

DRAFT COUNTY COUNCIL MINUTES  
Tuesday, October 17, 2017  
*Accessible formats available upon request.*

The Elgin County Council met this day at the Administration Building at 10:00 a.m. with all members present except Councillor McWilliam (regrets).

Warden Jones in the Chair.

**ADOPTION OF MINUTES**

Moved by Councillor Martyn  
Seconded by Councillor Ens

THAT the minutes of the meeting held on September 26, 2017 be adopted.

- Carried.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF –**  
None.

**DELEGATION**

**Transitioning to Ontario Early Years Child and Family Centres: Summary of Needs Assessment and Initial Plan for St. Thomas-Elgin**

Elizabeth Gough, Data Analysis Coordinator and Jeff Wilson, Children's Services Program Operations Coordinator, St. Thomas-Elgin Social Services with a PowerPoint presentation summarizing the transition of several programs to the Ontario Early Years Child and Family Centres (OEYCFC). The summary included results of the completed needs assessment, initial plan of action, proposed model of service delivery and key dates involved in the transition.

Moved by Councillor Marr  
Seconded by Councillor Jenkins

THAT the PowerPoint titled "Transitioning to Ontario Early Years Child and Family Centres: Summary of Needs Assessment and Initial Plan for St. Thomas-Elgin", from the St. Thomas-Elgin Social Services be received and filed.

- Carried.

Moved by Councillor Mennill  
Seconded by Councillor Ens

THAT we do now move into Committee Of The Whole Council.

- Carried.

**REPORTS**

**Museum Assistance Program Grant – Manager of Museum and Archives**

The manager presented the report informing Council that the Elgin County Museum has received a federal grant in the amount of \$9,700 from the Department of Canadian Heritage's Museum Assistance Program. These funds will be used to assist with costs associated with the production of the first exhibit in the new Elgin County Heritage Centre.

Moved by Councillor Mennill  
Seconded by Councillor Jenkins

THAT the Warden and Chief Administrative Officer be authorized to enter into a funding agreement in the amount of \$9,700 with the Department of Canadian Heritage under the Museum Assistance Program; and,

THAT a project be established in the 2017 and/or 2018 budgets of the Elgin County Museum according to the terms of the contribution agreement; and,

THAT the Warden on behalf of Council issue a letter of appreciation to the Minister of Canadian Heritage and the Member of Parliament for Elgin-Middlesex-London.

- Carried.

**Upgrades to Museums of Elgin County Database and Policy Approval – Director of Community and Cultural Services**

The director presented the report informing Council that major upgrades to the “Museums of Elgin County Database” had recently been completed, and seeking Council’s approval of a policy governing future participation in the database.

Moved by Councillor Marr  
Seconded by Councillor Ens

THAT the Policy titled “Museums of Elgin County Database - Eligibility Criteria for Partner Participation” be hereby approved; and,

THAT the report titled “Upgrades to Museums of Elgin County Database and Policy Approval” from the Director of Community and Cultural Services, dated September 29, 2017, be received and filed.

- Carried.

**August 2017 Budget Performance – Director of Financial Services**

The director presented the budget comparison for the County of Elgin for August 2017 with a favourable performance of \$102,000 for the month.

Moved by Councillor Mennill  
Seconded by Councillor Jenkins

THAT the report titled “August 2017 Budget Performance” from the Director of Financial Services, dated September 29, 2017, be received and filed.

- Carried.

**Homes – 2017- 2018 Adult Day Program (ADP) System Capacity Review – Director of Homes and Seniors Services**

The director presented the report informing Council of changes to the funding formula for the Elgin – St. Thomas Adult Day Program and seeking approval to sign the Adult Day Program Review funding notification letter as requested by the Southwest Local Health Integration Network.

Moved by Councillor Marr  
Seconded by Councillor Mennill

THAT staff be directed to sign the 2017/2018 Adult Day Program Capacity Review funding notification letter as requested by the Southwest Local Health Integration Network.

- Carried.

**Final Approval Plan of Subdivision, Dixie Estates Subdivision Phase 2 & 3, Township of Malahide, File No. 34T-89003 – Manager of Planning**

The manager presented the report advising Council that final approval was given to the above mentioned plan of subdivision in the Township of Malahide on August 31, 2017.

Moved by Councillor Jenkins  
Seconded by Councillor Mennill

THAT the report titled "Final Approval for a Plan of Subdivision, Dixie Estates Phases 2 & 3" from the Manager of Planning, dated August 29, 2017, be received and filed.

- Carried.

**Elgincentives Tax Increment Equivalent Grant Approval: 5005 Holdings Incorporated – Economic Development Coordinator**

The coordinator presented the report seeking Council's approval to provide a Tax Increment Equivalent Grant to 5005 Holdings Incorporated as part of the Elgincentives Community Improvement Plan.

Moved by Councillor Marr  
Seconded by Councillor Wiehle

THAT Elgin County Council approves the Tax Increment Equivalent Grant for 5005 Holdings Incorporated for 100% of the County's portion of incremental taxes for a five year period commencing on completion of construction; and,

THAT the Chief Administrative Officer be directed to sign the financial agreement between the County of Elgin, Municipality of West Elgin and 5005 Holdings Incorporated.

- Carried.

**Integrity Commissioner, Closed Meeting Investigator and Municipal Ombudsman – Chief Administrative Officer**

The Chief Administrative Officer presented the report seeking Council's approval and endorsement of a joint Request for Proposal with the County of Middlesex for the services of Integrity Commissioner, Closed Meeting Investigator, and Municipal Ombudsman.

Moved by Councillor Mennill  
Seconded by Councillor Wiehle

THAT Elgin County Council support and endorse the joint Request for Proposal with the County of Middlesex for the services of Integrity Commissioner, Closed Meeting Investigator and Municipal Ombudsman; and,

THAT the Chief Administrative Officer be authorized and directed to participate in the shortlisting and selection process and to sign the necessary Memorandum of Understanding, once reviewed by the County Solicitor, with Middlesex County to affect the RFP process; and,

THAT the results of the RFP be reported back to Elgin County Council once complete.

- Carried.

**CORRESPONDENCE**

**Items for Consideration**

1. Bill Vrebosch, Mayor, Municipality of East Ferris, seeking support for their concerns regarding the announcement by Minister of Finance, Bill Morneau on July 18, 2017 to improve fairness in the tax system by closing loopholes and addressing tax planning strategies.
2. Randy Hope, Mayor/CEO, Municipality of Chatham-Kent, with resolution seeking support for the provincial government to install barriers along the Highway 401 corridor through Chatham-Kent from Tilbury through to Elgin County.

Barriers on Highway 401 Letters of Support from:

- a) Jennifer Turk, Clerk, Township of Adelaide Metcalfe;
- b) Dianne Wilson, Deputy Clerk, Municipality of Central Elgin.

The following recommendation was adopted in regard to Correspondence Item #1:

Moved by Councillor Martyn  
Seconded by Councillor Marr

THAT the Corporation of the County of Elgin support the request from the Municipality of East Ferris urging the Finance Minister to extend the consultation period for proposed changes to tax rules in order to study how these changes will negatively impact Small and Medium Enterprises (SME) and family businesses.

- Carried.

The following recommendation was adopted in regard to Correspondence Item #2 a) & b):

Moved by Councillor Marr  
Seconded by Councillor Wiehle

THAT the Corporation of the County of Elgin support the resolution from the Municipality of Chatham-Kent requesting that the Province of Ontario install barriers on the Highway 401 corridor from Windsor to London .

- Carried.

### **Items for Information (Consent Agenda)**

1. Cindy Widawski, Manager (A) Inspections and Certifications, Ministry of Health and Long-Term Care advising that Medavie EMS Elgin Ontario Inc. (MEMSEO) met the legislated requirement for land ambulance operation certification in Ontario.
2. Premier Kathleen Wynne, with response to Elgin County's resolution regarding the Changing Workplaces Review.
3. Mark Brintnell, Vice President, Quality, Performance and Accountability, South West LHIN giving notice that a Community Accountability Planning Submission (CAPS) be submitted to the LHIN before November 17, 2017.
4. Dr. Joyce Lock, Medical Officer of Health, inviting elected officials, municipal staff and emergency service administrators to a municipal knowledge exchange event at the Health Unit on Friday, November 3, 2017 from 8:00 a.m. – 12:00 p.m.
5. Nancie Irving CMO, Town of Aylmer, with resolution re: Special Aylmer Council Meeting on October 20, 2017, commencing at 7:00 p.m., at the East Elgin Community Complex to discuss Aylmer Library location options.
6. City of St. Thomas – County of Elgin Health Recruitment Partnership Medical Student Scholarship information package.
7. Report of the Minister's Expert Panel on Public Health titled "Public Health within an Health System".

Moved by Councillor Martyn  
Seconded by Councillor Jenkins

THAT Correspondence Items #1 – 7 be received and filed.

- Carried.

### **OTHER BUSINESS**

**Statements/Inquiries by Members** – None.

**Notice of Motion** – None.

**Matters of Urgency** – None.

**Closed Meeting Items**

Moved by Councillor Marr  
Seconded by Councillor Jenkins

THAT we do now proceed into closed meeting session in accordance with the Municipal Act to discuss matters under Municipal Act Section 239.2;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Road Allowance Agreement.

(d) labour relations – Impact of Bill 148

(b) personal matters about an identifiable individual, including municipal or local board employees – Organizational Review.

- Carried.

Moved by Councillor Marr  
Seconded by Councillor Mennill

THAT we do now rise and report.

- Carried.

Moved by Councillor Mennill  
Seconded by Councillor Martyn

THAT the confidential report prepared by the County Solicitor dated October 10, 2017 be received and filed and that the County Solicitor proceed as directed.

- Carried.

Moved by Councillor Marr  
Seconded by Councillor Ens

THAT the confidential report prepared by the Director of Human Resources regarding Bill 148, dated October 17, 2017, be received and filed.

- Carried.

Moved by Councillor Jenkins  
Seconded by Councillor Wiehle

THAT the confidential report from the Chief Administrative Officer regarding Organizational Review, dated October 17, 2017, be received and filed.

- Carried.

**Motion to Adopt Recommendations of the Committee of the Whole**

Moved by Councillor Wiehle  
Seconded by Councillor Martyn

THAT we do now adopt recommendations of the Committee Of The Whole.

- Carried.

**BY-LAW**

Moved by Councillor Mennill  
Seconded by Councillor Marr

THAT By-Law No. 17-37 “Being a By-Law to Confirm Proceedings of the Municipal Council of the Corporation of the County of Elgin at the October 17, 2017 Meeting” be read a first, second and third time and finally passed.

- Carried.

**ADJOURNMENT**

Moved by Councillor Marr  
Seconded by Councillor Jenkins

THAT we do now adjourn at 12:02 p.m. and meet again on November 14, 2017 at the County Administration Building Council Chambers at 9:00 a.m.

- Carried.

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Julie Gonyou,  
Chief Administrative Officer.

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Grant Jones,  
Warden.