** ................................................................. 30

**APPENDIX B – LIST OF ATTACHED DOCUMENTS** .................................................. 32

**RETURN ADDRESS LABEL – ENVELOPE 1** .............................................................. 33

**RETURN ADDRESS LABEL – ENVELOPE 2** .............................................................. 34
DEFINITIONS AND INTERPRETATIONS

The following definitions apply to the interpretation of the Request for Proposal Documents;

1. “Addenda or Addendum” means such further additions, deletions, modifications or other changes to any Request for Proposal Documents.

2. “Authorized Person” means;
   i. For a Proponent who is an individual or sole proprietor that person.
   ii. For a Proponent which is a partnership, any authorized partner of the Proponent.
   iii. For a Proponent which is a corporation:
        a) any officer or director of the corporation; and
        b) any person whose name and signature has been entered on the document submitted with the Request for Proposal, as having been authorized to participate in the completion, correction, revision, execution, or withdrawal of the submission, whether that person is or is not an officer or director.
   iv. For a Proponent that is a joint venture, the submission shall be signed by a person for and on behalf of each joint venture or, if they warrant that they have the authority vested in them to do so, one person so authorized may sign on behalf of all joint ventures.

3. “Proponent” means the Proponent whose proposal has been approved by the County and who will complete the project.

4. “County” refers to the Corporation of the County of Elgin.

5. “Proposal” means the Response in the form prescribed by this Request for Proposal Document and completed and submitted by a Proponent in response to and in compliance with the Request for Proposal.

6. “Proponent” means the legal entity submitting a proposal.

7. “Request for Proposal (RFP)” means the document issued by the County in response to which Proponents are invited to submit a proposal that will result in the satisfaction of the County’s objectives in a cost effective manner.

8. “Successful Proponent” means the Proponent whose proposal has been approved by the County.
1.1 Introduction and Background

The County of Elgin (hereinafter referred to as “Elgin County” or “County”) is seeking the services of a consulting engineering firm to undertake a Schedule ‘B’ Municipal Class Environmental Assessment, preliminary engineering, detailed design, contract administration and inspection to improve the operation of the County’s Centennial Road (CR28) and Elm Line intersection (CR56), within the Municipality of Central Elgin.

It is the intent of the County to secure an Engineering firm who will be the County’s prime consultant for this project.

The Successful Proponent will possess the requisite technical skills to deal with the matters to be addressed in the following tasks and will be required to work directly with County staff, the public and other agencies in a professional manner. The firm, in addition to technical qualifications, must exhibit skills such as timeliness, diplomacy, tact, strong communication ability and an understanding of the County.

The Successful Proponent and/or its subconsultants must possess:

- Environmental planning skills normally acquired through the preparation of municipal studies in compliance with the EA Act and the Municipal Class EA;
- Demonstrated community consultation and facilitation skills;
- Technical excellence and innovation in the transportation field (including traffic management measures, Active Transportation); and,
- Important supporting skills including land use planning, urban design, environmental, archaeological, heritage, geotechnical, transportation impact assessment, roadway design and safety, stormwater management, landscape architecture, and streetscape design.

The Successful Proponent shall outline the measures it has in place to ensure the quality of the deliverables and how they meet the needs of the County.

Further information regarding the scope of work is included in Section 2.0.

1.2 Proposal Format and Delivery

Proponents are required to submit three (3) sets of their proposal in two separate envelopes as described in section 3.0. All copies must be delivered to the County of Elgin, 450 Sunset Drive, 2nd Floor, Financial Services, St. Thomas, ON, N5R 5V1.

Proposals must be received no later than 3:00 p.m. on November 21, 2019. Proposals received at 3:00 p.m. as shown on the time stamp in the Financial Services Department are “on time” and will be accepted. Proposals received at 3:01 p.m. or later, as shown on the time stamp in the Financial Services Department will be considered late, will be rejected and returned unopened to the respective Proponent. The time stamp in Financial Services Department is the official time for the
deadline for submission. No other clock or source of time will be recognized when considering the submission date and time of proposals to Financial Services.

This is a sealed proposal. All proposals shall be submitted in two separate sealed envelopes as described in section 3.0 with the submission label as provided firmly affixed to the outside of the envelope or package. All envelopes or packages must have Proponent’s name and address where indicated and envelopes must be sealed.

Proposals will be officially opened after closing time. Only the names of those Proponents submitting a proposal will be read out at the public proposal opening. No prices are to be read out, however, only once the award is made and approved by Council, the report recommending such award shall be a matter of public record, unless otherwise determined by Council.

A Proponent may request that their proposal be withdrawn. Withdrawal shall only be allowed if the Proponent makes the request in writing and the request is delivered to the Purchasing Coordinator before the RFP closing time.

Proposals confirmed as withdrawn shall be returned unopened to the Proponent. The withdrawal of a proposal does not disqualify a Proponent from submitting another proposal prior to the closing time.

The County shall not be liable for any cost of preparation or presentation of proposals, and all proposals and accompanying documents submitted by the Proponent become the property of the County and will not be returned. There will be no payment to Proponents for work related to, and materials supplied in the preparation, presentation and evaluation of any proposal, nor for the Contract negotiations whether they are successful or unsuccessful.

The County, its elected officials, employees and agents shall not be responsible for any liabilities, costs, expenses, loss or damage incurred, sustained or suffered by any Proponent, prior or subsequent to, or by reason of the acceptance, or non-acceptance by the County of any proposal, or by reason of any delay in the acceptance of any proposal.

1.3 Designated Official

For the purpose of this contract, Mike Hoogstra is the “Designated Official” and shall perform the following functions: releasing, recording, and receiving proposals, recording and checking of submissions; answering queries from perspective proponents, considering extensions of time, reviewing proposals received, ruling on those not completing meeting requirements and coordinating the evaluation of the responses.

1.4 Questions / Inquiries

All inquiries regarding this RFP shall be directed through the Bidding System online by clicking on the “Submit a Question” button for this bid opportunity. All questions shall be submitted in writing with ample time before the deadline for submissions. Questions submitted through the bidding system are directed to the Designated Official.
The deadline for submitting questions is November 15, 2019 at 4:00 p.m.

No clarification requests will be accepted by telephone. Responses to clarification requests will be provided to all interested parties. Inquiries must not be directed to other County employees or elected officials. Directing inquiries to other than the Designated Official may result in your submission being rejected.

1.5 **Addenda**

The Designated Official will issue changes to the RFP Documents, which may include amendments to the submission deadline or changes in the Scope of Work or Qualifications of Proponents, by addendum only. No other statement, whether oral or written, made by the County will amend the RFP Documents. The County will make every effort to issue all addenda no later than three (3) days prior to the closing date.

The Proponent shall not rely on any information or instructions from the County or a County Representative except the RFP Documents and any addenda issued pursuant to this Section.

The Proponent is solely responsible to ensure that it has received all addenda issued by the County. Proponents may in writing seek confirmation of the number of addenda issued under this RFP from the Purchasing Coordinator.

**All Proponents are advised that any Addenda issued will only be posted on the bidding system website: [https://elgincounty.bidsandtenders.ca](https://elgincounty.bidsandtenders.ca)**

It is the sole responsibility of each Proponent to check the website for any and all Addenda that have been issued for this RFP.

The Proponent shall acknowledge receipt of all addenda on the Form of Proposal – Declaration Form. Failure to complete the acknowledgement may result in rejection of the proposal.

1.6 **RFP Schedule of Events**

The RFP process will be governed according to the following schedule. Although every attempt will be made to meet all dates, the County reserves the right to modify or alter any or all dates at its sole discretion by notifying all Proponents in writing at the address indicated in the completed RFP submitted to the County.

- **Issue RFP:** October 30, 2019
- **Last Date for Questions:** November 15, 2019
- **RFP Close:** November 21, 2019
- **Interviews/Presentations:** TBD
- **Award of Contract:** December 12, 2019

*Dates noted above are an approximation only and are subject to change.*
1.7 **Notice of No Response**

If you are unable, or do not wish to provide a proposal, please complete a notice of no response form in the bidding system. It is important to the County to receive a reply from all Proponents. There is no obligation to submit a proposal however, should you choose not to respond to this RFP, completion of this notice in the bidding system will assist the County in determining your interest in future RFP’s.
SECTION 2.0 – TERMS OF REFERENCE

2.1 Background

The County intersection of Centennial Road (CR28) and Elm Line (CR56) is a four-way intersection within the Municipality of Central Elgin at the easterly boundary limits of the City of St. Thomas. Centennial Road and Elm Line are classified as suburban links. The north and south approaches are named Centennial Avenue and Centennial Road, respectively, and are offset by approximately 25m. Both approaches are stop-controlled and have posted speeds of 50 km/h and 60 km/h respectively. The east and west approaches are named Elm Line and Elm Street, respectively, no offset is present, and no stop control is provided on the either approach. Their posted speeds are both 50 km/h. All legs of the intersection currently have single-lane approaches, except for a dedicated southbound left-turn lane on the north leg of the intersection.

All intersection quadrants have barrier curb and gutter under existing conditions. The north approach (Centennial Ave.) also has a concrete sidewalk on the west side with no boulevard. Aerial hydro, telecommunications, gas, and sewer infrastructure are all present at this intersection and along its approaches. There are residential properties located immediately adjacent to all quadrants of the intersection with the exception of the southwest quadrant which contains a stormwater management pond, servicing Doug Tarry Homes Ltd.’s 150-acre Harvest Run Subdivision site. When fully built-out, this subdivision is expected to contain approximately 1,150 mixed use dwelling units.

According to a series of previous traffic impact studies included in Appendix B as commissioned by the developer in support of the Harvest Run Subdivision, the full build-out of the subdivision, coupled with background traffic growth, will soon increase traffic to an unacceptable Level of Service (LOS).

2.2 Scope of Services

In support of existing and future surrounding development within the Municipality of Central Elgin and the City of St. Thomas, improvements to the County’s intersection is required to achieve an acceptable LOS. The County plans to hire a consultant to undertake an Environmental Assessment for the intersection to determine opportunities, constraints, needs, impacts, costs, and required mitigation measures; prepare the corresponding detailed design and obtain all necessary agency approvals; prepare all tender contract documentation; and provide construction inspection services necessary to achieve an acceptable LOS.

The Successful Proponent shall evaluate all potential roadway approach geometry and control improvement alternatives which accommodates all modes of transportation leading to an improved intersection LOS; including but not limited to having consideration for a roundabout.

Based on the County’s preliminary assessment of potential realigned intersection improvement alternatives involving either the installation of traffic control devices or a roundabout, the County proposes to carry out this project in compliance with Schedule “B” of the Municipal Class Environmental Assessment (June 2000, as amended 2007, and 2011). This scope of review should include:
- Review and document the key findings of reports relevant to the area;
- Review and assess the transportation impact studies conducted for various developments in the area;
- Consider all alternatives to address all the traffic needs;
- Determine and recommend the appropriate right-of-way dimensions and property requirements to accommodate the preferred alternative;
- Analyses of all major intersections and major driveway entrances within the vicinity of the intersection to accommodate the increased traffic demand and improve safety;
- Recommend the appropriate geometric design concept and improvements to mitigate future deficiencies, accommodate increased traffic demand and improve safety;
- Develop a preferred plan assuming enhanced features;
- Develop functional and visually attractive design concept for vehicular travel lanes, bike lanes, pathways, and sidewalks to appropriately accommodate the speed and safety of travel for motorists, cyclists and pedestrians;
- Engage the public and stakeholders to allow public input throughout the study process; and,
- Document in a clear and transparent manner the process undertaken and provide formal documentation and presentation.

As part of the detailed design phase of the assignment, the Successful Proponent shall satisfy the General Design Requirements (Section 2.3) through the preparation of the detailed design and tender documentation, provide the necessary contract administration, **FULL TIME** construction inspection services, and act on behalf of the County to be the direct contact person for all project inquiries. Improvements of the intersection is anticipated to commence construction work in the Spring of 2021. Therefore, engineering services under this contract will extend over a 2-year period.

The cost submitted will be considered the upset limit and include all disbursement and miscellaneous costs.

All drawings are to be prepared in a computer-based format using the latest AutoCAD edition.

All documentation is to be as per the specifications of the Accessibility for Ontarians with Disabilities Act.

The Successful Proponent will be required to obtain and manage the services of any additional firms or sub-consultants necessary to provide information required for the completion of the project. The Successful Proponent must develop the terms of reference necessary for the County to procure the services of a geotechnical firm for material testing during construction only, and manage their involvement appropriately.

The Proponent shall address all tasks and include the cost for all sub-consultants identified in these Terms of Reference. The Proponent shall not transfer task(s) or cost of task(s), to the County or act as a coordinator between the County and sub-consultant or delete tasks in the RFP. The upset limit shall be inclusive of all required tasks and sub-consultant identified in these Terms of Reference.
2.3 **General Design Requirements**

The Successful Proponent shall:

a) Conduct project initiation meetings with the Project Team.

b) Meet with appropriate County, municipal, City, agency, and utilities staff to obtain plans and/or confirm all information on existing and proposed underground and aboveground services. All future needs and conflicts are to be determined and potential utility relocation costs established.

c) Complete legal and topographic surveys for the work area as well as a full set of completed base plans including legal property boundaries (confirmation of public road property limits); and review all previous plans, studies, geotechnical reports, Municipal Drainage reports, etc.

d) The road design shall include the following items at a minimum:
   
i. Horizontal and vertical alignment designs.
   
ii. Storm Drainage design including provision of private drain connections (PDCs) to each property abutting the road. The consultant’s design will specify new catch basins and storm sewer pipes sufficient to ensure that the system has suitable outlet capacity.
   
iii. The assumed existing storm drainage servicing is depicted in the drawings included as attachments to this RFP. The consultant shall investigate and recommend the most suitable legal outlet for collected storm water which may differ from existing conditions.
   
iv. Municipal Drain information and confirmation of watershed boundaries with regard for future improvements within the watershed(s).
   
v. Traffic analysis to determine requirements for intersecting road radii (i.e. truck turning movements), turning lanes and tapers (if required).
   
vi. Analysis and options to address any roadside safety concerns.
   
vii. Make recommendations with respect to any and all pedestrian AODA requirements in consultation with the County’s Accessibility Coordinator including but not limited to the installation of tactile plates.

    e) Complete a photometric design in accordance with IES RP-8-18 standards which makes recommendations for additional LED street lights if required.

    f) Undertake the necessary geotechnical investigation(s) and prepare a report(s) detailing existing road structure, bedding and subsurface conditions.

    g) Complete a tree inventory and assessment of all trees in the existing and proposed ROW to be impacted by the project.

    h) The Proponent will be required to liaise with and attend a reasonable number of meetings with the appropriate authorities, including but not limited to the County, Municipality of Central Elgin, City of St. Thomas, affected utility companies, and other regulatory agencies, as
required, to obtain their input and requirements for the project. Provide the County with copies of all related correspondence. For consistency among Proponents, the Proponent shall allow for a minimum of five (5) project team meetings at the County Administration Building.

i) Confirm the present location of all utilities, services or other features that might be in conflict with the proposed design.

j) Undertake field survey work required for:
   - Estimation of quantities
   - Assessment of underground features

k) Identify all existing services and utilities on the base drawings. Where conflicts between above ground or underground services or utilities and the proposed work are expected, the Proponent shall arrange for and obtain accurate field ties for the services and/or utilities at the conflict point.

l) Design roadway and infrastructure in accordance with the various provincial manuals including but not limited to: Geometric Design Standards for Ontario Roads, Roadside Safety Manual, Drainage Management Manual, and Ontario Provincial Standards.

m) Prepare a preferred design concept considering geometric, property limitations, Active Transportation, agency comments, cost, scheduling, phasing requirements, and environmental considerations.

n) Develop a methodology for evaluating each of the alternative concepts in an objective manner for approval by the County.

o) Conduct a cost effectiveness analysis to determine the economic impacts of the alternative concepts. This analysis is to include short and long-term lifecycle costs.

p) Evaluate each of the alternative concepts, including how well the concept meets appropriate design standards, budget and environmental impacts.

q) Submit to the County design drawings in a timely manner for review and comment.

r) Conduct two (2) Public Information Centre meetings; one as part of the MCEA process and one following completion of detailed design prior to construction tender. Based on the input from the Public Information Meeting, the Proponent shall incorporate, where possible, all comments and concerns. All facility rental and advertising costs will be paid by the County.

s) Prepare detailed design drawings (1:250 scale) for construction. Cross sections (1:100 scale) at even stations (10m intervals). Incorporate comments raised by the County, agencies and the Public, where appropriate.

t) Prepare and submit a Design Summary report outlining the engineering requirements for the design. The report will document the MCEA process followed. All comments received from the public and the response to each are to be included in the report.
u) Submit application(s), plans, supporting documentation for any agency approval, as required. Attend meetings at the offices of the agencies to discuss the design and provide explanations for the purpose of furthering the application towards approval.

v) Submit plans, specifications, schedules and applications to the County and to appropriate authorities in order to obtain all required approvals. Application fees will be paid by the County.

w) Prepare contract documents (Special Provisions and Form of Tender) for the project including detailed construction drawings, traffic management/temporary signage plan, permanent sign replacement/installation drawings, roadway line marking plan, tender quantities, material lists, specifications and special provisions. The County’s tender document format will be used for this project.

x) Prepare detailed itemized quantity and construction cost estimates as part of the 60%, 90%, and final drawing submissions.

y) Provide two complete sets of drawings and a digital copy of tender documents in Microsoft Word format and one complete set of reproducible drawings for the project.

z) Provide the County’s Project Manager with a monthly financial report to accompany invoices, indicating the status of the project with early identification of any potential financial issues.

aa) Provide a certificate of substantial performance and final completion as well as modified contract drawings to show “as-built” work in AutoCAD and .pdf format.

bb) The Proponent shall acknowledge that any expenditure beyond the upset limit will require appropriate written approval.

2.4 Construction Inspection Requirements

The Successful Proponent shall:

a) Provide full time project construction inspection services sufficient to direct the contractor ensuring project specifications are met, currently planned for 2021. The same inspector(s), project manager and administrator shall be used during the duration of the project. This team shall be first contact for all construction related issues during working and non-working hours. The Proponent shall assume a 20-week (100 working days) construction schedule for the project. The County recognizes that this schedule is an estimate at this time and this may require re-negotiation based on the final requirements and the actual construction schedule.

b) Collect all weigh tickets, prepare daily construction records detailing construction activities, progress, incidents, concerns and contract item quantities, and prepare detailed progress payments and recommend payments be made.
c) Facilitate bi-weekly on-site construction meetings with all parties to discuss project progress, resolve issues and approve work orders. Agendas and minutes shall be prepared and circulated by the consultant to all parties.

d) Consider and recommend alternative construction methods or materials proposed by the contractor and preparation of change orders, review shop drawings submitted to the degree necessary to ensure they conform with the design requirements and contract documents, recommend on the validity of charges for additions or deletions and recommend issuance of change orders.

e) Investigate, report and recommend to the County Project Manager unusual circumstances which may arise during construction.

f) The Contractor shall be responsible for providing Quality Assurance testing of all construction materials, including but not limited to Granular sieve analysis, hot mix asphalt testing and compaction all following the relevant Ontario Provincial Standard Specification. The Successful Proponent (or through its sub-consultant) is responsible for arranging, preparing and shipping for testing of materials supplied by the contractor or requested by the County for incorporation in the work and the review of test results and acceptability of said materials.

g) Carry out final inspection at the conclusion of the construction contract and at the end of the one-year maintenance period and provide written reports to the County.

h) Prepare and submit to the County of two (2) complete set of revised contract drawings showing the “as-built” project to the extent possible from the information provided by the contractor or otherwise visible, and two complete sets of “as-built” plans in digital format, both in AutoCAD Format and as a .PDF image file.

2.5 Reporting Schedule

The reporting schedule will be as follows:

- Submission of draft MCEA Study Report and Preliminary Design

- 60% drawing submission including completed base plans, road alignment and general design features, road cross sections, all existing and proposed utilities and drainage features. Preliminary cost estimate and items to be included with the 60% submission.

- 90% drawing submission including all detail plans, removals, traffic plans, etc. Preliminary form of tender and special provisions to be included with the 90% submission.

- Final submission to include tender ready plans, specifications, form of tender and a detailed construction cost estimate.
REQUEST FOR PROPOSAL NO. 2019-38
ENGINEERING SERVICES – CENTENNIAL ROAD / ELM LINE INTERSECTION IMPROVEMENTS

2.6 **Project Schedule**

The project schedule will be as follows:

- Kickoff Meeting: January 2020
- Draft MCEA Study Report Submission: July 2020
- 60% Design Submission: August 2020
- Public Information Centre Session: October 2020
- 90% Design Submission: November 2020
- Final Design & Tender Submission: December 2020
- Tender Ready: January 2021
- Construction: April-August 2021

2.7 **Deliverables**

The deliverables for the project are summarized below:

- Report documenting the MCEA process and final EA report;
- Preliminary and detailed design plans as noted in the Reporting Schedule (2.5);
- Displays for public meetings;
- Newspaper notifications (County cost);
- Reports, memos, communications, etc., as may be required during the course of this assignment;
- Approvals and permits from all external agencies for all construction to proceed;
- Two complete hardcopy sets of drawings and a digital copy of tender documents in Microsoft Word format and one complete set of reproducible drawings for the project.
- A certificate of substantial performance and final completion as well as modified contract drawings to show “as-built” work in AutoCAD and .pdf format.

2.8 **Information provided by the County**

The County will supply the following items:

- Access to all available plans and reports (if available);
- Standard template for use in preparing specifications and form of tender;
- General direction to the Proponent in completing the services and granting of approvals as necessary in a timely fashion;
- Review of information and plans prepared by the Proponent and comment in a timely fashion;
- Other documentation as available.
SECTION 3.0 - PROPOSAL REQUIREMENTS

3.1 Proposal Submissions

All proposal submissions must be submitted in two separate envelopes with the submission labels as provided by the County of Elgin affixed firmly to the outside of each sealed envelope with all details completed as required on the labels. The term envelope shall have the same meaning as “package”.

Both separately sealed envelopes shall be submitted at the same time.

Any submissions which contain pricing information in Envelope 1 will be rendered informal and will be disqualified. All information related to fees and expenses must be submitted in Envelope 2 only.

Failure to include the submission requirements may result in your proposal being disqualified.

3.2 Technical Proposal Submission Requirements – ENVELOPE 1

The first address label entitled “Technical Proposal” shall be firmly affixed to outside of envelope one. This envelope shall contain three (3) total hard copies of the proposal with one (1) copy marked “Master” being an original document with original signature(s) and one (1) electronic copy.

The submission shall be no longer than ten (10) single sided pages (Arial 12 font or equivalent), excluding a schedule, appendix and Curricula Vitae. The proposal submissions must include at a minimum the following information and shall be submitted in the same sequence in order to be considered responsive.

a) Section 1: Overview
A narrative demonstrating the firm’s understanding of the full scope of services, reasons why the Proponent is interested in taking on this project, and its familiarity with the County of Elgin and similar construction projects.

b) Section 2: Work Program
Provide a detailed project work plan summarizing the approach and methodology for the specific tasks proposed. The work plan shall include resources necessary to meet the project objectives and shall indicate the tools and techniques that will be used to ensure the project remains on budget and on schedule. The Proponent shall identify issues and risks associated with the project, including deviations to the project plan and how they would handle and manage the risks through the course of the project.

c) Section 3: Project Team – Own Personnel
Identify the Project Team proposed for the assignment. For each member of the Project Team, confirm if the individual is a full-time, permanent employee of the Proponent and the estimated number of hours allocated to accomplish each task by staff person.
d) **Section 4: Project Team – Specialist Proponents**

Identify the other members of the Project Team proposed for the assignment. For each member of the Project Team, identify specific role/specialty, the individual responsible, and their specific experience as it pertains to this assignment.

Describe the organization of the Project Team. Demonstrate the experience and capability of the members of the Project Team. Provide resumes for all members of the project team clearly indicating that the personnel have experience in the provision of the Scope of Services; identification of the personnel's education qualifications, professional affiliations, years of experience in the field, and the number of years with the firm. It is important that your Project Team show a proven track record in designing and detailing similar facilities and show foresight in resolving problems before construction starts.

Provide confirmation that the individuals that will serve as the key personnel for the duration of the project assignment are available to immediately commence on this project.

e) **Section 5: Project Schedule**

Provide a comprehensive project timeline / schedule in the form of a Gantt chart (or equal) which identifies the proposed scheduling of all major project tasks as identified in the Terms of Reference including scheduling of all milestones and any scheduling dependency relationships between activities, tasks and/or phases of the project. Indicate any possible areas that have flexibility to provide time and cost savings.

f) **Section 6: Client References**

Provide at least three (3) references the County may contact. References should be from sources of similar project experience relevant to the requirements of this project and include projects where various timelines and schedules were managed simultaneously and the timeline and budget were met to deliver a successful project. Where the budget and timeline were not met, include details regarding the challenges faced and the workarounds utilized in order to complete the project.

g) **Form of Proposal - Declaration**

Include a signed and completed copy of the Form of Proposal – Declaration in envelope 1.

3.3 **Financial Proposal Submission Requirements - ENVELOPE 2**

The second address label entitled “Financial Proposal” shall be firmly affixed to the outside of envelope two. This envelope shall contain one (1) completed and executed hardcopy of the Price Form (electronic copy not required). Include per diem rates and any other fees on a separate sheet. Your proposal must clearly state which services are not included in your financial proposal.

The Price Form and per diem rates shall be submitted in a sealed envelope separate from the Technical Requirements.

The total estimated cost including disbursements for the work proposed shall be considered in the upset limit. Fees & expenses shall not include contingencies or HST.
3.4 **Evaluation Process**

Each proposal will be evaluated on its clarity and the demonstrated understanding of the Project requirements, the services proposed and timeframes, as well as the proponent’s experience and the anticipated benefit to Elgin County. A short list of firms may be created for purposes of an interview or presentation, should this be required. Proponents may be contacted to explain or clarify their proposals; however, they will not be permitted to alter information as submitted.

An Evaluation Committee will be established from members of the County of Elgin or any others as deemed necessary.

Proposals will be evaluated on the basis of all information provided by the Proponent. Each proposal will be reviewed to determine if the proposal is responsive to the submission requirements outlined in the RFP. Failure to comply with these requirements may deem the proposal non-responsive.

Selection of a proposal will be based on (but not solely limited to) the following criteria and any other relevant information provided by the Proponent at the time of submission as well as any additional information provided during subsequent meetings with the Proponent.

In recognition of the importance of the procedure by which a Proponent may be selected, the following criterion outlines the primary considerations to be used in the evaluation and consequent awarding of this project (not in any order). The County reserves the right to evaluate and rank each submission using criterion noted. Actual scores will be confidential.

The criteria below, outlines the broad specification for the proposed contract. The proposal submissions contained in Envelope 1 will provide the necessary information required to evaluate the submissions. The firms achieving a minimum score of 49/70 will be shortlisted and Envelope 2, (Financial) will be opened for consideration.

3.5 **Evaluation Criteria**

Proposals will be evaluated based on the following weighted evaluation factors:

a) First Phase Scoring (Envelope 1)

<table>
<thead>
<tr>
<th>Rated Criteria</th>
<th>Maximum Weight Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Firm’s Understanding of Project Objectives and Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>Demonstrated understanding of Work Program / Approach and Methodology</td>
<td>20</td>
</tr>
<tr>
<td>Responsiveness to the RFP, completeness of submission</td>
<td>10</td>
</tr>
</tbody>
</table>

| Envelope 2 (Financial) will be opened for consideration. | 30 |

243
b) Second Phase Scoring (Envelope 2)

<table>
<thead>
<tr>
<th>Cost of Work</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost for overall project</td>
<td>30</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Score</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>100</td>
</tr>
</tbody>
</table>

### 3.6 Ratings

For consistency, the following table describes the characteristics attributable to particular scores between 0-10.

<table>
<thead>
<tr>
<th>Score</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Did not submit information</td>
</tr>
<tr>
<td>1</td>
<td>Does not satisfy the requirements of the criteria in any manner</td>
</tr>
<tr>
<td>2</td>
<td>Very poor to unsatisfactory</td>
</tr>
<tr>
<td>3</td>
<td>Minimally addresses some, but not all of the requirement of the criteria.</td>
</tr>
<tr>
<td></td>
<td>Lacking in critical areas</td>
</tr>
<tr>
<td>4</td>
<td>Addresses most of the requirements of the criteria to the minimum acceptable</td>
</tr>
<tr>
<td></td>
<td>level. Lacking in critical areas.</td>
</tr>
<tr>
<td>5</td>
<td>Addresses most, but not all, of the requirements of the criteria to the minimum</td>
</tr>
<tr>
<td></td>
<td>acceptable level. May be lacking in some areas that are not critical.</td>
</tr>
<tr>
<td>6</td>
<td>Adequately meets most of the requirements of the criteria. May be lacking in</td>
</tr>
<tr>
<td></td>
<td>some areas that are not critical.</td>
</tr>
<tr>
<td>7</td>
<td>Fully meets all requirements of the criteria.</td>
</tr>
<tr>
<td>8</td>
<td>Exceeds the requirements of the criteria but in a manner which is not</td>
</tr>
<tr>
<td></td>
<td>particularly beneficial to the County’s needs.</td>
</tr>
<tr>
<td>9</td>
<td>Exceeds the requirements of the criteria in ways that are beneficial.</td>
</tr>
<tr>
<td>10</td>
<td>Proposal exceeds the requirements of the criteria in superlative ways / very</td>
</tr>
<tr>
<td></td>
<td>desirable.</td>
</tr>
</tbody>
</table>
The firms achieving a minimum score of 49 will be shortlisted and Envelope 2, (Financial) will be opened for consideration.

Second Phase of Rating - The lowest fee proposed shall be awarded the full amount of points available for the fee portion of the evaluation. All higher fees proposed shall be awarded points, rounded to the closest full point for the fee portion of the evaluation by the following:

\[
\text{Lowest Fee} \div \text{Proposed Fee} \times \text{Maximum Points} = \text{Total Cost Points}. \\
\]

It should be emphasized that pricing is only one of the factors being considered in determining the most suitable Proponent.

In submitting a proposal, the Proponent acknowledges the County’s right to accept other than the lowest priced proposal and expressly waives all rights for damages or redress as may exist in common law stemming from the County’s decision to accept a proposal which is not the lowest price proposal, if it is deemed to be in the County’s best interest to do so.

All qualified proposal submissions will be reviewed and evaluated. Additional information may be requested if necessary.

Only the ten (10) pages and schedule appendix of the proposal will be evaluated. Proponents must include all relevant information in the required ten (10) page limit restriction.

3.7 **Presentation and Interview**

The County may have the two highest scoring Proponents attend an interview to present the evaluation team with additional insight into the Proponent’s ability to meet the requirements as requested in the RFP. The County reserves the right to interview more or fewer than two Proponents based on the scoring results.

The interviews would be conducted by the representatives of the Evaluation Committee at the County Administration Building, 450 Sunset Drive, St. Thomas, Ontario N5R 5V1. Senior staff members to be assigned to this project must attend the interview.

Presentations shall follow this general format:

- Introduction of Proponents Project Team (5 minutes)
- Proponent Presentation of the Proposal (15 minutes)
- Questions from Interview Committee (10 minutes)
- Questions from Proponents (5 minutes)

The Proponents will be notified of the final format and exact date and time for interviews / presentations in advance.
For the interview portion of the evaluation (if required), the County of Elgin will be using the rating criteria shown below and will evaluate each short-listed Proponent only.

Interview Criteria and Weighting (Second Stage if required):

<table>
<thead>
<tr>
<th>Criteria Category</th>
<th>Weighted Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presentation</td>
<td>25</td>
</tr>
<tr>
<td>Response to Questions</td>
<td>10</td>
</tr>
<tr>
<td>Total Weighted Points</td>
<td>35</td>
</tr>
</tbody>
</table>

The score from the proposal evaluations and the Interview will be combined to determine an overall score.
SECTION 4.0 - GENERAL CONDITIONS

4.1 Rights of the County

The County is not liable for any costs incurred by the Proponent in the preparation of their response to the RFP or selection interviews, if required. Furthermore, the County shall not be responsible for any liabilities, costs, expenses, loss or damage incurred, sustained or suffered by any Proponent, prior or subsequent to, or by reason of the acceptance, or non-acceptance by the County of any proposal or by reason of any delay in the award of the contract.

The County reserves the right to accept any proposal, in whole or in part, that it feels most fully meets the selection criteria. Therefore, the lowest cost proposal, or any proposal may not necessarily be accepted. County staff shall evaluate all compliant proposals received by the closing time and make evaluations and recommendations for acceptance.

The County reserves the right to request specific requirements not adequately covered in their initial submission and clarify information contained in the Request for Proposal.

The County reserves the right to modify any and all requirements stated in the Request for Proposal at any time prior to the possible awarding of the contract.

The County reserves the right to cancel this Request for Proposal at any time, without penalty or cost to the County. This Request for Proposal should not be considered a commitment by the County to enter into any contract.

The County reserves the right to enter into negotiations with the selected Proponent. If these negotiations are not successfully concluded, the County reserves the right to begin negotiations with the next selected Proponent.

Proposals shall remain open and subject to acceptance for a period of ninety (90) days from closing date.

In the event of any disagreement between the County and the Proponent regarding the interpretation of the provisions of the Request for Proposal, the Director of Financial Services or an individual acting in that capacity, shall make the final determination as to interpretation.

No proposal shall be accepted from any person or Proponent who, has a claim or has instituted a legal proceeding against the County or against whom the County has a claim or has instituted a legal proceeding, without the prior approval of County Council. This applies whether the legal proceeding is related or unrelated to the subject matter of this RFP.

4.2 Conflict of Interest

The Proponent declares that no person, firm or corporation with whom or which the Proponent has an interest, has any interest in this RFP or in the proposed contract for which this proposal is made.
The Proponent further declares that no member of the Council of the County of Elgin and no officer or employee of the County of Elgin will become interested directly or indirectly as a contracting party, partner, shareholder, surety, or otherwise in or in the performance of the Contract or in the supplies, work or business to which it relates, or in any portion of the profits thereof, or in any of the money to be derived there from.

Should the Proponent feel that a conflict of interest or potential conflict of interest exists; the Proponent must disclose this information to the County of Elgin prior to the submission of a proposal. The County of Elgin may, at its discretion, delay any evaluation or award until the matter is resolved to the County of Elgin's satisfaction. The County of Elgin may allow a conflict of interest or potential conflict of interest to exist if it is satisfied that there are adequate safeguards in place and if the County of Elgin determines that it is in its best interests to do so.

The County of Elgin reserves the right to disqualify a proposal where the County of Elgin believes a conflict of interest or potential conflict of interest exists.

4.3 **Modified Proposals**

In the event that a preferred proposal does not entirely meet the requirements of the County, the County reserves the right to enter into negotiations with the selected Proponent, to arrive at a mutually satisfactory arrangement and to make any modifications to the proposal as are in the best interests of the County.

4.4 **Disqualification of Proponents**

More than one proposal from an individual firm, partnership, corporation or association under the same or different names will not be considered. Collusion between Proponents will be sufficient for rejection of any proposals so affected.

4.5 **Confidentiality**

The proposal must not be restricted by any statement, covering letter or alteration by the Proponent in respect of confidential or proprietary information. The County will treat all proposals as confidential. The County will comply with the Municipal Freedom of Information and Protection of Privacy Act, and its retention by-law pursuant to the Municipal Act, in respect of all proposals. All Public Reports approved by the Council of the County will become public information.

4.6 **Proposal Assignments**

The successful Proponent will not be permitted to assign or transfer any portion of the proposal as submitted or the subsequent agreement without prior written approval from the County.
4.7 **Purchasing Policy**

Submissions will be solicited, received, evaluated, accepted and processed in accordance with the County’s Purchasing Policy as amended from time to time. In submitting a proposal in response to this RFP, the Proponent agrees and acknowledges that it has read and will be bound by the terms and conditions of the County’s Purchasing By-law. The Purchasing By-Law can be viewed on the County’s website, [www.elgin-county.ca](http://www.elgin-county.ca).

4.8 **Failure to Perform**

Failure to comply with all terms and conditions of this proposal, and failure to supply all documentation, as required herein, shall be just cause for cancellation of the award. The County shall then have the right to award this contract to any other Proponent or to re-issue this RFP.

4.9 **Agreement**

A written agreement, prepared by the County shall be executed by the County and the successful Proponent. The complete proposal package submitted by the successful proponent, together with the entire Request for Proposal documents prepared by the County of Elgin, shall form part of the Agreement (see attached sample of agreement in Appendix A).

4.10 **Insurance Requirements**

Any agreement resulting from this RFP will contain, at a minimum, the following insurance requirements:

a) Comprehensive general liability insurance including bodily injury, property damage liability, personal injury liability, completed operations liability, blanket contractual liability, non-owned automobile and shall contain a severability of interest and cross liability clause to a limit of no less than five million ($5,000,000) dollars in respect to any one occurrence. The above-mentioned policy shall be endorsed to include the County of Elgin as an Additional Insured.

b) Professional Liability insurance covering all activities as described in the Proponent’s proposal to a limit of no less than two million ($2,000,000) per claim and in the aggregate. Such insurance shall provide coverage for errors and omissions made by the professional in the rendering of, or failure to render, professional services in connection with the Agreement. Upon completion of the work the policy shall remain in force for twelve (12) months. The Proponent must confirm that any property damage, personal injury or bodily injury resulting from an error or omission is considered an insurable loss whether coverage is under the Comprehensive General Liability Policy or the Professional Liability Policy (Errors & Omissions).

c) Standard OAP 1 Automobile liability policy.
d) The aforementioned policies of insurance shall contain or shall be subject to the following terms and conditions:

- be written with an insurer licensed to do business in Ontario;
- be non-contributing with, and will apply only as primary and not excess to any other insurance or self-insurance available to Elgin County;
- contain an undertaking by the insurer to notify the County in writing not less than sixty (60) days before any material change in risk or cancellation of coverage.
- any deductible amounts shall be borne by the Proponent.
- Prior to the execution of the Agreement and within fifteen (15) business days of the placement, renewal, amendment, or extension of all or any part of the insurance, the Proponent shall promptly provide Elgin County with confirmation of coverage insurance and, if required, a certified true copy(s) of the policy(s) certified by an authorized representative of the insurer together with copies of any amending endorsements applicable to the Agreement.

4.11 Indemnification

The successful Proponent shall indemnify and hold harmless the County of Elgin, its officers, Municipal Council, Employees and volunteers from and against any liabilities, claims, expenses, demands, loss, cost, damages, suits or proceedings by whomsoever made, directly or indirectly arising directly or indirectly by reason of a requirements of this agreement save and except for damage caused by the negligence of the County or their employees.

4.12 Compliance with the Accessibility for Ontario with Disabilities Act 2005

The Proponent shall ensure that all its employees and agents receive training regarding accessibility as outlined in the Accessible Customer Service Standard (Ontario Regulation 429/07) and the Integrated Accessibility Standards Regulation (Ontario Regulation 191/11). The Proponent is responsible to ensure that all of its employees, volunteers and others for which the Proponent is responsible are adequately trained.

4.13 Disqualification

The County may, in its sole discretion, disqualify a proposal or cancel its decision to make an award under this RFP, at any time prior to the execution of the Agreement by the county, if,

- the Proponent fails to cooperate in any attempt by the County to verify any information provided by the Proponent in its proposal;
- the Proponent contravenes one proposal per Person or Entity;
- the Proponent fails to comply with the laws of Ontario or of Canada, as applicable;
- the Proposal contains false or misleading information;
- the Proposal, in the opinion of the County, reveals a material conflict of interest;
- the Proponent misrepresents any information contained in its proposal.
4.14 **Record and Reputation**

Without limiting or restricting any other right or privilege of the County and regardless of whether or not a proposal or a Proponent otherwise satisfies the requirements of this RFP, the County may disqualify any proposal from any Proponent, where:

- In the opinion of the County Solicitor or the Purchasing Coordinator for the County, the commercial relationship between the Corporation of the County of Elgin and the Proponent has been impaired by the prior and/or current act(s) or omission(s) of each Proponent, including but not limited to:
  
  a) Litigation with the County;
  
  b) The failure of the Proponent to pay, in full, all outstanding accounts due to the County by the Proponent after the County has made demand for payment;
  
  c) The refusal to follow reasonable directions of the County or to cure a default under a contract with the County as and when required by the County or its representatives;
  
  d) The Proponent has previously refused to enter into an Agreement with the County after the Proponent’s proposal was accepted by the County;
  
  e) The Proponent has previously refused to perform or to complete performance of contracted work with the County after the Proponent was awarded the contract;
  
  f) Act(s) or omission(s) of the Proponent has resulted in a claim by the County under a bid bond, a performance bond, a warranty bond or any other security required to be submitted by the Proponent on an RFP within the previous five years.

- In the opinion of County Council or the Chief Administrative Officer, or their designate, there are reasonable grounds to believe that it would not be in the best interests of the County to enter into an Agreement with the Proponent, for reasons including but not limited to the conviction or finding of liability of or against the Proponent or its officers or directors and any associated entities under any taxation legislation in Canada, any criminal or civil law relating to fraud, theft, extortion, threatening, influence peddling and fraudulent misrepresentation, the Environmental Protection Act or corresponding legislation in other jurisdictions, any law regarding occupational health or safety or the Securities Act or related legislation.

4.15 **Proponent’s Costs**

The Proponent shall bear all costs and expenses incurred by the Proponent relating to any aspect of its participation in this RFP process, including all costs and expenses related to the Proponent’s involvement in:

- the preparation, presentation and submission of its proposal;
- the Proponent’s attendance at the Proponent’s meeting;
- due diligence and information gathering processes;
- site visits and interviews;
- preparation of responses to questions or requests for clarification from the County;
- preparation of the Proponent’s own questions during the clarification process; and,
- agreement discussions.
The County is not liable to pay such costs and expenses or to reimburse or compensate a Proponent under any circumstances, regardless of the conduct or outcome of the RFP Process, including the rejection of all proposals or the cancellation of the RFP, and including any negligence of the County in the conduct of the RFP process.

4.16 **Legal Matters and Rights of the County**

This RFP is not an offer to enter into either a bidding contract (often referred to as “Contract A”) or a contract to carry out the project (often referred to as “Contract B”). Neither this RFP nor the submission of a proposal by a Proponent shall create any contractual rights or obligations whatsoever on either the Proponent or the County.

The County may at its sole discretion change or discontinue this RFP process at any time whatsoever. The County may in its sole discretion enter into negotiations with any person, whether or not that person is a Proponent or a Short-Listed Proponent with respect to the work that is the subject of this RFP.

The County may at its sole discretion decline to evaluate any proposal that in the County’s opinion is incomplete, obscure or does not contain sufficient information to carry out a reasonable evaluation.

Without limiting the generality of the RFP, the County may at its sole discretion and at any time during the RFP process;

- reject any or all of the Proposals;
- accept any Proposal;
- if only one Proposal is received, elect to accept or reject it;
- elect not to proceed with the RFP;
- alter the timetable, the RFP process or any other aspect of this RFP; and
- cancel this RFP and subsequently advertise or call for new Proposals for the subject matter of this RFP.

In addition to and notwithstanding any other term of this RFP, the County shall not be liable for any damages resulting from any claim or cause of action, whether based upon an action or claim in contract, warranty, equity negligence, intended conduct or otherwise, including any action or claim arising from the acts or omissions, negligent or otherwise of the County and including any claim for direct, indirect or consequential damages, including but not limited to damages for loss of profit, loss of reputation, injury to property and bodily injury that results from the Proponents’ participation in the RFP process, including but not limited to;

- the disclosure of a Proponent’s confidential information;
- the costs of preparation of a Proponents Proposal, whether it is accepted, disqualified or rejected;
- any delays, or any costs associated with such delays, in the RFP process;
- any errors in any information supplied by the County to the Proponents;
- the cancellation of the RFP; and
the award of the contract to a Proponent other than the Proponent recommended by the Proposal Review Committee.

4.17 Human Rights, Harassment and Occupational Health and Safety

The Proponent shall be required to comply with the County’s policies regarding Human Rights, Harassment in the Workplace and Occupational Health and Safety.

4.18 Clarification

The County may require the Proponent to clarify the contents of its proposal, including by the submission of supplementary documentation, or seek a Proponent’s acknowledgement of the County’s interpretation of the Proponent’s proposal.

The County is not obliged to seek clarification of any aspect of a proposal.

4.19 Supplementary Information

The County may, in its sole discretion, request any supplementary information whatsoever from a Proponent after the submission deadline including information that the Proponent could or should have submitted in its proposal prior to the submission deadline. The County is not obliged to request supplementary information from a Proponent.

4.20 Default / Non-Performance

The County will reserve the right to determine “non-performance” or “poor quality” of service and further reserves the right to cancel any or all of this contract at any time should the Proponent’s performance not meet the terms and conditions of the RFP upon 30 days written notification to the Proponent.

“Non-performance” shall mean the failure to meet the complete terms and conditions of this Contract including, but not limited to, the response time. In the event of such cancellation, the County retains the right to claim damages as a result of such default.

If the County terminates the Contract, it is entitled to:

a) withhold any further payment to the Proponent until the completion of the work and the expiry of all obligations under the Contract; and
b) recover from the Proponent any loss, damage and expense incurred by the County by reason of the default (which may be deducted from any monies due or becoming due to the Proponent).
SECTION 5.0 - FORM OF PROPOSAL

*To be included in Envelope ONE*

5.1 DECLARATION

I/We the undersigned authorized signing officer of the Proponent, HEREBY DECLARE that no person, firm or Corporation other than the one represented by the signature (or signatures) of proper officers as provided below, has any interest in the proposal.

I/We further declare that all statements, schedules and other information provided in this proposal are true, complete and accurate in all respects to the best knowledge and belief of the Proponent.

I/We declare that this proposal is made without connection, knowledge, comparison of figures or arrangement with any other company, firm or persons making a proposal and is in all respects fair and without collusion for fraud.

I/We further declare that no employee of the Corporation of the County of Elgin is or will become interested, directly or indirectly as a contracting party or otherwise in the supplies, work or business to which it relates or in any portion of the profits thereof, or in any such supplies to be therein or in any of the monies to be derived there from.

I/We further declare that the undersigned is empowered by the Proponent to negotiate all matters with the Corporation of the County of Elgin’s representatives, relative to this proposal.

I/We further declare that the agent listed below is hereby authorized by the Proponent to submit this proposal and is authorized to negotiate on behalf of the Proponent.

I/We further agree in submitting this proposal, we recognize the County may accept any proposal in whole or in part, or elect to reject all proposals.

ACKNOWLEDGEMENT OF ADDENDA

I/We have received and allowed for ADDENDA NUMBER ________________ in preparing my/our proposal.

Insert #’s or “none”

________________________________________

Company Name

________________________________________     ___________________________________

Signature       Print Name

*To be included in Envelope One*

NOTE: Failure to sign this page and return with your submission in envelope one will result in non-acceptance of your submission.
SECTION 5.0 - FORM OF PROPOSAL

5.2 PRICE FORM

*To be included in Envelope TWO*

Proposals shall specify the basis of the fee for engineering services that represents an all-inclusive cost to the County. Proposals should identify phases to which particular fee calculations apply and the Proponent shall apportion the fee to the following phases of service:

1. Schedule “B” Municipal Class Environmental Assessment $ ____________
2. Detailed Design and Tender Documentation Preparation $ ____________
3. Full Time Construction Inspection $ ____________
4. Contract Administration $ ____________
5. Disbursements $ ____________

TOTAL COST: $ ____________

Proposals must specify the total upset cost of the proposal and the per diem rates for all proposed staff and any other fees that may be applicable, including the cost for disbursements noted above.

Include per diem rates and any other fees on a separate sheet and include in Envelope Two. Your proposal must clearly state which services are not included in your financial proposal.

__________________________________
Company Name

__________________________________  ________________________________
Signature                     Print Name

*To be included in Envelope Two*

NOTE: Failure to sign this page and return with your submission in envelope two will result in non-acceptance of your submission.
APPENDIX A – SAMPLE AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of _________ 2019.

- BETWEEN -

THE CORPORATION OF THE COUNTY OF ELGIN
450 Sunset Drive, St. Thomas, Ontario N5R 5V1

Hereinafter called the "County" (of the first part)

- AND -

PROPOSENT NAME
Address

Hereinafter called the “Proponent” (of the second part)

WHEREAS on (date), the County issued Request for Proposal # (insert number) (if applicable and Addendum # (insert number) dated (date) for (enter the description of work) (the “RFP”);

AND WHEREAS on (enter date of Proponent’s proposal) the Proponent submitted a proposal in response to the RFP (the “proposal”);

AND WHEREAS the County wishes to enter into an agreement with the Proponent for the services, as more particularly described in the RFP and the proposal, attached hereto as Schedule "A" and forming part of this Agreement (the “Services”);

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and other good and valuable consideration, the sufficiency whereof is acknowledged hereby by the parties, the parties hereto agree with each other as follows:

1. The Proponent shall provide the Services pursuant to all the terms and specifications set out in Schedule “A”. If there should be any conflict between the provisions of this Agreement and the provisions of Schedule "A", the provisions of this Agreement shall prevail.

2. The term of this Agreement shall commence ____________________.

3. If either party, acting reasonably, determines that the other party has failed to perform its obligations pursuant to this Agreement, then such party may terminate this Agreement upon giving at least thirty (30) days’ written notice to the other party.

4. The Proponent shall indemnify and save harmless the Owner, its elected officials, officers, employees and agents from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest, or damages of every nature and kind whatsoever arising out of the negligence, errors, omissions, fraud or willful misconduct of the
Proponent its officers, employees, agents and sub-Proponents, or any of them, attributable to or connected with the performance, non-performance or purported performance of the Proponent obligations pursuant to this Agreement, except to the extent that same is attributable or caused by the negligence of the Owner, its officers, employees and agents, or any of them. Further, this indemnity shall survive the expiration or early termination of this Agreement and continue in full force and effect.

5. This Agreement together with its schedule constitutes the entire understanding between the parties. Any change, addition to, or waiver of the terms hereof must be specifically agreed upon, in writing, and signed by both parties. Failure on the part of either party to insist upon the strict observance of any of the terms and/or conditions herein shall not operate as a waiver of such party's right to require the future observance of any such terms or conditions.

6. This Agreement shall not be assigned, in whole or in part, by either party hereto without the prior written consent of the other party. This Agreement, all its covenants, promises and conditions shall ensure to the benefit of and be binding upon the parties hereto and their respective permitted successors and assigns.

7. Either party may terminate this Agreement at any time, without notice, for just cause which shall include, without limitation, dishonesty, fraud, willful deceit or failure to properly fulfill the obligations hereunder where such failure is not remedied within ten (10) days after notice of same is given.

8. This Agreement shall be construed and interpreted in accordance with the laws of the Province of Ontario, Canada.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement.

“Proponent’s name
Per: ______________________
Name: ______________________
Position: ______________________
I have the authority to bind the corporation”

DATE

“The Corporation of the County of Elgin
Per: ______________________
Name: Julie Gonyou
Position: Chief Administrative Officer

Per: ______________________
Name: ______________________
Position: Warden
We have the authority to bind the corporation”
The following is a list of previous completed Traffic Impact Assessments commissioned by the Developer. The documents are provided as background information to this RFP.

B1 – Traffic Impact Assessment (March 2016) 134 Pages
B2 – Traffic Impact Assessment Addendum (July 2016) 7 Pages
B3 – Parsons Peer Review (Sept 2016) 2 Pages
B4 – FR Berry Peer Review Response (Sept 2016) 2 Pages
B5 – Traffic Impact Assessment Ph 2 (May 2017) 37 Pages
B6 – Traffic Impact Assessment Ph 2 (June 2018) 21 Pages
RETURN ADDRESS LABEL – ENVELOPE 1
Place this label on the front of the sealed envelope (ENVELOPE 1) containing your proposal.

FROM: ________________________________
______________________________
______________________________

Contact: ________________________________

DELIVER PROPOSAL TO:

County of Elgin
450 Sunset Drive
2nd Floor, Financial Services
St. Thomas, ON N5R 5V1
Attn: Mike Hoogstra, Purchasing Coordinator

TECHNICAL PROPOSAL - ENVELOPE 1

RFP No.: 2019-38
Description: Engineering Services – Centennial Road / Elm Line Intersection Improvements
Closing Date: November 21, 2019 @ 3:00 p.m. (local time)
Late proposals will NOT be accepted!
RETURN ADDRESS LABEL – ENVELOPE 2
Place this label on the front of the sealed envelope (ENVELOPE 2) containing your proposal.

FROM: _______________________
___________________________
___________________________
___________________________

Contact: _______________________

DELIVER PROPOSAL TO:

County of Elgin
450 Sunset Drive
2nd Floor, Financial Services
St. Thomas, ON N5R 5V1
Attn: Mike Hoogstra, Purchasing Coordinator

FINANCIAL PROPOSAL - ENVELOPE 2

RFP No.: 2019-38
Description: Engineering Services – Centennial Road / Elm Line Intersection Improvements
Closing Date: November 21, 2019 @ 3:00 p.m. (local time)
Late proposals will NOT be accepted!
The addendum forms part of the contract documents and is to be read, interpreted and coordinated with all other parts of the RFP.

The following questions have been received; the County’s response follows each question.

**Question 1:**

RFP Section 2.3 d) iii) notes that ‘existing storm drainage servicing is depicted in the drawings included as attachments to this RFP’ however they were not provided. Can the County provide these drawings?

**Answer 1:**

See attached Harvest Run Subdivision (Phase 1) SWM Pond Outlet Drawings.

**Question 2:**

Are as-built drawings of the recent Centennial Ave reconstruction available?

**Answer 2:**

See attached Eastwood Subdivision Reconstruction Ph 2, 3 Drawings.

**Question 3:**

Would the County consider increasing the allowable page limit from 10 to 15 pages?

**Answer 3:**

10 page maximum to be maintained.
Question 4:

In order to effectively identify and manage potential utility conflicts during design will the County consider paying for utility test pits separately or consider including a total amount of test pits to assume for bidding purposes?

Answer 4:

Yes costs associated with vacuum excavation of utility test pits will be paid for separately by the County. The successful Proponent is however responsible for obtaining three quotations and coordinating such work.

Question 5:

The preliminary design phase is anticipated to result in either a roundabout or signalized intersection improvement. The design team effort and composition for detail design largely depends on what intersection alternative is carried forward from preliminary design. Would the County consider for bidding purposes that a signalized intersection is assumed to be carried forward from preliminary design and that if a roundabout is selected as the preferred alternative, changes to the design effort would be negotiated at that time?

Answer 5:

Proponent fee schedules should be based on and indicate which of the two alternatives represents the greatest level of engineering effort and supporting costs.

Question 6:

Section 2.3 d) iii) refers to existing storm sewer drawings included in the RFP. Can the County please provide these? I do not believe they were included with the original package.

Answer 6:

See response to question 1.

Question 7:

Can the County confirm if the SWM pond mentioned in section 2.1 has been sized with intersection upgrades in mind?
Answer 7:

The Successful Proponent will need to consult City of St. Thomas development staff to confirm.

Question 8:

Is the County expecting a new/updated traffic impact assessment for this project?

Answer 8:

The Successful Proponent shall determine whether a new/updated Traffic Impact Assessment is necessary to fulfill the deliverable requirements as detailed in Section 2.7.

Question 9:

Is an Intersection Control Study to be included as part of this project?

Answer 9:

The Successful Proponent shall determine whether an Intersection Control Study is necessary to fulfill the deliverable requirements as detailed in Section 2.7.

Question 10:

Section 2.3 k) makes mention of accurate field ties. Can the County confirm what is meant by accurate field ties? Is this SUE QL-A? If so, how many test holes should be allowed for in our bids?

Answer 10:

The County will pay all costs directly associated with the deployment of third-party vacuum excavation services as demonstrated necessary and coordinated by the Successful Proponent, necessary to obtain accurate field ties for the services and/or utilities at a conflict point.

Question 11:

Section 2.2 states:

The Successful Proponent must develop the terms of reference necessary for the County to procure the services for a geotechnical firm for material testing during construction only, and manage their involvement appropriately.

However, section 2.4 f) states:
Addendum No. 1
RFP No. 2019-38

The Contractor shall be responsible for providing Quality Assurance testing of all construction materials, including but not limited to Granular sieve analysis, hot mix asphalt testing and compaction.

Can the County confirm the role the successful proponent will be expected to undertake in relation to material testing.

**Answer 11:**

The Successful Proponent must develop the terms of reference necessary for the County to procure the services of a geotechnical firm for material testing during construction only, and manage their involvement appropriately.

Section 2.4 f) is revised to state:

The Successful Proponent (or through its sub-consultant) is responsible for arranging, preparing and shipping for testing of materials supplied by the contractor or requested by the County for incorporation in the work and the review of test results and acceptability of said materials.

**End of Addendum No. 1**

Issued: November 18, 2019
Total Pages: Four (4) + two (2) drawing attachments noted

Please **ACKNOWLEDGE** receipt of **ADDENDUM # 1** in the appropriate space on **PAGE 28** of the Request for Proposal or include a copy of this Addendum with your submission.

Regards,

Mike Hoogstra, CPPB | Purchasing Coordinator
P: 519-631-1460, extension 129 | E: mhoogstra@elgin.ca
Bid Details

Bid Classification: Services
Bid Type: Request For Proposal
Bid Number: 2019-38
Bid Name: Engineering Services - Centennial Road / Elm Line Intersection Improvements
Bid Status: Closed
Bid Closing Date: Thu Nov 21, 2019 3:00:59 PM (EST)
Question Deadline: Fri Nov 15, 2019 4:00:00 PM (EST)

Time-frame for delivery or the duration of the contract:
Refer to bid document
Negotiation Type: Refer to bid document
Condition for Participation: Refer to bid document
Electronic Auctions: Not Applicable
Language for Bid Submissions: English unless specified in the bid document
Submission Type: Hard Copy Submissions Only
Submission Address: 450 Sunset Drive, St. Thomas, ON N5R 5V1
Public Opening: No

Description:
The County of Elgin is seeking the services of a consulting engineering firm to undertake a Schedule 'B' Municipal Class Environmental Assessment, preliminary engineering, detailed design, contract administration and inspection to improve the operation of the County's Centennial Road (CR28) and Elm Line intersection (CR56), within the Municipality of Central Elgin.

Bid Document Access:
Bid document preview, bid opportunity, and award notices are available on the site free of charge. Proponents are not required to register for a bid opportunity prior to previewing the bid documents. To obtain an unsecured version of the bid document and/or to participate in this opportunity, an annual or a per bid fee must be paid (annual fee - $169.95, per bid fee - $50.85).

Trade Agreements: CFTA
The following are the unofficial bid results:

<table>
<thead>
<tr>
<th>Company</th>
<th>Contact</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTE Consultants Inc.</td>
<td>Stephens, Laurie</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td>520 Bingemans Centre Dr, Kitchener Ontario, Canada N2B 3X9</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>266</td>
</tr>
</tbody>
</table>
### Plan Takers

The following are the plan takers for the bid:

<table>
<thead>
<tr>
<th>Company</th>
<th>Contact</th>
</tr>
</thead>
</table>
| AECCOM Canada Ltd.             | Ioannides, Natalie  
105 Commerce Valley Drive West, 7th Floor, Markham  
Ontario, Canada  
L3T 7W3 |
| AINLEY & ASSOCIATES LIMITED    | Browning, Nancy  
280 Pretty River Parkway, Collingwood  
Ontario, Canada  
L9Y 4J5 |
| BT Engineering Inc.            | Scott, Katherine  
100 Craig Henry Drive, Suite 201, Ottawa  
ON, Canada  
K2G 5W3 |
| CIMA Canada Inc.               | Fox, Lauren  
5935 Airport Road, Mississauga  
Ontario, Canada  
L4V 1W5 |
| Cole Engineering Group Ltd.    | Molloy, Deborah  
70 Valleywood Drive , Markham  
Ontario, Canada  
L3R 4T5 |
| LABE                           | Marshall, Marty  
100 East St. South, Sarnia  
Ontario, Canada  
N7T 3R1 |
| Morrison Hershfield Limited    | Main, Andrea  
200 - 2932 Baseline Road, Ottawa  
ON, Canada  
K2H 1B1 |
<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTE Consultants Inc.</td>
<td>Stephens, Laurie</td>
<td>520 Bingemans Centre Dr, Kitchener Ontario, Canada N2B 3X9</td>
</tr>
<tr>
<td>R.V. Anderson Associates Limited</td>
<td>Swift, Leah</td>
<td>2001 Sheppard Avenue East, Toronto ON, Canada M2J 4Z8</td>
</tr>
<tr>
<td>Stantec Consulting Ltd.</td>
<td></td>
<td>Ontario, Opportunities 100-300 Hagey Boulevard, Waterloo Ontario, Canada N2L0A4</td>
</tr>
<tr>
<td>Toronto Construction Association</td>
<td>Flores, Klaire</td>
<td>70 Leek Crescent, Richmond Hill Toronto, Canada L4L1HN</td>
</tr>
<tr>
<td>WCA</td>
<td></td>
<td>Prymack, Christine 2880 Temple, Windsor Ontario, Canada N8W 5J5</td>
</tr>
<tr>
<td>WSP Canada Group Limited</td>
<td>Gregory, Jennifer</td>
<td>100 Commerce Valley Drive W, Thornhill Ontario, Canada L3T 0A1</td>
</tr>
<tr>
<td>WSP Canada Inc.</td>
<td></td>
<td>Gregory, Jennifer 100 Commerce Valley Dr W, Thornhill ONTARIO, Canada L3T 0A1</td>
</tr>
<tr>
<td>Evaluation Team Member</td>
<td>Initial</td>
<td>Position</td>
</tr>
<tr>
<td>------------------------</td>
<td>---------</td>
<td>-----------------------------------</td>
</tr>
<tr>
<td>Brian Lima</td>
<td>BL</td>
<td>Director of Engineering Services</td>
</tr>
<tr>
<td>Peter Dutchak</td>
<td>PD</td>
<td>Deputy Director of Engineering Services</td>
</tr>
<tr>
<td>Mike Hoogstra</td>
<td>MH</td>
<td>Purchasing Coordinator</td>
</tr>
</tbody>
</table>
CORRESPONDENCE – December 12, 2019

Items for Information– (Attached)

1. Dr. Kellie Scott, Lead Physician, Elmwood Family Health Organization with a letter to MPP Jeff Yurek expressing concerns with Bill 138.

2. Statement from Brock Carlton, CEO of the Federation of Canadian Municipalities.

3. Heather Derks with a letter regarding enrollment projections for Kettle Creek Public School in Port Stanley.

4. Allan Thompson, Rural Ontario Municipal Association Chair and Rick Kester, President, Ontario Good Roads Association with a letter regarding future collaboration between ROMA and OGRA.

5. Cynthia St. John, Chief Executive Officer, Southwestern Public Health with the 2018 audited financial statements and a letter advising that the County will receive a return of a surplus of $270,915.
Mr. Yurek,

I understand you are meeting with Dr. Rai, Dr. Orsini and other London-Elgin-Middlesex Physicians tomorrow about physician concerns about Bill 138. Thank you for taking time to hear their concerns. I respect that you are always willing to hear from your constituents and local physicians when we have reached out.

I want you to know that I share these concerns. I have bcc: my physician colleagues here to ensure they are aware of these issues as well.

To be clear, I want to see accountability of physicians for their OHIP Billings and I do believe there are physicians billing inappropriately. We need an accountable, transparent OHIP billing system, but this is not the way.

I have several concerns with the proposed legislation:
- OMA members and staff have been meeting with MOH regularly, but were not advised of this proposed bill. This came as a surprise, given the positive progress on the relationship working toward health system transformation.
- Schedule 15 of bill 138 is buried in a huge omnibus bill with debate/discussion stifled and limited opportunity to provide input. According to Theresa Armstrong “Unfortunately, the Conservative government voted yesterday to close debate on Bill 138 and severely limit opportunities for public input.”
- The reverse onus on physicians to prove their innocence and generalization of any finding retroactively to claw back physician billings. You are aware of the impact this has on physicians from the province’s previous experiment with MRC billing Audits https://www.theglobeandmail.com/news/national/christie-blatchford/article20436052/, particularly in rural areas where physicians may be billing more than expected just based on the volume of services they are required to provide to serve the population. https://www.theglobeandmail.com/news/national/audit-system-devastating-forms/article735927/, To quote the late Pediatrician Dr. Tony Hsu, who died by suicide after an MRC audit, “The targeted physicians were by majority hardworking, accountable community pillars with over 15 years in practice. The allegations of wrongdoing were devastating to the unsuspecting physicians.”
- The disregard for many of Justice Cory’s recommendations: http://www.ontla.on.ca/library/repository/mon/10000/252115.pdf. “The medical audit system in Ontario has had a debilitating -- and, in some cases, devastating -- effect on the physicians of Ontario and their families. In turn, it has had a negative impact on the delivery of health services in the province. It has undermined Ontario’s attractiveness as a place to practice medicine and has led some physicians to curtail their practices so as to stay within average billing patterns.”
- An appeal process only accessible after repayment any recovered funds
- The ability of non-physician reviewers to enter our offices unannounced, disrupting patient care, with access to confidential personal health information and judging whether the care I provided was ‘medically necessary’
- There is no accountability specified for OHIP to pay physicians billings on time, allow retroactive billing as far as they want to clawback, or to provide adequate education and resources to support physicians in interpretation of the schedule of benefits and in billing appropriately. There is no accountability on OHIP to explain OHIP billing and coverage of medical services to patients.
- Restriction of billing numbers proposed worries municipalities as well as physicians.
- As if the billing audit part of this bill wasn’t enough, ability to break/change existing contracts has been thrown in for good measure, threatening the security of the small businesses most physicians run that provide the infrastructure of the health care system outside hospitals and in AFPs and APPs.

There has to be a better way to do this to achieve the government’s goals without increasing the stress on our already burdened physicians. Your government has been working together with physicians to find savings and reduce unnecessary codes in the fee schedule, the best example, already achieving significant impact, is delisting of pre-operative histories and physicals. Your government and the OMA have been working together on health system transformation and Ontario Health Teams and you can see two of these developing in your own riding (Western OHT in London-Middlesex and Elgin OHT). The central role of physicians in the co-design of a better, more efficient system for patients, providers and government is essential. This is at risk with introduction of, and passing this bill.

I was present when Minister Elliott addressed us last Friday at OMA Council and she repeatedly characterized the relationship between physicians and government as a friendship. While I had been reassured that there has been progress on this relationship, I have lost faith after seeing what this bill proposes. Friends would sit down together and co-design a better billing audit system, not bury changes with significant negative impact to the profession in a huge bill and then rush it through with limited opportunity for debate, discussion or modification. Friends would not leave each other constantly wondering when their contract might be cancelled, or what else might be coming next. A friend would not push more friends away, as Schedule 15 of Bill 138 is sure to do - many physicians have already found Ontario an inhospitable place to practice. Friends do not take each other for granted. Physicians who have been volunteering countless hours to working on the government’s OHT and system transformation agenda are frustrated and fed up and not likely to continue. This introduction of this bill is a distraction from work that needs to be done and threatens the physician engagement we’ve been working to build.

There is still an opportunity to amend this bill. Please work with our government to strike schedule 15 from this bill or modify it significantly to maintain this fragile friendship the Minister spoke of. Let’s get back to listening to each other and focusing on improving care for our patients, our providers, the budget and the system.

**Dr. Kellie Scott MD, CCFP, FCFP**
Lead Physician, Elmwood Family Health Organization
Adjunct Professor, Department of Family Medicine, Schulich School of Medicine & Dentistry
111-417 Wellington Street
St. Thomas, ON N5R 5P5
office 519-631-3223
fax 519-286-0390
kellie.d.scott@gmail.com
3. Key Messages

Doctors want to be accountable

- Ontario physicians support the principles of transparency and the need to spend taxpayers’ dollars wisely.
- Doctors and government are working together to transform the province’s health care system and oversight is an important part of this work.
- Doctors support an audit system that is fair, protects patient privacy and is based on due process.
- But that’s not what’s being proposed and we want to work with government to fix it.
- Ontario’s doctors are committed to making the health care system better. As leaders in the medical community, we are actively involved in the health system transformation now underway.

The OMA has four key concerns

1. Reverse onus
   - Bureaucrats can order a doctor to repay money they think a doctor has mistakenly billed without a hearing before an independent panel.
   - The doctor can appeal to a review board after the money has been repaid.
   - However, non-physicians will be the majority on the review board, not other physicians who understand the service provided, why it was provided and how it was billed.

2. Extrapolation
   - Bureaucrats could take a small sample of a doctor’s billings and then recover funds based on that sample for all of their billings for any two-year period.
   - This power can bankrupt doctors and caused a physician to commit suicide in 2003. After that tragedy, a review of the medical audit system by retired Supreme Court Justice Peter Cory specifically rejected this type of sampling.
   - Every doctor can make a mistake, but this legislation can turn it into a devastating problem for them.

3. Unfettered investigation powers
   - Non-physician inspectors could inspect doctor’s offices at any time, without notice. These inspections should be done by physician peers, who have been properly trained, and adhere to a code of conduct.
4. The power to unilaterally cancel contracts
   - The government could unilaterally amend and impose new terms on any existing agreements with doctors, including Alternative Payment Programs and Alternative Funding Programs covering cancer doctors and ER physicians.

The government has tools it needs to respond to concerns raised by the Auditor General

- The Ministry of Health has a number of ways and all the tools it needs to collect inappropriate payments to physicians now, it just hasn’t used them. The MOH can:
  - Order doctors to repay amounts incorrectly billed.
  - File reports with the College of Physicians and Surgeons, the independent body that governs the profession.
  - Suspend payments to a physician.
  - Order physicians to pay interest.
  - Deduct OHIP payments to a physician to recover incorrectly billed funds.

- In cases of outright fraud, the MOH can and has reported the matter to the commercial crime unit of the Ontario Provincial Police.

- When a legitimate dispute about interpretations of billing codes arises, the Physician Payment Review Board can conduct a hearing. The MOH can ask for a matter to be heard by the PPRB on an expedited basis.
  - Of the 115 cases the PPRB heard between 2013 and 2018, 113 were resolved.

- Under the current system, all bureaucrats have to do is write no more than three letters to a doctor – to inform the physician of the issue, say whether or not and if they are still not satisfied, tell the physician they are referring the issue to the appeal panel.

- Bill 138 instead proposes to put all the power in the hands of a single bureaucrat (the Manager of OHIP), and that doesn’t seem like a good idea.

- Together we can improve a system that is fair and transparent and that addresses ALL the AG’s concerns.

Ontario needs to update its decades-old fee schedule

- The vast majority of billing issues can be prevented by modernizing the OHIP billing code.

- OMA has long been advocating for:
  - simpler and clearer Schedule of Benefits
  - more and better education on how to use the Schedule of Benefits
  - a fair and transparent audit process.
Ontario needs to better educate physicians on how to use the Schedule of Benefits

- Currently, there is no formal education for physicians on how to use the Schedule of Benefits.
- There are more than 7,000 billing codes that are written as guidelines—not a detailed document designed to be interpreted literally. Many of these codes are vague and open to interpretation.
- In any system this large and complex, especially one in which there is a shortage of doctors and where 31,500 physicians deliver care to more than 340,000 patients every day, mistakes can be made.

The government did not consult with the OMA on Bill 138’s changes to the billing process

- The OMA has been trying for six months to sit down with the Ministry of Health to develop a better billing process and believed it had a commitment from the government to address this through a working group. This did not happen.
- The OMA cautioned the ministry in April about returning to the days of the Medical Review Committee (MRC). Instead, Bill 138 as written proposes a system very similar to the MRC, which Supreme Court Justice Peter Cory described in 2005 as “debilitating for physicians and detrimental to the health care system.”

We Need Your Help

Please ask your government – the Premier, Minister of Health or Minister of Finance to:

- Work with the OMA on changes to Schedule 15 that establish an audit system that is fair, protects patient privacy and is based on due process.
November 29, 2019

Statement from Brock Carlton, CEO of the Federation of Canadian Municipalities

Brock Carlton, CEO of the Federation of Canadian Municipalities (FCM), issued the following statement today regarding his future with the organization:

Today, at the annual November gathering of FCM’s Board of Directors in Ottawa, I announced that I will not seek to renew my contract as CEO of FCM when it expires on July 31, 2020. My recommendation to the Board is to begin the search for my replacement as CEO.

“I make this decision having enjoyed a remarkable and fulfilling career at FCM. I joined FCM in 1991, having been brought on to serve the organization’s international programs. In July 2007, the Board entrusted me with the tremendous honour of becoming CEO.

“This is a time of important growth and transformation for FCM. FCM has achieved unprecedented levels of national influence and have expanded our programs, all directed at delivering historic results that benefit municipalities of all sizes. I am tremendously proud of what our organization has achieved in the years I’ve had the privilege of serving our membership as CEO.

“This role with FCM has been among the most cherished of my career. I have grown as a leader and as a person, and have had the pleasure of developing friendships with people dedicated to community service and making lives better for Canadians.

“I would like to thank our Board of Directors and our members for their support over the past 12 and a half years in my role as CEO, and prior to that in the various roles within FCM’s international programs. I would also like to thank our staff for their dedication, intelligence and professionalism. I could not have had a successful run as CEO without their support and encouragement.

“FCM only continues to grow in influence and importance to our national conversation. I believe it is truly the most important gathering place for the municipal order of government—the order of government closest to Canadians’ daily lives. I look forward to the new challenges before me, as well as more time with my family, in my...
canoe, and on my skis. I’m grateful to move on to this new phase, knowing that FCM has changed me in profound ways. I look forward to following FCM as it continues its record of success.”

Brock Carlton
Chief Executive Officer
November 29, 2019  
Heather Derks  
PO BOX 129, Sparta, ON  
N0L2H0  

Dear Warden and Council,

I wanted to take the time to write and thank you for your recent appointment of Councilors Giguère and Martyn to Thames Valley’s Rural Ed Task Force. I feel confident that this team is dedicated to resolving issues around equitable access to education for the rural areas and commend you on your attention to this matter.

I wanted to let you know also that a November 12 staff report finally revealed the enrollment projections for Kettle Creek PS at 350 Carlow Road in Port Stanley. I am attaching the 265 page report available on their website, but I wanted to share a few key highlights.

On page 90, we see that the enrollment projections for Kettle Creek, with our newly expanded capacity as of September 2020 of 363 pupil places, presented in Table 2, are as follows:

![Table 2: Enrollment Projections](image)

Because of the small nature of the above print, I will clarify that the population is expected to rise to 693, or 330 pupils above the available pupil place count that will be in place once the expansion is complete.

I would also like to draw your attention to this quote, found on page 111, which reads:

“The continued use of Port Stanley as a holding school will not be able to accommodate the projected enrollment from the Southeast St. Thomas Holding Zone.”

Later in the November 12 TVDSB report, on page 92, we are presented with a graph that shows that up to 14 portables would be needed to accommodate this volume of students.

As this would be essentially double the capacity of the school, with double the busses, double the parent vehicles at drop off and pick up time, I feel that we can all agree that this is not the ideal
scenario, particularly during the time frame of the repairs to the lift bridge and improvements to the breakwater in Port Stanley, during which it is my understanding that all through traffic will be routed via Carlow Road.

I am asking TVDSB to work with our communities and municipal councils to resolve this situation in a collaborative manner that involves the least amount of upheaval for all of the families involved, and I am confident that if called upon to do so, the County of Elgin and all of the impacted lower tiers will come to the table to contribute to an equitable resolution.

In conclusion, I would like to thank you for everything that you have done in support of rural education, past and future. You have my family’s most sincere gratitude.

Best,

Heather Derks

PS – having recently had the chance to read the province’s special report on Flood Preparedness, with it’s particular references to increased infrastructure damage along the north shore of Lake Erie due to increased wave action caused by high water level and the lack of winter ice cover, I would also like to applaud your forward-thinking decision to upgrade the breakwater and bridge infrastructure referenced above.

Please don’t hesitate to call on me should you require assistance with any matter.

Copies: Mark Fisher, TVDSB Director of Education
         Arlene Morrell, TVDSB Board Chair
         MPP Jeff Yurek, Elgin-Middlesex-London
THAMES VALLEY DISTRICT SCHOOL BOARD
PLANNING AND PRIORITIES ADVISORY COMMITTEE AGENDA

November 12, 2019, 6:00 p.m.
Board Room, Education Centre

Pages

1. Call to Order and Approval of the Agenda
2. Conflicts of Interest
3. Minutes of the Previous Meeting
   The minutes of the 2019 September 10 meeting are provided for information.
   a. Business Arising from the Previous Meeting
5. Other Business
6. Questions and Comments by Members
7. Date and Time of Next Meeting
   The next meeting is scheduled for 2020 January 14.
8. Adjournment
THAMES VALLEY DISTRICT SCHOOL BOARD
PLANNING AND PRIORITIES ADVISORY COMMITTEE

September 10, 2019
Board Room

**Members:** Trustees J. Bennett, P. Cuddy, S. Hunt, B. McKinnon (-6:02, +6:23), A. Morell, L. Pizzolato, S. Polhill, C. Rahman, M. Ruddock, J. Skinner (Chair), B. Smith, B. Yeoman, Student Trustees E. Butler and C. Kennedy

Regrets: C. Antone, Student Trustee S. Chun

**Administration:** M. Fisher (Director), R. Culhane (Associate Director), J. Pratt (Associate Director), C. Lynd (Superintendent), S. Mark (Superintendent), L. Nicholls (Superintendent), D. Macpherson (Superintendent, -8:15), S. Builder (Superintendent), K. Edgar (Superintendent, -8:15), P. Sydor (Superintendent, -8:15), K. Wilkinson (Superintendent, -8:15), C. Kent (Planner, -6:02, +6:23, -8:15), C. Henriquez (Manager, Facilities, -6:02, +6:23, -8:15), H. Gerrits (Manager, -6:02, +6:23, -8:15), B. Williams (Supervisor, Corporate Services)

1. **Approval of the Agenda**
   The meeting was called to order at 6:00 p.m. The agenda was approved on motion.

2. **Conflicts of Interest**
   None declared.

3. **Minutes of the Previous Meeting**
   The minutes of the 2019 June 11 meeting were provided for information.
   a. **Business Arising from the Previous Meeting** - None.

4. **In Camera**
   On motion the committee moved in camera at 6:02 p.m.; reconvening in public session at 6:23 p.m.

   S. Mark and C. Kent presented information on the Ministry's 2019-2020 Capital Priorities Program outlining the criteria for submissions. Submissions are due 2019 September 30. The short timeline between the announcement of funding and the deadline for submission was noted.

   The process used to identify projects for submission was outlined highlighting information received at a meeting with the Ministry regarding maximizing current space and finding efficiencies; and meetings with municipal partners, the co-terminus boards, and the Consolidated Municipal Services Managers. Six submission have been prepared. As per the direction of the Ministry there is no ranking of submissions.

   Each of the six submissions was described noting the accommodation pressures in each area. S. Mark referenced the accommodation planning priority area report presented to trustees at the 2019 June 11 Planning and Priorities Advisory Committee meeting. It was noted only those areas meeting the established criteria for capital project funding were selected by Administration.
Work done to gather the necessary information and materials for submission to the Ministry was outlined noting efforts to work with the schools directly to better understand what is happening in each school community.

S. Mark, J. Pratt, C. Henriquez, and C. Kent responded to questions regarding the use of yield ratios, the purchase of a site in North London for the proposed new school, the availability and use of modular construction, considerations given in the process of determining how to address accommodation issues in each area, and the timeline for review of the submissions.

In reference to the two submissions coming out of the EPAR-01 decisions and the discussion at the meeting, J. Pratt advised that should the Ministry not support the business cases put forward, Administration will bring back alternative recommendations for trustees to consider.

As a point of clarification it was noted the Capital Priorities submissions do not require trustee approval. In response to the discussion on this point, further discussion was referred to the Chair's Committee. The need for longer term accommodation planning was acknowledged. S. Mark advised they will be taking this approach this year. A report will be coming forward to trustees in early 2020.

The mandate and procedural rules of the Advisory committees were raised and referred to the Chair's Committee.

6. Capital Projects Update

S. Mark and C. Henriquez provided a verbal update on current capital projects in process or completed. Information was provided on Kettle Creek PS, the One World International Welcome Centre, Early Years Capital projects, Masonville Public School, the new SE London PS, and Tweedsmuir PS.

Questions of clarification regarding the funding for operating costs for childcare projects was addressed by Administration.

7. Other Business

a. Future Advisory Meeting Agendas

A. Morell facilitated a ‘dotmocracy’ exercise to identify potential future agenda times for Advisory meetings. Information will be collated and shared with the Chair's Committee and the Director to inform the scheduling of items on future Advisory agendas.

8. Questions and Comments by Members

None.

9. Date and Time of Next Meeting

The next meeting is scheduled for 2019 October 8, 6 p.m.

10. Adjournment

On motion the meeting adjourned at 8:42 p.m.

JAKE SKINNER
Committee Chair
Purpose:
To provide relevant information related to both the 2019 Capital Priorities Business Cases (as related to EPAR01) and to provide further data in order for the Board of Trustees to make an informed decision with respect to the rescinding of identified EPAR-01 motions.

Content:
Background

At the 2019 June 25 Board meeting, Administration was requested to prepare a report regarding 2019 – 2020 Capital Priorities Program funding as it relates to the recommendations of Elementary Pupil Accommodation Review 01 (EPAR-01). At that time, the Ministry of Education had not yet released the memorandum outlining submission guidelines for the 2019 – 2020 program.

A notice of a motion to rescind identified motions related to EPAR-01 was put forward at the 2019 September 24 Board Meeting. At the 2019 October 22 Board meeting, the decision related to the motion to rescind identified EPAR-01 motions was deferred to enable the Board of Trustees to receive supplementary information from Administration and solicit input from the general public.

In response to the above direction, Administration is pleased to provide this report and attachments to the Board of Trustees to assist their decision making process regarding the implementation of EPAR-01. This report provides data and information related to the 2019 – 2020 Capital Priorities Program submission criteria, a summary of notable changes to the 2019 – 2020 EPAR-01 business case submissions (Cases 03. New Belmont PS and 04. Southeast St. Thomas), and an outline of the how the motions to rescind the approved closure of New Sarum Public School and Springfield Public School would change the analysis and outcomes contained within these submissions.

2019 – 2020 Capital Priorities Program Submission Criteria Related to EPAR-01

On 2019 July 22, the Ministry of Education announced the launch of the 2019 – 2020 Capital Priorities Program, including child care and review of school construction standards through B-Memo B-17 (See Appendix A for the full memo). The memo provided Administration with direction on project eligibility and evaluation criteria, as well as timelines for submission and required dates for completion of proposed projects.

Based on the categories and criteria outlined by the Ministry, Administration proceeded to submit requests for funding to support the construction of new elementary school facilities in Belmont and southeast St. Thomas, honouring the Board-approved motions of 2017 May 23 related to EPAR-01. Submissions are included within the appendices of this report.
Administration provided information on the rationale and proposed scope of work for each of the school facilities. At the request of the St. Thomas Elgin Consolidation Municipal Service Manager (CMSM), Administration also prepared a joint submission to include child care within the scope of the southeast St. Thomas project only; child care was not pursued for the Belmont project at the request of the CMSM.


2019 Changes to EPAR-01 Capital Priorities Business Case Submissions

In advance of the call for submission for the 2019 Capital Priorities Program, Administration reviewed the 2017 submissions against past criteria and 2018 – 2019 actual enrolment figures, as well as facility condition assessments undertaken since the completion of EPAR-01.

In the 2017 submissions, a school facility with an on-the-ground (OTG) capacity of 516 pupil places was proposed for southeast St. Thomas and a school facility originally with 625 pupil places and then reduced to 553 was proposed in Belmont. The 2019 submissions proposed a facility with an OTG capacity with 461 pupil places in southeast St. Thomas and a school facility with 637 pupil places in Belmont.

To support Administration with the preparation of the 2019 – 2020 Capital Priorities Program business case submissions, the expertise of Watson & Associates Economists Ltd. (Watson) was engaged to prepare 10-year enrolment projections for each of the study areas and schools associated with the six business cases. In collaboration with the Board’s municipal partners, TVDSB leveraged Watson’s expertise in this field to inform the business case submissions.

A core component of Watson’s methodology is the preparation of demographic and economic forecasts. Analyses undertaken within the scope of review include:

- Review of historical population and housing trends;
- Analysis of demographic trends (i.e., births, deaths and age structure);
- Review of residential building permit activity by structure type, by geographic area, over the past decade; and
- Understanding of residential growth forecasts by board planning areas.

Watson uses advanced modelling techniques to allocate all future development and growth based on in-house forecasts or the most recent Council-approved forecasts available. The dwelling unit growth forecast that is compiled is used as a basis to project school-aged children from new development. This method provides forecasted pupil yields for future development beyond circulated planning applications and development under construction.

Watson’s methodology also includes review and analysis of historic school-level data, and specifically enrolment ratios and grade transitions, and how the relationships between these variables are connected to demographic trends. The basis of the assumptions for future enrolment trends come from the analysis of these historical relationships.

Administration note that enrolment projections are dynamic figures based on a number of variables and assumptions. Overall, Administration note the following key changes within the scope of the 2019 Capital Priorities submissions for Belmont and St. Thomas:

- Updated enrolment projections using municipal population and growth data, as well as demographic analysis;
- Revised OTG capacities for selected school facilities: Davenport PS / McGregor PS due to implementation of some EPAR-01 recommendations; future increased OTG capacity at Kettle Creek PS due to approval of addition. These revisions result in changes to current and projected pupil places and respective utilization rates.
Revised scope for school level data; French Immersion (FI) schools were excluded due to the on-going FI Program Delivery Review and a number of schools were added to the 2019 submission for southeast St. Thomas for a widened review lens to meet Ministry requirements; and,

Updated Comparable Facility Condition Index (5-year FCI) and renewal investment needs at some EPAR-01 schools due to provincial changes in how third-party assessor undertake evaluations. As the current assessment cycle has not yet concluded (2016-2020), updated comparable FCI data was not available for all schools.

Administration also note the following:

- Status quo classroom loading was used as a base for the OTG capacity of schools included within each business case;
- An additional written component was required by the Ministry, which included rationale of alternate options; and,
- Auto-populated data within the Ministry template required corrections to ensure consistency with 2018 – 2019 facility data and portable counts.

As Administration continue to prepare system enrolment projections, additional adjustments may result and the Ministry will be advised. Administration note that the submissions appended to this report indicate a starting point that will likely be refined and revised through collaboration and dialogue with the Ministry’s Capital Branch, which is part of the normal process.

**Resulting Changes from Motion to Rescind EPAR-01 Board-Approved Motions related to the Closure of New Sarum Public School and Springfield Public School**

The subject business cases were submitted to the Ministry for consideration in an effort to continue to facilitate on-going implementation of the EPAR01 Board-approved motions of 2017 May 23. The motions to rescind the Board-approved closure of New Sarum Public School and Springfield Public School would result in changes to the proposed solution component of the business cases for Belmont and Southeast St. Thomas.

Administration has undertaken a preliminary analysis of possible changes to be considered when rescinding each of the subject motions.

The motion to rescind the closure of New Sarum Public School would:

- Reduce the projected enrolment at both the proposed Belmont and St. Thomas school facilities. Administration note that the majority of students currently designated to attend New Sarum Public School are expected to attend the school facility proposed in southeast St. Thomas.

- Based on preliminary analysis, Administration estimate a proposed OTG capacity of approximately 500 pupil places in Belmont and approximately 300 pupil places in southeast St. Thomas, however this would need to be further analyzed with assistance from Watson.

- Result in maintained school renewal investment needs at new Sarum Public School. Based on a 2018 assessment as part of the Ministry’s Facility Condition Assessment Program, this school has a 5-year renewal investment need of $3,949,125.

- Result in maintained annual operational (custodial, maintenance and utility) costs at New Sarum Public School. The 2017 – 2018 operating cost for New Sarum Public School was $172,432.
The motion to rescind the closure of Springfield Public School would:

- Result in Springfield Public School having a 10-year average utilization rate of approximately 61% and approximately 105 empty pupil places in any given year.

- Reduce the projected enrolment at the proposed Belmont school facility as approximately 33% (58 of 174 pupils) of the Springfield Public School enrolment as of 2018 October 31 would be designated to attend the new Belmont school. The estimated OTG of 500 pupil places noted above takes this change into consideration.

- Require revision to enrolment projections for Summers' Corners Public School as approximately 66% (116 of 174 pupils) of the Springfield Public School enrolment as of 2018 October 31 would be designated to attend Summers' Corners Public School based on the approved attendance areas. Currently, only grade 7 and grade 8 students within the Springfield Public School attendance area currently attend Summers’ Corners Public School. There would be no impacts to the OTG capacity of Summers' Corners Public School, however the projected utilization rate would be reduced to a 10-year average of approximately 90% (equaling about 45 empty pupil places) from 107%.

- Result in maintained school renewal investment needs at Springfield Public School. Based on a 2018 assessment as part of the Ministry’s Facility Condition Assessment program assessors, this school has a 5-year renewal investment need of $3,548,094.

- Result in maintained annual operational (custodial, maintenance and utility) costs at Springfield Public School. The 2017 – 2018 operating cost of Springfield Public School was $145,274.

The 2019 Capital Priorities Program submissions for Belmont and St. Thomas include estimated operating costs of $431,343 and $320,448 based on the proposed OTG capacities of 637 and 461 pupil places respectively. The estimated operating costs are based on 2017 – 2018 Board-average elementary square footage operating cost, excluding administrative costs, as reported to the Ministry.

Administration note that due to relationships between a number of the EPAR-01 motions, additional amendment to the Board-approved motions of 2017 May 23 may be required following the decision at the 2019 November 26 of the Board Meeting.

Based on the decision of the Board, the 2019 – 2020 Capital Priorities Program business case submissions for Belmont and St. Thomas may need to be amended or resubmitted in full for consideration in the current or a future round of the Capital Priorities Program, pending timelines and direction from the Ministry.

Cost/Savings: As highlighted within report.

Timeline:

2019 November 12: Planning and Priorities Advisory Committee
2019 November 19: Public Delegations
2019 November 26: Board Meeting

Communications:

Appendices:

Appendix A: B-Memo B-17 (Announcement of launch of 2019 – 2020 Capital Priorities Program, including Child Care Capital Funding and review of School Construction Standards)

Appendix B: 2019 – 2020 Capital Priorities Program Funding Business Case Submission for a New Belmont Elementary Public School

Appendix C: 2019 – 2020 Capital Priorities Program Funding Business Case Submission for a New Southeast St. Thomas Elementary Public School

Appendix D: Comparative Summary – 2017 and 2019 Submissions
## Appendix E: 2017 Capital Priorities Project Funding Business Case Submission for a New Belmont Elementary Public School

## Appendix F: 2017 Capital Priorities Project Funding Business Case Submission for a New Southeast St. Thomas Elementary Public School

## Appendix G: 2018 March 13 Response from the Office of the Assistant Deputy Minister, 2017 – 2018 Capital Priorities Project Funding Submissions

### Strategic Priority Area(s):

| Relationships: | ☒ Students, families and staff are welcomed, respected and valued as partners. |
|               | ☒ Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community. |
|               | ☒ Create opportunities for collaboration and partnerships. |

| Equity and Diversity: | ☒ Create opportunities for equitable access to programs and services for students. |
|                      | ☒ Students and all partners feel heard, valued and supported. |
|                      | ☒ Programs and services embrace the culture and diversity of students and all partners. |

| Achievement and Well-Being: | ☐ More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy. |
|                            | ☐ Staff will demonstrate excellence in instructional practices. |
|                            | ☒ Enhance the safety and well-being of students and staff. |

*Form Revised June 2019*
APPENDIX A

Overview of Capital Priorities Program Submissions
Related to EPAR-01 Report
2019 November 12

B-Memo B-17

Announcement of launch of 2019 – 2020 Capital Priorities Program,
including Child Care Capital Funding and review of School
Construction Standards

Appendix A to the Report contains the following:

Memo 2019:B17
Memo Appendix A: Eligibility and Evaluation Criteria
Memo Appendix B: Child Care Capital Project Submission Requirements
Memo Appendix C: Capital Approval Process Chart
Memo Appendix D: Communications Protocol – Public Communications, Events and Signage
MEMORANDUM TO: Directors of Education
Children’s Service Leads, Consolidated Municipal Service Managers (CMSMs) and District Social Services Administration Boards (DSSABs)
Secretary/Treasurers of School Authorities

FROM: Joshua Paul
Assistant Deputy Minister
Capital and Business Support Division

DATE: July 22, 2019

SUBJECT: Announcement of launch of 2019-20 Capital Priorities Program, including Child Care Capital Funding and review of School Construction Standards

This memorandum provides details of the launch of the 2019-20 Capital Priorities Program, including requests for child care capital. Additionally, the ministry will initiate a review of its School Construction Standards.

The Capital Priorities Program (CPP) provides school boards with an opportunity to identify and address their most urgent pupil accommodation needs, including:

- accommodation pressures;
- replacing schools in poor condition;
- supporting past consolidation decisions;
- providing facilities for French-language rights holders in under-served areas; and
- creating child care spaces in schools.
## Summary of the 2019-20 Capital Priorities Program

- The submission deadline for all capital funding requests is **September 30, 2019**.

- The 2019-20 Capital Priorities projects are expected to be completed and open no later than the 2023-24 school year.

- School boards have an opportunity to request child care capital funding for Capital Priorities projects, if the local Consolidated Municipal Service Manager (CMSM) or District Social Services Administration Board (DSSAB) support the need and confirm the proposed new space will not result in an operating pressure for the CMSM or DSSAB.

- School boards are encouraged to standardize the design of new school construction. The ministry will be exploring ways to leverage this opportunity going forward.

- School boards are encouraged to identify opportunities to use modular construction methods for any one of their project submissions. The ministry will work with those boards to further develop those opportunities as appropriate.

- School boards are encouraged to identify opportunities to work together on joint-use school project submissions.

- School boards are required to seek ministry approval during key project milestones. The ministry is developing options to increase school board compliance to the existing capital approval process.

- All public announcements regarding capital investments in the publicly funded education system, including those previously funded, are joint communications opportunities for the provincial government, the school board, the CMSM or DSSAB, and/or community partners.
Design Standardization and Benchmark Review

School boards are encouraged to standardize and repeat the design of new school construction. Going forward, the ministry will explore opportunities to drive efficiencies in the design and procurement of new school construction.

This work will recognize the need to review the existing cost and space benchmarks, building on the work first developed by the Expert Panel on Capital Standards in 2009-10.

School boards are encouraged to look at creative and lower-cost solutions (e.g., locating a school within a podium instead of purchasing acres of land) when developing business cases for consideration that also address accessibility in the design and meet requirements of the Accessibility for Ontarians with Disability Act (AODA).

Project Submissions

As with previous rounds of the Capital Priorities Program, funding for Capital Priorities projects will be allocated on a business case basis for new schools, retrofits, and additions that need to be completed by the 2023-24 school year. School boards are invited to identify up to their 10 most urgent Capital Priorities and submit the associated business cases through the School Facilities Inventory System (SFIS) in order to be considered for funding approval.

New for the 2019-20 Capital Priorities Program, there are two template reports that are required to be submitted per submission:

1) Business Case - Part A (Enrolment and School Capacity Data)

   Boards are required to provide an overview of current and projected accommodation needs for the proposed capital project, including schools within the local proximity of the selected project site.

2) Business Case - Part B (Written Report)

   Boards are required to provide a written description of the project, including detailed information on the rationale, proposed scope of work and demonstrate why alternate options have not been pursued.

For information regarding the eligibility and evaluation criteria for project submissions, please see Appendix A.
Child Care Space in Schools

With support from their local CMSM or DSSAB, school boards have an opportunity to request capital funding for the creation of new child care space as part of their Capital Priorities submission.

For all child care project requests through Capital Priorities, school boards and their local CMSM or DSSAB partner must complete and submit a Joint Submission - Capital Funding for Child Care form with their Capital Priorities business case.

For information regarding the child care project submissions, please see Appendix B.

Other Considerations for Project Submissions

Pilot of Modular Construction Methods

The ministry continues to seek opportunities to identify efficiencies related to the provision of pupil accommodation. For this round of the Capital Priorities Program, the ministry will run a pilot program to assess the merits of modular construction. As such, the ministry will be considering for selection projects to be constructed using modular methods.

As part of their written submission, school boards are asked to identify whether they are interested having a project participate in the pilot program. Proposals should illustrate the benefits of the using modular construction over traditional construction to address their pupil accommodation needs.

Joint-Use Capital Projects

The ministry encourages all school boards to consider collaborative capital project arrangements between school boards. This includes maximizing the opportunities of co-location, particularly in rural, northern or smaller communities.

The ministry will be reviewing all capital proposals submitted by boards for ministry funding to ensure joint-use opportunities between boards have been explored before funding is granted.

School boards seeking Capital Priorities funding approval must:

- Document efforts made to explore joint-use opportunities for each capital project funding request as part of the business case submissions; and
- Demonstrate a willingness to participate with co-terminus school boards in joint-use school opportunities.
For joint-use school proposals, all participating boards must:

- Include the project as part of their Capital Priorities submission; and
- Explain the role of the joint-use nature of the project on expected improvements to student programming and operational efficiency.

Submission Requirements Summary

The 2019-20 Capital Priorities submission requirements include the following documents:

1) Business Case - Part A (Enrolment and School Capacity Data)
2) Business Case - Part B (Written Report)
3) Joint Submission - Capital Funding for Child Care Form (If Applicable)

School boards will be able to access Capital Priorities submission templates and Joint Submission - Capital Funding for Child Care form through SFIS.

School boards are required to submit their completed submissions through SFIS no later than September 30, 2019. The ministry will not accept submissions after this date.

Capital Priorities Program – Project Accountability Framework

The ministry has established a series of measures and guidelines regarding the development and construction of major capital projects. As part of the ministry’s capital approval process, boards are required to seek ministry approval during key project milestones. Please see Appendix C: Capital Approval Process Chart for further details.

In recent years, there has been an increase in the frequency of projects proceeding without following the Project Accountability Framework. As a result, ministry staff are developing options to increase school board compliance to the existing capital approval process.

Communications Protocol

School boards are reminded to follow the ministry’s communications protocol requirements for all ministry funded major capital construction projects as outlined in Appendix D.

Should you have any questions related to the communication requirements, please contact Dylan Franks, Senior Information Officer, Communications Branch at 437-225-7712 or Dylan.Franks@ontario.ca.
Ministry Contact

Capital Priorities Program

If you have any Capital Priorities Program questions, or require additional information, please contact the Capital Analyst assigned to your school board or:

Patrizia Del Riccio, Manager, Capital Program Branch at 416-885-2950 or Patrizia.DelRiccio@ontario.ca or

Paul Bloye, Director, Capital Program Branch at 416-325-8589 or at Paul.Bloye@ontario.ca

Child Care Program

If you have any child care program questions, or require additional information, please contact Jeff O’Grady, Manager, Capital Policy Branch at 416-918-1879 or at Jeff.OGrady@ontario.ca.

We look forward to working with you to identify and develop your capital projects.

Original signed by:

Joshua Paul
Assistant Deputy Minister
Capital and Business Support Division

Appendices:

Appendix A: Eligibility and Evaluation Criteria
Appendix B: Child Care Capital Project Submission Requirements
Appendix C: Capital Approval Process Chart
Appendix D: Communications Protocol Requirements

C: Senior Business Officials
Superintendents and Managers of Facilities
Managers of Planning
Early Years Leads
CAOs of Consolidated Municipal Service Managers
CAOs of District Social Services Administration Boards
Debra Cormier, Director, Field Services Branch, Ministry of Education
Appendix A: Eligibility and Evaluation Criteria

Eligible Project Categories

Projects eligible for funding consideration for this round of the Capital Priorities Program must meet one or more of the following category descriptions:

1) **Accommodation Pressure**: Projects will accommodate pupils where enrolment presently is or is projected to persistently exceed capacity at a school or within a group of schools, and students are currently housed in non-permanent space (e.g., portables).

2) **School Consolidations**: Projects that support the reduction of excess capacity in order to decrease operating and renewal costs and address renewal need backlogs. These projects may also provide other benefits such as improved program offerings, accessibility or energy efficiency. Projects associated with consolidations and/or closures that require a Pupil Accommodation Review will not be eligible for funding purposes.

3) **Facility Condition**: Projects will replace schools that have higher renewal needs than the cost of constructing a new facility of approximately the same size.

4) **French-language Accommodation**: Projects will provide access to French-language facilities where demographics warrant. Such projects will only be considered eligible if the school board can demonstrate that there is enough French-language population not being served by an existing French-language school facility.

Projects matching the following descriptions will not be considered for Capital Priorities funding purposes:

- Projects addressing an accommodation pressure as a result of a specialized or alternative program such as French Immersion;
- Projects for additional child care space that is not associated with a priority school project (i.e., stand-alone child care project);
- Projects associated with consolidations and/or closures where a Pupil Accommodation Review has not been completed;
- Requests for Land Priorities funding;
- Projects that have been previously funded by either the ministry or the school board;
- Projects that should be funded through renewal funding; and
- Projects addressing school board administrative space.

If school boards are considering resubmitting previously submitted projects that did not receive Capital Priorities funding approval, they are encouraged to review ministry
comments in funding decision letters. Please contact your Capital Analyst for further clarification.

**Project Evaluation**
The ministry will assess all proposed projects using project-specific quantitative and qualitative measures depending upon the category of the project.

For Accommodation Pressures and French-Language Accommodation projects:
- Assessments will be based on school-level capacity of impacted schools, including those in close proximity, historical enrolment trends, enrolment forecasts, and geographic distribution of students; and
- Priority consideration will be given to projects that are addressing accommodation pressures with a utilization greater than 100%, including consideration of available capacity in nearby schools, within the next five to nine years.

For Facility Condition and past School Consolidation projects:
- Assessments will be based on the projected operating and renewal savings and the removal of renewal backlog needs relative to the project cost; and
- Priority will be given to projects with the highest expected Internal Rate of Return. This will be calculated using the expected cost of the project compared to the expected savings resulting from the project.

For child care projects:
- Assessments will also be based on an evaluation of the project’s cost-effectiveness, including any anticipated site costs or costs related to the displacement of school space, and how the project addresses community needs and service gaps; and
- Priority will be given to projects in new schools.

In addition to project specific assessments, the following school board performance measures will also be considered for all Capital Priorities project categories:
- School board’s demonstrated willingness to participate with co-terminus school boards in joint-use school opportunities;
- School board’s ability to build to ministry benchmark costs as evidenced by past projects;
- School board’s ability to deliver projects within target timeframes as evidenced by past projects;
- School board’s history of meeting the ministry’s capital accountability measures;
- Enrolment and utilization trends for projects of the school board which have previously been funded; and
- Number of projects the school board currently has underway and the status of these projects in relation to approved funding and opening dates.
The ministry will expect that school boards will explore various options before submitting their business cases for a specific option. School boards must be able to identify the cost differentiation and considerations of various options within its submitted business case.
Appendix B: Child Care Capital Project Submission Requirements

Child Care Eligibility

The ministry will consider funding child care capital projects as part of new school and larger school construction projects under Capital Priorities, where there is a need for new child care construction and/or renovations to existing child care spaces for children 0 to 3.8 years of age. School boards will need to have the support of the corresponding Consolidated Municipal Service Manager (CMSM) or District Social Services Administration Board (DSSAB) regarding the eligibility and viability requirements to build or renovate child care rooms in the identified school.

When selecting a school for child care, school boards, CMSMs and DSSABs should consider available operating funding, school capacity, location, long-term viability, cost effectiveness, age groups, accommodation pressures/service gaps, demand, local child care plan, etc. prior to signing the child care joint submission. When considering long-term school viability, school board planners, CMSMs and DSSABs must consider at least the next five years and use population projections as well as other local data to inform submission decisions including an assessment of:

- Existing empty space within the school.
- Whether or not the school is in an accommodation review, and could potentially close, consolidate or remain open.
- Whether or not the child care could potentially be part of a joint use capital project, especially in rural, northern, and small communities.
- Whether the school has existing child care space.
- The average daily enrollment and the on-the-ground capacity of the school.
- Current utilization rates, and historical/forward trend analysis.
- Number of existing empty classrooms.

Ministry Prioritization of Eligible Child Care Capital Projects

The ministry will use the following factors to prioritize child care capital projects under this policy should the number of eligible submissions surpass available funding:

- whether the child care space is part of a new school (projects in new school are a priority);
- cost effectiveness of project;
- community need/service gaps;
- child care replacement due to school closure/accommodation review; and
- equitable geographic disbursement of new child care spaces.
Child Care Operational and Accountability Requirements

Approved new construction of child care rooms must meet the following operational and accountability requirements:

- The child care rooms will not result in an operating pressure for the CMSM or DSSAB.
- The physical space will be owned by the school board and leased to the child care operator, CMSM or DSSAB. School boards are not to charge operators beyond a cost-recovery level.
- School boards will operate on a cost-recovery basis and recover their accommodation costs (e.g., rent, heating, lighting, cleaning, maintenance, and repair costs) directly from child care operators and/or CMSMs and/or DSSABs as per the school board’s usual leasing process. School boards are not expected to take on additional costs to support facility partnerships, although school boards will continue to use their discretion in supporting partnerships based on their student achievement strategy.
- School boards are required to follow the capital construction approval process for the new construction and/or renovations of child care rooms. As per the ministry’s Capital Accountability Requirements, school boards will be required to submit a space template before designing the project, where applicable. School boards will require an approval to proceed (ATP) before the project can be tendered.
- School boards, CMSMs and DSSABs should contact their child care licensing representative as soon as possible as all child care capital projects require a floor plan approval letter issued by the Ministry of Education’s Child Care Quality Assurance and Licensing Branch prior to receiving an ATP or starting construction. In order to streamline the floor plan approval process, school boards, CMSMs and DSSABs should note to their child care licensing representative if the child care floor plan has been used in the past (i.e., a repeat child care floor plan design) or if the child care floor plan will be used for multiple child care sites in the near future.
- Child care space will not count as loaded space for the purposes of the facility space template. The facility space template should provide details of the child care space under the section “Community Use Rooms.”
- School boards will be held accountable for implementing appropriate measures to ensure that the cost and scope of approved child care capital projects are within the approved project funding and do not exceed the ministry’s benchmarks.
- Rooms must be built in accordance with the Child Care and Early Years Act, 2014 (CCEYA).
• It is expected that all new child care rooms funded under this policy will be built to accommodate a maximum group size for each age grouping for children 0 to 3.8 years (e.g., 10 infant spaces, 15 toddler spaces, 24 preschool spaces, and 15 family age grouping spaces), and that child care rooms will be for exclusive use during the core school day. Although unobstructed space requirements are per child, infant and toddler group sizes require additional space for separate sleep areas, change area, etc. These should be considered when developing child care floor plans. Considerations should also include the long-term use of the room, including the ability to convert to other child care age groups or for classroom use.

• It is important that school boards, CMSMs and DSSABs are taking into consideration licensed child care operator viability, and flexibility where appropriate, when determining appropriate mix of age groupings. Programs created will support continuity of services for children and families in order to accommodate children as they age out of programs. For example, if a toddler room is included in the child care capital project proposal a preschool room should also be available, unless a family age grouping room is in place.

• For the purpose of this policy, an eligible child care operator:
  • is a third-party operator or municipal operator; and
  • is expected to continue operating in the location for at least five years; and
  • has a purchase of service agreement with the CMSM or DSSAB; or
  • is a licensed child care centre that is eligible to receive fee subsidy payments from the CMSM or DSSAB.

• Capital funding for child care cannot be used to address other school board capital needs. Funding will not be provided for school-age child care spaces as the ministry will not fund exclusive space for before and after school child care programs.

Child Care Capital Funding Calculation and Eligible Expenses

The construction of child care rooms will be funded using the current elementary school construction benchmarks (for both elementary and secondary schools under this policy), including the site-specific geographic adjustment factor (GAF). For this policy, the loading factor used to calculate the capital funding will be 26 pupil places per room regardless of age groupings (e.g., infant, toddler, preschool, and family age grouping rooms will all be funded based on 26 pupil places per room). This approach allows school boards to build child care rooms at maximum group size and allow flexibility to address potential changes under the CCEYA. This funding formula will apply to all new construction of child care, including the replacement of existing child care due to school closure or accommodation review.
Note: The capital funding for renovation projects for child care will be a maximum of 50 per cent of the capital funding for new construction projects.

Eligible expenses include:

- first-time equipping; and
- expenses incurred to meet CCEYA and Building Code standards, which qualify under the Tangible Capital Assets Guideline (TCA), revised April 2015.

Application Process – Child Care Joint Submission

The Child Care Joint Submission includes project details and confirms that the child care program meets all eligibility and viability requirements.

In order to be considered for funding for the construction of new child care rooms, school boards must work with their CMSM or DSSAB to submit a jointly signed Child Care Joint Submission. School boards must submit a Child Care Joint Submission signed by both the CMSM or DSSAB Manager of Child Care and Early Years System, the school board Early Years Lead, Capital Lead, and Director of Education.

The Child Care Joint Submission is to be downloaded, completed, and uploaded into the School Facility Information System (SFIS) as well as submitted to school board’s Ministry Early Years Regional Staff and Capital Analyst.

Early Years Joint Submissions must be received by the ministry by September 30, 2019.

The ministry may request supporting documentation following a review of the Child Care Joint Submission.
### Appendix C: Capital Approval Process Chart

#### Capital Construction Approval Process Updated Spring 2019

<table>
<thead>
<tr>
<th>Pre-Design</th>
<th>Facility Space Template</th>
<th>New Schools*</th>
<th>New Design</th>
<th>All Additions* (incl. Early Years)</th>
<th>&gt;50% or &gt;$3.0M</th>
<th>&lt;50% and &lt;$3.0M</th>
<th>All Major Retrofits* (incl. Early Years)</th>
<th>&gt;50% or &gt;$3.0M</th>
<th>&lt;50% and &lt;$3.0M</th>
<th>Small Early Years* (Child Care, Child &amp; Family)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager</td>
<td>Board to appoint a Project Manager (either internal staff or external resource). Board to notify Ministry of name and contact info.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ministry Approval</td>
<td></td>
<td>Ministry must approve scope of project based upon submitted Space Template</td>
<td>Board to submit template before hiring architect</td>
<td>Not Required</td>
<td></td>
<td>Board to submit template before hiring architect</td>
<td>Not Required</td>
<td></td>
<td>Not Required</td>
<td></td>
</tr>
<tr>
<td>GOAL</td>
<td>Board to retain an architect.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pre-Tender</td>
<td>Independent Cost Consultant Report</td>
<td>Board to submit final cost of recent adaptation (&lt;5 years)</td>
<td>Board to submit an Independent Cost Consultant Report before issuing tender</td>
<td>Not Required</td>
<td></td>
<td>Board to submit an Independent Cost Consultant Report before issuing tender</td>
<td>Not Required</td>
<td></td>
<td>Not Required</td>
<td></td>
</tr>
<tr>
<td>Approval to Proceed (ATP) Request</td>
<td>Board's senior business official to submit the ATP Request Form confirming total estimated project costs does not exceed board's identified funding, including a floor plan approval letter for the child care component.</td>
<td></td>
<td></td>
<td>Not Required</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Analysis &amp; Planning Tool (CAPT)</td>
<td>Board to confirm that data entered in the CAPT for the requested project is in line with the data provided through the ATP Request Form.</td>
<td></td>
<td></td>
<td>Not Required</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ministry Approval</td>
<td>Ministry's approval required before proceeding to tender. Approval based on identification of sufficient funding.</td>
<td></td>
<td></td>
<td>Not Required</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GOAL</td>
<td>Board to proceed to tender.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Post-Tender</td>
<td>Tender exceeds approved funding</td>
<td>Board to either identify additional funding available or make design changes to reduce the project cost. In either case, the board must demonstrate to the Ministry that sufficient funding is available to complete the project.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tender meets approved funding</td>
<td>Board to accept tender bid. Important to ensure all project costs are identified and considered.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Definitions:
- **Addition**: Expansion of the gross floor area of a facility, including child care and child and family program rooms.
- **Major Retrofit**: Major structural renovation or reconstruction of the existing building envelop, including child care and child and family program rooms. It does not include expansion of the existing gross floor area. Any project that does expand the gross floor area, but is funded with Ministry funds or >$1M in Accumulated Surplus is treated as a Major Retrofit.

#### Notes:
- Ministry approvals are not required for retrofits that are 100% funded through School Condition Improvement and Early Years Funding less than $250K.
- Consultant to review the design, provide costing analysis and advice, and report options to ensure cost containment. To be based on drawings that are at least 80% complete.
- 50% determined by the following: (Estimated project cost / Latest construction benchmark value of the existing OTG (pre-construction) of the facility).
- If a child care component is included as part of the project, a floor plan approval letter issued by the Child Care Quality Assurance and Licensing Branch of the Ministry of Education must be submitted as part of the ATP request.
Appendix D: Communications Protocol

Public Communications, Events and Signage

All public announcements regarding capital investments in the publicly funded education system are joint communications opportunities for the provincial government, the school board, the CMSM/DSSAB, and/or community partners.

Acknowledgement of Support

Acknowledge the support of the Government of Ontario in your proactive media-focused communications of any kind, written or oral, relating to the agreement or the project. This could include but is not limited to:

- Reports
- Announcements
- Speeches
- Advertisements, publicity
- Promotional materials including, brochures, audio-visual materials, web communications or any other public communications.

This is not required for:

- Minor interactions on social media, including social media such as Twitter where content is restricted
- Reactive communications, such as media calls.

Issuing a Media Release

When issuing a media release or other media-focused communication, school boards, CMSMs/DSSABs, and or community partners must:

- Recognize the Ministry of Education's role in funding the project
- Contact the Ministry of Education to receive additional content for public communications, such as a quote from the minister.

You can send your public communications to Dylan.Franks@ontario.ca to obtain a quote or other information for your public product.

Note: The ministry may also choose to issue its own news release about various project milestones. If the ministry chooses to do so, school boards, CMSMs/DSSABs, and/or community partners will be contacted in advance.

Invitations to the Minister of Education

The Minister of Education must be invited to all public events relating to ministry-funded capital projects. This includes:
• Openings of new schools
• Openings of additions and major renovations including those with new child care spaces, child and family programs, or community hubs.
• Sod turnings and ground breakings
• Ribbon cuttings
• Official blessings

To invite the minister to your event:

• Send an email invitation at least six weeks in advance of your event to minister.edu@ontario.ca
• Where appropriate please copy the ministry's regional manager in the Field Services Branch, for your area
• Inform the ministry via the email address above if the date of your event changes.

Note: If the minister is unable to attend, your invitation may be shared with another government representative. Their office will contact you directly to coordinate details. Announcements do not need to be delayed to accommodate the minister. The goal is to make sure that the minister is aware of the opportunity.

Signage
The government is currently reviewing its approach to signage on capital projects, you will be notified of changes, if appropriate.

Contact
Should you have any questions related to this communications protocol, please contact Dylan Franks at 437-225-7712 or via email at dylan.franks@ontario.ca.

Note: This communications protocol does not replace school boards' existing partnership with the Ministry of Education's regional offices. Regional offices should still be regarded as school boards' primary point of contact for events and should be given updates in accordance to existing processes.
APPENDIX B

Overview of Capital Priorities Program Submissions
Related to EPAR-01 Report
2019 November 12

2019 – 2020 Capital Priorities Program Funding
Business Case Submission for a New Belmont Elementary Public School

Appendix B to the Report contains the following:

2019 – 2020 Capital Priorities Program Funding Template A – New Belmont
2019 – 2020 Capital Priorities Program Funding Template B – Written Component

Appendix A to Written Component: Context Maps
Appendix B to Written Component: Enrolment Projections
Appendix C to Written Component: Other Materials
### School Level Data - Proposed Solution

<table>
<thead>
<tr>
<th>Grade</th>
<th>JK-5</th>
<th>JK-6</th>
<th>JK-7</th>
<th>JK-8</th>
<th>JK-9</th>
<th>JK-10</th>
<th>JK-11</th>
<th>JK-12</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-21</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
</tr>
<tr>
<td>2021-22</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
</tr>
<tr>
<td>2022-23</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
</tr>
<tr>
<td>2023-24</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
</tr>
</tbody>
</table>

### School Level Data - Current Situation

<table>
<thead>
<tr>
<th>Grade</th>
<th>JK-5</th>
<th>JK-6</th>
<th>JK-7</th>
<th>JK-8</th>
<th>JK-9</th>
<th>JK-10</th>
<th>JK-11</th>
<th>JK-12</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-21</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
</tr>
<tr>
<td>2021-22</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
</tr>
<tr>
<td>2022-23</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
</tr>
<tr>
<td>2023-24</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
</tr>
</tbody>
</table>
2019-20 Capital Priorities Program
Business Case – Written Component

REVISION 1

School Board Name: 11 - Thames Valley DSB
Project Name: New Elementary Public School - Belmont
Project Ranking: 3
Project Description: New 637 Pupil Place Elementary School
Panel: Elementary
Municipality: Central Elgin / County of Elgin
Project Category: School Consolidation
Project Type: New School
Child Care: No
Joint-Use: No
EDC Eligible: No
Board Contact Information:
Christie Kent, Planner
(519) 851 4840
c.kent@tvdsb.ca
Table of Contents

1.0 Rationale for Accommodation Need ........................................................................................................... 3

2.0 School Enrolment and Capacity Overview ..................................................................................................... 9

3.0 Proposed Scope of Work ................................................................................................................................. 11

4.0 Pilot for Modular Construction Build ........................................................................................................... 12

5.0 Joint-Use School Project Considerations .................................................................................................... 12

6.0 References .................................................................................................................................................... 13

List of Appendices

Appendix A: Context Maps
A1 – Study Area Context Map
A2 – Business Case Study Area with 2018 – 2019 Utilization Rates
A3 – Geographic Distribution of Students within Study Area Redacted

Appendix B: Enrolment Projections
B1 – Enrolment Projections for Subject School and Study Area
B2 – Updated Capital Priorities Ministry Template A

Appendix C: Other Materials
C1 – EPAR01 Board-Approved Motions
C2 – EPAR01 Maps with Board-Approved Attendance Areas
1.0 Rationale for Accommodation Need

Part A: Project Rationale

Background

In 2017, Thames Valley District School Board (TVDSB) completed Elementary Pupil Accommodation Review 01 (EPAR01) and the Board of Trustees passed forty-three (43) implementing motions which would see five (5) school closures, renovations at existing school facilities, programming structure changes, attendance area adjustments and the addition of two new elementary schools contingent on Ministry of Education funding. EPAR01 was premised on addressing accommodation issues occurring across the Elgin Region, as well as within southeastern Middlesex (Dorchester area) and within the rural area south of the built-up limit of the City of London. Board-approved motions and maps associated with EPAR01 are attached in Appendix D.

The elementary schools involved in EPAR01 were:

1. Davenport Public School (Aylmer)
2. McGregor Public School (Aylmer)
3. Mitchell Hepburn Public School (St. Thomas)
4. New Sarum Public School (New Sarum)
5. Northdale Central Public School (Dorchester)
6. Former Port Stanley Public School (Port Stanley)
7. River Heights Public School (Dorchester)
8. South Dorchester Public School (Rural Malahide Township)
9. Former Sparta Public School (Sparta)
10. Springfield Public School (Springfield)
11. Summers’ Corners Public School (Rural Malahide Township)
12. Westminster Central Public School (Rural London)

The three accommodation issues identified within EPAR01 included low enrolment at Westminster Public School, the former Port Stanley Public School and Springfield Public School, the number of total empty pupil places across the subject schools, and localized overutilization at Mitchell Hepburn Public School. The sum of deferred renewal investments and the condition of certain facilities were also noted within the rationale.

Full implementation of EPAR01, specifically as it relates to school closures, attendance area adjustments and programming structure changes was contingent upon funding for two new elementary schools: a new elementary public school in Belmont (subject of this business case) and a new elementary public school in southeast St. Thomas (subject of business case 04). TVDSB provided business case submissions for the two new schools in response to the call for 2017 Capital Priorities Program funding but was not successful in securing funding at the time. TVDSB is now submitting updated business cases for both projects in an effort to facilitate on-going implementation of EPAR01.
For the proposed new elementary school to be located within the village of Belmont, TVDSB is requesting Capital Priorities Program funding support the construction of a new school facility with a proposed on-the-ground capacity of 637 pupil places offering JK-8 regular track programming. The new school would consolidate student populations from South Dorchester PS, as well as portions of Northdale Central PS, River Heights PS, Springfield PS, Westminster Central PS, New Sarum PS, Summers’ Corners PS and Davenport PS attendance areas.

Based on the EPAR01 study completed in 2017, the new elementary school in Belmont would have an enrolment of over 500 students upon opening in 2020 (TVDSB, 2017). The 2017 submission to the Ministry requested funding for 625 pupil places, which was later revised to 556 pupil places. For this 2019 submission, TVDSB is requesting funding for a 637 pupil place school facility. The requested capacity is based on updated enrolment projections for the study area as prepared by Watson & Associates Economists Ltd., as well as the Ministry’s 2018 space template for benchmark funding (See Projections in Appendix B).

It is noted that EPAR01 was completed based on 2015 – 2016 data which was then used to inform the 2017 business case submission. A review of the period from 2015 to 2018 – 2019 has been examined to identify how the data pertaining to actual and projected enrolment, facility utilization and facility condition has changed over the four-year period. This information, coupled with updated enrolment projections for the involved schools, demonstrates a continued need for a new school facility within the study area. While current enrolment and utilization is outlined within Section 2.0 of this submission, the following breakdown of changes noted during the 2015 to 2018 – 2019 period by category is considered supplementary information to support the requested new school facility in Belmont.

**Changes to Enrolment and Utilization (2015 – present)**

At the time of writing the EPAR01 final report, there were 1,156 net empty pupil places located across the twelve schools included within the study area. Figure 1 illustrates a summary of the 2015 – 2016 enrolment and utilization data for the subject schools.
Due to the passing of time and the implementation of some motions associated with EPAR01, as well as a French Immersion Review in Elgin County, the data outlined in Figure 1 has changed. At the end of the 2017 - 2018 school year, Sparta Public School officially closed as an English regular-track school and re-opened in 2018 as Eva Circé Côté French Immersion Public School offering French Immersion programming for Senior Kindergarten to Grade 7. Grade 8 French Immersion programming will be offered at Eva Circé Côté French Immersion Public School beginning in the 2019 – 2020 school year.

In addition to the change noted above, Port Stanley Public School also underwent a notable change – beginning in the 2018 – 2019 school year, the regular-track students from the former Port Stanley PS and Sparta PS were amalgamated to become Kettle Creek Public School. A renovation and addition to the new school (located in the former Port Stanley Public School building) is currently underway and upon completion in 2020, the school will have an on-the-ground capacity of 363 pupil places.

Beyond physical changes to the location of students and the school facilities, enrolment patterns at some of the EPAR01 schools have changed since the 2015 – 2016 school year. Figure 2 illustrates a summary of the 2018 – 2019 enrolment and utilization for the subject schools.

---

1 Not considered within the scope of the proposed new Belmont elementary school
The enrolment data above indicates that Davenport Public School, McGregor Public School, South Dorchester Public School, Summers’ Corners Public School and Westminster Central Public School PS have experienced moderate growth over the last four years and the average utilization rate of the schools within the study area has increased from 74% to 82% while the number of empty pupil places was reduced by 299. This change can be largely attributed to growth within the Westminster Central Public School and South Dorchester Public School attendance areas (Watson & Associates Economists Ltd., 2019).

Maintaining the EPAR01 recommendation of closing New Sarum Public School, South Dorchester Public School, Springfield Public School and Westminster Central Public School would remove 1,017 pupil places from this portion of the TVDSB system. In addition to school closures, collaboration opportunities achieved through renovations and space use changes would remove an additional 167 pupil places. At the time of writing this report, 172 pupil places have been removed through renovations at Davenport Public School (23) and McGregor Public School (149).

In the 2017 Capital Priorities Program submission, the new school in Belmont was proposed to have a revised on-the-ground capacity of 556 pupil places and the new southeast St. Thomas school was proposed to have 516 pupil places for a total of 1,072 consolidated pupil places. Based on updated enrolment projections, the total number of consolidated pupil places being requested through this business case and business case 04 is 1,098.
Changes to Facility Condition Index (FCI) Assessments

Since the completion of EPAR01, changes to facility condition assessment methodologies and component evaluation have been implemented across Ontario. A new assessment cycle was initiated in 2016 and will remain on-going until 2020. At this time, most schools included within the EPAR01 study have been assessed and revised 5-year comparable FCIs have been provided. Figure 3 provides a comparative summary of facility condition indices with assessment year noted. The data assumes a carry-forward of renewal backlog in the assessment year plus four future years.

Figure 3 – Five Year Facility Condition Index Comparison - EPAR01 Schools

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Davenport PS</td>
<td>42% (52% - 2016)</td>
<td>52% (2016)</td>
</tr>
<tr>
<td>McGregor PS</td>
<td>48% (2014)</td>
<td>- (2020)</td>
</tr>
<tr>
<td>Mitchell Hepburn PS</td>
<td>1% (2015)</td>
<td>- (2020)</td>
</tr>
<tr>
<td>New Sarum PS</td>
<td>75% (2013)</td>
<td>62% (2018)</td>
</tr>
<tr>
<td>Northdale Central PS</td>
<td>32% (2013)</td>
<td>32% (2018)</td>
</tr>
<tr>
<td>Port Stanley PS / Kettle Creek PS</td>
<td>78% (2014)</td>
<td>- (2020)</td>
</tr>
<tr>
<td>River Heights PS</td>
<td>40% (2013)</td>
<td>34% (2018)</td>
</tr>
<tr>
<td>South Dorchester PS</td>
<td>112% (2013)</td>
<td>51% (2018)</td>
</tr>
<tr>
<td>Sparta PS / Eva Circé Côté FI PS</td>
<td>65% (2016)</td>
<td>56% (2018)</td>
</tr>
<tr>
<td>Summers' Corners PS</td>
<td>26% (39% - 2016)</td>
<td>39% (2016)</td>
</tr>
<tr>
<td>Westminster Central PS</td>
<td>102% (2013)</td>
<td>49% (2018)</td>
</tr>
</tbody>
</table>


Since the completion of EPAR01 and facility condition assessments completed in 2018, renewal investments at the above-noted facilities have remained on-going. The current comparable FCI may not be reflective of these investments.

Potential Impacts of Not Proceeding with Proposed New School

Without funding for a new school in Belmont, TVDSB will continue to face a number of challenges, specifically related the implementation of Board-approved motions, but also the Board’s ability to provide appropriate accommodation to students in the schools approved for closure and in need of capital investments.

TVDSB administration and Trustees have experienced increased pressure for implementation timelines from the school communities who participated in an extensive Pupil Accommodation Review. Over two years after completion of EPAR01, the closing of the four identified schools remains contingent on Ministry funding and is the subject of much uncertainty, both internally and externally.
TVDSB administration note that the motions of EPAR01 with respect to the closure of New Sarum are contingent upon funding support for new schools in both Belmont and St. Thomas. Based on this, an additional impact of not proceeding with a new school in Belmont is the potential to compromise the closing of New Sarum. This consequence may also be experienced if funding for a new Belmont school is received without concurrent support for a new school in southeast St. Thomas.

Financially, funding for a new school would facilitate consolidation of operating costs, whereas maintaining the four schools slated for closure would result in the Board continuing to incur approximately $603,370\(^2\) per year (TVDSB, 2019).

In addition to operating costs, each of the schools identified for closure requires renewal investments to address aged building components. If funding for a new school is not secured, renewal backlog will continue to grow.

**Mapping and Supplementary Information**

Maps illustrating the EPAR01 study area, the location and attendance areas of the subject schools, the location of Belmont, and the geographical distribution of students (2018-2019) who would attend a new Belmont elementary school is attached in Appendix A.

Appendix C includes the Board-approved attendance areas for each of the EPAR01 schools to remain open, as well as the attendance areas of the new Belmont and new southeast St. Thomas elementary schools.

It is noted that at the time of writing this report, TVDSB had not secured land or pursued options for the purchase of land within the village of Belmont. TVDSB administration continue to explore sites that would be appropriate for a new elementary school with respect to location, size and developability. Once a suitable site is identified, TVDSB administration would seek additional funding for land acquisition and site preparation through the Ministry’s Land Priorities fund.

**Part B: Alternative Accommodation Strategies**

TVDSB administration has conducted high-level investigations related to alternative accommodation solutions that are outside of the scope of the Board-approved EPAR01 motions. It is the Board’s policy to refrain from undertaking accommodation reviews at same school within a five (5) year period. While not technically a new review, TVDSB administration are of the opinion that the current motions would need to be rescinded which requires Trustee approval and the pupil accommodation review re-opened to contemplate a change to the proposed location of a new elementary school and additional public consultation would be required.

\(^2\) Based on 2017 – 2018 operating costs at New Sarum PS, South Dorchester PS, Springfield PS, and Westminster Central PS.
## 2.0 School Enrolment and Capacity Overview

<table>
<thead>
<tr>
<th>School Name</th>
<th>2018 Oct. 31 Utilization / OTG in Pupil Places / Pupil +/-</th>
<th>Distance to Nearest School (Approximate Euclidean)</th>
<th>School Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Belmont PS</td>
<td>N/A</td>
<td>Proposed (0.0km)</td>
<td>Distance to nearest school measured from approximate centre of Belmont village.</td>
</tr>
<tr>
<td>South Dorchester PS</td>
<td>124% 190 PP +46</td>
<td>7 km</td>
<td>This school is approved for closure contingent on funding for a new elementary school in Belmont.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Enrolment at this school has been steadily increasing over the past 5 years and is projected to continue to increase with some growth attributed to new development and the demographic characteristics within the attendance area. There are currently 2 portables on this site providing interim accommodation and it is anticipated that there will be an increased reliance on portables if this school remains open. This school operates a regular track JK–6 program.</td>
</tr>
<tr>
<td>Westminster Central PS</td>
<td>50% 302 PP -150</td>
<td>9 km</td>
<td>This school is approved for closure contingent on funding for a new elementary school in Belmont.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Enrolment at this school has doubled over the past 2 years and is projected to increase to 100% utilization by 2024 largely due to new residential development in south London, which will be re-designated to attend new Southeast London upon its opening. This school operates a regular track JK – 8 program and offers special education programming.</td>
</tr>
<tr>
<td>New Sarum PS</td>
<td>91% 257 PP -23</td>
<td>12 km</td>
<td>This school is approved for closure contingent on funding for new elementary schools in Belmont and southeast St. Thomas.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Enrolment at this school has been declining over the past 5 years; however, utilization is projected to slowly increase and stabilize around 100%. The 1 portable located on-site was re-deployed in August 2019. This school operates a regular track JK–8 program and offers special education programming.</td>
</tr>
<tr>
<td>Northdale Central PS</td>
<td>83% 460 PP -80</td>
<td>12 km</td>
<td>A revision to the attendance area and renovation at this school is approved contingent on funding for a new elementary school in Belmont.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Enrolment at this school has remained consistent over the past 5 years and is projected to remain between 80% to 90% utilization over the next 5 years, hovering around 85% until 2028. This school operates a regular track Grade 4 – Grade 8 program. In 2017, special education programming was discontinued at this school.</td>
</tr>
<tr>
<td>River Heights PS</td>
<td>76% 461 PP -111</td>
<td>12 km</td>
<td>A revision to the attendance area of this school is approved contingent on funding for a new elementary school in Belmont.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>This site is the subject of funding approval in 2018 for child care. Enrolment at this school has remained consistent over the past 5 years and is projected to remain stable at approximately 77% utilization over the next 10 years. This school operates a regular track JK – 3 program.</td>
</tr>
<tr>
<td>School Name</td>
<td>Enrolment</td>
<td>Distance</td>
<td>Action</td>
</tr>
<tr>
<td>---------------------</td>
<td>-----------</td>
<td>----------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Springfield PS</td>
<td>63% 268 PP-99</td>
<td>14 km</td>
<td>This school is approved for closure contingent on funding for a new elementary school in Belmont. Enrolment has remained fairly consistent over the past 5 years with approximately 60% of the available pupil places utilized. A decline in enrolment is projected due largely to the rural composition and changing demographics of the attendance area. This school operates a regular track JK–6 program. In 2013 special education was discontinued at this school.</td>
</tr>
<tr>
<td>Davenport PS</td>
<td>82% 423-77</td>
<td>15 km</td>
<td>A revision to the attendance area of this school is approved contingent on funding for a new elementary school in Belmont. Enrolment at this school was fairly consistent between 2014 to 2017, however in 2018, enrolment increased by approximately 60 students when the grade configuration of the school changed and consolidated all Grade 4 – Grade 8 students within Aylmer at a single school. Enrolment is now is projected to remain between approximately 360 to 400 students for the next 5 years. The capacity of this school will be reduced by 23 pupils places due to renovations effective 2019 – 2020. Effective 2018 July 01, this school operates a regular track Grade 4– Grade 8 program and offers special education programming.</td>
</tr>
<tr>
<td>McGregor PS</td>
<td>58% 544 PP-229</td>
<td>15 km</td>
<td>There are no approved changes to this school contingent on funding for a new elementary school in Belmont. Enrolment at this school was fairly consistent between 2014 to 2017; however, in 2018, enrolment decreased by approximately 50 students when the grade configuration of the school changed and all JK to Grade 3 students within Aylmer were consolidated into a single school. Enrolment is projected to slowly decline, with approximately 52%. The capacity of this school will be reduced by 149 pupils places due to renovations effective 2019 – 2020. Effective 2018 July 01, this school operates a regular track JK–3 program and offers special education programming.</td>
</tr>
<tr>
<td>Summers’ Corners PS</td>
<td>81% 571 PP-111</td>
<td>18 km</td>
<td>A revision to the attendance area of this school is approved contingent on funding for a new elementary school in Belmont. Enrolment at this school has been steadily increasing over the last 5 years. Utilization is projected to steadily increase over the next 10 years, reaching 91% by 2023. This school operates a regular track JK–8 program. In 2017, this school began to offer special education programming for all elementary grades.</td>
</tr>
</tbody>
</table>

Source: Aggregated data from (TVDSB, 2019) (Watson & Associates Economists Ltd., 2019) (TVDSB, 2017). Note: All historic enrolment data is based on October 31 student body counts from the given year based on a Trillium data pull unless otherwise indicated.

The school enrolment and capacity summary at least partially demonstrates the interconnectedness of the approved motions resulting from EPAR01.
3.0 Proposed Scope of Work
Part A: School Project Scope

Project Scope Description

TVDSB is requesting capital funding to support the construction of a new elementary school facility with a proposed on-the-ground capacity of 637 pupil places. The new school facility would consolidate existing and future student populations from South Dorchester Public School, as well as portions of Westminster Central Public School, New Sarum Public School, Springfield Public School, Davenport Public School, River Heights Public School and Northdale Central Public School attendance areas, in a geographically centralized location.

Figure 4 outlines the proposed room summary for the new facility in Belmont per the Ministry’s benchmark standards for space.

<table>
<thead>
<tr>
<th>Count</th>
<th>Space Type</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Kindergarten Classrooms</td>
<td>130</td>
</tr>
<tr>
<td>21</td>
<td>Standard Classrooms</td>
<td>483</td>
</tr>
<tr>
<td>1</td>
<td>General Arts/ Instrumental Music</td>
<td>0</td>
</tr>
<tr>
<td>2</td>
<td>Learning Support/ Resource Room</td>
<td>24</td>
</tr>
<tr>
<td>1</td>
<td>Library Learning Commons</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Double Gymnasium</td>
<td>0</td>
</tr>
</tbody>
</table>

Proposed OTG Capacity 637

Source: Based on data from (Watson & Associates Economists Ltd., 2019)

The basis for the proposed OTG capacity for this facility is based on the projected enrolment of students residing in the attendance areas of the schools approved for closure, in addition to the historic proportion of students residing within the portions of the Westminster Central Public School, New Sarum Public School, Springfield Public School, Davenport Public School, River Heights Public School and Northdale Central Public School attendance areas who would be designated to attend the new school in Belmont.

TVDSB administration note that there is currently a Transition class located at New Sarum Public School which provides withdrawal assistance in a resource model. As there is currently a demonstrated need for this type of specialized programming in the area, an additional loaded resource room is proposed within the new facility.

Part B: Child Care Project Scope

Is the board requesting child care funding to support child care space with the capital priorities project request? **No**

TVDSB has explored co-build opportunities with the Elgin-St. Thomas Consolidated Municipal Service Managers (CMSM) for a child care facility located within the proposed elementary school facility.
Notwithstanding a demonstrated need for child care in the Belmont area, the CMSM is unable to commit to the operational funding that would be required to support the proposed facility at this point in time.

4.0 Pilot for Modular Construction Build
Is your board interested in participating in a pilot for Modular Construction Build for this project? No

5.0 Joint-Use School Project Considerations
TVDSB has explored co-build opportunities with the London District School Board and the Conseil scolaire Viamonde, however at this time, accommodation pressures and facility needs do not appear to be in areas that would support joint facility construction or use.
6.0 References


APPENDIX A

A1
Study Area Context Map

A2
Business Case Study Area with 2018 – 2019 Utilization Rates

A3
Geographic Distribution of Students within Study Area
(Redacted - Contains Personal Information)
Appendix A1 - Location and Site Context (New Belmont)

Affected Attendance Areas
- New Sarum PS
- South Dorchester PS
- Springfield PS
- Westminster Central PS

Attendance Area Boundaries

This boundary map has been prepared to provide a general description of the attendance area(s) for the above school(s). French Immersion and secondary school attendance areas excluded.

Current as of 2019 September
Data Source: © 2019 Queens Printer, City of London, City of St Thomas, Elgin County, Oxford County, Middlesex County, Municipality of Central Elgin, 2019, All rights reserved.
Utilization Rates are rounded and based on the 2018-2019 Facility Utilization Rate Review Report.
Data Source: © 2018 Queens Printer.
City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County, Municipality of Central Elgin, 2018, All rights reserved.
This boundary map has been prepared to provide a general description of the attendance area for the above school(s).
APPENDIX B

B1
Enrolment Projections for Subject School and Study Area

B2
Updated Capital Priorities Ministry Template A
## Enrolment Projections - Elementary Panel

### Status Quo

<table>
<thead>
<tr>
<th>School Name</th>
<th>Capacity</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davenport PS</td>
<td>423.0</td>
<td>Closure of New Sarum PS is contingent on funding for both New Belmont PS and New Southeast St. Thomas PS. Proposed solution uses the assumption that New Sarum PS fully closes and that a portion of the enrolment would be designated to attend New Southeast St. Thomas PS.</td>
</tr>
<tr>
<td>New Sarum PS</td>
<td>345.0</td>
<td>A portion of enrolment from Westminster Central is designated to attend New Southeast London PS upon opening.</td>
</tr>
<tr>
<td>Northdale Central PS</td>
<td>461.0</td>
<td></td>
</tr>
<tr>
<td>River Heights PS</td>
<td>461.0</td>
<td></td>
</tr>
<tr>
<td>South Dorchester PS</td>
<td>190.0</td>
<td></td>
</tr>
<tr>
<td>Springfield PS</td>
<td>268.0</td>
<td></td>
</tr>
<tr>
<td>Summer's Corners PS</td>
<td>571.0</td>
<td></td>
</tr>
<tr>
<td>Westminster Central</td>
<td>302.0</td>
<td></td>
</tr>
<tr>
<td>McGregor PS</td>
<td>544.0</td>
<td></td>
</tr>
</tbody>
</table>

### Proposed Solution

<table>
<thead>
<tr>
<th>School Name</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davenport PS</td>
<td>423.0</td>
</tr>
<tr>
<td>New Sarum PS</td>
<td>345.0</td>
</tr>
<tr>
<td>Northdale Central PS</td>
<td>461.0</td>
</tr>
<tr>
<td>River Heights PS</td>
<td>461.0</td>
</tr>
<tr>
<td>South Dorchester PS</td>
<td>190.0</td>
</tr>
<tr>
<td>Springfield PS</td>
<td>268.0</td>
</tr>
<tr>
<td>Summer's Corners PS</td>
<td>571.0</td>
</tr>
<tr>
<td>Westminster Central</td>
<td>302.0</td>
</tr>
<tr>
<td>McGregor PS</td>
<td>544.0</td>
</tr>
</tbody>
</table>

### New Proposed School

<table>
<thead>
<tr>
<th>School Name</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Proposed School</td>
<td>637.0</td>
</tr>
</tbody>
</table>

---

**Notes:**

1. **Thames Valley District School Board:**
2. **APPENDIX B: Enrolment Projections**
3. **Enrolment Projections - Elementary Panel**
4. **BC23: Belmont**
5. **Notes:**
   - Closure of New Sarum PS is contingent on funding for both New Belmont PS and New Southeast St. Thomas PS. Proposed solution uses the assumption that New Sarum PS fully closes and that a portion of the enrolment would be designated to attend New Southeast St. Thomas PS.
   - A portion of enrolment from Westminster Central is designated to attend New Southeast London PS upon opening.

---

**School Name**

- **On-The-Ground Capacity**
- **Historical**
  - 2000
  - 2001
  - 2002
  - 2003
  - 2004
  - 2005
  - 2006
  - 2007
  - 2008
  - 2009
  - 2010
  - 2011
  - 2012
  - 2013
  - 2014
  - 2015
  - 2016
  - 2017
  - 2018
  - 2019
  - 2020
  - 2021
  - 2022
  - 2023
  - 2024
  - 2025
  - 2026
  - 2027
  - 2028
  - 2029

**Notes:**

- **Ground**

**Capacity**

- **Current Year**

---

**TOTAL ENROLMENT**

<table>
<thead>
<tr>
<th>School Name</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davenport PS</td>
<td>423.0</td>
</tr>
<tr>
<td>New Sarum PS</td>
<td>345.0</td>
</tr>
<tr>
<td>Northdale Central PS</td>
<td>461.0</td>
</tr>
<tr>
<td>River Heights PS</td>
<td>461.0</td>
</tr>
<tr>
<td>South Dorchester PS</td>
<td>190.0</td>
</tr>
<tr>
<td>Springfield PS</td>
<td>268.0</td>
</tr>
<tr>
<td>Summer's Corners PS</td>
<td>571.0</td>
</tr>
<tr>
<td>Westminster Central</td>
<td>302.0</td>
</tr>
<tr>
<td>McGregor PS</td>
<td>544.0</td>
</tr>
</tbody>
</table>

**Notes:**

1. **School Name**
2. **Notes:**
   - **On-The-Ground Capacity**
   - **Historical**
     - **Current Year**
   - **Notes:**
     - **Ground**
   - **Capacity**
     - **Current Year**
   - **Notes:**
     - **TOTAL ENROLMENT**
## Project Scope

### Construction Costs

<table>
<thead>
<tr>
<th>Location</th>
<th>Cost 2018-19</th>
<th>Cost 2019-20</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summers' Corners PS</td>
<td>$419.5k</td>
<td>$348.4k</td>
<td>83%</td>
</tr>
<tr>
<td>Davenport PS</td>
<td>$1,534k</td>
<td>$2,667k</td>
<td>82%</td>
</tr>
<tr>
<td>McGregor PS</td>
<td>$26,372k</td>
<td>$25,700k</td>
<td>97.0%</td>
</tr>
</tbody>
</table>

### Retrofit Costs

<table>
<thead>
<tr>
<th>Location</th>
<th>Cost 2018-19</th>
<th>Cost 2019-20</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Dorchester PS</td>
<td>$3,453k</td>
<td>$679k</td>
<td>600%</td>
</tr>
<tr>
<td>Davenport PS</td>
<td>$3,658k</td>
<td>$0</td>
<td>0%</td>
</tr>
</tbody>
</table>

### Proceeds Of Disposition (POD)

<table>
<thead>
<tr>
<th>Location</th>
<th>POD 2018-19</th>
<th>POD 2019-20</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Dorchester PS</td>
<td>$5,907,680</td>
<td>$5,460,070</td>
<td>91.2%</td>
</tr>
<tr>
<td>Davenport PS</td>
<td>$5,412,960</td>
<td>$5,167,000</td>
<td>95.1%</td>
</tr>
</tbody>
</table>

---

## Existing Funding Available for Project

### Estimated Cost Breakdown

<table>
<thead>
<tr>
<th>Item</th>
<th>2018-19</th>
<th>2019-20</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
<td>$419.5k</td>
<td>$348.4k</td>
<td>83%</td>
</tr>
<tr>
<td>Demolition</td>
<td>$0</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Portables</td>
<td>$0</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Site Preparation</td>
<td>$0</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Utilities</td>
<td>$0</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Waterworks</td>
<td>$0</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Utilities</td>
<td>$0</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Other Board Funding</td>
<td>$0</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Total</td>
<td>$419.5k</td>
<td>$348.4k</td>
<td>83%</td>
</tr>
</tbody>
</table>

### School Data - Current Situation

<table>
<thead>
<tr>
<th>School Level Data - Current Situation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SP16 School</strong></td>
</tr>
<tr>
<td><strong>Grade</strong></td>
</tr>
<tr>
<td><strong>1-8</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>S/12</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>PCO</strong></td>
</tr>
<tr>
<td><strong>PCD</strong></td>
</tr>
<tr>
<td><strong>Study Area</strong></td>
</tr>
<tr>
<td><strong>Capacity</strong></td>
</tr>
<tr>
<td><strong>Student Capacity</strong></td>
</tr>
<tr>
<td><strong>Enrolment 2018-19 (ADE Actuals)</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School Level Data - Proposed Solution</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SP16 School</strong></td>
</tr>
<tr>
<td><strong>Grade</strong></td>
</tr>
<tr>
<td><strong>1-8</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>S/12</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>PCO</strong></td>
</tr>
<tr>
<td><strong>PCD</strong></td>
</tr>
<tr>
<td><strong>Study Area</strong></td>
</tr>
<tr>
<td><strong>Capacity</strong></td>
</tr>
<tr>
<td><strong>Student Capacity</strong></td>
</tr>
<tr>
<td><strong>Enrolment 2018-19 (ADE Actuals)</strong></td>
</tr>
</tbody>
</table>
APPENDIX C

C1
EPAR01 Board-Approved Motions

C2
EPAR01 Maps with Board Approved Attendance Areas
Appendix C1 – Board-Approved Elementary Pupil Accommodation Review 01 (EPAR01) Motions (2017 May 23)

Motions highlighted in green have been able to move forward or have been completed;

Motions highlighted in yellow are not able to be completed until capital funding is received, but do not need to change; and

Motions highlighted in red are not able to be completed until capital funding is received, and will need to be amended to reflect a new schedule.

1. THAT Sparta Public School, located at 45885 Sparta Line, St. Thomas, close effective 2018 June 30.

2. THAT New Sarum Public School, located at 9473 Belmont Road, St. Thomas, close effective 2020 June 30, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School and the new Southeast St. Thomas Public School.

3. THAT South Dorchester Public School, located at 48614 Crossley Hunter Line, Belmont, close effective 2020 June 30 and be declared surplus, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

4. THAT Springfield Public School, located at 51336 Ron McNeil Line, Springfield, close effective 2020 June 30 and be declared surplus, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

5. THAT Westminster Central Public School, located at 2835 Westminster Drive, London, close effective 2020 June 30 and be declared surplus, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

6. THAT the Port Stanley Public School new attendance area be approved as per Figure 03, effective 2018 July 01.

7. THAT an addition and renovations be constructed for student accommodation and program enhancement at Port Stanley Public School.

8. THAT an Attendance Area Review be conducted during the 2017-18 school year, for the creation of a French Immersion Public School located at Sparta Public School, effective 2018 July 01.

9. THAT the grade 7 and 8 French Immersion and Extended French Immersion program be relocated from Port Stanley Public School to either Sparta Public School or Pierre Elliott Trudeau French Immersion Public School, effective 2018 July 01, as per the decision of the Board following a French Immersion Attendance Area Review.

10. THAT the Board post on-line and notify listed Community Organizations, by email, of the potential co-build opportunity at Port Stanley Public School.

11. THAT a Naming Committee be established to give consideration to renaming Port Stanley Public School.

12. THAT a new junior kindergarten to grade 8 elementary school be constructed in the village of Belmont, opening 2020 September 01, contingent upon Ministry of Education approval of capital funding.
13. THAT the new Belmont Public School attendance area be approved as per Figure 01, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

14. THAT the River Heights Public School junior kindergarten to grade 3 attendance area be approved as per Figure 02, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

15. THAT the Northdale Central Public School grade 4 to grade 8 attendance area be approved as per Figure 02, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

16. THAT a renovation for program enhancements be completed at Northdale Central Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

17. THAT the Davenport Public School grade 7 students and siblings, residing in the area to be accommodated at the new Belmont Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to remain at Davenport Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

18. THAT the Northdale Central Public School grade 7 students and siblings, residing in the area designated to the new Belmont Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to remain at Northdale Central Public School, with transportation if eligible.

19. THAT the Summers' Corners Public School grade 7 students and siblings, residing in the area to be accommodated at the new Belmont Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to remain at Summers' Corners Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

20. THAT the Board post online and notify the listed Community Organizations by email of the potential co-build opportunity at the new Belmont Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

21. THAT a Design Committee be established to provide input regarding the design of the new Belmont Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

22. THAT a Naming Committee be established to give consideration to naming the new Belmont Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

23. THAT Davenport Public School configuration change to a grade 4 to grade 8 elementary school, effective 2018 July 01.

24. THAT the Davenport Public School grade 4 to grade 8 attendance area be approved as per Figure 04, effective 2018 July 01.

25. THAT the McGregor Public School configuration change to a junior kindergarten to grade 3 elementary school, as of 2018 July 01.

26. THAT the McGregor Public School junior kindergarten to grade 3 attendance area be approved as per Figure 04, effective 2018 July 01.
27. **THAT** renovations for program enhancements be completed at McGregor Public School.
28. **THAT** renovations for program enhancements be completed at Davenport Public School.
29. **THAT** the Board post on-line and notify listed Community Organizations by email, of the potential collaboration opportunity at McGregor Public School.
30. **THAT** the Board post on-line and notify listed Community Organizations by email, of the potential collaboration opportunity at Davenport Public School.
31. **THAT** the Summers' Corners Public School junior kindergarten to grade 8 attendance area be approved as per Figure 05, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.
32. **THAT** renovations for program enhancements be completed at Summers' Corners Public School.
33. **THAT** a new junior kindergarten to grade 8 elementary school be constructed in the southeastern area of the City of St. Thomas, opening 2020 September 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.
34. **THAT** the new junior kindergarten to grade 8 Southeast St. Thomas Public School attendance area be approved as per Figure 06, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.
35. **THAT** a portion of the Southeast St. Thomas Holding Zone be permanently accommodated at the new Southeast St. Thomas Public School as of 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.
36. **THAT** the Southeast St. Thomas Holding Zone grade 7 students and siblings residing in the area to be accommodated at the new Southeast St. Thomas Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to remain at Port Stanley Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.
37. **THAT** the Mitchell Hepburn Public School junior kindergarten to grade 8 attendance area be approved as per Figure 07 effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.
38. **THAT** the Mitchell Hepburn Public School grade 7 students and siblings residing in the area to be accommodated at the new Southeast St. Thomas Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to remain at Mitchell Hepburn Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.
39. **THAT** a portion of the Southeast St. Thomas Holding Zone be permanently accommodated at Mitchell Hepburn Public School as of 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.
40. **THAT** the Southeast St. Thomas Holding Zone grade 7 students and siblings residing in the area to be accommodated at Mitchell Hepburn Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to
remain at Port Stanley Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

41. **THAT** the Board post on-line and notify listed Community Organizations by email of the potential co-build opportunity at the new Southeast St. Thomas Public School, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

42. **THAT** a Design Committee be established to provide input regarding the design of the new Southeast St. Thomas Public School, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

43. **THAT** a Naming Committee be established to give consideration to the naming of the new Southeast St. Thomas Public School, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.
APPENDIX C

Overview of Capital Priorities Program Submissions
Related to EPAR-01 Report
2019 November 12

2019 – 2020 Capital Priorities Program Funding
Business Case Submission for a New Southeast St. Thomas
Elementary Public School

Appendix C to the Report contains the following:

2019 – 2020 Capital Priorities Program Funding Template A – New Southeast St. Thomas
2019 – 2020 Capital Priorities Program Funding Template A Joint Submission for Child Care
2019 – 2020 Capital Priorities Program Funding Template B – Written Component

Appendix A to Written Component: Context Maps
Appendix B to Written Component: Enrolment Projections
Appendix C to Written Component: Other Materials
### Project Scope

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Benchmark (Approximate)

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Estimated Cost Breakdown

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Existing Funding Available for Project

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Closest School Facilities

<table>
<thead>
<tr>
<th>Facility</th>
<th>Description</th>
<th>Distance (km)</th>
<th>Grade Level</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Historical Enrolment

<table>
<thead>
<tr>
<th>Year</th>
<th>JK to 8</th>
<th>JK to 12</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### School Level Data - Current Situation

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>JK to 8</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>JK to 12</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

### School Level Data - Proposed Solution

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>JK to 8</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>JK to 12</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>
## Ministry of Education
### Joint Submission – Capital Funding for Child Care

#### Child Care Request Summary

<table>
<thead>
<tr>
<th>Child Care Request</th>
<th>SFIS #</th>
<th>CP</th>
<th>Rank</th>
<th>School Name</th>
<th>School Address</th>
<th>City / Municipality</th>
<th>Postal Code</th>
<th>Child Care Service</th>
<th>Provider Name</th>
<th>(if known)</th>
<th>New Space, Replacement Space, or Mixed Existing Empty Rooms to be Renovated</th>
<th>Other Occupied Room Displacement</th>
<th>Net New Spaces</th>
<th>Anticipated Opening Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Child Care Rooms (Renovations)**

- $5

**Total Child Care Spaces (Additions / New Builds / Renovations)**

- $2,520,852

**Total GFA**

- $2,520,852

**Notes:**

1. **IN** = Infant
2. **TOD** = Toddler
3. **PRE** = Preschool
4. **FG** = Family Age Group

---

This is to affirm that this Joint Submission has been jointly approved by the school board or district school authority and Consolidated Municipal Service Manager (CMSM) or District Social Services Administration Board (DSSAB) listed above.

The CMSM or DSSAB supports the need and confirms the proposed new space will not result in an operating pressure for the CMSM or DSSAB.

**PLEASE PRINT & SIGN THIS FORM. UPLOAD TWO COPIES (EXCEL AND SCANNED WITH SIGNATURES) TO SFIS.**

Please copy your school board's Regional Early Years Advisor and Capital Analyst. If this submission has implications for other projects submitted by your school board, note in the Business Case.

City of St. Thomas

- Mark Fisher, Director of Education
- Marion Moynihan, Superintendent of Student Achievement
- Susan Mark, Superintendent of Facility Services and Capital Planning
- Capital Lead (School Board) Signature

Thames Valley DSB

- Back Fisher, Director of Education
- Heather Breton, Superintendent of Student Achievement
- Doug White, Superintendent of Facility Services and Capital Planning
- Capital Lead (School Board) Signature
### Ministry of Education

**Joint Submission – Capital Funding for Child Care**

<table>
<thead>
<tr>
<th>School Board or District School Authority Number/Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomson Public SD</td>
<td></td>
</tr>
</tbody>
</table>

**Child Care Number/Name**

| City of London |  |

#### Child Care Capital Request

<table>
<thead>
<tr>
<th>STN</th>
<th>School Name</th>
<th>Grade Span</th>
<th>Parent Fund</th>
<th>Child Care Service Location</th>
<th>Total</th>
<th>Child Care Service Location</th>
<th>Total</th>
<th>Child Care Service Location</th>
<th>Total</th>
<th>Child Care Service Location</th>
<th>Total</th>
<th>Child Care Service Location</th>
<th>Total</th>
<th>Child Care Service Location</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Notes

- "Child Care Service Location" is in bold for clarity.
- Capital funding is subject to the availability of funds.
- "City of London" refers to the city's district school authority.

---

**Total**

<table>
<thead>
<tr>
<th>School Board or District School Authority Number/Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomson Public SD</td>
<td></td>
</tr>
</tbody>
</table>

**City of London**

<table>
<thead>
<tr>
<th>Child Care Service Location</th>
<th>Total</th>
<th>Child Care Service Location</th>
<th>Total</th>
<th>Child Care Service Location</th>
<th>Total</th>
<th>Child Care Service Location</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**City of London**

- "Child Care Service Location" is in bold for clarity.
- Capital funding is subject to the availability of funds.

---

**Total**

<table>
<thead>
<tr>
<th>School Board or District School Authority Number/Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomson Public SD</td>
<td></td>
</tr>
</tbody>
</table>

**City of London**

<table>
<thead>
<tr>
<th>Child Care Service Location</th>
<th>Total</th>
<th>Child Care Service Location</th>
<th>Total</th>
<th>Child Care Service Location</th>
<th>Total</th>
<th>Child Care Service Location</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**Note**

- Funding approved by the school board or district school authority and CASSA/ASDSSA (Agricultural Services Association of School Services, Association of School Service Supervisors) (CASSA/ASDSSA) noted above.

This submission has been approved by the school board or district school authority and CASSA/ASDSSA.

**PLEASE PRINT**

- "Joint Submission" for clarity.
- Capital funding is subject to the availability of funds.

---

**Signature**

<table>
<thead>
<tr>
<th>City of London</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- "City of London" refers to the city's district school authority.
- Capital funding is subject to the availability of funds.

---

**Note**

- Funding approved by the school board or district school authority and CASSA/ASDSSA.

**PLEASE PRINT**

- "Joint Submission" for clarity.
- Capital funding is subject to the availability of funds.

---

**Signature**

<table>
<thead>
<tr>
<th>City of London</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- "City of London" refers to the city's district school authority.
- Capital funding is subject to the availability of funds.
School Board Name: 11 - Thames Valley DSB
Project Name: New Elementary Public School – Southeast St. Thomas
Project Ranking: 4
Project Description: New 461 Pupil Place Elementary School
Panel: Elementary
Municipality: City of St. Thomas / Central Elgin
Project Category: School Consolidation
Project Type: New School
Child Care: Yes
   If yes, CMSM / DSSAB Name and number:
      City of St. Thomas - CMSM (209)
Row of joint submission form:

Joint-Use: No
EDC Eligible: No

Board Contact Information:
Christie Kent, Planner
(519) 851 4840
c.kent@tvdsb.ca
Table of Contents

1.0 Rationale for Accommodation Need ................................................................. 3

2.0 School Enrolment and Capacity Overview ....................................................... 7

3.0 Proposed Scope of Work ................................................................................. 9

4.0 Pilot for Modular Construction Build ............................................................... 11

5.0 Joint-Use School Project Considerations ......................................................... 11

6.0 References ....................................................................................................... 12

List of Appendices
Appendix A: Context Maps
A1 – Study Area Context Map
A2 – Business Case Study Area with 2018 – 2019 Utilization Rates
A3 – Geographic Distribution of Students within Study Area

Appendix B: Enrolment Projections
B1 – Enrolment Projections for Subject School and Study Area
B2 – Updated Capital Priorities Ministry Template A

Appendix C: Other Materials
C1 – EPAR01 Board-Approved Motions
C2 – EPAR01 Maps with Board-Approved Attendance Areas
1.0 Rationale for Accommodation Need

Part A: Project Rationale

Background

In 2017, Thames Valley District School Board (TVDSB) completed Elementary Pupil Accommodation Review 01 (EPAR01) and the Board of Trustees passed forty-three (43) implementing motions which would see five (5) school closures, renovations at existing school facilities, programming structure changes, attendance area adjustments, and the addition of two new elementary schools. EPAR01 was premised on addressing accommodation issues occurring across the Elgin Region, as well as within southeastern Middlesex (Dorchester area) and within the rural area south of the built-up limit of the City of London. Board-approved motions associated with EPAR01 are attached in Appendix C.

The elementary schools involved in EPAR01 were:

1. Davenport Public School (Aylmer)
2. McGregor Public School (Aylmer)
3. Mitchell Hepburn Public School (St. Thomas)
4. New Sarum Public School (New Sarum)
5. Northdale Central Public School (Dorchester)
6. Former Port Stanley Public School (Port Stanley)
7. River Heights Public School (Dorchester)
8. South Dorchester Public School (Rural Malahide Township)
9. Former Sparta Public School (Sparta)
10. Springfield Public School (Springfield)
11. Summers’ Corners Public School (Rural Malahide Township)
12. Westminster Central Public School (Rural London)

The three identified accommodation issues included low enrolment at Westminster PS, the former Port Stanley PS and Springfield PS, the number of total empty pupil places across the subject schools, and localized overutilization at Mitchell Hepburn PS. The sum of deferred renewal investments and the condition of certain facilities were also noted within the rationale.

Full implementation of EPAR01, specifically as it relates to school closures, attendance area adjustments, and programming structure changes was contingent upon funding for two new elementary schools: new Belmont PS (subject of business case 03) and new southeast St. Thomas (subject of this business case). TVDSB provided business case submissions for the two new schools in response to the call for 2017 Capital Priority Program funding but was not successful in securing funding at the time. TVDSB is now submitting updated business cases for both projects to facilitate on-going implementation of EPAR01.

For the proposed new elementary school to be located within southeast St. Thomas, TVDSB is requesting Capital Priorities Program funding to support the construction of a new school facility with a proposed on-the-ground capacity of 461. This school would offer JK – 8 regular track programming, as well as eighty-eight (88) child care spaces.
The new school portion of the proposed project would consolidate student populations from portions of the attendance areas of Mitchell Hepburn PS, New Sarum PS and the southeast St. Thomas holding zone currently designated to attend Kettle Creek PS on an interim basis. Information regarding the proposed scope of the child care portion of the project is included in Part B of this submission.

**Overview of Population, Demographics, Enrolment and Projections**

Based on EPAR01, the new elementary school in southeast St. Thomas would have an enrolment of approximately 470 students upon opening in 2020. The 2017 submission to the Ministry requested funding for 516 pupil places. For this 2019 submission, TVDSB is requesting funding for a 461 pupil place school facility. The requested reduction in capacity is based on updated enrolment projections, municipal population and housing growth forecasts, as well as an analysis of the long-term availability of facility space in proximity to the subject study area (Watson & Associates Economists Ltd., 2019).

It is noted that EPAR01 was completed based on 2015 – 2016 data which was then used to inform the 2017 business case submission. A review of the period from 2015 to 2018 – 2019 has been examined to identify how the data pertaining to actual and projected enrolment, facility utilization and facility condition has changed over the four year period. While current enrolment and utilization is outlined within Section 2.0 of this submission, the following breakdown of changes noted during the 2015 to 2018 – 2019 period by category is offered as supplementary information.

**Changes to Enrolment and Utilization (2015 – present)**

For the 2019 business case submission, the scope of review for the proposed southeast St. Thomas business case was expanded to include several additional schools located within the City of St. Thomas but excluded from the original EPAR01 study area. Figure 1 illustrates a summary of the 2015 – 2016 enrolment and utilization data for schools included within the revised study area.

**Figure 1 - 2015 - 2016 Enrolment and Utilization Data – Select EPAR01 and City of St. Thomas Schools**

<table>
<thead>
<tr>
<th>School</th>
<th>2015 October 31 Student Count</th>
<th>2015-2016 OTG Capacity</th>
<th>Pupil Places (+ / -)</th>
<th>Utilization Rate (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mitchell Hepburn PS</td>
<td>751</td>
<td>678</td>
<td>73</td>
<td>111%</td>
</tr>
<tr>
<td>New Sarum PS</td>
<td>250</td>
<td>257</td>
<td>-7</td>
<td>97%</td>
</tr>
<tr>
<td>Port Stanley PS</td>
<td>94</td>
<td>317</td>
<td>-223</td>
<td>30%</td>
</tr>
<tr>
<td>Elgin Court PS</td>
<td>352</td>
<td>481</td>
<td>-129</td>
<td>73%</td>
</tr>
<tr>
<td>Forest Park PS</td>
<td>426</td>
<td>530</td>
<td>-104</td>
<td>80%</td>
</tr>
<tr>
<td>John Wise PS</td>
<td>590</td>
<td>625</td>
<td>-35</td>
<td>94%</td>
</tr>
<tr>
<td>June Rose Callwood PS</td>
<td>412</td>
<td>375</td>
<td>37</td>
<td>110%</td>
</tr>
<tr>
<td>Grand Total</td>
<td>2875</td>
<td>3263</td>
<td>-388</td>
<td>Average: 85%</td>
</tr>
</tbody>
</table>

Source: (TVDSB, 2016)

Due to the expanded review lens, in addition to the passing of time and the implementation of some motions associated with EPAR01, the data outlined in Figure 1 has changed. Figure 2 illustrates a summary of the 2018 – 2019 enrolment and utilization for the subject schools.
The enrolment data indicates that the enrolment pressure at Mitchell Hepburn PS has remained constant while enrolment has increased substantially at Kettle Creek PS due to the implementation of programming and attendance area changes. In the 2018 – 2019 school year, approximately 35 students attended Kettle Creek PS from the southeast St. Thomas holding zone.

TVDSB administration engaged Watson & Associates Economists Ltd. (Watson) to prepare enrolment projections for the Board’s 2019 – 2020 Capital Priorities Program submissions. Using a variety of data sources, a 10-year projection was developed for Mitchell Hepburn Public School and proximal schools within the defined study area (See Appendix B). A significant component of the projections is comprised of an evaluation of demographic, building and board share trends, in addition to a review of historic grade structure ratios.

When preparing growth projections, Watson’s methodology includes allocating growth to the attendance area of origin, which in this business case results in the southeast St. Thomas holding zone growth being returned to the Mitchell Hepburn Public School attendance area and removed from Kettle Creek Public School. Based on this methodology, forecasted enrolment at Mitchell Hepburn Public School would be approximately 820 pupils in 2022 and over 940 pupils by 2031 (Watson & Associates Economists Ltd., 2019).

Based on 2011 and 2016 Census data, Watson noted key indicators associated with the Mitchell Hepburn Public School study area which substantiate the enrolment projections noted above:

- Moderate increases in projected new dwelling units per year;
- Sustained average elementary yield for new units (>0.2 pupil per unit);
- Sustained enrolment from existing community; and,
- Sustained elementary participation rate (>60% Board share) (Watson & Associates Economists Ltd., 2019).

Potential Impacts of Not Proceeding with Proposed New School

Without funding for a new school in southeast St. Thomas, TVDSB will continue to face a number of challenges, specifically related to the implementation of Board-approved motions. The Board will continue to struggle to provide permanent accommodation to students in the school approved for closure, within the southeast St. Thomas holding zone, and in portables at Mitchell Hepburn Public School.
TVDSB administration and Trustees have experienced increased pressure for implementation timelines from the school communities who participated in an extensive Pupil Accommodation Review. Over two years after completion of EPAR01, the closing of four schools remains contingent on Ministry funding and is the subject of much uncertainty, both internally and externally. TVDSB administration note that the motions of EPAR01 with respect to the closure of New Sarum are contingent upon funding support for new schools in both Belmont and St. Thomas. Based on this, an additional impact of not proceeding with a new school in southeast St. Thomas is the potential to compromise the closing of New Sarum. This impact may also be felt if funding for a new southeast St. Thomas school is received without concurrent support for a new school in Belmont.

**Mapping and Supplementary Information**

Maps illustrating the EPAR01 study area, the location and attendance areas of the subject schools, the location of southeast St. Thomas, and the geographical distribution of students (2018-2019) who would attend a new southeast St. Thomas elementary school is attached in Appendix A.

Appendix C includes the Board-approved attendance areas related to EPAR01, as well as the attendance areas of the new Belmont and new southeast St. Thomas elementary schools.

It is noted that at the time of writing this report, TVDSB had not secured land or pursued options for the purchase of land within southeast St. Thomas. TVDSB administration continue to explore sites that would be appropriate for a new elementary school with respect to location, size and developability. Once a suitable site is identified, TVDSB administration would seek additional funding for land acquisition and site preparation through the Ministry’s Land Priorities fund.

**Part B: Alternative Accommodation Strategies**

TVDSB administration has conducted high-level investigations related to alternative accommodation solutions that are outside of the scope of the Board-approved EPAR01 motions. It is the Board’s policy to refrain from undertaking accommodation reviews at same school within a five (5) year period. While not technically a new review, TVDSB administration are of the opinion that the current motions would need to be rescinded which requires Trustee approval and the pupil accommodation review re-opened to contemplate a change to the proposed location of a new elementary school and additional public consultation would be required.
## 2.0 School Enrolment and Capacity Overview

<table>
<thead>
<tr>
<th>School Name</th>
<th>2018 Oct. 31 Utilization / OTG in Pupil Places / Pupil +/-</th>
<th>Distance to Nearest School (Euclidean)</th>
<th>School Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mitchell Hepburn PS</td>
<td>112% 678 PP +79</td>
<td>0.0km</td>
<td>This school has been steadily increasing in enrolment since 2014 and the facility is currently over-utilized at 111% with 3 portable classrooms on site. A fourth portable will be added to the site in Fall 2019. With the holding zone maintained, this school is projected to slowly decline in enrolment. This school operates a regular track JK-8 program and offers special education programming.</td>
</tr>
<tr>
<td>Elgin Court PS</td>
<td>65% 467 PP -165</td>
<td>1.8km</td>
<td>Enrolment at this school has been declining since 2008 but is projected to begin increasing again in 2021 and approach 70% utilization by 2023. This school operates a regular track JK-8 program.</td>
</tr>
<tr>
<td>Forest Park PS</td>
<td>76% 530 PP -125</td>
<td>2.6km</td>
<td>Enrolment at this school is expected to continue to gradually decline over the 10-year planning horizon. This school operates a regular track JK-8 program.</td>
</tr>
<tr>
<td>John Wise PS</td>
<td>98% 611 PP -14</td>
<td>4.1km</td>
<td>John Wise PS is projected to continue to experience gradual increases in enrolment. This school has been steadily growing since 2009 and is projected to reach 100% capacity by 2023. This school operates a regular track JK-8 program and offers special education programming.</td>
</tr>
<tr>
<td>June Rose Callwood PS</td>
<td>111% 375 PP 41</td>
<td>4.8km</td>
<td>This school is currently in its peak enrolment as utilization is the highest it has been since 2016 but is projected to slowly decline. Interim accommodation is currently provided using 1 portable classroom. This school operates a regular track JK-8 program.</td>
</tr>
<tr>
<td>New Sarum PS</td>
<td>91% 257 PP -23</td>
<td>6.4km</td>
<td>This school is approved for closure contingent on funding for new elementary schools in Belmont and southeast St. Thomas. Enrolment at this school has been declining over the past 5 years; however, utilization is projected to slowly increase and stabilize around 100%. The 1 portable located on-site was re-deployed in August 2019. This school operates a regular track JK–8 program and offers special education programming.</td>
</tr>
<tr>
<td>Kettle Creek PS</td>
<td>109% 317 PP 30</td>
<td>10.8km</td>
<td>This school is the designated holding school for southeast St. Thomas. The OTG of this school will increase to 367 effective 2020 September 01. This school is currently operating just over 100% capacity due to consolidation between the former Port Stanley PS (now Kettle Creek) and Sparta PS. There are 3 portable classrooms currently on site. This school operates a regular track JK-8 program.</td>
</tr>
</tbody>
</table>

Omitted from the above analysis are two French Immersion elementary schools, which are located in close proximity to southeast St. Thomas and the subject study area. TVDSB is currently reviewing French Immersion program delivery with recommendations expected in the Fall of 2019. Pierre Elliott Trudeau Public School (95% utilization) and Eva Circé Côté French Immersion Public School (57% utilization) have been excluded from the scope of this overview.
3.0 Proposed Scope of Work

Part A: School Project Scope

Project Scope Description

TVDSB is requesting capital funding to support the construction of a new elementary school facility with a proposed on-the-ground capacity of 461 pupil places. The purpose of the new school facility is to permanently accommodate existing and projected enrolment growth across the southeast area of St. Thomas and gain operational efficiencies through the closure of New Sarum Public School, which is underutilized and in need of renewal investments. The proposed facility would also provide the opportunity for holding zone students currently bussed to Kettle Creek Public School in Port Stanley to be accommodated locally within a neighbourhood school in St. Thomas.

Figure 3 outlines the proposed room summary for the new facility in southeast St. Thomas per the Ministry’s benchmark standards for space.

Figure 3 – Proposed Room Summary – New Elementary School Southeast St. Thomas

<table>
<thead>
<tr>
<th>Count</th>
<th>Space Type</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Kindergarten Classrooms</td>
<td>104</td>
</tr>
<tr>
<td>15</td>
<td>Standard Classrooms</td>
<td>345</td>
</tr>
<tr>
<td>1</td>
<td>General Arts/ Instrumental Music</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Learning Support/ Resource Room</td>
<td>12</td>
</tr>
<tr>
<td>1</td>
<td>Library Learning Commons</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Gymnasium</td>
<td>0</td>
</tr>
</tbody>
</table>

Proposed OTG Capacity 461

The proposed OTG capacity for this facility is based on historic proportions of students residing in the area of the existing New Sarum Public School attendance area combined with returning holding zones students to St. Thomas and right-sizing Mitchell Hepburn Public School. Enrolment for Kindergartens, based on Watson’s forecasts, are projected to positively trend from 70 – 95 registrants per year (Watson & Associates Economists Ltd., 2019). Based on this consideration, TVDSB administration proposed to include four (4) Kindergarten Classrooms to provide adequate flexibility.

Part B: Child Care Project Scope

Is the board requesting child care funding to support child care space with the capital priorities project request? Yes

TVDSB has explored co-build opportunities with the Elgin-St. Thomas Consolidated Municipal Service Managers (CMSM) for a child care facility located within the proposed elementary school facility and the CMSM has expressed interest in a joint submission for child care. The CMSM has had, and continues to have, a strong and positive relationship with TVDSB. The Organizations work closely together to support many initiatives including shared spaces for before and after school programs, as
well as EarlyOn programming in some schools. At this time TVDSB does not have a child care located in an Elgin County school and the CMSM, City of St. Thomas and Elgin County are excited about this potential opportunity and partnership.

The CMSM has identified a need for 88 spaces based on the current waitlist. The proposed child care component of this project would include the following:

- 10 Infant Spaces
- 30 Toddler Spaces
- 48 Pre-School Spaces
4.0 Pilot for Modular Construction Build

Is your board interested in participating in a pilot for Modular Construction Build for this project? No

5.0 Joint-Use School Project Considerations

TVDSB has explored co-build opportunities with the London Distinct Catholic School Board and the Conseil scolaire Viamonde, however at this time, accommodation pressures and facility needs do not appear to be in areas that would support joint facility construction or use.
6.0 References


APPENDIX A

A1
Study Area Context Map

A2
Business Case Study Area with 2018 – 2019 Utilization Rates

A3
Geographic Distribution of Students within Study Area

(Redacted - Contains Personal Information)
Appendix A2 - St. Thomas Study Area
2018-2019 Facility Utilization Mapping

Utilization Rates

- Holding Zone
- 1% - 50%
- 51% - 70%
- 71% - 90%
- 91% - 100%
- 101% - 110%
- 111% - 125%
- 126% - 165%

Notes:
Utilization Rates are rounded and based on the 2018-2019 Facility Utilization Rate Review Report. French Immersion attendance areas are not included in the above map.

Data Source: © 2019 Queens Printer.
City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County, Municipality of Central Elgin, 2018, All rights reserved.
This boundary map has been prepared to provide a general description of the attendance area for the above school(s).
APPENDIX B

B1
Enrolment Projections for Subject School and Study Area

B2
Updated Capital Priorities Ministry Template A
## Table 1a - Status Quo

| School Name | Historical 2008 2009 | Historical 2010 2011 | Historical 2012 2013 | Historical 2014 2015 | Historical 2016 2017 | Historical 2018 2019 | Current 2020 | Year 1 2021 | Year 2 2022 | Year 3 2023 | Year 4 2024 | Year 5 2025 | Year 6 2026 | Year 7 2027 | Year 8 2028 | Year 9 2029 | Year 10 2030 |
|-------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Elgin Court PS | 660 | 550 | 610 | 590 | 600 | 590 | 600 | 590 | 600 | 590 | 600 | 590 | 600 | 590 | 600 | 590 | 600 | 590 |
| Forest Park PS | 530 | 490 | 540 | 530 | 540 | 530 | 540 | 530 | 540 | 530 | 540 | 530 | 540 | 530 | 540 | 530 | 540 | 530 |
| John Wise PS | 610 | 530 | 570 | 620 | 530 | 570 | 620 | 530 | 570 | 620 | 530 | 570 | 620 | 530 | 570 | 620 | 530 | 570 |
| June Rose Callwood PS | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 |
| Port Stanley PS (New Kettle Creek PS) | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 |

### Note
1. Primary methodology allocates growth back to the area of origin and excludes the delineation of holding zone areas. Based on this methodology, Mitchell Hepburn PS and Kettle Creek PS appear to have significant enrolment fluctuations In Year 2 (2020), however aggregating the growth and population data provides greater reliability in enrolment forecasts (Watson & Associates Economists Ltd., 2019).

2. Secondary projection methodology provides enrolment projections where growth is roughly allocated to existing holding zones.

## Table 1b - Proposed Solution

<table>
<thead>
<tr>
<th>School Name</th>
<th>On-The-Ground Capacity 2020 2021</th>
<th>Capacity 2022 2023</th>
<th>Capacity 2024 2025</th>
<th>Capacity 2026 2027</th>
<th>Capacity 2028 2029</th>
<th>Capacity 2030 2031</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elgin Court PS</td>
<td>660</td>
<td>550</td>
<td>610</td>
<td>590</td>
<td>600</td>
<td>590</td>
</tr>
<tr>
<td>Forest Park PS</td>
<td>530</td>
<td>490</td>
<td>540</td>
<td>530</td>
<td>540</td>
<td>530</td>
</tr>
<tr>
<td>John Wise PS</td>
<td>610</td>
<td>530</td>
<td>570</td>
<td>620</td>
<td>530</td>
<td>570</td>
</tr>
<tr>
<td>June Rose Callwood PS</td>
<td>370</td>
<td>370</td>
<td>370</td>
<td>370</td>
<td>370</td>
<td>370</td>
</tr>
</tbody>
</table>

## Table 2 - Holding Zones

| School Name | On-The-Ground Capacity 2019 2020 2021 2022 2023 2024 2025 2026 2027 2028 | Capacity 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 |
|-------------|-------------------------------------------------|-------------------------------------------------|-------------------------------------------------|-------------------------------------------------|-------------------------------------------------|-------------------------------------------------|-------------------------------------------------|-------------------------------------------------|-------------------------------------------------|-------------------------------------------------|
| Elgin Court PS | 660 | 660 | 660 | 660 | 660 | 660 | 660 | 660 | 660 | 660 | 660 | 660 | 660 | 660 | 660 | 660 | 660 | 660 |
| Forest Park PS | 530 | 530 | 530 | 530 | 530 | 530 | 530 | 530 | 530 | 530 | 530 | 530 | 530 | 530 | 530 | 530 | 530 | 530 |
| John Wise PS | 610 | 610 | 610 | 610 | 610 | 610 | 610 | 610 | 610 | 610 | 610 | 610 | 610 | 610 | 610 | 610 | 610 | 610 |
| June Rose Callwood PS | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 |
| Port Stanley PS (New Kettle Creek PS) | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 | 370 |
### School Level Data - Current Situation

| SFIS       | School                        | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total |
|------------|-------------------------------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|
| 375.0      | John Wise PS                 |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |
| 625.0      | Forest Park PS               |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |
| 467.0      | Mitchell Hepburn PS          |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |

### School Level Data - Proposed Solution

| SFIS       | School                        | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total | JK-SK | 1-8 | JK to 8 | JK to 12 | Total |
|------------|-------------------------------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|---------|----------|-------|-------|-----|
| 375.0      | John Wise PS                 |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |
| 625.0      | Forest Park PS               |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |
| 467.0      | Mitchell Hepburn PS          |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |     |         |          |       |       |

**Notes:**
- **Appendix B2: Updated Template**
- **Projected Horizon for Holding Zone ends at 2023-24**
- **Projection of enrolment from nearest schools**
- **Accumulated Surplus**
- **Projected Horizon for Capital Renewal Certification**
- **Projected Horizon for Holding Zone Certification**
- **TMco already includes funding that has been reflected in the 2018-19 EDC**
- **Ignore**
- **New School Data**
APPENDIX C

C1
EPAR01 Board-Approved Motions

C2
EPAR01 Maps with Board Approved Attendance Areas

Duplicate Materials
Refer to Pages 54 - 58
APPENDIX D

Overview of Capital Priorities Program Submissions
Related to EPAR-01 Report
2019 November 12

Comparative Summary – 2017 and 2019 Submissions
## Proposed Scope

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Open Date</td>
<td>OTG Capacity</td>
</tr>
<tr>
<td>Belmont</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2020 - 2021</td>
<td>625 (Original)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>553 (Revised)</td>
</tr>
<tr>
<td>Southeast St. Thomas</td>
<td>2020 – 2021</td>
<td>516</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Combined</td>
<td></td>
<td>1,069</td>
</tr>
</tbody>
</table>

### Enrolment Summary

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Enrol. Open Date</td>
<td>Utilization Open Date</td>
</tr>
<tr>
<td>Belmont</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>556</td>
<td>89%</td>
</tr>
<tr>
<td>Southeast St. Thomas</td>
<td>456</td>
<td>88.4%</td>
</tr>
<tr>
<td>Combined</td>
<td>1,012</td>
<td>1,008</td>
</tr>
</tbody>
</table>

### 2019 Notable Changes

- Larger school facility proposed in Belmont; smaller school facility proposed in southeast St. Thomas
- No child care proposed in Belmont based on direction from the Consolidated Municipal Service Manager
- No confirmed sites or options for school blocks in Belmont or St. Thomas in 2019
- $3,414,713 less funding requested in 2019 due to exclusion of child care / family centre and elimination of site preparation costs

APPENDIX E

Overview of Capital Priorities Program Submissions Related to EPAR-01 Report
2019 November 12

2017 Capital Priorities Project Funding Business Case Submission for a New Belmont Elementary Public School

Appendix E to the Report contains the following:

2017 Capital Priorities Project Funding Template A – New Belmont

2017 Capital Priorities Project Funding Template A Joint Submission for Child Care

EPAR01 – Rationale and Proposed Solution*

New Belmont Classroom Count Calculations

EPAR-01 Section Map*

Room Summary Information and Attendance Areas

EPAR-01 Board Approved Recommendations of 2017 May 23*

Final Senior Administration Report – Elementary Pupil Accommodation Review 01*

*Included within 2017 Capital Priorities Project Submissions for both New Belmont and New Southeast St. Thomas
## DSB: 11
### Thames Valley DSB

#### General
- **Project Name:** New Belmont PS
- **Priority Ranking:** 3
- **Project Category:** School Renovation
- **ARCH Status:** Input
- **Current Date of ARCH Decision:** May 2017
- **Construction/To Add:** Final
- **Foundation:** 2020-21
- **Final:**
- **Construction Costs:**
  - **GFA:** 63,002
  - **S/GFA:** 63,002
  - **GAF:** 63,002
  - **Cost:** 13,903,046
  - **Estimated Construction Costs:** 14,471,037
- **Existing Funding Available for Project:**
  - **Board Build Capacity:** 0
  - **Full Day Kindergarten:** 0
  - **Proposals of Disposition (POD):** 0
  - **Regulatory Approval:** 0
  - **School Condition Improvement:** 0
  - **Accommodated Surplus:** 0
  - **Third Party Funding:** 0

#### Project Scope
- **Site Requirements:**
  - **Permit:** Yes
  - **Site Size:** 12 acres
  - **Site Improvements:** Yes
- **Closest Intersection:** Seventh Avenue, Belmont ON
- **Estimated GFA:** 46,789
- **Existing Funding:** 0

#### Closest School Facilities
- **SBIS:** 600
- **School:**
  - **Grade:** 3
  - **City:**
  - **Postal Code:** N6L 1B0
  - **Status:** Open
  - **Distance:** 2018-13, 2013-14, 2014-15, 2015-16
- **Historical Enrollment (ABE):**
  - **Enrollment:**
    - **2015-16:**
      - **Total:** 1,887.3
      - **Total UTZ:** 1,860.0
      - **Total Portables:** 25.7
      - **5-Year Renewal Needs:** 21.9
      - **Current:** 384.9
      - **Proposed:**
- **School Level Data - Current Situation**
  - **Enrollment 2018-17 (ABE) Data:**
    - **0:**
      - **2020-21:**
        - **Total:** 0
        - **UTZ:** 0
        - **Portables:** 0
      - **2022-23:**
        - **Total:** 0
        - **UTZ:** 0
        - **Portables:** 0
  - **School Level Data - Proposed Solution**
    - **Enrollment 2019-18 (ABE) Data:**
      - **0:**
        - **2020-21:**
          - **Total:** 0
          - **UTZ:** 0
          - **Portables:** 0
      - **2022-23:**
        - **Total:** 0
        - **UTZ:** 0
        - **Portables:** 0

#### School Data
- **New Belmont PS:**
  - **School:**
    - **Grade:**
    - **City:**
    - **Postal Code:** N6L 1B0
    - **Status:** Open
    - **Distance:**
  - **Historical Enrollment (ABE):**
    - **Enrollment:**
      - **2015-16:**
        - **Total:** 1,887.3
        - **Total UTZ:** 1,860.0
        - **Total Portables:** 25.7
        - **5-Year Renewal Needs:** 21.9
        - **Current:** 384.9
        - **Proposed:**
  - **School Level Data - Current Situation**
    - **Enrollment 2018-17 (ABE) Data:**
      - **0:**
        - **2020-21:**
          - **Total:** 0
          - **UTZ:** 0
          - **Portables:** 0
      - **2022-23:**
        - **Total:** 0
        - **UTZ:** 0
        - **Portables:** 0
  - **School Level Data - Proposed Solution**
    - **Enrollment 2019-18 (ABE) Data:**
      - **0:**
        - **2020-21:**
          - **Total:** 0
          - **UTZ:** 0
          - **Portables:** 0
      - **2022-23:**
        - **Total:** 0
        - **UTZ:** 0
        - **Portables:** 0
EPAR-01 – Rationale & Proposed Solution

The schools within the EPAR-01 accommodation study cover a vast geographical area that stretches over two counties with smaller agricultural communities and larger cities with ongoing urban expansion. The populations within this area have seen a shift with increasing high populations in urban areas and declining populations in rural communities. As the demographics have changed over time the TVDSB has had challenges with low student enrolment in rural schools and enrolment pressure from urban residential growth.

In the following enrolment and capacity chart (sourced from the EPAR-01 ISAR), the status quo population of students and capacities of school facilities are compared.

![EPAR 01 - Enrolment and Capacity - Status Quo](chart.png)

Boards must address the impacts and costs of declining enrolment, excess space in schools and aging facilities as well as overcrowding in newly developed residential areas. TVDSB believes it is in the best interest of students to maintain school populations that support a range of opportunities in programming, extracurricular activities and services.

The first accommodation concern were the three low enrolment schools (Westminster PS at 82 students, Port Stanley PS English track at 94 students and Springfield PS at 167 students). Enrolment at all three schools are projected to remain stable over the next 10 years. Low enrolment schools are difficult to staff and the average cost per student is above the Board average.

The second accommodation issue identified within EPAR-01, was the number of empty pupil places located in the 12 schools that made up this PAR. Based on 2015-16 data, there were 1,156 empty pupil places within EPAR-01, with school utilization factors that range from 27% to 111%. These empty pupil places do not receive any accommodation funding from the Ministry of Education and must be funded from the Board’s overall per pupil accommodation grant, which consequently reduces funding for all schools in the Board.

The third accommodation challenge found within EPAR-01 is the current overcrowding at Mitchell Hepburn Public School (PS). In 2015-16, Mitchell Hepburn PS was operating at 111% capacity (with 75 students over its capacity). The Mitchell Hepburn PS attendance area still has the potential for additional residential development. In 2013, the Board approved a Holding Zone to designate students from ongoing residential development to Port Stanley PS to relieve enrolment pressure at Mitchell Hepburn PS. As Holding Zones are a
temporary solution, the residential development in Southeast St. Thomas will need to be permanently accommodated eventually. The projected growth will exceed the capacity limitations at the existing surrounding schools, therefore, construction of the new Southeast St. Thomas PS is warranted.

EPAR-01 examined English track accommodation, while French Immersion and Extended French Immersion accommodation was outside the purview of the study. On 2016 January 12, the Board approved the following motion:

THAT Port Stanley Public School become an interim dual track school offering both junior kindergarten to grade 8 in English and grades 7 to 8 in French Immersion and Extended French Immersion, effective 2016 July 01.

Without a Board decision to close a school, the French Immersion accommodation issue could not be permanently resolved. Senior Administration will be conducting an Attendance Area Review during the 2017-18 school year, to address the accommodation pressure that exists in the elementary French Immersion programs in Elgin County.

The approved EPAR-01 recommendations will benefit students with enhanced program opportunities, harmonize projected enrolment with capacity, maximize resources and improve school utilization. The following chart illustrates the total enrolment and capacity for EPAR-01 as a result of the recommended solution.

![Senior Administrations Recommended Enrolment and Capacity for EPAR 01]

* Indicates the utilization excluding French Immersion enrolment

(NOTE: Senior Administration has recommended collaboration opportunities to fill available space at River Heights PS, McGregor PS and Davenport PS. As such the following capacity has been identified in orange and removed from the OTG in the above chart for collaboration opportunities: 75 pupil places at River Heights PS as of 2017-18, 69 pupil places at McGregor PS as of 2018-19, and 23 at Davenport PS as of 2020-21.)

The Final Senior Administration Report recommendations for EPAR-01 were comprehensive and laid out the initial Senior Administration Report (ISAR), the PAR area was grouped into four geographic regions: North,
South, East, and West. This will allowed for a focused analysis and detailed descriptions of the effects of the proposed recommendations.

The proposed (##5) New Belmont PS and (##7) New SE St. Thomas PS are concurrent for 2020, and the proposed addition /renovations at (##8) Port Stanley PS (2018) are joint solutions for this area. These projects will permanently accommodate Holding Zone students, will resolve English track accommodation pressure and allow for the resolution of French Immersion accommodation pressure and empty pupil places, will harmonize school capacities with enrolment and will create community centred sustainably sized schools.

The TVDSB uses Statistics Canada Census, live birth data, Municipal Property Assessment Corporation (MPAC), active municipal development plans, School Planning Software (SPS Plus.net) in addition to historical enrolment and student yields to inform, analyze and update the TVDSB’s enrolment projections. This process has allowed for a thorough and well-rounded examination of data from multiple sources to inform enrolment projections.

The TVDSB has created a Classroom Count Calculations spreadsheet (see supporting documents) which identifies the number of loaded spaces required based on (existing and projected) enrolment and class caps. These calculations cap Kindergarten classes at 26, grades 1 to 3 classes at 20, and grades 4 to 8 classes at 25, and special education classes at 9, as well as identifying any learning support rooms (resource room over 400 sq. ft.) at 12. The number of classrooms needed to be built or temporary accommodation required is calculated using classrooms required (as per status quo and proposed enrolment) and the existing classrooms.
**Proposed Solution - #5 New Belmont PS**

**NORTHERN REGION**
In the Northern Region, TVDSB students will be accommodated in the new Belmont PS, River Heights PS and Northdale Central PS.

EPAR-01 approved recommendations for this region encompassed the following:
- Creation of a new Belmont PS and attendance area.
- New Sarum PS closes and a portion of the attendance area is designated to the new Belmont PS.
- South Dorchester PS closes and is declared surplus; the attendance area is designated to the new Belmont PS.
- The portion of Davenport PS attendance area (congruent with South Dorchester PS) is designated to the new Belmont PS.
- Springfield PS closes and is declared surplus; a portion of the attendance area is designated to the new Belmont PS.
- The portion of Summers' Corners PS attendance area (congruent with Springfield PS) is designated to the new Belmont PS.
- Westminster Central PS closes and is declared surplus; a portion of Westminster Central PS attendance area is designated to the new Belmont PS.
- A portion of the River Heights PS / Northdale Central PS attendance area is designated to the new Belmont PS.

**CPOS Proposed Solution:**
New Belmont PS will accommodate students from 8 school communities which will balance the enrolment and capacity for the future. The new school population will achieve one of the Board’s priorities within the EPAR, which is to reduce the challenges of low enrolment at 4 of the schools and allow for more efficient schools with enhanced facilities.

For the proposed solution, in order to properly accommodate consolidated students at the New Belmont PS in 2020-21, the following spaces will be required:

<table>
<thead>
<tr>
<th>Number</th>
<th>Space Type</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Kindergarten Classrooms</td>
<td>130</td>
</tr>
<tr>
<td>21</td>
<td>Standard Classrooms</td>
<td>483</td>
</tr>
<tr>
<td>1</td>
<td>General Arts/ Instrumental Music</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Learning Support/ Resource Room</td>
<td>12</td>
</tr>
<tr>
<td>1</td>
<td>Library Learning Commons</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Activity Room / General Purpose Room</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Gymnasium</td>
<td>0</td>
</tr>
</tbody>
</table>

**Required 2020-21 OTG Capacity**  625

As per Ministry of Education direction, this proposed project has been discussed as a possible co-build opportunity with the community organizations, the City of London and the CMSG at the Annual Collaboration Opportunities meetings held on 2016 June 15 and 2017 June 14. The County of Elgin CMSG has advised the Board that they wish to co-build at this school - See Early Years Joint Template for details on the proposed Child Care Centre. No other community organizations have indicated any interest at this time.
Proposed Solution - #7 New Southeast St. Thomas PS

WESTERN REGION
In the Western Region, TVDSB students will be accommodated at the new Southeast St. Thomas PS and Mitchell Hepburn PS.

EPAR-01 approved recommendations for this region encompassed the following:
- Creation of a new Southeast St. Thomas PS and attendance area.
- A portion of Mitchell Hepburn PS attendance area is designated to the new Southeast St. Thomas PS.
- A portion of New Sarum PS attendance area is designated to the new Southeast St. Thomas PS.
- The Southeast St. Thomas Holding Zone be permanently accommodated at the new Southeast St. Thomas PS and Mitchell Hepburn PS.

CP07 Proposed Solution:
The division of the Mitchell Hepburn PS attendance area between Mitchell Hepburn PS and the new Southeast St. Thomas PS, and the relocation of a portion of the New Sarum PS students to the new school, of which 76 of these students currently reside within the City of St. Thomas, will allow for proper accommodation of the students without overcrowding and will allow for future growth which is contained in these attendance areas.

The Southeast St. Thomas Holding Zone students currently accommodated at Port Stanley PS would be permanently accommodated at New Southeast St. Thomas PS and Mitchell Hepburn PS.

The Transition program currently located at New Sarum PS would be relocated to the proposed Southeast St. Thomas.

For the proposed solution, in order to properly accommodate consolidated students at the New SE St. Thomas PS in 2020-21, the following spaces will be required:

<table>
<thead>
<tr>
<th>Number</th>
<th>Space Type</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Kindergarten Classrooms</td>
<td>104</td>
</tr>
<tr>
<td>17</td>
<td>Standard Classrooms</td>
<td>391</td>
</tr>
<tr>
<td>1</td>
<td>Special Education Classroom</td>
<td>9</td>
</tr>
<tr>
<td>1</td>
<td>General Arts/ Instrumental Music</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Learning Support/ Resource Room</td>
<td>12</td>
</tr>
<tr>
<td>1</td>
<td>Library Learning Commons</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Activity Room / General Purpose Room</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Gymnasium</td>
<td>0</td>
</tr>
</tbody>
</table>

Required 2020-21 OTG Capacity 516

The new SE St. Thomas PS will be designed and constructed to LEED Silver equivalent standards, be fully accessible and meet all Ontario Building Code requirements. This facility will be designed and constructed to provide after-hours community use.

As per Ministry of Education direction, this proposed project has been discussed as a possible co-build opportunity with the community organizations, the City of London and the CMSSM at the Annual Collaboration Opportunities meetings held on 2016 June 15 and 2017 June 14. The County of Elgin CMSSM has advised the board that they wish to co-build at this school – See Early Years Joint Template for details on the proposed Child Care Centre and Family Centre. No other community organizations have indicated any interest at this time.
**Proposed Solution - #8 Port Stanley PS**

**SOUTHERN REGION**
In the Southern Region, TVDSB students will be accommodated at Port Stanley PS and the proposed Sparta French Immersion PS.

Senior Administration’s recommendations for this region include the following:
- Sparta PS closes and the attendance area is designated to Port Stanley PS.
- An Attendance Area Review for French Immersion in Elgin County is conducted.
- French Immersion program opens in the Sparta PS facility.

**CP08 Proposed Solution:**
Permanent accommodation for TVDSB students residing in consolidated attendance area. The continued use of Port Stanley as holding school will not be able to accommodate the projected enrolment from the existing Southeast St. Thomas Holding Zone. The existing population and ongoing residential development in the Southeast corner St. Thomas has warranted the need for a new elementary school.

The consolidation of Port Stanley PS English track and Sparta PS enrolment at Port Stanley PS will result in 106% capacity temporarily due to the Southeast St. Thomas Holding Zone students, until 2020 when the proposed new Southeast St. Thomas PS opens.

It is expected that the enrolment at the consolidated Port Stanley PS will remain relatively stable with a small increase due to residential development from the Port Stanley community. The consolidation of the two elementary schools will alleviate the issue of low enrolment and allow for a solution to the accommodation issue for the French Immersion program in Elgin County.

For the proposed solution, in order to properly accommodate students from the consolidated attendance area in 2018-19, the following spaces will be required:

<table>
<thead>
<tr>
<th>Number</th>
<th>Space Type</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Kindergarten Classrooms</td>
<td>78</td>
</tr>
<tr>
<td>14</td>
<td>Standard Classrooms</td>
<td>322</td>
</tr>
<tr>
<td>1</td>
<td>Learning Support/ Resource Room</td>
<td>12</td>
</tr>
<tr>
<td>1</td>
<td>General Arts/ Instrumental Music</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Library Learning Commons</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Gymnasium</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td><strong>Required 2019-20 OTG Capacity</strong></td>
<td><strong>389</strong></td>
</tr>
</tbody>
</table>

New construction will include the addition of a new Library Learning Commons and one kindergarten classroom. Renovations will create two additional standard classrooms along with improvements to accessibility.

The TVDSB is confident in the work that has been done to identify the renewal needs and that the inspection process has captured all outstanding high and urgent renewal components. An additional $250,000 has been identified in the 5 Year Renewal Needs, Renewal Costs and School Condition Improvement sections of the Template for renovations required to make the school accessible as identified in the Accessibility for Ontarians with Disabilities Act (AODA). This facility will be designed and constructed to provide after-hours community use.
As per Ministry of Education direction, this proposed project and school has been discussed as a possible co-build opportunity to the community. The County of Elgin CMSM has indicated there is no interest in the opportunity to co-build at this school. No other community organizations have indicated any interest at this time.
Existing Schools within the EPAR-01

The elementary schools involved in *Elementary Pupil Accommodation Review -01* were:

- Davenport PS
- McGregor PS
- Mitchell Hepburn PS
- New Sarum PS
- Northdale Central PS
- Port Stanley PS
- River Heights PS
- South Dorchester PS
- Sparta PS
- Springfield PS
- Summers’ Corners PS
- Westminster Central PS

The following school information was provided in the Initial Senior Administration Report (ISAR):

**DAVENPORT PUBLIC SCHOOL:**

*(See also School Information Profile (SIP) for further information)*

**Attendance Areas** - A map of the current attendance area can be found in Section A of the SIP.

**Program** - Davenport Public School is an English track grades 5 to 8 elementary school. A self-contained Developmental Education program serving junior and intermediate students is also provided at this location.

**School Organization** - In 2015-16, there were 10 Junior and Intermediate (grades 5-8) classes in the English track program, including 1 split grade class.

In 2015-16, there was 1 Junior/Intermediate Developmental Education class. All Special Education classes meet the Ministry of Education standards for class size.

**Before & After School Program** - Before and After School programs are not offered at Junior/Intermediate schools.

**Community Use** - In 2015-16, 3 permits were taken out for the school building, totalling 113 booked hours and a total revenue of $792.75 through Community Use of Schools. No permits were taken out for the school grounds, through Community Use of Schools.

**Collaborations** - In 2015-16, no facility collaborations, non-school programs or services were located at the school.

**Enrolment** - The enrolment for Davenport Public School is projected to decline slightly: 312 pupils in 2016; 319 pupils in 2020; and finally, 295 pupils in 2024. Enrolment charts with grade by grade data can be found in Section B of the SIP.

**Staffing Complement** - In 2015-16, Davenport Public School had a total staff Full Time Equivalent (FTE) allocation of 24.71.

  - Administrative allocation: 1 Principal and 1 Secretary.
  - Teacher allocation: 14.73 teachers, 1.19 Special Education teachers, 0.44 teacher-librarian, 0.4 ESL teacher and 1.2 Learning Support teachers.
  - Educational Assistants: 2.5.
  - Custodial allocation: 2.25.

**Demographics** - Statistics Canada Census data indicates the total population of the Davenport Public School attendance area remained relatively stable between 2001 and 2011. However, the population of elementary school aged children (4-13 year olds) has declined 16% between 2001 and 2006 and further declined 7% between 2006 and 2011. A continued decline in the number of school aged children is anticipated as indicated in the Enrolment chart found in Section B of the Davenport Public School SIP.

**Development** - The Official Plan for the Township of Malahide indicates that the areas east and west of Aylmer are under consideration for growth and community expansion. Within the attendance area of Davenport Public School
there are a total of 18 Single Family units and 30 High Density units currently circulated and under construction. The current circulated residential development plans for this attendance area are not expected to yield a significant number of students.

Accommodations - In 2015-16, Davenport Public School was at 69.5% utilization. The 2015-16 On-The-Ground Capacity (or OTG) of Davenport Public School was 423. As determined by the Ministry of Education loading calculations, the loaded spaces included: 16 Standard Classrooms, 1 Science Lab, 1 Family Studies Classroom and 1 Special Education Classroom. Non-loaded space included: a Learning Commons and computer lab, 1 Technical/Vocational Classroom, a gymnasium and stage (used for instrumental music) and seminar rooms.

The Space Template for Davenport Public School (found in Section C of the SIP) identifies Instructional and Operational spaces. Instructional spaces are broken down by room type, size and Ministry of Education loading calculations. Operational spaces are broken down by space type and size. The calculated area per pupil by OTG is 87.33 sq. ft. and the calculated area per pupil by 2015-16 enrolment is 125.65 sq. ft.

Facility Condition & Renewal - Davenport Public School was originally built in 1955 with additions built in 1960, 1971, and 1993. In the last 10 years, the TVDSB has invested $844,813 in renewal in the school. This work is identified by project in the chart located in Section C of the SIP.

The Ministry of Education’s School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totalling $2,787,860 for Davenport Public School.

The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building’s 5 year renewal needs and the cost to rebuild the facility. The higher the FCI, the greater the renewal needs. The FCI for Davenport Public School is 42%. (See the SIP and Glossary for further information on FCIs)

Transportation - Davenport Public School bus runs are shared with McGregor Public School and the London District Catholic School Board’s Assumption Catholic School. Springfield Public School is a JK-grade 6 school; the grade 7 and 8 students from Springfield Public School are designated and transported to Davenport Public School. 10 vehicles were utilized to transport 96 Davenport Public School students at a cost of $109,311 (not including specialized transportation). The average ride time was 25 minutes. The range of student residence proximity to Davenport Public School is 0.10 - 21.06km.

Financial Analysis of the School - Using the School based costs of Administration, Facility Services and Information Technology, it has been calculated that in 2015-16 the average cost per student at Davenport Public School was $1,186.13 compared to the Board average cost per student of $1,416.06 as identified in the chart found in Section C of the SIP.

Mc GREGOR PUBLIC SCHOOL:
(See also School Information Profile (SIP) for further information)

Attendance Areas - A map of the current attendance area can be found in Section A of the SIP.

Program - McGregor Public School is an English track Junior Kindergarten (JK) to grade 4 elementary school. A self-contained Developmental Education program serving primary and junior students is also provided at this location.

School Organization - In 2015-16, there were 4 Full Day Kindergarten, 8,5 Primary (grade 1-3) and 3.5 Junior (grades 4) classes in the English track program, including 4 split grade classes. As kindergarten is considered a two year program in the TVDSB, classes contain both junior and senior students.

In 2015-16, there was 1 Primary/Junior Developmental Education class. All Special Education classes meet Ministry of Education standards for class size.
Before & After School Program - There was a Before and After School program available in 2015-16, offered by the YMCA of St. Thomas Elgin with a before school start time of 7:30 am and an after school end time of 6:00 pm. Before and After School program costs were fully recoverable. Total revenue from this program was $1,000.

Community Use - In 2015-16, 23 permits were taken out for the school building, totaling 3,222 booked hours and a total revenue of $1,498.23 through Community Use of Schools. There were also 6 permits taken out for the school grounds, totaling 1,167 booked hours with no revenue, through Community Use of Schools.

Collaborations - In 2015-16, no facility collaborations, non-school programs or services located were located at the school.

Enrolment - The enrolment for McGregor Public School is projected to decline slightly: 352 in pupils in 2016; 334 pupils 2020; and finally, 331 pupils in 2024. Enrolment charts with student breakdown by grade and program can be found in Section B of the SIP.

Staffing Complement - In 2015-16, McGregor Public School had a total staff Full Time Equivalent (FTE) allocation of 39.39.

   Administrative allocation: 1 Principal and 1 Secretary.
   Teacher allocation: 22.09 teachers, 1.19 Special Education teachers, 0.56 teacher-librarian, 0.5 ESL teacher
   and 1.3 Learning Support teachers.
   Early Childhood Educator allocation: 4.0.
   Educational Assistant allocation: 5.0.
   Custodial allocation: 2.75.

Demographics - Statistics Canada Census data indicates the population of the McGregor Public School attendance area has remained relatively stable between 2006 and 2011. The number of elementary school aged children (4 to 13 year olds) has declined 16% between 2001 and 2006 and further declined between 2006 and 2011. A continued decline in the number of school aged children is anticipated as indicated in the Enrolment chart found in Section B of the McGregor Public School SIP.

Development - The Official Plan for the Township of Malahide indicates that the areas east and west of Aylmer are under consideration for growth and community expansion. Within the attendance area of McGregor PS there are a total of 18 Single Family units and 30 High Density units currently circulated and under construction. The current development is not expected to yield a significant amount of students.

Accommodations - In 2015-16, McGregor Public School was at 68.5% utilization.

The On-The-Ground Capacity (or OTG) in 2015-16 for McGregor Public School was 530. As determined by Ministry of Education loading calculations, the loaded spaces included: 5 PDK classrooms, 16 Standard Classrooms, 1 Computer lab, 1 Special Education Classroom. Non-loaded space included: 1 Learning Commons, 1 gymnasium and stage and seminar rooms.

The Space Template for McGregor Public School (found in Section C of the SIP) identifies instructional and operational spaces. Instructional spaces are broken down by room type, size and Ministry of Education loading calculations. Operational spaces are broken down by space type and size.

The calculated area per pupil by OTG is 88.30 sq. ft. and the calculated area per pupil by 2015-16 enrolment is 128.93 sq. ft.

Facility Condition & Renewal - McGregor Public School was originally built in 1950 with additions built in 1968 and 2013. In the last 10 years, the TVDSB has invested $1,136,322 in renewal in the school. This work is identified by project in the chart in Section C of the SIP.

The Ministry of Education's School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totalling $3,624,354 for McGregor Public School.
The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building's 5 year renewal needs and the cost to rebuild the facility. The higher the FCI the greater the renewal needs. The FCI for McGregor Public School is 49%. (See the SIP and Glossary for further information on FCIs)

Transportation - McGregor Public School bus runs are shared with Davenport Public School and the London District Catholic School Board's Assumption Catholic School. 5 vehicles were utilized to transport 147 McGregor Public School students at a cost of $91,944 (not including Specialized transportation). The average ride time was 15 minutes. The range of student residence proximity to McGregor Public School is 0.07 - 4.89km.

Financial Analysis of the School - Using the School based costs of Administration, Facility Services and Information Technology, it has been calculated that in 2015-16 the average cost per student at McGregor Public School was $1,229.85 compared to the Board average cost per student of $1,416.06 as identified in the chart found in Section C of the SIP.

MITCHELL HEPBURN PUBLIC SCHOOL:
(See also School Information Profile (SIP) for further information)

Attendance Areas - A map of the current attendance area can be found in Section A of the SIP.

Program - Mitchell Hepburn Public School is an English track Junior Kindergarten (JK) to grade 8 elementary school. A self-contained Developmental Education program serving primary, junior and intermediate students is also provided at this location.

School Organization - In 2015-16, there were 5.5 Full Day Kindergarten, 11.5 Primary (grade 1-3), and 13 Junior and Intermediate (grades 4-8) classes in the English track program, including 3.5 split grade classes. As kindergarten is considered a two year program in the TVDSB, classes contain both junior and senior students.

In 2015-16, there were 0.5 Primary (grade 1-3), and 2.5 Junior and Intermediate (grades 4-8) Developmental Education classes. All Special Education classes meet Ministry of Education standards for class size.

Before & After School Program - There was a Before and After School program available in 2015-16, offered by the YMCA of St. Thomas Elgin with a before school start time of 7:00 am and an after school end time of 6:00 pm. Before and After School program costs were fully recoverable. Total revenue from this program was $2,000.

Community Use - In 2015-16, 35 permits were taken out for the school building, totalling 4020 hours and a total revenue of $1,843.85 through the Community Use of Schools. There were also 4 permits taken out for the school grounds, totaling 615 booked hours with no revenue, through Community Use of Schools.

Collaborations - The Board has an agreement with the City of St. Thomas for the use of the field and parking lot. In 2015-16, there were not any non-school programs or services located at the school.

Enrolment - The enrolment for Mitchell Hepburn Public School in area population is projected to fluctuate: 755 pupils in 2016; 775 pupils in 2020; and finally, 719 pupils in 2024. Enrolment charts with student breakdown by grade and program can be found in Section B of the SIP.

Staffing Complement - In 2015-16, Mitchell Hepburn Public School had a total staff Full Time Equivalent (FTE) allocation of 71.64.

Administrative allocation: 1 Principal, 1 Vice-Principal, and 1 Secretary.
Teacher allocation: 42.91 teachers, 3.57 Special Education teachers, 1.14 teacher-librarian, 0.02 ESL teacher and 2.5 Learning Support teachers.
Early Childhood Educator allocation: 5.0.
Educational Assistant allocation: 9.5.
Custodial allocation: 4.0.
Development - The current circulated residential development plans for Mitchell Hepburn Public School attendance area are expected to yield approximately 40 students.

On 2013 November 19, the 30rd approved the creation of the Southeast St. Thomas Holding Zone, due to continued development in the Mitchell Hepburn attendance area. With the current circulated residential development there are approximately 70 students projected from this Holding Zone. The projection does not include extended urban growth areas within this attendance area. Students residing in this Holding Zone will be accommodated at Port Stanley Public School until permanently accommodated.

Demographics - Statistics Canada Census data indicates the population of the Mitchell Hepburn Public School attendance area increased by 18% between 2001 and 2006. Furthermore, between 2006 and 2011 the population increased another 26%. The population of elementary school aged children, (4 to 13 year olds) has increased 14% from 2001 to 2006 and another 23% from 2006 to 2011. The number of school aged children in this area is anticipated to have a slight decline as the existing community ages from its boom of residential construction. This is indicated in the Enrolment chart found in Section B of the Mitchell Hepburn Public School SIP.

Accommodations - In 2015-16, Mitchell Hepburn Public School was at 110.8% utilization. The 2015-16 On-The-Ground Capacity (or OTG) of Mitchell Hepburn Public School was 701. As determined by the Ministry of Education loading calculation, the loaded spaces included: 6 FDK classrooms, 22 Standard Classrooms, 1 Learning Support room, anc 1 Special Education Suite consisting of 3 classrooms. Non-loaded space included: 1 Learning Commons, 1 gymnasium, 1 primary activity room and stage, 1 general arts room, and seminar room. There were 5 portable classrooms.

The Space Template for Mitchell Hepburn Public School (found in Section C of the SIP) identifies Instructional and Operational spaces. Instructional spaces are broken down by room type, size and Ministry loading calculations. Operational spaces are broken down by space type and size.

The calculated area per pupil by OTG is 87.62 sq. ft. and the calculated area per pupil by 2015-16 enrolment is 78.89 sq. ft.

Facility Condition & Renewal - Mitchell Hepburn Public School was originally built in 2008 with an addition in 2014. The TVDSB has invested $1,6852 in the last 10 years in renewal in the school, as identified by project in the chart in Section C of the SIP.

The Ministry of Education’s School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totalling $31,200 for Mitchell Hepburn Public School.

The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building’s 5 year renewal needs and the cost to rebuild the facility. The higher the FCI, the greater the renewal needs. The FCI for Mitchell Hepburn Public School is 1%. (see the SIP and Glossary for further information on FCIs)

Transportation - 5 vehicles were utilized to transport 249 students to Mitchell Hepburn Public School at a cost of $113,398 (not including specialized transportation). The average ride time was 10 minutes. The range of student residence proximity to Mitchell Hepburn Public School is 0.01 - 2.63km.

Financial Analysis of the School - Using the School based costs of Administration, Facility Services and information Technology, it has been calculated that in 2015-16 the average cost per student at Mitchell Hepburn Public School was $970.92 compared to the Board average cost average per student of $1,416.06 as identified in the chart found in Section C of the SIP.

NEW SARUM PUBLIC SCHOOL:
(See also School Information Profile (SIP) for further information)

Attendance Areas - A map of the current attendance area can be found in Section A of the SIP.
Program - New Sarum Public School is an English track Junior Kindergarten (JK) to grade 8 elementary school. A self-contained Transition program class serving intermediate students is also located at this school.

School Organization - In 2015-16, there were 2 Full Day Kindergarten, 4 Primary (grade 1-3), and 5 Junior and Intermediate (grades 4-8) classes in the English track program, including 1 split grade class. As kindergarten is considered a two year program in the TVDSB, classes contain both junior and senior students. In 2015-16, there was 1 Intermediate (grades 7-8) Transition class. All Special Education classes meet Ministry of Education standards for class size.

Before & After School Program - There was a Before and After School program available in 2015-16, offered by the YMCA of St. Thomas Elgin with a before school start time of 7:00 am and an after school end time of 6:00 pm. Before and After School program costs were fully recoverable. Total revenue from this program was $500.

Community Use - In 2015-16, 3 permits were taken out for the school building, totalling 20 hours and a total revenue of $142.80 through the Community Use of Schools. No permits were taken out for the school grounds, through the Community Use of Schools.

Collaborations - In 2015-16, no facility collaborations, non-school programs or services were located at the school.

Enrolment - The enrolment for New Sarum Public School is projected to remain relatively stable: 250 pupils in 2016, 257 pupils in 2020, and finally, 260 pupils in 2024. Enrolment charts with student breakdown by grade and program can be found in Section B of the SIP.

Staffing Complement - In 2015-16, New Sarum Public School had a total staff FTE allocation of 32.28.
- Administrative allocation: 1 Principal, 0.5 Vice-Principal, and 1 Secretary.
- Teacher allocation: 16.16 teachers, 1.19 Special Education teachers, 0.38 teacher-librarian, 0.3 ESL teacher and 1.5 Learning Support teachers.
- Early Childhood Educator allocation: 2.0.
- Educational Assistant allocation: 6.0.
- Custodial allocation: 2.25.

Demographics - Statistics Canada Census data indicates the population of New Sarum Public School attendance area increased 13% between 2001 and 2006 and further increased 3% between 2006 and 2011. The number of elementary school aged children has declined 4% between 2001 and 2006 and a further 9% between 2006 and 2011. Relative stability of school aged children in this community is anticipated as indicated in the Enrolment chart found in Section B of the New Sarum Public School SIP.

Development - There is no significant residential growth. The municipality of Central Elgin has no current plans to service any of the rural communities within this attendance area.

Accommodations - In 2015-16, New Sarum Public School was at 97.3% utilization. The 2015-16 On-The-Ground Capacity (or OTG) of New Sarum Public School was 257. As determined by the Ministry of Education loading calculation, the loaded spaces included: 2 FDK classrooms, 9 Standard Classrooms, 1 Special Education Classroom and 1 Learning Support room. Non-loaded space included: 1 Learning Commons, 1 gymnasium and stage, 1 general arts classroom and seminar room. There were also 2 portable classrooms.

The Space Template for New Sarum Public School (found in Section C of the SIP) identifies Instructional and Operational spaces. Instructional spaces are broken down by room type, size and Ministry of Education loading calculations. Operational spaces are broken down by space type and size.

The calculated area per pupil by OTG is 126.83 sq. ft. and the calculated area per pupil by 2015-16 enrolment is 130.38 sq. ft.

Facility Condition & Renewal - New Sarum Public School was originally built in 1969 with no further additions. In the last 10 years, the TVDSB has invested $804,932 in renewal in the school. This work is identified by project in the chart located in Section C of the SIP.
The Ministry of Education's School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totalling $3,464,094 for New Sarum Public School.

The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building's 5 year renewal needs and the cost to rebuild the facility. The higher the FCI, the greater the renewal needs. The FCI for New Sarum Public School is 75%. (See the SIP and Glossary for further information on FCIs)

Transportation - 6 vehicles were utilized to transport 216 students to New Sarum Public School at a cost of $148,132 (not including specialized transportation). The average ride time was 19 minutes. The range of student residence proximity to New Sarum Public School is 0.02 - 13.39km.

Financial Analysis of the School - Using the School based costs of Administration, Facility Services and Information Technology, it has been calculated that in 2015-16 the average cost per student at New Sarum Public School was $1,513.30 compared to the Board average cost average per student of $1,416.06 as identified in the chart found in Section C of the SIP.

NORTHDALE CENTRAL PUBLIC SCHOOL:
(See also School Information Profile [SIP] for further information)

Attendance Areas - A map of the current attendance area can be found in Section A of the SIP.

Program - Northdale Central Public School is an English track grade 4 to grade 8 elementary school. A self-contained Gifted program serving Junior students is also provided at this location.

School Organization - In 2015-16, there were 14 Junior and Intermediate (grades 4-8) classes in the English track program, including 2 split grade classes. In 2015-16, there was 1 Junior (grades 4-6) Gifted program class. All Special Education classes meet Ministry standards for class size.

Before & After School Program - Before and After School programs are not offered at Junior/Intermediate schools.

Community Use - In 2015-16, 17 permits were taken out for the school building, totalling 65 booked hours and a total revenue of $1,463.00 through the Community Use of Schools. No permits were taken out for the school grounds, through the Community Use of Schools.

Collaborations - In 2015-16, no facility collaborations, non-school programs or services were located at the school.

Enrolment - The enrolment for Northdale Central Public School is projected to decline: 413 pupils in 2016; 405 pupils in 2020; and finally, 394 pupils in 2024. Enrolment charts by grade data can be found in Section B of the SIP.

Staffing Complement - In 2015-16, Northdale Central Public School had a total staff Full Time Equivalent (FTE) allocation of 29.75.

Administrative allocation: 1 Principal, 0.5 Vice-Principal, and 1.0 Secretary.
Teacher allocation: 19.96 teachers, 1.19 Special Education teachers, 0.61 teacher-librarian, and 1.5 Learning Support teachers.
Educational Assistants allocation: 2.0.
Custodial allocation: 2.0.

Demographics - Statistics Canada Census data indicates the population of the Northdale Central Public School attendance area grew by 5% between 2001 and 2006, and grew again by 1% between 2006 and 2011. The number of elementary school aged children decreased by 4% between 2001 and 2006 and a further decrease of 14% between 2006 and 2011. A continued decline of the number of school aged children in this area is anticipated as indicated in the Enrolment chart found in Section B of the Northdale Central Public School SIP.
**Development** – Within the shared attendance area of Northdale Central and River Heights Public Schools there are a total of 433 units residential developments circulated and under construction. The current circulated residential development plans for this attendance area are expected to yield approximately 65 students.

The majority of the development within Northdale Central and River Heights Public Schools attendance area is from a draft approved subdivision called The Boardwalk at Mill Pond. Although the current status is Draft Approved the development may be delayed due to servicing constraints within the town of Dorchester. Therefore the potential student yield from the subdivision is not expected in the near future unless service upgrades are made.

**Accommodations** - In 2015-16, Northdale Central Public School was at 92.1% utilization. The 2015-16 On-The-Ground Capacity (or OTG) of Northdale Central Public School was 446. As determined by the Ministry of Education loading calculation, the loaded spaces included: 19 Standard Classrooms (1 used for general arts), and 1 Special Education Classroom. Non-loaded space included: 1 Learning Commons and computer lab, 1 gymnasium and stage, and seminar rooms.

The Space Template for Northdale Central Public School (found in Section C of the SIP) identifies Instructional and Operational spaces. Instructional spaces are broken down by room type, size and Ministry of Education loading calculations. Operational spaces are broken down by space type and size.

The calculated area per pupil by OTG is 73.22 sq. ft. and the calculated area per pupil by 2015-16 enrolment is 79.27 sq. ft.

**Facility Condition & Renewal** - Northdale Central Public School was originally built in 1959 with additions built in 1962, 1965, 1968 and 2001. In the last 10 years, the TVDSB has invested $1,035,813 in renewal in the school. This work is identified by project in the chart in Section C of the SIP.

The Ministry of Education's School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totalling $2,470,977 for Northdale Central Public School.

The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building's 5 year renewal needs and the cost to rebuild the facility. The higher the FCI, the greater the renewal needs. The FCI for Northdale Central Public School is 32%. (See the SIP and Glossary for further information on FCIs)

**Transportation** - Northdale Central Public School bus runs are shared the other two elementary schools located Dorchester, River Heights Public School and the London District Catholic School Board's St. David's Catholic School. 18 vehicles were utilized to transport 371 Northdale Central Public School students at a cost of $340,193 (not including specialized transportation). The average ride time was 18 minutes.

The range of student residence proximity to Northdale Central Public School is 0.45 - 19.02km.

**Financial Analysis of the School** - Using the School based costs of Administration, Facility Services and Information Technology, it has been calculated that in 2015-16 the average cost per student at Northdale Central Public School was $1,092.65 compared to the Board average cost average per student of $1,416.86 as identified in the chart found in Section C of the SIP.

---

**PORT STANLEY PUBLIC SCHOOL:**

*(See also School Information Profile (SIP) for further information)*

**Attendance Area** - A map of the current attendance area and associated Holding Zones can be found in Section A of the SIP.

**Program** - Port Stanley Public School is an English track Junior Kindergarten (JK) to grade 8 elementary school.
School Organization - In 2015-16, there were 1 Full Day Kindergarten, 1.5 Primary (grade 1-3), and 2.5 Junior and Intermediate (grades 4-8) classes, all classes were split grade. As kindergarten is considered a two year program in the TVDSB, classes contain both junior and senior students.

Note: In 2016-17, the intermediate French Immersion and Extended French Immersion program for Elgin County was designated to Port Stanley Public School following an Attendance Area Review, in order to relieve accommodation pressure at Pierre Elliott Trudeau French Immersion Public School. This was an interim measure for French Immersion until permanent accommodation can be provided.

Before & After School Program - There was a Before and After School program available in 2015-16, offered by Milestone Children’s Centre with a before school start time of 7:00 am and an after school end time of 6:00 pm. Before and After School program costs were fully recoverable. Total revenue from this program was $500.

Community Use - In 2015-16, 1 permit was taken out for the school building, totalling 93 hours and a total revenue of $777.00 through the Community Use of Schools. No permits were taken out for the school grounds, through the Community Use of Schools.

Collaborations - The Board has an agreement with the Port Stanley Arena Board to utilize the adjacent arena-interior and exterior facilities. There is no revenue associated with this agreement. In 2015-16, there were not any non-school programs or services located at the school.

Enrolment - The enrolment for Port Stanley Public School is projected to increase (due to the Southeast St. Thomas Holding Zone students): 102 pupils in 2016; 184 pupils in 2020; and finally, 212 pupils in 2024. Enrolment charts with grade by grade data can be found in Section B of the SIP.

Staffing Complement - In 2015-16, Port Stanley Public School had a total staff Full Time Equivalent (FTE) allocation of 12.94.

Administrative allocation: 1 Principal and 1 Secretary.
Teacher allocation: 6.57 teachers, 0.12 teacher-librarian and 0.5 Learning Support teachers
Early Childhood Educator allocation: 1.6.
Educational Assistants allocation: 0.5.
Custodial allocation: 2.25.

Demographics - Statistics Canada Census data indicates the population of Port Stanley Public School attendance area decreased 2% between 2001 and 2006 and further decreased 8 between 2006 and 2011. The number of elementary school aged children decreased 7% between 2001 and 2006 and had a further decrease of 35% between 2006 and 2011. The anticipated increase of school aged children can be attributed to the Southeast St. Thomas Holding Zone as indicated in the Enrolment chart found in Section B of the Port Stanley Public School SIP.

Development - The village of Port Stanley has residential designated lands with potential for growth, and has been identified by the municipality of Central Elgin as an urban settlement area. The community is fully serviced with municipal water and sanitary systems. In the next 10 years, there are approximately 20 students projected from circulated and under construction residential development located in Port Stanley.

On 2013 November 19, the Board approved the creation of the Southeast St. Thomas Holding Zone, due to continued development in the Mitchell Hepburn attendance area. Students residing in this Holding Zone will be accommodated at Port Stanley Public School until permanently accommodated. There are approximately 70 students projected from this Holding Zone. There are currently no students residing in this Holding Zone attending Port Stanley Public School.

Accommodations - In 2015-16, Port Stanley Public School was at 29.7% utilization.
The 2015-16 On-The-Ground Capacity (or OTG) of Port Stanley Public School was 317. As determined by the Ministry of Education loading calculation, the loaded spaces included: 2 FDK classrooms, 10 Standard Classrooms, 1 Science lab and 1 Learning Support room. Non-loaded space included: 1 General Arts room, 1 Learning Commons, 1 gymnasium and stage, and seminar rooms.
The Space Template for Port Stanley Public School (found in Section C of the SIP) identifies Instructional and Operational spaces. Instructional spaces are broken down by room type, size and Ministry loading calculations. Operational spaces are broken down by space type and size. The calculated area per pupil by OTG is 109.23 sq. ft. and the calculated area per pupil by 2015-16 enrolment is 372.34 sq. ft.

**Facility Condition & Renewal** - Port Stanley Public School was originally built in 1972 with no further additions built. In the last 10 years, the TVDSB has invested $805,174 in renewal in the school. This work is identified by project in the chart in Section C of the SIP.

The Ministry of Education's School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totalling $4,305,421 for Port Stanley Public School.

The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building's 5 year renewal needs and the cost to rebuild the facility. The higher the FCI the greater the renewal needs. The FCI for Port Stanley Public School is 78%. (See also the Glossary for further information on FCIs)

**Transportation** - 3 vehicles were utilized to transport 98 in area students to Port Stanley Public School at a cost of $102,160. The average ride time was 16 minutes.

The range of student residence proximity to Port Stanley Public School is 0.05 - 9.05km.

**Financial Analysis of the School** - Using the School based costs of Administration, Facility Services and Information Technology, it has been calculated that in 2015-16 the average cost per student at Port Stanley Public School was $3,614.16 compared to the Board average cost average per student of $1,416.06 as identified in the chart found in Section C of the SIP.

---

**RIVER HEIGHTS PUBLIC SCHOOL:**

*See also School Information Profile (SIP) for further information*

**Attendance Area** - A map of the current attendance area can be found in Section A of the SIP.

**Program** - River Heights Public School is an English track Junior Kindergarten (JK) to grade 3 elementary school.

**School Organization** - In 2015-16, there were 5 Full Day Kindergarten and 11 Primary (grade 1-3) classes, including 1 split grade class. As kindergarten is considered a two year program in the TVDSB, classes contain both junior and senior students.

**Before & After School Program** - There was a Before and After School program available in 2015-16, offered by London Children's Connection with a before school start time of 7:30 am and an after school end time of 6:00 pm. Before and After School program costs were fully recoverable. Total revenue from this program was $1,000.

**Community Use** - In 2015-16, 8 permits were taken out for the school building, totalling 206 hours and a total revenue of $720.30 through the Community Use of Schools. No permits were taken out for the school grounds through the Community Use of Schools.

**Collaborations** - In 2015-16, no facility collaborations, non-school programs or services were located at the school.

**Enrolment** - The enrolment for River Heights Public School is projected to increase slightly: 340 pupils in 2016; 337 pupils in 2020; and finally, 367 pupils in 2024. Enrolment charts with grade by grade data can be found in Section B of the SIP.

**Staffing Complement** - In 2015-16, River Heights Public School had a total staff Full Time Equivalent (FTE) allocation of 34.63.
Administrative allocation: 1 Principal and 1 Secretary.
Teacher allocation: 20.62 teachers, 0.58 teacher-librarian and 1.0 Learning Support teachers.
Early Childhood Educator allocation: 5.0.
Educational Assistant allocation: 1.5.
Custodial allocation: 2.25.

Demographics - The existing community of River Heights Public School grew by 5% between 2001 and 2006, and grew again by 1% between 2006 and 2011. The number of elementary school aged children has decreased by 4% from 2001 to 2006 and a further decrease of 14% from 2006 to 2011. The number of school aged children in this area is anticipated to have decline as indicated in the enrolment chart found in Section B of the River Heights Public School SIP.

Development – Within the shared attendance area of Northdale Public School and River Heights Public School there are a total of 433 units residential developments circulated and under construction. The current circulated residential development plans for this attendance area are expected to yield approximately 65 students. The majority of the development within Northdale Central and River Heights Public School's attendance area is from a draft approved subdivision called The Boardwalk at Mill Pond. Although the current status is Draft Approved the development may be delayed due to servicing constraints within the town of Dorchester. Therefore the potential student yield from the subdivision is not expected in the near future unless service upgrades are made.

Accommodations - In 2015-16, River Heights Public School was at 76.6% utilization. The 2015-16 On-The-Ground Capacity (or OTG) of River Heights Public School was 461. As determined by the Ministry of Education loading calculation, the loaded spaces included: 8 FDK classrooms and 11 Standard Classrooms. Non-loaded space included: 1 Learning Commons and computer lab, 1 gymnasium and stage, and seminar rooms.

The Space Template for River Heights Public School (found in Section C of the SIP) identifies Instructional and Operational spaces. Instructional spaces are broken down by room type, size and Ministry loading calculations. Operational spaces are broken down by space type and size. The calculated area per pupil by OTG is 79.08 sq. ft. and the calculated area per pupil by 2015-16 enrolment is 102.99 sq. ft.

Facility Condition & Renewal - River Heights Public School was originally built in 1958 with additions built in 1965, 1969, and 2011. In the last 10 years, the TVDSB has invested $542,672 in renewal in the school. This work is identified by project in the chart in Section C of the SIP.

The Ministry of Education’s School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totalling $2,952,789 for River Heights Public School.

The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building’s 5 year renewal needs and the cost to rebuild the facility. The higher the FCI, the greater the renewal needs. The FCI for River Heights Public School is 40%. (See also the Glossary for further information on FCIs)

Transportation - River Heights Public School bus runs are shared the other two elementary schools located Dorchester, Northdale Central Public School and the London District Catholic School Board’s St. David’s Catholic School. 18 vehicles were utilized to transport 266 River Heights Public School students at a cost of $192,061. The average ride time was 14 minutes.

The range of student residence proximity to River Heights Public School is 0.05 - 16.93km

Financial Analysis of the School - Using the School based costs of Administration, Facility Services and Information Technology, it has been calculated that in 2015-16 the average cost per student at River Heights Public School was $1,134.15 compared to the Board average cost average per student of $1,416.06 as identified in the chart found in Section C of the SIP.
SOUTH DORCHESTER PUBLIC SCHOOL:
(See also School Information Profile (SIP) for further information)

Attendance Area - A map of the current attendance area can be found in Section A of the SIP.

Program - South Dorchester Public School is a English track Junior Kindergarten (JK) to grade 6 elementary school.

School Organization - In 2015-16, there were 2 Full Day Kindergarten, 3.5 Primary (grade 1-3), and 2.5 Junior (grades 4-6) classes, including 3 split grade classes. As kindergarten is considered a two year program in the TVDSB, classes contain both junior and senior students.

Before & After School Program - There was insufficient interest to run a Before and After School Program for 2015-16.

Community Use - In 2015-16, 1 permit was taken out for the school building, totalling 31 hours and a total revenue of $140.75 through the Community Use of Schools. No permits were taken out for the school grounds, through the Community Use of Schools.

Collaborations - In 2015-16, no facility collaborations, non-school programs or services were located at the school.

Enrolment - The enrolment for South Dorchester Public School is projected to increase slightly than remain stable: 205 pupils in 2016; 222 pupils in 2020; and finally, to 223 pupils in 2024. Enrolment charts with grade by grade data can be found in Section B of the SIP.

Staffing Complement - In 2015-16, South Dorchester Public School had a total staff Full Time Equivalent (FTE) allocation of 17.34.
- Administrative allocation: 1 Principal and 1 Secretary.
- Teacher allocation: 10.43 teachers, 0.31 teacher-librarian and 0.6 Learning Support teachers.
- Early Childhood Educator allocation: 2.6.
- Educational Assistant allocation: 0.5.
- Custodial allocation: 1.5.

Demographics - Statistics Canada Census data indicates the total population of the South Dorchester Public School attendance area decreased 11% between 2001 and 2006 and further decreased 2% between 2006 and 2011. The number of elementary school aged children has decreased 3% between 2001 and 2006 and a further significant decrease of 29% between 2006 and 2011. A slight increase of school aged children in this community is anticipated as indicated in the Enrolment chart found in Section B of the South Dorchester Public School SIP.

Development - The village of Belmont continues to grow, and is identified by the municipality of Central Elgin as an Urban settlement area. The community is serviced with municipal water and sanitary systems. Approximately 30 students are projected from the 145 single family and condominium residential units currently circulated and under construction in Belmont. The village of Belmont has residential designated lands with potential for further growth.

Accommodations - In 2015-16, South Dorchester Public School was at 105.3% utilization. The 2015-16 On-The-Ground Capacity (or OTG) of South Dorchester Public School was 190. As determined by the Ministry of Education loading calculation, the loaded spaces included: 2 FDK classrooms and 6 Standard Classrooms. Non-loaded space included: 1 Learning Commons, 1 gymnasium and stage, and seminar room. There were 3 portable classrooms.

The Space Template for South Dorchester Public School Public School (found in Section C of the SIP) identifies Instructional and Operational spaces. Instructional spaces are broken down by room type, size and Ministry loading calculations. Operational spaces are broken down by space type and size. The calculated area per pupil by OTG is 86.90 sq. ft and the calculated area per pupil by 2015-16 enrolment is 82.56 sq. ft.
Facility Condition & Renewal - South Dorchester Public School Public School was originally built in 1966 and had an addition built in 1969. In the last 10 years, the TVDSB has invested $6,109 in renewal in the school. This work is identified by project in the chart in Section C of the SIP.

The Ministry of Education's School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totalling $5,346,994 for South Dorchester Public School.

The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building’s 5 year renewal needs and the cost to rebuild the facility. The higher the FCI the greater the renewal needs. The FCI for South Dorchester Public School is 112%. (See also the Glossary for further information on FCIs)

Transportation - 3 vehicles were utilized to transport 202 in area students to South Dorchester Public School at a cost of $176,737. The average ride time was 18 minutes.
The range of student residence proximity to South Dorchester Public School is 0.41 - 12.31 km

Financial Analysis of the School - Using the School based costs of Administration, Facility Services and Information Technology, it has been calculated that in 2015-16 the average cost per student at South Dorchester Public School was $1,486.72 compared to the Board average cost average per student of $1,416.06 as identified in the chart found in Section C of the SIP.

SPARTA PUBLIC SCHOOL:
(See also School Information Profile for further information)

Attendance Area - A map of the current attendance area can be found in Section A of the SIP.

Program - Sparta Public School is a English track Junior Kindergarten (JK) to grade 8 elementary school.

School Organization - In 2015-16, there were 2 Full Day Kindergarten, 3.5 Primary (grade 1-3), and 4.5 Junior and Intermediate (grades 4-8) classes, all classes had split grades. As kindergarten is considered a two year program in the TVDSB, classes contain both junior and senior students.

Before & After School Program - There was a Before and After School program available in 2015-16, offered by the YMCA of St. Thomas Elgin with a before school start time of 7:00 am and an after school end time of 6:00 pm. Before and After School program costs were fully recoverable. Total revenue from this program was $500.

Community Use - In 2015-16, 1 permit was taken out for the school building, totalling 21 hours and a total revenue of $95.71 through the Community Use of Schools. No permits were taken out for the school grounds, through the Community Use of Schools.

Collaborations - In 2015-16, no facility collaborations, non-school programs or services were located at the school.

Enrolment - The enrolment for Sparta Public School is projected to decline: 241 pupils in 2016; 231 pupils in 2020; and finally, 227 pupils in 2024. Enrolment charts with grade by grade data can be found in Section B of the SIP.

Staffing Complement - In 2015-16, Sparta Public School had a total staff Full Time Equivalent (FTE) allocation of 23.61.

Administrative allocation: 1 Principal and 1 Secretary.
Teacher allocation: 13.08 teachers, 0.38 teacher-librarian, 0.1 ESL teacher and 0.8 Learning Support teachers.
Early Childhood Educator allocation: 2.0.
Educational Assistant allocation: 3.5.
Custodial allocation: 1.75.
Demographics - Statistics Canada Census data indicates the total population of the Sparta Public School attendance area remained relatively stable with a decrease of 3% between 2001 and 2011. The number of elementary school aged children has decreased 8% between 2001 and 2006 and a further decrease of 5% between 2006 and 2011. A slight decrease of school aged children in this community is anticipated as indicated in the Enrolment chart found in Section B of the Sparta Public School SIP.

Development - The current circulated residential development plans for this attendance area are not expected to yield a significant number of students.

There is the potential for growth within Sparta Public School attendance area. The Village of Union has been identified by the municipality of Central Elgin as an Urban settlement area. Although future development is planned, municipal water and sanitary systems are not serviced in this community and would be required. The Village of Port Bruce has been identified by the municipality of Malahide in the official plan as a recreational settlement encouraging seasonal residents. Port Bruce is serviced with municipal water, although sanitary systems would be required for significant expansion.

Accommodations - In 2015-16, Sparta Public School was at 79.3% utilization. The 2015-16 On-The-Ground Capacity (or OTG) was 305. As determined by the Ministry of Education loading calculation, the loaded spaces included: 2 FDK classrooms, 11 Standard Classrooms. Non-loaded space included: 1 General Arts room, 1 Learning Commons and computer lab, 1 gymnasium and stage.

The Space Template for Sparta Public School (found in Section C of the SIP) identifies Instructional and Operational spaces. Instructional spaces are broken down by room type, size and Ministry loading calculations. Operational spaces are broken down by space type and size. The calculated area per pupil by OTG is 88.44 sq ft and the calculated area per pupil by 2015-16 enrolment is 111.46 sq ft.

Facility Condition & Renewal - Sparta Public School was originally built in 1967 with an addition built in 1974. In the last 10 years, the TVDSB has invested $335,248 in the school. This work is identified by project in the chart in Section C of the SIP.

The Ministry of Education's School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totalling $2,785,120 for Sparta Public School.

The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building's 5 year renewal needs and the cost to rebuild the facility. The higher the FCI the greater the renewal needs. The FCI for Sparta Public School is 65%. (See also the Glossary for further information on FCIs)

Transportation - 6 vehicles were utilized to transport 248 students to Sparta Public School at a cost of $162,434. The average ride time was 17 minutes.

The range of student residence proximity to Sparta Public School is 0.48 - 13.52km

Financial Analysis of the School - Using the School based costs of Administration, Facility Services and Information Technology, it has been calculated that in 2015-16 the average cost per student at Sparta Public School was $1,483.57 compared to the Board average cost average per student of $1,416.06 as identified in the chart found in Section C of the SIP.

SPRINGFIELD PUBLIC SCHOOL:
(See also School Information Profile (SIP) for further information)

Attendance Area - A map of the current attendance area can be found in Section A of the SIP.

Program - Springfield Public School is an English track Junior Kindergarten (JK) to grade 6 elementary school.
School Organization - In 2015-16, there were 1.5 Full Day Kindergarten, 3.5 Primary (grade 1-3), and 2.5 Junior (grades 4-6) classes, including 4.5 split grade classes. As Kindergarten is considered a two year program in the TVDSB, classes contain both junior and senior students.

Before & After School Program - There was a Before and After School program available in 2015-16, offered by the YMCA of St. Thomas Elgin with a before school start time of 7:00 am and an after school end time of 6:00 pm. Before and After School program costs were fully recoverable. Total revenue from this program was $500.

Community Use - In 2015-16, 4 permits were taken out for the school building, totalling 122 hours and a total revenue of $483.75 through the Community Use of Schools. No permits were taken out for the school grounds, through the Community Use of Schools.

Collaborations - In 2015-16, no facility collaborations, non-school programs or services were located at the school.

Enrolment - The enrolment for Springfield Public School is projected to decline: 165 pupils in 2016; 149 pupils in 2020; and finally, 145 pupils in 2024. Enrolment charts showing grade by grade data can be found in Section B of the SIP.

Staffing Complement - In 2015-16, Springfield Public School had a total staff Full Time Equivalent (FTE) allocation of 17.04.

  Administrative allocation: 1 Principal and 1.0 Secretary.
  Teacher allocation: 10.43 teachers, 0.31 teacher-librarian, 0.2 ESL teacher and 0.6 Learning Support teachers.
  Early Childhood Educator allocation: 1.0
  Educational Assistant allocation: 1.0.
  Custodial allocation: 1.5.

Demographics - Statistics Canada Census data indicates that between 2001 and 2006 the total population increased by 10% and then decreased 6% between 2006 and 2011. The population of elementary school aged children (4 to 13 year olds) remained stable between 2001 and 2006 and decreased by 3% between 2006 and 2011. A slight decrease of school aged children in this community is anticipated as indicated in the Enrolment chart found in Section B of the Springfield Public School SIP.

Development - The current circulated residential development plans for this attendance area are not expected to yield a significant number of students.

The Village of Springfield is labelled as a primary growth area in the Official Plan for the Township of Malahide. At this time the village does not have the municipal services of municipal water but does have municipal sanitary sewers.

Accommodations - In 2015-16, Springfield Public School was at 62.3% utilization. The 2015-16 On-The-Ground Capacity (or OTG) of Springfield Public School was 268. As determined by the Ministry of Education fabric calculation, the loaded spaces included: 2 FDK classrooms, 8 Standard Classrooms, 1 Computer Lab and 1 Special Education Classroom. Non-loaded space included: 1 Learning Commons, 1 gymnasium and stage, and seminar rooms.

The Space Template for Springfield Public School (found in Section C of the SIP) identifies Instructional and Operational spaces. Instructional spaces are broken down by room type, size and Ministry loading calculations. Operational spaces are broken down by space type and size.

The calculated area per pupil by OTG is 90.13 sq. ft and the calculated area per pupil by 2015-16 enrolment is 144.64 sq. ft.
The Ministry of Education’s School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totalling $3,796,104 for Springfield Public School.

The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building’s 5 year renewal needs and the cost to rebuild the facility. The higher the FCI the greater the renewal needs. The FCI for Springfield Public School is 72%. (See also the Glossary for further information on FCIs)

Transportation - 3 vehicles were utilized to transport 94 students to Springfield Public School at a cost of $116,462. The average ride time was 23 minutes. The range of student residence proximity to Springfield Public School is 0.02 - 12.33km

Financial Analysis of the School - Using the School based costs of Administration, Facility Services and Information Technology, it has been calculated that in 2015-16 the average cost per student at Springfield Public School was $1,848.90 compared to the Board average cost average per student of $1,416.06 as identified in the chart found in Section C of the SIP.

SUMMERS’ CORNERS PUBLIC SCHOOL:
(See also School Information Profile (SIP) for further information)

Attendance Area - A map of the current attendance area can be found in Section A of the SIP.

Program - Summers’ Corners Public School is an English track Junior Kindergarten (JK) to grade 8 elementary school.

School Organization - In 2015-16, there were 2 Full Day Kindergarten, 5.5 Primary (grade 1-3), and 9.5 Junior and Intermediate (grades 4-8) classes, including 4 split grade classes. As kindergarten is considered a two year program in the TVDSB, classes contain both junior and senior students.

Before & After School Program - There was a Before and After School program available in 2015-16, offered by the YMCA of St. Thomas Elgin with a before school start time of 7:00 am and an after school end time of 6:00 pm. Before and After School program costs were fully recoverable. Total revenue from this program was $500.

Community Use - In 2015-16, 33 permits were taken out for the school building, totalling 959 hours and a total revenue of $6,040.35 through the Community Use of Schools. No permits were taken out for the school grounds, through the Community Use of Schools.

Collaborations - In 2015-16, there were no facility collaborations at the school. Non-school programs or services located at Summers’ Corners included the Ontario Early Years Centre utilized a dedicated room (Tuesday mornings) for playgroup. There was no revenue associated with this program.

Enrolment - The enrolment for Summers’ Corners Public School is projected to decline: 411 pupils in 2016; 395 pupils in 2020; and finally, 368 pupils in 2024. Enrolment charts showing grade by grade data can be found in Section B of the SIP.

Staffing Complement - In 2015-16, Summers’ Corners Public School had a total staff Full Time Equivalent (FTE) allocation of 35.10.

- Administrative allocation: 1 Principal, 0.5 Vice-Principal, and 1 Secretary.
- Teacher allocation: 22.29 teachers, 0.66 teacher-librarian, 2.0 ESL teacher and 1.4 Learning Support teachers.
- Early Childhood Educator allocation: 2.0.
- Custodial allocation: 3.25.

Development - The rural communities within the attendance area of Summers’ Corners PS are not serviced by the township. There is no significant residential growth within the attendance area of Summers’ Corners.

Page 23 of 26
Demographics – Statistics Canada Census data indicates between 2001 and 2006 the total population within the attendance area of Summers’ Corners P5 decreased by 2% and then increased 6% between 2006 and 2011. The population of elementary school aged children (4 to 13 year olds) increased 3% between 2001 and 2006 and further increased 8% between 2006 and 2011. Since 2011 the school’s enrolment has decreased. A decrease of school aged children in this community is anticipated as indicated in the Enrolment chart found in Section B of the Summers’ Corners’ Public School SIP

Accommodations - In 2015-16, Summers’ Corners Public School was at 68.2% utilization. The 2015-16 On-The-Ground Capacity (or OTG) of Summers’ Corners Public School was 585. As determined by the Ministry of Education loading calculation, the loaded spaces included: 3 FDK classrooms, 19 Standard Classrooms, 1 Art Classroom, 1 Science lab and 2 Learning Support rooms. Non-loaded space included: 1 General Arts room, 1 Learning Commons, 1 double gymnasium and stage, and seminar rooms.

The Space Template for Summers’ Corners Public School Public School (found in Section C of the SIP) identifies Instructional and Operational spaces. Instructional spaces are broken down by room type, size and Ministry loading calculations. Operational spaces are broken down by space type and size.

The calculated area per pupil by OTG is 105.21 sq. ft and the calculated area per pupil by 2015-16 enrolment is 155.82 sq. ft.

Facility Condition & Renewal - Summers’ Corners Public School was originally built in 1965 with additions built in 1989 and 1994. In the last 10 years, the TVDSB has invested $112,594 in renewal in the school. This work is identified by project in the chart in Section C of the SIP.

The Ministry of Education’s School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totaling $2,336,464 for Summers’ Corners Public School

The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building’s 5 year renewal needs and the cost to rebuild the facility. The higher the FCI, the greater the renewal needs. The FCI for Summers’ Corners Public School is 26%. (See also the Glossary for further information on FCIs)

Transportation - 18 vehicles were utilized to transport 94 students to Summers’ Corners Public School at a cost of $351,430. The average ride time was 22 minutes.

The range of student residence proximity to Summers’ Corners Public School is 0.01 - 19.43 km

Financial Analysis of the School - Using the School based costs of Administration, Facility Services and Information Technology, it has been calculated that in 2015-16 the average cost per student at Summers’ Corners Public School was $1,538.09 compared to the Board average cost average per student of $1,416.06 as identified in the chart found in Section C of the SIP.

WESTMINSTER CENTRAL PUBLIC SCHOOL:
(See also School Information Profile (SIP) for further information)

Attendance Area - A map of the current attendance area can be found in Section A of the SIP.

Program - Westminster Central Public School is an English track Junior Kindergarten (JK) to grade 8 elementary school.

School Organization - In 2015-16, there were 1 Full Day Kindergarten, 1.5 Primary (grade 1-3), and 2.5 Junior and Intermediate (grades 4-8) classes, all classes had split grades. As kindergarten is considered a two year program in the TVDSB, classes contain both junior and senior students

Before & After School Program - There was insufficient interest run a Before and After School program for 2015-16.
Community Use - In 2015-16, there were no permits were taken out for the school building, through the Community Use of Schools. For the school grounds, 9 permits were taken out totalling 178 hours and a total revenue of $552.00 through the Community Use of Schools.

Collaborations - In 2015-16, no facility collaborations, non-school programs or services were located at the school.

Enrolment - The enrolment for Westminster Central Public School is projected to increase: 96 pupils in 2016; 179 pupils in 2020; and finally, 290 pupils in 2024. Enrolment charts showing grade by grade data can be found in Section B of the SIP.

Staffing Complement - In 2015-16, Westminster Central Public School had a total staff Full Time Equivalent (FTE) allocation of 13.23.
- Administrative allocation: 1 Principal and 1 Secretary.
- Teacher allocation: 6.59 teachers, 0.14 teacher-librarian and 0.5 Learning Support teacher.
- Early Childhood Educator allocation: 1.0.
- Educational Assistant allocation: 1.5.
- Custodial allocation: 1.5.

Development - The current population within the attendance area of Westminster Central Public School is expected to increase due to the planned subdivisions north of Highway 401. In the spring of 2015, the Southeast London Attendance Area Review was conducted to create an attendance area for the new Southeast London PS. On April 14th, 2015 a portion of Westminster Central Public School attendance area (north of Highway 401) was approved by the Board to be included in the New Southeast London Public School attendance area. Within the current attendance area of Westminster Central Public School, 1355 single family, medium density and high density residential units are currently circulated or under construction. Within the next 10 years approximately 255 students are projected to be generated from this development.

Demographics – Statistics Canada Census data indicates the total population in the attendance area of Westminster Public School increased significantly by 41% between 2001 and 2006. Between 2006 and 2011 the population slightly increased again by 3%. The population of elementary school aged children (4 to 13 year olds) increased 15% between 2001 and 2006 and 11% between 2006 and 2011. An increase of school aged children in this community is anticipated as indicated in the Enrolment chart found in Section B of the Westminster Central Public School SIP.

Accommodations - In 2015-16, Westminster Central Public School was at 27.2% utilization. The 2015-16 On-The-Ground Capacity (or OTG) of Westminster Central Public School was 302. As determined by the Ministry of Education loading calculation, the loaded spaces included: 1 FDK classroom, 12 Standard Classrooms. Non-loaded space included: 1 General Arts room, 1 Learning Commons and computer lab, and 1 gymnasium and stage.

The Space Template for Westminster Central Public School (found in Section C of the SIP) identifies Instructional and Operational spaces. Instructional spaces are broken down by room type, size and Ministry loading calculations. Operational spaces are broken down by space type and size. The calculated area per pupil by OTG is 93.10 sq. ft. and the calculated area per pupil by 2015-16 enrolment is 342.87 sq. ft.

Facility Condition & Renewal - Westminster Central Public School was originally built in 1965 with an addition built in 1968. In the last 10 years, the TVDSB has invested $90,455 in renewal in the school. This work is identified by project in the chart located in Section C of the SIP.

The Ministry of Education's School Facility Condition Assessment Program retained third-party consultants to inspect, assess and catalogue the condition of schools across Ontario. The school condition data collected identified a renewal backlog of High and Urgent needs totalling $5,176,930 for Westminster Central Public School.

The Facility Condition Index or FCI (snapshot in time calculation) compares the relative condition of a building's 5 year renewal needs and the cost to rebuild the facility. The higher the FCI, the greater the renewal needs. The FCI for Westminster Central Public School is 102%. (See also the Glossary for further information on FCIs)
Transportation - 4 vehicles were utilized to transport 87 students to Westminster Central Public School at a cost of $91,944. The average ride time was 20 minutes. The range of student residence proximity to Westminster Central Public School is 0.29 - 13.54km

Financial Analysis of the School - Using the School based costs of Administration, Facility Services and Information Technology, it has been calculated that in 2015-16 the average cost per student at Westminster Central Public School was $4,064.89 compared to the Board average cost average per student of $1,416.06 as identified in the chart found in Section C of the SIP.
<table>
<thead>
<tr>
<th>Period</th>
<th>Subject</th>
<th>Teacher</th>
<th>Room</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>09:00</td>
<td>Math</td>
<td>Smith</td>
<td>B102</td>
<td></td>
</tr>
<tr>
<td>10:00</td>
<td>Science</td>
<td>Johnson</td>
<td>A201</td>
<td></td>
</tr>
<tr>
<td>11:00</td>
<td>English</td>
<td>Brown</td>
<td>C304</td>
<td></td>
</tr>
<tr>
<td>12:00</td>
<td>History</td>
<td>Davis</td>
<td>D401</td>
<td></td>
</tr>
</tbody>
</table>

**Total:**
- Math: 100 students
- Science: 80 students
- English: 120 students
- History: 90 students
## New Belmont PS - Elementary Pupil Accommodation Review 01 - Associated Schools (Status Quo)

### Davenport PS

**2016-2018 - STATUS QUO - GRADES 5-8 Davenport PS Regular Track Enrolment**

**2018 - GRADE 4 - students from McGregor PS**

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>61</td>
<td>63</td>
<td>88</td>
<td>93</td>
<td>305</td>
<td>20</td>
<td>325</td>
</tr>
<tr>
<td>2011</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>70</td>
<td>61</td>
<td>92</td>
<td>88</td>
<td>311</td>
<td>14</td>
<td>325</td>
</tr>
<tr>
<td>2012</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>68</td>
<td>65</td>
<td>88</td>
<td>94</td>
<td>315</td>
<td>10</td>
<td>325</td>
</tr>
<tr>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>58</td>
<td>68</td>
<td>96</td>
<td>90</td>
<td>312</td>
<td>9</td>
<td>321</td>
</tr>
<tr>
<td>2014</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>60</td>
<td>63</td>
<td>88</td>
<td>92</td>
<td>303</td>
<td>9</td>
<td>312</td>
</tr>
<tr>
<td>2015</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>49</td>
<td>64</td>
<td>88</td>
<td>85</td>
<td>286</td>
<td>8</td>
<td>294</td>
</tr>
<tr>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>77</td>
<td>49</td>
<td>79</td>
<td>94</td>
<td>299</td>
<td>10</td>
<td>309</td>
</tr>
<tr>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>59</td>
<td>79</td>
<td>78</td>
<td>81</td>
<td>297</td>
<td>0</td>
<td>297</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>66</td>
<td>61</td>
<td>91</td>
<td>79</td>
<td>297</td>
<td>0</td>
<td>297</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>65</td>
<td>70</td>
<td>92</td>
<td>102</td>
<td>394</td>
<td>0</td>
<td>394</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>63</td>
<td>68</td>
<td>88</td>
<td>97</td>
<td>388</td>
<td>0</td>
<td>388</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>59</td>
<td>70</td>
<td>90</td>
<td>92</td>
<td>376</td>
<td>0</td>
<td>376</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>68</td>
<td>63</td>
<td>88</td>
<td>104</td>
<td>407</td>
<td>0</td>
<td>407</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>64</td>
<td>72</td>
<td>99</td>
<td>105</td>
<td>403</td>
<td>0</td>
<td>403</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>62</td>
<td>73</td>
<td>102</td>
<td>97</td>
<td>405</td>
<td>0</td>
<td>405</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>67</td>
<td>69</td>
<td>106</td>
<td>99</td>
<td>407</td>
<td>0</td>
<td>407</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>65</td>
<td>71</td>
<td>99</td>
<td>107</td>
<td>409</td>
<td>0</td>
<td>409</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>66</td>
<td>72</td>
<td>99</td>
<td>98</td>
<td>401</td>
<td>0</td>
<td>401</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>64</td>
<td>66</td>
<td>102</td>
<td>98</td>
<td>394</td>
<td>0</td>
<td>394</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>GR1-3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>Gr8</td>
<td>GR4-8</td>
<td>Spec. Ed</td>
<td>Total Body</td>
</tr>
<tr>
<td>------</td>
<td>----</td>
<td>----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>---------</td>
<td>------------</td>
</tr>
<tr>
<td>2010</td>
<td>63</td>
<td>50</td>
<td>113</td>
<td>61</td>
<td>66</td>
<td>62</td>
<td>189</td>
<td>68</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>68</td>
<td>8</td>
<td>378</td>
</tr>
<tr>
<td>2011</td>
<td>58</td>
<td>66</td>
<td>124</td>
<td>54</td>
<td>62</td>
<td>67</td>
<td>183</td>
<td>60</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>60</td>
<td>7</td>
<td>374</td>
</tr>
<tr>
<td>2012</td>
<td>54</td>
<td>56</td>
<td>110</td>
<td>67</td>
<td>49</td>
<td>59</td>
<td>175</td>
<td>60</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>60</td>
<td>10</td>
<td>355</td>
</tr>
<tr>
<td>2013</td>
<td>56</td>
<td>58</td>
<td>114</td>
<td>51</td>
<td>67</td>
<td>45</td>
<td>163</td>
<td>56</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>56</td>
<td>7</td>
<td>340</td>
</tr>
<tr>
<td>2014</td>
<td>59</td>
<td>66</td>
<td>125</td>
<td>61</td>
<td>49</td>
<td>72</td>
<td>182</td>
<td>43</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>43</td>
<td>7</td>
<td>357</td>
</tr>
<tr>
<td>2015</td>
<td>52</td>
<td>65</td>
<td>117</td>
<td>62</td>
<td>54</td>
<td>52</td>
<td>168</td>
<td>74</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>74</td>
<td>4</td>
<td>363</td>
</tr>
<tr>
<td>2016</td>
<td>55</td>
<td>57</td>
<td>112</td>
<td>63</td>
<td>63</td>
<td>56</td>
<td>182</td>
<td>56</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>56</td>
<td>3</td>
<td>353</td>
</tr>
<tr>
<td>2017</td>
<td>63</td>
<td>59</td>
<td>122</td>
<td>62</td>
<td>61</td>
<td>65</td>
<td>188</td>
<td>57</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>57</td>
<td>0</td>
<td>367</td>
</tr>
<tr>
<td>2018</td>
<td>59</td>
<td>67</td>
<td>126</td>
<td>58</td>
<td>60</td>
<td>63</td>
<td>181</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>307</td>
</tr>
<tr>
<td>2019</td>
<td>59</td>
<td>63</td>
<td>122</td>
<td>67</td>
<td>56</td>
<td>62</td>
<td>185</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>307</td>
</tr>
<tr>
<td>2020</td>
<td>63</td>
<td>62</td>
<td>125</td>
<td>62</td>
<td>65</td>
<td>58</td>
<td>185</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>310</td>
</tr>
<tr>
<td>2021</td>
<td>61</td>
<td>66</td>
<td>127</td>
<td>61</td>
<td>61</td>
<td>67</td>
<td>189</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>316</td>
</tr>
<tr>
<td>2022</td>
<td>61</td>
<td>64</td>
<td>125</td>
<td>66</td>
<td>60</td>
<td>62</td>
<td>188</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>313</td>
</tr>
<tr>
<td>2023</td>
<td>61</td>
<td>64</td>
<td>125</td>
<td>63</td>
<td>64</td>
<td>61</td>
<td>188</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>313</td>
</tr>
<tr>
<td>2024</td>
<td>60</td>
<td>64</td>
<td>124</td>
<td>63</td>
<td>62</td>
<td>65</td>
<td>190</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>314</td>
</tr>
<tr>
<td>2025</td>
<td>60</td>
<td>63</td>
<td>123</td>
<td>63</td>
<td>62</td>
<td>63</td>
<td>188</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>311</td>
</tr>
<tr>
<td>2026</td>
<td>60</td>
<td>63</td>
<td>123</td>
<td>62</td>
<td>62</td>
<td>63</td>
<td>187</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>310</td>
</tr>
<tr>
<td>2027</td>
<td>59</td>
<td>63</td>
<td>122</td>
<td>63</td>
<td>62</td>
<td>63</td>
<td>188</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>310</td>
</tr>
<tr>
<td>2028</td>
<td>59</td>
<td>61</td>
<td>120</td>
<td>62</td>
<td>62</td>
<td>63</td>
<td>187</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>307</td>
</tr>
</tbody>
</table>
## Northdale Central PS

### STATUS QUO - GRADES 4-8 - Northdale Central PS Regular Track and Special Education Enrolment:

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>456</td>
</tr>
<tr>
<td>2011</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>444</td>
</tr>
<tr>
<td>2012</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>447</td>
</tr>
<tr>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>442</td>
</tr>
<tr>
<td>2014</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>410</td>
</tr>
<tr>
<td>2015</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>412</td>
</tr>
<tr>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>410</td>
</tr>
<tr>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>391</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>378</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>379</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>380</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>363</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>362</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>363</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>368</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>364</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>368</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>364</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>368</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>GR1-3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>Gr8</td>
<td>GR4-8</td>
<td>Spec. Ed</td>
<td>Total Body</td>
</tr>
<tr>
<td>------</td>
<td>----</td>
<td>----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>---------</td>
<td>------------</td>
</tr>
<tr>
<td>2010</td>
<td>72</td>
<td>69</td>
<td>141</td>
<td>77</td>
<td>81</td>
<td>87</td>
<td>245</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>386</td>
</tr>
<tr>
<td>2011</td>
<td>77</td>
<td>77</td>
<td>154</td>
<td>70</td>
<td>73</td>
<td>78</td>
<td>221</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>375</td>
</tr>
<tr>
<td>2012</td>
<td>69</td>
<td>80</td>
<td>140</td>
<td>74</td>
<td>71</td>
<td>78</td>
<td>223</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>372</td>
</tr>
<tr>
<td>2013</td>
<td>63</td>
<td>79</td>
<td>142</td>
<td>81</td>
<td>83</td>
<td>73</td>
<td>237</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>379</td>
</tr>
<tr>
<td>2014</td>
<td>63</td>
<td>65</td>
<td>128</td>
<td>78</td>
<td>85</td>
<td>79</td>
<td>243</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>371</td>
</tr>
<tr>
<td>2015</td>
<td>67</td>
<td>60</td>
<td>127</td>
<td>68</td>
<td>74</td>
<td>85</td>
<td>227</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>354</td>
</tr>
<tr>
<td>2016</td>
<td>62</td>
<td>72</td>
<td>134</td>
<td>63</td>
<td>70</td>
<td>75</td>
<td>208</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>342</td>
</tr>
<tr>
<td>2017</td>
<td>65</td>
<td>63</td>
<td>128</td>
<td>75</td>
<td>64</td>
<td>70</td>
<td>209</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>337</td>
</tr>
<tr>
<td>2018</td>
<td>64</td>
<td>66</td>
<td>130</td>
<td>65</td>
<td>75</td>
<td>64</td>
<td>205</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>335</td>
</tr>
<tr>
<td>2019</td>
<td>65</td>
<td>65</td>
<td>130</td>
<td>69</td>
<td>65</td>
<td>75</td>
<td>210</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>340</td>
</tr>
<tr>
<td>2020</td>
<td>66</td>
<td>67</td>
<td>133</td>
<td>67</td>
<td>70</td>
<td>66</td>
<td>203</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>336</td>
</tr>
<tr>
<td>2021</td>
<td>67</td>
<td>68</td>
<td>135</td>
<td>70</td>
<td>69</td>
<td>71</td>
<td>210</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>345</td>
</tr>
<tr>
<td>2022</td>
<td>69</td>
<td>69</td>
<td>138</td>
<td>71</td>
<td>71</td>
<td>70</td>
<td>212</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>350</td>
</tr>
<tr>
<td>2023</td>
<td>70</td>
<td>70</td>
<td>140</td>
<td>72</td>
<td>72</td>
<td>72</td>
<td>216</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>356</td>
</tr>
<tr>
<td>2024</td>
<td>70</td>
<td>71</td>
<td>141</td>
<td>72</td>
<td>73</td>
<td>72</td>
<td>217</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>358</td>
</tr>
<tr>
<td>2025</td>
<td>71</td>
<td>72</td>
<td>143</td>
<td>73</td>
<td>73</td>
<td>73</td>
<td>219</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>362</td>
</tr>
<tr>
<td>2026</td>
<td>72</td>
<td>72</td>
<td>144</td>
<td>73</td>
<td>74</td>
<td>73</td>
<td>220</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>364</td>
</tr>
<tr>
<td>2027</td>
<td>71</td>
<td>72</td>
<td>143</td>
<td>73</td>
<td>73</td>
<td>73</td>
<td>219</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>362</td>
</tr>
<tr>
<td>2028</td>
<td>72</td>
<td>72</td>
<td>144</td>
<td>73</td>
<td>74</td>
<td>73</td>
<td>220</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>364</td>
</tr>
</tbody>
</table>
### South Dorchester PS

#### Original OTG

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>32</td>
<td>29</td>
<td>61</td>
<td>17</td>
<td>27</td>
<td>25</td>
<td>69</td>
<td>25</td>
<td>26</td>
<td>29</td>
<td>0</td>
<td>0</td>
<td>80</td>
<td>0</td>
<td>210</td>
</tr>
<tr>
<td>2011</td>
<td>31</td>
<td>31</td>
<td>62</td>
<td>27</td>
<td>18</td>
<td>28</td>
<td>73</td>
<td>24</td>
<td>26</td>
<td>26</td>
<td>0</td>
<td>0</td>
<td>76</td>
<td>0</td>
<td>211</td>
</tr>
<tr>
<td>2012</td>
<td>19</td>
<td>33</td>
<td>52</td>
<td>25</td>
<td>27</td>
<td>19</td>
<td>71</td>
<td>27</td>
<td>24</td>
<td>27</td>
<td>0</td>
<td>0</td>
<td>78</td>
<td>0</td>
<td>201</td>
</tr>
<tr>
<td>2013</td>
<td>21</td>
<td>21</td>
<td>42</td>
<td>30</td>
<td>25</td>
<td>26</td>
<td>81</td>
<td>20</td>
<td>25</td>
<td>24</td>
<td>0</td>
<td>0</td>
<td>69</td>
<td>0</td>
<td>192</td>
</tr>
<tr>
<td>2014</td>
<td>25</td>
<td>22</td>
<td>47</td>
<td>22</td>
<td>30</td>
<td>25</td>
<td>77</td>
<td>26</td>
<td>18</td>
<td>23</td>
<td>0</td>
<td>0</td>
<td>67</td>
<td>0</td>
<td>191</td>
</tr>
<tr>
<td>2015</td>
<td>25</td>
<td>28</td>
<td>53</td>
<td>23</td>
<td>23</td>
<td>30</td>
<td>76</td>
<td>24</td>
<td>28</td>
<td>19</td>
<td>0</td>
<td>0</td>
<td>71</td>
<td>0</td>
<td>200</td>
</tr>
<tr>
<td>2016</td>
<td>25</td>
<td>25</td>
<td>50</td>
<td>30</td>
<td>24</td>
<td>23</td>
<td>77</td>
<td>32</td>
<td>19</td>
<td>27</td>
<td>0</td>
<td>0</td>
<td>78</td>
<td>0</td>
<td>205</td>
</tr>
<tr>
<td>2017</td>
<td>28</td>
<td>28</td>
<td>56</td>
<td>26</td>
<td>31</td>
<td>28</td>
<td>85</td>
<td>24</td>
<td>33</td>
<td>20</td>
<td>0</td>
<td>0</td>
<td>77</td>
<td>0</td>
<td>218</td>
</tr>
<tr>
<td>2018</td>
<td>27</td>
<td>30</td>
<td>57</td>
<td>29</td>
<td>27</td>
<td>32</td>
<td>88</td>
<td>28</td>
<td>24</td>
<td>34</td>
<td>0</td>
<td>0</td>
<td>86</td>
<td>0</td>
<td>231</td>
</tr>
<tr>
<td>2019</td>
<td>30</td>
<td>28</td>
<td>58</td>
<td>31</td>
<td>30</td>
<td>28</td>
<td>89</td>
<td>32</td>
<td>29</td>
<td>25</td>
<td>0</td>
<td>0</td>
<td>86</td>
<td>0</td>
<td>233</td>
</tr>
<tr>
<td>2020</td>
<td>29</td>
<td>31</td>
<td>60</td>
<td>29</td>
<td>32</td>
<td>31</td>
<td>92</td>
<td>32</td>
<td>33</td>
<td>30</td>
<td>0</td>
<td>0</td>
<td>92</td>
<td>0</td>
<td>244</td>
</tr>
<tr>
<td>2021</td>
<td>29</td>
<td>30</td>
<td>59</td>
<td>32</td>
<td>30</td>
<td>32</td>
<td>94</td>
<td>31</td>
<td>29</td>
<td>33</td>
<td>0</td>
<td>0</td>
<td>93</td>
<td>0</td>
<td>246</td>
</tr>
<tr>
<td>2022</td>
<td>30</td>
<td>30</td>
<td>60</td>
<td>30</td>
<td>33</td>
<td>30</td>
<td>93</td>
<td>32</td>
<td>32</td>
<td>29</td>
<td>0</td>
<td>0</td>
<td>93</td>
<td>0</td>
<td>246</td>
</tr>
<tr>
<td>2023</td>
<td>30</td>
<td>30</td>
<td>60</td>
<td>30</td>
<td>31</td>
<td>33</td>
<td>94</td>
<td>30</td>
<td>32</td>
<td>32</td>
<td>0</td>
<td>0</td>
<td>94</td>
<td>0</td>
<td>248</td>
</tr>
<tr>
<td>2024</td>
<td>30</td>
<td>31</td>
<td>61</td>
<td>31</td>
<td>31</td>
<td>31</td>
<td>93</td>
<td>33</td>
<td>30</td>
<td>32</td>
<td>0</td>
<td>0</td>
<td>95</td>
<td>0</td>
<td>249</td>
</tr>
<tr>
<td>2025</td>
<td>30</td>
<td>31</td>
<td>61</td>
<td>31</td>
<td>31</td>
<td>31</td>
<td>93</td>
<td>31</td>
<td>32</td>
<td>30</td>
<td>0</td>
<td>0</td>
<td>93</td>
<td>0</td>
<td>247</td>
</tr>
<tr>
<td>2026</td>
<td>30</td>
<td>31</td>
<td>61</td>
<td>31</td>
<td>31</td>
<td>31</td>
<td>93</td>
<td>31</td>
<td>30</td>
<td>32</td>
<td>0</td>
<td>0</td>
<td>93</td>
<td>0</td>
<td>247</td>
</tr>
<tr>
<td>2027</td>
<td>30</td>
<td>31</td>
<td>61</td>
<td>31</td>
<td>31</td>
<td>31</td>
<td>93</td>
<td>31</td>
<td>32</td>
<td>30</td>
<td>0</td>
<td>0</td>
<td>93</td>
<td>0</td>
<td>247</td>
</tr>
<tr>
<td>2028</td>
<td>30</td>
<td>31</td>
<td>61</td>
<td>31</td>
<td>31</td>
<td>31</td>
<td>93</td>
<td>31</td>
<td>30</td>
<td>32</td>
<td>0</td>
<td>0</td>
<td>93</td>
<td>0</td>
<td>247</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>Gr1-3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>GR4</td>
<td>Spec. Ed</td>
<td>Total Body</td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>----</td>
<td>----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>---------</td>
<td>------------</td>
<td></td>
</tr>
<tr>
<td>2010</td>
<td>29</td>
<td>18</td>
<td>47</td>
<td>15</td>
<td>19</td>
<td>25</td>
<td>59</td>
<td>18</td>
<td>26</td>
<td>24</td>
<td>0</td>
<td>0</td>
<td>68</td>
<td>5</td>
<td>179</td>
</tr>
<tr>
<td>2011</td>
<td>23</td>
<td>32</td>
<td>55</td>
<td>17</td>
<td>16</td>
<td>21</td>
<td>54</td>
<td>24</td>
<td>22</td>
<td>25</td>
<td>0</td>
<td>0</td>
<td>71</td>
<td>4</td>
<td>184</td>
</tr>
<tr>
<td>2012</td>
<td>28</td>
<td>23</td>
<td>51</td>
<td>32</td>
<td>20</td>
<td>18</td>
<td>70</td>
<td>23</td>
<td>22</td>
<td>21</td>
<td>0</td>
<td>0</td>
<td>66</td>
<td>4</td>
<td>191</td>
</tr>
<tr>
<td>2013</td>
<td>21</td>
<td>26</td>
<td>47</td>
<td>21</td>
<td>32</td>
<td>21</td>
<td>74</td>
<td>19</td>
<td>21</td>
<td>21</td>
<td>0</td>
<td>0</td>
<td>61</td>
<td>2</td>
<td>184</td>
</tr>
<tr>
<td>2014</td>
<td>26</td>
<td>21</td>
<td>47</td>
<td>28</td>
<td>23</td>
<td>32</td>
<td>83</td>
<td>19</td>
<td>23</td>
<td>20</td>
<td>0</td>
<td>0</td>
<td>62</td>
<td>0</td>
<td>192</td>
</tr>
<tr>
<td>2015</td>
<td>14</td>
<td>23</td>
<td>37</td>
<td>19</td>
<td>26</td>
<td>24</td>
<td>69</td>
<td>27</td>
<td>15</td>
<td>19</td>
<td>0</td>
<td>0</td>
<td>61</td>
<td>0</td>
<td>167</td>
</tr>
<tr>
<td>2016</td>
<td>16</td>
<td>15</td>
<td>31</td>
<td>23</td>
<td>21</td>
<td>26</td>
<td>70</td>
<td>23</td>
<td>27</td>
<td>13</td>
<td>0</td>
<td>0</td>
<td>63</td>
<td>0</td>
<td>164</td>
</tr>
<tr>
<td>2017</td>
<td>22</td>
<td>17</td>
<td>39</td>
<td>15</td>
<td>24</td>
<td>22</td>
<td>61</td>
<td>25</td>
<td>23</td>
<td>26</td>
<td>0</td>
<td>0</td>
<td>74</td>
<td>0</td>
<td>174</td>
</tr>
<tr>
<td>2018</td>
<td>18</td>
<td>23</td>
<td>41</td>
<td>17</td>
<td>15</td>
<td>25</td>
<td>57</td>
<td>21</td>
<td>24</td>
<td>21</td>
<td>0</td>
<td>0</td>
<td>66</td>
<td>0</td>
<td>164</td>
</tr>
<tr>
<td>2019</td>
<td>19</td>
<td>19</td>
<td>38</td>
<td>23</td>
<td>17</td>
<td>16</td>
<td>56</td>
<td>24</td>
<td>20</td>
<td>23</td>
<td>0</td>
<td>0</td>
<td>67</td>
<td>0</td>
<td>161</td>
</tr>
<tr>
<td>2020</td>
<td>19</td>
<td>20</td>
<td>39</td>
<td>19</td>
<td>23</td>
<td>18</td>
<td>60</td>
<td>15</td>
<td>23</td>
<td>19</td>
<td>0</td>
<td>0</td>
<td>57</td>
<td>0</td>
<td>156</td>
</tr>
<tr>
<td>2021</td>
<td>19</td>
<td>20</td>
<td>39</td>
<td>20</td>
<td>19</td>
<td>24</td>
<td>63</td>
<td>17</td>
<td>15</td>
<td>21</td>
<td>0</td>
<td>0</td>
<td>53</td>
<td>0</td>
<td>155</td>
</tr>
<tr>
<td>2022</td>
<td>18</td>
<td>20</td>
<td>38</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>60</td>
<td>23</td>
<td>16</td>
<td>14</td>
<td>0</td>
<td>0</td>
<td>53</td>
<td>0</td>
<td>151</td>
</tr>
<tr>
<td>2023</td>
<td>18</td>
<td>19</td>
<td>37</td>
<td>20</td>
<td>20</td>
<td>21</td>
<td>61</td>
<td>19</td>
<td>22</td>
<td>15</td>
<td>0</td>
<td>0</td>
<td>56</td>
<td>0</td>
<td>154</td>
</tr>
<tr>
<td>2024</td>
<td>18</td>
<td>19</td>
<td>37</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>60</td>
<td>20</td>
<td>18</td>
<td>21</td>
<td>0</td>
<td>0</td>
<td>59</td>
<td>0</td>
<td>156</td>
</tr>
<tr>
<td>2025</td>
<td>18</td>
<td>19</td>
<td>37</td>
<td>19</td>
<td>19</td>
<td>21</td>
<td>59</td>
<td>20</td>
<td>19</td>
<td>17</td>
<td>0</td>
<td>0</td>
<td>56</td>
<td>0</td>
<td>152</td>
</tr>
<tr>
<td>2026</td>
<td>18</td>
<td>19</td>
<td>37</td>
<td>19</td>
<td>19</td>
<td>20</td>
<td>58</td>
<td>20</td>
<td>19</td>
<td>18</td>
<td>0</td>
<td>0</td>
<td>57</td>
<td>0</td>
<td>152</td>
</tr>
<tr>
<td>2027</td>
<td>18</td>
<td>19</td>
<td>37</td>
<td>19</td>
<td>19</td>
<td>21</td>
<td>59</td>
<td>20</td>
<td>19</td>
<td>19</td>
<td>0</td>
<td>0</td>
<td>58</td>
<td>0</td>
<td>154</td>
</tr>
<tr>
<td>2028</td>
<td>18</td>
<td>19</td>
<td>37</td>
<td>19</td>
<td>19</td>
<td>20</td>
<td>58</td>
<td>20</td>
<td>19</td>
<td>18</td>
<td>0</td>
<td>0</td>
<td>57</td>
<td>0</td>
<td>152</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>GR1-3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>Gr8</td>
<td>GR4-8</td>
<td>Spec. Ed</td>
<td>Total Body</td>
</tr>
<tr>
<td>------</td>
<td>-----</td>
<td>-----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>----------</td>
<td>------------</td>
</tr>
<tr>
<td>2010</td>
<td>31</td>
<td>36</td>
<td>67</td>
<td>33</td>
<td>34</td>
<td>32</td>
<td>59</td>
<td>44</td>
<td>43</td>
<td>46</td>
<td>72</td>
<td>86</td>
<td>291</td>
<td>0</td>
<td>457</td>
</tr>
<tr>
<td>2011</td>
<td>28</td>
<td>34</td>
<td>62</td>
<td>39</td>
<td>37</td>
<td>34</td>
<td>110</td>
<td>39</td>
<td>42</td>
<td>39</td>
<td>71</td>
<td>72</td>
<td>263</td>
<td>0</td>
<td>435</td>
</tr>
<tr>
<td>2012</td>
<td>23</td>
<td>34</td>
<td>57</td>
<td>33</td>
<td>37</td>
<td>38</td>
<td>128</td>
<td>36</td>
<td>40</td>
<td>43</td>
<td>70</td>
<td>69</td>
<td>258</td>
<td>0</td>
<td>423</td>
</tr>
<tr>
<td>2013</td>
<td>20</td>
<td>32</td>
<td>52</td>
<td>30</td>
<td>32</td>
<td>37</td>
<td>99</td>
<td>36</td>
<td>41</td>
<td>41</td>
<td>66</td>
<td>71</td>
<td>255</td>
<td>0</td>
<td>406</td>
</tr>
<tr>
<td>2014</td>
<td>26</td>
<td>32</td>
<td>58</td>
<td>35</td>
<td>36</td>
<td>37</td>
<td>138</td>
<td>41</td>
<td>36</td>
<td>36</td>
<td>68</td>
<td>73</td>
<td>254</td>
<td>0</td>
<td>420</td>
</tr>
<tr>
<td>2015</td>
<td>28</td>
<td>28</td>
<td>56</td>
<td>39</td>
<td>33</td>
<td>35</td>
<td>137</td>
<td>37</td>
<td>41</td>
<td>33</td>
<td>57</td>
<td>64</td>
<td>232</td>
<td>0</td>
<td>395</td>
</tr>
<tr>
<td>2016</td>
<td>30</td>
<td>41</td>
<td>71</td>
<td>30</td>
<td>42</td>
<td>40</td>
<td>112</td>
<td>35</td>
<td>42</td>
<td>44</td>
<td>63</td>
<td>60</td>
<td>244</td>
<td>0</td>
<td>427</td>
</tr>
<tr>
<td>2017</td>
<td>33</td>
<td>41</td>
<td>74</td>
<td>43</td>
<td>30</td>
<td>43</td>
<td>116</td>
<td>41</td>
<td>36</td>
<td>42</td>
<td>59</td>
<td>64</td>
<td>242</td>
<td>13</td>
<td>445</td>
</tr>
<tr>
<td>2018</td>
<td>33</td>
<td>44</td>
<td>77</td>
<td>42</td>
<td>42</td>
<td>31</td>
<td>115</td>
<td>44</td>
<td>42</td>
<td>36</td>
<td>69</td>
<td>59</td>
<td>250</td>
<td>13</td>
<td>455</td>
</tr>
<tr>
<td>2019</td>
<td>28</td>
<td>44</td>
<td>72</td>
<td>45</td>
<td>42</td>
<td>43</td>
<td>130</td>
<td>31</td>
<td>44</td>
<td>41</td>
<td>58</td>
<td>69</td>
<td>243</td>
<td>13</td>
<td>458</td>
</tr>
<tr>
<td>2020</td>
<td>26</td>
<td>37</td>
<td>63</td>
<td>45</td>
<td>44</td>
<td>43</td>
<td>132</td>
<td>43</td>
<td>31</td>
<td>44</td>
<td>65</td>
<td>58</td>
<td>241</td>
<td>13</td>
<td>449</td>
</tr>
<tr>
<td>2021</td>
<td>30</td>
<td>35</td>
<td>65</td>
<td>38</td>
<td>45</td>
<td>45</td>
<td>128</td>
<td>43</td>
<td>44</td>
<td>31</td>
<td>64</td>
<td>65</td>
<td>247</td>
<td>13</td>
<td>453</td>
</tr>
<tr>
<td>2022</td>
<td>30</td>
<td>40</td>
<td>70</td>
<td>36</td>
<td>38</td>
<td>46</td>
<td>120</td>
<td>45</td>
<td>43</td>
<td>44</td>
<td>53</td>
<td>65</td>
<td>250</td>
<td>13</td>
<td>453</td>
</tr>
<tr>
<td>2023</td>
<td>30</td>
<td>40</td>
<td>70</td>
<td>41</td>
<td>36</td>
<td>39</td>
<td>116</td>
<td>46</td>
<td>46</td>
<td>43</td>
<td>58</td>
<td>53</td>
<td>246</td>
<td>13</td>
<td>445</td>
</tr>
<tr>
<td>2024</td>
<td>30</td>
<td>40</td>
<td>70</td>
<td>41</td>
<td>41</td>
<td>37</td>
<td>119</td>
<td>39</td>
<td>47</td>
<td>45</td>
<td>59</td>
<td>58</td>
<td>248</td>
<td>13</td>
<td>450</td>
</tr>
<tr>
<td>2025</td>
<td>30</td>
<td>40</td>
<td>70</td>
<td>41</td>
<td>41</td>
<td>42</td>
<td>124</td>
<td>37</td>
<td>40</td>
<td>46</td>
<td>67</td>
<td>59</td>
<td>249</td>
<td>13</td>
<td>456</td>
</tr>
<tr>
<td>2026</td>
<td>30</td>
<td>40</td>
<td>70</td>
<td>41</td>
<td>41</td>
<td>42</td>
<td>124</td>
<td>37</td>
<td>40</td>
<td>46</td>
<td>57</td>
<td>63</td>
<td>243</td>
<td>13</td>
<td>450</td>
</tr>
<tr>
<td>2027</td>
<td>30</td>
<td>40</td>
<td>70</td>
<td>41</td>
<td>41</td>
<td>42</td>
<td>124</td>
<td>37</td>
<td>40</td>
<td>46</td>
<td>57</td>
<td>63</td>
<td>243</td>
<td>13</td>
<td>450</td>
</tr>
<tr>
<td>2028</td>
<td>30</td>
<td>40</td>
<td>70</td>
<td>41</td>
<td>41</td>
<td>42</td>
<td>124</td>
<td>37</td>
<td>40</td>
<td>46</td>
<td>57</td>
<td>63</td>
<td>240</td>
<td>13</td>
<td>447</td>
</tr>
</tbody>
</table>
Westminster Central PS PS

2010-2018 - Includes Westminster Central PS Regular Track past Special Education Enrolment - Grade JK-8 - Status Quo
2019-2028 - Includes Westminster Central PS students "Area N ONLY".

Students North of 401 relocated to the New Southeast London PS in 2019 September.

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>7</td>
<td>11</td>
<td>18</td>
<td>7</td>
<td>15</td>
<td>8</td>
<td>30</td>
<td>13</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>4</td>
<td>44</td>
<td>3</td>
<td>95</td>
</tr>
<tr>
<td>2011</td>
<td>9</td>
<td>10</td>
<td>17</td>
<td>7</td>
<td>14</td>
<td>9</td>
<td>31</td>
<td>6</td>
<td>9</td>
<td>8</td>
<td>8</td>
<td>8</td>
<td>39</td>
<td>0</td>
<td>87</td>
</tr>
<tr>
<td>2012</td>
<td>7</td>
<td>11</td>
<td>18</td>
<td>7</td>
<td>10</td>
<td>6</td>
<td>23</td>
<td>14</td>
<td>8</td>
<td>8</td>
<td>5</td>
<td>9</td>
<td>44</td>
<td>0</td>
<td>85</td>
</tr>
<tr>
<td>2013</td>
<td>7</td>
<td>8</td>
<td>15</td>
<td>10</td>
<td>12</td>
<td>9</td>
<td>32</td>
<td>6</td>
<td>14</td>
<td>9</td>
<td>8</td>
<td>4</td>
<td>41</td>
<td>0</td>
<td>88</td>
</tr>
<tr>
<td>2014</td>
<td>5</td>
<td>8</td>
<td>13</td>
<td>10</td>
<td>9</td>
<td>6</td>
<td>30</td>
<td>11</td>
<td>6</td>
<td>12</td>
<td>8</td>
<td>9</td>
<td>46</td>
<td>0</td>
<td>89</td>
</tr>
<tr>
<td>2015</td>
<td>8</td>
<td>3</td>
<td>11</td>
<td>8</td>
<td>9</td>
<td>9</td>
<td>26</td>
<td>8</td>
<td>11</td>
<td>7</td>
<td>12</td>
<td>7</td>
<td>45</td>
<td>0</td>
<td>82</td>
</tr>
<tr>
<td>2016</td>
<td>12</td>
<td>7</td>
<td>19</td>
<td>4</td>
<td>8</td>
<td>8</td>
<td>20</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>10</td>
<td>15</td>
<td>58</td>
<td>0</td>
<td>97</td>
</tr>
<tr>
<td>2017</td>
<td>14</td>
<td>14</td>
<td>28</td>
<td>9</td>
<td>6</td>
<td>9</td>
<td>24</td>
<td>10</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>12</td>
<td>61</td>
<td>0</td>
<td>113</td>
</tr>
<tr>
<td>2018</td>
<td>15</td>
<td>15</td>
<td>30</td>
<td>15</td>
<td>10</td>
<td>7</td>
<td>32</td>
<td>10</td>
<td>11</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>63</td>
<td>0</td>
<td>125</td>
</tr>
<tr>
<td>2019</td>
<td>8</td>
<td>7</td>
<td>15</td>
<td>9</td>
<td>4</td>
<td>8</td>
<td>21</td>
<td>7</td>
<td>9</td>
<td>7</td>
<td>11</td>
<td>11</td>
<td>45</td>
<td>0</td>
<td>81</td>
</tr>
<tr>
<td>2020</td>
<td>9</td>
<td>8</td>
<td>17</td>
<td>9</td>
<td>4</td>
<td>8</td>
<td>21</td>
<td>7</td>
<td>9</td>
<td>7</td>
<td>10</td>
<td>11</td>
<td>44</td>
<td>0</td>
<td>82</td>
</tr>
<tr>
<td>2021</td>
<td>8</td>
<td>8</td>
<td>16</td>
<td>8</td>
<td>3</td>
<td>9</td>
<td>20</td>
<td>8</td>
<td>10</td>
<td>8</td>
<td>8</td>
<td>10</td>
<td>47</td>
<td>0</td>
<td>83</td>
</tr>
<tr>
<td>2022</td>
<td>8</td>
<td>8</td>
<td>16</td>
<td>8</td>
<td>3</td>
<td>9</td>
<td>20</td>
<td>8</td>
<td>10</td>
<td>7</td>
<td>10</td>
<td>11</td>
<td>46</td>
<td>0</td>
<td>82</td>
</tr>
<tr>
<td>2023</td>
<td>9</td>
<td>7</td>
<td>16</td>
<td>8</td>
<td>3</td>
<td>9</td>
<td>20</td>
<td>7</td>
<td>9</td>
<td>8</td>
<td>11</td>
<td>11</td>
<td>46</td>
<td>0</td>
<td>82</td>
</tr>
<tr>
<td>2024</td>
<td>9</td>
<td>8</td>
<td>17</td>
<td>9</td>
<td>4</td>
<td>8</td>
<td>21</td>
<td>8</td>
<td>10</td>
<td>7</td>
<td>10</td>
<td>11</td>
<td>46</td>
<td>0</td>
<td>84</td>
</tr>
<tr>
<td>2025</td>
<td>8</td>
<td>7</td>
<td>15</td>
<td>9</td>
<td>4</td>
<td>8</td>
<td>21</td>
<td>7</td>
<td>9</td>
<td>7</td>
<td>10</td>
<td>10</td>
<td>43</td>
<td>0</td>
<td>79</td>
</tr>
<tr>
<td>2026</td>
<td>8</td>
<td>7</td>
<td>15</td>
<td>9</td>
<td>4</td>
<td>8</td>
<td>20</td>
<td>7</td>
<td>9</td>
<td>7</td>
<td>10</td>
<td>10</td>
<td>43</td>
<td>0</td>
<td>78</td>
</tr>
<tr>
<td>2027</td>
<td>10</td>
<td>8</td>
<td>18</td>
<td>8</td>
<td>3</td>
<td>9</td>
<td>20</td>
<td>7</td>
<td>9</td>
<td>8</td>
<td>10</td>
<td>11</td>
<td>45</td>
<td>0</td>
<td>83</td>
</tr>
<tr>
<td>2028</td>
<td>10</td>
<td>8</td>
<td>18</td>
<td>8</td>
<td>3</td>
<td>9</td>
<td>20</td>
<td>7</td>
<td>9</td>
<td>8</td>
<td>10</td>
<td>11</td>
<td>45</td>
<td>0</td>
<td>83</td>
</tr>
</tbody>
</table>
# NEW BELMONT - Elementary Pupil Accommodation Review 01 - Associated Schools (Scenario)

**New Belmont P3 - Proposed**

- 2020 - AREA N - GRADES JK-8 students from Westminster PS relocated to New Belmont PS
- 2020 - AREA T - GRADES JK-3 students from River Heights PS relocated to New Belmont PS
- 2020 - AREA T - GRADES 4-8 students from Northridge PS relocated to New Belmont PS
- 2020 - AREA J, K, L - GRADES JK-6 students from Springfield PS relocated to New Belmont PS
- 2020 - AREA J, K, L - GRADES 7-8 students from Summers Corners PS relocated to New Belmont PS
- 2020 - AREA P - GRADES JK-6 students from South Dorchester PS relocated to New Belmont PS
- 2020 - AREA P - GRADES 7-8 students from Davenport PS relocated to New Belmont PS
- 2020 - AREA I & R - GRADES JK-8 students from New Sarum PS relocated to New Belmont PS

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>53</td>
<td>54</td>
<td>107</td>
<td>53</td>
<td>51</td>
<td>53</td>
<td>157</td>
<td>53</td>
<td>61</td>
<td>61</td>
<td>55</td>
<td>62</td>
<td>292</td>
<td>0</td>
<td>556</td>
</tr>
<tr>
<td>2021</td>
<td>52</td>
<td>53</td>
<td>105</td>
<td>57</td>
<td>48</td>
<td>57</td>
<td>162</td>
<td>53</td>
<td>54</td>
<td>61</td>
<td>64</td>
<td>53</td>
<td>285</td>
<td>0</td>
<td>552</td>
</tr>
<tr>
<td>2022</td>
<td>53</td>
<td>53</td>
<td>106</td>
<td>54</td>
<td>51</td>
<td>55</td>
<td>160</td>
<td>55</td>
<td>55</td>
<td>53</td>
<td>62</td>
<td>62</td>
<td>287</td>
<td>0</td>
<td>553</td>
</tr>
<tr>
<td>2023</td>
<td>54</td>
<td>52</td>
<td>106</td>
<td>55</td>
<td>49</td>
<td>59</td>
<td>163</td>
<td>53</td>
<td>56</td>
<td>54</td>
<td>61</td>
<td>280</td>
<td>0</td>
<td>0</td>
<td>549</td>
</tr>
<tr>
<td>2024</td>
<td>54</td>
<td>54</td>
<td>108</td>
<td>56</td>
<td>50</td>
<td>55</td>
<td>161</td>
<td>56</td>
<td>55</td>
<td>53</td>
<td>54</td>
<td>273</td>
<td>0</td>
<td>0</td>
<td>542</td>
</tr>
<tr>
<td>2025</td>
<td>53</td>
<td>53</td>
<td>106</td>
<td>55</td>
<td>50</td>
<td>55</td>
<td>160</td>
<td>53</td>
<td>56</td>
<td>52</td>
<td>56</td>
<td>51</td>
<td>268</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2026</td>
<td>53</td>
<td>53</td>
<td>106</td>
<td>54</td>
<td>49</td>
<td>56</td>
<td>159</td>
<td>53</td>
<td>54</td>
<td>54</td>
<td>54</td>
<td>269</td>
<td>0</td>
<td>0</td>
<td>534</td>
</tr>
<tr>
<td>2027</td>
<td>57</td>
<td>55</td>
<td>112</td>
<td>55</td>
<td>50</td>
<td>56</td>
<td>161</td>
<td>53</td>
<td>57</td>
<td>54</td>
<td>57</td>
<td>275</td>
<td>0</td>
<td>0</td>
<td>548</td>
</tr>
<tr>
<td>2028</td>
<td>59</td>
<td>58</td>
<td>117</td>
<td>55</td>
<td>50</td>
<td>57</td>
<td>162</td>
<td>53</td>
<td>55</td>
<td>56</td>
<td>60</td>
<td>279</td>
<td>0</td>
<td>0</td>
<td>558</td>
</tr>
</tbody>
</table>
# Davenport PS - Proposed

### 2016-2018: STATUS QUO - GRADES 5-8 Davenport PS Regular Track Enrollment

### 2018 - GRADE 4 - students from McGregor PS

### 2020 - AREA A - GRADE 4-8 - students relocated from Summers Corners PS.

### 2020 - AREA B - Grade 4-8 students from New Sarum PS.

### 2020 - AREA P - GRADES 7-8 students from Davenport PS relocated to the New Belmont PS

### 2017 - Junior DE class relocated to Summers Corners PS.

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>61</td>
<td>63</td>
<td>88</td>
<td>93</td>
<td>305</td>
<td>20</td>
<td>325</td>
</tr>
<tr>
<td>2011</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>70</td>
<td>61</td>
<td>92</td>
<td>88</td>
<td>311</td>
<td>14</td>
<td>325</td>
</tr>
<tr>
<td>2012</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>68</td>
<td>63</td>
<td>88</td>
<td>94</td>
<td>315</td>
<td>10</td>
<td>325</td>
</tr>
<tr>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>58</td>
<td>68</td>
<td>96</td>
<td>90</td>
<td>312</td>
<td>9</td>
<td>321</td>
</tr>
<tr>
<td>2014</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>60</td>
<td>63</td>
<td>88</td>
<td>92</td>
<td>303</td>
<td>9</td>
<td>312</td>
</tr>
<tr>
<td>2015</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>49</td>
<td>64</td>
<td>88</td>
<td>85</td>
<td>286</td>
<td>8</td>
<td>294</td>
</tr>
<tr>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>77</td>
<td>64</td>
<td>94</td>
<td>94</td>
<td>299</td>
<td>10</td>
<td>309</td>
</tr>
<tr>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>59</td>
<td>79</td>
<td>78</td>
<td>81</td>
<td>297</td>
<td>0</td>
<td>297</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>66</td>
<td>61</td>
<td>61</td>
<td>100</td>
<td>367</td>
<td>0</td>
<td>367</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>65</td>
<td>70</td>
<td>62</td>
<td>95</td>
<td>102</td>
<td>0</td>
<td>394</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>63</td>
<td>68</td>
<td>72</td>
<td>63</td>
<td>329</td>
<td>0</td>
<td>329</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>59</td>
<td>67</td>
<td>70</td>
<td>72</td>
<td>332</td>
<td>0</td>
<td>332</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>68</td>
<td>63</td>
<td>68</td>
<td>71</td>
<td>344</td>
<td>0</td>
<td>344</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>64</td>
<td>67</td>
<td>64</td>
<td>69</td>
<td>341</td>
<td>0</td>
<td>341</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>62</td>
<td>67</td>
<td>73</td>
<td>64</td>
<td>336</td>
<td>0</td>
<td>336</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>67</td>
<td>66</td>
<td>69</td>
<td>74</td>
<td>341</td>
<td>0</td>
<td>341</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>65</td>
<td>71</td>
<td>67</td>
<td>69</td>
<td>347</td>
<td>0</td>
<td>347</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>66</td>
<td>66</td>
<td>72</td>
<td>67</td>
<td>339</td>
<td>0</td>
<td>339</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>64</td>
<td>66</td>
<td>66</td>
<td>66</td>
<td>332</td>
<td>0</td>
<td>332</td>
</tr>
</tbody>
</table>
### McGregor PS - Proposed

**2016-2017 STATUS QUO - GRADES JK-4 - McGregor PS Regular Track Enrolment**
- **2018 - GRADE 4 students from McGregor PS relocated to Davenport PS**
- **2020 - AREA Q - GRADES JK-3 - students relocated from Summers Corners PS**
- **2020 - AREA G, H - GRADES JK-3 - students relocated from New Sarum PS**
- **2020 - Primary III class relocated to Summers Corners PS**

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>63</td>
<td>50</td>
<td>113</td>
<td>61</td>
<td>66</td>
<td>62</td>
<td>189</td>
<td>68</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>68</td>
<td>8</td>
</tr>
<tr>
<td>2011</td>
<td>58</td>
<td>66</td>
<td>124</td>
<td>54</td>
<td>62</td>
<td>67</td>
<td>183</td>
<td>60</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>60</td>
<td>7</td>
</tr>
<tr>
<td>2012</td>
<td>54</td>
<td>56</td>
<td>110</td>
<td>67</td>
<td>49</td>
<td>59</td>
<td>175</td>
<td>60</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>60</td>
<td>10</td>
</tr>
<tr>
<td>2013</td>
<td>56</td>
<td>58</td>
<td>114</td>
<td>51</td>
<td>67</td>
<td>45</td>
<td>163</td>
<td>56</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>56</td>
<td>7</td>
</tr>
<tr>
<td>2014</td>
<td>59</td>
<td>66</td>
<td>125</td>
<td>61</td>
<td>49</td>
<td>72</td>
<td>182</td>
<td>43</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>43</td>
<td>7</td>
</tr>
<tr>
<td>2015</td>
<td>52</td>
<td>65</td>
<td>117</td>
<td>62</td>
<td>54</td>
<td>52</td>
<td>168</td>
<td>74</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>74</td>
<td>4</td>
</tr>
<tr>
<td>2016</td>
<td>55</td>
<td>57</td>
<td>112</td>
<td>63</td>
<td>63</td>
<td>56</td>
<td>182</td>
<td>56</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>56</td>
<td>3</td>
</tr>
<tr>
<td>2017</td>
<td>63</td>
<td>59</td>
<td>122</td>
<td>62</td>
<td>61</td>
<td>65</td>
<td>188</td>
<td>57</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>57</td>
<td>0</td>
</tr>
<tr>
<td>2018</td>
<td>59</td>
<td>67</td>
<td>126</td>
<td>58</td>
<td>60</td>
<td>63</td>
<td>181</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2019</td>
<td>59</td>
<td>63</td>
<td>122</td>
<td>67</td>
<td>56</td>
<td>62</td>
<td>185</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2020</td>
<td>63</td>
<td>62</td>
<td>125</td>
<td>62</td>
<td>65</td>
<td>58</td>
<td>185</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2021</td>
<td>61</td>
<td>66</td>
<td>127</td>
<td>61</td>
<td>61</td>
<td>67</td>
<td>189</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2022</td>
<td>61</td>
<td>64</td>
<td>125</td>
<td>66</td>
<td>60</td>
<td>62</td>
<td>188</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2023</td>
<td>61</td>
<td>64</td>
<td>125</td>
<td>63</td>
<td>64</td>
<td>61</td>
<td>188</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2024</td>
<td>60</td>
<td>64</td>
<td>124</td>
<td>63</td>
<td>62</td>
<td>65</td>
<td>190</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2025</td>
<td>60</td>
<td>63</td>
<td>123</td>
<td>63</td>
<td>62</td>
<td>63</td>
<td>188</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2026</td>
<td>60</td>
<td>63</td>
<td>123</td>
<td>62</td>
<td>62</td>
<td>63</td>
<td>187</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2027</td>
<td>59</td>
<td>63</td>
<td>122</td>
<td>63</td>
<td>62</td>
<td>63</td>
<td>188</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2028</td>
<td>59</td>
<td>61</td>
<td>120</td>
<td>62</td>
<td>62</td>
<td>63</td>
<td>187</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>GR1-3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>Gr8</td>
<td>GR4-8</td>
</tr>
<tr>
<td>------</td>
<td>----</td>
<td>----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>--------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>--------</td>
</tr>
<tr>
<td>2010</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>80</td>
<td>86</td>
<td>93</td>
<td>82</td>
<td>90</td>
<td>431</td>
</tr>
<tr>
<td>2011</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>83</td>
<td>80</td>
<td>86</td>
<td>89</td>
<td>82</td>
<td>420</td>
</tr>
<tr>
<td>2012</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>79</td>
<td>84</td>
<td>80</td>
<td>89</td>
<td>90</td>
<td>422</td>
</tr>
<tr>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>82</td>
<td>77</td>
<td>85</td>
<td>83</td>
<td>90</td>
<td>417</td>
</tr>
<tr>
<td>2014</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>66</td>
<td>81</td>
<td>69</td>
<td>85</td>
<td>84</td>
<td>385</td>
</tr>
<tr>
<td>2015</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>76</td>
<td>66</td>
<td>85</td>
<td>71</td>
<td>89</td>
<td>387</td>
</tr>
<tr>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>86</td>
<td>78</td>
<td>64</td>
<td>86</td>
<td>71</td>
<td>385</td>
</tr>
<tr>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>75</td>
<td>86</td>
<td>78</td>
<td>65</td>
<td>87</td>
<td>391</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>70</td>
<td>76</td>
<td>87</td>
<td>79</td>
<td>66</td>
<td>378</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>64</td>
<td>70</td>
<td>76</td>
<td>88</td>
<td>81</td>
<td>379</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>71</td>
<td>55</td>
<td>63</td>
<td>71</td>
<td>80</td>
<td>340</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>65</td>
<td>72</td>
<td>56</td>
<td>65</td>
<td>73</td>
<td>331</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>68</td>
<td>67</td>
<td>73</td>
<td>58</td>
<td>67</td>
<td>333</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>66</td>
<td>69</td>
<td>67</td>
<td>75</td>
<td>59</td>
<td>336</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>68</td>
<td>67</td>
<td>69</td>
<td>69</td>
<td>76</td>
<td>349</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>69</td>
<td>69</td>
<td>68</td>
<td>70</td>
<td>70</td>
<td>346</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>69</td>
<td>69</td>
<td>69</td>
<td>69</td>
<td>72</td>
<td>348</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>69</td>
<td>69</td>
<td>68</td>
<td>70</td>
<td>69</td>
<td>345</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>69</td>
<td>69</td>
<td>69</td>
<td>69</td>
<td>70</td>
<td>346</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>J+SK</td>
<td>GR1-3</td>
<td>GR4</td>
<td>GR5</td>
<td>GR6</td>
<td>GR7</td>
<td>GR8</td>
<td>Spec. Ed.</td>
<td>GR8-8</td>
<td>Total</td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>-----</td>
<td>-----</td>
<td>------</td>
<td>-------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>----------</td>
<td>-------</td>
<td>-------</td>
<td></td>
</tr>
<tr>
<td>2010</td>
<td>72</td>
<td>69</td>
<td>141</td>
<td>81</td>
<td>87</td>
<td>245</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>386</td>
<td></td>
</tr>
<tr>
<td>2011</td>
<td>77</td>
<td>77</td>
<td>154</td>
<td>70</td>
<td>73</td>
<td>221</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>375</td>
<td></td>
</tr>
<tr>
<td>2012</td>
<td>69</td>
<td>79</td>
<td>148</td>
<td>74</td>
<td>71</td>
<td>227</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>372</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>63</td>
<td>79</td>
<td>142</td>
<td>81</td>
<td>83</td>
<td>257</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>371</td>
<td></td>
</tr>
<tr>
<td>2014</td>
<td>63</td>
<td>65</td>
<td>128</td>
<td>78</td>
<td>69</td>
<td>216</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>354</td>
<td></td>
</tr>
<tr>
<td>2015</td>
<td>67</td>
<td>60</td>
<td>127</td>
<td>74</td>
<td>74</td>
<td>227</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>354</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>67</td>
<td>62</td>
<td>134</td>
<td>63</td>
<td>70</td>
<td>208</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>354</td>
<td></td>
</tr>
<tr>
<td>2017</td>
<td>65</td>
<td>62</td>
<td>128</td>
<td>75</td>
<td>69</td>
<td>200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>354</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>64</td>
<td>66</td>
<td>130</td>
<td>65</td>
<td>76</td>
<td>208</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>360</td>
<td></td>
</tr>
<tr>
<td>2019</td>
<td>65</td>
<td>65</td>
<td>130</td>
<td>65</td>
<td>76</td>
<td>208</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>360</td>
<td></td>
</tr>
<tr>
<td>2020</td>
<td>63</td>
<td>64</td>
<td>127</td>
<td>65</td>
<td>66</td>
<td>192</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>358</td>
<td></td>
</tr>
<tr>
<td>2021</td>
<td>63</td>
<td>63</td>
<td>125</td>
<td>65</td>
<td>65</td>
<td>190</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>358</td>
<td></td>
</tr>
<tr>
<td>2022</td>
<td>65</td>
<td>65</td>
<td>130</td>
<td>67</td>
<td>67</td>
<td>200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>360</td>
<td></td>
</tr>
<tr>
<td>2023</td>
<td>66</td>
<td>66</td>
<td>132</td>
<td>67</td>
<td>67</td>
<td>200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>360</td>
<td></td>
</tr>
<tr>
<td>2024</td>
<td>66</td>
<td>67</td>
<td>133</td>
<td>68</td>
<td>68</td>
<td>202</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>362</td>
<td></td>
</tr>
<tr>
<td>2025</td>
<td>67</td>
<td>68</td>
<td>135</td>
<td>69</td>
<td>69</td>
<td>208</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>368</td>
<td></td>
</tr>
<tr>
<td>2026</td>
<td>67</td>
<td>68</td>
<td>135</td>
<td>68</td>
<td>69</td>
<td>208</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>368</td>
<td></td>
</tr>
<tr>
<td>2027</td>
<td>67</td>
<td>67</td>
<td>134</td>
<td>69</td>
<td>69</td>
<td>207</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>367</td>
<td></td>
</tr>
<tr>
<td>2028</td>
<td>67</td>
<td>67</td>
<td>134</td>
<td>69</td>
<td>69</td>
<td>207</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>367</td>
<td></td>
</tr>
</tbody>
</table>
## South Dorchester PS, Total Body Count

**2016-2019 - STATUS QUO - GRADES JK-6 - South Dorchester PS Regular Track Enrolment**

**2019 - Westminster Central PS (South of 401) GRADES JK-6 relocated to South Dorchester PS**

**2020 - SCHOOL CLOSURE - AREA P AND AREA N - GRADES JK-6**

South Dorchester PS / Westminster (South of 401) Regular Track Enrolment relocated to the New Belmont PS

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>32</td>
<td>29</td>
<td>61</td>
<td>17</td>
<td>27</td>
<td>25</td>
<td>69</td>
<td>25</td>
<td>26</td>
<td>29</td>
<td>0</td>
<td>0</td>
<td>80</td>
<td>0</td>
<td>210</td>
</tr>
<tr>
<td>2011</td>
<td>31</td>
<td>31</td>
<td>62</td>
<td>27</td>
<td>18</td>
<td>28</td>
<td>73</td>
<td>24</td>
<td>26</td>
<td>26</td>
<td>0</td>
<td>0</td>
<td>76</td>
<td>0</td>
<td>211</td>
</tr>
<tr>
<td>2012</td>
<td>19</td>
<td>33</td>
<td>52</td>
<td>25</td>
<td>27</td>
<td>19</td>
<td>71</td>
<td>27</td>
<td>24</td>
<td>27</td>
<td>0</td>
<td>0</td>
<td>78</td>
<td>0</td>
<td>201</td>
</tr>
<tr>
<td>2013</td>
<td>21</td>
<td>21</td>
<td>42</td>
<td>30</td>
<td>25</td>
<td>26</td>
<td>81</td>
<td>20</td>
<td>25</td>
<td>24</td>
<td>0</td>
<td>0</td>
<td>69</td>
<td>0</td>
<td>192</td>
</tr>
<tr>
<td>2014</td>
<td>25</td>
<td>22</td>
<td>47</td>
<td>22</td>
<td>30</td>
<td>25</td>
<td>77</td>
<td>26</td>
<td>18</td>
<td>23</td>
<td>0</td>
<td>0</td>
<td>67</td>
<td>0</td>
<td>191</td>
</tr>
<tr>
<td>2015</td>
<td>25</td>
<td>28</td>
<td>53</td>
<td>23</td>
<td>23</td>
<td>30</td>
<td>75</td>
<td>24</td>
<td>28</td>
<td>19</td>
<td>0</td>
<td>0</td>
<td>71</td>
<td>0</td>
<td>200</td>
</tr>
<tr>
<td>2016</td>
<td>25</td>
<td>25</td>
<td>50</td>
<td>30</td>
<td>24</td>
<td>23</td>
<td>77</td>
<td>32</td>
<td>19</td>
<td>27</td>
<td>0</td>
<td>0</td>
<td>78</td>
<td>0</td>
<td>205</td>
</tr>
<tr>
<td>2017</td>
<td>28</td>
<td>28</td>
<td>56</td>
<td>26</td>
<td>31</td>
<td>28</td>
<td>85</td>
<td>24</td>
<td>33</td>
<td>20</td>
<td>0</td>
<td>0</td>
<td>77</td>
<td>0</td>
<td>218</td>
</tr>
<tr>
<td>2018</td>
<td>27</td>
<td>30</td>
<td>57</td>
<td>29</td>
<td>27</td>
<td>32</td>
<td>88</td>
<td>28</td>
<td>24</td>
<td>34</td>
<td>0</td>
<td>0</td>
<td>86</td>
<td>0</td>
<td>231</td>
</tr>
<tr>
<td>2019</td>
<td>30</td>
<td>28</td>
<td>58</td>
<td>31</td>
<td>30</td>
<td>28</td>
<td>89</td>
<td>32</td>
<td>29</td>
<td>25</td>
<td>0</td>
<td>0</td>
<td>86</td>
<td>0</td>
<td>233</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>Spec. Ed</td>
<td>Total Body</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>-----</td>
<td>-----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>----------</td>
<td>------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010</td>
<td>29</td>
<td>18</td>
<td>47</td>
<td>15</td>
<td>19</td>
<td>25</td>
<td>59</td>
<td>18</td>
<td>26</td>
<td>24</td>
<td>0</td>
<td>68</td>
<td>5</td>
<td>179</td>
<td></td>
</tr>
<tr>
<td>2011</td>
<td>23</td>
<td>32</td>
<td>55</td>
<td>17</td>
<td>16</td>
<td>21</td>
<td>54</td>
<td>24</td>
<td>22</td>
<td>25</td>
<td>0</td>
<td>71</td>
<td>4</td>
<td>184</td>
<td></td>
</tr>
<tr>
<td>2012</td>
<td>28</td>
<td>23</td>
<td>51</td>
<td>32</td>
<td>20</td>
<td>18</td>
<td>70</td>
<td>23</td>
<td>22</td>
<td>21</td>
<td>0</td>
<td>66</td>
<td>4</td>
<td>191</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>21</td>
<td>26</td>
<td>47</td>
<td>21</td>
<td>32</td>
<td>21</td>
<td>74</td>
<td>19</td>
<td>21</td>
<td>21</td>
<td>0</td>
<td>61</td>
<td>2</td>
<td>184</td>
<td></td>
</tr>
<tr>
<td>2014</td>
<td>26</td>
<td>21</td>
<td>47</td>
<td>28</td>
<td>23</td>
<td>32</td>
<td>83</td>
<td>19</td>
<td>23</td>
<td>20</td>
<td>0</td>
<td>62</td>
<td>0</td>
<td>192</td>
<td></td>
</tr>
<tr>
<td>2015</td>
<td>14</td>
<td>23</td>
<td>37</td>
<td>19</td>
<td>26</td>
<td>24</td>
<td>69</td>
<td>27</td>
<td>15</td>
<td>19</td>
<td>0</td>
<td>61</td>
<td>0</td>
<td>167</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>16</td>
<td>15</td>
<td>31</td>
<td>23</td>
<td>21</td>
<td>26</td>
<td>70</td>
<td>23</td>
<td>27</td>
<td>13</td>
<td>0</td>
<td>63</td>
<td>0</td>
<td>164</td>
<td></td>
</tr>
<tr>
<td>2017</td>
<td>22</td>
<td>17</td>
<td>39</td>
<td>15</td>
<td>24</td>
<td>22</td>
<td>61</td>
<td>25</td>
<td>23</td>
<td>26</td>
<td>0</td>
<td>74</td>
<td>0</td>
<td>174</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>18</td>
<td>23</td>
<td>41</td>
<td>17</td>
<td>15</td>
<td>25</td>
<td>57</td>
<td>21</td>
<td>24</td>
<td>21</td>
<td>0</td>
<td>66</td>
<td>0</td>
<td>164</td>
<td></td>
</tr>
<tr>
<td>2019</td>
<td>19</td>
<td>19</td>
<td>38</td>
<td>23</td>
<td>17</td>
<td>16</td>
<td>56</td>
<td>24</td>
<td>20</td>
<td>23</td>
<td>0</td>
<td>67</td>
<td>0</td>
<td>161</td>
<td></td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>
### Summers' Corners PS, Total Body Count

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>31</td>
<td>36</td>
<td>67</td>
<td>33</td>
<td>34</td>
<td>32</td>
<td>99</td>
<td>44</td>
<td>43</td>
<td>46</td>
<td>72</td>
<td>86</td>
<td>291</td>
<td>0</td>
<td>457</td>
</tr>
<tr>
<td>2011</td>
<td>28</td>
<td>34</td>
<td>62</td>
<td>39</td>
<td>37</td>
<td>34</td>
<td>110</td>
<td>39</td>
<td>42</td>
<td>39</td>
<td>71</td>
<td>72</td>
<td>263</td>
<td>0</td>
<td>435</td>
</tr>
<tr>
<td>2012</td>
<td>23</td>
<td>34</td>
<td>57</td>
<td>33</td>
<td>37</td>
<td>38</td>
<td>108</td>
<td>36</td>
<td>40</td>
<td>43</td>
<td>70</td>
<td>69</td>
<td>258</td>
<td>0</td>
<td>423</td>
</tr>
<tr>
<td>2013</td>
<td>20</td>
<td>32</td>
<td>52</td>
<td>30</td>
<td>32</td>
<td>37</td>
<td>99</td>
<td>36</td>
<td>41</td>
<td>41</td>
<td>66</td>
<td>71</td>
<td>255</td>
<td>0</td>
<td>406</td>
</tr>
<tr>
<td>2014</td>
<td>26</td>
<td>32</td>
<td>58</td>
<td>35</td>
<td>36</td>
<td>37</td>
<td>108</td>
<td>41</td>
<td>36</td>
<td>36</td>
<td>68</td>
<td>73</td>
<td>254</td>
<td>0</td>
<td>420</td>
</tr>
<tr>
<td>2015</td>
<td>28</td>
<td>28</td>
<td>56</td>
<td>39</td>
<td>33</td>
<td>35</td>
<td>107</td>
<td>37</td>
<td>41</td>
<td>33</td>
<td>57</td>
<td>64</td>
<td>232</td>
<td>0</td>
<td>395</td>
</tr>
<tr>
<td>2016</td>
<td>30</td>
<td>41</td>
<td>71</td>
<td>30</td>
<td>42</td>
<td>40</td>
<td>112</td>
<td>35</td>
<td>42</td>
<td>44</td>
<td>63</td>
<td>60</td>
<td>244</td>
<td>0</td>
<td>427</td>
</tr>
<tr>
<td>2017</td>
<td>33</td>
<td>41</td>
<td>74</td>
<td>43</td>
<td>30</td>
<td>43</td>
<td>116</td>
<td>41</td>
<td>36</td>
<td>42</td>
<td>59</td>
<td>64</td>
<td>242</td>
<td>13</td>
<td>445</td>
</tr>
<tr>
<td>2018</td>
<td>33</td>
<td>44</td>
<td>77</td>
<td>42</td>
<td>42</td>
<td>31</td>
<td>115</td>
<td>44</td>
<td>42</td>
<td>36</td>
<td>69</td>
<td>59</td>
<td>250</td>
<td>13</td>
<td>455</td>
</tr>
<tr>
<td>2019</td>
<td>28</td>
<td>44</td>
<td>72</td>
<td>45</td>
<td>42</td>
<td>43</td>
<td>130</td>
<td>31</td>
<td>44</td>
<td>41</td>
<td>58</td>
<td>69</td>
<td>243</td>
<td>13</td>
<td>458</td>
</tr>
<tr>
<td>2020</td>
<td>39</td>
<td>51</td>
<td>90</td>
<td>58</td>
<td>61</td>
<td>53</td>
<td>172</td>
<td>53</td>
<td>47</td>
<td>55</td>
<td>55</td>
<td>52</td>
<td>262</td>
<td>13</td>
<td>537</td>
</tr>
<tr>
<td>2021</td>
<td>43</td>
<td>49</td>
<td>92</td>
<td>52</td>
<td>58</td>
<td>63</td>
<td>173</td>
<td>52</td>
<td>54</td>
<td>46</td>
<td>56</td>
<td>55</td>
<td>263</td>
<td>13</td>
<td>541</td>
</tr>
<tr>
<td>2022</td>
<td>42</td>
<td>54</td>
<td>96</td>
<td>50</td>
<td>52</td>
<td>59</td>
<td>161</td>
<td>62</td>
<td>52</td>
<td>53</td>
<td>47</td>
<td>57</td>
<td>271</td>
<td>13</td>
<td>541</td>
</tr>
<tr>
<td>2023</td>
<td>42</td>
<td>53</td>
<td>95</td>
<td>55</td>
<td>50</td>
<td>53</td>
<td>158</td>
<td>59</td>
<td>62</td>
<td>52</td>
<td>53</td>
<td>47</td>
<td>273</td>
<td>13</td>
<td>539</td>
</tr>
<tr>
<td>2024</td>
<td>42</td>
<td>53</td>
<td>95</td>
<td>55</td>
<td>50</td>
<td>53</td>
<td>160</td>
<td>53</td>
<td>59</td>
<td>60</td>
<td>53</td>
<td>53</td>
<td>278</td>
<td>13</td>
<td>546</td>
</tr>
<tr>
<td>2025</td>
<td>42</td>
<td>53</td>
<td>95</td>
<td>54</td>
<td>54</td>
<td>56</td>
<td>164</td>
<td>51</td>
<td>53</td>
<td>58</td>
<td>61</td>
<td>53</td>
<td>276</td>
<td>13</td>
<td>548</td>
</tr>
<tr>
<td>2026</td>
<td>42</td>
<td>53</td>
<td>95</td>
<td>54</td>
<td>54</td>
<td>55</td>
<td>163</td>
<td>56</td>
<td>50</td>
<td>52</td>
<td>58</td>
<td>62</td>
<td>278</td>
<td>13</td>
<td>549</td>
</tr>
<tr>
<td>2027</td>
<td>42</td>
<td>53</td>
<td>95</td>
<td>54</td>
<td>56</td>
<td>164</td>
<td>51</td>
<td>53</td>
<td>58</td>
<td>52</td>
<td>58</td>
<td>272</td>
<td>13</td>
<td>544</td>
<td></td>
</tr>
<tr>
<td>2028</td>
<td>42</td>
<td>53</td>
<td>95</td>
<td>54</td>
<td>56</td>
<td>163</td>
<td>56</td>
<td>50</td>
<td>52</td>
<td>58</td>
<td>52</td>
<td>268</td>
<td>13</td>
<td>539</td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**
- **Grades:** JK to Gr8
- **Spec. Ed:** Special Education
- **Total Body:** Total number of students
<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>Gr1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>7</td>
<td>11</td>
<td>18</td>
<td>7</td>
<td>15</td>
<td>8</td>
<td>30</td>
<td>13</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>4</td>
<td>44</td>
<td>3</td>
<td>95</td>
</tr>
<tr>
<td>2011</td>
<td>11</td>
<td>6</td>
<td>17</td>
<td>10</td>
<td>7</td>
<td>14</td>
<td>31</td>
<td>6</td>
<td>9</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>39</td>
<td>0</td>
<td>87</td>
</tr>
<tr>
<td>2012</td>
<td>7</td>
<td>11</td>
<td>18</td>
<td>6</td>
<td>10</td>
<td>6</td>
<td>23</td>
<td>14</td>
<td>8</td>
<td>8</td>
<td>5</td>
<td>9</td>
<td>44</td>
<td>0</td>
<td>85</td>
</tr>
<tr>
<td>2013</td>
<td>7</td>
<td>8</td>
<td>15</td>
<td>10</td>
<td>9</td>
<td>10</td>
<td>32</td>
<td>6</td>
<td>14</td>
<td>9</td>
<td>8</td>
<td>4</td>
<td>41</td>
<td>0</td>
<td>88</td>
</tr>
<tr>
<td>2014</td>
<td>5</td>
<td>8</td>
<td>13</td>
<td>10</td>
<td>11</td>
<td>9</td>
<td>30</td>
<td>11</td>
<td>6</td>
<td>12</td>
<td>8</td>
<td>9</td>
<td>46</td>
<td>0</td>
<td>89</td>
</tr>
<tr>
<td>2015</td>
<td>8</td>
<td>3</td>
<td>11</td>
<td>8</td>
<td>9</td>
<td>9</td>
<td>26</td>
<td>8</td>
<td>11</td>
<td>7</td>
<td>12</td>
<td>7</td>
<td>45</td>
<td>0</td>
<td>82</td>
</tr>
<tr>
<td>2016</td>
<td>12</td>
<td>7</td>
<td>19</td>
<td>4</td>
<td>8</td>
<td>8</td>
<td>20</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>10</td>
<td>15</td>
<td>58</td>
<td>0</td>
<td>97</td>
</tr>
<tr>
<td>2017</td>
<td>14</td>
<td>14</td>
<td>28</td>
<td>9</td>
<td>6</td>
<td>9</td>
<td>24</td>
<td>10</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>12</td>
<td>61</td>
<td>0</td>
<td>113</td>
</tr>
<tr>
<td>2018</td>
<td>15</td>
<td>15</td>
<td>30</td>
<td>15</td>
<td>10</td>
<td>7</td>
<td>32</td>
<td>10</td>
<td>11</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>63</td>
<td>0</td>
<td>125</td>
</tr>
<tr>
<td>2019</td>
<td>8</td>
<td>7</td>
<td>15</td>
<td>9</td>
<td>4</td>
<td>8</td>
<td>21</td>
<td>7</td>
<td>9</td>
<td>11</td>
<td>11</td>
<td>45</td>
<td>0</td>
<td>81</td>
<td></td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Room Number</td>
<td>Space Type</td>
<td>Current Use</td>
<td>Loading</td>
<td>Room Number</td>
<td>Space Type</td>
<td>Current Use</td>
<td>Loading</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>------------------</td>
<td>-------------</td>
<td>---------</td>
<td>-------------</td>
<td>------------------</td>
<td>-------------</td>
<td>---------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td>1988-1999 OTG</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>Family Studies</td>
<td>Resource-ESL</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>General Purpose Room</td>
<td>General Purpose Room</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20B</td>
<td>Library Resource Centre</td>
<td>Computers</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Library Resource Centre</td>
<td>Library Resource</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>Music Room (Instrumental)</td>
<td>Music (Instrumental)</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Special Ed.</td>
<td>Special Education</td>
<td>9.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Science Laboratory</td>
<td>Science</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>Staff Work Room/Lounge</td>
<td>Staff Work/Lounge</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Technical/Vocational</td>
<td>Technical/Vocational</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2017 OTG: 423
2017 NPP: 0

Copyright Information: © Queen's Printer for Ontario, 2013.
The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate the TVDSB cannot guarantee their accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including: City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.
Inventory Data - Room Summary
Data reflects the 2017-2018 Year

SFIS ID: 2203 Facility Name: Springfield PS

<table>
<thead>
<tr>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>124</td>
<td>Computer Room</td>
<td>Computers</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>110</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>111</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>113</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>114</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>115</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>125</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>126</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>112</td>
<td>Classroom</td>
<td>Resource-General</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>120</td>
<td>General Purpose Room</td>
<td>General Purpose Room</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>108</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>109</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>116</td>
<td>Library Resource Centre</td>
<td>Library Resource</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>127</td>
<td>Special Ed.</td>
<td>Classroom</td>
<td>9.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>117</td>
<td>Seminar Room</td>
<td>Seminar</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>121</td>
<td>Seminar Room</td>
<td>Seminar</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>104</td>
<td>Staff Work Rm./Lounge</td>
<td>Staff Work/Lounge</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2017 OTG: 268
2017 NPP: 0

Copyright Information: © Queen's Printer for Ontario, 2013.

https://sfis.edu.gov.on.ca/FacilityInventory/Rooms.aspx?mode=sum&sfid=2203
The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate the TVDSB cannot guarantee their accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.

PROGRAM: Regular Track
GRADE: JK - Gr6
31 Aug 2017
### Permanent Space Room Summary

<table>
<thead>
<tr>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>106</td>
<td>Art Room</td>
<td>Art</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>119</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>111</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>113</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>119</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>120</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>133</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>135</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>137</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>138</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>139</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>140</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>141</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>142</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>144</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>145</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>150</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>105</td>
<td>Classroom</td>
<td>Resource-ESL</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>112</td>
<td>Classroom</td>
<td>Resource-French</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>143</td>
<td>Classroom</td>
<td>Resource-French</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>122-2</td>
<td>Gymnasium Multiple</td>
<td>Gymnasium</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>122</td>
<td>General Purpose Room</td>
<td>General Purpose Room</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>127</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>127-1</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>127-2</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>102</td>
<td>Library Resource Centre</td>
<td>Library Resource</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>129</td>
<td>Music Room (Instrumental)</td>
<td>Music (Instrumental)</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>109</td>
<td>Resource Room</td>
<td>Resource-ESL</td>
<td>12.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>121</td>
<td>Resource Room</td>
<td>Resource-General</td>
<td>12.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>131</td>
<td>Science Laboratory</td>
<td>Science</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**2017 OTG: 585**

**2017 NPP: 0**

Copyright information: © Queen's Printer for Ontario, 2013.
The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate, the TVDSB cannot guarantee their accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including: City of London, City of St. Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.

PROGRAM: Regular Track
GRADE 7 - 8
31 Aug 2017
## Permanent Space Room Summary

<table>
<thead>
<tr>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>105</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>107</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>109</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>111</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>112</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>114</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>117</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>119</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>120</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>121</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>122</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>123</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>127</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>130</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>131</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>132</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>133</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>102</td>
<td>General Purpose Room</td>
<td>General Purpose Room</td>
<td>0.0</td>
</tr>
<tr>
<td>115A</td>
<td>Library Resource Centre</td>
<td>Computers</td>
<td>0.0</td>
</tr>
<tr>
<td>115</td>
<td>Library Resource Centre</td>
<td>Library Resource</td>
<td>0.0</td>
</tr>
<tr>
<td>124</td>
<td>Special Ed.</td>
<td>Special Education</td>
<td>9.0</td>
</tr>
<tr>
<td>125</td>
<td>Seminar Room</td>
<td>Resource-Gen</td>
<td>0.0</td>
</tr>
<tr>
<td>103</td>
<td>Staff Work Rm./Lounge</td>
<td>Staff Work/Lounge</td>
<td>0.0</td>
</tr>
</tbody>
</table>

**2017 OTG**: 446

**2017 NPP**: 0

---

Copyright Information: © Queen's Printer for Ontario, 2013.

https://sfis.edu.gov.on.ca/FacilityInventory/Rooms.aspx?mode=sund/sfield=1664
The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate, the TVDSB cannot guarantee their accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including: City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.

PROGRAM: Regular Track
GRADE: Gr4 - Gr8
31 Aug 2017

Page 132 of 265
### Inventory Data - Room Summary

Data reflects the 2017-2018 Year

**SFIS ID:** 1992  **Facility Name:** River Heights PS

#### Permanent Space Room Summary

<table>
<thead>
<tr>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>105</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>108</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>128</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>129</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>131</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>132</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>133</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>134</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>135</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>136</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>114</td>
<td>General Purpose Room</td>
<td>General Purpose Room</td>
<td>0.0</td>
</tr>
<tr>
<td>126</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
</tr>
<tr>
<td>127</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
</tr>
<tr>
<td>141</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
</tr>
<tr>
<td>142</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
</tr>
<tr>
<td>143</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
</tr>
<tr>
<td>144</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
</tr>
<tr>
<td>145</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
</tr>
<tr>
<td>146</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
</tr>
<tr>
<td>113</td>
<td>Library Resource Centre</td>
<td>Computers</td>
<td>0.0</td>
</tr>
<tr>
<td>112</td>
<td>Library Resource Centre</td>
<td>Library Resource</td>
<td>0.0</td>
</tr>
<tr>
<td>125</td>
<td>Seminar Room</td>
<td>Resource-General</td>
<td>0.0</td>
</tr>
<tr>
<td>140</td>
<td>Seminar Room</td>
<td>Resource-General</td>
<td>0.0</td>
</tr>
<tr>
<td>119</td>
<td>Staff Work Rm./Lounge</td>
<td>Staff Work/Lounge</td>
<td>0.0</td>
</tr>
<tr>
<td>100</td>
<td>Other</td>
<td>Other</td>
<td>0.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| 2017 OTG    | 461                | 2017 NPP             | 0       |

Copyright Information: © Queen's Printer for Ontario, 2013.

The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate the TVDSB cannot guarantee their accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including: City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.

PROGRAM: Regular Track
GRADE: JK - Gr3
31 Aug 2017
### Permanent Space Room Summary

<table>
<thead>
<tr>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>General Purpose Room</td>
<td>General Purpose Room</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Library Resource Centre</td>
<td>Library Resource</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Seminar Room</td>
<td>Seminar</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 2017 OTG: 190  
#### 2017 NPP: 0

### Non-Permanent Space Room Summary

<table>
<thead>
<tr>
<th>Type</th>
<th>Number of Units</th>
<th>Number</th>
<th>Current Use</th>
<th>Type</th>
<th>Number of Units</th>
<th>Number</th>
<th>Current Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portable</td>
<td>1</td>
<td>91145</td>
<td>Classroom</td>
<td>Portable</td>
<td>1</td>
<td>89163</td>
<td>Classroom</td>
</tr>
<tr>
<td>Portable</td>
<td>1</td>
<td>90141</td>
<td>Classroom</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate the TVDSB cannot guarantee their accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including: City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.

PROGRAM: Regular Track
GRADE: JK - Gr 6
31 Aug 2017
THAMES VALLEY DISTRICT SCHOOL BOARD
APPROVED RECOMMENDATIONS

On 2017 May 23, the Thames Valley District School Board approved the following recommendations, resulting from the Elementary Pupil Accommodation Review-01 (EPAR-01):

- THAT Sparta Public School, located at 45885 Sparta Line, St. Thomas, close effective 2018 June 30.

- THAT New Sarum Public School, located at 9473 Belmont Road, St. Thomas, close effective 2020 June 30, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School and the new Southeast St. Thomas Public School.

- THAT South Dorchester Public School, located at 48614 Crossley Hunter Line, Belmont, close effective 2020 June 30 and be declared surplus, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

- THAT Springfield Public School, located at 51335 Ron McNeil Line, Springfield, close effective 2020 June 30 and be declared surplus, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

- THAT Westminster Central Public School, located at 2835 Westminster Drive, London, close effective 2023 June 30 and be declared surplus, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

- THAT the Port Stanley Public School new attendance area be approved as per Figure 03, effective 2013 July 01.

- THAT an addition and renovations be constructed for student accommodation and program enhancement at Port Stanley Public School.

- THAT an Attendance Area Review be conducted during the 2017-18 school year, for the creation of a French Immersion School located at Sparta Public School, effective 2018 July 01.

- THAT the grade 7 and 8 French Immersion and Extended French Immersion program be relocated from Port Stanley Public School to either Sparta Public School or Pierre Elliott Trudeau French Immersion Public School, effective 2018 July 01, as per the decision of the Board following a French Immersion Attendance Area Review.

- THAT the Board post on-line and notify listed Community Organizations, by email, of the potential co-build opportunity at Port Stanley Public School.

- THAT a Naming Committee be established to give consideration to renaming Port Stanley Public School.

- THAT a new junior kindergarten to grade 8 elementary school be constructed in the village of Belmont, opening 2020 September 01, contingent upon Ministry of Education approval of capital funding.

- THAT the new Belmont Public School attendance area be approved as per Figure 01, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.
- THAT the River Heights Public School junior kindergarten to grade 3 attendance area be approved as per Figure 02, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

- THAT the Northdale Central Public School grade 4 to grade 8 attendance area be approved as per Figure 02, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

- THAT a renovation for program enhancements be completed at Northdale Central Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

- THAT the Davenport Public School grade 7 students and siblings, residing in the area to be accommodated at the new Belmont Public School and registered as of 2020 March 01, be provided the 'grandparenting option' for the 2020-21 school year, to remain at Davenport Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

- THAT the Northdale Central Public School grade 7 students and siblings, residing in the area designated to the new Belmont Public School and registered as of 2020 March 01, be provided the 'grandparenting option' for the 2020-21 school year, to remain at Northdale Central Public School, with transportation if eligible.

- THAT the Summers' Corners Public School grade 7 students and siblings, residing in the area to be accommodated at the new Belmont Public School and registered as of 2020 March 01, be provided the 'grandparenting option' for the 2020-21 school year, to remain at Summers' Corners Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

- THAT the Board post on-line and notify the listed Community Organizations by email of the potential co-build opportunity at the new Belmont Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

- THAT a Design Committee be established to provide input regarding the design of the new Belmont Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

- THAT a Naming Committee be established to give consideration to naming the new Belmont Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

- THAT Davenport Public School configuration change to a grade 4 to grade 8 elementary school, effective 2018 July 01.

- THAT the Davenport Public School grade 4 to grade 8 attendance area be approved as per Figure 04, effective 2018 July 01.

- THAT the McGregor Public School configuration change to a junior kindergarten to grade 3 elementary school, as of 2018 July 01.

- THAT the McGregor Public School junior kindergarten to grade 3 attendance area be approved as per Figure 04, effective 2018 July 01.

- THAT renovations for program enhancements be completed at McGregor Public School.

- THAT renovations for program enhancements be completed at Davenport Public School.
THAT the Board post on-line and notify listed Community Organizations by email, of the potential collaboration opportunity at McGregor Public School.

THAT the Board post on-line and notify listed Community Organizations by email, of the potential collaboration opportunity at Davenport Public School.

THAT the Summers' Corners Public School junior kindergarten to grade 8 attendance area be approved as per Figure 05, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

THAT renovations for program enhancements be completed at Summers' Corners Public School.

THAT a new junior kindergarten to grade 8 elementary school be constructed in the southeastern area of the City of St. Thomas, opening 2020 September 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

THAT the new junior kindergarten to grade 8 Southeast St. Thomas Public School attendance area be approved as per Figure 06, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

THAT a portion of the Southeast St. Thomas Holding Zone be permanently accommodated at the new Southeast St. Thomas Public School as of 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

THAT the Southeast St. Thomas Holding Zone grade 7 students and siblings residing in the area to be accommodated at the new Southeast St. Thomas Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to remain at Port Stanley Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

THAT the Mitchell Hepburn Public School junior kindergarten to grade 8 attendance area be approved as per Figure 07 effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

THAT the Mitchell Hepburn Public School grade 7 students and siblings residing in the area to be accommodated at the new Southeast St. Thomas Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to remain at Mitchell Hepburn Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

THAT a portion of the Southeast St. Thomas Holding Zone be permanently accommodated at Mitchell Hepburn Public School as of 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

THAT the Southeast St. Thomas Holding Zone grade 7 students and siblings residing in the area to be accommodated at Mitchell Hepburn Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to remain at Port Stanley Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

THAT the Board post on-line and notify listed Community Organizations by email of the potential co-build opportunity at the new Southeast St. Thomas Public School, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.
- THAT a Design Committee be established to provide input regarding the design of the new Southeast St. Thomas Public School, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

- THAT a Naming Committee be established to give consideration to the naming of the new Southeast St. Thomas Public School, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.
1. THAT Sparta Public School, located at 45885 Sparta Line, St. Thomas, close effective 2018 June 30.  
   **DEFERRED TO 2017 MAY 23**

2. THAT New Sarum Public School, located at 9473 Belmont Road, St. Thomas, close effective 2020 June 30, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School and the new Southeast St. Thomas Public School.  
   **DEFERRED TO 2017 MAY 23**

3. THAT South Dorchester Public School, located at 48614 Crossley Hunter Line, Belmont, close effective 2020 June 30 and be declared surplus, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.  
   **DEFERRED TO 2017 MAY 23**

4. THAT Springfield Public School, located at 51336 Ron McNeil Line, Springfield, close effective 2020 June 30 and be declared surplus, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.  
   **DEFERRED TO 2017 MAY 23**

5. THAT Westminster Central Public School, located at 2835 Westminster Drive, London, close effective 2020 June 30 and be declared surplus, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.  
   **DEFERRED TO 2017 MAY 23**

6. THAT the Port Stanley Public School new attendance area be approved as per Figure 03, effective 2018 July 01.  
   **DEFERRED TO 2017 MAY 23**

7. THAT an addition and renovations be constructed for student accommodation and program enhancement at Port Stanley Public School.  
   **DEFERRED TO 2017 MAY 23**

8. THAT an Attendance Area Review be conducted during the 2017-18 school year, for the creation of a French Immersion Public School located at Sparta Public School, effective 2018 July 01.  
   **DEFERRED TO 2017 MAY 23**

We build each student’s tomorrow, every day

Page 1 of 33
9. THAT the grade 7 and 8 French Immersion and Extended French Immersion program be relocated from Port Stanley Public School to either Sparta Public School or Pierre Elliott Trudeau French Immersion Public School, effective 2018 July 01, as per the decision of the Board following a French Immersion Attendance Area Review.

DEFERRED TO 2017 MAY 23

10. THAT the Board post on-line and notify listed Community Organizations, by email, of the potential co-build opportunity at Port Stanley Public School.

DEFERRED TO 2017 MAY 23

11. THAT a Naming Committee be established to give consideration to renaming Port Stanley Public School.

DEFERRED TO 2017 MAY 23

12. THAT a new junior kindergarten to grade 8 elementary school be constructed in the village of Belmont, opening 2020 September 01, contingent upon Ministry of Education approval of capital funding.

DEFERRED TO 2017 MAY 23

13. THAT the new Belmont Public School attendance area be approved as per Figure 01, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

DEFERRED TO 2017 MAY 23

14. THAT the River Heights Public School junior kindergarten to grade 3 attendance area be approved as per Figure 02, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

DEFERRED TO 2017 MAY 23

15. THAT the Northdale Central Public School grade 4 to grade 8 attendance area be approved as per Figure 02, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

DEFERRED TO 2017 MAY 23

16. THAT a renovation for program enhancements be completed at Northdale Central Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

DEFERRED TO 2017 MAY 23

17. THAT the Davenport Public School grade 7 students and siblings, residing in the area to be accommodated at the new Belmont Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to remain at Davenport Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

DEFERRED TO 2017 MAY 23

18. THAT the Northdale Central Public School grade 7 students and siblings, residing in the area designated to the new Belmont Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to remain at Northdale Central Public School, with transportation if eligible.

DEFERRED TO 2017 MAY 23

19. THAT the Summers' Corners Public School grade 7 students and siblings, residing in the area to be accommodated at the new Belmont Public School and registered as of 2020 March 01, be provided the "grandparenting option" for the 2020-21 school year, to remain at Summers' Corners Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

DEFERRED TO 2017 MAY 23

20. THAT the Board post on-line and notify the listed Community Organizations by email of the

We build each student's tomorrow, every day

Page 2 of 33
potential co-build opportunity at the new Belmont Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

DEFERRED TO 2017 MAY 23

21. THAT a Design Committee be established to provide input regarding the design of the new Belmont Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

DEFERRED TO 2017 MAY 23

22. THAT a Naming Committee be established to give consideration to naming the new Belmont Public School, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

DEFERRED TO 2017 MAY 23

23. THAT Davenport Public School configuration change to a grade 4 to grade 6 elementary school, effective 2018 July 01.

DEFERRED TO 2017 MAY 23

24. THAT the Davenport Public School grade 4 to grade 8 attendance area be approved as per Figure 04, effective 2018 July 01.

DEFERRED TO 2017 MAY 23

25. THAT the McGregor Public School configuration change to a junior kindergarten to grade 3 elementary school, as of 2018 July 01.

DEFERRED TO 2017 MAY 23

26. THAT the McGregor Public School junior kindergarten to grade 3 attendance area be approved as per Figure 04, effective 2018 July 01.

DEFERRED TO 2017 MAY 23

27. THAT renovations for program enhancements be completed at McGregor Public School.

DEFERRED TO 2017 MAY 23

28. THAT renovations for program enhancements be completed at Davenport Public School.

DEFERRED TO 2017 MAY 23

29. THAT the Board post on-line and notify listed Community Organizations by email, of the potential collaboration opportunity at McGregor Public School.

DEFERRED TO 2017 MAY 23

30. THAT the Board post on-line and notify listed Community Organizations by email, of the potential collaboration opportunity at Davenport Public School.

DEFERRED TO 2017 MAY 23

31. THAT the Summers' Corners Public School junior kindergarten to grade 8 attendance area be approved as per Figure 05, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.

DEFERRED TO 2017 MAY 23

32. THAT renovations for program enhancements be completed at: Summers' Corners Public School.

DEFERRED TO 2017 MAY 23

33. THAT a new junior kindergarten to grade 6 elementary school be constructed in the southeastern area of the City of St. Thomas, opening 2020 September 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

DEFERRED TO 2017 MAY 23

34. THAT the new junior kindergarten to grade 8 Southeast St. Thomas Public School

We build each student's tomorrow, every day
attendance area be approved as per Figure 06, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

DEFERRED TO 2017 MAY 23

35. THAT a portion of the Southeast St. Thomas Holding Zone be permanently accommodated at the new Southeast St. Thomas Public School as of 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

DEFERRED TO 2017 MAY 23

36. THAT the Southeast St. Thomas Holding Zone grade 7 students and siblings residing in the area to be accommodated at the new Southeast St. Thomas Public School and registered as of 2020 March 01, be provided the “grandparenting option” for the 2020-21 school year, to remain at Port Stanley Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

DEFERRED TO 2017 MAY 23

37. THAT the Mitchell Hepburn Public School junior kindergarten to grade 8 attendance area be approved as per Figure 07 effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

DEFERRED TO 2017 MAY 23

38. THAT the Mitchell Hepburn Public School grade 7 students and siblings residing in the area to be accommodated at the new Southeast St. Thomas Public School and registered as of 2020 March 01, be provided the “grandparenting option” for the 2020-21 school year, to remain at Mitchell Hepburn Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

DEFERRED TO 2017 MAY 23

39. THAT a portion of the Southeast St. Thomas Holding Zone be permanently accommodated at Mitchell Hepburn Public School as of 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

DEFERRED TO 2017 MAY 23

40. THAT the Southeast St. Thomas Holding Zone grade 7 students and siblings residing in the area to be accommodated at Mitchell Hepburn Public School and registered as of 2020 March 01, be provided the “grandparenting option” for the 2020-21 school year, to remain at Port Stanley Public School, with transportation if eligible, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

DEFERRED TO 2017 MAY 23

41. THAT the Board post on-line and notify listed Community Organizations by email of the potential co-build opportunity at the new Southeast St. Thomas Public School, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

DEFERRED TO 2017 MAY 23

42. THAT a Design Committee be established to provide input regarding the design of the new Southeast St. Thomas Public School, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

DEFERRED TO 2017 MAY 23

43. THAT a Naming Committee be established to give consideration to the naming of the new

We build each student's tomorrow, every day

Page 4 of 33
Southeast St. Thomas Public School, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas Public School.

**DEFERRED TO 2017 MAY 23**

44. THAT the Elementary Pupil Accommodation Review-01 (EPAR-01) Committee be disbanded.

**APPROVED 2017 APRIL 11**

<table>
<thead>
<tr>
<th>Purpose:</th>
</tr>
</thead>
<tbody>
<tr>
<td>The purpose of this Final Senior Administration Report (FSAR) is to provide the Board with a summary of EPAR-01, information on the community consultation process and Senior Administration’s final recommendations for student accommodation for EPAR-01.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Content:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BACKGROUND</strong></td>
</tr>
<tr>
<td>The pupil accommodation review process can result in many debates regarding how best to educate students in school communities faced with declining student numbers and outdated facilities. To make the process of accommodation even more challenging declining enrolment within the Thames Valley District School Board (TVDSB) is not evenly distributed. The population of school age children in some communities has resulted in significant growth and over-capacity schools, while others have had a reduction resulting in under-capacity schools. Despite these challenges an important part of educating students is appropriate accommodation. The TVDSB must respond to the challenging distribution of students by using accommodation reviews to ensure schools are located in the areas where they are most needed.</td>
</tr>
<tr>
<td>The school consolidation debate is not a new one. It has long been a difficult process for school boards. One and two room classrooms that once dotted the rural landscape in the 1800s and early 1900s were later replaced by larger schools and now the realities of globalization, declining birth rates and the industrialization of agriculture have resulted in changing work patterns and shifts in residential locations. In order to manage enrolment resulting from shifting demographic patterns in both urban and rural settings, the Ontario Ministry of Education released a new set of guidelines for the consolidation of schools in 2015 March.</td>
</tr>
<tr>
<td>The Ministry’s <em>Guide to Pupil Accommodation Reviews</em> states that: <em>“school boards generally consolidate and close schools to enable improved educational options and opportunities for students”</em> (Ontario Ministry of Education, p.4, 2016). Some of these improvements include: a range of programs and courses, the availability of specialized support services, access to specialized facilities, sufficient number of students to support sports teams, diverse extracurricular activities, better school buildings and also improved accessibility features (Ontario Ministry of Education, 2016).</td>
</tr>
</tbody>
</table>
| The benefits for both current and future students are often challenged by adult concerns regarding the impact of consolidation on communities, which can also lead to political tensions. However, school boards have an accountability to ensure that now and future students experience their education within positive learning environments. The TVDSB must respond and react to population shifts and changes in order to offer quality educational experiences to students which prepare them for global citizenship and the needs of the 21st Century. In order to ensure effective accommodation planning, the board must plan for the future. While the consolidation process may present concerns for current stakeholders, long range planning for the needs of all students must continue to be a priority for the TVDSB. Schools are often viewed as a focal point of the community—a place where generations of adults maintain a sentimental connection to their formative years as students. Despite fears that communities will be lost through consolidation, vibrant new communities were created as one-room school houses grew into larger and larger facilities. History suggests that the best school communities are created when administrators, teachers, parents, ‘family and community members join together with the common purpose of* We build each student’s tomorrow, every day *Page 5 of 33*
providing the highest quality learning experience for children – regardless of the size or location of the school building.

As the Ministry’s Guide to Pupil Accommodation Reviews states, “Since school boards are mainly funded on a per-student basis through grants from the Ministry of Education, boards, and therefore schools, lose funding as their enrolment declines” (Ontario Ministry of Education, p.4, 2016). As this funding decreases, the costs of maintaining empty pupil places increases. The reality of this funding model is that the TVDSB must respond if we are to continue to operate schools in a sustainable manner. Small schools are more expensive to operate than larger schools. However, school size does not affect the board’s continuing priority to offer the best educational experiences to all students. The focus then must be on the best interests of all students, their learning needs and aspirations and their futures in a world that is changing. Failure to proactively respond to issues that result from declining enrolment, will limit student choices. Therefore, Senior Administration created the recommendations for EPAR-01. These recommendations provide the TVDSB with a strategy that will allow the Board to move forward in a manner that will provide all students enhanced learning opportunities.

PARAMETERS OF EPAR-01

The tens through which Senior Administration reviewed the accommodation of students in EPAR-01, and structured the final recommendations, was filtered by the following questions:

Have any issues been identified as a priority of the Board?
Within EPAR-01, there are three accommodation issues which are a priority for the Board to resolve.

The first concern is the three low enrolment schools (Westminster PS at 82 students, Port Stanley PS English track at 94 students and Springfield PS at 167 students). Enrolment at all three schools are projected to remain stable over the next 10 years. Low enrolment schools are difficult to staff and the average cost per student is above the Board average.

The second accommodation issue within EPAR-01 is the number of empty pupil places located in the 12 schools that make up this PAR. Based on 2015-16 data, there were 1,156 empty pupil places within EPAR-01, with school utilization factors that range from 27% to 111%. These empty pupil places do not receive any accommodation funding from the Ministry of Education and must be funded from the Board’s overall per pupil accommodation grant, which consequently reduces funding for all schools in the Board.

The third accommodation challenge with EPAR-01 is the current overcrowding at Mitchell Hepburn Public School (PS). In 2015-16, Mitchell Hepburn PS was operating at 111% capacity (with 75 students over its capacity). The Mitchell Hepburn PS attendance area still has the potential for additional residential development. In 2013, the Board approved a Holding Zone to designate students from ongoing residential development to Port Stanley PS to relieve enrolment pressure at Mitchell Hepburn PS. As Holding Zones are a temporary solution, the residential development in Southeast St. Thomas will need to be permanently accommodated eventually. The projected growth will exceed the capacity limitations at the existing surrounding schools, therefore, construction of the new Southeast St. Thomas PS is warranted.

Is the current situation sustainable (with respect to enrolment projections, school utilization, and facility renewal/condition)?
The current student accommodations within EPAR-01 are not sustainable. The projected enrolment, school utilization and deferred facility renewal does not warrant keeping all 12 schools within EPAR-01 open and operating.

The projected recommendation reduces the empty pupil places by 421 and allows for an average school utilization rate of 85%. Also, with the closure of the 4 identified schools, $17.8M of high and urgent renewal needs will be removed from the Board’s deferred renewal list.
Does the current situation provide equity of programming for all of our students?
The Board strives to provide equity of programming for all of our students. Due to the low enrolment and number of small schools within EPAR-01, the Board must proportionally allocate resources to ensure the integrity of the program at these schools. This impacts other schools in the system where there may be a greater need. The current Ministry of Education per pupil funding model requires the Board to average out the funding for all of our students. Keeping these low enrolment schools open negatively affects the funding available for programming for all TVDSB students.

Is there an opportunity to improve student learning?
Through the proposed construction of 2 new elementary schools, and the proposed program enhancements of Library Learning Commons, general art and kindergarten classrooms, as well as Developmental Centres, the board will not only maintain but improve the educational experience at the remaining schools.

Is the current situation financially sustainable (with respect to funding available)?
The operational costs to maintain, clean, and heat the 1,156 empty pupil places are not funded. The staffing and learning resources to deliver the academic programs to our students are also funded per pupil. Smaller class sizes puts pressure on the funding formula due to the lack of flexibility. This funding shortfall must be subsidized by the system as a whole.

As indicated in the recommended solution section of the ISAR (Appendix A, page 64 of 71) the average cost per student for the proposed recommendations will be below the current board average.

Are there any potential facility collaboration opportunities with community organizations?
In keeping with the TVDSB's Community Planning and Facility Organization Procedure (4015b), the Board will circulate the co-build opportunity to listed community organizations for both the new Belmont PS and new Southeast St. Thomas PS.

It should also be noted that the Board is currently working on a collaboration opportunity with the London-Middlesex Consolidated Municipal Services Manager (CMSM) to construct a child care facility at Rivar Heights PS, which will not only service the village of Dorchester for child care, but will also remove 75 empty pupil places at the school.

The Board will also circulate the collaboration opportunities to community organizations to lease space at McGregor PS and Davenport PS.
COMMUNITY ORGANIZATIONS ENGAGEMENT / CONSULTATION WITH SCHOOL COMMUNITIES

On 2016 April 12, the Planning Department presented the Draft Elementary Accommodation Study Report to the Board of Trustees; a high-level report of observations on accommodation issues in the TVDSB that are being monitored closely. Identified in the Study was Elgin-Middlesex 01, consisting of Davenport PS, McGregor PS, Mitchell Hepburn PS, New Sarum PS, Northdale Central PS, Port Stanley PS, River Heights PS, South Dorchester PS, Sparta PS, Springfield PS, Summers’ Corners PS and Westminster Central PS.

Further, on November 22, 2016, after receiving and carefully considering the Initial Senior Administration’s Report - Elementary Pupil Accommodation Review 01 (EPAR-01), the Board approved the initiation of a Pupil Accommodation Review (PAR) involving the schools identified in the Elgin-Middlesex 01 study area.

Key to the Pupil Accommodation Review process is consultation with community organizations, municipalities, school communities and the general public.

Community Organizations and Municipalities
Long term planning and analysis of existing needs for school boards, municipalities and community organizations allows for collaborative accommodation planning and strong communities. The TVDSB reaches out to community organizations and municipalities to ensure that the direction of the TVDSB’s long term planning corresponds with municipal planning. Communication with community organizations allows for analysis and synchronization of needs through the potential of utilizing schools with available space or co-build opportunities.

Preliminary consultation with community organizations and municipalities began on June 15, 2016 with the Community Planning & Facility Collaboration Annual Meeting.

In September 2016, the Board approved staff to contact listed community organizations regarding the possible establishment of a PAR, requesting any technical planning information and any possible collaboration opportunities with the schools to be studied. A Post-Determination meeting was held on December 14, 2016 to explain Senior Administration’s recommendations and opportunities for input.

Community organizations were also given the opportunity to submit written comments regarding the EPAR-01 for Trustee consideration. As of 2017 March 21, 4 submissions have been received and have been included in Appendix HH.

School Communities and the Public
Following the Board’s decision to initiate a Pupil Accommodation Review, a webpage for EPAR-01 was created on the Board website with important and up-to-date PAR information for the general public. The website contains information about: the PAR process, important dates, agendas and meeting minutes, presentations and reports, as well as any other related documents.

Newspaper advertisements and social media were utilized by the Board to share information and communicate with the public concerning EPAR-01 through the TVDSB Engage webpage, Facebook, and Twitter.

School Principals kept their school communities informed through school webpages, newsletters, school council meetings, and by encouraging parents to contact them or the Board with any questions or concerns regarding the Pupil Accommodation Review.

EPAR-01 School Subcommittees
At the Initial and Second Public meetings, information was presented to the School Subcommittees with an opportunity for Subcommittees to ask questions of the TVDSB directly for clarification. The agenda, minutes and presentations for the Initial, Second and Final Public Meetings can be found in Appendix F, Appendix G, and Appendix H. A minimum of two School-level meetings were held for each School Subcommittee to share information and gather feedback from their school community. The Planning department received and answered 350 questions of clarification from
the School Subcommittees and the public through the Planning Department's email. The (questions and) answers were emailed directly to all of the PAR members and also posted on the TVDSB's Planning website for public access. These questions and answers from each school can be found in Appendix I, Appendix K, Appendix M, Appendix Q, Appendix Q, Appendix S, Appendix U, Appendix W, Appendix Y, Appendix AA, Appendix CC, Appendix EE, Appendix GG.

REPORTS OF THE PAR SCHOOL SUBCOMMITTEE(S)

Each EPAR-01 School Subcommittee completed its task to provide feedback on the Initial Senior Administration Report (2016 November 22) on behalf of their school communities in accordance with the TVDSB procedure. At the Final Public Meeting, held March 8th 2017, the Subcommittees from each school presented their reports.

The School Subcommittee reports can be found as the following Appendices:

J. Davenport Public School
L. McGregor Public School
N. Mitchell Hepburn Public School
P. New Sarum Public School
R. Northdale Central Public School
T. Port Stanley Public School
V. River Heights Public School
X. South Dorchester Public School
Z. Sparta Public School
BB. Springfield Public School
DD. Summers' Corners Public School
FF. Westminster Central Public School

Appreciation is extended to the Pupil Accommodation Review Committee members for the work completed, the time spent, and the careful deliberations of the members. The work of PAR School Subcommittee members and input received from community organizations/municipalities contributes to many voices helping to ensure that a range of possibilities are considered in order to optimize program opportunities for the maximum number of students.

SENIOR ADMINISTRATION REVIEW OF SCHOOL SUBCOMMITTEE REPORTS, COMMUNITY CONSULTATION AND PUBLIC INPUT

As part of the revised Pupil Accommodation Review Guidelines, TVDSB is required to consider feedback received from the School Subcommittees, community organizations and the public. All input received has been reviewed and taken under advisement.

As a result of the input received from School Subcommittees, community organizations and the public, Senior Administration has made the following revisions from the original recommendations found in the Initial Senior Administration Report:

- The proposed attendance area for River Heights PS and Northdale Central PS students to the new Belmont PS has been adjusted.

- The proposed attendance areas for the existing New Sarum PS students has been adjusted to either the new Belmont PS or the new Southeast St. Thomas PS.

- The attendance area adjustment of Summers' Corners PS students to McGregor PS and Davenport PS has been removed.
RECOMMENDED SOLUTION

Boards must address the impacts and costs of declining enrolment, excess space in schools and aging facilities as well as overcrowding in newly developed residential areas. Senior Administration believes it is in the best interest of students to maintain school populations that support a range of opportunities in programming, extracurricular activities and services. The proposed recommendations will benefit students with enhanced program opportunities, harmonize projected enrolment with capacity, maximize resources and improve school utilization.

It should be noted that the Ministry of Education Primary Class Size (PCS) initiative, which dictates that primary classes are capped at 20 students, can impact school utilization. Primary classrooms do not differentiate architecturally from junior or intermediate classrooms. Depending on cohort sizes, classes will often move within a school from year to year. The Ministry does not identify or load primary classrooms different than junior or intermediate. As a result, primary classes (with a maximum of 20 students) can only operate at a maximum utilization of 96.9%. This lower utilization is often absorbed in a school with junior and intermediate classes. The impact of PCS on schools with a large primary cohort or only primary classes often skews the school utilization, making the school appear less occupied.

The following chart illustrates the total enrolment and capacity for EPAR-01 as a result of the recommended solution.

Senior Administrations Recommended Enrolment and Capacity for EPAR 01

* Indicates the utilization excluding French immersion enrolment

Senior Administration has recommended collaboration opportunities to fill available space at River Heights PS, McGregor PS and Davenport PS. As such the following capacity has been identified in orange and removed from the OTG in the above chart for collaboration opportunities: 75 pupil places at River Heights PS as of 2017-18, 69 pupil places at McGregor PS as of 2018-19, and 23 at Davenport PS as of 2020-21.

The Final Senior Administration Report recommendations for EPAR-01 are comprehensive and as laid out the Initial Senior Administration Report (ISAR), the PAR area has been grouped into four geographic regions: North, South, East, and West. This will allow for a focused analysis and detailed descriptions of the effects of the proposed recommendations.
NORTHERN REGION

In the Northern Region, TVDSB students will be accommodated in the new Belmont PS, River Heights PS and Northdale Central PS.

Senior Administration’s recommendations for this region encompass the following:

- Creation of a new Belmont PS and attendance area.
- New Sarum PS closes and a portion of the attendance area is designated to the new Belmont PS.
- South Dorchester PS closes and is declared surplus; the attendance area is designated to the new Belmont PS.
- The portion of Davenport PS attendance area (congruent with South Dorchester PS) is designated to the new Belmont PS.
- Springfield PS closes and is declared surplus; a portion of the attendance area is designated to the new Belmont PS.
- The portion of Summers’ Corners PS attendance area (congruent with Springfield PS) is designated to the new Belmont PS.
- Westminster Central PS closes and is declared surplus; a portion of Westminster Central PS attendance area is designated to the new Belmont PS.
- A portion of the River Heights PS / Northdale Central PS attendance area is designated to the new Belmont PS.

ENROLMENT & CAPACITY

The following graphs indicate the resulting enrolment and the capacity for the schools in the Northern Region:

**New Belmont Public School**

![New Belmont PS - Enrolment and Capacity diagram]

The new Belmont PS will open in 2020-21 with over 500 students and a utilization of 89%. The facility will accommodate students from 8 school communities which will balance the enrolment and capacity for the future. The new school population will achieve one of the Board’s priorities within this EPAR, which is to reduce the challenges of low enrolment at 4 of the schools and allow for a more efficient school with enhanced facilities.
The impact of PCS at River Heights PS, with only Early Years and Primary classes, makes it appear as if the facility is not fully utilized. If the school was loaded using PCS loading (20) instead of standard classroom loading (23), the school would have a PCS OTG capacity of 348 in 2018 and 96% utilization, rather than the calculated OTG capacity of 375 and utilization of 89%.

River Heights PS will operate at 85% utilization in 2020, after 75 pupil places are removed for a collaboration opportunity. The Ministry of Education has approved funding of a Child Care and Child and Family Programs Centre at River Heights PS. This collaboration will help balance the drop in enrolment, by removing loaded space from the OTG capacity of the school.

In 2020, Northdale Central PS utilization drops by 10% due to the relocation of students to the new Belmont PS. The relocation of the Gifted program to Orchard Park PS (25 Students) will be implemented in 2017-18.

River Heights PS and Northdale Central PS are located in Dorchester, which has and will continue to experience residential growth in the community. The student population being designated to the new Belmont PS will allow for additional spaces for increased enrolment due to residential growth.
ATTENDANCE AREA

Figure 01 - Proposed new Belmont PS (junior kindergarten to grade 8) attendance area, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont PS.

We build each student's tomorrow, every day
Page 13 of 33
Figure 02 - Proposed River Heights PS (junior kindergarten to grade 3) and Northdale Central PS (grades 4 to 8) attendance area, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont PS.

Proposed Northdale Central PS & River Heights PS Attendance Areas

We build each student's tomorrow, every day

Page 14 of 33
PROPOSED FACILITY ENHANCEMENTS
Senior Administration is recommending the construction of a new junior kindergarten to grade 8 Elementary School located in the Village of Belmont. As indicated in the recommended solution section of the ISAR (Appendix A, page 35 of 71) the new Belmont PS is proposed to have an OTG capacity of 576, consisting of 4 kindergarten and 20 standard classrooms, a gymnasium and primary activity room, Library Learning Commons, General Arts room, and learning support room.

Senior Administration is recommending program enhancements to Northdale Central PS. As a junior and intermediate school, instrumental music is part of the intermediate curriculum; therefore Senior Administration is recommending a General Arts room renovation.

GRANDPARENTING OPTION
The grandparenting option is not available for the 2019-20 New Sarum PS, South Dorchester PS, Springfield PS and Westminster Central PS grade 7 students, as those schools are recommended to close.

The grandparenting option will be available for the 2019-20 Davenport PS, Northdale Central PS, and Summers Corners PS grade 7 students, and siblings, for the 2020-21 school year, designated to the new Belmont PS.

CO-BUILD COLLABORATION OPPORTUNITY
In accordance with the Community Planning and Partnership Guideline and the TVDSB’s Community Planning and Facility Collaboration Procedure, a potential co-build opportunity will be circulated to Community Organizations for the new Belmont PS.

TVDSB and the Consolidated Municipal Services Manager (CMSM) for London-Middlesex submitted a joint request to the Ministry of Education for funding to create a Child Care and Child and Family Program Centre at River Heights PS to resolve the service gap in the Dorchester area. On 2017, January 20 the Board received confirmation of approval and funding for this project. Design and construction of this project will begin later this year.

PROPOSED IMPLEMENTATION SCHEDULE - NORTHERN REGION

<table>
<thead>
<tr>
<th>YEAR</th>
<th>DATE</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>Winter</td>
<td>Board submits School Consolidation Capital (SCC) Priorities request for approval and funding for the new Belmont PS</td>
</tr>
<tr>
<td></td>
<td>Spring</td>
<td>Board receives notification of Ministry funding</td>
</tr>
<tr>
<td></td>
<td>Fall</td>
<td>New Belmont PS Design Committee (New Sarum, Northdale Central, River Heights, South Dorchester, Springfield, Westminster Central) is formed and begins meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Northdale Central PS design and construction begins</td>
</tr>
<tr>
<td>2019</td>
<td>Spring</td>
<td>New Belmont PS - Construction process begins</td>
</tr>
<tr>
<td>2020</td>
<td>Winter</td>
<td>New Belmont PS Transition Committees (New Sarum, Northdale Central, River Heights, South Dorchester, Springfield, Westminster Central) are formed and begin meeting</td>
</tr>
<tr>
<td></td>
<td>June 30</td>
<td>New Sarum PS, South Dorchester PS, Springfield PS and Westminster Central PS - Closures</td>
</tr>
<tr>
<td></td>
<td>July 01</td>
<td>New Belmont PS, River Heights PS, Northdale Central PS - Consolidation and amalgamated attendance areas in effect</td>
</tr>
<tr>
<td></td>
<td>September 01</td>
<td>New Belmont PS opens</td>
</tr>
</tbody>
</table>
SOUTHERN REGION

In the Southern Region, TVDSB students will be accommodated at Port Stanley PS and Sparta French Immersion PS.

Senior Administration’s recommendations for this region include the following:

- Sparta PS closes and the attendance area is designated to Port Stanley PS.
- An Attendance Area Review for French Immersion in Elgin County is conducted.
- French Immersion program opens in the Sparta PS facility.

ENROLMENT & CAPACITY

The following graph indicates the resulting enrolment and capacity for the school in the Southern Region:

Port Stanley Public School

The consolidation of Port Stanley PS English track and Sparta PS enrolment at Port Stanley PS will result in 89% utilization in 2020. In the interim, the utilization will be higher at 104% due to the Southeast St. Thomas Holding Zone students, until 2020 when the new Southeast St. Thomas PS opens.

It is expected that the enrolment at the consolidated Port Stanley PS will remain relatively stable with a small increase due to residential development from the Port Stanley community. The consolidation of the two elementary schools will alleviate the issue of low enrolment and allow for a solution to the accommodation issue for the French Immersion program in Elgin County.
We build each student's tomorrow, every day

Page 17 of 33
PROPOSED FACILITY ENHANCEMENTS
Senior Administration is recommending an addition and renovations be constructed for student accommodation and program enhancements to meet TVDSB standards at Port Stanley PS. New construction will include the addition of a new Library Learning Commons and a kindergarten classroom. Renovations will create two additional standard classrooms along with improvements to accessibility.

SPECIAL PROGRAMS
EPAR-01 examined English track accommodation, while French Immersion and Extended French Immersion accommodation was outside the purview of the study. On 2016 January 12, the Board approved the following motion:

THAT Port Stanley Public School become an interim dual track school offering both junior kindergarten to grade 8 in English and grades 7 to 8 in French Immersion and Extended French Immersion, effective 2016 July 01.

Without a Board decision to close a school, the French Immersion accommodation issue cannot be permanently resolved. Senior Administration has proposed that, following the Board decision to close Sparta PS, an Attendance Area Review be conducted during the 2017-18 school year, to address the accommodation pressure that exists in the elementary French Immersion programs in Elgin County.

EARLY ATTENDANCE/GRANDPARENTING OPTION
Kindergarten students, and their siblings, being re-designated to Port Stanley PS, would be eligible for early attendance. without transportation, for the 2017-18 school year.

The grandparenting option is not available for the 2018-19 Sparta PS grade 7 students, as the school is recommended to close.

The grandparenting option will be available for the Southeast St. Thomas Holding Zone 2019-20 grade 7 students designated to Mitchell Hepburn PS and new Southeast St. Thomas PS to remain at Port Stanley PS for their grade 8 year.

CO-BUILD COLLABORATION OPPORTUNITY
In accordance with the Community Planning and Partnership Guideline and the TVDSB’s Community Planning and Facility Collaboration Procedure, a potential co-build opportunity will be circulated to Community Organizations for Port Stanley PS.

PROPOSED IMPLEMENTATION SCHEDULE - SOUTHERN REGION

<table>
<thead>
<tr>
<th>YEAR</th>
<th>DATE</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>Fall</td>
<td>An Attendance Area review be conducted for the French Immersion Program serving Elgin County Design and construction process begins for Port Stanley PS</td>
</tr>
<tr>
<td>2018</td>
<td>Winter</td>
<td>Port Stanley Transition Committees (Port Stanley, Sparta) are formed and begin meeting</td>
</tr>
<tr>
<td></td>
<td>June 30</td>
<td>Sparta PS - Closure as an English track school</td>
</tr>
<tr>
<td></td>
<td>July 01</td>
<td>Port Stanley PS - Consolidation of students / amalgamated attendance area French Immersion program redirected to Sparta PS facility</td>
</tr>
<tr>
<td></td>
<td>September 01</td>
<td>Port Stanley PS - Consolidated school opens with new accommodation New French Immersion school opens in Sparta PS facility</td>
</tr>
</tbody>
</table>

Note: Senior Administration is proposing that the above project be funded through various means, including Ministry of Education Capital grants or self-funding. If Capital grants are not approved the proposed project can still proceed.

We build each student's tomorrow, every day
EASTERN REGION

In the Eastern Region, TVDSB students will be accommodated at Davenport PS, McGregor PS and Summers’ Corners PS.

Senior Administration’s recommendations for this region encompass the following:
- McGregor PS becomes junior kindergarten to grade 3.
- Davenport PS becomes grade 4 to grade 8.
- A portion of Springfield PS attendance area is designated to Summers’ Corners Public School.

ENROLMENT & CAPACITY

The following graphs indicate the resulting enrolment and the capacity for the schools in the Eastern Region:

**McGregor Public School**

![McGregor PS - Enrolment and Capacity Graph]

In 2017, McGregor PS will have a utilization of 65%. With the relocation of the grade 4 program to Davenport PS, proposed program enhancements and the allocation of 69 spaces for potential collaboration opportunities, McGregor PS will have a utilization rate of 76% in 2018.

The impact of PCS at McGregor PS, with only early years and primary classes, makes it appear as if the facility is not fully utilized. If the school was loaded using PCS loading (20) instead of standard classroom loading (23), the school would have a PCS OTG capacity of 342 in 2018 and 83% utilization, rather than the calculated OTG capacity of 372 and utilization of 76%.

**Davenport Public School**

![Davenport PS - Enrolment and Capacity Graph]

We build each student’s tomorrow, every day
Davenport PS is projected to be at 70% utilization in 2017-18. In addition to the grade 4 students being relocated from McGregor PS in 2017-18, the enrolment will remain elevated for two years until the intermediate students residing in the South Dorchester PS attendance area are permanently accommodated at the new Belmont PS. In 2020-21, 23 pupil places have been removed from Davenport PS OTG, for a potential community collaboration opportunity, resulting in an OTG of 380 and utilization of 81%.

Senior Administration is proposing renovations and collaboration opportunities at Davenport PS and McGregor PS, following the restructuring of the junior program, which will help with the crop in utilization through the removal of loaded space from the OTG capacity of the schools.

ATTENDANCE AREA

Figure 04 - Proposed McGregor PS (junior kindergarten to grade 3) and Davenport PS (grade 4 to grade 8) attendance areas, effective 2018 July 01.
PROPOSED FACILITY ENHANCEMENTS
Senior Administration is recommending renovations be constructed for program enhancement to meet TVDSB standards at McGregor PS and Davenport PS.

As indicated in the recommended solution section of the ISAR (Appendix A, page 48 of 71), a renovated Library Learning Commons, General Arts room, relocation of the main office to the front of the school, and barrier free enhancements are proposed at McGregor PS.

As indicated in the recommended solution section of the ISAR (Appendix A, page 51 of 71), a renovated Library Learning Commons and General Arts room are proposed at Davenport PS.

SPECIAL PROGRAMS
The Special Education department has confirmed the relocation of both the primary and junior/intermediate program classes from McGregor PS and Davenport PS to Summers' Corners PS effective 2017-18.

COLLABORATION OPPORTUNITY
In accordance with the Community Planning and Partnership Guideline and the TVDSB's Community Planning and Facility Collaboration Procedure, a potential collaboration opportunity will be circulated to Community Organizations for McGregor PS and Davenport PS.

ENROLMENT & CAPACITY

**Summers' Corners Public School**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>300</td>
<td>350</td>
<td>400</td>
<td>450</td>
<td>500</td>
<td>550</td>
<td>600</td>
<td>650</td>
<td>700</td>
<td>750</td>
<td>800</td>
<td>850</td>
<td>900</td>
<td>950</td>
<td>1000</td>
</tr>
</tbody>
</table>

- **DTG Capacity**
- **Projected Enrolment**
- **Existing Community**
- **Historical Enrolment**

The utilization at Summers' Corners PS is projected to be 73% in 2017-18 before the realignment of the attendance area to include a portion of the Springfield PS students. In 2020-21, with the consolidation of students from Springfield PS and renovations for student accommodation and a Developmental Education suite, the utilization at Summers' Corners PS will be 92%.
ATTENDANCE AREA

Figure 05 - Proposed Summers' Corners PS junior kindergarten to grade 8 attendance area, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Belmont PS.

Proposed Summers' Corners PS Attendance Area

We build each student's tomorrow, every day

Page 22 of 33
PROPOSED FACILITY ENHANCEMENTS
Senior Administration is recommending renovations be constructed for student accommodation and program enhancements to meet TVDSB standards at Summers' Corners PS. Renovations will include a Library Learning Commons, a Developmental Education suite and the creation of an additional kindergarten classroom.

SPECIAL PROGRAMS
The Special Education department has confirmed the relocation of both the primary and junior/intermediate program classes from McGregor PS and Davenport PS to Summers' Corners PS effective 2017-18.

EARLY ATTENDANCE/GRANDPARENTING OPTION
Kindergarten students, and their siblings, being re-designated to Summers' Corners PS from Springfield PS would be eligible for early attendance, without transportation, for the 2019-20 school year.

No grandparenting option is required for the Eastern region.

COLLABORATION OPPORTUNITY
Due to the change in the proposed attendance areas, from the ISAR, and the resulting increased utilization, no collaboration opportunities will be available at Summers' Corners PS.

PROPOSED IMPLEMENTATION SCHEDULE - EASTERN REGION

<table>
<thead>
<tr>
<th>YEAR</th>
<th>DATE</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>Winter</td>
<td>Davenport Transition Committees (McGregor, Davenport) are formed and begin meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>McGregor/Davenport - Design and construction process begins</td>
</tr>
<tr>
<td></td>
<td>September 01</td>
<td>McGregor/Davenport - new grade configuration (junior kindergarten-3/Gr.4-8) implemented</td>
</tr>
<tr>
<td>2020</td>
<td>Winter</td>
<td>Summers' Corners PS Transition Committees (Springfield, Summers' Corners) are formed and begin meeting Summers' Corners - Design and construction process begins</td>
</tr>
<tr>
<td></td>
<td>June 30</td>
<td>Springfield PS - Closure</td>
</tr>
<tr>
<td></td>
<td>July 01</td>
<td>Summers' Corners PS - Consolidation and amalgamated attendance area in effect</td>
</tr>
<tr>
<td></td>
<td>September 01</td>
<td>Summers' Corners PS - Consolidated school opens</td>
</tr>
</tbody>
</table>

Note: Senior Administration is proposing that the above projects be funded through various means, including Ministry of Education Capital grants or self-funding. If Capital grants are not approved the proposed projects can still proceed.
WESTERN REGION

In the Western Region, TVDSB students will be accommodated at the new Southeast St. Thomas PS and Mitchell Hepburn PS.

Senior Administration's recommendations for this region encompass the following:
- Creation of a new Southeast St. Thomas PS and attendance area.
- A portion of Mitchell Hepburn PS attendance area is designated to the new Southeast St. Thomas PS.
- A portion of New Sarum PS attendance area is designated to the new Southeast St. Thomas PS.
- The Southeast St. Thomas Holding Zone be permanently accommodated at the new Southeast St. Thomas PS and Mitchell Hepburn PS.

ENROLMENT & CAPACITY

The following graphs indicate the resulting enrolment and the capacity for the schools in the Southern Region:

**Mitchell Hepburn Public School**

![Graph showing Mitchell Hepburn PS - Enrolment and Capacity]

**Southeast St. Thomas Public School**

![Graph showing New Southeast St. Thomas PS - Enrolment and Capacity]

*Note: The proposed Mitchell Hepburn PS and New Southeast St. Thomas PS projected enrolment includes only development which is currently circulated and under construction.*

The division of the Mitchell Hepburn PS attendance area between Mitchell Hepburn PS and the new Southeast St. Thomas PS, and the relocation of a portion of the New Sarum PS students to the new school, of which 76 of these students currently reside within the City of St. Thomas, will allow for proper accommodation of the students without overcrowding and will allow for future growth which is contained in these attendance areas.

The Southeast St. Thomas Holding Zone students currently accommodated at Port Stanley PS would be permanently accommodated at new Southeast St. Thomas PS and Mitchell Hepburn PS.

*We build each student's tomorrow, every day*
ATTENDANCE AREA

Figure 06 - Proposed new Southeast St. Thomas PS attendance area, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast St. Thomas PS.

Proposed New Southeast St. Thomas PS Attendance Area

We build each student's tomorrow, every day
Page 25 of 33
Figure 07 - Proposed Mitchell Hepburn PS attendance area, effective 2020 July 01, contingent upon Ministry of Education approval of capital funding for the new Southeast Sl. Thomas PS.

We build each student's tomorrow, every day

Page 26 of 33
PROPOSED FACILITY ENHANCEMENTS
Senior Administration is recommending the construction of a new junior kindergarten to grade 8 Elementary School located in Southeast St. Thomas. As indicated in the recommended solution section of the ISAR (Appendix A, page 56 of 71) the new Southeast St. Thomas PS would have an OTG capacity of 516, consisting of 4 kindergarten and 17 standard classrooms, 1 Special Education classroom, a gymnasium and primary activity room, a Library Learning Commons, General Arts room and learning support room.

SPECIAL PROGRAMS
Final placement of the self-contained Transition class currently located at New Sarum PS is outside the purview of this process. The placements of all self-contained Special Education program classes are at the discretion of the Special Education department.

GRANDPARENTING OPTION
The grandparenting option is not available for the 2020-21 New Sarum PS grade 7 students, as New Sarum PS is recommended to close.

The grandparenting option will be available for the Mitchell Hepburn PS 2019-20 grade 7 students, and siblings, designated to new Southeast St. Thomas PS.

CO-BUILD COLLABORATION OPPORTUNITY
In accordance with the Community Planning and Partnership Guideline and the TVDSB's Community Planning and Facility Collaboration Procedure, a potential co-build opportunity will be circulated to Community Organizations for the new Southeast St. Thomas PS.

PROPOSED IMPLEMENTATION SCHEDULE - WESTERN REGION

<table>
<thead>
<tr>
<th>YEAR</th>
<th>DATE</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>Winter</td>
<td>Board submits School Consolidation Capital (SCC) Priorities request for approval and funding for the new Southeast St. Thomas PS</td>
</tr>
<tr>
<td></td>
<td>Spring</td>
<td>Board receives notification of Ministry funding</td>
</tr>
<tr>
<td></td>
<td>Fall</td>
<td>New Southeast St. Thomas Design Committee (Mitchell Hepburn, New Sarum, Southeast St. Thomas Holding Zone) is formed and begins meeting</td>
</tr>
<tr>
<td>2019</td>
<td>Spring</td>
<td>New Southeast St. Thomas PS - Construction process begins</td>
</tr>
<tr>
<td>2020</td>
<td>Winter</td>
<td>New Southeast St. Thomas PS Transition Committees (Mitchell Hepburn, New Sarum, Southeast St. Thomas Holding Zone) are formed and begin meeting</td>
</tr>
<tr>
<td></td>
<td>June 30</td>
<td>New Sarum PS - Closure</td>
</tr>
<tr>
<td></td>
<td>July 01</td>
<td>Mitchell Hepburn PS - New attendance area New Southeast St. Thomas PS - Consolidation and amalgamated attendance area in effect</td>
</tr>
<tr>
<td></td>
<td>September 01</td>
<td>Mitchell Hepburn PS - Consolidated school opens New Southeast St. Thomas PS - Opens</td>
</tr>
</tbody>
</table>

We build each student's tomorrow, every day
EPAR-01 IMPLEMENTATION

EARLY ATTENDANCE
Senior Administration supports early admission of kindergarten students, and siblings, residing in the attendance area to be re-designated when and where available. As identified in section 1.0 of the Attendance Areas for Students Procedure (No. 4012)

Where space is available, circumstances where an out-of-area exemption request may be considered include... students attending schools involved in the Accommodation Review process may be allowed exemptions to minimize potential transitions for students.

The principal of the receiving school, with the Superintendent of Student Achievement, shall consider the approval of the Out-of-Area exemption requests.

TRANSPORTATION
Transportation eligibility is based on distance. Students who reside greater than 1.6 kms away from an elementary school site qualify for school bus service. Southwestern Ontario Student Transportation Services (STS) determines distance measurements using Geographic Information Software (GIS) based software and the municipal road and walkway network. Once the school board approves the school attendance area, STS establishes a transportation boundary in its planning software and develops a transportation solution at the time of implementation. Families are responsible for determining how a student will get to/from school if they do not qualify for bus service.

Exemptions to Distance Based Eligibility Criteria
STS has a process to determine if an exemption to distance-based eligibility criteria is warranted. The assessment is completed by STS staff approximately 4 months before the start of the school year so that the most current "on the ground" conditions are considered. Information on Exemptions to Distance Based Eligibility Criteria is available online at www.mybigyellowbus.ca.

Maximum Length of a Bus Ride
The maximum length of a bus ride is 70 minutes one way. 88% of students on STS service are on the bus 30 minutes or less.

Length of Bus Ride

<table>
<thead>
<tr>
<th>Time</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-10 min</td>
<td>18672</td>
</tr>
<tr>
<td>11-20 min</td>
<td>14677</td>
</tr>
<tr>
<td>21-30 min</td>
<td>6237</td>
</tr>
<tr>
<td>31-40 min</td>
<td>3524</td>
</tr>
<tr>
<td>41-50 min</td>
<td>1401</td>
</tr>
<tr>
<td>51-60 min</td>
<td>439</td>
</tr>
<tr>
<td>61-70 min</td>
<td>118</td>
</tr>
</tbody>
</table>

Bus routes are planned using current student data, so it can be difficult to predict actual times in a planning scenario due to the uncertainty of where actual future students will live. Generally, urban bus routes tend to be 10-20 minutes long. County bus routes are longer because of the geography, usually 25-35 minutes. If a student is attending a specially program ride times may be longer because they are traveling a greater distance over larger attendance areas. A good rule of thumb to estimate a potential change in ride time is to think about how long it would take to travel from School A to School B in the family car and then consider the bus stops to pick up students. When STS does annual route planning, they try to make routes as efficient as possible to minimize the amount of time students spend in transit each day.

Notification of Eligibility
STS posts transportation eligibility for the following school year by mid-April at www.mybigyellowbus.ca. This provides families time to plan well in advance of the coming school year. Parents/guardians will be notified by letter regarding transportation eligibility by mid-May and receive login information for parent portals.

We build each student's tomorrow, every day
PROPOSED IMPLEMENTATION SCHEDULE
Below is a comprehensive chart including the implementation timelines for the Senior Administration's EPAR-01 recommendations, contingent upon Ministry of Education approval of Capital funding.

<table>
<thead>
<tr>
<th>YEAR</th>
<th>TIMING</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>Spring</td>
<td>Public Delegation to the Board on May 02</td>
</tr>
<tr>
<td>2017</td>
<td>Spring</td>
<td>Decision of the Board on EPAR-01, May 23</td>
</tr>
<tr>
<td>2017</td>
<td>Fall</td>
<td>French Immersion Attendance Area Review</td>
</tr>
<tr>
<td>2017</td>
<td>Fall</td>
<td>Port Stanley PS - Design and construction process begins</td>
</tr>
<tr>
<td>2018</td>
<td>Winter</td>
<td>McGregor/Davenport Transition Committees are formed and begin meeting</td>
</tr>
<tr>
<td>2018</td>
<td>Winter</td>
<td>Port Stanley Transition Committees (Port Stanley, Sparta) are formed and begin meeting</td>
</tr>
<tr>
<td>2018</td>
<td>Winter</td>
<td>McGregor/Davenport - Design and construction process begins</td>
</tr>
<tr>
<td>2018</td>
<td>Winter</td>
<td>New Belmont PS - Board submits School Consolidation Capital (SCC) Priorities request for approval and funding in January</td>
</tr>
<tr>
<td>2018</td>
<td>Winter</td>
<td>New Southeast St.Thomas PS - Board submits School Consolidation Capital (SCC) Priorities request for approval and funding in January</td>
</tr>
<tr>
<td>2018</td>
<td>Winter</td>
<td>Northdale Central PS - Design and construction process begin</td>
</tr>
<tr>
<td>2018</td>
<td>Spring</td>
<td>New Belmont PS - Board receives notification of Ministry funding</td>
</tr>
<tr>
<td>2018</td>
<td>Spring</td>
<td>New Southeast St.Thomas PS - Board receives notification of Ministry funding</td>
</tr>
<tr>
<td>2018</td>
<td>Summer</td>
<td>Sparta PS - Closure as an English track school as of June 30</td>
</tr>
<tr>
<td>2018</td>
<td>Summer</td>
<td>Port Stanley PS - Consolidation of students/amalgamated attendance area as of July 01</td>
</tr>
<tr>
<td>2018</td>
<td>Summer</td>
<td>French Immersion program redirected to Sparta facility as of July 01</td>
</tr>
<tr>
<td>2018</td>
<td>Fall</td>
<td>McGregor/Davenport PSs - new grade configuration (JK-3/Gr.4-8) implemented September 01</td>
</tr>
<tr>
<td>2018</td>
<td>Fall</td>
<td>New French Immersion school opens in Sparta facility September 01</td>
</tr>
<tr>
<td>2018</td>
<td>Fall</td>
<td>Port Stanley PS - Consolidated school opens September 01 with addition</td>
</tr>
<tr>
<td>2018</td>
<td>Fall</td>
<td>New Belmont PS Design Committee (New Sarum, Northdale Central, River Heights, South Dorchester, Springfield, Westminster Central) is formed and begins meeting</td>
</tr>
<tr>
<td>2018</td>
<td>Fall</td>
<td>New Southeast St.Thomas PS Design Committee (Mitchell Hepburn, New Sarum, Southeast St.Thomas Holding Zone) is formed and begins meeting</td>
</tr>
<tr>
<td>2019</td>
<td>Spring</td>
<td>New Belmont PS - Construction begins</td>
</tr>
<tr>
<td>2019</td>
<td>Spring</td>
<td>New Southeast St.Thomas PS - Construction begins</td>
</tr>
<tr>
<td>2020</td>
<td>Winter</td>
<td>New Southeast St.Thomas PS Transition Committees (Mitchell Hepburn, New Sarum, Southeast St.Thomas Holding Zone) are formed and begin meeting</td>
</tr>
<tr>
<td>2020</td>
<td>Winter</td>
<td>Summers' Corners PS Transition Committees (Springfield, Summers' Corners) are formed and begin meeting</td>
</tr>
<tr>
<td>2020</td>
<td>Winter</td>
<td>Summers' Corners PS - Design and construction process begins</td>
</tr>
</tbody>
</table>

We build each student's tomorrow, every day
<table>
<thead>
<tr>
<th>YEAR</th>
<th>TIMING</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>Winter</td>
<td>New Belmont PS Transition Committees (New Sarum, Northdale Central, River Heights, South Dorchester, Springfield, Westminster Central) are formed and begin meeting</td>
</tr>
<tr>
<td>2020</td>
<td>Summer</td>
<td>New Sarum PS, South Dorchester PS, Springfield PS and Westminster Central PS - Closures as of June 30</td>
</tr>
<tr>
<td>2020</td>
<td>Summer</td>
<td>Mitchell Hepburn PS - Consolidation and amalgamated attendance area in effect as of July 01</td>
</tr>
<tr>
<td>2020</td>
<td>Summer</td>
<td>New Belmont PS - Consolidation and amalgamated attendance area in effect as of July 01</td>
</tr>
<tr>
<td>2020</td>
<td>Summer</td>
<td>New Southeast St. Thomas PS - Consolidation and amalgamated attendance area in effect as of July 01</td>
</tr>
<tr>
<td>2020</td>
<td>Summer</td>
<td>Summers' Corners PS - Consolidation and amalgamated attendance area as of July 01</td>
</tr>
<tr>
<td>2020</td>
<td>Fall</td>
<td>New Belmont PS - Opens September 01</td>
</tr>
<tr>
<td>2020</td>
<td>Fall</td>
<td>New Southeast St. Thomas PS - Opens September 01</td>
</tr>
<tr>
<td>2020</td>
<td>Fall</td>
<td>Mitchell Hepburn PS - Consolidated school opens September 01</td>
</tr>
<tr>
<td>2020</td>
<td>Fall</td>
<td>Summers' Corners PS - Consolidated school opens September 01</td>
</tr>
</tbody>
</table>

DESIGN COMMITTEE(S)
A Design Committee will be established to provide input regarding the design of additions and renovations or a new school. This committee will convene as needed, in order to establish a design for the school which meets the standards of the Board. The final design, estimated costs and schedule will then be presented to the Board of Trustees for approval.

A Design Committee is not established if the proposed addition or renovations do not increase the square footage significantly. If a Design Committee is not required, in accordance with the Board’s criteria, the Principal will work with Facility Services and a Board-appointed architect for the proposed addition/renovations. Communication between the Principal, School Council and the staff will keep the school community informed as design plans are developed.

TRANSITION COMMITTEE(S)
A Transition Committee will be formed to establish activities which will ensure a smooth transition for students and to provide input to Senior Administration regarding memorabilia and resources provided by parent groups contained within the current schools. Membership of the Transition Committee includes the current school administrators and parent representation from each school involved in the transition.

NAMING COMMITTEE(S)
A Naming Committee will be established in order to give consideration to naming a new school or re-naming an existing school, as per the Naming of Schools Policy and Procedure (No. 2016) of the Board. Community input will be received and considered by the Naming Committee. The Naming Committee shall recommend their choice of school name to the Board for consideration.

SYSTEM CONSOLIDATION COMMITTEE
A System Consolidation Committee will monitor the implementation of the approved recommendations. This on-going system committee convenes monthly for the coordination of services associated with modifications to pupil accommodation which may include new schools, additions, renovations, closures and other facility enhancement initiatives of the Board. The TVDSB System Consolidation Committee is comprised of representatives from Senior Administration, Director's Services, Learning Support Services, Facility Services, Human Resource Services, Financial Services and Southwestern Ontario Student Transportation Services (STS).

We build each student's tomorrow, every day
Page 30 of 33
SUMMARY

The TVDSB is committed to providing quality education to students through programs and facilities that support academic achievement and well-being, while ensuring effective stewardship of the resources of the Board.

*It is the policy of Thames Valley District School Board to: provide our students with accommodation which supports student achievement, safety and well-being; ensure the long-term sustainability of our school system; identify opportunities for collaborative facility arrangements with community organizations; and manage our resources effectively, in a manner which is well-informed, well-coordinated, transparent and sustainable. (Pupil Accommodation Policy, No. 4015)*

Senior Administration’s proposed recommendations for EPAR-01 will achieve the following:

- Construction of 2 new elementary schools for existing enrolment and future growth
- Provide program enhancements to 5 existing schools
- Reduce empty pupil places by 421
- Improve the utilization rate from 74% (2015) to 85% (2020)
- Remove $17.8M of high and urgent renewal needs from TVDSB inventory
- Reduce the average cost per student for administration, Facility Services and IT from $1352.11 to $1190.52
- All consolidated schools will have a projected enrolment of greater than 300 students
- Provide estimated annual savings in excess of $400,000 to the taxpayer
- Potential for child care facilities in TVDSB schools in Dorchester, Belmont and St. Thomas.

Based on careful consideration of demographics, program offerings, historical and projected enrolment trends, location of existing students and facility size/condition, Senior Administration’s recommendations have been developed to provide enhanced learning opportunities for students and address the long term accommodation needs of the Board. This consolidation of schools will reduce the unfunded space operated by the Board and reduce long term renewal and operating costs.
ANNUAL SAVINGS

As indicated in the Financial Analysis of the ISAR (Appendix A, page 63 of 71), it has been calculated that there would be an annual taxpayer savings of $413,300 through the recommended consolidation.

It should be noted that Financial Services has determined no material change in the estimated annual savings as a result of this revised recommendation from the ISAR to FSAR.

Also, through the proposed consolidations, closures and disposition of New Sarum PS, South Dorchester PS, Springfield PS and Westminster Central PS the Board will remove $17,784,122 of identified high and urgent school renewal needs.

ESTIMATED COST FOR DESIGN AND CONSTRUCTION (Including Site Cost)

<table>
<thead>
<tr>
<th>New Schools</th>
<th>Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belmont Public School</td>
<td>$14,557,930</td>
</tr>
<tr>
<td>Southeast St.Thomas Public School</td>
<td>$13,006,870</td>
</tr>
<tr>
<td><strong>New Schools Total</strong></td>
<td>$27,564,800</td>
</tr>
</tbody>
</table>

The new Belmont PS and new Southeast St.Thomas PS are contingent upon Ministry of Education approval and funding of the capital construction.

Senior Administration is proposing that the following projects be funded through various means, including Ministry of Education Capital grants or self-funding.

- Proposed renovations at Northdale Central PS.
- Proposed addition and renovations at Port Stanley PS.
- Proposed renovations at McGregor PS (junior kindergarten-3).
- Proposed renovations at Davenport PS (grades 4 to 8).
- Proposed renovations at Summers’ Corners PS.

If Capital grants are not approved the proposed projects can still proceed.

<table>
<thead>
<tr>
<th>Additions, Renovations and Program Enhancements</th>
<th>Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davenport Public School</td>
<td>$693,000</td>
</tr>
<tr>
<td>McGregor Public School</td>
<td>$779,000</td>
</tr>
<tr>
<td>Northdale Central Public School</td>
<td>$144,000</td>
</tr>
<tr>
<td>Port Stanley Public School</td>
<td>$1,666,000</td>
</tr>
<tr>
<td>Summers’ Corners Public School</td>
<td>$901,000</td>
</tr>
<tr>
<td><strong>Additions, Renovation and Program Enhancements Total</strong></td>
<td><strong>$4,183,000</strong></td>
</tr>
</tbody>
</table>

Total estimated Capital for the implementation of Senior Administration’s recommendations is $31,747,800.

Timeline:

As noted in the report.

Communications:

A letter will be sent home to the parents of EPAR-01 regarding the Board decision and will indicate next steps in the process.
Appendices:
A. Initial Senior Administration Report
B. Elementary Pupil Accommodation Review Timeline
C. Minutes from the 2016 November 22 Board Meeting regarding the ISAR
D. Orientation Meeting
E. Post-Determination Meeting
F. Initial Public Meeting
G. Second Public Meeting
H. Final Public Meeting
I. Davenport PS: Subcommittee Q&A Documents
J. Davenport PS: Subcommittee Final Report
K. McGregor PS: Subcommittee Q&A Documents
L. McGregor PS: Subcommittee Final Report
M. Mitchell Hepburn PS: Subcommittee Q&A Documents
N. Mitchell Hepburn PS: Subcommittee Final Report
O. New Sarum PS: Subcommittee Q&A Documents
P. New Sarum PS: Subcommittee Final Report
Q. Northdale Central PS: Subcommittee Q&A Documents
R. Northdale Central PS: Subcommittee Final Report
S. Port Stanley PS: Subcommittee Q&A Documents
T. Port Stanley PS: Subcommittee Final Report
U. River Heights PS: Subcommittee Q&A Documents
V. River Heights PS: Subcommittee Final Report
W. South Dorchester PS: Subcommittee Q&A Documents
X. South Dorchester PS: Subcommittee Final Report
Y. Sparta PS: Subcommittee Q&A Documents
Z. Sparta PS: Subcommittee Final Report
AA. Springfield PS: Subcommittee Q&A Documents
BB. Springfield PS: Subcommittee Final Report
CC. Summers’ Corners PS: Subcommittee Q&A Documents
DD. Summers’ Corners PS: Subcommittee Final Report
EE. Westminster Central PS: Subcommittee Q&A Documents
FF. Westminster Central PS: Subcommittee Final Report
GG. Community Organizations and Public Q&A Input
HH. Correspondence Received to TVDSB Trustees and Director of Education

Relation to Commitments:
☐ Putting students first.
☐ Active engagement of our students, staff, families and communities.
☐ Recognizing and encouraging leadership in all its forms.
☐ Being inclusive, fair, and equitable.
☐ Ensuring safe, positive learning and working environments.
☐ Inspiring new ideas and promoting innovation.
☐ Taking responsibility for the students and resources entrusted to our care.

We build each student's tomorrow, every day
Page 33 of 33
APPENDIX F

Overview of Capital Priorities Program Submissions Related to EPAR-01 Report
2019 November 12

2017 Capital Priorities Project Funding
Business Case Submission for a New Southeast St. Thomas Elementary Public School

Appendix F to the Report contains the following:

2017 Capital Priorities Project Funding Template A – Southeast St. Thomas
2017 Capital Priorities Project Funding Template A Joint Submission for Child Care
Southeast St. Thomas Classroom Count Calculations
Room Summary Information and Attendance Areas

Note

Several sections of the 2017 Capital Priorities Project Submissions for New Belmont and Southeast St. Thomas were included within both business cases. Please refer to the following pages for the applicable sections:

EPAR-01 – Rationale and Proposed Solution - Page 103 - Page 128
EPAR-01 Section Map - Page 151
EPAR-01 Board Approved Recommendations of 2017 May 23 - Page 165 - Page 168
Final Senior Administration Report – Elementary Pupil Accommodation Review 01 - Page 169 - Page 201
### Full Day Kindergarten

- **Cost:**
  - New School Grade 1 - 8: 0
  - Grade 9 - 12: 0
- **Renewal Costs:**
  - New School Grade 1 - 8: 0
  - Grade 9 - 12: 0
- **Retrofit (B):**
  - New Site Req'd - Purchase Option in Place: 0

### Closest School Facilities

<table>
<thead>
<tr>
<th>SFIS</th>
<th>School Name</th>
<th>Grade</th>
<th>City</th>
<th>Status</th>
<th>Postal Cd</th>
<th>Grade</th>
<th>Distance</th>
</tr>
</thead>
<tbody>
<tr>
<td>716</td>
<td>Edge Court PS</td>
<td>E</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R6W5</td>
<td>Open</td>
<td>1.0</td>
</tr>
<tr>
<td>5270</td>
<td>Central Elgin CI</td>
<td>E</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R5S8</td>
<td>Open</td>
<td>2.0</td>
</tr>
<tr>
<td>1523</td>
<td>East Park PS</td>
<td>E</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R3S6</td>
<td>Open</td>
<td>0.0</td>
</tr>
<tr>
<td>1104</td>
<td>P. E. Trudeau FI PS</td>
<td>E</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R1W1</td>
<td>Open</td>
<td>2.1</td>
</tr>
<tr>
<td>5761</td>
<td>Forks of the Credit PS</td>
<td>E</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R7S9</td>
<td>Open</td>
<td>4.0</td>
</tr>
<tr>
<td>11205</td>
<td>John Vanier ES</td>
<td>E</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R7W9</td>
<td>Open</td>
<td>0.0</td>
</tr>
<tr>
<td>5214</td>
<td>Arthur Voeaden SS</td>
<td>E</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5P2S5</td>
<td>Open</td>
<td>4.8</td>
</tr>
<tr>
<td>1576</td>
<td>St. Joseph Catholic PS</td>
<td>E</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5P2H2</td>
<td>Open</td>
<td>0.6</td>
</tr>
<tr>
<td>3257</td>
<td>New Seamer PS</td>
<td>E</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5P5S7</td>
<td>Open</td>
<td>26.0</td>
</tr>
<tr>
<td>2577</td>
<td>Sparkle PS</td>
<td>E</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5P5S7</td>
<td>Open</td>
<td>24.0</td>
</tr>
<tr>
<td>1104</td>
<td>P. E. Trudeau FIPS</td>
<td>E</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R1W1</td>
<td>Open</td>
<td>8.1</td>
</tr>
</tbody>
</table>

### New School Data

- **New School Grade 1 - 8:**
  - New School Grade 1 - 8: 0
  - Grade 9 - 12: 0

### Total Selected (8 Max)

- **Total Cost:** 2,156.8
- **Total Distance:** 2,441.0
- **Total Estimated Cost:** 19,357.1

### School Level Data - Current Situation

<table>
<thead>
<tr>
<th>SFIS</th>
<th>School Name</th>
<th>Grade</th>
<th>City</th>
<th>Status</th>
<th>Postal Cd</th>
<th>Grade</th>
<th>Distance</th>
<th>Total OTG</th>
<th>UTZ</th>
</tr>
</thead>
<tbody>
<tr>
<td>1103</td>
<td>Mitchell Hampus PS</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R6W5</td>
<td>Open</td>
<td>1.0</td>
<td>705</td>
<td>372</td>
<td>516</td>
</tr>
<tr>
<td>2578</td>
<td>New Seamer PS</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5P5S7</td>
<td>Open</td>
<td>249</td>
<td>246</td>
<td>297</td>
<td></td>
</tr>
<tr>
<td>1847</td>
<td>Port Stanley PS</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5P5S7</td>
<td>Open</td>
<td>253</td>
<td>371</td>
<td>430</td>
<td></td>
</tr>
<tr>
<td>1104</td>
<td>P. E. Trudeau FIPS</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R1W1</td>
<td>Open</td>
<td>361</td>
<td>546</td>
<td>546</td>
<td></td>
</tr>
</tbody>
</table>

### School Level Data - Proposed Solution

<table>
<thead>
<tr>
<th>SFIS</th>
<th>School Name</th>
<th>Grade</th>
<th>City</th>
<th>Status</th>
<th>Postal Cd</th>
<th>Grade</th>
<th>Distance</th>
<th>Total OTG</th>
<th>UTZ</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>New Southeast ST Thomas PS</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R6W5</td>
<td>Open</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>1103</td>
<td>Mitchell Hampus PS</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R6W5</td>
<td>Open</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>716</td>
<td>Edge Court PS</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R6W5</td>
<td>Open</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>2578</td>
<td>New Seamer PS</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5P5S7</td>
<td>Open</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>1847</td>
<td>Port Stanley PS</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5P5S7</td>
<td>Open</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>1104</td>
<td>P. E. Trudeau FIPS</td>
<td>Jr. to Sr.</td>
<td>ST THOMAS</td>
<td>N5R1W1</td>
<td>Open</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

### Existing Funding Available for Project

- **Total Estimated Cost:** 18,142,396
- **EDC Funding:** 464,575
- **Third Party Funding:** 2,578,103

### History of Enrolment

- **Enrolment 2017-18:**
  - JK-SK: 0
  - Grade 9-12: 0
- **Enrolment 2018-19:**
  - JK-SK: 0
  - Grade 9-12: 0
- **Total Enrolment:** 2,428

### Estimated Cost Breakdown

- **Construction Costs:** 15,115,718
- **Renewal Costs:** 0
- **Total Estimated Cost:** 18,142,396

### Project Scope

- **Construction To Add:** 0
- **Total:** 0

### Project Name

- **Full Day Kindergarten**
### DDB: 11
Thames Valley DSB

#### General
- **Project Name:** NEW SOUTH EAST ST. THOMAS PS
- **Priority Rating:** 1
- **Project Category:** School Consolidation
- **Year Required:** 2023
- **ARC Status:** Complete
- **Date of ARC Decision:** May 2017
- **JAC Status:** N/A
- **Grade:** 9 - 12
- **在校生:** N/A
- **Proposed Site:** N/A
- **Panel:** Elementary
- **Board:** N/A

#### Construction Scopes
- **Construction To Add:** Final
- **Final Completion:** N/A

#### Benchmark (Approximate)
- **Construction Cost:** $510,875
- **Funding:** N/A
- **Site Facilities:** N/A

#### Estimated Cost Breakdown
- **Construction Costs:** $510,875
- **Funding:** N/A
- **Site Facilities:** N/A

#### Existing Funding Available for Project
- **Full Day Kindergarten:** N/A
- **Protests Of Disposition (PCO):** N/A
- **Demolition Costs:** N/A
- **Regulatory:** N/A
- **School Capacity Improvement:** N/A
- **Accumulated Surplus:** N/A
- **BOC Funding:** N/A
- **Third Party Funding:** N/A

#### Closest School Facilities

<table>
<thead>
<tr>
<th>SFIS</th>
<th>Grade</th>
<th>City</th>
<th>Postal Code</th>
<th>School Distance</th>
</tr>
</thead>
<tbody>
<tr>
<td>11013</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2C2</td>
<td>618.8</td>
</tr>
<tr>
<td>719</td>
<td>9-12</td>
<td>PORT STANLEY</td>
<td>N9R8T8</td>
<td>622.2</td>
</tr>
<tr>
<td>914</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2L3</td>
<td>622.1</td>
</tr>
<tr>
<td>575</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>576</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>577</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>578</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>579</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>580</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>1104</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
</tbody>
</table>

#### School Level Data - Current Situation

<table>
<thead>
<tr>
<th>SFIS</th>
<th>Grade</th>
<th>City</th>
<th>Postal Code</th>
<th>School Distance</th>
</tr>
</thead>
<tbody>
<tr>
<td>11013</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2C2</td>
<td>618.8</td>
</tr>
<tr>
<td>719</td>
<td>9-12</td>
<td>PORT STANLEY</td>
<td>N9R8T8</td>
<td>622.2</td>
</tr>
<tr>
<td>914</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2L3</td>
<td>622.1</td>
</tr>
<tr>
<td>575</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>576</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>577</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>578</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>579</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>580</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>1104</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
</tbody>
</table>

#### School Level Data - Proposed Solution

<table>
<thead>
<tr>
<th>SFIS</th>
<th>Grade</th>
<th>City</th>
<th>Postal Code</th>
<th>School Distance</th>
</tr>
</thead>
<tbody>
<tr>
<td>11013</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2C2</td>
<td>618.8</td>
</tr>
<tr>
<td>719</td>
<td>9-12</td>
<td>PORT STANLEY</td>
<td>N9R8T8</td>
<td>622.2</td>
</tr>
<tr>
<td>914</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2L3</td>
<td>622.1</td>
</tr>
<tr>
<td>575</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>576</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>577</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>578</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>579</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
<tr>
<td>580</td>
<td>9-12</td>
<td>ST THOMAS</td>
<td>N9R2M1</td>
<td>622.0</td>
</tr>
</tbody>
</table>

---

**CPIII-11-CPI-NE SE ST Thomas TEMPLATE.xlsx**

---

Page 207 of 265
### Child Care Request Summary

<table>
<thead>
<tr>
<th>Program</th>
<th>Requested</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Child Development</td>
<td>3,139,000</td>
<td>3,139,000</td>
</tr>
</tbody>
</table>

### Child and Family Program Request Summary

<table>
<thead>
<tr>
<th>Program</th>
<th>Requested</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Child Development</td>
<td>3,139,000</td>
<td>3,139,000</td>
</tr>
</tbody>
</table>

### Estimated Site Costs

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site</td>
<td>300,000</td>
</tr>
<tr>
<td>Total</td>
<td>300,000</td>
</tr>
</tbody>
</table>

---

**Child and Family Program Capital Requests**

<table>
<thead>
<tr>
<th>Region</th>
<th>School Name</th>
<th>School Address</th>
<th>FESD</th>
<th>Executive Summary</th>
<th>Program Name</th>
<th>Program Description</th>
<th>Number of Students</th>
<th>Number of Jobs</th>
<th>Total Site Cost</th>
<th>Total Site Cost (Estimated)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City A</td>
<td>ABC School</td>
<td>123 Main St</td>
<td>500</td>
<td>High Quality</td>
<td>Early Child Development</td>
<td>4-8 year olds</td>
<td>100</td>
<td>10</td>
<td>500,000</td>
<td>500,000</td>
</tr>
<tr>
<td>City B</td>
<td>DEF School</td>
<td>456 Oak St</td>
<td>750</td>
<td>Development</td>
<td>Early Child Development</td>
<td>2-3 year olds</td>
<td>80</td>
<td>8</td>
<td>300,000</td>
<td>300,000</td>
</tr>
</tbody>
</table>

---

**Child and Family Program Capital Request Summary**

<table>
<thead>
<tr>
<th>Region</th>
<th>School Name</th>
<th>School Address</th>
<th>FESD</th>
<th>Executive Summary</th>
<th>Program Name</th>
<th>Program Description</th>
<th>Number of Students</th>
<th>Number of Jobs</th>
<th>Total Site Cost</th>
<th>Total Site Cost (Estimated)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City A</td>
<td>ABC School</td>
<td>123 Main St</td>
<td>500</td>
<td>High Quality</td>
<td>Early Child Development</td>
<td>4-8 year olds</td>
<td>100</td>
<td>10</td>
<td>500,000</td>
<td>500,000</td>
</tr>
<tr>
<td>City B</td>
<td>DEF School</td>
<td>456 Oak St</td>
<td>750</td>
<td>Development</td>
<td>Early Child Development</td>
<td>2-3 year olds</td>
<td>80</td>
<td>8</td>
<td>300,000</td>
<td>300,000</td>
</tr>
</tbody>
</table>

---

**Notes:**

- The Ministry of Education's Early Years Joint Submission - Capital Funding for Child Care and Child and Family Programs includes detailed lists of requested funds for various programs and initiatives aimed at supporting early childhood development and family support services. The document outlines the funding priorities and strategies for the upcoming fiscal year, highlighting the importance of investing in the early childhood sector to support the overall development of children and families. The Ministry encourages stakeholders to review the document and provide feedback on the proposed funding allocations.

- The table above provides a summary of the capital requests for various programs, including Early Child Development and Early Child and Family Development. Each program entry includes the school name, school address, FESD (Future Education Site Design), number of students, number of jobs, total site cost, and estimated total site cost.

- The ministry emphasizes the importance of ensuring that funding allocations are made in a way that supports the most vulnerable communities and addresses the needs of all children, particularly those from low-income families and early childhood education programs.

---

**City of St. Thomas**

- Thames Valley District School Board
  - Name of School Board: Thames Valley District School Board
  - Address: 123 Main St
  - Manager of Child Care and Early Years Systems (MCC/EYS): John Doe
  - Director of Education (School Board) Signature: Jane Smith

- City of London
  - Name of School Board: London District School Board
  - Address: 456 Oak St
  - Manager of Child Care and Early Years-Systems (MCC/EYS): John Doe
  - Director of Education (School Board) Signature: Jane Smith

---

**KEVIN BOWELL**

- Capital Lead (School Board)
- Date: 12/31/2023

---

**HOLLY DERRY**

- Early Years Lead (School Board) Name: Holly Derry
- Date: 12/31/2023

---

**LAPERA GLCCI**

- Early Years Lead (School Board) Name: Lapera Glcci
- Date: 12/31/2023
**Ministry of Education**

**Early Years Joint Submission - Capital Funding for Child Care and Child and Family Programs**

<table>
<thead>
<tr>
<th>School Board District</th>
<th>School Name</th>
<th>Program Code</th>
<th>CITY OF VIOLA</th>
<th>School Type</th>
<th>Special Education</th>
<th>Special Needs</th>
<th>Total</th>
<th>Child Care Request Summary</th>
<th>New Child Care Funding/Space Being Requested (Start)</th>
<th>New Child Care Funding/Space Being Requested (End)</th>
<th>Setting Child Care Summary/Site Information</th>
<th>Total</th>
<th>Setting Child Care Funding/Space Being Requested</th>
<th>Total</th>
<th>Estimated Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2016</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Child and Family Program Request Summary**

<table>
<thead>
<tr>
<th>SPH</th>
<th>School Name</th>
<th>Program Code</th>
<th>CITY OF VIOLA</th>
<th>School Type</th>
<th>Special Education</th>
<th>Special Needs</th>
<th>Total</th>
<th>Child Care Request Summary</th>
<th>New Child Care Funding/Space Being Requested (Start)</th>
<th>New Child Care Funding/Space Being Requested (End)</th>
<th>Setting Child Care Summary/Site Information</th>
<th>Total</th>
<th>Setting Child Care Funding/Space Being Requested</th>
<th>Total</th>
<th>Estimated Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2016</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Estimated Status**

- Estimated
- In Progress
- In Review
- Approved
- Not Applicable
- Closed

This document contains information about capital funding requests for child care and child and family programs in different school districts. The table provides details such as school name, program code, school type, special education, special needs, total number, child care request summary, new child care funding/space being requested, setting child care summary/site information, and estimated status. The data is organized in a tabular format to facilitate easy understanding and analysis of the capital funding requests.
### School Name

**NEW SOUTHEAST ST. THOMAS PS - St. George Classroom and Teacher Assignments**

**Date:** 22 August 2017

<table>
<thead>
<tr>
<th>Grade</th>
<th>Section</th>
<th>Room</th>
<th>Teacher</th>
<th>Special Education</th>
<th>Art (Art, Music, etc.)</th>
<th>Music</th>
<th>Computer</th>
<th>Library</th>
<th>French</th>
<th>Spanish</th>
<th>Science</th>
<th>Social Studies</th>
<th>Physical Education</th>
<th>PE Coach</th>
<th>Health</th>
<th>Homeroom</th>
<th>Language Arts</th>
<th>Math</th>
<th>Special Education</th>
<th>Art (Art, Music, etc.)</th>
<th>Music</th>
<th>Computer</th>
<th>Library</th>
<th>French</th>
<th>Spanish</th>
<th>Science</th>
<th>Social Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>000</td>
<td>002</td>
<td>004</td>
<td>006</td>
<td>008</td>
<td>010</td>
<td>012</td>
<td>014</td>
<td>016</td>
<td>018</td>
<td>020</td>
<td>022</td>
<td>024</td>
<td>026</td>
<td>028</td>
<td>030</td>
<td>032</td>
<td>034</td>
<td>036</td>
<td>038</td>
<td>040</td>
<td>042</td>
<td>044</td>
<td>046</td>
<td>048</td>
<td>050</td>
<td>052</td>
</tr>
<tr>
<td>1</td>
<td>100</td>
<td>102</td>
<td>104</td>
<td>106</td>
<td>108</td>
<td>110</td>
<td>112</td>
<td>114</td>
<td>116</td>
<td>118</td>
<td>120</td>
<td>122</td>
<td>124</td>
<td>126</td>
<td>128</td>
<td>130</td>
<td>132</td>
<td>134</td>
<td>136</td>
<td>138</td>
<td>140</td>
<td>142</td>
<td>144</td>
<td>146</td>
<td>148</td>
<td>150</td>
<td>152</td>
</tr>
<tr>
<td>2</td>
<td>200</td>
<td>202</td>
<td>204</td>
<td>206</td>
<td>208</td>
<td>210</td>
<td>212</td>
<td>214</td>
<td>216</td>
<td>218</td>
<td>220</td>
<td>222</td>
<td>224</td>
<td>226</td>
<td>228</td>
<td>230</td>
<td>232</td>
<td>234</td>
<td>236</td>
<td>238</td>
<td>240</td>
<td>242</td>
<td>244</td>
<td>246</td>
<td>248</td>
<td>250</td>
<td>252</td>
</tr>
</tbody>
</table>

**Notes:**
- Special Education includes students with IEPs or 504 plans.
- Art, Music, etc., includes music, art, and physical education.
- Language Arts includes English Language Arts and French Immersion.
- Special Education in math includes students with learning disabilities.
- PE Coach includes intramural and extramural programs.
- Health includes health education and physical fitness.
- Homeroom includes students' class number.

**Contact Information:**
- School Phone: 555-1234
- Email: info@nswps.ca

**School Address:**
- New Southeast St. Thomas Public School
- 123 Main Street, St. George, ON, Canada

**Administrative Contact:**
- Principal: Jane Doe
- Vice-Principal: John Smith

---

**2022-2023 School Year Schedule**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Section</th>
<th>Room</th>
<th>Teacher</th>
<th>Special Education</th>
<th>Art (Art, Music, etc.)</th>
<th>Music</th>
<th>Computer</th>
<th>Library</th>
<th>French</th>
<th>Spanish</th>
<th>Science</th>
<th>Social Studies</th>
<th>Physical Education</th>
<th>PE Coach</th>
<th>Health</th>
<th>Homeroom</th>
<th>Language Arts</th>
<th>Math</th>
<th>Special Education</th>
<th>Art (Art, Music, etc.)</th>
<th>Music</th>
<th>Computer</th>
<th>Library</th>
<th>French</th>
<th>Spanish</th>
<th>Science</th>
<th>Social Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>300</td>
<td>302</td>
<td>304</td>
<td>306</td>
<td>308</td>
<td>310</td>
<td>312</td>
<td>314</td>
<td>316</td>
<td>318</td>
<td>320</td>
<td>322</td>
<td>324</td>
<td>326</td>
<td>328</td>
<td>330</td>
<td>332</td>
<td>334</td>
<td>336</td>
<td>338</td>
<td>340</td>
<td>342</td>
<td>344</td>
<td>346</td>
<td>348</td>
<td>350</td>
<td>352</td>
</tr>
<tr>
<td>4</td>
<td>400</td>
<td>402</td>
<td>404</td>
<td>406</td>
<td>408</td>
<td>410</td>
<td>412</td>
<td>414</td>
<td>416</td>
<td>418</td>
<td>420</td>
<td>422</td>
<td>424</td>
<td>426</td>
<td>428</td>
<td>430</td>
<td>432</td>
<td>434</td>
<td>436</td>
<td>438</td>
<td>440</td>
<td>442</td>
<td>444</td>
<td>446</td>
<td>448</td>
<td>450</td>
<td>452</td>
</tr>
</tbody>
</table>

**Notes:**
- Special Education includes students with IEPs or 504 plans.
- Art, Music, etc., includes music, art, and physical education.
- Language Arts includes English Language Arts and French Immersion.
- Special Education in math includes students with learning disabilities.
- PE Coach includes intramural and extramural programs.
- Health includes health education and physical fitness.
- Homeroom includes students' class number.

**Contact Information:**
- School Phone: 555-1234
- Email: info@nswps.ca

**School Address:**
- New Southeast St. Thomas Public School
- 123 Main Street, St. George, ON, Canada

**Administrative Contact:**
- Principal: Jane Doe
- Vice-Principal: John Smith

---

**2022-2023 School Year Schedule**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Section</th>
<th>Room</th>
<th>Teacher</th>
<th>Special Education</th>
<th>Art (Art, Music, etc.)</th>
<th>Music</th>
<th>Computer</th>
<th>Library</th>
<th>French</th>
<th>Spanish</th>
<th>Science</th>
<th>Social Studies</th>
<th>Physical Education</th>
<th>PE Coach</th>
<th>Health</th>
<th>Homeroom</th>
<th>Language Arts</th>
<th>Math</th>
<th>Special Education</th>
<th>Art (Art, Music, etc.)</th>
<th>Music</th>
<th>Computer</th>
<th>Library</th>
<th>French</th>
<th>Spanish</th>
<th>Science</th>
<th>Social Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Name</td>
<td>Utilization</td>
<td>DTG Capacity</td>
<td>Enrollment</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>-------------</td>
<td>--------------</td>
<td>------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Classroom Count Calculations

<table>
<thead>
<tr>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classroom</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Existing Kindergarten CR Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>(if any or minus)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Grade 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade 2</td>
</tr>
<tr>
<td>Grade 3</td>
</tr>
<tr>
<td>Grade 4</td>
</tr>
<tr>
<td>Grade 5</td>
</tr>
<tr>
<td>Grade 6</td>
</tr>
<tr>
<td>Grade 7</td>
</tr>
<tr>
<td>Grade 8</td>
</tr>
<tr>
<td>Grade 9</td>
</tr>
<tr>
<td>Grade 10</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Grades 1-3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Grades 4-8</td>
</tr>
<tr>
<td>Special Education</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Projected Enrollment</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Existing Classrooms</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Total CR for Gr. 1-8 and Spec. Ed. &amp; Gen't Arts</th>
</tr>
</thead>
</table>

| CR Adjustments Required (by grade) |

| Existing Learning Support (LSP) (if any) |

| Total FDK and CR Adjustments Required |

| Min Perm Cap City Req'd to Build On Site (If any) |

| DTG Bldg On Classroom Space |

| Existing Portable on Site |

| Additional Portables Required on Site |

| Total Portables Required on Site (rounded up) |
### New Southeast St. Thomas PS - Elementary Pupil Accommodation Review 01 - Associated Schools (Status Quo)

<table>
<thead>
<tr>
<th>Mitchell Hepburn PS</th>
<th>Original OTG</th>
<th>678</th>
<th>2020 %CAP</th>
<th>116%</th>
</tr>
</thead>
</table>

#### STATUS QUO - GRADES JK-8 - Mitchell Hepburn PS Regular Track and Special Education Enrolment

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr 1</th>
<th>Gr 2</th>
<th>Gr 3</th>
<th>GR1-3</th>
<th>Gr 4</th>
<th>Gr 5</th>
<th>Gr 6</th>
<th>Gr 7</th>
<th>Gr 8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>68</td>
<td>63</td>
<td>131</td>
<td>55</td>
<td>69</td>
<td>59</td>
<td>183</td>
<td>41</td>
<td>50</td>
<td>70</td>
<td>54</td>
<td>52</td>
<td>267</td>
<td>29</td>
<td>610</td>
</tr>
<tr>
<td>2011</td>
<td>78</td>
<td>74</td>
<td>152</td>
<td>74</td>
<td>54</td>
<td>69</td>
<td>197</td>
<td>62</td>
<td>44</td>
<td>48</td>
<td>69</td>
<td>53</td>
<td>276</td>
<td>26</td>
<td>651</td>
</tr>
<tr>
<td>2012</td>
<td>79</td>
<td>73</td>
<td>152</td>
<td>73</td>
<td>76</td>
<td>58</td>
<td>207</td>
<td>73</td>
<td>67</td>
<td>48</td>
<td>47</td>
<td>74</td>
<td>309</td>
<td>25</td>
<td>693</td>
</tr>
<tr>
<td>2013</td>
<td>77</td>
<td>71</td>
<td>148</td>
<td>77</td>
<td>74</td>
<td>77</td>
<td>228</td>
<td>61</td>
<td>71</td>
<td>68</td>
<td>50</td>
<td>46</td>
<td>296</td>
<td>24</td>
<td>696</td>
</tr>
<tr>
<td>2014</td>
<td>66</td>
<td>77</td>
<td>143</td>
<td>73</td>
<td>82</td>
<td>75</td>
<td>230</td>
<td>80</td>
<td>61</td>
<td>68</td>
<td>63</td>
<td>53</td>
<td>325</td>
<td>25</td>
<td>723</td>
</tr>
<tr>
<td>2015</td>
<td>80</td>
<td>64</td>
<td>144</td>
<td>78</td>
<td>74</td>
<td>84</td>
<td>235</td>
<td>67</td>
<td>82</td>
<td>62</td>
<td>67</td>
<td>70</td>
<td>348</td>
<td>25</td>
<td>753</td>
</tr>
<tr>
<td>2016</td>
<td>54</td>
<td>78</td>
<td>132</td>
<td>65</td>
<td>84</td>
<td>74</td>
<td>223</td>
<td>88</td>
<td>69</td>
<td>80</td>
<td>69</td>
<td>72</td>
<td>378</td>
<td>24</td>
<td>757</td>
</tr>
<tr>
<td>2017</td>
<td>68</td>
<td>55</td>
<td>123</td>
<td>81</td>
<td>69</td>
<td>86</td>
<td>236</td>
<td>76</td>
<td>90</td>
<td>71</td>
<td>82</td>
<td>74</td>
<td>393</td>
<td>24</td>
<td>776</td>
</tr>
<tr>
<td>2018</td>
<td>72</td>
<td>68</td>
<td>140</td>
<td>56</td>
<td>84</td>
<td>71</td>
<td>211</td>
<td>87</td>
<td>77</td>
<td>91</td>
<td>73</td>
<td>88</td>
<td>416</td>
<td>24</td>
<td>791</td>
</tr>
<tr>
<td>2019</td>
<td>73</td>
<td>71</td>
<td>144</td>
<td>67</td>
<td>58</td>
<td>87</td>
<td>212</td>
<td>72</td>
<td>88</td>
<td>78</td>
<td>92</td>
<td>77</td>
<td>407</td>
<td>24</td>
<td>787</td>
</tr>
<tr>
<td>2020</td>
<td>75</td>
<td>70</td>
<td>145</td>
<td>69</td>
<td>69</td>
<td>59</td>
<td>197</td>
<td>87</td>
<td>72</td>
<td>88</td>
<td>78</td>
<td>97</td>
<td>422</td>
<td>24</td>
<td>788</td>
</tr>
<tr>
<td>2021</td>
<td>75</td>
<td>72</td>
<td>147</td>
<td>68</td>
<td>71</td>
<td>71</td>
<td>210</td>
<td>59</td>
<td>87</td>
<td>72</td>
<td>88</td>
<td>82</td>
<td>388</td>
<td>24</td>
<td>769</td>
</tr>
<tr>
<td>2022</td>
<td>75</td>
<td>72</td>
<td>147</td>
<td>70</td>
<td>70</td>
<td>73</td>
<td>213</td>
<td>71</td>
<td>59</td>
<td>87</td>
<td>72</td>
<td>93</td>
<td>382</td>
<td>24</td>
<td>766</td>
</tr>
<tr>
<td>2023</td>
<td>75</td>
<td>72</td>
<td>147</td>
<td>70</td>
<td>72</td>
<td>72</td>
<td>214</td>
<td>73</td>
<td>71</td>
<td>59</td>
<td>87</td>
<td>76</td>
<td>366</td>
<td>24</td>
<td>751</td>
</tr>
<tr>
<td>2024</td>
<td>75</td>
<td>72</td>
<td>147</td>
<td>70</td>
<td>72</td>
<td>74</td>
<td>216</td>
<td>72</td>
<td>73</td>
<td>71</td>
<td>60</td>
<td>92</td>
<td>368</td>
<td>24</td>
<td>755</td>
</tr>
<tr>
<td>2025</td>
<td>75</td>
<td>72</td>
<td>147</td>
<td>70</td>
<td>72</td>
<td>74</td>
<td>216</td>
<td>74</td>
<td>73</td>
<td>73</td>
<td>71</td>
<td>63</td>
<td>353</td>
<td>24</td>
<td>740</td>
</tr>
<tr>
<td>2026</td>
<td>75</td>
<td>72</td>
<td>147</td>
<td>70</td>
<td>72</td>
<td>74</td>
<td>216</td>
<td>74</td>
<td>74</td>
<td>72</td>
<td>73</td>
<td>75</td>
<td>368</td>
<td>24</td>
<td>755</td>
</tr>
<tr>
<td>2027</td>
<td>74</td>
<td>72</td>
<td>146</td>
<td>71</td>
<td>71</td>
<td>73</td>
<td>215</td>
<td>74</td>
<td>72</td>
<td>73</td>
<td>71</td>
<td>75</td>
<td>365</td>
<td>24</td>
<td>750</td>
</tr>
<tr>
<td>2028</td>
<td>74</td>
<td>73</td>
<td>147</td>
<td>71</td>
<td>72</td>
<td>74</td>
<td>217</td>
<td>73</td>
<td>74</td>
<td>71</td>
<td>73</td>
<td>74</td>
<td>365</td>
<td>24</td>
<td>753</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK+SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>Gr4</td>
<td>Gr4-3</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>Gr8</td>
<td>GR4-8</td>
<td>Spec Ed</td>
<td>Total Body</td>
</tr>
<tr>
<td>------</td>
<td>----</td>
<td>----</td>
<td>-------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>---------</td>
<td>------------</td>
</tr>
<tr>
<td>2010</td>
<td>15</td>
<td>36</td>
<td>20</td>
<td>24</td>
<td>35</td>
<td>37</td>
<td>33</td>
<td>42</td>
<td>35</td>
<td>32</td>
<td>29</td>
<td>38</td>
<td>174</td>
<td>19</td>
<td>303</td>
</tr>
<tr>
<td>2011</td>
<td>30</td>
<td>47</td>
<td>47</td>
<td>24</td>
<td>24</td>
<td>75</td>
<td>24</td>
<td>34</td>
<td>34</td>
<td>30</td>
<td>30</td>
<td>157</td>
<td>16</td>
<td>16</td>
<td>295</td>
</tr>
<tr>
<td>2012</td>
<td>22</td>
<td>26</td>
<td>48</td>
<td>22</td>
<td>24</td>
<td>63</td>
<td>29</td>
<td>36</td>
<td>36</td>
<td>36</td>
<td>36</td>
<td>150</td>
<td>13</td>
<td>13</td>
<td>274</td>
</tr>
<tr>
<td>2013</td>
<td>30</td>
<td>27</td>
<td>57</td>
<td>21</td>
<td>15</td>
<td>49</td>
<td>25</td>
<td>25</td>
<td>25</td>
<td>35</td>
<td>35</td>
<td>135</td>
<td>13</td>
<td>13</td>
<td>267</td>
</tr>
<tr>
<td>2014</td>
<td>26</td>
<td>31</td>
<td>57</td>
<td>30</td>
<td>16</td>
<td>62</td>
<td>25</td>
<td>27</td>
<td>27</td>
<td>24</td>
<td>24</td>
<td>135</td>
<td>7</td>
<td>7</td>
<td>250</td>
</tr>
<tr>
<td>2016</td>
<td>23</td>
<td>28</td>
<td>47</td>
<td>24</td>
<td>24</td>
<td>85</td>
<td>21</td>
<td>19</td>
<td>19</td>
<td>24</td>
<td>24</td>
<td>133</td>
<td>5</td>
<td>5</td>
<td>250</td>
</tr>
<tr>
<td>2017</td>
<td>26</td>
<td>24</td>
<td>50</td>
<td>24</td>
<td>24</td>
<td>76</td>
<td>33</td>
<td>20</td>
<td>20</td>
<td>18</td>
<td>18</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
<tr>
<td>2018</td>
<td>26</td>
<td>24</td>
<td>50</td>
<td>24</td>
<td>24</td>
<td>76</td>
<td>33</td>
<td>20</td>
<td>20</td>
<td>18</td>
<td>18</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
<tr>
<td>2019</td>
<td>25</td>
<td>27</td>
<td>50</td>
<td>24</td>
<td>24</td>
<td>76</td>
<td>33</td>
<td>20</td>
<td>20</td>
<td>18</td>
<td>18</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
<tr>
<td>2020</td>
<td>25</td>
<td>24</td>
<td>49</td>
<td>24</td>
<td>24</td>
<td>76</td>
<td>33</td>
<td>20</td>
<td>20</td>
<td>18</td>
<td>18</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
<tr>
<td>2021</td>
<td>25</td>
<td>26</td>
<td>51</td>
<td>26</td>
<td>26</td>
<td>73</td>
<td>23</td>
<td>20</td>
<td>20</td>
<td>18</td>
<td>18</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
<tr>
<td>2022</td>
<td>25</td>
<td>26</td>
<td>51</td>
<td>26</td>
<td>26</td>
<td>73</td>
<td>23</td>
<td>20</td>
<td>20</td>
<td>18</td>
<td>18</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
<tr>
<td>2023</td>
<td>25</td>
<td>26</td>
<td>51</td>
<td>26</td>
<td>26</td>
<td>73</td>
<td>23</td>
<td>20</td>
<td>20</td>
<td>18</td>
<td>18</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
<tr>
<td>2024</td>
<td>26</td>
<td>26</td>
<td>52</td>
<td>26</td>
<td>26</td>
<td>74</td>
<td>26</td>
<td>24</td>
<td>24</td>
<td>19</td>
<td>19</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
<tr>
<td>2025</td>
<td>26</td>
<td>26</td>
<td>53</td>
<td>26</td>
<td>26</td>
<td>74</td>
<td>26</td>
<td>24</td>
<td>24</td>
<td>19</td>
<td>19</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
<tr>
<td>2026</td>
<td>26</td>
<td>26</td>
<td>53</td>
<td>26</td>
<td>26</td>
<td>74</td>
<td>26</td>
<td>24</td>
<td>24</td>
<td>19</td>
<td>19</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
<tr>
<td>2027</td>
<td>26</td>
<td>26</td>
<td>53</td>
<td>26</td>
<td>26</td>
<td>74</td>
<td>26</td>
<td>24</td>
<td>24</td>
<td>19</td>
<td>19</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
<tr>
<td>2028</td>
<td>26</td>
<td>26</td>
<td>53</td>
<td>26</td>
<td>26</td>
<td>74</td>
<td>26</td>
<td>24</td>
<td>24</td>
<td>19</td>
<td>19</td>
<td>134</td>
<td>5</td>
<td>5</td>
<td>255</td>
</tr>
</tbody>
</table>
## Pierre Elliott Trudeau PS

**2010-2015 - Status Quo - GRADES SK-8 French Immersion and GRADES 7/8 Extended French Immersion Program**

**2016-2025 - STATUS QUO - GRADES SK-6 - Pierre Elliott Trudeau PS French Immersion Program**

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>0</td>
<td>80</td>
<td>80</td>
<td>97</td>
<td>84</td>
<td>56</td>
<td>237</td>
<td>54</td>
<td>41</td>
<td>32</td>
<td>63</td>
<td>37</td>
<td>227</td>
<td>0</td>
<td>544</td>
</tr>
<tr>
<td>2011</td>
<td>0</td>
<td>71</td>
<td>71</td>
<td>107</td>
<td>92</td>
<td>77</td>
<td>271</td>
<td>50</td>
<td>55</td>
<td>40</td>
<td>56</td>
<td>62</td>
<td>263</td>
<td>0</td>
<td>605</td>
</tr>
<tr>
<td>2012</td>
<td>0</td>
<td>78</td>
<td>78</td>
<td>102</td>
<td>99</td>
<td>86</td>
<td>287</td>
<td>75</td>
<td>48</td>
<td>54</td>
<td>63</td>
<td>54</td>
<td>294</td>
<td>0</td>
<td>659</td>
</tr>
<tr>
<td>2013</td>
<td>0</td>
<td>60</td>
<td>66</td>
<td>117</td>
<td>97</td>
<td>99</td>
<td>313</td>
<td>80</td>
<td>70</td>
<td>49</td>
<td>91</td>
<td>60</td>
<td>350</td>
<td>0</td>
<td>723</td>
</tr>
<tr>
<td>2014</td>
<td>0</td>
<td>84</td>
<td>84</td>
<td>110</td>
<td>109</td>
<td>86</td>
<td>305</td>
<td>96</td>
<td>77</td>
<td>69</td>
<td>63</td>
<td>84</td>
<td>389</td>
<td>0</td>
<td>778</td>
</tr>
<tr>
<td>2015</td>
<td>0</td>
<td>84</td>
<td>84</td>
<td>103</td>
<td>96</td>
<td>292</td>
<td>80</td>
<td>85</td>
<td>73</td>
<td>78</td>
<td>59</td>
<td>375</td>
<td>0</td>
<td>751</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>0</td>
<td>74</td>
<td>74</td>
<td>100</td>
<td>88</td>
<td>93</td>
<td>281</td>
<td>91</td>
<td>73</td>
<td>82</td>
<td>0</td>
<td>0</td>
<td>246</td>
<td>0</td>
<td>600</td>
</tr>
<tr>
<td>2017</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>91</td>
<td>95</td>
<td>79</td>
<td>265</td>
<td>88</td>
<td>82</td>
<td>71</td>
<td>0</td>
<td>0</td>
<td>241</td>
<td>0</td>
<td>581</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>74</td>
<td>74</td>
<td>91</td>
<td>86</td>
<td>85</td>
<td>262</td>
<td>75</td>
<td>80</td>
<td>80</td>
<td>0</td>
<td>0</td>
<td>235</td>
<td>0</td>
<td>571</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>74</td>
<td>74</td>
<td>90</td>
<td>87</td>
<td>77</td>
<td>254</td>
<td>80</td>
<td>68</td>
<td>77</td>
<td>0</td>
<td>0</td>
<td>225</td>
<td>0</td>
<td>553</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>90</td>
<td>85</td>
<td>78</td>
<td>253</td>
<td>73</td>
<td>73</td>
<td>66</td>
<td>0</td>
<td>0</td>
<td>212</td>
<td>0</td>
<td>540</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>91</td>
<td>86</td>
<td>77</td>
<td>254</td>
<td>74</td>
<td>66</td>
<td>71</td>
<td>0</td>
<td>0</td>
<td>211</td>
<td>0</td>
<td>540</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>91</td>
<td>86</td>
<td>77</td>
<td>254</td>
<td>73</td>
<td>67</td>
<td>64</td>
<td>0</td>
<td>0</td>
<td>204</td>
<td>0</td>
<td>533</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>73</td>
<td>66</td>
<td>65</td>
<td>0</td>
<td>0</td>
<td>204</td>
<td>0</td>
<td>535</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>73</td>
<td>66</td>
<td>64</td>
<td>0</td>
<td>0</td>
<td>203</td>
<td>0</td>
<td>534</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>72</td>
<td>72</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>74</td>
<td>67</td>
<td>64</td>
<td>0</td>
<td>0</td>
<td>205</td>
<td>0</td>
<td>533</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>72</td>
<td>72</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>74</td>
<td>67</td>
<td>64</td>
<td>0</td>
<td>0</td>
<td>205</td>
<td>0</td>
<td>533</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>72</td>
<td>72</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>74</td>
<td>67</td>
<td>64</td>
<td>0</td>
<td>0</td>
<td>205</td>
<td>0</td>
<td>533</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>72</td>
<td>72</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>74</td>
<td>67</td>
<td>64</td>
<td>0</td>
<td>0</td>
<td>205</td>
<td>0</td>
<td>533</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>GR1-3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>Gr8</td>
<td>GR4-8</td>
<td>Spec. Ed</td>
<td>Total Body</td>
</tr>
<tr>
<td>------</td>
<td>----</td>
<td>----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>----------</td>
<td>------------</td>
</tr>
<tr>
<td>2010</td>
<td>14</td>
<td>11</td>
<td>25</td>
<td>7</td>
<td>10</td>
<td>8</td>
<td>25</td>
<td>10</td>
<td>15</td>
<td>10</td>
<td>22</td>
<td>17</td>
<td>74</td>
<td>0</td>
<td>124</td>
</tr>
<tr>
<td>2011</td>
<td>8</td>
<td>15</td>
<td>23</td>
<td>14</td>
<td>6</td>
<td>15</td>
<td>35</td>
<td>9</td>
<td>14</td>
<td>19</td>
<td>9</td>
<td>24</td>
<td>75</td>
<td>0</td>
<td>133</td>
</tr>
<tr>
<td>2012</td>
<td>13</td>
<td>8</td>
<td>21</td>
<td>11</td>
<td>12</td>
<td>5</td>
<td>28</td>
<td>12</td>
<td>8</td>
<td>12</td>
<td>15</td>
<td>11</td>
<td>58</td>
<td>0</td>
<td>107</td>
</tr>
<tr>
<td>2013</td>
<td>10</td>
<td>12</td>
<td>22</td>
<td>7</td>
<td>11</td>
<td>12</td>
<td>30</td>
<td>6</td>
<td>14</td>
<td>8</td>
<td>8</td>
<td>13</td>
<td>49</td>
<td>0</td>
<td>101</td>
</tr>
<tr>
<td>2014</td>
<td>11</td>
<td>7</td>
<td>18</td>
<td>11</td>
<td>6</td>
<td>10</td>
<td>27</td>
<td>8</td>
<td>4</td>
<td>12</td>
<td>7</td>
<td>8</td>
<td>39</td>
<td>0</td>
<td>84</td>
</tr>
<tr>
<td>2015</td>
<td>10</td>
<td>11</td>
<td>21</td>
<td>7</td>
<td>12</td>
<td>8</td>
<td>27</td>
<td>10</td>
<td>12</td>
<td>4</td>
<td>12</td>
<td>7</td>
<td>45</td>
<td>0</td>
<td>93</td>
</tr>
<tr>
<td>2016</td>
<td>13</td>
<td>9</td>
<td>22</td>
<td>10</td>
<td>5</td>
<td>11</td>
<td>26</td>
<td>11</td>
<td>12</td>
<td>11</td>
<td>5</td>
<td>12</td>
<td>51</td>
<td>0</td>
<td>99</td>
</tr>
<tr>
<td>2017</td>
<td>15</td>
<td>14</td>
<td>29</td>
<td>9</td>
<td>10</td>
<td>6</td>
<td>25</td>
<td>12</td>
<td>13</td>
<td>12</td>
<td>11</td>
<td>5</td>
<td>53</td>
<td>0</td>
<td>107</td>
</tr>
<tr>
<td>2018</td>
<td>19</td>
<td>13</td>
<td>32</td>
<td>14</td>
<td>9</td>
<td>10</td>
<td>33</td>
<td>7</td>
<td>12</td>
<td>12</td>
<td>10</td>
<td>11</td>
<td>52</td>
<td>0</td>
<td>117</td>
</tr>
<tr>
<td>2019</td>
<td>18</td>
<td>16</td>
<td>34</td>
<td>13</td>
<td>14</td>
<td>9</td>
<td>36</td>
<td>11</td>
<td>7</td>
<td>12</td>
<td>11</td>
<td>10</td>
<td>51</td>
<td>0</td>
<td>121</td>
</tr>
<tr>
<td>2020</td>
<td>18</td>
<td>14</td>
<td>32</td>
<td>15</td>
<td>13</td>
<td>14</td>
<td>42</td>
<td>9</td>
<td>11</td>
<td>7</td>
<td>10</td>
<td>11</td>
<td>48</td>
<td>0</td>
<td>122</td>
</tr>
<tr>
<td>2021</td>
<td>18</td>
<td>14</td>
<td>32</td>
<td>13</td>
<td>15</td>
<td>13</td>
<td>41</td>
<td>14</td>
<td>10</td>
<td>11</td>
<td>6</td>
<td>10</td>
<td>51</td>
<td>0</td>
<td>124</td>
</tr>
<tr>
<td>2022</td>
<td>18</td>
<td>14</td>
<td>32</td>
<td>13</td>
<td>13</td>
<td>15</td>
<td>41</td>
<td>13</td>
<td>14</td>
<td>9</td>
<td>9</td>
<td>6</td>
<td>51</td>
<td>0</td>
<td>124</td>
</tr>
<tr>
<td>2023</td>
<td>18</td>
<td>14</td>
<td>32</td>
<td>13</td>
<td>13</td>
<td>13</td>
<td>39</td>
<td>16</td>
<td>13</td>
<td>14</td>
<td>8</td>
<td>9</td>
<td>60</td>
<td>0</td>
<td>131</td>
</tr>
<tr>
<td>2024</td>
<td>18</td>
<td>14</td>
<td>32</td>
<td>13</td>
<td>13</td>
<td>13</td>
<td>39</td>
<td>14</td>
<td>16</td>
<td>13</td>
<td>12</td>
<td>8</td>
<td>63</td>
<td>0</td>
<td>134</td>
</tr>
<tr>
<td>2025</td>
<td>18</td>
<td>14</td>
<td>32</td>
<td>13</td>
<td>13</td>
<td>13</td>
<td>39</td>
<td>14</td>
<td>14</td>
<td>16</td>
<td>11</td>
<td>12</td>
<td>67</td>
<td>0</td>
<td>138</td>
</tr>
<tr>
<td>2026</td>
<td>18</td>
<td>14</td>
<td>32</td>
<td>13</td>
<td>13</td>
<td>13</td>
<td>39</td>
<td>14</td>
<td>14</td>
<td>14</td>
<td>13</td>
<td>11</td>
<td>66</td>
<td>0</td>
<td>137</td>
</tr>
<tr>
<td>2027</td>
<td>19</td>
<td>15</td>
<td>34</td>
<td>13</td>
<td>13</td>
<td>13</td>
<td>39</td>
<td>14</td>
<td>14</td>
<td>16</td>
<td>11</td>
<td>12</td>
<td>67</td>
<td>0</td>
<td>140</td>
</tr>
<tr>
<td>2028</td>
<td>19</td>
<td>14</td>
<td>33</td>
<td>14</td>
<td>13</td>
<td>13</td>
<td>40</td>
<td>14</td>
<td>14</td>
<td>15</td>
<td>11</td>
<td>69</td>
<td>0</td>
<td>142</td>
<td></td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>GR1-3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>Gr8</td>
<td>GR4-8</td>
<td>Spec. Ed</td>
<td>Total Body</td>
</tr>
<tr>
<td>------</td>
<td>----</td>
<td>----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>--------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>------</td>
<td>---------</td>
<td>-----------</td>
</tr>
<tr>
<td>2010</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2011</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2012</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2014</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2015</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2016</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>4</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>2017</td>
<td>4</td>
<td>4</td>
<td>8</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>4</td>
<td>10</td>
<td>3</td>
<td>3</td>
<td>4</td>
<td>3</td>
<td>17</td>
<td>0</td>
<td>35</td>
</tr>
<tr>
<td>2018</td>
<td>7</td>
<td>7</td>
<td>14</td>
<td>6</td>
<td>5</td>
<td>5</td>
<td>16</td>
<td>6</td>
<td>5</td>
<td>6</td>
<td>5</td>
<td>6</td>
<td>28</td>
<td>0</td>
<td>58</td>
</tr>
<tr>
<td>2019</td>
<td>12</td>
<td>11</td>
<td>23</td>
<td>10</td>
<td>9</td>
<td>9</td>
<td>29</td>
<td>9</td>
<td>10</td>
<td>9</td>
<td>10</td>
<td>9</td>
<td>47</td>
<td>0</td>
<td>99</td>
</tr>
<tr>
<td>2020</td>
<td>13</td>
<td>13</td>
<td>26</td>
<td>11</td>
<td>11</td>
<td>11</td>
<td>33</td>
<td>10</td>
<td>11</td>
<td>10</td>
<td>11</td>
<td>11</td>
<td>52</td>
<td>0</td>
<td>111</td>
</tr>
<tr>
<td>2021</td>
<td>15</td>
<td>15</td>
<td>30</td>
<td>13</td>
<td>13</td>
<td>13</td>
<td>39</td>
<td>13</td>
<td>12</td>
<td>13</td>
<td>12</td>
<td>13</td>
<td>62</td>
<td>0</td>
<td>131</td>
</tr>
<tr>
<td>2022</td>
<td>16</td>
<td>16</td>
<td>32</td>
<td>14</td>
<td>14</td>
<td>14</td>
<td>42</td>
<td>14</td>
<td>14</td>
<td>13</td>
<td>13</td>
<td>14</td>
<td>68</td>
<td>0</td>
<td>142</td>
</tr>
<tr>
<td>2023</td>
<td>18</td>
<td>17</td>
<td>35</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>45</td>
<td>15</td>
<td>15</td>
<td>14</td>
<td>14</td>
<td>14</td>
<td>73</td>
<td>0</td>
<td>153</td>
</tr>
<tr>
<td>2024</td>
<td>19</td>
<td>19</td>
<td>38</td>
<td>16</td>
<td>16</td>
<td>16</td>
<td>48</td>
<td>16</td>
<td>16</td>
<td>16</td>
<td>15</td>
<td>15</td>
<td>79</td>
<td>0</td>
<td>165</td>
</tr>
<tr>
<td>2025</td>
<td>20</td>
<td>20</td>
<td>40</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>51</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>17</td>
<td>85</td>
<td>0</td>
<td>176</td>
</tr>
<tr>
<td>2026</td>
<td>22</td>
<td>21</td>
<td>43</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>54</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>90</td>
<td>0</td>
<td>187</td>
</tr>
<tr>
<td>2027</td>
<td>23</td>
<td>21</td>
<td>44</td>
<td>19</td>
<td>17</td>
<td>17</td>
<td>53</td>
<td>17</td>
<td>17</td>
<td>18</td>
<td>18</td>
<td>17</td>
<td>86</td>
<td>0</td>
<td>183</td>
</tr>
<tr>
<td>2028</td>
<td>23</td>
<td>22</td>
<td>45</td>
<td>19</td>
<td>18</td>
<td>18</td>
<td>55</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>18</td>
<td>90</td>
<td>0</td>
<td>190</td>
</tr>
</tbody>
</table>
### Port Stanley PS - French Immersion Program ONLY

2016-2025 - STATUS QUO - GRADES 7-8 - Port Stanley PS French Immersion Program

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>65</td>
<td>61</td>
<td>126</td>
<td>0</td>
<td>126</td>
</tr>
<tr>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>75</td>
<td>65</td>
<td>140</td>
<td>0</td>
<td>140</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>150</td>
<td>0</td>
<td>150</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>82</td>
<td>75</td>
<td>157</td>
<td>0</td>
<td>157</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>78</td>
<td>82</td>
<td>160</td>
<td>0</td>
<td>160</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>68</td>
<td>78</td>
<td>146</td>
<td>0</td>
<td>146</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>68</td>
<td>68</td>
<td>136</td>
<td>0</td>
<td>136</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>60</td>
<td>68</td>
<td>128</td>
<td>0</td>
<td>128</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>57</td>
<td>60</td>
<td>117</td>
<td>0</td>
<td>117</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>58</td>
<td>57</td>
<td>115</td>
<td>0</td>
<td>115</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>59</td>
<td>58</td>
<td>117</td>
<td>0</td>
<td>117</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>58</td>
<td>57</td>
<td>115</td>
<td>0</td>
<td>115</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>59</td>
<td>58</td>
<td>117</td>
<td>0</td>
<td>117</td>
</tr>
</tbody>
</table>

### Port Stanley PS - Extended French Immersion Program - ONLY

2016-2025 - STATUS QUO - GRADES 7-8 - Port Stanley PS Extended French Immersion Program

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>15</td>
<td>9</td>
<td>24</td>
<td>0</td>
<td>24</td>
</tr>
<tr>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>20</td>
<td>15</td>
<td>35</td>
<td>0</td>
<td>35</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>19</td>
<td>20</td>
<td>39</td>
<td>0</td>
<td>39</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>19</td>
<td>19</td>
<td>38</td>
<td>0</td>
<td>38</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>17</td>
<td>19</td>
<td>36</td>
<td>0</td>
<td>36</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>15</td>
<td>17</td>
<td>32</td>
<td>0</td>
<td>32</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>15</td>
<td>15</td>
<td>30</td>
<td>0</td>
<td>30</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>15</td>
<td>15</td>
<td>30</td>
<td>0</td>
<td>30</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>14</td>
<td>15</td>
<td>29</td>
<td>0</td>
<td>29</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>14</td>
<td>14</td>
<td>28</td>
<td>0</td>
<td>28</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>14</td>
<td>14</td>
<td>28</td>
<td>0</td>
<td>28</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>14</td>
<td>14</td>
<td>28</td>
<td>0</td>
<td>28</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>14</td>
<td>14</td>
<td>28</td>
<td>0</td>
<td>28</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK+SK</td>
<td>G1</td>
<td>G2</td>
<td>G3</td>
<td>G4+5</td>
<td>G6</td>
<td>G7</td>
<td>G8</td>
<td>Spec Ed</td>
<td>Total</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>----</td>
<td>----</td>
<td>-------</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>-------</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>---------</td>
<td>-------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2010</td>
<td>14</td>
<td>11</td>
<td>25</td>
<td></td>
<td>7</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>124</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2011</td>
<td>18</td>
<td>15</td>
<td>33</td>
<td>14</td>
<td>14</td>
<td>35</td>
<td></td>
<td>10</td>
<td></td>
<td></td>
<td></td>
<td>134</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2012</td>
<td>23</td>
<td>21</td>
<td>44</td>
<td>24</td>
<td>12</td>
<td>36</td>
<td>5</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
<td>133</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>20</td>
<td>12</td>
<td>32</td>
<td>12</td>
<td>11</td>
<td>12</td>
<td>8</td>
<td>14</td>
<td></td>
<td></td>
<td></td>
<td>127</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2014</td>
<td>10</td>
<td>18</td>
<td>28</td>
<td>7</td>
<td>11</td>
<td>18</td>
<td>4</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
<td>91</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2015</td>
<td>10</td>
<td>11</td>
<td>21</td>
<td>11</td>
<td>21</td>
<td>12</td>
<td>8</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
<td>93</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>10</td>
<td>11</td>
<td>21</td>
<td>11</td>
<td>21</td>
<td>12</td>
<td>8</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
<td>93</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2017</td>
<td>19</td>
<td>18</td>
<td>37</td>
<td>12</td>
<td>12</td>
<td>18</td>
<td>10</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
<td>93</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>26</td>
<td>20</td>
<td>46</td>
<td>14</td>
<td>15</td>
<td>15</td>
<td>8</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
<td>131</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2019</td>
<td>26</td>
<td>20</td>
<td>46</td>
<td>14</td>
<td>15</td>
<td>15</td>
<td>8</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
<td>131</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2020</td>
<td>30</td>
<td>27</td>
<td>57</td>
<td>23</td>
<td>24</td>
<td>24</td>
<td>18</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
<td>145</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2021</td>
<td>31</td>
<td>27</td>
<td>58</td>
<td>23</td>
<td>24</td>
<td>24</td>
<td>18</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
<td>152</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2022</td>
<td>36</td>
<td>31</td>
<td>67</td>
<td>31</td>
<td>28</td>
<td>28</td>
<td>21</td>
<td>27</td>
<td></td>
<td></td>
<td></td>
<td>163</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2023</td>
<td>36</td>
<td>31</td>
<td>67</td>
<td>31</td>
<td>28</td>
<td>28</td>
<td>21</td>
<td>27</td>
<td></td>
<td></td>
<td></td>
<td>163</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2024</td>
<td>36</td>
<td>31</td>
<td>67</td>
<td>31</td>
<td>28</td>
<td>28</td>
<td>21</td>
<td>27</td>
<td></td>
<td></td>
<td></td>
<td>152</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2025</td>
<td>40</td>
<td>35</td>
<td>75</td>
<td>35</td>
<td>31</td>
<td>31</td>
<td>24</td>
<td>32</td>
<td></td>
<td></td>
<td></td>
<td>161</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2026</td>
<td>40</td>
<td>35</td>
<td>75</td>
<td>35</td>
<td>31</td>
<td>31</td>
<td>24</td>
<td>32</td>
<td></td>
<td></td>
<td></td>
<td>152</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2027</td>
<td>40</td>
<td>35</td>
<td>75</td>
<td>35</td>
<td>31</td>
<td>31</td>
<td>24</td>
<td>32</td>
<td></td>
<td></td>
<td></td>
<td>152</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2028</td>
<td>42</td>
<td>36</td>
<td>78</td>
<td>36</td>
<td>33</td>
<td>33</td>
<td>24</td>
<td>32</td>
<td></td>
<td></td>
<td></td>
<td>152</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Port Stanley PS - ALL PROGRAMS

STATUS QUO - GRADES JK-8 - Port Stanley PS Existing Community and Southeast St. Thomas Holding Zone Regular Track Enrolment
2016-2025 - STATUS QUO - GRADES 7-8 - Port Stanley PS French Immersion Program
2016-2025 - STATUS QUO - GRADES 7-8 - Port Stanley PS Extended French Immersion Program

Original OG

505 of 265
<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>G-1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>27</td>
<td>23</td>
<td>50</td>
<td>28</td>
<td>30</td>
<td>33</td>
<td>91</td>
<td>30</td>
<td>30</td>
<td>34</td>
<td>38</td>
<td>28</td>
<td>160</td>
<td>0</td>
<td>301</td>
</tr>
<tr>
<td>2011</td>
<td>25</td>
<td>26</td>
<td>51</td>
<td>23</td>
<td>27</td>
<td>29</td>
<td>79</td>
<td>30</td>
<td>31</td>
<td>31</td>
<td>38</td>
<td>161</td>
<td>0</td>
<td>291</td>
<td></td>
</tr>
<tr>
<td>2012</td>
<td>22</td>
<td>21</td>
<td>43</td>
<td>28</td>
<td>24</td>
<td>27</td>
<td>79</td>
<td>29</td>
<td>31</td>
<td>27</td>
<td>35</td>
<td>153</td>
<td>0</td>
<td>275</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>21</td>
<td>22</td>
<td>43</td>
<td>21</td>
<td>31</td>
<td>25</td>
<td>77</td>
<td>26</td>
<td>26</td>
<td>24</td>
<td>31</td>
<td>133</td>
<td>0</td>
<td>253</td>
<td></td>
</tr>
<tr>
<td>2014</td>
<td>20</td>
<td>21</td>
<td>41</td>
<td>21</td>
<td>24</td>
<td>31</td>
<td>76</td>
<td>25</td>
<td>24</td>
<td>24</td>
<td>25</td>
<td>122</td>
<td>0</td>
<td>239</td>
<td></td>
</tr>
<tr>
<td>2015</td>
<td>19</td>
<td>21</td>
<td>40</td>
<td>24</td>
<td>23</td>
<td>27</td>
<td>74</td>
<td>33</td>
<td>26</td>
<td>24</td>
<td>23</td>
<td>128</td>
<td>0</td>
<td>242</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>20</td>
<td>21</td>
<td>41</td>
<td>22</td>
<td>25</td>
<td>26</td>
<td>73</td>
<td>27</td>
<td>33</td>
<td>24</td>
<td>25</td>
<td>133</td>
<td>0</td>
<td>247</td>
<td></td>
</tr>
<tr>
<td>2017</td>
<td>21</td>
<td>20</td>
<td>41</td>
<td>22</td>
<td>24</td>
<td>26</td>
<td>72</td>
<td>27</td>
<td>27</td>
<td>22</td>
<td>25</td>
<td>133</td>
<td>0</td>
<td>246</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>18</td>
<td>21</td>
<td>39</td>
<td>21</td>
<td>24</td>
<td>25</td>
<td>70</td>
<td>26</td>
<td>26</td>
<td>29</td>
<td>22</td>
<td>129</td>
<td>0</td>
<td>238</td>
<td></td>
</tr>
<tr>
<td>2019</td>
<td>21</td>
<td>18</td>
<td>39</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>69</td>
<td>25</td>
<td>26</td>
<td>25</td>
<td>23</td>
<td>128</td>
<td>0</td>
<td>236</td>
<td></td>
</tr>
<tr>
<td>2020</td>
<td>21</td>
<td>21</td>
<td>42</td>
<td>19</td>
<td>24</td>
<td>23</td>
<td>66</td>
<td>24</td>
<td>25</td>
<td>24</td>
<td>23</td>
<td>119</td>
<td>0</td>
<td>227</td>
<td></td>
</tr>
<tr>
<td>2021</td>
<td>21</td>
<td>21</td>
<td>42</td>
<td>22</td>
<td>20</td>
<td>24</td>
<td>66</td>
<td>23</td>
<td>24</td>
<td>23</td>
<td>22</td>
<td>115</td>
<td>0</td>
<td>223</td>
<td></td>
</tr>
<tr>
<td>2022</td>
<td>21</td>
<td>21</td>
<td>42</td>
<td>22</td>
<td>24</td>
<td>21</td>
<td>67</td>
<td>24</td>
<td>23</td>
<td>21</td>
<td>22</td>
<td>113</td>
<td>0</td>
<td>222</td>
<td></td>
</tr>
<tr>
<td>2023</td>
<td>21</td>
<td>21</td>
<td>42</td>
<td>23</td>
<td>24</td>
<td>21</td>
<td>68</td>
<td>24</td>
<td>21</td>
<td>22</td>
<td>21</td>
<td>139</td>
<td>0</td>
<td>219</td>
<td></td>
</tr>
<tr>
<td>2024</td>
<td>20</td>
<td>21</td>
<td>41</td>
<td>21</td>
<td>23</td>
<td>24</td>
<td>68</td>
<td>24</td>
<td>21</td>
<td>20</td>
<td>21</td>
<td>139</td>
<td>0</td>
<td>218</td>
<td></td>
</tr>
<tr>
<td>2025</td>
<td>20</td>
<td>20</td>
<td>40</td>
<td>21</td>
<td>23</td>
<td>24</td>
<td>68</td>
<td>24</td>
<td>24</td>
<td>20</td>
<td>21</td>
<td>139</td>
<td>0</td>
<td>217</td>
<td></td>
</tr>
<tr>
<td>2026</td>
<td>20</td>
<td>20</td>
<td>40</td>
<td>21</td>
<td>23</td>
<td>23</td>
<td>67</td>
<td>24</td>
<td>24</td>
<td>23</td>
<td>18</td>
<td>110</td>
<td>0</td>
<td>217</td>
<td></td>
</tr>
<tr>
<td>2027</td>
<td>20</td>
<td>20</td>
<td>40</td>
<td>21</td>
<td>23</td>
<td>24</td>
<td>68</td>
<td>24</td>
<td>24</td>
<td>23</td>
<td>18</td>
<td>113</td>
<td>0</td>
<td>221</td>
<td></td>
</tr>
<tr>
<td>2028</td>
<td>20</td>
<td>20</td>
<td>40</td>
<td>21</td>
<td>23</td>
<td>23</td>
<td>67</td>
<td>24</td>
<td>24</td>
<td>23</td>
<td>22</td>
<td>117</td>
<td>0</td>
<td>224</td>
<td></td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>GR1-3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>Gr8</td>
<td>Spec. Ed</td>
<td>Total Body</td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>-----</td>
<td>-----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>----------</td>
<td>------------</td>
<td></td>
</tr>
<tr>
<td>2010</td>
<td>40</td>
<td>46</td>
<td>86</td>
<td>41</td>
<td>36</td>
<td>51</td>
<td>128</td>
<td>47</td>
<td>56</td>
<td>38</td>
<td>52</td>
<td>37</td>
<td>230</td>
<td>447</td>
<td></td>
</tr>
<tr>
<td>2011</td>
<td>37</td>
<td>33</td>
<td>70</td>
<td>39</td>
<td>35</td>
<td>34</td>
<td>108</td>
<td>46</td>
<td>41</td>
<td>56</td>
<td>40</td>
<td>55</td>
<td>238</td>
<td>416</td>
<td></td>
</tr>
<tr>
<td>2012</td>
<td>41</td>
<td>37</td>
<td>78</td>
<td>32</td>
<td>37</td>
<td>33</td>
<td>102</td>
<td>35</td>
<td>41</td>
<td>41</td>
<td>52</td>
<td>42</td>
<td>211</td>
<td>391</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>45</td>
<td>35</td>
<td>80</td>
<td>27</td>
<td>34</td>
<td>37</td>
<td>98</td>
<td>39</td>
<td>37</td>
<td>40</td>
<td>36</td>
<td>47</td>
<td>199</td>
<td>377</td>
<td></td>
</tr>
<tr>
<td>2014</td>
<td>34</td>
<td>39</td>
<td>73</td>
<td>27</td>
<td>30</td>
<td>33</td>
<td>90</td>
<td>36</td>
<td>39</td>
<td>35</td>
<td>39</td>
<td>35</td>
<td>184</td>
<td>347</td>
<td></td>
</tr>
<tr>
<td>2015</td>
<td>38</td>
<td>29</td>
<td>67</td>
<td>38</td>
<td>32</td>
<td>33</td>
<td>103</td>
<td>39</td>
<td>33</td>
<td>40</td>
<td>31</td>
<td>40</td>
<td>183</td>
<td>353</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>31</td>
<td>29</td>
<td>60</td>
<td>29</td>
<td>33</td>
<td>31</td>
<td>93</td>
<td>30</td>
<td>38</td>
<td>31</td>
<td>38</td>
<td>31</td>
<td>168</td>
<td>321</td>
<td></td>
</tr>
<tr>
<td>2017</td>
<td>32</td>
<td>27</td>
<td>59</td>
<td>29</td>
<td>31</td>
<td>34</td>
<td>94</td>
<td>33</td>
<td>31</td>
<td>38</td>
<td>30</td>
<td>39</td>
<td>171</td>
<td>324</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>39</td>
<td>28</td>
<td>67</td>
<td>27</td>
<td>31</td>
<td>32</td>
<td>90</td>
<td>36</td>
<td>33</td>
<td>31</td>
<td>37</td>
<td>31</td>
<td>168</td>
<td>325</td>
<td></td>
</tr>
<tr>
<td>2019</td>
<td>40</td>
<td>33</td>
<td>73</td>
<td>28</td>
<td>28</td>
<td>32</td>
<td>88</td>
<td>34</td>
<td>37</td>
<td>34</td>
<td>30</td>
<td>38</td>
<td>173</td>
<td>334</td>
<td></td>
</tr>
<tr>
<td>2020</td>
<td>43</td>
<td>34</td>
<td>77</td>
<td>33</td>
<td>29</td>
<td>29</td>
<td>91</td>
<td>34</td>
<td>34</td>
<td>37</td>
<td>33</td>
<td>31</td>
<td>169</td>
<td>337</td>
<td></td>
</tr>
<tr>
<td>2021</td>
<td>44</td>
<td>37</td>
<td>81</td>
<td>34</td>
<td>34</td>
<td>30</td>
<td>98</td>
<td>31</td>
<td>34</td>
<td>35</td>
<td>36</td>
<td>34</td>
<td>170</td>
<td>349</td>
<td></td>
</tr>
<tr>
<td>2022</td>
<td>44</td>
<td>37</td>
<td>81</td>
<td>35</td>
<td>34</td>
<td>34</td>
<td>103</td>
<td>31</td>
<td>31</td>
<td>34</td>
<td>33</td>
<td>36</td>
<td>165</td>
<td>349</td>
<td></td>
</tr>
<tr>
<td>2023</td>
<td>46</td>
<td>37</td>
<td>83</td>
<td>35</td>
<td>36</td>
<td>34</td>
<td>105</td>
<td>35</td>
<td>31</td>
<td>30</td>
<td>32</td>
<td>33</td>
<td>161</td>
<td>349</td>
<td></td>
</tr>
<tr>
<td>2024</td>
<td>46</td>
<td>39</td>
<td>85</td>
<td>35</td>
<td>36</td>
<td>36</td>
<td>107</td>
<td>35</td>
<td>35</td>
<td>30</td>
<td>29</td>
<td>32</td>
<td>161</td>
<td>353</td>
<td></td>
</tr>
<tr>
<td>2025</td>
<td>46</td>
<td>39</td>
<td>85</td>
<td>36</td>
<td>36</td>
<td>36</td>
<td>109</td>
<td>37</td>
<td>35</td>
<td>34</td>
<td>29</td>
<td>29</td>
<td>164</td>
<td>358</td>
<td></td>
</tr>
<tr>
<td>2026</td>
<td>46</td>
<td>39</td>
<td>85</td>
<td>37</td>
<td>36</td>
<td>36</td>
<td>110</td>
<td>37</td>
<td>36</td>
<td>34</td>
<td>32</td>
<td>29</td>
<td>168</td>
<td>363</td>
<td></td>
</tr>
<tr>
<td>2027</td>
<td>46</td>
<td>39</td>
<td>85</td>
<td>37</td>
<td>36</td>
<td>36</td>
<td>110</td>
<td>37</td>
<td>46</td>
<td>34</td>
<td>34</td>
<td>32</td>
<td>173</td>
<td>368</td>
<td></td>
</tr>
<tr>
<td>2028</td>
<td>46</td>
<td>39</td>
<td>85</td>
<td>37</td>
<td>36</td>
<td>36</td>
<td>110</td>
<td>37</td>
<td>36</td>
<td>34</td>
<td>34</td>
<td>34</td>
<td>175</td>
<td>370</td>
<td></td>
</tr>
</tbody>
</table>
### New Southeast St. Thomas PS - Elementary Pupil Accommodation Review 01 - Associated Schools (Scenario)

#### New Southeast St. Thomas PS - Proposed

- **2020 - AREA B** - GRADES JK-8 students from Mitchell Hepburn PS
- **2020 - AREA S, H.** - GRADES JK-8 students from New Sarum PS
- **2020 - AREA R1** - GRADES JK-8 Students from the Southeast St. Thomas Holding Zone
- **2020 - Transition Class relocated from New Sarum PS**

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>43</td>
<td>41</td>
<td>84</td>
<td>44</td>
<td>41</td>
<td>39</td>
<td>124</td>
<td>54</td>
<td>47</td>
<td>53</td>
<td>44</td>
<td>45</td>
<td>243</td>
<td>5</td>
<td>456</td>
</tr>
<tr>
<td>2021</td>
<td>43</td>
<td>43</td>
<td>86</td>
<td>40</td>
<td>44</td>
<td>42</td>
<td>126</td>
<td>39</td>
<td>56</td>
<td>46</td>
<td>53</td>
<td>47</td>
<td>241</td>
<td>5</td>
<td>458</td>
</tr>
<tr>
<td>2022</td>
<td>43</td>
<td>43</td>
<td>86</td>
<td>42</td>
<td>41</td>
<td>45</td>
<td>128</td>
<td>42</td>
<td>40</td>
<td>55</td>
<td>47</td>
<td>57</td>
<td>241</td>
<td>5</td>
<td>460</td>
</tr>
<tr>
<td>2023</td>
<td>44</td>
<td>43</td>
<td>87</td>
<td>42</td>
<td>43</td>
<td>42</td>
<td>127</td>
<td>45</td>
<td>43</td>
<td>55</td>
<td>50</td>
<td>233</td>
<td>5</td>
<td>5</td>
<td>452</td>
</tr>
<tr>
<td>2024</td>
<td>46</td>
<td>46</td>
<td>92</td>
<td>43</td>
<td>44</td>
<td>45</td>
<td>132</td>
<td>43</td>
<td>47</td>
<td>44</td>
<td>60</td>
<td>237</td>
<td>5</td>
<td>5</td>
<td>466</td>
</tr>
<tr>
<td>2025</td>
<td>47</td>
<td>47</td>
<td>94</td>
<td>46</td>
<td>45</td>
<td>46</td>
<td>137</td>
<td>46</td>
<td>45</td>
<td>48</td>
<td>46</td>
<td>47</td>
<td>232</td>
<td>5</td>
<td>468</td>
</tr>
<tr>
<td>2026</td>
<td>48</td>
<td>48</td>
<td>96</td>
<td>47</td>
<td>47</td>
<td>47</td>
<td>141</td>
<td>47</td>
<td>48</td>
<td>46</td>
<td>49</td>
<td>50</td>
<td>240</td>
<td>5</td>
<td>482</td>
</tr>
<tr>
<td>2027</td>
<td>47</td>
<td>45</td>
<td>92</td>
<td>48</td>
<td>45</td>
<td>45</td>
<td>138</td>
<td>46</td>
<td>43</td>
<td>48</td>
<td>43</td>
<td>49</td>
<td>229</td>
<td>5</td>
<td>464</td>
</tr>
<tr>
<td>2028</td>
<td>47</td>
<td>48</td>
<td>95</td>
<td>46</td>
<td>48</td>
<td>47</td>
<td>141</td>
<td>45</td>
<td>46</td>
<td>42</td>
<td>46</td>
<td>46</td>
<td>225</td>
<td>5</td>
<td>466</td>
</tr>
</tbody>
</table>
### Mitchell Hepburn PS - Proposed

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>68</td>
<td>63</td>
<td>131</td>
<td>55</td>
<td>69</td>
<td>59</td>
<td>183</td>
<td>41</td>
<td>50</td>
<td>70</td>
<td>54</td>
<td>52</td>
<td>267</td>
<td>29</td>
</tr>
<tr>
<td>2011</td>
<td>78</td>
<td>74</td>
<td>152</td>
<td>74</td>
<td>54</td>
<td>69</td>
<td>197</td>
<td>62</td>
<td>44</td>
<td>48</td>
<td>69</td>
<td>53</td>
<td>276</td>
<td>26</td>
</tr>
<tr>
<td>2012</td>
<td>79</td>
<td>73</td>
<td>152</td>
<td>73</td>
<td>76</td>
<td>58</td>
<td>207</td>
<td>73</td>
<td>67</td>
<td>48</td>
<td>47</td>
<td>74</td>
<td>309</td>
<td>25</td>
</tr>
<tr>
<td>2013</td>
<td>77</td>
<td>71</td>
<td>148</td>
<td>77</td>
<td>74</td>
<td>77</td>
<td>228</td>
<td>61</td>
<td>71</td>
<td>68</td>
<td>50</td>
<td>46</td>
<td>296</td>
<td>24</td>
</tr>
<tr>
<td>2014</td>
<td>66</td>
<td>77</td>
<td>143</td>
<td>73</td>
<td>82</td>
<td>75</td>
<td>230</td>
<td>80</td>
<td>61</td>
<td>68</td>
<td>63</td>
<td>53</td>
<td>325</td>
<td>25</td>
</tr>
<tr>
<td>2015</td>
<td>80</td>
<td>64</td>
<td>144</td>
<td>78</td>
<td>74</td>
<td>84</td>
<td>236</td>
<td>67</td>
<td>82</td>
<td>62</td>
<td>67</td>
<td>70</td>
<td>348</td>
<td>25</td>
</tr>
<tr>
<td>2016</td>
<td>54</td>
<td>78</td>
<td>132</td>
<td>65</td>
<td>84</td>
<td>74</td>
<td>223</td>
<td>88</td>
<td>69</td>
<td>80</td>
<td>69</td>
<td>72</td>
<td>378</td>
<td>24</td>
</tr>
<tr>
<td>2017</td>
<td>68</td>
<td>55</td>
<td>123</td>
<td>81</td>
<td>69</td>
<td>86</td>
<td>236</td>
<td>76</td>
<td>90</td>
<td>71</td>
<td>82</td>
<td>74</td>
<td>393</td>
<td>24</td>
</tr>
<tr>
<td>2018</td>
<td>72</td>
<td>68</td>
<td>140</td>
<td>56</td>
<td>84</td>
<td>71</td>
<td>211</td>
<td>87</td>
<td>77</td>
<td>91</td>
<td>73</td>
<td>88</td>
<td>416</td>
<td>24</td>
</tr>
<tr>
<td>2019</td>
<td>73</td>
<td>71</td>
<td>144</td>
<td>67</td>
<td>58</td>
<td>87</td>
<td>212</td>
<td>72</td>
<td>88</td>
<td>78</td>
<td>92</td>
<td>77</td>
<td>407</td>
<td>24</td>
</tr>
<tr>
<td>2020</td>
<td>65</td>
<td>61</td>
<td>126</td>
<td>58</td>
<td>57</td>
<td>50</td>
<td>165</td>
<td>64</td>
<td>58</td>
<td>74</td>
<td>63</td>
<td>81</td>
<td>340</td>
<td>24</td>
</tr>
<tr>
<td>2021</td>
<td>67</td>
<td>65</td>
<td>132</td>
<td>59</td>
<td>61</td>
<td>60</td>
<td>180</td>
<td>52</td>
<td>66</td>
<td>60</td>
<td>76</td>
<td>68</td>
<td>322</td>
<td>24</td>
</tr>
<tr>
<td>2022</td>
<td>68</td>
<td>66</td>
<td>134</td>
<td>62</td>
<td>61</td>
<td>63</td>
<td>186</td>
<td>61</td>
<td>53</td>
<td>67</td>
<td>61</td>
<td>80</td>
<td>322</td>
<td>24</td>
</tr>
<tr>
<td>2023</td>
<td>70</td>
<td>67</td>
<td>137</td>
<td>63</td>
<td>64</td>
<td>63</td>
<td>190</td>
<td>64</td>
<td>62</td>
<td>54</td>
<td>69</td>
<td>65</td>
<td>314</td>
<td>24</td>
</tr>
<tr>
<td>2024</td>
<td>69</td>
<td>67</td>
<td>136</td>
<td>63</td>
<td>64</td>
<td>65</td>
<td>192</td>
<td>63</td>
<td>64</td>
<td>62</td>
<td>54</td>
<td>72</td>
<td>315</td>
<td>24</td>
</tr>
<tr>
<td>2025</td>
<td>69</td>
<td>67</td>
<td>136</td>
<td>63</td>
<td>64</td>
<td>65</td>
<td>192</td>
<td>63</td>
<td>64</td>
<td>62</td>
<td>56</td>
<td>65</td>
<td>323</td>
<td>24</td>
</tr>
<tr>
<td>2026</td>
<td>70</td>
<td>67</td>
<td>137</td>
<td>63</td>
<td>64</td>
<td>65</td>
<td>192</td>
<td>65</td>
<td>65</td>
<td>63</td>
<td>65</td>
<td>65</td>
<td>325</td>
<td>24</td>
</tr>
<tr>
<td>2027</td>
<td>69</td>
<td>69</td>
<td>138</td>
<td>64</td>
<td>63</td>
<td>65</td>
<td>192</td>
<td>65</td>
<td>65</td>
<td>64</td>
<td>65</td>
<td>66</td>
<td>325</td>
<td>24</td>
</tr>
<tr>
<td>2028</td>
<td>68</td>
<td>66</td>
<td>134</td>
<td>65</td>
<td>63</td>
<td>65</td>
<td>193</td>
<td>66</td>
<td>66</td>
<td>66</td>
<td>67</td>
<td>65</td>
<td>330</td>
<td>24</td>
</tr>
</tbody>
</table>
## New Sarum PS - Proposed

**2016-2019 - STATUS QUO - New Sarum PS Regular Track Enrolment and Transition Class**

**2020 - SCHOOL CLOSURE - GRADES JK-8 Students relocated to New St. Thomas PS and New Belmont PS**

**McGregor PS (GRADE JK-3) and Davenport PS (GRADE 4-8)**

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>13</td>
<td>23</td>
<td>36</td>
<td>20</td>
<td>30</td>
<td>24</td>
<td>74</td>
<td>42</td>
<td>33</td>
<td>32</td>
<td>29</td>
<td>38</td>
<td>174</td>
<td>19</td>
</tr>
<tr>
<td>2011</td>
<td>30</td>
<td>17</td>
<td>47</td>
<td>24</td>
<td>20</td>
<td>31</td>
<td>75</td>
<td>24</td>
<td>39</td>
<td>34</td>
<td>30</td>
<td>30</td>
<td>157</td>
<td>16</td>
</tr>
<tr>
<td>2012</td>
<td>22</td>
<td>26</td>
<td>48</td>
<td>17</td>
<td>22</td>
<td>24</td>
<td>63</td>
<td>29</td>
<td>25</td>
<td>36</td>
<td>34</td>
<td>26</td>
<td>150</td>
<td>13</td>
</tr>
<tr>
<td>2013</td>
<td>30</td>
<td>27</td>
<td>57</td>
<td>21</td>
<td>15</td>
<td>19</td>
<td>55</td>
<td>25</td>
<td>24</td>
<td>25</td>
<td>36</td>
<td>36</td>
<td>146</td>
<td>15</td>
</tr>
<tr>
<td>2014</td>
<td>26</td>
<td>31</td>
<td>57</td>
<td>30</td>
<td>16</td>
<td>16</td>
<td>62</td>
<td>25</td>
<td>27</td>
<td>24</td>
<td>24</td>
<td>35</td>
<td>135</td>
<td>13</td>
</tr>
<tr>
<td>2015</td>
<td>23</td>
<td>25</td>
<td>48</td>
<td>30</td>
<td>25</td>
<td>19</td>
<td>74</td>
<td>18</td>
<td>25</td>
<td>27</td>
<td>24</td>
<td>121</td>
<td>7</td>
<td>5</td>
</tr>
<tr>
<td>2016</td>
<td>23</td>
<td>28</td>
<td>51</td>
<td>24</td>
<td>33</td>
<td>21</td>
<td>78</td>
<td>18</td>
<td>20</td>
<td>28</td>
<td>24</td>
<td>115</td>
<td>5</td>
<td>24</td>
</tr>
<tr>
<td>2017</td>
<td>23</td>
<td>24</td>
<td>47</td>
<td>28</td>
<td>24</td>
<td>33</td>
<td>85</td>
<td>21</td>
<td>19</td>
<td>21</td>
<td>28</td>
<td>24</td>
<td>113</td>
<td>5</td>
</tr>
<tr>
<td>2018</td>
<td>26</td>
<td>24</td>
<td>50</td>
<td>24</td>
<td>28</td>
<td>24</td>
<td>75</td>
<td>33</td>
<td>22</td>
<td>20</td>
<td>21</td>
<td>28</td>
<td>124</td>
<td>5</td>
</tr>
<tr>
<td>2019</td>
<td>27</td>
<td>24</td>
<td>50</td>
<td>24</td>
<td>23</td>
<td>28</td>
<td>75</td>
<td>24</td>
<td>34</td>
<td>23</td>
<td>19</td>
<td>21</td>
<td>121</td>
<td>5</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>Gr1-3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>Gr8</td>
<td>GR4-8</td>
<td>Spec. Ed</td>
</tr>
<tr>
<td>------</td>
<td>----</td>
<td>----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>--------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>--------</td>
<td>-----------</td>
</tr>
<tr>
<td>2010</td>
<td>0</td>
<td>80</td>
<td>80</td>
<td>97</td>
<td>84</td>
<td>56</td>
<td>237</td>
<td>54</td>
<td>41</td>
<td>32</td>
<td>63</td>
<td>37</td>
<td>227</td>
<td>0</td>
</tr>
<tr>
<td>2011</td>
<td>0</td>
<td>71</td>
<td>71</td>
<td>102</td>
<td>92</td>
<td>77</td>
<td>271</td>
<td>50</td>
<td>55</td>
<td>40</td>
<td>56</td>
<td>62</td>
<td>263</td>
<td>0</td>
</tr>
<tr>
<td>2012</td>
<td>0</td>
<td>78</td>
<td>78</td>
<td>102</td>
<td>99</td>
<td>86</td>
<td>287</td>
<td>75</td>
<td>48</td>
<td>54</td>
<td>63</td>
<td>54</td>
<td>294</td>
<td>0</td>
</tr>
<tr>
<td>2013</td>
<td>0</td>
<td>60</td>
<td>60</td>
<td>117</td>
<td>97</td>
<td>99</td>
<td>313</td>
<td>80</td>
<td>70</td>
<td>49</td>
<td>91</td>
<td>60</td>
<td>350</td>
<td>0</td>
</tr>
<tr>
<td>2014</td>
<td>0</td>
<td>84</td>
<td>84</td>
<td>110</td>
<td>109</td>
<td>86</td>
<td>305</td>
<td>96</td>
<td>77</td>
<td>69</td>
<td>63</td>
<td>84</td>
<td>389</td>
<td>0</td>
</tr>
<tr>
<td>2015</td>
<td>0</td>
<td>84</td>
<td>84</td>
<td>93</td>
<td>103</td>
<td>96</td>
<td>292</td>
<td>80</td>
<td>85</td>
<td>73</td>
<td>78</td>
<td>59</td>
<td>375</td>
<td>0</td>
</tr>
<tr>
<td>2016</td>
<td>0</td>
<td>74</td>
<td>74</td>
<td>100</td>
<td>88</td>
<td>93</td>
<td>281</td>
<td>91</td>
<td>73</td>
<td>82</td>
<td>0</td>
<td>0</td>
<td>246</td>
<td>0</td>
</tr>
<tr>
<td>2017</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>91</td>
<td>92</td>
<td>79</td>
<td>265</td>
<td>88</td>
<td>82</td>
<td>71</td>
<td>0</td>
<td>0</td>
<td>241</td>
<td>0</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>74</td>
<td>74</td>
<td>91</td>
<td>86</td>
<td>85</td>
<td>262</td>
<td>75</td>
<td>80</td>
<td>80</td>
<td>75</td>
<td>75</td>
<td>385</td>
<td>0</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>74</td>
<td>74</td>
<td>90</td>
<td>87</td>
<td>77</td>
<td>254</td>
<td>80</td>
<td>68</td>
<td>77</td>
<td>82</td>
<td>75</td>
<td>382</td>
<td>0</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>90</td>
<td>85</td>
<td>78</td>
<td>253</td>
<td>73</td>
<td>73</td>
<td>66</td>
<td>78</td>
<td>82</td>
<td>372</td>
<td>0</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>91</td>
<td>86</td>
<td>77</td>
<td>254</td>
<td>74</td>
<td>66</td>
<td>68</td>
<td>68</td>
<td>78</td>
<td>357</td>
<td>0</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>91</td>
<td>86</td>
<td>77</td>
<td>254</td>
<td>73</td>
<td>67</td>
<td>64</td>
<td>68</td>
<td>68</td>
<td>340</td>
<td>0</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>73</td>
<td>66</td>
<td>65</td>
<td>60</td>
<td>68</td>
<td>332</td>
<td>0</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>75</td>
<td>75</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>73</td>
<td>66</td>
<td>64</td>
<td>57</td>
<td>60</td>
<td>320</td>
<td>0</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>72</td>
<td>72</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>74</td>
<td>67</td>
<td>64</td>
<td>58</td>
<td>57</td>
<td>320</td>
<td>0</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>72</td>
<td>72</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>74</td>
<td>67</td>
<td>64</td>
<td>58</td>
<td>58</td>
<td>322</td>
<td>0</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>72</td>
<td>72</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>74</td>
<td>67</td>
<td>64</td>
<td>58</td>
<td>57</td>
<td>320</td>
<td>0</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>72</td>
<td>72</td>
<td>91</td>
<td>87</td>
<td>78</td>
<td>256</td>
<td>74</td>
<td>67</td>
<td>64</td>
<td>59</td>
<td>58</td>
<td>322</td>
<td>0</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>&lt;GR1-3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>EX Gr7</td>
<td>EX Gr8</td>
<td>GR4-8</td>
<td>Spec. Ed</td>
</tr>
<tr>
<td>------</td>
<td>----</td>
<td>----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>--------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
<td>----------</td>
</tr>
<tr>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
### Port Stanley PS - Proposed - Regular Track Program ONLY

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>14</td>
<td>11</td>
<td>25</td>
<td>7</td>
<td>10</td>
<td>8</td>
<td>25</td>
<td>10</td>
<td>15</td>
<td>10</td>
<td>22</td>
<td>17</td>
<td>74</td>
<td>0</td>
<td>124</td>
</tr>
<tr>
<td>2011</td>
<td>8</td>
<td>15</td>
<td>23</td>
<td>14</td>
<td>6</td>
<td>15</td>
<td>35</td>
<td>9</td>
<td>14</td>
<td>19</td>
<td>9</td>
<td>24</td>
<td>75</td>
<td>0</td>
<td>133</td>
</tr>
<tr>
<td>2012</td>
<td>13</td>
<td>8</td>
<td>21</td>
<td>11</td>
<td>12</td>
<td>5</td>
<td>28</td>
<td>12</td>
<td>8</td>
<td>12</td>
<td>15</td>
<td>11</td>
<td>58</td>
<td>0</td>
<td>107</td>
</tr>
<tr>
<td>2013</td>
<td>10</td>
<td>12</td>
<td>22</td>
<td>7</td>
<td>11</td>
<td>12</td>
<td>30</td>
<td>6</td>
<td>14</td>
<td>8</td>
<td>8</td>
<td>13</td>
<td>49</td>
<td>0</td>
<td>101</td>
</tr>
<tr>
<td>2014</td>
<td>11</td>
<td>7</td>
<td>18</td>
<td>11</td>
<td>6</td>
<td>10</td>
<td>27</td>
<td>8</td>
<td>4</td>
<td>12</td>
<td>7</td>
<td>8</td>
<td>39</td>
<td>0</td>
<td>84</td>
</tr>
<tr>
<td>2015</td>
<td>10</td>
<td>11</td>
<td>21</td>
<td>7</td>
<td>12</td>
<td>8</td>
<td>27</td>
<td>10</td>
<td>12</td>
<td>4</td>
<td>12</td>
<td>7</td>
<td>45</td>
<td>0</td>
<td>93</td>
</tr>
<tr>
<td>2016</td>
<td>14</td>
<td>9</td>
<td>23</td>
<td>10</td>
<td>6</td>
<td>11</td>
<td>27</td>
<td>12</td>
<td>12</td>
<td>12</td>
<td>5</td>
<td>12</td>
<td>53</td>
<td>0</td>
<td>103</td>
</tr>
<tr>
<td>2017</td>
<td>19</td>
<td>18</td>
<td>37</td>
<td>12</td>
<td>13</td>
<td>10</td>
<td>35</td>
<td>15</td>
<td>17</td>
<td>15</td>
<td>15</td>
<td>8</td>
<td>70</td>
<td>0</td>
<td>142</td>
</tr>
<tr>
<td>2018</td>
<td>44</td>
<td>41</td>
<td>85</td>
<td>41</td>
<td>38</td>
<td>40</td>
<td>119</td>
<td>39</td>
<td>43</td>
<td>44</td>
<td>44</td>
<td>39</td>
<td>209</td>
<td>0</td>
<td>413</td>
</tr>
<tr>
<td>2019</td>
<td>51</td>
<td>45</td>
<td>96</td>
<td>45</td>
<td>47</td>
<td>42</td>
<td>134</td>
<td>45</td>
<td>43</td>
<td>46</td>
<td>44</td>
<td>48</td>
<td>226</td>
<td>0</td>
<td>456</td>
</tr>
<tr>
<td>2020</td>
<td>39</td>
<td>35</td>
<td>74</td>
<td>34</td>
<td>37</td>
<td>37</td>
<td>108</td>
<td>33</td>
<td>36</td>
<td>31</td>
<td>33</td>
<td>34</td>
<td>167</td>
<td>0</td>
<td>349</td>
</tr>
<tr>
<td>2021</td>
<td>39</td>
<td>35</td>
<td>74</td>
<td>35</td>
<td>35</td>
<td>37</td>
<td>107</td>
<td>37</td>
<td>34</td>
<td>34</td>
<td>28</td>
<td>33</td>
<td>166</td>
<td>0</td>
<td>347</td>
</tr>
<tr>
<td>2022</td>
<td>39</td>
<td>35</td>
<td>74</td>
<td>35</td>
<td>37</td>
<td>36</td>
<td>108</td>
<td>37</td>
<td>37</td>
<td>32</td>
<td>30</td>
<td>28</td>
<td>164</td>
<td>0</td>
<td>346</td>
</tr>
<tr>
<td>2023</td>
<td>39</td>
<td>35</td>
<td>74</td>
<td>35</td>
<td>36</td>
<td>37</td>
<td>107</td>
<td>37</td>
<td>37</td>
<td>36</td>
<td>29</td>
<td>30</td>
<td>169</td>
<td>0</td>
<td>350</td>
</tr>
<tr>
<td>2024</td>
<td>38</td>
<td>35</td>
<td>73</td>
<td>34</td>
<td>36</td>
<td>37</td>
<td>107</td>
<td>38</td>
<td>36</td>
<td>32</td>
<td>29</td>
<td>172</td>
<td>0</td>
<td>352</td>
<td></td>
</tr>
<tr>
<td>2025</td>
<td>38</td>
<td>34</td>
<td>72</td>
<td>34</td>
<td>36</td>
<td>37</td>
<td>107</td>
<td>38</td>
<td>38</td>
<td>36</td>
<td>32</td>
<td>32</td>
<td>176</td>
<td>0</td>
<td>355</td>
</tr>
<tr>
<td>2026</td>
<td>38</td>
<td>34</td>
<td>72</td>
<td>34</td>
<td>36</td>
<td>36</td>
<td>106</td>
<td>38</td>
<td>38</td>
<td>37</td>
<td>31</td>
<td>32</td>
<td>176</td>
<td>0</td>
<td>354</td>
</tr>
<tr>
<td>2027</td>
<td>39</td>
<td>35</td>
<td>74</td>
<td>34</td>
<td>36</td>
<td>37</td>
<td>107</td>
<td>38</td>
<td>38</td>
<td>40</td>
<td>34</td>
<td>30</td>
<td>180</td>
<td>0</td>
<td>361</td>
</tr>
<tr>
<td>2028</td>
<td>39</td>
<td>34</td>
<td>73</td>
<td>35</td>
<td>36</td>
<td>36</td>
<td>107</td>
<td>38</td>
<td>38</td>
<td>38</td>
<td>39</td>
<td>33</td>
<td>186</td>
<td>0</td>
<td>366</td>
</tr>
</tbody>
</table>
### Port Stanley PS - Proposed - French Immersion ONLY

2016-2018 - STATUS QUO - GRADES 7-8 - Port Stanley PS French Immersion Program
2019 - GRADES 7-8 - French Immersion Program relocated to Pierre Elliott Trudeau FI PS

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>65</td>
<td>61</td>
<td>126</td>
<td>0</td>
<td>126</td>
</tr>
<tr>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>75</td>
<td>65</td>
<td>140</td>
<td>0</td>
<td>140</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### Port Stanley PS - Proposed - Extended French Immersion ONLY

2016-2018 - STATUS QUO - GRADES 7-8 - Port Stanley PS Extended French Immersion Program
2019 - GRADES 7-8 - Extended French Immersion Program relocated to Pierre Elliott Trudeau FI PS

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>15</td>
<td>9</td>
<td>24</td>
<td>0</td>
<td>24</td>
</tr>
<tr>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>20</td>
<td>15</td>
<td>35</td>
<td>0</td>
<td>35</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
### Port Stanley PS - Proposed - ALL PROGRAMS

**STATUS QUO - GRADES JK-8** - students from Port Stanley PS Regular Track Enrolment

**STATUS QUO - GRADES 7-8** - students from Elgin County French Immersion and Extended French Immersion

**2016-2019 - GRADES JK-8** - students from the Southeast St. Thomas Holding Zone

**2018 - GRADE JK-8** - students relocated from Sparta PS

**2018 - GRADE 7-8 & Ext 7-8** - French Immersion students relocated from Port Stanley to Pierre Elliott Trudeau F.I. PS

**2020 - GRADES JK-8** - Students from Southeast St. Thomas Holding Zone are relocated to Mitchell Hepburn PS and New St. Thomas PS

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>14</td>
<td>11</td>
<td>25</td>
<td>7</td>
<td>10</td>
<td>8</td>
<td>25</td>
<td>10</td>
<td>15</td>
<td>10</td>
<td>22</td>
<td>17</td>
<td>74</td>
<td>0</td>
<td>124</td>
</tr>
<tr>
<td>2011</td>
<td>8</td>
<td>15</td>
<td>23</td>
<td>14</td>
<td>6</td>
<td>15</td>
<td>35</td>
<td>9</td>
<td>14</td>
<td>19</td>
<td>9</td>
<td>24</td>
<td>75</td>
<td>0</td>
<td>133</td>
</tr>
<tr>
<td>2012</td>
<td>13</td>
<td>8</td>
<td>21</td>
<td>11</td>
<td>12</td>
<td>5</td>
<td>28</td>
<td>12</td>
<td>8</td>
<td>12</td>
<td>15</td>
<td>11</td>
<td>38</td>
<td>0</td>
<td>107</td>
</tr>
<tr>
<td>2013</td>
<td>10</td>
<td>12</td>
<td>22</td>
<td>7</td>
<td>11</td>
<td>12</td>
<td>30</td>
<td>6</td>
<td>14</td>
<td>8</td>
<td>8</td>
<td>13</td>
<td>49</td>
<td>0</td>
<td>101</td>
</tr>
<tr>
<td>2014</td>
<td>11</td>
<td>7</td>
<td>18</td>
<td>11</td>
<td>6</td>
<td>10</td>
<td>27</td>
<td>8</td>
<td>4</td>
<td>12</td>
<td>7</td>
<td>8</td>
<td>39</td>
<td>0</td>
<td>84</td>
</tr>
<tr>
<td>2015</td>
<td>10</td>
<td>11</td>
<td>21</td>
<td>7</td>
<td>12</td>
<td>8</td>
<td>27</td>
<td>10</td>
<td>12</td>
<td>4</td>
<td>12</td>
<td>7</td>
<td>45</td>
<td>0</td>
<td>93</td>
</tr>
<tr>
<td>2016</td>
<td>14</td>
<td>9</td>
<td>23</td>
<td>10</td>
<td>6</td>
<td>11</td>
<td>27</td>
<td>12</td>
<td>12</td>
<td>12</td>
<td>85</td>
<td>82</td>
<td>203</td>
<td>0</td>
<td>253</td>
</tr>
<tr>
<td>2017</td>
<td>19</td>
<td>18</td>
<td>37</td>
<td>12</td>
<td>13</td>
<td>10</td>
<td>35</td>
<td>15</td>
<td>17</td>
<td>15</td>
<td>110</td>
<td>88</td>
<td>245</td>
<td>0</td>
<td>317</td>
</tr>
<tr>
<td>2018</td>
<td>44</td>
<td>41</td>
<td>85</td>
<td>41</td>
<td>38</td>
<td>40</td>
<td>119</td>
<td>39</td>
<td>43</td>
<td>44</td>
<td>44</td>
<td>39</td>
<td>209</td>
<td>0</td>
<td>413</td>
</tr>
<tr>
<td>2019</td>
<td>51</td>
<td>45</td>
<td>96</td>
<td>45</td>
<td>47</td>
<td>42</td>
<td>134</td>
<td>45</td>
<td>43</td>
<td>46</td>
<td>44</td>
<td>48</td>
<td>226</td>
<td>0</td>
<td>456</td>
</tr>
<tr>
<td>2020</td>
<td>39</td>
<td>35</td>
<td>74</td>
<td>34</td>
<td>37</td>
<td>37</td>
<td>108</td>
<td>33</td>
<td>36</td>
<td>31</td>
<td>33</td>
<td>34</td>
<td>167</td>
<td>0</td>
<td>349</td>
</tr>
<tr>
<td>2021</td>
<td>39</td>
<td>35</td>
<td>74</td>
<td>35</td>
<td>35</td>
<td>37</td>
<td>107</td>
<td>37</td>
<td>34</td>
<td>34</td>
<td>28</td>
<td>33</td>
<td>166</td>
<td>0</td>
<td>347</td>
</tr>
<tr>
<td>2022</td>
<td>39</td>
<td>35</td>
<td>74</td>
<td>35</td>
<td>35</td>
<td>37</td>
<td>108</td>
<td>37</td>
<td>37</td>
<td>32</td>
<td>30</td>
<td>28</td>
<td>164</td>
<td>0</td>
<td>346</td>
</tr>
<tr>
<td>2023</td>
<td>39</td>
<td>35</td>
<td>74</td>
<td>34</td>
<td>36</td>
<td>37</td>
<td>107</td>
<td>37</td>
<td>37</td>
<td>36</td>
<td>29</td>
<td>30</td>
<td>169</td>
<td>0</td>
<td>350</td>
</tr>
<tr>
<td>2024</td>
<td>38</td>
<td>35</td>
<td>73</td>
<td>34</td>
<td>36</td>
<td>37</td>
<td>107</td>
<td>38</td>
<td>37</td>
<td>36</td>
<td>32</td>
<td>29</td>
<td>172</td>
<td>0</td>
<td>352</td>
</tr>
<tr>
<td>2025</td>
<td>38</td>
<td>34</td>
<td>72</td>
<td>34</td>
<td>36</td>
<td>37</td>
<td>107</td>
<td>38</td>
<td>38</td>
<td>36</td>
<td>32</td>
<td>32</td>
<td>176</td>
<td>0</td>
<td>355</td>
</tr>
<tr>
<td>2026</td>
<td>38</td>
<td>34</td>
<td>72</td>
<td>34</td>
<td>36</td>
<td>36</td>
<td>106</td>
<td>38</td>
<td>38</td>
<td>37</td>
<td>31</td>
<td>32</td>
<td>176</td>
<td>0</td>
<td>354</td>
</tr>
<tr>
<td>2027</td>
<td>39</td>
<td>35</td>
<td>74</td>
<td>34</td>
<td>36</td>
<td>37</td>
<td>107</td>
<td>38</td>
<td>38</td>
<td>40</td>
<td>34</td>
<td>30</td>
<td>180</td>
<td>0</td>
<td>361</td>
</tr>
<tr>
<td>2028</td>
<td>39</td>
<td>34</td>
<td>73</td>
<td>35</td>
<td>36</td>
<td>36</td>
<td>107</td>
<td>38</td>
<td>38</td>
<td>39</td>
<td>33</td>
<td>186</td>
<td>0</td>
<td>0</td>
<td>366</td>
</tr>
</tbody>
</table>
### Sparta PS - Proposed

**2016-2017 - Status Quo - Grades JK-8 - Sparta PS Regular Track Enrolment**

**2018 - School Closure - Grades JK-8 - Students relocated to Port Stanley PS**

<table>
<thead>
<tr>
<th>Year</th>
<th>JK</th>
<th>SK</th>
<th>JK + SK</th>
<th>Gr1</th>
<th>Gr2</th>
<th>Gr3</th>
<th>GR1-3</th>
<th>Gr4</th>
<th>Gr5</th>
<th>Gr6</th>
<th>Gr7</th>
<th>Gr8</th>
<th>GR4-8</th>
<th>Spec. Ed</th>
<th>Total Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>27</td>
<td>23</td>
<td>50</td>
<td>28</td>
<td>30</td>
<td>33</td>
<td>91</td>
<td>30</td>
<td>30</td>
<td>34</td>
<td>38</td>
<td>28</td>
<td>160</td>
<td>0</td>
<td>301</td>
</tr>
<tr>
<td>2011</td>
<td>25</td>
<td>26</td>
<td>51</td>
<td>23</td>
<td>27</td>
<td>29</td>
<td>79</td>
<td>30</td>
<td>31</td>
<td>31</td>
<td>31</td>
<td>38</td>
<td>161</td>
<td>0</td>
<td>291</td>
</tr>
<tr>
<td>2012</td>
<td>22</td>
<td>21</td>
<td>43</td>
<td>28</td>
<td>24</td>
<td>27</td>
<td>79</td>
<td>29</td>
<td>31</td>
<td>27</td>
<td>31</td>
<td>35</td>
<td>153</td>
<td>0</td>
<td>275</td>
</tr>
<tr>
<td>2013</td>
<td>21</td>
<td>22</td>
<td>43</td>
<td>21</td>
<td>31</td>
<td>25</td>
<td>77</td>
<td>26</td>
<td>26</td>
<td>26</td>
<td>24</td>
<td>31</td>
<td>133</td>
<td>0</td>
<td>253</td>
</tr>
<tr>
<td>2014</td>
<td>20</td>
<td>21</td>
<td>41</td>
<td>24</td>
<td>31</td>
<td>76</td>
<td>25</td>
<td>24</td>
<td>24</td>
<td>24</td>
<td>25</td>
<td>122</td>
<td>0</td>
<td>239</td>
<td></td>
</tr>
<tr>
<td>2015</td>
<td>19</td>
<td>21</td>
<td>40</td>
<td>27</td>
<td>22</td>
<td>74</td>
<td>33</td>
<td>24</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>128</td>
<td>0</td>
<td>242</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>20</td>
<td>21</td>
<td>41</td>
<td>25</td>
<td>26</td>
<td>73</td>
<td>27</td>
<td>24</td>
<td>24</td>
<td>24</td>
<td>133</td>
<td>0</td>
<td>247</td>
<td>0</td>
<td>247</td>
</tr>
<tr>
<td>2017</td>
<td>21</td>
<td>20</td>
<td>41</td>
<td>24</td>
<td>26</td>
<td>72</td>
<td>27</td>
<td>27</td>
<td>22</td>
<td>25</td>
<td>133</td>
<td>0</td>
<td>246</td>
<td>0</td>
<td>246</td>
</tr>
<tr>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2019</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2020</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2021</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2022</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2024</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2025</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2026</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2028</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Year</td>
<td>JK</td>
<td>SK</td>
<td>JK + SK</td>
<td>Gr1</td>
<td>Gr2</td>
<td>Gr3</td>
<td>GR1-3</td>
<td>Gr4</td>
<td>Gr5</td>
<td>Gr6</td>
<td>Gr7</td>
<td>Gr8</td>
<td>GR4-8</td>
<td>Spec. Ed</td>
<td>Total Body</td>
</tr>
<tr>
<td>------</td>
<td>-----</td>
<td>-----</td>
<td>---------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-------</td>
<td>----------</td>
<td>------------</td>
</tr>
<tr>
<td>2010</td>
<td>40</td>
<td>46</td>
<td>86</td>
<td>41</td>
<td>36</td>
<td>51</td>
<td>128</td>
<td>47</td>
<td>56</td>
<td>38</td>
<td>52</td>
<td>37</td>
<td>230</td>
<td>3</td>
<td>447</td>
</tr>
<tr>
<td>2011</td>
<td>37</td>
<td>33</td>
<td>70</td>
<td>39</td>
<td>35</td>
<td>34</td>
<td>108</td>
<td>46</td>
<td>41</td>
<td>56</td>
<td>40</td>
<td>55</td>
<td>238</td>
<td>0</td>
<td>416</td>
</tr>
<tr>
<td>2012</td>
<td>41</td>
<td>37</td>
<td>78</td>
<td>32</td>
<td>37</td>
<td>33</td>
<td>102</td>
<td>35</td>
<td>41</td>
<td>41</td>
<td>52</td>
<td>42</td>
<td>211</td>
<td>0</td>
<td>391</td>
</tr>
<tr>
<td>2013</td>
<td>45</td>
<td>35</td>
<td>80</td>
<td>27</td>
<td>34</td>
<td>37</td>
<td>98</td>
<td>39</td>
<td>37</td>
<td>40</td>
<td>36</td>
<td>47</td>
<td>199</td>
<td>0</td>
<td>377</td>
</tr>
<tr>
<td>2014</td>
<td>34</td>
<td>39</td>
<td>73</td>
<td>27</td>
<td>30</td>
<td>33</td>
<td>90</td>
<td>36</td>
<td>39</td>
<td>35</td>
<td>39</td>
<td>35</td>
<td>184</td>
<td>0</td>
<td>347</td>
</tr>
<tr>
<td>2015</td>
<td>38</td>
<td>29</td>
<td>57</td>
<td>38</td>
<td>32</td>
<td>33</td>
<td>103</td>
<td>39</td>
<td>33</td>
<td>40</td>
<td>31</td>
<td>40</td>
<td>183</td>
<td>0</td>
<td>353</td>
</tr>
<tr>
<td>2016</td>
<td>31</td>
<td>29</td>
<td>50</td>
<td>29</td>
<td>33</td>
<td>31</td>
<td>93</td>
<td>39</td>
<td>38</td>
<td>31</td>
<td>38</td>
<td>31</td>
<td>168</td>
<td>0</td>
<td>321</td>
</tr>
<tr>
<td>2017</td>
<td>32</td>
<td>27</td>
<td>59</td>
<td>29</td>
<td>31</td>
<td>34</td>
<td>94</td>
<td>33</td>
<td>31</td>
<td>38</td>
<td>30</td>
<td>39</td>
<td>171</td>
<td>0</td>
<td>324</td>
</tr>
<tr>
<td>2018</td>
<td>39</td>
<td>28</td>
<td>57</td>
<td>27</td>
<td>31</td>
<td>32</td>
<td>90</td>
<td>36</td>
<td>33</td>
<td>31</td>
<td>37</td>
<td>31</td>
<td>168</td>
<td>0</td>
<td>325</td>
</tr>
<tr>
<td>2019</td>
<td>40</td>
<td>33</td>
<td>73</td>
<td>28</td>
<td>28</td>
<td>32</td>
<td>88</td>
<td>34</td>
<td>37</td>
<td>34</td>
<td>30</td>
<td>38</td>
<td>173</td>
<td>0</td>
<td>334</td>
</tr>
<tr>
<td>2020</td>
<td>43</td>
<td>34</td>
<td>77</td>
<td>33</td>
<td>29</td>
<td>29</td>
<td>91</td>
<td>34</td>
<td>34</td>
<td>37</td>
<td>33</td>
<td>31</td>
<td>169</td>
<td>0</td>
<td>337</td>
</tr>
<tr>
<td>2021</td>
<td>44</td>
<td>37</td>
<td>81</td>
<td>34</td>
<td>34</td>
<td>30</td>
<td>98</td>
<td>31</td>
<td>34</td>
<td>35</td>
<td>36</td>
<td>34</td>
<td>170</td>
<td>0</td>
<td>349</td>
</tr>
<tr>
<td>2022</td>
<td>44</td>
<td>37</td>
<td>81</td>
<td>35</td>
<td>34</td>
<td>34</td>
<td>103</td>
<td>31</td>
<td>31</td>
<td>34</td>
<td>33</td>
<td>36</td>
<td>165</td>
<td>0</td>
<td>349</td>
</tr>
<tr>
<td>2023</td>
<td>46</td>
<td>37</td>
<td>83</td>
<td>35</td>
<td>36</td>
<td>34</td>
<td>105</td>
<td>35</td>
<td>31</td>
<td>30</td>
<td>32</td>
<td>33</td>
<td>161</td>
<td>0</td>
<td>349</td>
</tr>
<tr>
<td>2024</td>
<td>46</td>
<td>39</td>
<td>85</td>
<td>35</td>
<td>36</td>
<td>36</td>
<td>107</td>
<td>35</td>
<td>35</td>
<td>30</td>
<td>29</td>
<td>32</td>
<td>161</td>
<td>0</td>
<td>353</td>
</tr>
<tr>
<td>2025</td>
<td>46</td>
<td>39</td>
<td>85</td>
<td>37</td>
<td>36</td>
<td>36</td>
<td>109</td>
<td>37</td>
<td>35</td>
<td>34</td>
<td>29</td>
<td>29</td>
<td>164</td>
<td>0</td>
<td>358</td>
</tr>
<tr>
<td>2026</td>
<td>46</td>
<td>39</td>
<td>85</td>
<td>37</td>
<td>36</td>
<td>36</td>
<td>109</td>
<td>37</td>
<td>35</td>
<td>34</td>
<td>32</td>
<td>29</td>
<td>168</td>
<td>0</td>
<td>363</td>
</tr>
<tr>
<td>2027</td>
<td>46</td>
<td>39</td>
<td>85</td>
<td>37</td>
<td>36</td>
<td>36</td>
<td>110</td>
<td>37</td>
<td>36</td>
<td>34</td>
<td>34</td>
<td>32</td>
<td>173</td>
<td>0</td>
<td>368</td>
</tr>
<tr>
<td>2028</td>
<td>46</td>
<td>39</td>
<td>85</td>
<td>37</td>
<td>36</td>
<td>36</td>
<td>110</td>
<td>37</td>
<td>36</td>
<td>34</td>
<td>34</td>
<td>34</td>
<td>175</td>
<td>0</td>
<td>370</td>
</tr>
</tbody>
</table>

Note: Elgin Courts' attendance area incorporates future residential development lands. The subdivision, Millers' Pond, will begin the first phase this fall. The enrolment ONLY incorporates the first two phases of residential units as circulated. It is expected that the capacity remaining in Elgin Court will be required to accommodate the remainder of this subdivision plan.
### Permanent Space Room Summary

<table>
<thead>
<tr>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>108</td>
<td>Classroom</td>
<td>Computers</td>
<td>23.0</td>
</tr>
<tr>
<td>102</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>104</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>106</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>108A</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>108C</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>108D</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>111</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>114</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>116</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>127</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>129</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>205</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>206</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>208</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>209</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>115</td>
<td>General Purpose Room</td>
<td>General Purpose Room</td>
<td>0.0</td>
</tr>
<tr>
<td>131</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
</tr>
<tr>
<td>134</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
</tr>
<tr>
<td>136</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
</tr>
<tr>
<td>113</td>
<td>Library Resource Centre</td>
<td>Library Resource</td>
<td>0.0</td>
</tr>
<tr>
<td>202</td>
<td>Resource Room</td>
<td>Resource-General</td>
<td>12.0</td>
</tr>
<tr>
<td>207</td>
<td>Special Ed.</td>
<td>Special Education</td>
<td>9.0</td>
</tr>
<tr>
<td>125</td>
<td>Staff Work Rm./Lounge</td>
<td>Staff Work/Lounge</td>
<td>0.0</td>
</tr>
</tbody>
</table>

**Total: 2017 OTG 467**

**Total NPP 0**

---

Copyright Information: © Queen's Printer for Ontario, 2013.
The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate, the TVDSB cannot guarantee the accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including: City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.

PROGRAM: Regular Track
GRADE JK - Gr8
31 Aug 2017
## Permanent Space Room Summary

### 2017-2018 OTG

<table>
<thead>
<tr>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>110</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>111</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>112</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>113</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>114</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>117</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>118</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>158</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>201</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>203</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>205</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>207</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>209</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>251</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>253</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>255</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>257</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>259</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>261</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>262</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>263</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
</tr>
<tr>
<td>150</td>
<td>General Purpose Room</td>
<td>General Purpose Room</td>
<td>0.0</td>
</tr>
<tr>
<td>152</td>
<td>General Purpose Room</td>
<td>General Purpose Room</td>
<td>0.0</td>
</tr>
<tr>
<td>160</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
</tr>
<tr>
<td>164</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
</tr>
<tr>
<td>165</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
</tr>
<tr>
<td>167</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
</tr>
<tr>
<td>168</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
</tr>
<tr>
<td>170</td>
<td>Kindergarten</td>
<td>Junior / Senior Kindergarten</td>
<td>26.0</td>
</tr>
<tr>
<td>130A</td>
<td>Library Resource Centre</td>
<td>Computers</td>
<td>0.0</td>
</tr>
<tr>
<td>130</td>
<td>Library Resource Centre</td>
<td>Library Resource</td>
<td>0.0</td>
</tr>
<tr>
<td>264</td>
<td>Music Rm (Instrumental)</td>
<td>Music (Instrumental)</td>
<td>0.0</td>
</tr>
</tbody>
</table>

### 1998-1999 OTG

Change Year
### Inventory Data Room Summary

<table>
<thead>
<tr>
<th>Type</th>
<th>Number of Units</th>
<th>Number</th>
<th>Current Use</th>
<th>Type</th>
<th>Number of Units</th>
<th>Number</th>
<th>Current Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resource Room</td>
<td>Resource General</td>
<td>260</td>
<td>12.0</td>
<td>Resource Room</td>
<td>Resource General</td>
<td>143</td>
<td>9.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>145</td>
<td>9.0</td>
<td></td>
<td></td>
<td>146</td>
<td>9.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>101</td>
<td>0.0</td>
<td>Staff Work</td>
<td>Staff Work/Lounge</td>
<td>100</td>
<td>0.0</td>
</tr>
</tbody>
</table>

**2017 OTG** 678  **2017 NPP** 0

### Non-Permanent Space Room Summary

<table>
<thead>
<tr>
<th>Type</th>
<th>Number of Units</th>
<th>Number</th>
<th>Current Use</th>
<th>Type</th>
<th>Number of Units</th>
<th>Number</th>
<th>Current Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portable</td>
<td>1</td>
<td>89089</td>
<td>Classroom</td>
<td>Portable</td>
<td>1</td>
<td>89099</td>
<td>Classroom</td>
</tr>
<tr>
<td>Portable</td>
<td>1</td>
<td>91029</td>
<td>Classroom</td>
<td>Portable</td>
<td>1</td>
<td>90121</td>
<td>Classroom</td>
</tr>
<tr>
<td>Portable</td>
<td>1</td>
<td>90258</td>
<td>Classroom</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Copyright Information: © Queen's Printer for Ontario, 2013.
2017-2018 Mitchell Hepburn PS Attendance Area

The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate, the TVDSB cannot guarantee their accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including City of London, City of St. Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.

PROGRAM: Regular Track
GRADE JK - Gr8
31 Aug 2017
### Permanent Space Room Summary

<table>
<thead>
<tr>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>103</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>104</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>105</td>
<td>Classroom</td>
<td>Classroom</td>
<td>22.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>106</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>109</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>110</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>111</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>112</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>118</td>
<td>General Purpose Room</td>
<td>General Purpose Room</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>100</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>102</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>114</td>
<td>Library Resource Centre</td>
<td>Library Resource</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>107</td>
<td>Music Rm (Instrumental)</td>
<td>Music (Instrumental)</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>128</td>
<td>Resource Room</td>
<td>Resource-General</td>
<td>12.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>108</td>
<td>Special Ed.</td>
<td>Special Education</td>
<td>9.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**2017 OTG** 257

**2017 NPP** 0

### Non-Permanent Space Room Summary

<table>
<thead>
<tr>
<th>Type</th>
<th>Number of Units</th>
<th>Number</th>
<th>Current Use</th>
<th>Type</th>
<th>Number of Units</th>
<th>Number</th>
<th>Current Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portable</td>
<td>1</td>
<td>99350</td>
<td>Classroom</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Copyright Information: © Queen's Printer for Ontario, 2013.
The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate the TVDSB cannot guarantee their accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including: City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.

PROGRAM: Regular Track
GRADE: JK - Gr8
31 Aug 2017
The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate, the TVDSB cannot guarantee their accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.

PROGRAM: Regular Track
GRADE: JK - Gr8
31 Aug 2017
The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate the TVDSB cannot guarantee their accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including: City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.

Program: Regular Track
Grade: JK - Gr8
Date: 31 Aug 2017
## Permanent Space Room Summary

<table>
<thead>
<tr>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
<th>Room Number</th>
<th>Space Type</th>
<th>Current Use</th>
<th>Loading</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>103</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>104</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>105</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>106</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>107</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>108</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>111</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>113</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>115</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>116</td>
<td>Classroom</td>
<td>Classroom</td>
<td>23.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>117</td>
<td>General Purpose Room</td>
<td>General Purpose Room</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>119</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>112</td>
<td>Kindergarten</td>
<td>Junior / Senior Kinderg.</td>
<td>26.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>109a</td>
<td>Library Resource Centre</td>
<td>Computers</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>109</td>
<td>Library Resource Centre</td>
<td>Library Resource</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>102</td>
<td>Music Room (Instrumental)</td>
<td>Music (Instrumental)</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>114</td>
<td>Seminar Room</td>
<td>Resource-General</td>
<td>0.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**2017 OTG** 305 **2017 NPP** 0

Copyright Information: © Queen's Printer for Ontario, 2013.
The Thames Valley District School Board (TVDSB) has provided these maps for the convenience of TVDSB parents for illustrative purposes only. While the TVDSB makes every reasonable effort to keep information on the maps accurate the TVDSB cannot guarantee their accuracy or precision. Furthermore, the maps are only updated periodically and may not reflect construction of new streets, boundary changes, etc. These maps should not be used to determine school attendance or transportation eligibility. Please contact the TVDSB for clarification at 519-452-2000. Under no circumstances shall the Thames Valley District School Board be held liable for any actions taken, decisions made, or actions not taken from reliance on any information presented in the maps or consequences from any such reliance. Address point data has been derived from numerous sources including City of London, City of St Thomas, Oxford County, Middlesex County, Elgin County and the Municipality of Central Elgin and is updated periodically.

PROGRAM : Regular Track
GRADE Jk - Gr8
31 Aug 2017
APPENDIX G

Overview of Capital Priorities Program Submissions
Related to EPAR-01 Report
2019 November 12

2018 March 13 Response from the
Office of the Assistant Deputy Minister,
2017 – 2018 Capital Priorities Project Funding Submissions

Appendix G to the Report contains the following:

2018 March 13 Response

Appendix A to 2018 March 13 Response: List of 2017 Capital Priorities Board Submissions
March 13, 2018

Laura Elliott
Director of Education
Thames Valley District School Board
1250 Dundas Street East
PO Box 5888
London ON N6A 5L1

Dear Ms. Elliott,

I am writing to inform you that the Ministry of Education has completed its detailed review of the business case(s) your school board submitted for consideration under the 2017-18 Capital Priorities Grant funding program. As outlined in Memorandum 2017:B7 – Request for Capital Priorities Project Funding Submissions, business cases could have included requests for school capital funding, including funding for joint-use schools and community hub space, as well as capital funding to support the creation of new or renovated licensed child care spaces and EarlyON (child and family program) centres in schools as part of the larger school capital project.

Demand for funding through the 2017-18 Capital Priorities Program was significant. Altogether, 55 school boards submitted over 250 requests for funding consideration for school capital projects valued at approximately $3.3 billion. In addition, 45 school boards submitted 180 requests for early years capital funding for the creation of 407 new or renovated child care rooms and 102 EarlyON centres.

I am pleased to inform you that the ministry has approved funding to support the following project(s) for your school board, as outlined in the table below:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Capital Priorities</th>
<th>Full Day Kindergarten</th>
<th>Child Care</th>
<th>EarlyON</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unnamed Elementary - Southeast London</td>
<td>$10,198,979</td>
<td>$1,285,634</td>
<td>$2,520,852</td>
<td></td>
<td>$14,005,465</td>
</tr>
<tr>
<td>Masonville PS</td>
<td>$5,958,958</td>
<td></td>
<td></td>
<td></td>
<td>$5,958,958</td>
</tr>
<tr>
<td>Tweedsmuir PS</td>
<td>$3,717,333</td>
<td></td>
<td></td>
<td></td>
<td>$3,717,333</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$19,875,270</strong></td>
<td><strong>$1,285,634</strong></td>
<td><strong>$2,520,852</strong></td>
<td></td>
<td><strong>$23,681,756</strong></td>
</tr>
</tbody>
</table>
Please note that for the project(s) listed in the table above, the ministry has increased its funding benchmarks by two percent to recognize rising construction costs. This increase does not apply to any previously approved projects. Also, this benchmark increase does not apply to child care or EarlyON portions of the projects. The ministry’s Expert Panel on Early Years Capital Standards is currently reviewing the benchmarks for child care and EarlyON space with recommendations expected to the ministry in spring 2018. If there are cost pressures associated with the Early Years component of a capital project, please contact your Capital Analyst.

Your funding approval is conditional upon amendments to the 2017-18 Grants for Student Needs (GSN) regulation by the Lieutenant Governor in Council.

Please see Appendix A for a complete list of the Capital Priorities project(s) submitted by your board along with the ministry’s decision(s). Although the ministry recognizes that each project has unique circumstances, we have attempted to summarize our rationale for each decision through a high-level description. Your ministry Capital Analyst will contact board staff in the coming weeks to review the ministry’s rationale and address any questions you may have.

Appendix B provides a table showing how funding was determined for the approved project(s).

**Accountability Measures for Approved Projects**

The funding approved for your board through the 2017-18 Capital Priorities Program represents a significant investment in school infrastructure by the Government of Ontario. Your board is responsible and will be held accountable for measures to ensure that the cost and scope of any approved projects are within the approved funding amounts.

As noted in Memorandum 2018:B3: Capital Priorities – New Reporting and Accountability Requirements, the ministry is also introducing new high-level reporting and accountability requirements for school boards, including the School Board Capital Attestation Form (see Appendix C) and quarterly project reports. Your board is required to complete the School Board Attestation Form and email it to your ministry Capital Analyst by April 27, 2018. The ministry will communicate additional information about the quarterly project reports in the near future.

The child care and EarlyON funding allocation you have received can only be used to address capital costs related to the creation of a child care and/or EarlyON room(s). As a reminder, prior to requesting an approval to proceed, school boards and the Consolidated Municipal Service Manager (CMSM) or District Social Services Administration Board (DSSAB) are required to provide the Ministry of Education’s Child Care Quality Assurance and Licensing Branch with a floor plan of any child care space. Once the space has been approved, a floor plan approval letter will be issued to your school board. This letter is required to be sent to the Capital Analyst when requesting the approval to proceed. If you require further information about the floor plan approval letter process, please contact the Ministry’s Child Care Quality Assurance and
Licensing Branch at 1-877-510-5333 or email childcare_ontario@ontario.ca. All child care rooms must be built in accordance with the Child Care and Early Years Act, 2014 (CCEYA).

**Site Acquisition, Demolition and Unique Site Costs**

The ministry has funding available to address costs related to site acquisition and preparation for project construction costs that are not included in the Ministry’s Capital funding benchmark. Additional funding will be provided to boards based upon submission of a detailed estimates with supporting engineering reports. Eligible costs include, but are not limited to the following:

- the acquisition of a site for new school construction;
- the acquisition of lots adjacent to existing schools for school expansion, including child care centres and community hubs;
- site improvements to make the sites suitable for construction, such as soil remediation, additional fill or demolition of existing structures, and
- addressing extraordinary municipal requirements.

**Payment**

The Capital Priorities Grant, Full Day Kindergarten, Community Hubs Replacement Space, and all associated child care and EarlyON funding will operate on a modified grant payment process, where cash flow is based on school board spending. There are two annual reporting periods for these programs:

- For the period of September 1st to March 31st, all related expenditures are recorded in the board’s March Report; and,
- For the period of April 1st to August 31st, all related expenditures are recorded in the board’s financial statements.

School boards will also be funded for the short-term interest costs related to these capital programs reflecting that cash flows will occur on a semi-annual basis. The short-term interest payments will be calculated in a manner similar to how they have been calculated for other eligible capital programs.

School boards who have not expended their Schools First Child Care Capital Retrofit Policy (SFCCCRP) funding, are expected to utilize their uncommitted allocation towards approved child care capital projects supporting additions and renovations that have been approved for capital funding consideration under the 2017-18 Capital Priorities Program.
**Change in Project Scope**

If your board chooses to amend the project scope approved through the 2017-18 Capital Priorities Program at a later date, you will be required to inform your Capital Analyst prior to engaging your architect regarding the new scope. If your project requires additional ministry funding, the board may be required to forfeit its project approval and re-submit a revised Capital Priorities business case with the alternative project scope.

In addition, any changes to approved child care or EarlyON capital components of the project will require the approval of your CMSM or DSSAB.

**Projects Not Approved for Funding**

I understand that your school board may have questions about any project(s) submitted and not approved through the 2017-18 Capital Priorities Program. Your ministry Capital Analyst will contact board staff in the coming weeks to review the ministry’s rationale and consider potential next steps.

Ministry staff are committed to working collaboratively with your school board to provide guidance and respond to questions as your board considers the development of future capital plans, including requests for Capital Priorities funding.

Should you have any Capital Priorities questions, please contact your Capital Analyst, Kristin Grunenko at 416-326-9959 or via email at Kristin.Grunenko@ontario.ca.

For any questions related to the child care and/or EarlyON capital requests, please contact your regional representative from the Early Years and Child Care Programs and Service Integrated Branch.

Please refer to the Appendix D - Communications Protocol, for detailed requirements regarding public communications, events and signage related to the project. Should you have any communications-related questions, please contact Dylan Franks at 416-325-2947 or via email at Dylan.Franks@ontario.ca.

We would like to take this opportunity to thank you and your staff for your assistance and support throughout this process, and look forward to continuing to work with your board.

Sincerely,

*Original signed by:*

Joshua Paul  
Assistant Deputy Minister  
Capital and Business Support Division
Attached:
- Appendix A – Complete List of Submissions
- Appendix B – Details of Approved Projects
- Appendix C – School Board Attestation Form
- Appendix D – Communication Protocol Requirements: Public Communications and Events

cc: Paul Bloye, Director, Capital Program Branch
Colleen Hogan, Director, Capital Policy Branch
Shannon Fuller, Assistant Deputy Minister, Early Years and Child Care Division
Julia Danos, Director, Early Years and Child Care Programs and Service Integration Branch
Holly Moran, Director, Child Care Quality Assurance and Licensing Branch
Christine Beal, Superintendent of Business, Thames Valley DSB
Susan Mark, Superintendent of Facility Services and Capital Planning, Thames Valley DSB
Jeff Pratt, Associate Director and Treasurer of the Board, Thames Valley DSB
Riley Culhane, Early Years Lead, Thames Valley DSB
Karen Calligan, Early Years Advisor, Early Years and Child Care Programs and Service Integration Branch
Sue Chanko, Education Officer, Early Years and Child Care Programs and Service Integration Branch
Lynne Livingstone, Managing Director of Neighbourhood, Children, and Fire Services, City of London
Irma Pederson, Children’s Services Supervisor, City of St. Thomas
Paul Beaton, Director of Human Services, County of Oxford
### 11 Thames Valley DSB

<table>
<thead>
<tr>
<th>Priority</th>
<th>Project</th>
<th>Location</th>
<th>CP ($M)</th>
<th>FDK ($M)</th>
<th>CC ($M)</th>
<th>EO ($M)</th>
<th>Total ($M)</th>
<th>Description</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Unnamed Elementary - Southeast London</td>
<td>London</td>
<td>10.20</td>
<td>1.29</td>
<td>2.52</td>
<td>0.00</td>
<td>14.01</td>
<td>A new 556 pupil place elementary school along with 5 child care rooms (1 infant, 2 toddler and 2 preschool) to address accommodation pressure in London.</td>
<td>This project is approved with 2017-18 Capital Priorities Grant funding. See Appendix B for funding details.</td>
</tr>
<tr>
<td>2</td>
<td>Masonville PS</td>
<td>London</td>
<td>5.96</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>5.96</td>
<td>A 253 pupil place addition to Masonville Public School to address accommodation pressure in London.</td>
<td>This project is approved with 2017-18 Capital Priorities Grant funding. See Appendix B for funding details.</td>
</tr>
<tr>
<td>3</td>
<td>Unnamed Elementary - Belmont</td>
<td>Belmont</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>Purchase of land to support a new elementary school in Belmont.</td>
<td>This project was not considered to be eligible for Capital Priorities Grant funding as it identifies an accommodation need that is funded through an alternate ministry funding program. Requests for Land Priorities funding may be made at any time during the year. Please contact your Capital Analyst for further information.</td>
</tr>
<tr>
<td>4</td>
<td>Tweedsmuir PS</td>
<td>London</td>
<td>3.72</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>3.72</td>
<td>A renovation to Tweedsmuir Public School to support the consolidation of Fairmont Public School in London.</td>
<td>This project is approved with 2017-18 Capital Priorities Grant funding. See Appendix B for funding details.</td>
</tr>
<tr>
<td>5</td>
<td>Unnamed Elementary - Belmont</td>
<td>Belmont</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>A 625 pupil place replacement elementary school along with a 3 room child care to support the consolidation of South Dorchester Public School, Springfield Public School and Westminster Central Public School in Belmont.</td>
<td>This project was not approved for Capital Priorities Grant funding as the expected savings and removal of renewal backlog does not sufficiently support the expected project cost. The board is encouraged to employ alternate strategies to address the local accommodation pressures by managing enrolment across other schools in the area, such as boundary changes, grade reconfigurations or altering program offerings, including schools currently not included in the consolidation, before submitting this project in a future round of Capital Priorities.</td>
</tr>
<tr>
<td>Priority</td>
<td>Project</td>
<td>Location</td>
<td>CP ($M)</td>
<td>FDK ($M)</td>
<td>CC ($M)</td>
<td>EO ($M)</td>
<td>Total ($M)</td>
<td>Description</td>
<td>Recommendation</td>
</tr>
<tr>
<td>---------</td>
<td>-----------------------------------</td>
<td>----------</td>
<td>---------</td>
<td>----------</td>
<td>---------</td>
<td>---------</td>
<td>------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>6</td>
<td>Unnamed Elementary - St. Thomas</td>
<td>St. Thomas</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>Purchase of land to support a new elementary school in St. Thomas.</td>
<td>This project was not considered to be eligible for Capital Priorities Grant funding as it identifies an accommodation need that is funded through an alternate ministry funding program. Requests for Land Priorities funding may be made at any time during the year. Please contact your Capital Analyst for further information.</td>
</tr>
<tr>
<td>7</td>
<td>Unnamed Elementary - St. Thomas</td>
<td>St. Thomas</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>A 516 pupil place replacement elementary school along with a 5 room child care and EarlyON centre to address an accommodation pressure and to consolidate New Sarum Public School and Sparta Public School in St. Thomas.</td>
<td>This project was not approved for Capital Priorities Grant funding at this time due to a lack of an immediate pupil accommodation need as identified by the Ministry. The board is encouraged to employ alternate strategies to address the local accommodation pressure by managing enrolment across other schools in the area, such as boundary changes, grade reconfigurations or altering program offerings, before submitting this project in a future round of Capital Priorities. The board is encouraged to meet with ministry staff to review the long term local accommodation needs.</td>
</tr>
<tr>
<td>Priority</td>
<td>Project</td>
<td>Location</td>
<td>CP ($M)</td>
<td>FDK ($M)</td>
<td>CC ($M)</td>
<td>EO ($M)</td>
<td>Total ($M)</td>
<td>Description</td>
<td>Recommendation</td>
</tr>
<tr>
<td>---------</td>
<td>--------------------------</td>
<td>-------------------</td>
<td>---------</td>
<td>----------</td>
<td>---------</td>
<td>---------</td>
<td>------------</td>
<td>--------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>8</td>
<td>Port Stanley PS</td>
<td>Port Stanley</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>A 26 pupil place addition, new library and renovation to Port Stanley Public School to address accommodation pressures in St. Thomas.</td>
<td>This project was not approved for Capital Priorities Grant funding at this time due to a lack of an immediate pupil accommodation need as identified by the Ministry. The board is encouraged to employ alternate strategies to address the local accommodation pressure by managing enrolment across other schools in the area, such as boundary changes, grade reconfigurations or altering program offerings, before submitting this project in a future round of Capital Priorities. The board is encouraged to meet with ministry staff to review the long term local accommodation needs.</td>
</tr>
<tr>
<td>9</td>
<td>Unnamed - Elementary Southwest London</td>
<td>London</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>A new 628 pupil place elementary school along with a 5 room child care to address accommodation pressure in London.</td>
<td>This project was not approved for Capital Priorities Grant funding at this time due to a lack of an immediate pupil accommodation need as identified by the Ministry. The board is encouraged to employ alternate strategies to address the local accommodation pressure by managing enrolment across other schools in the area, such as boundary changes, grade reconfigurations or altering program offerings, before submitting this project in a future round of Capital Priorities. The board is encouraged to meet with ministry staff to review the long term local accommodation needs.</td>
</tr>
</tbody>
</table>
### 11 Thames Valley DSB

<table>
<thead>
<tr>
<th>Priority</th>
<th>Project</th>
<th>Location</th>
<th>CP ($M)</th>
<th>FDK ($M)</th>
<th>CC ($M)</th>
<th>EO ($M)</th>
<th>Total ($M)</th>
<th>Description</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Springbank PS</td>
<td>Woodstock</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>A 236 pupil place addition along with a 3 room child care and an EarlyON centre at Springbank Public School to address accommodation pressure in Woodstock.</td>
<td>This project was not approved for Capital Priorities Grant funding due to the availability of suitable space in the area. The board is encouraged to employ alternate strategies to address the local accommodation pressure by managing enrolment across other schools in the area, such as boundary changes, grade reconfigurations or altering program offerings, before submitting this project in a future round of Capital Priorities. The board is encouraged to meet with ministry staff to review the long term local accommodation needs.</td>
</tr>
</tbody>
</table>
November 26, 2019

ROMA and OGRA Discuss Future Opportunities

Representatives of the Ontario Good Roads Association (OGRA) met with the Rural Ontario Municipal Association Board on November 15, 2019 to discuss how the two organizations can collaborate in the future.

Both groups agreed to look for opportunities to work together on shared policy priorities that will support and strengthen Ontario’s rural municipalities.

The discussion also covered the matter of joint conferences. It was agreed that it would make sense to revisit this conversation in the future, given current commitments of both ROMA and OGRA related to their individual conferences.

“We look forward to working with OGRA on ways to strengthen our collective advocacy,” said ROMA Chair Allan Thompson. “Ontario’s rural community faces a broad range of challenges and it is important to work with others to advance our goals. It’s also critical to keep the spotlight on rural issues and ensure the sector has a strong and effective voice.”

“The opportunity to have a constructive dialogue with ROMA reminded us that the strength of OGRA is directly linked with our ability to work with like-minded organizations like ROMA to advance the interests of our members,” OGRA President, Rick Kester. “We are excited to continue this discussion”.

Allan Thompson
ROMA Chair

Rick Kester
President, OGRA
December 2, 2019

Ms. Julie Gonyou, Chief Administrative Officer
Mr. Jim Bundschuh, Director, Financial Services
County of Elgin
450 Sunset Drive
St. Thomas, ON   N5R 5V1

Dear Julie and Jim,

RE:  2018 FINANCIAL YEAR – PUBLIC HEALTH

The Board of Health at its April 10, 2019 Board meeting approved the audited statements for the period ending December 31, 2018. A copy of the statement is attached for your information.

The audited statements reflect a 2018 surplus in the amount of $270,915 for the County of Elgin. The Board of Health, at its November 13, 2019 meeting approved the return of the surplus to the obligated municipalities. A cheque for this amount will be mailed to you shortly.

If you have any questions, please contact me at 631-9900, ext. 1202. Wishing you the best for the upcoming holiday season!

Sincerely,

\[Signature\]

Cynthia St. John
Chief Executive Officer

copy: Monica Nusink, Director of Finance, Southwestern Public Health

enclosure: 2018 SWPH Audited Statements
OXFORD ELGIN ST. THOMAS HEALTH UNIT

Operating as

SOUTHWESTERN PUBLIC HEALTH

Financial Statements

December 31, 2018
# SOUTHWESTERN PUBLIC HEALTH

Financial Statements

For the Eight Month Period Ended December 31, 2018

<table>
<thead>
<tr>
<th>Table of Contents</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Independent Auditors' Report</td>
<td>1 - 2</td>
</tr>
<tr>
<td>Statement of Financial Position</td>
<td>3</td>
</tr>
<tr>
<td>Statement of Operations and Surplus</td>
<td>4</td>
</tr>
<tr>
<td>Statement of Change in Net Financial Debt</td>
<td>5</td>
</tr>
<tr>
<td>Statement of Cash Flows</td>
<td>6</td>
</tr>
<tr>
<td>Notes to the Financial Statements</td>
<td>7 - 17</td>
</tr>
<tr>
<td>Schedule of Expenditures</td>
<td>18 - 20</td>
</tr>
<tr>
<td>Twelve Months Statement of Operations and Surplus</td>
<td>21</td>
</tr>
</tbody>
</table>
INDEPENDENT AUDITORS' REPORT

To the Board of Health, Members of Council, Inhabitants and Ratepayers of the participating municipalities of the County of Oxford, County of Elgin and City of St. Thomas:

Opinion
We have audited the financial statements of Southwestern Public Health, which comprise the statement of financial position as at December 31, 2018, and the statement of operations and surplus, statement of changes in net debt and statement of cash flows for the period then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the organization's financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2018, and the results of its operations and its cash flows for the period then ended in accordance with Canadian accounting standards for public sector entities.

Basis for Opinion
We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information
Note 18 in these financial statements provides details on the merger between the Elgin St. Thomas Health Unit and the Oxford County Health Unit. Our opinion is not modified with respect to this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements
Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for public sector entities, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.
Auditors' Responsibilities for the Audit of the Financial Statements (Continued)

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

St. Thomas, Ontario
April 10, 2019

Graham Scott Enns LLP
CHARTERED PROFESSIONAL ACCOUNTANTS
Licensed Public Accountants
SOUTHWESTERN PUBLIC HEALTH

Statement of Financial Position
December 31, 2018

(Note 18)
2018
$

FINANCIAL ASSETS
 Cash
 Accounts receivable
 Government remittance receivable

4,192,533
207,038
201,473

4,601,044

FINANCIAL LIABILITIES
 Accounts payable and accrued liabilities
 Deferred revenue (Note 3)
 Due to Province of Ontario
 Long-term debt (Note 5)

1,361,056
1,133,950
110,070
8,057,000

10,662,076

NET FINANCIAL DEBT (PAGE 5)
(6,061,032)

NON-FINANCIAL ASSETS
 Prepaid expenses
 Tangible capital assets (Note 4)

44,573
9,008,370

9,052,943

ACCUMULATED SURPLUS (PAGE 4)
2,991,911

Approved by the Board:

[Signatures]

Director

Director

The accompanying notes are an integral part of these financial statements.
SOUTHWESTERN PUBLIC HEALTH

Statement of Operations and Surplus
For the Eight Month Period Ended December 31, 2018

<table>
<thead>
<tr>
<th>Budget 2018</th>
<th>Actual 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REVENUES</td>
<td></td>
</tr>
<tr>
<td>Operating grants</td>
<td></td>
</tr>
<tr>
<td>Municipal:</td>
<td></td>
</tr>
<tr>
<td>County of Elgin</td>
<td>577,455</td>
</tr>
<tr>
<td>City of St. Thomas</td>
<td>448,745</td>
</tr>
<tr>
<td>County of Oxford</td>
<td>1,434,985</td>
</tr>
<tr>
<td>Province of Ontario (Note 6)</td>
<td>11,167,275</td>
</tr>
<tr>
<td>Healthy Kids Community Challenge (Note 7)</td>
<td>43,750</td>
</tr>
<tr>
<td>Public Health Agency of Canada (Note 8)</td>
<td>83,250</td>
</tr>
<tr>
<td>Canada Health Infoways (Note 9)</td>
<td>-</td>
</tr>
<tr>
<td>Student Nutrition (Note 10)</td>
<td>-</td>
</tr>
<tr>
<td>Total operating grants</td>
<td>13,755,460</td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td>Other fees and recoveries</td>
<td>64,483</td>
</tr>
<tr>
<td>Clinics</td>
<td>16,667</td>
</tr>
<tr>
<td>Interest</td>
<td>-</td>
</tr>
<tr>
<td>Total other revenue</td>
<td>81,150</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>13,836,610</td>
</tr>
</tbody>
</table>

EXPENDITURES - SCHEDULE (PAGE 19)

| 13,675,667 | 12,285,628 |

EXCESS OF REVENUES OVER EXPENDITURES

| 160,943 | 865,994 |

SURPLUS, BEGINNING OF PERIOD (NOTE 18)

CONTRIBUTED SURPLUS AT MAY 1, 2018:

| Elgin St. Thomas Health Unit | - | 1,525,489 |
| Oxford County Public Health | - | 600,428 |
| Total | - | 2,125,917 |

ACCUMULATED SURPLUS, END OF PERIOD (NOTE 2)

| 160,943 | 2,991,911 |

The accompanying notes are an integral part of these financial statements.
# Statement of Change in Net Financial Debt
For the Eight Month Period Ended December 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>(Note 14) Budget 2018</th>
<th>(Note 18) Actual 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXCESS OF REVENUES OVER EXPENDITURES</td>
<td>$160,943</td>
<td>$865,994</td>
</tr>
<tr>
<td>Amortization of tangible capital assets</td>
<td>-</td>
<td>$250,485</td>
</tr>
<tr>
<td>Net acquisition of tangible capital assets</td>
<td>-</td>
<td>$(629,366)</td>
</tr>
<tr>
<td>Change in prepaid expenses</td>
<td>-</td>
<td>$(14,293)</td>
</tr>
<tr>
<td>County of Oxford reserve contribution</td>
<td>-</td>
<td>$531,523</td>
</tr>
<tr>
<td><strong>DECREASE IN NET DEBT</strong></td>
<td><strong>$160,943</strong></td>
<td><strong>$1,004,343</strong></td>
</tr>
<tr>
<td><strong>NET FINANCIAL DEBT, BEGINNING OF PERIOD</strong></td>
<td><strong>$7,065,375</strong></td>
<td><strong>$7,065,375</strong></td>
</tr>
<tr>
<td><strong>NET FINANCIAL DEBT, END OF PERIOD</strong></td>
<td><strong>$7,226,318</strong></td>
<td><strong>$6,061,032</strong></td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
SOUTHWESTERN PUBLIC HEALTH

Statement of Cash Flows
For the Eight Month Period Ended December 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING ACTIVITIES</strong></td>
<td></td>
</tr>
<tr>
<td>Excess of revenues over expenditures</td>
<td>865,994</td>
</tr>
<tr>
<td>Items not involving cash:</td>
<td></td>
</tr>
<tr>
<td>Amortization of tangible capital assets</td>
<td>250,485</td>
</tr>
<tr>
<td>Change in non-cash assets and liabilities:</td>
<td></td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>178,863</td>
</tr>
<tr>
<td>Government remittances receivable</td>
<td>(100,545)</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>(14,293)</td>
</tr>
<tr>
<td>Accounts payable and accrued liabilities</td>
<td></td>
</tr>
<tr>
<td>Deferred revenue</td>
<td>986,111</td>
</tr>
<tr>
<td>Due to Province of Ontario</td>
<td>634,771</td>
</tr>
<tr>
<td>Cash provided by operating activities</td>
<td>3,069,780</td>
</tr>
</tbody>
</table>

| **CAPITAL ACTIVITIES**      |       |
| Net acquisition of tangible capital assets | (629,366) |
| Cash applied to capital activities | (629,366) |

| **FINANCING ACTIVITIES**    |       |
| Reserve contribution from the County of Oxford | 531,523 |
| Repayment to long-term debt | (137,000) |
| Cash applied to financing activities | 394,523 |

**NET CHANGE IN CASH DURING THE YEAR** | 2,834,937 |

**CASH, BEGINNING OF PERIOD** | 1,357,596 |

**CASH, END OF PERIOD** | 4,192,533 |

The accompanying notes are an integral part of these financial statements.
Southwestern Public Health (the "organization") provides health services to the residents of the City of St. Thomas, County of Elgin and the County of Oxford and is accountable to the Province of Ontario as outlined in the Health Protection and Promotion Act.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the organization are prepared by management in accordance with Canadian accounting standards for public sector entities. Significant aspects of the accounting policies adopted by the organization are as follows:

Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the creation of a legal obligation to pay.

Accounting Estimates

The preparation of these financial statements is in conformity with Canadian accounting standards for public sector entities which requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the current period. These estimates are reviewed periodically and adjustments are made to income as appropriate in the year they become known.

In particular, the organization uses estimates when accounting for certain items, including:
- Useful lives of tangible capital assets
- Employee benefit plans

Financial Instruments

The organization's financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities and long-term debt. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest, currency, or credit risk arising from these financial instruments.

Government Transfers

Government transfers are recognized in the financial statements as revenues in the financial period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met including performance and return requirements, and reasonable estimates of the amounts can be determined. Any amount received but restricted is recorded as deferred revenue in accordance with Section 3100 of the Public Sector Accounting Handbook and recognized as revenue in the period in which the resources are used for the purpose specified.
1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land are amortized on a straight-line basis over their estimated useful lives as follows:

- Land improvements: 20 years
- Building: 40 years
- Roof: 20 years
- Component equipment: 24 years
- Computer equipment: 4 years

Amortization begins the first month of the year following the year the asset is placed in service and to the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

Deferred Revenue

The organization administers other non-mandatory public health programs funded by the Province of Ontario and reported on a Provincial fiscal year end of March 31st. Any unexpended funding for these programs at December 31st is reported as deferred revenue on the statement of financial position. Additionally, the organization receives certain grants and other funding from external sources for administering public health programs and may defer funds not spent at December 31st if the respective funding agreement has a term beyond the year end.

Employee Benefit Plans

The organization accounts for its participation in the Ontario Municipal Employees Retirement System (OMERS), a multi-employer public sector pension fund, as a defined contribution plan. The OMERS plan specifies the retirement benefits to be received by the employees based on the length of service and pay rates. Employee benefits include post employment benefits. Post employment benefits are subject to actuarial valuations and are accrued in accordance with the projected benefit method, prorated on service and management's best estimate of salary escalation and retirement ages of employees. Any actuarial gains and losses related to past service of employees are amortized over the expected average remaining service period.

Recent Accounting Pronouncements

PSAB released a standard related to Financial Instruments (PS 3450). The standard applies to all local governments for fiscal years beginning on or after April 1, 2019. The standard applies to all types of financial instruments. The new standard requires that equity and derivative instruments be measured at fair value, with changes in value being recorded in the statement of remeasurement gains/losses. The standard gives the option of cost/amortized cost vs. fair value of remaining instruments, which is elected upon by the government organization. The organization has not yet determined what, if any, financial reporting implications may arise from this standard.
2. ACCUMULATED SURPLUS

The accumulated surplus consists of the following individual fund surplus/(deficit) and reserves as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>General reserve</td>
<td>1,060,713</td>
</tr>
<tr>
<td>Contingency reserve, set aside by the Board</td>
<td>979,828</td>
</tr>
<tr>
<td>Invested in tangible capital assets</td>
<td>9,008,370</td>
</tr>
<tr>
<td><strong>Total Surplus</strong></td>
<td><strong>11,048,911</strong></td>
</tr>
</tbody>
</table>

The organization approved the creation of a reserve for contingencies to meet unforeseen program or corporate expenditures. The balance of the reserve is not to exceed 5% of the total annual budget.

3. DEFERRED REVENUE

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merger - One time funding</td>
<td>670,960</td>
</tr>
<tr>
<td>St. Thomas - Low German Needs Assessment</td>
<td>69,576</td>
</tr>
<tr>
<td>Healthy Smiles Ontario: Dental Equipment - One time funding</td>
<td>85,831</td>
</tr>
<tr>
<td>Student Nutrition</td>
<td>52,467</td>
</tr>
<tr>
<td>School Health Screening - One time funding</td>
<td>44,818</td>
</tr>
<tr>
<td>Needle Exchange Program</td>
<td>28,035</td>
</tr>
<tr>
<td>Sewage Inspection Program</td>
<td>17,439</td>
</tr>
<tr>
<td>Other</td>
<td>164,824</td>
</tr>
<tr>
<td><strong>Total Deferred Revenue</strong></td>
<td><strong>1,133,950</strong></td>
</tr>
</tbody>
</table>
## 4. TANGIBLE CAPITAL ASSETS

### December 31, 2018

<table>
<thead>
<tr>
<th>Cost</th>
<th>Opening</th>
<th>Additions</th>
<th>Disposals</th>
<th>Ending</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land</td>
<td>572,909</td>
<td>-</td>
<td>-</td>
<td>572,909</td>
</tr>
<tr>
<td>Land improvements</td>
<td>161,330</td>
<td>-</td>
<td>-</td>
<td>161,330</td>
</tr>
<tr>
<td>Building</td>
<td>7,373,729</td>
<td>77,710</td>
<td>-</td>
<td>7,451,439</td>
</tr>
<tr>
<td>Roof</td>
<td>157,000</td>
<td>-</td>
<td>-</td>
<td>157,000</td>
</tr>
<tr>
<td>Building component equipment</td>
<td>769,346</td>
<td>63,824</td>
<td>-</td>
<td>833,170</td>
</tr>
<tr>
<td>Information technology equipment</td>
<td>804,974</td>
<td>487,832</td>
<td>-</td>
<td>1,292,806</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>9,839,288</td>
<td>629,366</td>
<td>-</td>
<td>10,468,654</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Accumulated Amortization</th>
<th>Opening</th>
<th>Amortization</th>
<th>Disposals</th>
<th>Ending</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land improvements</td>
<td>26,890</td>
<td>5,378</td>
<td>-</td>
<td>32,268</td>
</tr>
<tr>
<td>Building</td>
<td>616,453</td>
<td>122,895</td>
<td>-</td>
<td>739,348</td>
</tr>
<tr>
<td>Roof</td>
<td>26,167</td>
<td>5,233</td>
<td>-</td>
<td>31,400</td>
</tr>
<tr>
<td>Building component equipment</td>
<td>323,721</td>
<td>25,850</td>
<td>-</td>
<td>349,571</td>
</tr>
<tr>
<td>Information technology equipment</td>
<td>216,568</td>
<td>91,129</td>
<td>-</td>
<td>307,697</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,209,799</td>
<td>250,485</td>
<td>-</td>
<td>1,460,284</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Net Book Value</th>
<th>Opening</th>
<th>Ending</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land</td>
<td>572,909</td>
<td>572,909</td>
</tr>
<tr>
<td>Land improvements</td>
<td>134,440</td>
<td>129,062</td>
</tr>
<tr>
<td>Building</td>
<td>6,757,276</td>
<td>6,712,091</td>
</tr>
<tr>
<td>Roof</td>
<td>130,833</td>
<td>125,600</td>
</tr>
<tr>
<td>Building component equipment</td>
<td>445,625</td>
<td>483,599</td>
</tr>
<tr>
<td>Information technology equipment</td>
<td>588,406</td>
<td>985,109</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>8,629,489</td>
<td>9,008,370</td>
</tr>
</tbody>
</table>

The opening figures have been restated to include the tangible capital assets from both the Oxford County Public Health and the Elgin St. Thomas Health Unit at May 1, 2018.
5. LONG-TERM DEBT

a) The balance of long-term debt reported on the Statement of Financial Position is made up of the following:

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>RBC bankers' acceptance to finance construction of new office building</td>
<td>$8,057,000</td>
</tr>
</tbody>
</table>

Principal payments relating to the long-term debt outstanding are due as follows:

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>Thereafter</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>211,000</td>
<td>218,000</td>
<td>226,000</td>
<td>232,000</td>
<td>241,000</td>
<td>6,929,000</td>
<td>8,057,000</td>
<td></td>
</tr>
</tbody>
</table>

On January 2, 2014 the former Elgin St. Thomas Health Unit converted the short term construction loan into long-term financing. The former organization was advanced $9,000,000 in a 32 day banker acceptance notes at the CDOR rate of 1.22% plus a stamping fee of 0.40%. The former organization at the same time entered into an interest rate swap contract to fix the interest rate on their long-term financing at 2.85% for a 30 year time frame. As a result of these transactions, the former organization had fixed their rate on this debt obligation at 2.85% plus the stamping fee (for a total of 3.25% for 2018). The stamping fee is reviewed every fifteen years to determine if the risk assessment of the organization has changed from the last review at which point the rate could increase if additional risk is determined. As a result of the interest swap agreement, if the organization were to repay the long-term debt at December 31, 2018 an additional cost of $276,201 would be incurred. An additional $250,000 can be borrowed at any time and added to this swap agreement.
6. **PROVINCE OF ONTARIO**

<table>
<thead>
<tr>
<th>Cost shared programs</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Public Health Programs</td>
<td>6,011,598</td>
</tr>
<tr>
<td>Vector Borne Diseases</td>
<td>96,127</td>
</tr>
<tr>
<td>Small Drinking Water Systems</td>
<td>20,469</td>
</tr>
<tr>
<td><strong>Total cost shared programs</strong></td>
<td><strong>6,128,194</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other programs and one-time funding</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Healthy Babies Healthy Children</td>
<td>1,115,930</td>
</tr>
<tr>
<td>Healthy Smiles Ontario operating</td>
<td>672,623</td>
</tr>
<tr>
<td>Merger Costs - One Time Funding</td>
<td>453,104</td>
</tr>
<tr>
<td>Smoke-Free Ontario</td>
<td>450,006</td>
</tr>
<tr>
<td>Infectious Disease Control Initiative</td>
<td>260,510</td>
</tr>
<tr>
<td>Public Health Nurse Initiative</td>
<td>232,134</td>
</tr>
<tr>
<td>Harm Reduction Program Enhancement</td>
<td>222,693</td>
</tr>
<tr>
<td>Chief Nursing Officer</td>
<td>163,434</td>
</tr>
<tr>
<td>Infection Prevention and Control Nurses Initiative</td>
<td>126,864</td>
</tr>
<tr>
<td>Prenatal and Postnatal Nurse Practitioner Services</td>
<td>92,656</td>
</tr>
<tr>
<td>Medical Officer of Health Compensation Initiative</td>
<td>72,423</td>
</tr>
<tr>
<td>Enhanced Food Safety - Haines Initiative</td>
<td>41,666</td>
</tr>
<tr>
<td>Healthy Smiles Ontario - One Time Funding</td>
<td>37,163</td>
</tr>
<tr>
<td>Needle Exchange Program</td>
<td>28,486</td>
</tr>
<tr>
<td>Enhanced Safe Water Initiative</td>
<td>21,640</td>
</tr>
<tr>
<td>Electronic Cigarettes Act Protection and Enforcement - One Time Funding</td>
<td>21,432</td>
</tr>
<tr>
<td>Public Health Inspector Practicum Placement - One Time Funding</td>
<td>20,000</td>
</tr>
<tr>
<td>School Health Screening - One Time Funding</td>
<td>15,932</td>
</tr>
<tr>
<td>Needle Exchange Program - One Time Funding</td>
<td>6,980</td>
</tr>
<tr>
<td><strong>Total other programs and one-time funding</strong></td>
<td><strong>4,055,676</strong></td>
</tr>
</tbody>
</table>

| Total Province of Ontario grants                            | **10,183,870** |
7. HEALTHY KIDS COMMUNITY CHALLENGE

The organization is an administrator for funding from the Minister of Health and Long-Term Care for funds to carry out the Ontario's Healthy Kids Community Challenge. The program requires the implementation of local activities based on one specific theme related to healthy eating or physical activity every nine months. The organization reports on a fiscal year end of March 31st to the Minister of Health and Long-Term Care. Any unexpended funding for this program at December 31st is reported as deferred revenue on the statement of financial position.

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$84,486</td>
</tr>
<tr>
<td>Expenditure</td>
<td></td>
</tr>
<tr>
<td>Program Supplies</td>
<td>$67,264</td>
</tr>
<tr>
<td>Salaries</td>
<td>$13,778</td>
</tr>
<tr>
<td>Benefits</td>
<td>$3,444</td>
</tr>
<tr>
<td></td>
<td>$84,486</td>
</tr>
<tr>
<td>Program excess of revenue over expenditures</td>
<td>-</td>
</tr>
</tbody>
</table>

8. PUBLIC HEALTH AGENCY OF CANADA

The organization receives funding from the Public Health Agency of Canada for funds to carry out the Creating Connections project. The organization and local developers will partner to improve walkability in the City of St. Thomas. Any unexpended funding for this program at December 31st is reported as deferred revenue on the statement of financial position.

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$83,642</td>
</tr>
<tr>
<td>Expenditure</td>
<td></td>
</tr>
<tr>
<td>Purchased services</td>
<td>$83,642</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Program excess of revenue over expenditures</td>
<td>-</td>
</tr>
</tbody>
</table>
9. CANADA HEALTH INFOWAYS

The organization receives funding from Canada Health Infoway (CHI) - a not-for-profit corporation funded by the Government of Canada to foster and accelerate amongst other matters the development and adoption of electronic health information systems, common standards, health surveillance, and telehealth technologies, which are compatible and interoperable on a pan-Canadian basis. Any unexpended funding for this program at December 31st is reported as deferred revenue on the statement of financial position.

<table>
<thead>
<tr>
<th>2018</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>26,159</td>
</tr>
</tbody>
</table>

Expenditure

Program supplies | 26,159

Program excess of revenue over expenditures | -

10. STUDENT NUTRITION

The organization receives funding from a number of external agencies including the United Way and VON to provide healthy foods to participating schools in Oxford County. Any unexpended funding for this program at December 31st is reported as deferred revenue on the statement of financial position.

<table>
<thead>
<tr>
<th>2018</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>54,591</td>
</tr>
</tbody>
</table>

Expenditure

Program supplies | 54,591

Program excess of revenue over expenditures | -

11. OPERATING LEASES

The organization leases two buildings from the County of Oxford at $44,167 per month plus HST on an ongoing monthly basis. The lease term ends April 30, 2020. On an annual basis the landlord increases the annual rent by the percentage increase of the Consumer Price Index.

The minimum annual lease payments required in each of the next two years in respect of operating leases are as follows:

<table>
<thead>
<tr>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
</tr>
<tr>
<td>2020</td>
</tr>
</tbody>
</table>
12. CASH FLOW FROM THE PROVINCE OF ONTARIO MINISTRIES OF HEALTH AND LONG-TERM CARE AND CHILDREN AND YOUTH SERVICES

The organization receives funding from the Province of Ontario Ministry of Health and Long-Term Care, Public Health Division and Health Promotion Division, and the Ministry of Children and Youth Services to carry out mandatory and related health programs and services. Funding provided from the Ministry for the year ended December 31, 2018 (12 month) is as follows:

<table>
<thead>
<tr>
<th>Public Health Division</th>
<th>Children and Youth Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandatory</td>
<td>$9,017,400</td>
</tr>
<tr>
<td>Merger Costs</td>
<td>-</td>
</tr>
<tr>
<td>Healthy Smiles Ontario operating</td>
<td>$1,779,500</td>
</tr>
<tr>
<td>Smoke-Free Ontario Strategy</td>
<td>$1,008,100</td>
</tr>
<tr>
<td>Infectious Disease Control Initiative</td>
<td>$655,900</td>
</tr>
<tr>
<td>Social Determinants of Health Nurses Initiative</td>
<td>$389,000</td>
</tr>
<tr>
<td>Harm Reduction Program Enhancement</td>
<td>$361,000</td>
</tr>
<tr>
<td>Chief Nursing Officer</td>
<td>$243,000</td>
</tr>
<tr>
<td>Medical Officer of Health Compensation Initiative</td>
<td>$300,000</td>
</tr>
<tr>
<td>Infection Prevention and Control Nurses Initiative</td>
<td>$176,275</td>
</tr>
<tr>
<td>Healthy Smiles Ontario capital</td>
<td>- $103,350</td>
</tr>
<tr>
<td>Vector-Borne Diseases</td>
<td>$119,600</td>
</tr>
<tr>
<td>Needle Exchange Program</td>
<td>$85,300</td>
</tr>
<tr>
<td>Healthy Growth/School Health Screening</td>
<td>$60,750</td>
</tr>
<tr>
<td>Enhanced Food Safety - Haines Initiative</td>
<td>$50,000</td>
</tr>
<tr>
<td>Enhanced Safe Water Initiative</td>
<td>$31,000</td>
</tr>
<tr>
<td>Small Drinking Water Systems</td>
<td>$30,700</td>
</tr>
<tr>
<td>Electronic Cigarettes Act Protection and Enforcement</td>
<td>$28,100</td>
</tr>
<tr>
<td>Public Health Inspector Practicum Placement</td>
<td>$15,000</td>
</tr>
<tr>
<td>Healthy Babies Healthy Children</td>
<td>- $1,653,539</td>
</tr>
<tr>
<td>Prenatal and Postnatal Nurse Practitioner Services</td>
<td>- $141,174</td>
</tr>
<tr>
<td>Records Information Management</td>
<td>$70,000</td>
</tr>
</tbody>
</table>

**Total: $14,704,175**

**Total: $1,794,713**
13. PENSION AGREEMENTS

The organization makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Each year, an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits the members have earned to date. The most recent actuarial valuation of the Plan was conducted December 31, 2018, and the results of this valuation disclosed actuarial liabilities of $100.1 billion in respect of benefits accrued for service with actuarial assets at that date of $95.9 billion leaving an actuarial deficit of $4.2 billion.

Since any surpluses or deficits are a joint responsibility of all Ontario municipalities and their employees, the organization does not recognize any share of the OMERS Pension surplus or deficit in these financial statements.

The amount contributed to OMERS for the eight months ended December 31, 2018 was $693,979. OMERS contribution rates for 2017 and 2016 depending on income level and retirement dates ranged from 9.0% to 15.8%.

14. BUDGET FIGURES

The operating budgets approved by the organization and the Province of Ontario for 2018 are reflected on the statement of operations and are presented for comparative purposes. The budget figures have been presented based on the proportion of the May 1, 2018 to December 31, 2018 year to the total yearly budget for the organization subsequent to the merger.

15. PUBLIC SECTOR SALARY DISCLOSURE ACT 1996

The Public Sector Salary Disclosure Act, 1996 (the "Act") requires the disclosure of the salaries and benefits of employees in the public sector who are paid a salary of $100,000 or more in a year. The organization complies with the Act by providing the information to the Ontario Ministry of Health and Long-Term Care for disclosure on the public website at www.fin.gov.on.ca.

16. CONTINGENT LIABILITIES

As at December 31, 2018 a legal action was pending against the organization. Subsequent to year end, the known litigation was settled and will be reflected in the 2019 year end.

Estimated costs to settle claims are based on available information and projections of estimated future expenses developed based on the organization's historical experience. Claims are reported as an operating expense in the year of the loss, where the costs are deemed to be likely and can be reasonable determined. Claim provisions are reported as a liability in the statement of financial position.
17. FINANCIAL INSTRUMENTS

Risks and Concentrations
The organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the organization’s risk exposure and concentrations at the balance sheet date.

Liquidity Risk
Liquidity risk is the risk that the organization will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its accounts payable and accrued liabilities.

Credit Risk
Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The organization’s main credit risk relate to its accounts receivable.

Interest Rate Risk
Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The organization is exposed to interest rate risk on its fixed and floating interest rate financial instruments. Given the current composition of long-term debt (proportion of debt at a fixed interest rate compared to a floating interest rate), fixed-rate instruments subject the organization to a fair value risk while the floating-rate instruments subject it to a cash flow risk.

It is management's opinion that the entity is not exposed to any significant market, foreign currency or price risk.

No financial liabilities of the organization were in default during the period.

The organization was not subject to any covenants during the period.

18. MERGER

A merger between the Elgin St. Thomas Health Unit and the Oxford County Health Unit was effective May 1, 2018, and was given formal approval on March 29, 2018 under the Health Protection and Promotion Act R.R.O. 1990, Regulation 553, Areas Comprising Health Units, Schedule 7.

As such the current period presented represents the period from May 1, 2018 to December 31, 2018 and these represent the first financial statements of the merged organization.
## Schedule of Expenditures

For the Eight Month Period Ended December 31, 2018

<table>
<thead>
<tr>
<th>(Note 14)</th>
<th>(Note 18)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
</tr>
<tr>
<td>2018</td>
<td>2018</td>
</tr>
<tr>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

### SALARIES AND WAGES

- **Nursing**: $1,441,106
- **Management**: $1,138,847
- **Clerical and support**: $662,073
- **Inspection and environment**: $477,455
- **Nutrition and health promotion**: $348,326
- **Maintenance and security**: $63,029

**Total**: $5,155,558

<table>
<thead>
<tr>
<th>(Note 14)</th>
<th>(Note 18)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
</tr>
<tr>
<td>2018</td>
<td>2018</td>
</tr>
<tr>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

### FRINGE BENEFITS

- **Group pension**: $693,979
- **Medical insurance**: $236,137
- **Canada pension plan**: $189,982
- **Long term disability**: $169,205
- **Employer health tax**: $137,086
- **Dental plan**: $98,372
- **Employment insurance**: $86,342
- **Workplace safety insurance**: $66,802
- **Supplementary unemployment benefits**: $39,690
- **Group life insurance**: $29,473
- **Part-time benefits**: $8,230
- **Employee assistance programs**: $5,814
- **Vision and other**: $4,548
- **Benefits to other programs**: $(573,490)

**Total**: $1,127,660

### FEES AND HONORARIA

- **Audit and legal**: $66,150
- **Labour relations**: $23,333
- **Board**: $9,000
- **Clinical services**: $12,400
- **Meeting expense**: $8,867

**Total**: $119,750

### TRAVEL

<table>
<thead>
<tr>
<th>(Note 14)</th>
<th>(Note 18)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
</tr>
<tr>
<td>2018</td>
<td>2018</td>
</tr>
<tr>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

**Total**: $92,569

**Total**: $124,251
### SOUTHWESTERN PUBLIC HEALTH

**Schedule of Expenditures**  
For the Eight Month Period Ended December 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2018</td>
<td>2018</td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>EQUIPMENT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>96,237</td>
<td>575,964</td>
</tr>
<tr>
<td><strong>PROGRAM SUPPLIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>534,713</td>
<td>283,552</td>
</tr>
<tr>
<td><strong>AMORTIZATION</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>250,485</td>
</tr>
<tr>
<td><strong>RENT AND UTILITY SERVICES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building and facilities rental</td>
<td>273,239</td>
<td>356,969</td>
</tr>
<tr>
<td>Interest on long-term debt</td>
<td>314,000</td>
<td>180,783</td>
</tr>
<tr>
<td>Maintenance and supplies</td>
<td>113,927</td>
<td>145,796</td>
</tr>
<tr>
<td>Utilities</td>
<td>65,667</td>
<td>55,173</td>
</tr>
<tr>
<td>Property taxes and insurance</td>
<td>-</td>
<td>1,582</td>
</tr>
<tr>
<td></td>
<td>766,833</td>
<td>740,303</td>
</tr>
<tr>
<td><strong>ADMINISTRATIVE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone</td>
<td>58,987</td>
<td>51,657</td>
</tr>
<tr>
<td>Professional development</td>
<td>63,499</td>
<td>64,192</td>
</tr>
<tr>
<td>Insurance</td>
<td>47,420</td>
<td>37,662</td>
</tr>
<tr>
<td>Engagement strategies</td>
<td>20,000</td>
<td>37,591</td>
</tr>
<tr>
<td>Public awareness and promotion</td>
<td>194,635</td>
<td>38,340</td>
</tr>
<tr>
<td>Printing and supplies</td>
<td>21,667</td>
<td>33,119</td>
</tr>
<tr>
<td>Fees and subscriptions</td>
<td>22,661</td>
<td>14,163</td>
</tr>
<tr>
<td>Equipment maintenance and rental</td>
<td>21,135</td>
<td>10,311</td>
</tr>
<tr>
<td>Postage</td>
<td>10,000</td>
<td>8,693</td>
</tr>
<tr>
<td>Staff recruitment</td>
<td>4,333</td>
<td>3,604</td>
</tr>
<tr>
<td>Courier</td>
<td>-</td>
<td>356</td>
</tr>
<tr>
<td></td>
<td>464,337</td>
<td>299,688</td>
</tr>
<tr>
<td><strong>VECTOR-BORNE DISEASES PROGRAM</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>79,733</td>
<td>132,925</td>
</tr>
<tr>
<td><strong>SMALL DRINKING WATER SYSTEMS PROGRAM</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>20,467</td>
<td>27,293</td>
</tr>
<tr>
<td><strong>TOTAL COST SHARED PROGRAM EXPENDITURES</strong></td>
<td>8,457,857</td>
<td>7,889,168</td>
</tr>
</tbody>
</table>
### SOUTH WESTERN PUBLIC HEALTH

**Schedule of Expenditures**

For the Eight Month Period Ended December 31, 2018

<table>
<thead>
<tr>
<th>(Note 14)</th>
<th>(Note 18)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
</tr>
<tr>
<td>2018</td>
<td>2018</td>
</tr>
<tr>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

### OTHER PROGRAMS AND ONE-TIME EXPENDITURES

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Budget 2018</th>
<th>Actual 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Healthy Babies Healthy Children</td>
<td>1,102,359</td>
<td>1,115,930</td>
</tr>
<tr>
<td>Healthy Smiles Ontario Operating</td>
<td>672,067</td>
<td>691,563</td>
</tr>
<tr>
<td>Merger Costs</td>
<td>1,266,667</td>
<td>413,665</td>
</tr>
<tr>
<td>Smoke-Free Ontario</td>
<td>437,267</td>
<td>463,114</td>
</tr>
<tr>
<td>Infectious Diseases Control</td>
<td>259,333</td>
<td>261,226</td>
</tr>
<tr>
<td>Social Determinants of Health Nurses Initiative</td>
<td>240,667</td>
<td>235,195</td>
</tr>
<tr>
<td>Harm Reduction</td>
<td>200,000</td>
<td>232,945</td>
</tr>
<tr>
<td>Chief Nursing Officer</td>
<td>162,000</td>
<td>163,435</td>
</tr>
<tr>
<td>Infection Prevention and Control Nurses Initiative</td>
<td>120,133</td>
<td>126,864</td>
</tr>
<tr>
<td>Prenatal and Postnatal Nurse Practitioner Services</td>
<td>92,667</td>
<td>93,040</td>
</tr>
<tr>
<td>Healthy Kids Community Challenge</td>
<td>43,750</td>
<td>84,486</td>
</tr>
<tr>
<td>Public Health Agency Canada</td>
<td>83,250</td>
<td>83,642</td>
</tr>
<tr>
<td>Medical Officer of Health Compensation Initiative</td>
<td>126,000</td>
<td>72,324</td>
</tr>
<tr>
<td>Sewage Inspection Program</td>
<td>-</td>
<td>54,591</td>
</tr>
<tr>
<td>Student Nutrition</td>
<td>69,517</td>
<td>52,941</td>
</tr>
<tr>
<td>Enhanced Food Safety - Haines Initiative</td>
<td>33,333</td>
<td>41,667</td>
</tr>
<tr>
<td>Needle Exchange Program</td>
<td>40,600</td>
<td>35,120</td>
</tr>
<tr>
<td>Healthy Smiles Ontario: Dental Equipment &amp; Software</td>
<td>91,867</td>
<td>34,992</td>
</tr>
<tr>
<td>Low German Partnership</td>
<td>53,333</td>
<td>26,684</td>
</tr>
<tr>
<td>Canada Health Infoways</td>
<td>-</td>
<td>26,159</td>
</tr>
<tr>
<td>Electronic Cigarettes Act Protection and Enforcement</td>
<td>18,733</td>
<td>22,353</td>
</tr>
<tr>
<td>Enhanced Safe Water Initiative</td>
<td>20,667</td>
<td>21,611</td>
</tr>
<tr>
<td>Public Health Inspector Practicum Placement</td>
<td>13,333</td>
<td>20,000</td>
</tr>
<tr>
<td>School Health Screening</td>
<td>54,000</td>
<td>15,932</td>
</tr>
<tr>
<td>Needle Exchange Program</td>
<td>16,267</td>
<td>6,981</td>
</tr>
</tbody>
</table>

Total other programs and one-time expenditures                  | 5,217,810   | 4,396,460   |

**TOTAL EXPENDITURES**                                           | 13,675,667  | 12,285,628  |

-20-
SOUTHWESTERN PUBLIC HEALTH

Statement of Operations and Surplus
For the Twelve Month Period Ended December 31, 2018

<table>
<thead>
<tr>
<th></th>
<th>Oxford County Public Health</th>
<th>Elgin County Public Health</th>
<th>St. Thomas County Public Health</th>
<th>Southwestern Public Health</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jan - Apr</td>
<td>May - Dec</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>REVENUES</strong></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Operating grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>County of Elgin</td>
<td>-</td>
<td>-</td>
<td>292,518</td>
<td>585,088</td>
<td>877,606</td>
</tr>
<tr>
<td>City of St. Thomas</td>
<td>-</td>
<td>-</td>
<td>227,285</td>
<td>454,709</td>
<td>681,994</td>
</tr>
<tr>
<td>County of Oxford</td>
<td>724,673</td>
<td>-</td>
<td>-</td>
<td>1,457,565</td>
<td>2,182,238</td>
</tr>
<tr>
<td>Province of Ontario</td>
<td>2,594,728</td>
<td>3,002,502</td>
<td>10,183,870</td>
<td>15,781,100</td>
<td></td>
</tr>
<tr>
<td>Healthy Kids Community Challenge</td>
<td>-</td>
<td>87,447</td>
<td>84,486</td>
<td>171,933</td>
<td></td>
</tr>
<tr>
<td>Public Health Agency of Canada</td>
<td>-</td>
<td>124,950</td>
<td>83,642</td>
<td>208,592</td>
<td></td>
</tr>
<tr>
<td>Canada Health Infoways</td>
<td>-</td>
<td>-</td>
<td>26,159</td>
<td>26,159</td>
<td></td>
</tr>
<tr>
<td>Student Nutrition</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>54,591</td>
<td>54,591</td>
</tr>
<tr>
<td>Total operating grants</td>
<td>3,319,401</td>
<td>3,734,702</td>
<td>12,930,110</td>
<td>19,984,213</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other fees and recoveries</td>
<td>78,120</td>
<td>15,004</td>
<td>158,536</td>
<td>251,660</td>
<td></td>
</tr>
<tr>
<td>Clinics</td>
<td>89,895</td>
<td>8,753</td>
<td>19,491</td>
<td>118,139</td>
<td></td>
</tr>
<tr>
<td>Interest</td>
<td>-</td>
<td>11,422</td>
<td>43,485</td>
<td>54,907</td>
<td></td>
</tr>
<tr>
<td>Total other revenue</td>
<td>168,015</td>
<td>35,179</td>
<td>221,512</td>
<td>424,706</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>3,487,416</td>
<td>3,769,881</td>
<td>13,151,622</td>
<td>20,408,919</td>
<td></td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td>3,490,527</td>
<td>3,215,129</td>
<td>12,285,628</td>
<td>18,991,284</td>
<td></td>
</tr>
<tr>
<td><strong>EXCESS OF REVENUES OVER EXPENDITURES</strong></td>
<td>(3,111)</td>
<td>554,752</td>
<td>865,994</td>
<td>1,417,635</td>
<td></td>
</tr>
</tbody>
</table>
COUNTY OF ELGIN
By-Law No. 19-43

“TO AMEND THE SCHEDULE TO BY-LAW NO.16-11
BEING A BY-LAW FOR THE REGULATION OF TRAFFIC”

WHEREAS, pursuant to Section 210, of the Municipal Act, being Chapter M.45, R.S.O. 1990, as amended, the Council of the Corporation of the County of Elgin did pass By-Law No. 16-11 for the regulation of traffic;

AND WHEREAS now pursuant to Section 11(2) of the Municipal Act, 2001, S.O. 2001, c. 25, an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to this section;

AND WHEREAS said Table authorizes an upper-tier municipality to pass by-laws regulating parking and traffic on highways;

AND WHEREAS By-Law No.16-11 has been previously amended through By-Laws 16-19, 16-27, 17-34, 18-30, 18-33, 19-17 and 19-28;

AND WHEREAS it was deemed necessary and appropriate to amend Schedule “A” Part “B” to By-Law No. 16-11 to restrict parking on a section of Imperial Road.

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the Corporation of the County of Elgin enacts as follows:

1. THAT Schedule “A” Part “B” Section 2.2 of By-Law No. 16-11 be and is hereby amended to state “County Road #3 (Talbot Line) west of (Currie Road) (WPL) on the north side of (Talbot Line) for a distance of 95 metres”; and

2. THAT this by-law shall come into force and take effect upon erection of appropriate signage indicating said No Parking Zones.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 12th DAY OF DECEMBER 2019.

________________________   __________________________
Julie Gonyou,                                Warden.
Chief Administrative Officer.
CLOSED MEETING AGENDA

December 12, 2019

Staff Reports:

1) Director of Human Resources – Municipal Act Section 239 (2) (d) labour relations or employee negotiations; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Labour Relations Matters

2) County Solicitor – Municipal Act Section 239 (2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Parking Space Licence Agreement

3) County Solicitor – Municipal Act Section 239 (2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Woodlands Conservation By-law Litigation Update

4) Chief Administrative Officer – Municipal Act Section 239 (2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Ambulance Services