

Minutes
ELGIN GROUP POLICE SERVICES BOARD
February 8, 2019

The Elgin Group Police Services Board met at the County Administration Building, 450 Sunset Drive, St. Thomas, with the following in attendance:

Sally Martyn, Board Member
Dan Froese, Board Member
Joanne Ferguson, Provincial Member
Brad Fishleigh, Detachment Commander
Ida McCallum, Board Member
Julie Gonyou, Secretary Administrator
Dan Scheid, Recording Secretary
Mike Butler, Staff Sergeant

Absent: Bonnie Vowel

The Secretary Administrator called the meeting to order at 2:00 p.m.

Introduction Of New Member:

The Secretary Administrator administered the Oath of Office to new members of the Police Services Board: Sally Martyn and Dan Froese.

Election of Chair and Vice Chair:

Sally Martyn was nominated for the position of Chair. No further nominations were received for this position and nominations were declared closed. Ms. Martyn accepted the nomination and members unanimously resolved to appoint Ms. Martyn as Chair of the Police Services Board.

Joanne Ferguson was nominated for position of Vice Chair. No further nominations were received for this position and nominations were declared closed. Ms. Ferguson accepted the nomination and members unanimously resolved to appoint Ms. Ferguson as Vice Chair of the Police Services Board.

Adoption of Minutes:

Moved by Joanne Ferguson
Seconded by Ida McCallum

THAT the minutes of the meeting held on November 28, 2018 be adopted.

- Carried.

Disclosure of Pecuniary Interest:

-None

PRESENTATIONS

Secretary Administrator – Police Service Board, General Governance Orientation

The Secretary Administrator, Julie Gonyou, presented a PowerPoint to the new Board regarding the general governance of the Police Services Board (PSB). The presentation covered the role of the PSB, the importance of setting local priorities, and the relevant overview of legislation as it pertains to the Board.

Detachment Commander – OPP Orientation

The Detachment Commander, Brad Fishleigh, presented a PowerPoint regarding civilian governance of police services. The presentation covered policing in Ontario, roles and responsibilities of the Board, Board process, relationships, and code of conduct.

Elgin OPP Staff Sergeant Mike Butler – Legalization of Cannabis

Staff Sergeant Mike Butler presented a PowerPoint to the Board regarding the legalization of cannabis. The legal framework and enforcement aspects were highlighted, while items such as offences, youth use, health effects, driving, and boarder issues were all underscored.

Board member McCallum asked if the four plant rule was per individual or household. Staff Sergeant Butler confirmed it is per household. Councillor Froese asked about Drug Recognition Officers and their training. Staff Sergeant Butler explained that Drug Recognition Officers are police officers who have received extensive training on what to look for in an impaired driver.

REPORTS

Detachment Commander – Yearly Report 2018

The Detachment Commander, Brad Fishleigh, presented his 2018 yearly report to the Board. He discussed recent staffing changes; the Elgin OPP business plan for 2017-2019 which has a focus on crime management prevention, traffic management strategies, community satisfaction surveys, mobilization and engagement; reviewed relevant detachment statistics; and financial reports.

Elgin County Financial Analyst – 2019 Draft Board Budget Report

Financial Analyst, Mathew Waite, provided a high-level overview of the 2019 Draft Board Budget to the Board. He also provided information on the 2018 OPP Annual Billing Statement while providing relevant financial data for previous years as well.

Moved by Joanne Ferguson

Seconded by Dan Froese

THAT the report titled “2019 Draft Board Budget Report”, from Elgin County’s Financial Analyst, be received and filed.

- Carried.

Secretary Administrator – Proposed 2019 Meeting Schedule

The Secretary Administrator, Julie Gonyou, presented the Board with a tentative 2019 meeting schedule for their approval. Upon discussion with the Board members, the following dates were decided upon: Wednesday May 8th, September 11th, and December 11th starting at 2:00 p.m.

Moved by Ida McCallum

Seconded by Joanne Ferguson

THAT the proposed dates for the Elgin Group Police Services Board be approved as presented.

- Carried.

Secretary Administrator – PSB Insurance Report

The Secretary Administrator, Julie Gonyou, provided an update on the Police Services Board Insurance Policy. Mike Hoogstra, Purchasing Coordinator, is still trying to navigate through switching the service providers from Frank Cowan to JLT.

Dan Froese asked if the insurance was just for the Police Services Board Members and the Secretary Administrator confirmed that it is.

Moved by Joanne Ferguson

Seconded by Dan Froese

THAT staff continue to take the necessary and appropriate steps to change the Police Services Board insurance policy from current provider Frank Cowan, to the new provider JLT to umbrella all County insurance under JLT.

- Carried.

CORRESPONDENCE

1. Board Representative Appointee correspondence from the Municipality of Central Elgin, the Municipality of Bayham, and the Township of Malahide
2. MCSCS 2018-2019 Community RIDE Program (email)
3. MCSCS 2018-2019 CPP and 1000 Officers Programs Update (email)
4. Letter from Minister Sylvia Jones
5. New OAPSB Chair Announcement
6. Police Services Advisor Request for New Council Appointments & Chair
7. OAPSB NOTICE OF THE 2018 ANNUAL GENERAL MEETING
8. OAPSB Education and Training
9. Elgin Group Police Services Board - Election & Appointments
10. Police Services Board Code of Conduct 2019

Moved by Ida McCallum
Seconded by Dan Froese

THAT Correspondence Items #1-10 be received and filed.

-Carried

OTHER ITEMS

OAPSB Spring Conference 2019 – Members of the Board should email Legislative Services Coordinator, Dan Scheid, if they would like to attend the event.

NEW BUSINESS

- None

ADJOURNMENT

Moved by Dan Froese
Seconded by Ida McCallum

THAT we now adjourn at 4:06 p.m. with the board to meet, Wednesday, May 8, 2019, at 2:00 p.m. noting that the Chair could call a meeting earlier if required.

- Carried

Julie Gonyou,
Chief Administrative Officer

Duncan McPhail,
Warden