



# The Corporation of the County of Elgin

450 Sunset Drive • St. Thomas, Ont. • N5R 5V1 • Phone (519) 631-1460 Ext. #4 • Fax (519) 631-4297

## OVERSIZE / OVERWEIGHT MOVE PERMIT

### SECTION 1 - GENERAL INFORMATION

APPLICANT \_\_\_\_\_ CONTACT PERSON \_\_\_\_\_  
 E-MAIL ADDRESS \_\_\_\_\_  
 APPLICANT'S MAILING ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ POSTAL CODE \_\_\_\_\_  
 APPLICANT'S TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_  
 TRANSPORTING COMPANY \_\_\_\_\_ CONTACT PERSON \_\_\_\_\_  
 TRANSPORTING COMPANY'S ADDRESS \_\_\_\_\_  
 TRANSPORTER'S TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

### SECTION 2 - DESCRIPTION OF LOAD/ VEHICLE/ ROUTE \*\* (Please indicate all dimensions in **metric**)

DESCRIPTION OF LOAD \_\_\_\_\_  
 DESCRIPTION OF VEHICLE \_\_\_\_\_  
 NO. OF AXLES \_\_\_\_\_ NO. OF WHEELS PER AXLE \_\_\_\_\_ TOTAL WIDTH AT TIRES \_\_\_\_\_ (metres)  
 TOTAL WEIGHT \_\_\_\_\_ (tonnes) OVERALL HEIGHT \_\_\_\_\_ (metres)  
 OVERALL WIDTH \_\_\_\_\_ (metres) OVERALL LENGTH \_\_\_\_\_ (metres)  
 PRESENT LOCATION \_\_\_\_\_  
 DESTINATION \_\_\_\_\_  
 EXACT ROUTE TO BE FOLLOWED \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 MOVING DATE \_\_\_\_\_ PROPOSED TIME OF MOVE \_\_\_\_\_

♦ **NOTE: A MAP SHOWING THE EXACT ROUTE THE ABOVE DESCRIBED LOAD MUST ACCOMPANY THIS APPLICATION.**

- **Please Note:** Invoice will not be issued – Make Cheque payable to the County of Elgin – Fees are Non-Refundable.
- Permit approval processing time begins once a complete application is received, including payment.

**OVERSIZE PERMIT FEE: \$200** \*[If approval is required in more than 10 business days]

**OVERSIZE PERMIT FEE: \$400** \*[If approval is required in less than 10 business days]

**OVERWEIGHT PERMIT FEE (>63,500kg): \$1,000** \*[Requires a minimum of 10 business days for approval]

I have read, understand and agree to the conditions set forth on this application and assume all cost incurred by the County of Elgin, liability for all damages which may be incurred and to indemnify and hold harmless the County of Elgin from any actions, claims, suits or demands made against the County by any person arising out of the issuance of this permit. **\*\* (REFER TO CONDITIONS ON REVERSE)**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE SIGNED

\_\_\_\_\_  
POSITION

### SECTION 3 - SPECIAL CONDITIONS AND APPROVAL [OFFICE USE ONLY]

PROOF OF LIABILITY INSURANCE: YES \_\_\_ NO \_\_\_ AMOUNT OF COVERAGE: \$ \_\_\_\_\_

FOLLOW SPECIAL CONDITIONS IN SEPARATE ATTACHMENT: YES \_\_\_ NO \_\_\_

SPECIAL CONDITIONS \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
Director of Engineering Services / Designate

\_\_\_\_\_  
Date Signed

# CONDITIONS

1. This permit is issued pursuant to Section 110 of the Highway Traffic Act (Ontario) and is subject to the conditions set forth below. The permit holder must comply with all requirements of the Highway Traffic Act (Ontario) and this Permit shall not and does not grant permission to disobey any such requirement or provision of such Act or any Regulation enacted in relation thereto.
  2. Overweight Vehicles/Load:  
Where required by the Director of Engineering Services or an authorized designate for the County of Elgin and prior to commencement of any move authorized by a Permit issued therefore, the Applicant, at his, her, or its full expense, shall arrange for and produce an assessment or, if directed, multiple assessments of the structural integrity of any and all County Roads incorporated within the intended route of the permitted move and as to the capacity of such road or roads, or any portion thereof, to withstand and support the size and weight of the load/vehicle to be moved, provided that such assessment or assessments shall at all times be completed by a qualified engineer acceptable to and approved by the Director of Engineering Services prior to commencement of any such assessment or assessments.  
★Applications for any overweight vehicles must include accurate axle spacing diagrams and calculations.
  3. No portion of any County road shall be closed at any time to accommodate the move for which a Permit is issued. The transporter must at all times cause the least degree of interference with vehicular and pedestrian traffic on any County road during the course of such permitted move.
  4. A refundable security deposit as against damage repair costs may be required by the County of Elgin in respect of any permitted move. The Applicant agrees to pay/submit such deposit in the form and of the amount specified by the Director of Engineering Services or an authorized designate. The Applicant and/or the transporter shall at all times be responsible for and shall arrange for repair of any and all damage caused to any County road through the course of any move for which a Permit is granted.
  - 5. Before submitting any Application for an Oversize/Overweight Moving Permit, the Applicant shall arrange for and thereafter maintain and produce evidence of paid up property damage and public liability insurance of not less than \$5,000,000.00 coverage for the period during which the Permit is to be effective, in respect of which policy of insurance the Corporation of the County of Elgin is to be named as an additional insured.
  6. This Permit is not valid:
    - a) On roads other than County roads under the jurisdiction of the Corporation of the County of Elgin and as defined and identified pursuant to the Elgin County Road Consolidating By-Law, as amended;
    - b) At any time when, due to insufficient light or unfavourable atmospheric conditions, persons and vehicles on such County road are not clearly visible at a distance of 150 metres;
    - c) Between one half hour before sunset and one half hour after sunrise; and
    - d) On any Saturday, Sunday, or statutory holiday.
  - 7. This Permit is valid:
    - a) Between one half hour after sunrise and one half hour before sunset; and
    - b) On each Monday through Friday of the calendar year save and except for any statutory holiday falling on those days.
  8. Overweight Permits are not valid and will not be issued during the months of March and April or at any other date where "half load" season is in force.
  9. This Permit must be produced on demand of a police officer or an officer appointed for carrying out the provisions of the Highway Traffic Act (Ontario).
  10. This Permit is issued on the condition the Permit holder accepts responsibility for any and all damage that may be caused to overhead wires, structures, roads, infrastructure, signs or railway right-of-ways. The Permit holder must obtain the necessary approvals from all encroachments and/or any provincial or municipal Permits required for the proposed routes.
  11. The load/vehicle for which an Overweight/Oversize Moving Permit is issued shall be configured in compliance with the following rules:
    - a) Where Permit required due to excess height – articles not to be loaded one on top of the other.
    - b) Where Permit required due to excess width – articles not to be loaded side by side or crosswise.
    - c) Where Permit required due to excess length – articles not to be loaded one behind the other and, in the event of any overhang over the rear of the support vehicle and trailer, such overhang shall not exceed 4.65 metres from the centre of the rear most axle.
    - d) Where Permit required due to excess weight – only one article permitted – when crossing bridges, vehicles over 45,400 kg gross weight must be operated at lowest practicable speed – bridge postings and load restrictions pursuant to Part 8 of the Highway Traffic Act (Ontario) shall apply.
  12. Vehicles and loads in excess of the width and/or length prescribed under Section 109 of the Highway Traffic Act (Ontario) shall be marked with four or more flags, one as near as practicable to each corner of the vehicle or load. The flags shall be bright red or orange in colour and shall be not less than 40 cm X 40 cm square. Where a vehicle or load is wider at any point or points on either side than at the corner, it shall, where practicable, be so marked with such a flag at the widest point on each side.
  13. Vehicles and loads in excess of the length prescribed under Section 109 of the Highway Traffic Act (Ontario) shall, in addition to the flags required under Condition 11, display on the rear, in a clearly visible position, a sign bearing the words "LONG LOAD" in black letters at least 200 mm wide with lines forming the letters at least 30 mm wide on a yellow background. The sign to be removed or covered when not in use.
  14. Private and/or police escort shall accompany any overweight/oversize load and/or vehicle where such load and/or vehicle exceeds the dimensions set forth below:

a)	<u>Load/Vehicle Width</u>	<u>Escort Requirement</u>
	2.61 m to 3.99 m	No escort required
	4.0 m to 4.59 m	One Private escort required
	4.6 m to 4.99 m	Two Private escorts required (one in front and one behind load)
	5.0 m and greater	Police escort required
b)	<u>Load/Vehicle Length</u>	<u>Escort Requirement</u>
	23.01 m to 36.75 m	No escort required
	36.76 m to 45.74 m	Private escort required
	45.75 and greater	Police escort required
- Where escort vehicles are required, the following rules apply:
- a) The escort vehicle or vehicles shall be operated by a person not less than 18 years of age licensed to operate a motor vehicle in the Province of Ontario.
  - b) The escort vehicle or vehicles shall not have more than 2 axles and a wheelbase length of not less than 2.65 metres and shall be equipped with an amber flashing roof light visible from the front and rear for a distance of at least 150 metres and shall precede on a two lane roadway or follow on a four lane roadway at a distance of 60 to 150 metres and shall bear a sign clearly visible for a distance of at least 150 metres, "CAUTION OVERSIZE LOAD FOLLOWS" or "CAUTION OVERSIZE LOAD AHEAD" as the case may be in black letters at least 200 mm high with lines forming the letters at least 30 mm wide on a yellow background. The sign to be removed or covered when not in use.
  - c) When escorting a load/vehicle in excess of 4.00 metres in width, the escort vehicle or vehicles and towing vehicles shall be equipped with a working two-way radio communication device permitting inter-communication between vehicles.
  - d) All escort vehicle or vehicles shall be equipped with a fire extinguisher in effective working order and at least six 45 cm (18") traffic cones.
  - e) All units involved in the permitted move, including load vehicle and escort vehicles, will be operated with headlights activated when traveling on a County road.
  - f) One escort vehicle (pole car) is required for all loads greater than 4.87m in HEIGHT.
15. This Permit may be terminated at the discretion of the Director of Engineering Services or an authorized designate for the breach of any condition of this Permit.