

County of Elgin/Central Elgin
Joint Accessibility Advisory Committee Minutes
Central Elgin Boardroom
October 18, 2017 – 10:00 AM – 12:00 PM

Members Present: Doug Mayer, Harry Muir, Michelle Horton, Arnold Row, Deputy Mayor Martyn, Dianne Wilson, and Jennifer Cowan. Also present: Rebecca Launchberry, Thames Talbot Land Trust

1. Call to Order

The meeting was called to order at 10 am.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

3. Adoption of Previous Minutes

Moved by Deputy Mayor Martyn

Seconded by Michelle Horton

THAT the minutes dated May 31, 2017 be approved. CARRIED

4. Delegations

- a. **Rebecca Launchberry** - Stewardship Coordinator, Thames Talbot Land Trust

Rebecca Launchberry from Thames Talbot Land Trust presented an update on Hawk Cliff Garden and proposed accessible trail. Rebecca is requesting a letter of support from the JAAC in order to explore funding options.

Moved by Deputy Mayor Martyn

Seconded by Michelle Horton

THAT a letter be drafted on behalf of the JAAC in support of the project. CARRIED

5. Old Business

- a. **Accessibility Updates at Port Stanley Main Beach**

Uneven sand at end of beach mats. Dianne will let Lloyd know.

6. New Business

a. 2017 Annual Status Report

Jennifer Cowan presented the County's 2017 Annual Status report to the JAAC.

Moved by Arnold Row
Seconded by Harry Muir

That the report be forwarded to County Council for approval. CARRIED.

b. Compliance Reporting – FOR INFORMATION

Jennifer Cowan will review the County of Elgin's 2017 compliance report that was filed with the Accessibility Directorate of Ontario.

c. Recruiting Update

Jennifer Cowan will discuss recruiting for the 2018-2021 Elgin County/Central Elgin Joint Accessibility Advisory Committee.

CE BUZZ

d. Committee Member Handbook/Meeting Guidelines

Jennifer Cowan will present draft meeting guidelines/member handbook. Please review this document in advance of the meeting, in order to be able to approve the document, or make recommendations for next steps.

7. Next Meeting – February 2018 at 10:00 am – Central Elgin Boardroom/Heritage Centre

8. Adjournment

Moved by Michelle Horton
Seconded by Arnold Row
THAT the meeting adjourn at 11:05