



Elgin County Museum Advisory Committee Meeting

June 5th, 2019

Elgin Heritage Centre

Present: Chair- Helen Van Brenk, Vice-chair- Perry Clutterbuck, Sally Martyn, Amanda VandenWyngaert, Kim Teuscher,

Regrets: Joan Mansell (Secretary), Charlie Jenkins

Staff in Attendance: Brian Masschaele , Mike Baker, Ally Shelly (recording secretary), Fiona Murray (Summer Student)

1. Call to Order

The meeting was called to order at 11:03 a.m. by Chair Helen Van Brenk

2. Additions to the Agenda

A new item was added as item 5. Summer Student Report.

3. Approval Minutes from April 3rd, 2019.

Moved by Perry Clutterbuck, and seconded by Kim Teuscher that the minutes from the April 3rd, 2019 meetings be approved as presented. Carried.

4. Business Arising from the Minutes

None

5. Summer Student Report

Fiona Murray summer student has returned from 2016. She is from Belmont has completed her degree in International Affairs and is going into in Communication and Professional Writing. Her main responsibility this summer is to organize the chairs and furniture at the Elgin Manor. She is reviewing the various lists and different numbers in the inventory. The goal is to complete a definitive inventory and assign accession numbers to each item, and

connect any additional information to each artifact.

6. Correspondence

None

7. Strategic Plan Assessment Review

The 2020-2022 Strategic Plan required for the CMOG grant submission was presented by the curator with new revisions.

Revisions included the updated Ministry requirements, laid out in the 2019 Current Goals and Actions. All aspects of operation must be covered. Policy reviews have been added with activities taking place within each year.

Goals are to be achieved within using current staffing levels and operating budget.

Motion to accept the 2020-2022 Strategic Plan moved by Sally Marytn, seconded by Perry Clutterbuck. Carried.

8. Year-to-date Statistics

251 students were booked for the Once Upon a Time Medieval Program in 2019. Totaling \$2259.00.

(Including the fall booking for the 2018/19 school year -Oct 2018 47 – 423.00 298 - -\$ 2682)

We've booked 8 schools within the school year. 7 Schools in the 2019 fiscal year.

Attendance

January – 127

February -198

March- 246

April – 241

May – 999

April Events	May Events
Volunteer Lunch-15	3 Schools
Vimy Lecture-29	1 Edukit Booking
Cottonwood Concert -34	Shunpiker -663
Film-4	Jumbo Panel- Blyth 28
1 School	International Museum Day EON Map Launch-6
1 EduKit Booking	

Gift Shop Sales

Feb - Revenue – 793.96- 311.63 =482.33

March -185.18-164.05=21.13

April -564.26 – 320 =244.26 320 – 564.26 = (-244.26)

First Four Months of 2019-

Total sales from Feb to May-- 1601.49- 1039.94= \$**561.55** (503.46 – 244.26 = 259.30)

May Sales – 806.55- from square no expense deductions

9. Staffing Update

Brian reports that Council has approved the staffing plan. Georgia will be retiring at the end of August; she has been with the museum since 2000. A retirement celebration will be announced when arrangements have been made. Ally Shelly will become full time staff. The change from 2 part time staff to one full time will have challenges, but staff are confident that it will be manageable.

7. Museum Partner Reports

Amanda provided a Elgin County Museums Update, including partner events for the Aylmer Museum and Archives; Backus Page House Museum , Edison Museum/ Collection, Elgin County Railway Museum, Gay Lea Museum and Port Burwell Marine Museum. See Attached.

Sally Martyn Reports on the Sparta Forge and Anvil Museum and The Sparta Church and Cultural Centre. The Forge opened Mother's Day for the 2019 season.

They have 3 summer students; two on nine week grants and one at the Church working 3 days a week.

They recently lost a dedicated volunteer and must stagger the hours of the summer students to ensure coverage.

The exhibit at the Church Museum this season is a collection of handmade historical costumes by Elizabeth Brandeau and a collection of sewing machines.

The Sparta and District Historical Society has also sponsored a bus trip to the Blyth Festival Theatre to see the new play Jumbo, Saturday July 13.

10. Committee Member Reports

Helen Van Brenk reports that Brain Masschaele will be receiving the Erland Lee Award in October 2019 honoring his dedication to the Women's Institutes initiatives.

Perry and Mary Clutterbuck have received lifetime memberships to the Elgin Historical Society for their long time involvement and dedication.

9. Next Meeting Date

The next meeting will be held September 4th, 2019 at 11:00 a.m. at the Heritage Centre.

12. Adjournment

The meeting was adjourned at 11:55 p.m.

Motion to adjourn, moved by Kim Teuscher. All in Favour

Elgin County Museums Update
June 5, 2019

Aylmer-Malahide Museum & Archives

- The Life and Legacy of Thomas Edison show is going in now
 - Features selections from the Edison, Vienna & Area Museum as they don't have any physical display space
- Volunteer Spring Luncheon on Friday, June 7, 2019

Backus Page House Museum

- Civil War Re-enactment
 - July 27 and 28, 2019
 - Admission is \$8 a person
- Landing of the Settlers
 - June 22 and 23, 2019
 - Commemorates the 200th anniversary of the Scottish settlers arriving in Aldborough Township and the 210th anniversary of the Irish settlers arriving in Dunwich Township

Edison Museum/Collection

- They do not have any permanent display space yet – minor displays in the community
- Edison Fest was June 1st
- Vienna Walking/Driving Tour
 - July 14, 2019 from 2-4 pm
 - Begins at the Vienna Memorial Park Cenotaph and includes former churches, schools, and cemetery stops
 - Advanced or onside tickets: \$10/each, \$15/family, BHS members \$8
- Keep the Lights on for Edison fundraiser
 - Mystery Cruise, Show and Shine, Full BBQ Chicken Dinner
 - July 20, 2019
 - \$20 per person

Elgin County Railway Museum

- Open summer hours now
- Day Out with Thomas: Steam Team Tour
 - July 12-14, 2019
 - This year Bob the Builder and Reptilia will be featured

Gay Lea Museum

- Open now for the season
- Co-opalooza Education Conference June 6 and 7, 2019

Port Burwell Marine Museum & Lighthouse

- New concrete pad for the Wheelhouse, they are going to continue working on it and renovating it when the weather is better
- They will be having an auction/garage sale on the museum property
- They will have an exhibit to commemorate the 60th anniversary of the Opening of the St. Lawrence Seaway
 - Opening will be June 15th from 2-4 pm
- The lighthouse is getting the floor painted
- They might be getting a crosswalk painted between the Marine Museum and lighthouse