

ELGIN COUNTY COUNCIL

MINUTES

August 13, 2019

Council Present: Warden Duncan McPhail
Deputy Warden Grant Jones
Councillor Bob Purcell
Councillor Sally Martyn
Councillor Tom Marks
Councillor Mary French
Councillor Dave Mennill
Councillor Dominique Giguère
Councillor Ed Ketchabaw

Staff Present: Julie Gonyou, Chief Administrative Officer
Jim Bundschuh, Director of Financial Services
Brian Lima, Director of Engineering Services
Michele Harris, Director of Homes and Seniors Services
Brian Masschaele, Director of Community and Cultural Services
Steve Evans, Manager of Planning
Steve Gibson, County Solicitor
Alan Smith, General Manager of Economic Development
Jenna Fentie, Legislative Services Coordinator

1. CALL TO ORDER

Elgin County Council met this 13th day of August, 2019 in the Council Chambers, at the County Administration Building, St. Thomas at 9:00 a.m. with Warden McPhail in the chair.

Warden McPhail introduced County of Elgin's new Human Resources Director Amy Thomson.

2. ADOPTION OF MINUTES

Moved by: Councillor Mennill
Seconded by: Councillor Marks

Resolved that the minutes of the meeting held on July 9, 2019 be adopted.

- Motion Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

4.1 Request to Reduce Speed Limit on Sunset Drive – Donna Ellis

Donna Ellis, resident of Port Stanley, requested that the speed limit on Sunset Drive be reduced from 80 km/hr to 50 km/hr beginning at East Road and extending to the beginning of the Village of Port Stanley. Ms. Ellis provided supporting signatures from multiple residents in the area.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Marks

Resolved that staff be directed to analyze and evaluate the current speed limits on Sunset Drive beginning at East Road and extending to the village of Port Stanley; and that staff be directed to provide a follow-up report with respect to the request received from Ms. Ellis on August 13, 2019 to County Council in September 2019.

- Motion Carried.

4.1 **Request for Road Expansion – David Roe, Civic Planning Solutions, Inc.**

David Roe, Civic Planning Solutions, Inc., requested that the County reconsider its position on its request for 1.8 metres across the frontage of a property as a condition of a severance on Imperial Road.

Moved by: Councillor Marks
Seconded by: Councillor Jones

Resolved that the request for Council to reconsider a request for road expansion from Mr. Roe be received and filed.

- Motion Carried.

5. **COMMITTEE OF THE WHOLE**

Moved by: Councillor Martyn
Seconded by: Councillor Purcell

Resolved that we do now move into Committee of the Whole Council.

- Motion Carried.

6. **REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF**

6.1 **Warden Activity Report – June/July 2019 - Warden**

Warden McPhail presented the report highlighting the various events attended during June and July 2019.

Moved by: Councillor Martyn
Seconded by: Councillor French

Resolved that the report titled “Warden Activity Report – June/July 2019” from Warden McPhail dated August 1, 2019 be received and filed.

- Motion Carried.

6.2 **Terrace Lodge Building July Update – Councillor Purcell**

Councillor Purcell, Terrace Lodge Steering Committee Chair, presented the report updating Council on the progress of the Terrace Lodge building project.

Moved by: Councillor Purcell
Seconded by: Councillor Mennill

Resolved that the report titled “Terrace Lodge Building July Update” from the Terrace Lodge Steering Committee Chair dated July 31, 2019 be received and filed.

- Motion Carried.

6.3 **Road Widening Dedication Requirements through the Planning Act Approval Process – Manager of Planning, County Solicitor, and Director of Engineering Services**

The Director of Engineering Services presented the report advising Council of the acquisition of land dedications for road widening or extensions of rights-of-way through the Planning Act approval process.

Moved by: Councillor Purcell
Seconded by: Councillor Jones

Resolved that the report titled “Road Widening Dedication Requirements through the Planning Act Approval Process” from the Manager of Planning, County Solicitor, and Director of Engineering Services dated July 23, 2019 be received and filed.

- Motion Carried.

6.4 **County Road Property Damage Cost Recovery – Director of Engineering Services**

The Director of Engineering Services presented the report recommending that Schedule A of By-law No. 19-08 “Being a By-law to Provide a Schedule of Services and Activities Subject to Fees and Charges by the County of Elgin” be amended in order for the County to purchase un-redacted collision reports for the sole purpose of seeking full reimbursement of repair costs to County public property damaged during a collision.

Moved by: Councillor Martyn
Seconded by: Councillor Mennill

Resolved that the report titled “County Road Property Damage Cost Recovery” from the Director of Engineering Services dated July 19, 2019 be received and filed; and that By-law 19-08 “Being a By-law to Provide a Schedule of Services and Activities Subject to Fees and Charges by the County of Elgin”, Schedule A, be amended as follows:

Cost Recovery Damage to Public Property Caused During a Collision Actual Cost
(authority under the Municipal Act)

- Motion Carried.

6.5 **Port Bruce Temporary Panel Bridge Relocation Options – Director of Engineering Services**

The Director of Engineering Services presented the report outlining potential alternatives associated with relocating and repurposing the Port Bruce temporary panel bridge, and detailed the next steps with respect to project implementation investigated by staff for Council’s consideration.

Moved by: Councillor Jones
Seconded by: Councillor Marks

Resolved that the report titled “Port Bruce Temporary Panel Bridge Relocation Options” from the Director of Engineering Services dated July 19, 2019 be received and filed; and that the replacement of Bridge B-24 Meeks as recommended in the “County of Elgin Bridge and Culvert 2019 Inspection and Assessment Report” prepared by Spriet Associates be undertaken with the relocation and repurposed use of the Port Bruce temporary panel bridge before expiry of the provincial Ministry of Natural Resources and Forestry’s Permission to Construct and Occupy agreement term deadline of November 30, 2021; and that the required Cultural Heritage Evaluation Report, and Cultural Documentation Report for the existing Bridge B-24 Meeks structure be prepared by Unterman McPhail Associates Heritage Resource Management Consultants at a cost of \$14,550.00 (excluding HST); and that the \$500,000 identified in the approved 10-Year Capital Budget be brought forward to fund the immediate preparation of all required heritage and environmental study reports, and the detailed design necessary to replace Bridge B-24 Meeks.

- Motion Carried.

Council recessed at 9:59 a.m. and reconvened at 10:11 a.m.

7. COUNCIL CORRESPONDENCE

7.1 Items for Consideration

None.

7.2 Items for Information (Consent Agenda)

1. County of Wellington with a media release announcing that Western Ontario Warden's Caucus hires new Executive Director of Economic Development for Western Ontario.
2. Steve Clark, Minister of Municipal Affairs and Housing, announcing the launch of consultation of proposed policy changes to the Provincial Policy Statement (PPS).
3. Township of Warwick with a resolution regarding Enforcement for Safety on Family Farms.
4. Robert Domoney, Vice President, Logistics & Systems, Vimy Oaks Legacy Corporation, informing Elgin County that all sales of Vimy Oak saplings have been suspended.
5. Port Stanley Community Policing Committee with requests for a review of crosswalks, signage and speed zones in Port Stanley.
6. Municipality of Central Elgin responding to Port Stanley Community Policing Committee's requests to review crosswalks, signage and speed zones in Port Stanley.
7. Jeff Yurek, MPP, with a thank you for assisting with the organization of the Port Bruce Bridge Funding Announcement.
8. St. Joseph's Hospice 2018-19 Report to our Community.
9. Megan Good, recipient of the 2019 Elgin County Council Warden's Personal Support Worker Leadership Award, with a thank you to Warden and County Council.
10. Charlotte McDonald, Community Development Coordinator, Eat 2 Learn, with a thank you for Elgin County Council's continued support of the Student Nutrition Programs in Elgin.
11. Human Resources Director Announcement – Amy Thomson.

The following resolution was adopted in regards to Correspondence Item #3:

Moved by: Councillor Mennill
Seconded by: Councillor Ketchabaw

Resolved the Council of the Corporation of the County of Elgin supports the resolution of the Township of Warwick regarding enforcement for safety on family farms; and that the Warden be directed to send a copy of the resolution forwarded from the Township of Warwick to the Elgin Group Police Services Board and Aylmer Police Service for consideration.

- Motion Carried.

Moved by: Councillor Marks
Seconded by: Councillor French

Resolved that Correspondence Items #1, 2, 4 – 11 be received and filed.

- Motion Carried.

8. OTHER BUSINESS

8.1 Statements/Inquiries by Members

Warden McPhail relayed concerns received from residents regarding phragmites along Highway #3. Councillor Ketchabaw noted that there is a successful spray program in Oxford County and supports looking into the issue further.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Mennill

Resolved that staff be directed to provide a report to Council at a future meeting detailing the current strategies in place for dealing with phragmites and recommendations for moving forward including potential costs; and that the Warden be directed to send a letter to Jeff Yurek, Minister of the Environment, Conservation and Parks requesting that consideration be given to designating phragmites as an invasive species.

- Motion Carried.

8.2 **Notice of Motion**

None.

8.3 **Matters of Urgency**

None.

9. CLOSED MEETING ITEMS

Moved by: Councillor Marks
Seconded by: Councillor Purcell

Resolved that we do now proceed into closed meeting session in accordance with the Municipal Act to discuss matters under Municipal Act Section 239 (2):

In-Camera Item #1

(b) personal matters about an identifiable individual, including municipal or local board employees – Fire Trainer/CEMC

- Motion Carried.

10. RECESS

None.

11. MOTION TO RISE AND REPORT

Moved by: Councillor Martyn
Seconded by: Councillor Giguère

Resolved that we do now rise and report.

- Motion Carried.

In-Camera Item #1 – Fire Trainer/CEMC

Moved by: Councillor Ketchabaw
Seconded by: Councillor Martyn

Resolved that staff proceed as directed.

- Motion Carried.

Moved by: Councillor Purcell
Seconded by: Councillor Mennill

Resolved that the Warden be directed, on behalf of Elgin County Council, to notify Elgin County's partner municipalities of their intention to proceed with the recruitment and hiring of a County Fire Training Officer/Community Emergency Management Coordinator as a resource to Elgin County's partner municipalities; and that the County Fire Training

Officer/Community Emergency Management Coordinator be a service funded through the County levy; and further that staff be directed to report back to County Council with an update on the County Fire Training Officer/Community Emergency Management Coordinator recruitment at the September 2019 meeting of County Council.

Councillor Purcell requested a recorded vote.

YEAS	NAYS
Councillor Purcell	Councillor Marks
Councillor Martyn	Councillor French
Councillor Jones	
Councillor Mennill	
Councillor Giguère	
Councillor Ketchabaw	
Warden McPhail	
TOTAL: 7	TOTAL: 2

- Motion Carried.

12. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE

Moved by: Councillor Purcell
Seconded by: Councillor Mennill

Resolved that we do now adopt recommendations of the Committee Of The Whole.

- Motion Carried.

13. CONSIDERATION OF BY-LAWS

13.1 By-law 19-31 – Schedule of Services and Activities Subject to Fees and Charges Amendment

BEING a By-law to Amend By-law No. 19-08 Being a By-law to Provide a Schedule of Services and Activities Subject to Fees and Charges by the County of Elgin.

Moved by: Councillor Giguère
Seconded by: Councillor Jones

Resolved that By-law No. 19-31 be now read a first, second and third time and finally passed.

- Motion Carried.

13.2 By-law 19-32 – Confirming all Actions and Proceedings

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the August 13, 2019 Meeting.

Moved by: Councillor Martyn
Seconded by: Councillor French

Resolved that By-Law No. 19-32 be now read a first, second and third time and finally passed.

- Motion Carried.

14. ADJOURNMENT

Moved by: Councillor Marks
Seconded by: Councillor French

Resolved that we do now adjourn at 11:36 a.m. to meet again on September 10, 2019 at the County Administration Building Council Chambers at 9:00 a.m.

- Motion Carried.

Julie Gonyou,
Chief Administrative Officer.

Duncan McPhail,
Warden.