

ELGIN COUNTY COUNCIL

MINUTES

March 26, 2019

Council Present: Warden Duncan McPhail
Deputy Warden Grant Jones
Councillor Bob Purcell
Councillor Sally Martyn
Councillor Tom Marks
Councillor Mary French
Councillor Dave Mennill
Councillor Dominique Giguère
Councillor Ed Ketchabaw

Absent: None

Staff Present: Julie Gonyou, Chief Administrative Officer
Rob Bryce, Director of Human Resources
Jim Bundschuh, Director of Financial Services
Brian Lima, Director of Engineering Services
Michele Harris, Director of Homes and Seniors Services
Brian Masschaele, Director of Community and Cultural Services
Steve Evans, Manager of Planning
Steve Gibson, County Solicitor
Alan Smith, General Manager of Economic Development
Dan Scheid, Legislative Service Coordinator
Laura Molnar, Library Services Coordinator (presentation only)
Lisa Czupryna, Senior Financial Analyst (presentation only)

1. CALL TO ORDER

Elgin County Council met this 26th day of March, 2019 in the Council Chambers, at the County Administration Building, St. Thomas at 9:00 a.m. with Warden McPhail in the chair.

2. ADOPTION OF MINUTES

Moved by: Councillor Ketchabaw
Seconded by: Councillor Martyn

Resolved that the minutes of the meeting held on March 12, 2019 be adopted.

- Motion Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

4. PRESENTING PETITIONS, PRESENTATIONS AND DELEGATIONS

4.1 Invitation to Council – Rev. Canon Nick Wells

Rev. Canon Nick Wells invited members of Council to attend an art unveiling at the St. Thomas-Elgin Public Art Centre on April 23, 2019.

Moved by: Councillor Martyn
Seconded by: Councillor Purcell

Resolved that the presentation from Rev. Canon Nick Wells, dated March 18, 2019, be received and filed.

- Motion Carried.

4.2 **Residential Hospice Planning in Elgin County – Director of Hospice Partnership, St. Joseph’s Health Care Society**

Laura Sherwood, Director of Hospice Partnerships, St, Joseph’s Health Care Society, delivered a presentation to Council explaining what residential hospices are, the services they can provide, and the need for these services in Elgin County.

Moved by: Councillor Jones
Seconded by: Councillor Mennill

Resolved that the presentation titled “Residential Hospice Planning in Elgin County” from the Director of Hospice Partnerships at the St. Joseph’s Health Care Society, be received and filed.

- Motion Carried.

4.3 **St. Thomas-Elgin Public Art Centre Community Report 2018 – Executive Director**

Laura Woermke, Executive Director, St. Thomas-Elgin Public Art Centre, presented a report to Council highlighting the exhibitions, programs, and education shared at the Centre for 2018.

Moved by: Councillor Marks
Seconded by: Councillor Martyn

Resolved that the presentation titled “St. Thomas-Elgin Public Art Centre Community Report 2018” from the Executive Director of the St. Thomas-Elgin Public Art Centre, be received and filed.

- Motion Carried.

4.4 **Elgin Community Drug & Alcohol Strategy Presentation – Chair**

Jackie Harris, Chair, Elgin Community Drug & Alcohol Strategy, presented the different initiatives the group is focusing on to help create a safe and healthy Elgin County.

Moved by: Councillor Mennill
Seconded by: Councillor Jones

Resolved that the presentation titled “Elgin Community Drug & Alcohol Strategy” from the Chair of the Elgin Community Drug & Alcohol Strategy, be received and filed.

- Motion Carried.

Council recessed at 10:00 a.m. and reconvened at 10:11 a.m.

5. COMMITTEE OF THE WHOLE

Moved by: Councillor Marks
Seconded by: Councillor Purcell

Resolved that we do now move into Committee of the Whole Council.

- Motion Carried.

6. REPORTS OF COUNCIL, OUTSIDE BOARDS AND STAFF

6.1 County Development Charges – Director of Engineering Services

The Director of Engineering Services, Brian Lima, presented a presentation and accompanying report to Council highlighting the benefits of development charges.

Moved by: Councillor Mennill
Seconded by: Councillor Martyn

Resolved that the report titled “County Development Charges” from the Director of Engineering Services and Manager of Planning dated February 28, 2019 be received and filed; and that staff be directed to implement County wide Development Charges in 2020; and that staff be directed to prepare a Request for Proposal to conduct a development charge study in support of the 2020 Development Charges, the result of which shall be presented before Council at a future meeting.

Recorded vote requested by Councillor Purcell.

YEAS	NAYS
Councillor Martyn	Councillor Purcell
Councillor Jones	Councillor Marks
Councillor Mennill	Councillor French
Councillor Giguère	Councillor Ketchabaw
	Warden McPhail
TOTAL: 4	TOTAL: 5

- Motion Defeated.

6.2 Annual Library Performance Measures – Library Coordinator

The Library Coordinator, Laura Molnar, presented a report to Council highlighting Elgin County Library’s 2018 annual usage trends within the context of a multi-year analysis from 2014 to 2018.

Moved by: Councillor Marks
Seconded by: Councillor Ketchabaw

Resolved that the report titled “2018 Annual Library Performance Measurements” from the Library Coordinator, dated March 4, 2019 be received and filed; and, that a copy of this report be submitted to all municipalities in the County of Elgin.

- Motion Carried.

6.3 Enhanced Billing Transition for Homes – Senior Financial Analyst

The Senior Financial Analyst, Lisa Czupryna, presented a report to Council highlighting the advantages of the Enhanced Billing method for Homes.

Moved by: Councillor Purcell
Seconded by: Councillor Ketchabaw

Resolved that the report titled “Enhanced Billing Transition for Homes” from the Senior Financial Analyst dated March 14, 2019 be received and filed.

- Motion Carried.

6.4 Proposed Draft Plan of Subdivision The Ridge at Talbotville Grove Phase 2 – Manager of Planning

The Manager of Planning, Steve Evans, presented a report to Council with information required for consideration of draft plan approval for a Plan of Subdivision in the Township of Southwold.

Moved by: Councillor Purcell
Seconded by: Councillor Jones

Resolved that the Council of the Corporation of the County of Elgin grants draft plan approval to 1873828 Ontario Ltd. – The Ridge at Talbotville Grove Phase 2 Draft Plan of Subdivision in the Township of Southwold (Talbotville) File No. 34T-SO1803; and, that staff be directed to provide notice of this decision subject to the conditions for final approval in accordance with the Planning Act.

- Motion Carried.

6.5 **2019 Non-Union Economic Adjustment – Director of Human Resources**

The Director of Human Resources, Rob Bryce, presented an annual report to Council in regard to non-union salaries.

Moved by: Councillor Purcell
Seconded by: Councillor Marks

Resolved that County Council approve a non-union economic adjustment of 2.0% effective the first full pay period of 2019; and, that the necessary by-law be prepared.

- Motion Carried.

6.6 **County of Elgin 2019 Mileage Rate – Director of Human Resources**

The Director of Human Resources, Rob Bryce, presented a report to Council providing comparison data for mileage rates recommending that rates remain the same for 2019.

Moved by: Councillor Jones
Seconded by: Councillor Mennill

Resolved that County Council direct staff to freeze the mileage rate for 2019 at the current level of 49.5 cents per kilometre.

- Motion Carried.

6.7 **Council Remuneration – Director of Human Resources**

The Director of Human Resources, Rob Bryce, presented a report which compared Elgin County Councillor and Warden remuneration with neighbouring municipalities.

Moved by: Councillor Mennill
Seconded by: Councillor Marks

Resolved that the report titled “Council Remuneration” dated February 2, 2019, from Director of Human Resources be received and filed; and, that the 2019 Council remuneration, including the 2% annual increase is \$26,119 (Council) and \$71,316 (Warden) which represents an increase over 2018 of \$3,556 (Council) and \$10,421 (Warden).

Recorded vote requested by Councillor Martyn.

YEAS	NAYS
Councillor Marks	Councillor Purcell
Councillor Jones	Councillor Martyn
Councillor French	Councillor Giguère
Councillor Mennill	Warden McPhail
Councillor Ketchabaw	
TOTAL: 5	TOTAL: 4

- Motion Carried.

6.8 **2018 County Road Maintenance Expenditures – Director of Engineering Services**

The Director of Engineering Services, Brian Lima, presented a report to Council summarizing County Road maintenance expenditures as reported by Elgin's member municipalities for the 2018 calendar year.

Moved by: Councillor Mennill
Seconded by: Councillor Martyn

Resolved that the report titled "2018 County Road Maintenance Expenditures" from the Director of Engineering Services, dated March 11, 2019 be received and filed.

- Motion Carried.

6.9 **New Minimum Maintenance Standards – Road Classifications and Maintenance Funding Allocation Impacts – Director of Engineering Services**

The Director of Engineering Services, Brian Lima, presented a report to Council regarding updates to the Minimum Maintenance Standards for Municipal Highways.

Moved by: Councillor Martyn
Seconded by: Councillor French

Resolved that the report titled, "New Minimum Maintenance Standards - Road Classifications and Maintenance Funding Allocation Impacts", from the Director of Engineering Services, dated March 11, 2019 be received and filed.

- Motion Carried.

6.10 **Port Bruce Bridge Project Update – Director of Engineering Services**

The Director of Engineering Services, Brian Lima, presented an update on the Port Bruce Bridge, including the costs incurred to date associated with both the collapsed and temporary bridges.

Moved by: Councillor Mennill
Seconded by: Councillor Purcell

Resolved that the report titled "Port Bruce Bridge Project Update" from the Director of Engineering Services, Chief Administrative Officer and County Solicitor dated March 11, 2019, be received and filed.

- Motion Carried.

6.11 **Wonderland Road, Talbot Line (Highway 3), Ron McNeil Line and Ford Road Environmental Assessment – Director of Engineering Services**

The Director of Engineering Services, Brian Lima, presented a report updating Council on the Wonderland Road Environmental Assessment.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Giguère

Resolved that the report titled "Wonderland Road, Talbot Line (Highway 3), Ron McNeil Line and Ford Road Environmental Assessment" from the Director of Engineering Services, dated March 11, 2019, be received and filed.

- Motion Carried.

6.12 **Engineering Services for the Replacement of Kimble Bridge – Director of Engineering Services**

The Director of Engineering Services, Brian Lima, presented a report to Council detailing the Request for Proposal (RFP) 2019-09 for Engineering Services for the replacement of Kimble Bridge.

Moved by: Councillor Mennill
Seconded by: Councillor French

Resolved that the provision of engineering services associated with the Replacement of Kimble Bridge, Request for Proposal 2019-09 submission received from GM BluePlan Engineering Limited in the amount of \$106,730.00 (excluding HST) be awarded; and, that the Warden and Chief Administrative Officer be authorized to sign the supporting engineering service agreement.

- Motion Carried.

6.13 **Homes – Long-Term Care Service Accountability Agreement (L-SAA) 2019-2022 – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services, Michele Harris, presented a report recommending that Council authorize staff to sign the Long-Term Care Home Service Accountability Agreement 2019- 2022 with the Southwest Local Health Integration Network (SWLHIN) for Bobier Villa, Elgin Manor, and Terrace Lodge.

Moved by: Councillor Purcell
Seconded by: Councillor Mennill

Resolved that the report entitled “Homes – Long-Term Care Service Accountability Agreement (L-SAA) 2019-2022” from the Director of Homes and Seniors Services, dated March 15, 2019 be received and filed; and, that Council authorize staff to sign the Long-Term Care Service Accountability Agreement (L-SAA) 2019-2022 for Bobier Villa, Elgin Manor and Terrace Lodge.

- Motion Carried.

6.14 **Homes – Multi-Sector Service Accountability Agreement (M-SAA) 2019-2022 – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services, Michele Harris, presented a report to Council informing them that as a requirement of the *Local Health System Integration Act, 2006*, the Southwest Local Health Integration Network (SWLHIN) is required to enter into a service accountability agreement with each Health Service Provider that it funds.

Moved by: Councillor Marks
Seconded by: Councillor Jones

Resolved that the report titled: “Homes – Multi-Sector Service Accountability Agreement (M-SAA) 2019-2022” from the Director of Homes and Seniors Services, dated March 15, 2019 be received and filed; and, that Council authorize staff to sign the Multi-Sector Service Accountability Agreement (M-SAA) for 2019-2022 with the SWLHIN for Bobier Villa and Terrace Lodge.

- Motion Carried.

6.15 **Homes – Long-Term Care Homes Quality Improvement Plan (QIP) – 2019-2020 Submission to Health Quality Ontario – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services, Michele Harris, presented a report recommending that Council authorize staff to submit the 2019-2020 Quality Improvement Plan by March 31, 2019 as required by the Southwest Local Health Integrated Network (SWLHIN).

Moved by: Councillor Martyn
Seconded by: Councillor Giguère

Resolved that the report titled: “Homes - Long-Term Care Homes Quality Improvement Plan (QIP) – 2019-2020 Submission to Health Quality Ontario” from the Director of Homes and Seniors Services, dated March 15, 2019 be received and filed; and, that Council approves submission of the three (3) Quality Improvement Plans (QIPs) to Health Quality Ontario.

- Motion Carried.

6.16 **Homes – Medical Assistance in Dying (MAID) – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services, Michele Harris, presented a draft Medical Assistance in Dying (MAID) policy.

Moved by: Councillor Purcell
Seconded by: Councillor Jones

Resolved that the report titled: “Homes – Medical Assistance in Dying (MAID)” from the Director of Homes and Seniors Services, dated March 15, 2019 be received and filed; and, that Council approves the Homes Administration Policy – Medical Assistance in Dying (MAID) dated March 2019.

- Motion Carried.

6.17 **Homes – Municipal Long-Term Care Homes Admission Waitlists – Director of Homes and Seniors Services**

The Director of Homes and Seniors Services, Michele Harris, presented a report on Long Term Care admission waitlists.

Moved by: Councillor Jones
Seconded by: Councillor Purcell

Resolved that the report entitled “Municipal Long-Term Care Homes Admission Waitlists” from the Chief Administrative Officer and Director of Homes and Seniors Services, dated March 15, 2019 be received and filed; and, that the Chief Administrative Officer and Director of Homes and Seniors Services provide additional information in regard to legislative changes required to allow LTC Homes to have the responsibility of autonomously managing admissions to Elgin County’s Long-Term Care Home beds; and, that the Chief Administrative Officer and Director of Homes and Seniors Services prepare a draft motion and draft letters including the required legislative changes advocating for a shift in how municipal homes manage admissions to Hon. Jeff Yurek, MPP, Christine Elliott, Minister of Health and Long-Term Care as well as Lisa Levin, CEO AdvantAge Ontario for Council’s consent at the April 9, 2019 meeting.

- Motion Carried.

6.18 **February 2019 Budget Performance – Director of Financial Services**

The Director of Financial Services, Jim Bundschuh, presented a report to Council highlighting the February 2019 Budget Performance.

Moved by: Councillor Mennill
Seconded by: Councillor French

Resolved that the report titled “February 2019 Budget Performance” from the Director of Financial Services, dated March 18, 2019 be received and filed.

- Motion Carried.

6.19 **Approval of Fees and Charges – Chief Administrative Officer**

The Chief Administrative Officer, Julie Gonyou, presented a report informing Council of the proposed changes to fees and charges that staff has identified as necessary for their discretion.

Moved by: Councillor Martyn
Seconded by: Councillor Jones

Resolved that By-law 18-07, “A By-law to Provide a Schedule of Services and Activities Subject to Fees and Charges by the County of Elgin”, passed on February 13, 2018, is hereby repealed; and, that the changes to fees and charges identified in red and the fees and charges listed in the attached by-law are approved and imposed for the associated commencing date of March 26, 2019.

- Motion Carried.

7. **COUNCIL CORRESPONDENCE**

7.1 **Items for Consideration**

None.

7.2 **Items for Information (Consent Agenda)**

1. Minister Steve Clark, Ministry of Municipal Affairs and Housing, with a letter indicating possible upcoming policy changes to streamline land use planning and the development approval process.
2. Julia Danos, Director, Intergovernmental Policy Branch, Ministry of Infrastructure, and Carolyn Hamilton, Director, Rural Programs Branch, Ministry of Agriculture, Food and Rural Affairs informing Council of the County’s 2019 Ontario Community Infrastructure Fund (OCIF) Formula-Based Allocation.

Moved by: Councillor Purcell
Seconded by: Councillor Marks

Resolved that Correspondence Items #1 – 2 be received and filed.

- Motion Carried.

8. **OTHER BUSINESS**

8.1 **Statements/Inquiries by Members**

1. Councillor Marks suggested that an enhanced communications strategy is needed with regards to the King George Lift Bridge rehabilitation project.

2. Councillor Jones would like a clear direction on how the County is moving forward without development charges and asked that staff prepare a report for Council providing alternatives.

Moved by: Councillor Jones
Seconded by: Councillor Mennill

Resolved that staff be directed to prepare a report that provides alternatives to development charges for Council's consideration at an upcoming meeting.

- Motion Carried.

8.2 **Notice of Motion**

None.

8.3 **Matters of Urgency**

None.

9. **CLOSED MEETING ITEMS**

None.

10. **RECESS**

None.

11. **MOTION TO RISE AND REPORT**

None.

12. **MOTION TO ADOPT RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE**

Moved by: Councillor Martyn
Seconded by: Councillor Jones

Resolved that we do now adopt recommendations of the Committee Of The Whole.

- Motion Carried.

13. **CONSIDERATION OF BY-LAWS**

13.1 **By-law 19-08 – Schedule of Services and Activities Subject to Fees and Charges**

BEING a By-law to Provide a Schedule of Services and Activities Subject to Fees and Charges by the County of Elgin and to Repeal By-Law No. 18-07.

Moved by: Councillor Ketchabaw
Seconded by: Councillor Giguère

Resolved that By-law No. 19-08 be now read a first, second and third time and finally passed.

- Motion Carried.

13.2 **By-law 19-09 – Confirming all Actions and Proceedings**

BEING a By-law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the March 26, 2019 Meeting.

Moved by: Councillor Martyn
Seconded by: Councillor Jones

Resolved that By-Law No. 19-09 be now read a first, second and third time and finally passed.

- Motion Carried.

14. ADJOURNMENT

Moved by: Councillor Marks
Seconded by: Councillor Purcell

Resolved that we do now adjourn at 12:21p.m. to meet again on April 9, 2019 at the County Administration Building Council Chambers at 9:00 a.m.

- Motion Carried.

Julie Gonyou,
Chief Administrative Officer.

Duncan McPhail,
Warden.