

Draft Minutes
ELGIN GROUP POLICE SERVICES BOARD
May 7, 2019

The Elgin Group Police Services Board met at the County Administration Building, 450 Sunset Drive, St. Thomas, with the following in attendance:

Sally Martyn, Chair
Joanne Ferguson, Vice Chair
Dan Froese, Board Member
Ida McCallum, Board Member
Bonnie Vowel, Provincial Member
Inspector Brad Fishleigh, Detachment Commander
Julie Gonyou, Secretary/Administrator
Jenna Fentie, Recording Secretary

The Chair called the meeting to order at 2:03 p.m.

Adoption of Minutes:

Moved by: Joanne Ferguson
Seconded by: Dan Froese

Resolved that the minutes of the meeting held on February 8, 2019 be adopted.

- Motion Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof:

None.

Reports:

Community Safety and Well-Being Planning – Secretary/Administrator

Municipalities are required to prepare and adopt a Community Safety and Well-Being Plan by January 1, 2021. The Secretary/Administrator presented a report to the Board that provides an overview of the Ministry of Community Safety and Correctional Services' approach to Community and Safety Well-Being Planning including new legislative requirements related to CSWB planning under the Police Services Act, 1990, and the CSWB planning framework. (Report attached).

Moved by: Ida McCallum
Seconded by: Joanne Ferguson

Resolved that the report titled “Community Safety and Well-Being Planning”, from the Secretary / Administrator, dated May 6, 2019 be received and filed; and that Elgin County Chief Administrative Officer act as Elgin County’s lead staff member for the Community Safety and Well-Being planning process to ensure the planning process proceeds between meetings of the Elgin Group Police Services Board; and that a letter be sent to each of Elgin’s partner municipalities from the Chair seeking consent to have the County take the lead in the planning process; and that Chair Martyn, on behalf of the Elgin Group Police Services Board, be directed to send a letter to Elgin County Council requesting financial support for Elgin County’s proportionate share of external resources required to complete a Community Safety and Well-Being Plan if consent is received from Elgin’s partner municipalities for the County to take the lead; and that, subject to approval from the City of St. Thomas and the Town of Aylmer, Elgin Group Police Services Board support hiring a consultant to work with Lead Agencies to complete the community and working group sessions and draft the Community Safety and Well-Being Plan.

- Motion Carried.

Detachment Commander’s Quarterly Report: January – March 2019

The Detachment Commander presented the quarterly information report for January – March 2019 highlighting the following:

Collision Reporting System

- There was one fatal motor vehicle collision on John Wise Line as a result of impaired driving.
- Personal injury incidents in 2019 decreased by 10% in the first quarter.
- There was an 18.9% increase in crashes over 2018.

Police Services Board Report

- One public complaint was received during this period and is still under investigation.
- The number of cruiser patrol hours totalled 1111.75. The number of school patrol hours totalled 31.75. Foot patrol hours totalled 37 for the quarter.
- Staff transfers included the following: PC Jeff Baert was transferred to the Chief Firearms Officer office; PC Jeff Pedler was transferred to HSD; 3 officers were transferred in from the North West Region, and 1 officer transferred in from Oxford County. There are currently no vacancies in Elgin’s OPP Detachment.
- Sgt. Brian Johnson was promoted to Staff Sergeant in Essex County. Sgt. Hesham Elsayed has accepted a lateral transfer to Sgt. Johnson’s position effective June 2019.

- Recognition:
 - o D/C Brian Watson received a letter from Elgin Crown Attorney for his work investigating a fatal motor vehicle collision where alcohol was a factor.
 - o PC Andrew Pepping and PC Martin Webster were recognized for their compassion when dealing with an individual who overdosed on drugs.

Records Management System

- Violent Crime – Sexual Assault incidents increased from 5 in 2018 to 12 in 2019 for the first quarter.
- Property Crime – Break & Enter incidents increased from 7 in 2018 to 34 in 2019 for the first quarter. The Detachment Commander noted that most of these occurred in the west end of the County.
 - o Community Street Team had a number of occurrences in Port Burwell where people were going through properties and cars. The Street Team was able to identify the offenders and they were arrested.
 - o Chair Martyn noted that Councillor Tom Marks been made aware through social media that there was an increase in break and enters in the Lynhurst area.
- Drug Crime: Possession charges decreased from 13 to 2 in the first quarter.
- 110 Criminal Record Checks were completed as well as 369 Vulnerable Sector Screening Checks
- 98 Criminal Code Non-Traffic Charges were laid.

The results from the Half Load Initiative included 22 overweight charges, 10 other charges, 8 warnings, and a total of 53 commercial vehicles stopped and checked. Officers were using portable scales.

The Spring Traffic Campaign resulted in 99 speeding charges, 1 racing charge, and 6 impaired driving charges.

Moved by: Joanne Ferguson
 Seconded by: Ida McCallum

Resolved that the Detachment Commander’s Quarterly Report – January – March 2019 be received and filed.

- Motion Carried.

Correspondence:

- 1) Frequently Asked Questions: New Legislative Requirements related to Mandating Community Safety and Well-Being Planning

- 2) Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario – Booklet 3, Version 2
- 3) AMO – 2019 Budget Highlights
- 4) Bill 68 – Comprehensive Ontario Police Services Act, 2019
- 5) All Chiefs Memo – Update on Transformation of Policing Grants for 2019-20 and Ongoing
 - a. Q&A's 2019-20 Update on Transformation of Policing Grants and CSP Grant
- 6) Call for Applications for 2019-20 – 2021-22 Community Safety and Policing Grant
 - a. Local Priorities and Provincial Priorities Instructions & Guidelines, Application Forms, and Budget Sheets

Moved by: Dan Froese

Seconded by: Bonnie Vowel

Resolved that Correspondence Items #1-6 be received and filed.

- Motion Carried.

Other Items:

- 1) Additional item of Correspondence from M.M. Bedard, Superintendent Commander, Municipal Policing Board, welcoming new Police Service Board Members and reinforcing the need for municipalities to set up Epost mailing accounts to avoid Canada Post disruptions.

Moved by: Dan Froese

Seconded by: Joanne Ferguson

Resolved that the additional item of correspondence from M.M. Bedard be received and filed.

- Motion Carried.

- 2) Ida McCallum and Chair Martyn attended the Zone 6 Meeting on April 17, 2019. These meetings occur quarterly. The Detachment Commander will send an email informing the Board of the next meeting date.
- 3) Chair Martyn informed the Board that at their meeting today, County Council approved the establishment of a Community Safety Zone on Springwater Road at Catfish Creek Conservation Authority with the speed zone reduced to 60 km/hr. It is anticipated that a by-law will be passed at the next meeting.
- 4) Chair Martyn inquired about the password for the OAPSB website. The Detachment Commander will find a contact name for the Board.

New Business:

- 1) The Provincial government is looking to increase speeds on 400 series highways to 120km/hr and will seek consultation from Police Services Boards.

Moved by: Bonnie Vowel
Seconded by: Dan Froese

Resolved that the Chair be directed to send a letter to the Ministry of Transportation expressing concerns regarding the increase of speed limit on 400 series highways and to circulate the letter to lower tier municipalities, as well as other Police Services Boards.

- Motion Carried.

- 2) The Board unanimously consented to have a meeting in July to discuss the Community Safety Plan. The next meeting will occur on July 3, 2019.

Closed Meeting:

None.

Adjournment:

Moved by Joanne Ferguson
Seconded by Dan Froese

Resolved that we now adjourn at 3:20p.m. with the board to meet on July 3, 2019, at 2:00 p.m. noting that the Chair could call a meeting earlier if required.

- Motion Carried.

Julie Gonyou,
Secretary / Administrator.

Sally Martyn,
Chair.



ELGIN GROUP POLICE SERVICES BOARD

Municipality of Bayham | Municipality of Central Elgin | Municipality of Dutton/Dunwich | Municipality of West Elgin | Township of Malahide

Chair Sally Martyn (2019) Vice Chair Joanne Ferguson (2019)

FROM: Julie Gonyou, Secretary / Administrator

DATE: May 6, 2019

SUBJECT: Community Safety and Well-Being Planning

RECOMMENDATION:

THAT the report titled “Community Safety and Well-Being Planning Report #1”, from the Secretary / Administrator, dated May 6, 2019 be received and filed; and

THAT Elgin County Chief Administrative Officer act as Elgin County’s lead staff member for the Community Safety and Well-Being planning process to ensure the planning process proceeds between meetings of the Elgin Group Police Services Board; and

THAT Chair Martyn, on behalf of the Elgin Group Police Services Board, be directed to send a letter to Elgin County Council requesting financial support for Elgin County’s proportionate share of external resources required to complete a Community Safety and Well-Being Plan; and

THAT, subject to approval from the City of St. Thomas and the Town of Aylmer, Elgin Group Police Services Board support hiring a consultant to work with Lead Agencies to complete the community and working group sessions and draft the Community Safety and Well-Being Plan.

PURPOSE:

Through Bill 175, the *Safer Ontario Act, 2018*¹, the province endeavours to improve police oversight, transparency and accountability, enhance civilian governance, respond to the needs of Ontario’s diverse communities and mandate local Community Safety and Well-Being Planning. The Province of Ontario

¹ <https://www.ola.org/en/legislative-business/bills/parliament-41/session-2/bill-175>

has stated that Community Safety and Well-being Plans (herein referred to as “CSWB”) will be the cornerstone of their new Safer Ontario strategy.

The purpose of this report is to provide an overview of the Ministry of Community Safety and Correctional Services’ approach to Community Safety and Well-Being planning including:

1. New legislative requirements related CSWB planning under the *Police Services Act, 1990*; and
2. The CSWB planning framework.

Additionally, this report seeks direction from the Elgin Group Police Services Board in regard to next steps.

LEGISLATION:

As part of new legislative amendments to the *Police Services Act, 1990*, every single-tier and lower-tier municipal Council is required to prepare and adopt a CSWB plan. The new legislative requirement for CSWB planning came into force on January 1, 2019 and municipalities have until January 1, 2021 to prepare and adopt a plan. Municipalities have the discretion and flexibility to develop joint plans with surrounding municipalities or First Nation communities.

Additional legislative requirements related to CSWB planning include:

- Establishing a multi-sectoral advisory committee including representatives from, but not limited to health/mental health services, education services, community/social services (adults/children/youth), custodial services to children or youth, municipal council member or municipal employee, the police services board or a detachment commander (or delegate).
- Conducting consultations with the advisory committee, members of the public including youth, as well as members of First Nations and community organizations that represent these groups.
- The plan must identify priority risks (e.g. systemic discrimination and other social factors that contribute to crime, victimization, addiction, drug overdose and suicide) and must identify strategies to reduce the prioritized risk factors (e.g. new services, changing/coordinating existing services).
- The plan must set measurable outcomes.

Regulatory requirements related to CSWB planning include:

- Publishing a completed CSWB plan within 30 days after adopting the plan online, in print for anyone who requests it and in any other manner or form determined by the municipality.

- Additional regulations prescribing requirements related to monitoring, evaluating, reporting and reviewing of the CSWB plan have not yet been released.

CSWB PLANNING:

The goal(s), as presented by the Ontario government, is to:

1. achieve a state of being a sustainable community where everyone is safe, has a sense of belonging, access to services and where individuals and families are able to meet their needs for education, health care, food, housing, income and social and cultural expression;
2. ensure the right services are delivered to the right people at the right time;
3. recognize that complex risks to safety and well-being cannot and should not be addressed in isolation by any one organization, agency or sector; and
4. achieve greater coordination and collaboration on issues and situations before they escalate into a crisis.

CSWB planning focuses on high-levels of safety and enhancement of resident and community well-being through four (4) zones of intervention:

1. *Social development*: addressing underlying causes of social issues through upstream approaches that promote and maintain individual and community wellness. This includes supports that promote social and economic inclusion and pay equity.
2. *Prevention*: applying proactive strategies to known and identified risks that are likely to result in harm to individual or communities if left unmitigated.
3. *Risk intervention*: identifying and responding to situations of acutely elevated risk and mobilizing *immediate interventions before an emergency or crisis-driven response is required*.
4. *Incident Response*: circumstances that require intervention by first responders such as police, paramedics, and other crisis-driven services in the human services system.

LEAD AGENCIES:

One of the key objectives of the legislation is to promote collaborative partnerships between municipalities, police services and other sectors. City/County Councils have consented to having the City of St. Thomas, Town of Aylmer and County of Elgin work together as the “Lead Agencies” (along with Elgin Group Police Services Board, Elgin OPP, Town of Aylmer Police and City of St. Thomas Police) to promote a shared commitment to CSWB planning commitment across Elgin County and the City of St. Thomas.

This collective approach will allow our communities to develop a CSWB that will:

1. build on our strong history of partnering with our communities and community agencies;
2. streamline the process and limit the number of meetings for community agencies;
3. align with the strategic initiatives and operations work of the police departments;
4. avoid duplication, ensuring the focus remains on coordination with existing program providers and service groups;
5. identify services that sustainably meet the complex needs of our growing service and community;
6. prioritize inter-governmental cooperation, community-level partnerships and public engagement to ensure the CSWB Plan is sustainable and success; and
7. engage the County as a whole and City of St. Thomas to shape the plan.

WORKING GROUPS:

Lead agencies will ensure health and safety leaders from across the community come together to form “working groups” with other partner agencies who will, together with the broader community, create the plan:

- Elgin County (including all constituent municipalities) and City of St. Thomas
- Local Health Organizations (Southwestern Public Health, Local Health Integration Networks, etc.)
- St. Thomas Elgin General Hospital
- Local Boards of Education
- Police Services (OPP, Aylmer Police, City of St. Thomas Police)
- Other

NEXT STEPS:

1. *Designate an Elgin County staff lead:* The Secretary/Administrator (County Chief Administrative Officer) has Elgin County Council’s support to be Elgin’s lead staff member for this initiative, working closely with Town of Aylmer/City of St. Thomas administration.
2. *Consultant:* It is likely that the CSWB community consultation, meetings of the working group and development of the Elgin-St. Thomas Community Safety and Well-Being Plan will necessitate the support of external resources and it is likely that support from a consultant will be required.
3. *Secure Funding:* see “costs” below.
4. *Request for Proposal:* Elgin Group Police Services Board (PSB) staff lead, working with Lead Agencies (Town of Aylmer/City of St. Thomas) will develop a Request for Proposal for consultant support.

5. *Community and Partner Agency Readiness:* Staff lead will work with Lead Agencies to ensure a comprehensive list of partner agencies (including key contact information) is prepared, along with venues for community meetings, etc.
6. *Letter:* it is recommended that a letter be sent out by Lead Agencies (County/City/Aylmer) to partner agencies and working groups notifying them that this work will be taking place in the coming months.

COSTS:

It is recommended that the Chair of the Elgin Group Police Services Board be directed to send a letter to Elgin County Council requesting that the costs required to support this initiative be shared between the City of St. Thomas and the County of Elgin. While Elgin County as the upper tier government is not required to complete a plan, it is recommended that a streamlined approach to completing a CSWB plan be undertaken to avoid duplication of effort and wasted resources. This approach would ensure that one CSWB plan that can be customized to suit local interests is developed for Elgin County, including constituent municipalities, as well as the City of St. Thomas.

Costs to complete a Community Safety and Well-Being plan are unknown at this time. It is expected that the Secretary / Administrator will be able to advise Chair Martyn of an amount “not to exceed” prior to requesting financial support from Elgin County Council.

CONCLUSION:

Many communities are beginning work on CSWB Plans and there are very few municipalities in Ontario who have completed CSWB Plans. The process of completing a community-wide CSWB Plan will require the commitment of many key organizations, agencies and municipal partners and, with a deadline of 18 months to complete a plan, the time is right for the Elgin Group Police Services Board to commit to next steps in the process.

ADDITIONAL RESOURCES:

Community Safety and Well-Being Booklets:

Booklet 1 – Crime Prevention in Ontario: A Framework for Action

<http://mcscs.jus.gov.on.ca/sites/default/files/content/mcscs/docs/ec157730.pdf>

Booklet 2 – Community Safety and Well-Being in Ontario: A Snapshot of Local Voices

<http://www.mcscs.jus.gov.on.ca/sites/default/files/content/mcscs/docs/ec167634.pdf>

Booklet 3 – Community Safety and Well-Being Framework: A Shared Commitment in Ontario

<https://www.mcscs.jus.gov.on.ca/sites/default/files/content/mcscs/docs/Booklet%203%20English%20accessible%20Final.pdf>