



HOMES AND SENIORS SERVICES

POLICY & PROCEDURE NUMBER: 1.3

DEPARTMENT: *Infection Control*

SUBJECT: *Infection Control Coordinator*

APPROVAL DATE: April 2004

REVISION DATE: April 2007; March 2016 & 2017

REVIEW DATE: November 2018

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POLICY:

Elgin County Homes will designate an individual as an Infection Control (IC) Coordinator.

PURPOSE:

1. The Infection Control Coordinator is a staff member who has education and experience in infection prevention and control practices including: infectious diseases; cleaning and disinfection; data collection and trend analysis; reporting protocols; and outbreak management.
2. The staff member designated to the IC Coordinator shall be a member of the Infection Control Committee and shall be responsible for the surveillance and outbreak management activities of the infection control program.
3. The IC Coordinator and IC Committee (as part of the Professional Advisory Committee) develop and participate in a regular in-service education program for staff members regarding new trends, new equipment, new regulations, new procedures relating to infection control.

RESPONSIBILITIES:

- Analysis and interpretation of collected infection control data
- Investigation and surveillance of suspected outbreaks of infection
- Planning, implementation and evaluation of infection prevention and control measures
- Education of individuals about infection risk, prevention and control including the hand hygiene program and personal protective equipment
- Recommending development and revision of infection control policies and procedures
- Management of infection prevention and control activities
- Provision of consultation of infection risk assessment, prevention, and control strategies
- Network with internal and external infection control resources and experts
- Prepare data analysis and reports to Infection Control Committee
- Report infectious diseases according to regulations and requirements
- Receive and respond to health alerts