

County of Elgin/Central Elgin
Joint Accessibility Advisory Committee Minutes
Central Elgin Boardroom
February 3, 2016 at 12 p.m.

Members Present: Douglas Mayer, Arnold Rowe, Deputy Mayor Martyn, Dianne Wilson and Jennifer Cowan
Regrets: Stephen Campbell, Michele Horton

1. Call to Order

J. Cowan called the meeting to order at 12:09 to appoint a chairperson for 2016.

2. Appointment of 2016 Chairperson

Moved by Deputy Mayor Martyn
Seconded by Arnold Rowe

THAT Douglas Mayer be appointed chairperson for the Joint Accessibility Advisory Committee for 2016.

- 3. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 4. Adoption of Previous Minutes**

Moved by Deputy Mayor Martyn
Seconded by Arnold Rowe

THAT the minutes dated August 26, 2015 be approved.

5. Old Business

a. Belmont Library Update

Don Leitch was in attendance and gave the committee an update regarding the Belmont Library. An open house is planned, but the date is to be determined at this point.

b. Accessibility Certification Program

J. Cowan gave the committee an overview of the certification program that the Province is undertaking to develop an accessibility certification program.

To obtain more information on this program, go to: <https://www.certifiedforaccess.ca/>

c. Beach Accessibility

The committee discussed issues that were raised regarding the beach wheelchairs available at the Port Stanley Beach. J. Cowan presented a report outlining the discussion and some possible solutions to be implemented. Further comments were discussed. J. Cowan will update the report for the next meeting.

6. New Business

a. Repeal of sections from the Ontarians with Disabilities Act, 2001

J. Cowan gave an overview of the repeal of sections from the Ontarians with Disabilities Act, 2001.

b. Accessible Customer Service Update - DEFERRED

The Province of Ontario is proposing changes to the Accessible Customer Service standard, which will come into effect July 1, 2016. Comments were being accepted until December 31, 2015. This item will be deferred to the next scheduled meeting.

c. AODA File Review Notice

On January 5, 2016, the Accessibility Directorate of Ontario contacted the County of Elgin to notify that the County had been selected for a file review to confirm compliance with the regulations. J. Cowan provided an overview of the process and the documentation required by the Province.

7. Next Meeting - Central Elgin Boardroom – March 2, 2016 at 12 pm.

8. Adjournment

Moved by Arnold Rowe

Seconded by Deputy Mayor Martyn

THAT the meeting adjourn at 1:17 PM.

County of Elgin/Central Elgin
Joint Accessibility Advisory Committee Minutes
Central Elgin Boardroom
March 2, 2016 at 12 p.m.

Members Present: Arnold Row, Doug Mayer, Michele Horton, Deputy Mayor Martyn, Dianne Wilson and Jennifer Cowan

Regrets: Stephen Campbell

1. Call to Order

D. Mayer called the meeting to order at 12:03 pm.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

3. Adoption of Previous Minutes

Moved by Deputy Mayor Martyn

Seconded by Michele Horton

THAT the minutes dated February 3, 2016 be approved. CARRIED

4. Old Business

a. Beach Accessibility

The committee reviewed the report titled "Port Stanley Beach Wheelchairs" as updated by J. Cowan.

5. New Business

a. Accessible Customer Service Update

The Province of Ontario is proposing changes to the Accessible Customer Service standard, which will come into effect July 1, 2016. J. Cowan provided the committee with an overview of the updates.

b. Integrated Accessibility Standards Regulation (IASR) Review

J. Cowan discussed the updates to the IASR with the committee.

6. Next Meeting – To be determined.

7. Adjournment

Moved by Arnold Rowe

Seconded by Michele Horton

THAT the meeting adjourn at 1:20 PM. CARRIED

County of Elgin/Central Elgin
Joint Accessibility Advisory Committee Minutes
Central Elgin Boardroom
May 11, 2016 at 10:30 am.

Members Present: Doug Mayer, Michele Horton, Deputy Mayor Martyn, Dianne Wilson, Jennifer Cowan, Mayor Marr (for delegation only), Lloyd Perrin and Mary Hanley from Solitude Nature Reserve (delegation)

Regrets: Arnold Row and Stephen Campbell

- 1. Call to Order**
- 2. Addendum**

Moved by Michele Horton
Seconded by Deputy Mayor Martyn

THAT the Joint Accessibility Advisory Committee approve the addendum to the agenda concerning correspondence related to beach accessibility from Liza Jamani, dated May 5, 2016. CARRIED

- 3. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 4. Adoption of Previous Minutes**

Moved by Deputy Mayor Martyn
Seconded by Michele Horton

THAT the minutes dated March 2, 2016 be approved. CARRIED

- 5. Delegation**

Mary Hanley from Solitude Nature Reserve was in attendance to request a letter of support from the JAAC regarding the accessibility improvements to be made at Solitude.

Moved by Deputy Mayor Martyn
Seconded by Michele Horton

THAT a letter be provided in support of accessibility improvements at Solitude Nature Reserve. CARRIED

6. Old Business

a. Beach accessibility

Jennifer Cowan made a presentation on beach accessibility. The JAAC discussed the correspondence from Liza Jamani and the options for the Port Stanley Beach.

**Moved by Deputy Mayor Martyn
Seconded by Michele Horton**

THAT the Accessibility Coordinator respond to Liza Jamani's correspondence, dated May 5, 2016, with respect to the options discussed by the JAAC. CARRIED

b. Legislative Update – FOR INFORMATION

Jennifer Cowan gave a brief update to the committee regarding the anticipated Accessible Customer Service Update

c. Third Party Certification – FOR INFORMATION

Jennifer Cowan gave the committee an overview of the Third Party Certification project.

d. Belmont Library Opening

Dianne Wilson informed the committee that the elevator is installed, and will provide information on when the grand opening is taking place.

7. New Business

a. Terms of Reference Revisions – DEFERRED

This item has been deferred to the next meeting.

b. BIA Handbook – FOR INFORMATION

Jennifer Cowan distributed:

- BIA Handbook on the Accessibility for Ontarians with Disabilities Act and;
- Planning Accessible Events: So Everyone Feels Welcome

Next Meeting – July 6 or 13, 2016 – to be confirmed

Adjournment

**Moved by Deputy Mayor Martyn
Seconded by Michele Horton**

THAT the meeting adjourn at 12:32 pm.

County of Elgin/Central Elgin
Joint Accessibility Advisory Committee Minutes
Committee Room #2
October 12, 2016 at 1:00 pm.

Members Present: Douglas Mayer, Arnold Row, Deputy Mayor Martyn, Dianne Wilson, Jennifer Cowan

Regrets: Michele Horton, Stephen Campbell

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 3. Adoption of Previous Minutes**

Moved by Deputy Mayor Martyn
Seconded by Arnold Row

THAT the minutes dated September 7, 2016 be approved. CARRIED

4. Old Business

a. Fire Procedures

Chris McDonough, Director of Fire Rescue Services/Fire Chief for the Municipality of Central Elgin was present to discuss the fire procedures for 450 Sunset Drive as it relates to people with disabilities.

b. Committee Procedures – FOR INFORMATION

Jennifer Cowan and Dianne Wilson reviewed committee procedures with the JAAC. The JAAC would like the option to teleconference in, if an individual cannot attend a meeting due to a disability.

5. New Business

a. Policy Update

Changes have been made to the Integrated Accessibility Standards Regulation. Jennifer Cowan presented an updated Corporate Accessibility Policy to the JAAC. The policy will be presented to County Council in November for their approval.

b. Annual Status Report

Jennifer Cowan presented the County's annual status report to the committee. The report will be presented to County Council in November.

6. Next Meeting – January 18, 2017 at 1:00 pm – Committee Room #2

7. Adjournment

Moved by Arnold Row

Seconded by Deputy Mayor Martyn

THAT the meeting adjourn at 1:56 PM. CARRIED

County of Elgin/Central Elgin
Joint Accessibility Advisory Committee Agenda
Committee Room #2
September 7, 2016 at 9:30 am.

Members Present: Douglas Mayer, Michele Horton, Deputy Mayor Martyn, Arnold Row, Dianne Wilson, Jennifer Cowan
Regrets: Stephen Campbell

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 3. Adoption of Previous Minutes**

Moved by Deputy Mayor Martyn
Seconded by Michele Horton

THAT the minutes dated July 20, 2016 be approved. CARRIED

4. Old Business

5. New Business

- a. Central Elgin Building Project – Tourism Information Booth and Pumping Station (9:30 am)**

Lloyd Perrin, Director of Physical Services for the Municipality of Central Elgin, presented the plans for the Tourism Information Booth and Pumping Station in Port Stanley. The committee provided comments around washrooms.

- b. Port Stanley Festival Theatre – Request for Support**

Michele Horton presented plans for renovations at the Port Stanley Theatre, requested support from the Joint Accessibility Advisory Committee.

Moved by Deputy Mayor Martyn
Seconded by Arnold Row

THAT the JAAC provide a letter of support to the Port Stanley Theatre for accessibility renovations where a request is being made under the Enabling Accessibility Fund. CARRIED

c. Central Elgin – Multi- Year Accessibility Plan

Dianne Wilson presented the Central Elgin Multi-Year Accessibility Plan.

Moved by Michele Horton

Seconded by Arnold Row

THAT the Central Elgin Multi-Year Accessibility Plan be received for information. CARRIED.

d. Central Elgin Trails – Follow Up – FOR INFORMATION

Jennifer Cowan and Michele Horton attended a Focus Group session facilitated by WSP/MMM Group, who are developing the Central Elgin Trails Master Plan and 10 Year Implementation Strategy. The purpose of the focus group was to develop an opportunity statement, vision and objectives, and to go over the network development process with stakeholders.

e. York Region “Beyond Compliance” Tool

Jennifer Cowan provided the committee with an update on the York Region “Beyond Compliance” tool. The tool is a way for organizations to measure how far beyond AODA compliance they are able to go.

f. Committee Procedures – FOR INFORMATION

Jennifer Cowan and Dianne Wilson reviewed committee procedures with the group.

g. Meeting Locations/Fire Procedures

Jennifer Cowan discussed possible meeting locations as well as next steps for fire procedures within the County Administration Building.

h. Policy Update

Jennifer Cowan let the group know that there will be an updated Accessibility Policy to review at the next meeting.. The Corporate Accessibility Policy is being reviewed and updated in accordance with the updated Integrated Accessibility Standards Regulation, effective July 1, 2016.

Next Meeting – October 12, 2016 at 1:00 pm – Committee Room #2

Adjournment

Moved by Arnold Row

Seconded by Michele Horton

THAT the meeting adjourn at 10:52 AM. CARRIED