

ELGIN COUNTY COUNCIL

MINUTES

May 21, 2019

Council Present: Warden Duncan McPhail
Deputy Warden Grant Jones
Councillor Bob Purcell
Councillor Sally Martyn
Councillor Tom Marks
Councillor Mary French
Councillor Dave Mennill
Councillor Dominique Giguère
Councillor Ed Ketchabaw

Staff Present: Julie Gonyou, Chief Administrative Officer
Rob Bryce, Director of Human Resources
Jim Bundschuh, Director of Financial Services
Brian Lima, Director of Engineering Services
Brian Masschaele, Director of Community and Cultural Services
Michele Harris, Director of Homes and Seniors Services
Steve Gibson, County Solicitor
Alan Smith, General Manager of Economic Development
Jenna Fentie, Legislative Services Coordinator
Leesa Shanley, POA Supervisor (report only)
Mike Hoogstra, Purchasing Coordinator (report only)
Jennifer Ford, Senior Financial Analyst (report only)

1. CALL TO ORDER

Elgin County Council met this 21st day of May, 2019 in the Council Chambers, at the County Administration Building, St. Thomas at 9:00 a.m. with Warden McPhail in the chair.

2. ADOPTION OF MINUTES

Moved by: Councillor Mennill
Seconded by: Councillor Marks

Resolved that the minutes of the meeting held on May 7, 2019 be adopted.

- Motion Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

4.1 Moved by: Councillor Purcell
Seconded by: Councillor Martyn

Resolved that the agenda be amended to include a brief presentation in regard to National Paramedic Week from Mac Gilpin, Managing Director/General Manager of Medavie EMS.

- Motion Carried.

4.2 Retirement Recognition: Irene Kydd, PSW

Warden McPhail presented a certificate of retirement to Irene Kydd for 15 years of service as a Personal Support Worker at Bobier Villa. He thanked her for many years of dedicated service.

4.2 **Canadian Association of Municipal Administrators Long Service Award – Alan Smith, General Manager of Economic Development**

Warden McPhail presented Alan Smith, General Manager of Economic Development with a long service award from the Canadian Association of Municipal Administrators for his twenty years of municipal service in a management role.

4.3 **Medavie Emergency Medical Services**

Mac Gilpin, Managing Director/General Manager for Medavie EMS, informed Council that National Paramedic Services week is May 26 – June 1, 2019 and that the Medavie EMS Elgin Paramedic Awards and Recognition Ceremony will be taking place on May 29, 2019 at 7:30 p.m. at the St. Anne's Centre in St. Thomas.

Warden McPhail requested a motion to declare May 26 – June 1, 2019 "Paramedic Services Week" to recognize the great work of paramedics across Canada.

Moved by: Councillor Marks
Seconded by: Councillor Jones

Resolved that the week of May 26-June 1, 2019 be declared as "Paramedic Services Week".

- Motion Carried.

4.4 **Excellence In Resident Centred Care (ERCC)**

Ashley Temple, Resident Care Coordinator, and Dave MacPherson, Manager of Resident Care provided a presentation outlining the Excellence in Resident Centred Care training program for Personal Support Workers in Long-Term Care Homes.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Martyn

Resolved that the presentation titled "Excellence in Resident Centered Care (ERCC)" from the Resident Care Coordinator and Manager of Resident Care be received and filed.

- Motion Carried.

4.5 **RNAO LTC – BPSO Program**

Terri Benwell, Administrator for Bobier Villa and Elgin Manor, and Michele Harris, Director of Homes and Seniors Services provided a presentation highlighting how the Registered Nurses Association of Ontario's Best Practice Spotlight Organization goals and guidelines will be implemented in County of Elgin Long-Term Care Homes.

Moved by: Councillor Marks
Seconded by: Councillor Purcell

Resolved that the presentation titled "RNAO LTC-BPSO Program" from the Administrator for Bobier Villa and Elgin Manor and the Director of Homes and Seniors Services be received and filed.

- Motion Carried.

4.6 **Healthy Communities Partnership – Elgin County Trails Study**

Jessica Lang, Health Promotor for Southwestern Public Health, and Patricia Corneil, Vice Chair, Healthy Communities Partnership provided a presentation on the Elgin County Trails Study outlining key recommendations provided in the final report.

Moved by: Councillor Purcell
Seconded by: Councillor Jones

WHEREAS Elgin County Council supports trail development as part of an integrated approach to promoting healthy communities, tourism and local economic development; therefore be it resolved that County Council continue to support the work of the Healthy Communities Partnership and the work of our local municipal partners; and that County Council consider this initiative as part of Council's strategic planning process in September 2019; and that County Council continue to explore potential opportunities for trails in Elgin County on a case-by-case basis and consider trail development within our policies when possible; and that the report be received.

- Motion Carried.

Council recessed at 10:07 a.m. and reconvened at 10:19 a.m.

5. **COMMITTEE OF THE WHOLE**

Moved by: Councillor Giguère
Seconded by: Councillor French

Resolved that we do now move into Committee of the Whole Council.

- Motion Carried.

6. **REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF**

6.1 **Terrace Lodge Building May Update – Councillor Purcell, Terrace Lodge Steering Committee Chair**

Councillor Purcell presented the report updating Council on the progress of the Terrace Lodge building project.

Moved by: Councillor Purcell
Seconded by: Councillor Martyn

Resolved that the report titled "Terrace Lodge Building May Update" from the Terrace Lodge Steering Committee Chair dated May 13, 2019 be received and filed; and that staff be directed to prepare a report in regard to considering options related to the provision of child care services at Terrace Lodge.

- Motion Carried.

6.2 **Furniture for POA Courthouse – Provincial Offences Supervisor**

The Provincial Offences Supervisor presented the report seeking Council's approval to award the contract to Staples Business Advantage for the supply, delivery, and installation of administrative area furniture for the new POA Courthouse.

Moved by: Councillor Mennill
Seconded by: Councillor Jones

Resolved that the contract for the supply, delivery and installation of furniture for the POA Courthouse be awarded to Staples Business Advantage in the amount of \$67,585.00 exclusive of H.S.T.; and that the Warden and Chief Administrative Officer be authorized to sign the contract.

- Motion Carried.

6.3 **Quarterly Information Report – Contract Awards January 1, 2019 to March 31, 2019 – Purchasing Coordinator**

The Purchasing Coordinator presented the report detailing the contracts awarded over \$15,000 from January 1, 2019 to March 31, 2019.

Moved by: Councillor French
Seconded by: Councillor Giguère

Resolved that the report titled “Quarterly Information Report – Contract Awards January 1, 2019 to March 31, 2019” from the Purchasing Coordinator dated May 9, 2019 be received and filed.

- Motion Carried.

6.4 **2019/20 Ambulance Funding – Senior Financial Analyst**

The Senior Financial Analyst presented the report updating Council on the implications to funding for 2019/20 as it relates to Ambulance Services.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Marks

Resolved that the report titled “2019/20 Ambulance Funding” from the Senior Financial Analyst dated May 15, 2019 be received and filed.

- Motion Carried.

6.5 **Elgin Manor Wastewater Treatment Plant Train #1 Rehabilitation – Director of Engineering Services**

The Director of Engineering Services presented the report seeking approval to award the contract to Dielco Industrial Contractors Ltd. to complete the Elgin Manor Wastewater Treatment Plant Train #1 Rehabilitation project and recommends bringing forward \$85,000 from the 2021 capital budget in order to complete the project.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Mennill

Resolved that the Elgin Manor Wastewater Treatment Plant Train #1 Rehabilitation Project be completed by Dielco Industrial Contractors Ltd. in the amount of \$73,900 plus H.S.T as detailed in their quotation dated April 11, 2019; and that \$85,000 identified in year 2021 of the approved 10-Year Capital Budget be brought forward to fund the required Elgin Manor Wastewater Treatment Plant #1 Rehabilitation Project.

- Motion Carried.

6.6 **Traffic Impact Study Funding Contribution – Director of Engineering Services**

The Director of Engineering Services presented the report outlining a consistent approach, procedures, and parameters with which the County will consider undertaking shared traffic impact studies with Elgin partner municipalities.

Moved by: Councillor Mennill
Seconded by: Councillor Martyn

Resolved that the report titled "Traffic Impact Study Funding Contribution" from the Director of Engineering Services dated May 21, 2019 be received and filed; and that the Elgin partner municipalities may request an equal funding partnership of locally initiated Traffic Impact Studies, so long as County staff determines value in the study's anticipated findings and that the study scope is jointly prepared.

- Motion Carried.

6.7 **Provincial Health System Transformation Update – Chief Administrative Officer**

The Chief Administrative Officer presented the report providing background on the transformation of health services in Ontario and outlining the progress made by local health care providers in an Elgin County Ontario Health Team application.

Moved by: Councillor Purcell
Seconded by: Councillor Jones

Resolved that the report titled "Provincial Health System Transformation Update" from the Chief Administrative Officer dated May 15, 2019 be received and filed.

- Motion Carried.

7. **COUNCIL CORRESPONDENCE**

7.1 **Items for Consideration**

1. Larry Martin, Board of Health Chair, Southwestern Public Health with an update regarding the recent announcement concerning the provincial government's plan to modernize public health.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Marks

Resolved that the Warden and Chief Administrative Officer be directed to organize and attend a preliminary planning meeting with the City of London, County of Middlesex, City of St. Thomas, and County of Elgin to discuss changes to health services in Ontario; and that correspondence item #1 from the Board of Health Chair, Southwestern Public Health be received.

- Motion Carried.

2. Rick Kester, President, Ontario Good Roads Association (OGRA) with a letter regarding combining annual conferences with the Rural Ontario Municipal Association (ROMA).

Moved by: Councillor Martyn
Seconded by: Councillor French

Resolved that correspondence item #2 from the President of the Ontario Good Roads Association be received.

- Motion Carried.

7.2 **Items for Information**

1. Larry Martin, Chair, Southwestern Public Health, with an update regarding Elgin's request for the return of surplus funds.
2. Southwestern Public Health's Population Health Assessment Report.
3. Long Point Region Conservation Authority 2018 Audited Financial Statements.

4. Long Point Region Conservation Authority 2018 Annual Report.
5. Four Counties Health Services Foundation with an invitation to attend the Grand Re-Opening of the Endoscopy Suite.
6. Jeff Yurek, MPP, with a letter acknowledging receipt of Elgin's request for the addition of a Long-Term Care Admissions Category prioritizing municipal residents.
7. Notice of Port Burwell Library Temporary Closure.
8. St. Thomas & District Chamber of Commerce with an invitation to attend the MP & MPP Luncheon on June 26, 2019.

Moved by: Councillor Purcell
Seconded by: Councillor Giguère

Resolved that Correspondence items #1-8 be received and filed.

- Motion Carried.

8. OTHER BUSINESS

8.1 Statements/Inquiries by Members

- 8.1.1 Councillor Jones expressed concerns that the draft Natural Heritage Systems Study currently under review by a Steering Committee was released to members of the public prior to County Council's review. Warden McPhail noted that public consultation on the Natural Heritage Systems Study will take place once the document has been reviewed by the Steering Committee pursuant to the County's statutory obligations under the Planning Act as part of County Council's review of the Official Plan.
- 8.1.2 Councillor Marks inquired about whether the Elgin Group Police Services Board had been notified of the break and enters occurring in the Lynhurst area. Councillor Martyn, Chair of the Elgin Group PSB, informed the Detachment Commander and members of the PSB at their meeting on May 7, 2019.

8.2 Notice of Motion

None.

8.3 Matters of Urgency

- 8.3.1 Warden McPhail requested a verbal update from the Director of Engineering Services on the structural issues with the road base on Chatham Street in the Municipality of Bayham and the need for reconstruction.

Moved by: Councillor Martyn
Seconded by: Councillor Marks

Resolved that the Director of Engineering Services be directed to prepare a report with recommendations regarding road status reconstruction and options.

- Motion Carried.

Council recessed at 11:09 a.m. and reconvened at 11:23 a.m.

9. CLOSED MEETING ITEMS

Moved by: Councillor Purcell
Seconded by: Councillor Mennill

Resolved that we do now proceed into closed meeting session in accordance with the Municipal Act to discuss matters under Municipal Act Section 239 (2):

In-Camera Item #1

(b) personal matters about an identifiable individual, including municipal or local board employees – Organizational Update

In-Camera Item #2

(b) personal matters about an identifiable individual, including municipal or local board employees – VERBAL

In-Camera Item #3

(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality – VERBAL

In-Camera Item #4 (Additional Item)

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - VERBAL

- Motion Carried.

10. RECESS

None.

11. MOTION TO RISE AND REPORT

Moved by: Councillor Marks
Seconded by: Councillor Ketchabaw

Resolved that we do now rise and report.

- Motion Carried.

In-Camera Item # 1 – Organizational Update

Moved by: Councillor Mennill
Seconded by: Councillor Giguère

Resolved that staff proceed as directed.

- Motion Carried.

In-Camera Item #2

Moved by: Councillor Jones
Seconded by: Councillor Marks

Resolved that staff proceed as directed.

- Motion Carried.

In-Camera Item #3

Moved by: Councillor Purcell
Seconded by: Councillor Martyn

Resolved that staff proceed as directed.

- Motion Carried.

In Camera Item #4

Moved by: Councillor Marks
Seconded by: Councillor Giguère

Resolved that the verbal report from Councillor Purcell be received.

- Motion Carried.

12. MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE

Moved by: Councillor Martyn
Seconded by: Councillor Purcell

Resolved that we do now adopt recommendations of the Committee Of The Whole.

- Motion Carried.

13. CONSIDERATION OF BY-LAWS

13.1 By-law 19-17 – Amendment to No-Parking By-law

To Amend the Schedule to By-law No. 16-11 Being a By-law for the Regulation of Traffic.

Moved by: Councillor Jones
Seconded by: Councillor Giguère

Resolved that By-Law No. 19-17 be now read a first, second and third time and finally passed.

- Motion Carried.

13.2 By-law 19-18 – Amendment to Community Safety Zone By-law

Being a By-law to Amend By-law No. 17-12 Designating Community Safety Zones on County Roads.

Moved by: Councillor Purcell
Seconded by: Councillor Mennill

Resolved that By-law No. 19-18 be now read a first, second and third time and finally passed.

- Motion Carried.

13.3 By-law 19-19 – Amendment to Speed Zone By-law

To Amend the Schedule to By-law No. 17-11 Being a By-law to Authorize Speed Limits.

Moved by: Councillor Martyn
Seconded by: Councillor Ketchabaw

Resolved that By-law No. 19-19 be now read a first, second and third time and finally passed.

- Motion Carried.

13.4 **By-law 19-20 – Confirming All Actions and Proceedings**

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the May 21, 2019 Meeting.

Moved by: Councillor Giguère
Seconded by: Councillor Marks

Resolved that By-law No. 19-20 be now read a first, second and third time and finally passed.

- Motion Carried.

14. **ADJOURNMENT**

Moved by: Councillor Marks
Seconded by: Councillor Jones

Resolved that we do now adjourn at 12:25 p.m. to meet again on June 11, 2019 at the County Administration Building Council Chambers at 9:00 a.m.

- Motion Carried.

Julie Gonyou,
Chief Administrative Officer.

Duncan McPhail,
Warden.