

DRAFT COUNTY COUNCIL MINUTES  
Tuesday, March 27, 2018  
*Accessible formats available upon request.*

The Elgin County Council met this day at the Administration Building at 9:00 a.m. with all members present.

Warden Marr in the Chair.

**ADOPTION OF MINUTES**

Moved by Councillor Jenkins  
Seconded by Councillor Mennill

THAT the minutes of the meeting held on March 13, 2018 be adopted.

- Carried.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF –**

Warden Marr and Councillor Martyn declared a conflict of interest with regard to an item on the Closed Meeting Agenda relating to Central Elgin Fire. At the appropriate time, Warden Marr and Councillor Martyn vacated the Council Chambers and refrained from discussing the item. Councillor Jones was designated to take the Chair during this item.

The Warden welcomed a number of organizational leaders joining the Elgin County team:

**Homes and Seniors Services** - Michele Harris – Director of Homes and Seniors Services  
- Lisa Penner – Administrator of Terrace Lodge  
- Terri Benwell – Administrator of Elgin Manor and Bobier Villa

**Engineering Services** - Michael Plant – Director of Engineering Services

**Administrative Services** - Ken McNair – Prosecutor/Solicitor

The Warden also thanked Peter Dutchak, Deputy Director of Engineering Services for his term as Acting Director of Engineering Services. His hard work and leadership efforts are much appreciated by Council.

**DELEGATIONS**

**Construction of a Temporary Bridge Port Bruce**

Analee Ferreira Legal Counsel for Sam and Greg Edwards of North Erie Marina spoke on behalf of her clients. She presented to Council the marina's concerns about a temporary bridge located at Bank St. and how this could impact business.

Moved by Councillor Mennill  
Seconded by Councillor Jones

THAT the presentation from Analee Ferreira representing North Erie Marina be received and filed.

- Carried.

**United Way Elgin Middlesex Thank You Presentation**

Kelly Ziegner, Chief Executive Officer of the United Way Elgin Middlesex, and James, a young participant in United Way summer camps thanked Council and staff for their support of the United Way. James told Council that he had been able to attend outdoor survival camp learning to camp, canoe, swim, and roast marshmallows over a fire because of assistance from the United Way. Ms. Ziegner informed Council that money raised by the County funds over 20 programs and services right here in Elgin County.

The Warden told Ms. Ziegner that it is a pleasure to support the organization and that Council looks forward to continued support through the upcoming Warden's Charity Golf Tournament in June.

Councillor Martyn thanked staff for their tireless efforts in organizing and raising funds.

### **Elgin-St. Thomas Food Charter Endorsement**

Lisa Maselli, Public Health Dietitian, Elgin St. Thomas Public Health and Elizabeth Ailles, Registered Dietician, Central Community Health Centre with a PowerPoint presentation requesting Council's endorsement for the Elgin-St. Thomas Food Charter.

Moved by Councillor Jones  
Seconded by Councillor McWilliam

THAT the Chief Administrative Officer prepare a report to Council considering the impacts of the Elgin-St. Thomas Food Charter on the County of Elgin.

- Carried.

Moved by Councillor Wiehle  
Seconded by Councillor Martyn

THAT we do now move into Committee of the Whole Council.

- Carried.

## **REPORTS**

### **Port Bruce Bridge Update – Deputy Director of Engineering Services**

The deputy director presented the report updating Council on the removal of the truck from Port Bruce Bridge, the retention of a demolition and removal contractor and the procurement of a temporary bridge.

Moved by Councillor Mennill  
Seconded by Councillor Jenkins

THAT the report titled "Port Bruce Bridge Update" from the Deputy Director of Engineering Services, dated March 22, 2018, be received and filed.

- Carried.

### **Approval of Data-Sharing Agreement with the Ministry of Tourism, Culture and Sport – Manager of Planning**

The manager presented the report recommending that Council authorize staff to enter into a data sharing agreement with the Ministry of Tourism, Culture and Sport.

Moved by Councillor Martyn  
Seconded by Councillor Ens

THAT the Council of the Corporation of the County of Elgin gives approval to a data-sharing agreement with the Ministry of Tourism, Culture and Sport; and,

THAT such agreement is signed by the Chief Administrative Officer for the County of Elgin.

- Carried.

### **Draft Approval for a Plan of Subdivision, Part Lot D, East of North Branch of Talbot Road, Southwold Township, Elfriede Atcheson, File No. 34T-SO1701 – Manager of Planning**

The manager presented the report providing County Council with information required in order to consider granting draft plan approval to the above noted plan of subdivision.

Moved by Councillor Jones  
Seconded by Councillor Jenkins

THAT the Council of the Corporation of the County of Elgin grants draft plan approval to Draft Plan of Subdivision for Elfriede Atcheson in the Township of Southwold (Talbotville) File No. 34T-SO1701; and,

THAT staff be directed to provide notice of this decision subject to the conditions for final approval in accordance with the Planning Act.

- Carried.

**Hair Care Services at Bobier Villa – Contract Award – Director of Homes and Seniors Services**

The director presented the report recommending that Teresa Dortmans be selected to provide Hair Care Services at Bobier Villa.

Moved by Councillor Mennill  
Seconded by Councillor Jones

THAT Teresa Dortmans be selected to provide Hair Care Services at Bobier Villa for a two year term with the option to renew for up to three additional one year terms; and,

THAT the Warden and Chief Administrative Officer be authorized to sign the contract.

- Carried.

**Homes – Long-Term Care Homes Quality Improvement Plan (QIP) – 2018-2019 Submission to Health Quality Ontario – Director of Homes and Seniors Services**

The director presented the report the report outlining the Quality Improvement Plan submission to Health Quality Ontario.

Moved by Councillor Martyn  
Seconded by Councillor McWilliam

THAT the report titled: “Homes - Long-Term Care Homes Quality Improvement Plan (QIP) – 2018-2019 Submission to Health Quality Ontario” from the Director of Homes and Seniors Services, dated March 19, 2018 be received and filed.

- Carried.

**Overview of Elgin County Long-Term Care (LTC) – Chief Administrative Officer**

The Chief Administrative Officer presented the report providing Council with an overview of Seniors Services offered in Elgin County. The report also explored the history of LTC in Ontario and demographic trends and the challenges related to municipal LTC provision.

Moved by Councillor Jones  
Seconded by Councillor Ens

THAT the report titled “Overview of Elgin County Long-Term Care (LTC)” from the Chief Administrative Officer, dated February 25, 2018, be received and filed; and,

THAT the Warden send a letter to the Minister of Long-Term Care and Health, AMO, ROMA and MPP Jeff Yurek voicing Elgin’s concerns surrounding the changing nature of long-term care and requesting increased funding to deal with these challenges.

- Carried.

Council recessed at 10:10 a.m. and reconvened at 10:22 a.m.

**Municipal Property and Building Commemorative Naming Policy – Chief Administrative Officer**

The Chief Administrative Officer presented the report recommending that Council approve a policy for the commemorative naming of municipal properties and buildings.

Moved by Councillor Jones  
Seconded by Councillor Jenkins

THAT the Municipal Property and Building Commemorative Naming Policy report, from the Chief Administrative Officer, dated March 5, 2018, be received; and,

THAT the Municipal Property and Building Commemorative Naming Policy be approved as outlined in attached Schedule A; and,

THAT Council direct staff to immediately implement the Municipal Property and Building Commemorative Naming Policy, and include all unnamed assets of 2018 with the review and procedures; and,

THAT other forms of notice be considered. Circulating the possible renaming to the lower tier involved.

- Carried.

**Procedural By-Law Review – Chief Administrative Officer**

The Chief Administrative Officer with a PowerPoint providing County Council with several recommendations for minor revisions to the County's Procedural By-Law and requests Council direction on revisions.

Moved by Councillor McWilliam  
Seconded by Councillor Mennill

THAT the presentation by the Chief Administrative Officer, titled Procedural By-Law Review, dated March 13, 2018 be received; and,

THAT the Chief Administrative Officer be directed to amend the Procedural By-Law to include revisions as a result of changes made to the Municipal Act through Bill 68 – Modernizing Ontario's Municipal Legislation Act, previous Council direction, and updates recommended by staff for Council's consideration and approval at a future meeting.

- Carried.

**CORRESPONDENCE****Items for Information (Consent Agenda)**

1. Hon. Marie-France Lalonde, Minister, Ministry of Community Safety and Correctional Services with follow-up information on Port Bruce Bridge Collapse.
2. M. Casavecchia-Somers, Chief Administrative Officer, with resolution granting permission for installation of a temporary bridge in Port Bruce.
3. SouthWestern Integrated Fibre Technology (SWIFT) with 2018 Project Update, SWIFT FAQ's, SWIFT Residential/Farmer User Survey.

Warden Marr and Councillor Jones both spoke to the importance of having residents and businesses fill out a connectivity survey to help the SWIFT Project determine where they will invest in broadband infrastructure on the region.

4. Geoff Hogan, Chief Executive Officer, SWIFT with 2017 Annual Report and Financial Statements.
5. South West Hospice Palliative Care Network Annual Report 2017.
6. Hon. Daiene Vernile, Minister, Ministry of Tourism, Culture and Sport informing Elgin County of \$7,500.00 funding through the Safe Cycling Education Fund to support cycling safety.

Moved by Councillor Jones  
Seconded by Councillor Martyn

THAT Correspondence Items #1 – 6 be received and filed.

- Carried.

## **OTHER BUSINESS**

### **Statements/Inquiries by Members**

The Marketing & Communications Coordinator let Council know that the IPM Legacy Scholarship is accepting applications. Information can be found on the County's website, social media, or by calling (519) 631-1460 ext. 180.

Councillor Mennill expressed his appreciation for Council's support surrounding the Bridge collapse in Port Bruce and all the hard work they have done to expedite the process of a temporary bridge. He also thanked Engineering Services staff and the Chief Administrative Officer for their hard work dealing with this issue.

Warden Marr thanked Staff for their assistance with the issue as well.

**Notice of Motion** – None.

**Matters of Urgency** – None.

### **Closed Meeting Items**

Moved by Councillor Jenkins  
Seconded by Councillor Mennill

THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss matters under Municipal Act Section 239.2;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Potential Litigation.

(c) a proposed or pending acquisition or disposition of land by the municipality or local board – Central Elgin Fire.

(b) personal matters about an identifiable individual, including municipal or local board employees – Organizational Restructure.

- Carried.

Warden Marr and Councillor Martyn vacated the Council Chambers at 11:37 a.m.

Councillor Jones took the Chair.

Warden Marr and Councillor Martyn returned to the chambers at 11:42 a.m. after the item related to Central Elgin Fire had been discussed.

Moved by Councillor Mennill  
Seconded by Councillor Ens

THAT we do now rise and report.

- Carried.

Moved by Councillor Martyn  
Seconded by Councillor Jones

THAT the verbal report from the County Solicitor be received and filed.

- Carried.

Moved by Councillor Mennill  
Seconded by Councillor Ens

THAT the report from the Chief Administrative Officer regarding Central Elgin Fire be received and filed and staff proceed as directed.

- Carried.

Moved by Councillor Jenkins  
Seconded by Councillor McWilliam

THAT the report from the Chief Administrative Officer regarding Organizational Restructure be received and filed and staff proceed as directed.

- Carried.

### **Motion to Adopt Recommendations of the Committee of the Whole**

Moved by Councillor Jenkins  
Seconded by Councillor Ens

THAT we do now adopt recommendations of the Committee Of The Whole.

- Carried.

### **BY-LAWS**

Moved by Councillor Mennill  
Seconded by Councillor Jones

THAT By-Law No. 18-11 "Being a By-Law to Establish a Pay Schedule for Employees Covered by the Job Evaluation Scale" be read a first, second and third time and finally passed.

- Carried.

Moved by Councillor Jones  
Seconded by Councillor Ens

THAT By-Law No. 18-12 "Being a By-Law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the March 27, 2018 Meeting" be read a first, second and third time and finally passed.

- Carried.

### **ADJOURNMENT**

Moved by Councillor McWilliam  
Seconded by Councillor Martyn

THAT we do now adjourn at 12:00 p.m. and meet again on April 10, 2018 at the County Administration Building Council Chambers at 9:00 a.m.

- Carried.

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Julie Gonyou,  
Chief Administrative Officer.

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David Marr,  
Warden.